



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 31<sup>st</sup> Meeting of the Syndicate held on 17.08.2021

Place of Meeting	:	University Buildings Thiruvananthapuram
Time	:	10.00 AM

#### Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Sri.Arunkumar R
4. Dr.M.Vijayan Pillai
5. Adv.G.Muralidharan Pillai
6. Adv.K.H.Babujan
7. Dr.K.G.Gopchandran
8. Adv.A.Ajikumar
9. Dr.S.Nazeeb
10. Sri.Bijukumar.G
11. Dr.K.B.Manoj
12. Dr.B.Unnikrishnan Nair
13. Sri.Jairaj.J
14. Adv.B.Balachandran
15. Sri.Riyas Vahab
16. Prof.K.Lalitha

#### Online presence

1. Smt.Renju Suresh

#### **Item No. 31.01. Confirmation of the Preliminary Minutes of the 30<sup>th</sup> Meeting of the Syndicate held on 23.07.2021 -reg.**

(Ac.A.I)

The Syndicate at its meeting held on 13.04.2021 Vide item No.26.80.D1 considered the 'Proposal for Instituting Prof.V.R Pillai Memorial Endowment' and approved the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021.

But the subject and body part of the (Item No.26.80.D1) was changed erroneously.

The Syndicate considered the matter and 'RESOLVED to correct the body of the Item No.26.80.D1 of the Minutes of the Meeting of the Syndicate held on 13.04.2021 as follows:

#### **'Item No.26.80.D1 Proposal for Instituting Prof. V.R Pillai Memorial Endowment – reg:.**

*As per the minutes of the meeting of the Syndicate held on 20.06.2016 (Item no: 18.69.D.11) it was recommended to accept the proposal for Instituting Prof. V.R Pillai Memorial Endowment along with draft rules.*

*Sri. Ramachandran Nair, the donor of the endowment has expressed his willingness to contribute an additional amount of Rupees 5,00,000/- and thereby increase the corpus amount to Rs.Twelve Lakhs. But in spite of frequent reminders he has deposited only Rupees One lakh more to the endowment fund. Thus a total amount of Rupees Eight Lakh has been*

deposited as corpus by the donor, which is more than the minimum amount required for instituting endowment.

As per the orders of the Vice- Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research to institute the Prof. V.R Pillai Memorial Endowment with a corpus amount of Rupees Eight Lakhs’.

**FURTHER RESOLVED** to seek explanation from the Deputy Registrar, Assistant Registrar and Section Officer regarding the error occurred while preparing the Minutes of the Standing Committee of the Syndicate on Academics and Research and replacing of Agenda Note in the Syndicate Minutes without prior permission.

(Ac.E1 /Ac.EIII)

The Syndicate considered the Preliminary Minutes of the 30<sup>th</sup> Meeting of the Syndicate held on 23.07.2021 with the following modifications:

**Item No.30.28** Resolution be corrected as **RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** to convene a meeting with Finance Officer and Convenors of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings & Academics and Research to discuss the matter regarding the guidelines for the release of Startup grant for University Teachers.

(PI.A)

**Item No.30.42** Resolution be corrected as **RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** to implement the proposal as per the University Budget Speech 2021-22 of the University of Kerala (item no:129)

(Ac.E1)

**Item No.30.44.Additional Item 02** Resolution be corrected as **RESOLVED** to regularize the period of suspension of Smt.A.R.Renuka, Joint Registrar, (Retired) from 13.11.2019 to 13.12.2019 for availing pensionary benefits ‘*treating the period as leave without allowance*’.

(Ad.AVI/ Ad.AI)

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**Item No.31.02.** **Appointments / Career Advancement Promotion, if any – reg.**

(Ad.H/Ad.D.II)

**Resolution of the Syndicate**

**NIL**

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**Item No.31.03** **Declaration for Anti Dowry during the time of issue of Degree, Diploma or Certificate from the students enrolled to University of Kerala – Consideration of-reg.**

(Ad.AI)

The Hon’ble Chancellor vide Letter No.GS-65/2021 dated 14.07.2021, in the midst of recent unfortunate dowry and domestic violence driven death, has directed to obtain Declaration stating “I, \_\_\_\_\_s/o\_\_\_\_\_ aged \_\_\_\_\_years. Resident of \_\_\_\_\_, do hereby declare that

1.I shall not give or take or abet the giving or taking of dowry.

2.I shall not demand directly or indirectly from the parents or guardians of a bride or bridegroom, as the case may be, any dowry

Signature ”

on issuance of the Degree, Diploma or Certificate from the University.

The issue of loss of precious young lives on the altar of dowry and domestic violence entails our Universities to lead from the front to sensitize students, office bearers of University and College Unions, the units of National Service Scheme and NCC etc and organise awareness campaigns against the practice of dowry.

Also, it is requested to spearhead campaigns to disseminate the message among every section of our society through the Colleges and other Institutions affiliated to University of Kerala.

The provisions for obtaining declaration from the students at the time of issue of the Degree, Diploma or Certificate may be made applicable from the date of implementation of the same in the University, to reinforce the commitment of the academic community towards gender justice and social empowerment.

The 30<sup>th</sup> meeting of the Syndicate held on 23-07-2021 vide item No.30.60 had considered this direction from the Hon'ble Chancellor and had resolved to refer the same to the next Syndicate.

As per the directions from the Hon'ble Vice Chancellor the matter is placed before the meeting of the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the direction from the Hon'ble Chancellor regarding the declaration of not giving or taking Dowry in principle.

The Syndicate considered the Legal Opinion and **RESOLVED** to initiate immediate steps to incorporate necessary amendments under Statute 3 of Chapter 6 of the Kerala University First Statutes by adding a clause to the effect that a declaration like the one presently proposed should be given in writing as a part of the application for issuance of various Degrees/Diplomas.

**FURTHER RESOLVED** to refer the matter to the Legal Monitoring Committee for detailed discussion.

***Item No.31.04                      Continuance of courses- Distance/Private Registration-Consideration of-  
reg.***

*(Ac AII)*

*Ref:- 1)Ordinance No.45 of 2020, Extraordinary Gazette no. 2182 published in the Kerala Gazette dated 25.09.2020.*

*2)G O(Printing) No. 29/2021/H.Edn. Dated 26.07.2021.*

The Government of Kerala vide G O(Printing) no.29/2021/H.Edn. Dated 26.07.2021 has accorded sanction to permit the Universities to continue offering courses in the Distance and Private Registration mode, till the Distance Education Bureau of UGC grants approval to the courses to be offered by the Sree Narayana Guru Open University.

It may be noted that the Syndicate at its special meeting held on 21.12.2020, vide item no.02, considered the requests received from the Students/various organizations regarding the starting of private registration for the academic year 2020-21. In light of Ordinance No.45 of 2020 and subsequent order of the Hon'ble High Court of Kerala, the Syndicate resolved to continue the process of private registration as such. Accordingly, U O No.Ac AII/27588/2020 dated 24.12.2020 had been issued **and courses were offered through Private Registration and through SDE for the academic year 2020-2021.**

Now Govt of Kerala vide GO dated 26-07-2021, permitted the Universities to continue offering courses in the Distance and Private Registration mode, till the Distance Education Bureau of UGC grants approval to the courses to be offered by the Sree Narayana Guru Open University. As per orders of Hon Vice Chancellor the matter is placed before the Syndicate for appropriate resolution.

***Resolution of the Syndicate***

In the light of the Government Order dated 26-07-2021, the Syndicate **RESOLVED** to continue offering courses in the Distance and Private Registration mode, till the Distance Education Bureau of UGC grants approval to the courses to be offered by the Sree Narayana Guru Open University.

***Item No.31.05                      University Hostels- Waiving off room rent and fine amount for hostel  
inmates in the light of lock down imposed due to second surge of COVID  
19-Consideration of- reg.***

*(Ad.DII)*

The University Hostel for Women/ Men, Kariavattom and University Hostel for Women, Thycaud were closed due to second surge of COVID 19 pandemic wef 07.05.2021 and 03.05.2021 respectively and reopened w.e.f 25.06.2021. Hence, there were no inmates staying in the hostel during this period.

Now, the students have requested to waive off the hostel and mess fee for the period for which they were staying at the hostels to attend final semester examinations and submission of dissertations. The Administrative Officer, University Hostel for Women, Thycaud has also recommended to waive off the fine amount due for the month of April 2021 and room rent for the month of May 2021.

It may be noted that last year, during the lock down imposed due to outbreak of COVID-19 pandemic, the hostel fee (rent only) to be paid by the inmates who were staying at the hostels during lockdown period were waived off, vide UO dated 08.06.2020, as resolved by the Syndicate held on 28.04.2020.

While considering the representation from students, the Vice-Chancellor, has ordered to place the following matter before the Syndicate for consideration:

1. **Whether room rent may be waived off to all UG/PG/M.Phil/Ph.D students for the month of May and June 2021 and for those who have not rejoined hostels after its reopening w.e.f 25.06.2021, till the period they rejoins hostel.**
2. **Whether the fine amount due for the month of April may also be waived off for all UG/PG/M.Phil/Ph.D students.**

*Resolution of the Syndicate*

**RESOLVED** that the above proposal be agreed to.

**Item No. 31.06**

***MoU between University of Kerala and ASAP- Implementing proposal for offering foreign language courses (Japanese) with subsidized course fee- Consideration of-reg.***

*(Ac.D)*

Dr.Shaji.A, Professor in SDE, University of Kerala has forwarded a letter requesting to approve the proposal from ASAP scheme for foreign language teaching with subsidized rates for the students of the teaching and research departments of University of Kerala along with Japanese course with financial assistance from Japan foundation .

The Syndicate at it's meeting held on 31.08.2019 vide item no 03.72 considered the MoU between University of Kerala and ASAP for implementing life skills for transformative learning skill acquisition plans for students of University of Kerala and resolved to execute the MoU for collaboration under the ASAP Scheme and the MoU was signed on 20.02.2020.On the basis of MoU signed, Dr.Shaji.A has forwarded the proposal for offering foreign language course for the students of the teaching and research departments of the University of Kerala through ASAP. The ASAP officials also submitted a subsidised rate for the students for offering courses such as French, Japanese, CET and IELTS. A proposal for providing Japanese classes by Japan Foundation with the financial assistance of Japan Foundation, New Delhi coordinated by Prof. D. Sakthi Kumar, Deputy Director, Bio Nano Electronics Research Center, Toyo University, Japan, and as well the Chairman of the Indian Japanese Alumni Association (IJAA) to introduce Japanese language learning in our Universities is also enclosed.

**Proposal of Japanese Classes by Japan Foundation and other information as detailed below:**

1. Proposed Japanese class syllabus for Short term courses (For implementation at University and Engineering Institutes) and Long term Courses (In Schools)
2. Approximate duration for obtaining **JLPT (Japanese Language Proficiency Test)** levels (1, 2, 3, 4 and 5) based on these classes.

The following is the data which is introduced on internet for one learner to pass JLPT.

JLPT N5 : 300~400 Hours

JLPT N4 : 400~500 Hours

JLPT N3 : 500~600 Hours

JLPT N2 : 600~800 Hours

JLPT N1 : 900~1200 Hours

2. Approximate expenditure for implementing the classes 1) online 2) contact classes (For teachers, study materials, etc.) if the institute going to take the expenses.

Teacher's salary (for both online and contact classes) :

1,500INR/ Per Hour, if part-time teachers

30,000 INR or above/ per month, if full time teachers

Textbook's expenses

Around 200 INR to 300 INR per book, which can be purchased in India.

Online Infrastructure

For Zoom, it is 15 USD per month for unlimited, paid version.

ASAP Kerala will offer training to the students in French and Japanese languages. The training programmes can be offered right from the 1st semester in addition to the regular classes. There are multiple levels of language proficiency for each language, the basic level (A1 for French, and N5 for Japanese) will be offered initially and those who successfully complete the initial level can enrol for the advanced level courses. The details of each language programmes are given in the table below.

Language	Level	Duration	Subsidized Course fee for Kerala University	Normal course fee
French	A1	100 hours	7200	9900
	A2	120 hours	8400	11500
Japanese	N5	120 hours	8400	11500
	N4	150 hours	10100	13800
CET	Level 6	156 hours	9200	13400
IELTS	B1	300 hours	-	24142
	B2	150 hours	-	10470

The fee shown is exclusive of taxes (18% GST)

As per orders of the Vice Chancellor, the following points may be placed before the Syndicate for consideration.

- (1) Whether the proposal of ASAP may be approved and circulate the details among the teaching and research departments
- (2) Whether the benefits of the scheme be restricted to the running students or extend to the passed out students
- (3) Whether the Japanese course be started with the financial assistance from Japan Foundation
- (4) In the event of approving the proposal of the JAPAN foundation sanctioned, the responsibility of executing the scheme may be given either to IQAC or Finishing School which ever may be deem fit because this do not comes under the purview of ASAP implementation committee.

***Resolution of the Syndicate***

**RESOLVED** that item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Finance.

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**Item No.31.07.**

***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 28.07.2021 – Approval of – reg.***

***(M&CI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 28.07.2021 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 4 & 5 of the above minutes were approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 28.07.2021, 02.30 p.m.  
Venue : Syndicate Room

**Members Present**

- |                              |                  |      |
|------------------------------|------------------|------|
| 1. Dr.K.B Manoj              | Convener         | Sd/- |
| 2. Adv.K.H.Babujan           | Member Syndicate | Sd/- |
| 3. Adv.Muralidharan Pillai G | Member Syndicate | Sd/- |

4. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
5. Prof.K.Lalitha	Member Syndicate	Sd/-
6. Dr.S.Nazeeb	Member Syndicate	Sd/-
7. Dr.K.G.Gopchandran	Member Syndicate	Sd/-
8. Sri.Riyas Vahab	Member Syndicate	Sd/-
9. Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-

**Members Absent**

1. Dr.Mathew.V.	Member Syndicate
2. Sri.Jairaj J	Member Syndicate
3. Sri.Bijukumar G	Member Syndicate
4. Sri. Arunkumar R	Member Syndicate

The meeting commenced at 02.30 p.m.

**Item No.31.07.01:- BA Annual Scheme - Request for Registration to Third Year BA Degree exam without grant of Private Registration - Candidate Sri. Nitheesh N L – reg.**

**(ED II)**

The Candidate Sri. Nitheesh N L had applied online for First and Second year exams of BA Degree Course in April 2019 and April 2020 respectively as a private registration candidate and appeared for the exams. As he had applied for Private Registration his name was available in the database and hence he was able to apply for the exams online. But as he was not granted private registration till the completion of two years, his profile was blocked and he could not apply for his Third year BA Degree exam online. So the candidate has requested to allow him to register and appear for his Third year Degree examination.

On Verification with the Private Registration section it is understood that the candidate was not granted private registration due to the fact that he had not produced his migration certificate and the cancellation memo of the BE course done by him. Now it is orally intimated by the private registration section that the candidate has produced the migration certificate but not the cancellation memo. Hence the candidate has not been granted private registration till now.

The request of the Candidate was put up and it was remarked in the file that as per rules the candidate is not eligible for admission to a programme without either passing the previous programme or cancelling the registration.

But as per the Examination Manual Page 67 and marked as important it is stated that a candidate once admitted to an examination of a course shall not be denied any of his/her privileges as a student for any discrepancies in his/her eligibility noted subsequently and that his/her eligibility should be determined before his/her registration for examination.

As per the orders of the Hon. Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on examinations held on 04.06.2021. The Committee considered the above matter and recommended to defer the item. The Syndicate at its meeting held on 11.06.2021 approved the recommendation of Standing Committee of the Syndicate (vide item No.28.23.27). The third year examinations are expected to be held on July 2021. The Candidate has not forwarded the Cancellation Memo for the purpose of Private Registration till now.

**Recommendations: The Committee considered the matter and recommended to permit Sri.Nitheesh N L to register and appear for the third year degree examination in the light of migration certificate submitted by the candidate.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.07.02:- Change in CE marks of Second Semester CR-CBCSS B.Com Computer Applications/August 2018–Report of the hearing conducted by the Controller of Examinations – Consideration – Reg.**

**(ES IX)**

In accordance with the resolution of the Syndicate held on 29/12/2020 (Item No. 21.41.25), the Controller of Examinations heard Sri. Febin U, Lecturer in Electronics, UIT Pathanapuram on 09/03/2021 at 03:00 p.m. regarding the change in CE marks of Second Semester CRCBCSS B.Com. Computer Applications/August 2018 examination. The Controller of Examinations obtained written statement from Sri. Febin U as per which he had been working as a lecturer in Electronics in UIT Pathanapuram since 2006. As there was a paucity of lecturers in the Commerce Department, the then principal Sri. Sudakaran Pillai had handed over the charge of S2 B.Com CA students (2017 Admn.) obligatorily to him. He also stated that the internal marks of students were prepared by the guest teachers concerned and the students had already complained of the diminution in their internal marks prepared by the guest lecturers. He ensured that the Principal had intimated the complaint to the Controller of Examinations through letter and E-mail, after publication of S2 results. He also stated that his duty was only the supervision of the class and was not associated with uploading of internal marks or hard copy verification.

In this regard it may also be noted that the result of the S2 August 2018 candidates of UIT Pathanapuram was already published based on the CE marks submitted by the College originally.

As per the orders of the Vice-Chancellor the report of the hearing conducted by the Controller of Examinations was placed before the Standing Committee of the Syndicate on Examinations on 04/06/2021 for consideration and recommendations. The committee considered the above matter and recommended to defer the item (No. 28.23.17).

The above recommendation of the Standing Committee of the Syndicate on Examinations held on 04/06/2021 was approved by the Syndicate held on 11/06/2021.

***Recommendations:*** *The Committee considered the matter and recommended not to consider revised CE marks submitted by the college after the publication of result and further resolved to hear the then Principal and the guest faculties concerned.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

***Item No.31.07.03:- Registration for S4 B. Tech Supplementary Examination without regular registrations in respect of Smt.Parvathy T.R (415/10424043) –reg:-***

**(EE II M)**

Smt.Parvathy T R (415/10424043) was a student of B. Tech Degree course (2010 admission) under the Branch Computer Science and Engineering of K.R Gouri Amma College of Engineering, Thuravoor, Alappuzha.

The candidate had submitted offline application for the registration of the Fourth Semester B. Tech Degree Supplementary Examination October 2020. The registration of the application of the above said candidate was not possible through the SAGE Software. While verifying the student history, it was found that the candidate had no regular registration for Semester 4 and 8 but the candidate had registered for semester 5, 6 and 7 respectively. The results of the Fifth and the Sixth semesters were withheld due to attendance shortage.

After seeking clarification from IT cell regarding the matter, an e-mail had been sent to the principal of the concerned college. The principal vide e-mail dated 22.12.2020 had forwarded the details of CA marks and Attendance Statements of the Eighth semester in respect of Smt. Parvathy T R and also informed the following:

Regarding Semester 4: - The student was in Semester 4 in Academic year 2011-12. No previous document was found for ready verification. As the College is in closure from current academic year, most of older files are either scrapped or lost forever. While verification over phone, the faculties told that the student was not regular for the classes and Exam registration was also not done due to the same.

Regarding Semester 8: - As the student had not registered for regular Examination of semester 8, the online system could not have allowed the entering of marks.

Subsequently the remarks from IT Cell and KUCC had been obtained.

As per this, the candidate has no regular registration for the fourth semester and hence the supplementary registration for the same semester was not possible. During the period 2012, previous semester Exam registration checking was not initiated in the web server. Hence the candidate was

able to register for S5, S6 and S7 through Online. Exam portal is a starting and ending point. So most accurate data may be available in tabulation software. The Examination site revamped in 2018. So the particular interval of data may be available in the portal. In Examination portal, only the First and the Sixth Semester Exam registration of student is found. Exam code (41508113, 41508611).

Also, as per the remarks from EF IV Section, candidate has not applied for condonation of shortage of attendance the same was not granted to the candidate in Semester 5 and Semester 7.

As per the U.O No.Ac.A.III/4/Engg. /Tech./2011 dated 12/07/2011 “the candidates will be eligible for promotion to the next semester provided he/she completes all the requirements of the course work including attendance and progress and registration to the University examination of the previous semester. A student who is not permitted to appear for University Examination for a particular semester due to shortage of attendance and not permitted by the authorities for condonation of shortage of attendance shall repeat the semester when it is offered again granting re-admission. This provision is allowed only once for a semester. However prior permission from the University should be obtained before readmitting the student to the respective semester.

In this context, it is to be noted that Smt.Parvathy T R who had no regular registration for the Fourth Semester B. Tech Degree, is not eligible for registering the further semester Examinations. Also granting readmission due to shortage of attendance is not applicable to the candidate since University of Kerala no longer offering B. Tech Degree Course. Therefore, the registration done for the Fifth, the Sixth, and the Seventh semester are also not valid as per rule.

As per the order of Hon’ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Examinations for appropriate recommendation.

The Syndicate at its meeting held on 11/06/2021 vide item No.28.23.24; resolved to approve the recommendation of Standing Committee of the Syndicate on Examinations to defer the item regarding the registration for S4 B. Tech Supplementary Examination without regular registrations in respect of Smt.Parvathy T R (415/10424043).

***Recommendations:*** *The Committee considered the matter and recommended to grant notional registration for the fourth semester considering this as a special case and to condone the attendance shortage of fifth & sixth semester. Also to release the withheld results of the said examinations. Further recommended to permit the candidate to take readmission for the eighth semester at University College of Engineering, Kariavattam and to register for the S8 examination in the present scheme as per the procedure if so intends, since University College of Engineering, Kariavattam is the only college under this University offering B.Tech programmes.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

***Item No.31.07.04:- Mismatch found in Revaluation Memo Submitted for updating the Mark lists of Sri. Arun S K (412/09413004) - reg:***

***(EE II M)***

Sri.Arun S.K (412/09413004), a student of B.Tech Course (2009 admission) under Electronics and Communication Engineering branch at Lourdes Matha College of Science and Technology, Kuttichal, Thiruvananthapuram.

The candidate had submitted revaluation memo of sixth semester B. Tech Examination held on May 2018 along with the original mark lists to get revised mark lists. However, it was observed that the marks in Revaluation Memo of S6 May 2018 submitted by the candidate was not matching with the respective University records.

As per the records received from EJ VII(revaluation) section, there was No change in the marks for the paper VLSI Design and hence it is not listed in the revaluation status view. However, in the revaluation memo submitted by the candidate, there was a ‘change’ in the marks for (08802): VLSI Design and is shown as grade “E “for the ESA.

Similar case was reported from B. Tech tabulation section (EE II N), in r/o Smt. Stephy R N, John Cox Memorial CSI Institute of Technology, Kannammoola, Thiruvananthapuram, who submitted fake revaluation memos to the section concerned. The matter was placed before standing Committee of the Syndicate on Examinations at its meeting held on 26/08/2019. Accordingly, it was recommended to constitute a Sub Committee to enquire and submit a report regarding tampering



found in the revaluation memos submitted by Smt. Stephy R N. The Syndicate at its meeting held on 31.08.2019 vide item No. 03.31.06 resolved to constitute a sub-committee consisting of Dr.K.B.Manoj, Adv. A. Ajikumar and Prof.K. Lalitha, Members Syndicate to enquire and submit a report regarding tampering found in revaluation Memo submitted by Stephy R.N.

The Hon'ble Vice Chancellor has ordered to place the matter before the Sub-Committee of Syndicate to enquire and submit a report regarding the mismatch found in revaluation memo submitted by Sri. Arun S.K. The first hearing was conducted on 25/02/2020 and the committee members sought the genuineness of the revaluation memo. Sri.Arun S K appeared before the enquiry Committee again on 19.10.2020 and reiterated his earlier stand that the revaluation memo submitted by him was original. However, by considering the report from the Director, Kerala University Computer Centre, the Committee observed that the revaluation memo submitted by the student is not genuine. The Committee took note of the fact that he subsequently appeared for the examination and cleared the above said paper (VLSI Design). After a close observation of the documents the facts of the case, the Sub Committee recommends that a detailed enquiry may be conducted into the difference in the revaluation memo submitted by Sri.Arun S.K.

The matter was placed before the Syndicate at its meeting held on 23/10/2020. The Syndicate vide Item no.19.01 considered the recommendation of the Sub-Committee and resolved to publish the results of Sri.Arun S.K (412/09413004), student of B.Tech Course (2009 admission) under Electronics and Communication Engineering branch at Lourdes Matha College of Science and Technology, Kuttichal, Thiruvananthapuram. It was further resolved that a detailed enquiry be conducted for the difference found in the revaluation memo submitted by Sri.Arun S.K.

Based on the above resolution of the Syndicate the results of Sri.Arun S.K was published and provisional certificate and consolidated mark list were issued.

In considering the further resolution of the Syndicate to conduct a detailed enquiry for the difference found in the revaluation memo submitted by Sri.Arun S.K,the Hon'ble Vice Chancellor has ordered to place the matter before the Examination Monitoring Committee and the whole matter was placed before the Committee. The Examination Monitoring Committee recommended to refer the item to the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 17/02/2021 vide Item No. 23.57.03: resolved to approve the recommendations of the Examination Monitoring Committee to refer the item to the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 11/06/2021 vide Item No28.23.11 resolved to approve the recommendations of Standing Committee of the Syndicate on Examinations to defer the item regarding the mismatch found in revaluation memo Submitted for updating the Mark lists of Sri.Arun S K (412/09413004) .

**Recommendations:** *The Committee considered the matter and recommended to conduct a detailed enquiry by the sub committee constituted earlier also including Dr.K.G.Gopchandran, Member Syndicate, Controller of Examinations, Director KUCC as members for examining similar cases and to submit a report to Hon'ble Vice Chancellor.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.07.05:-** *സി ബി സി എസ്/ ഇ.എസ്- മാർക്ക് തിരുത്തലുമായി ബന്ധപ്പെട്ട് സെക്ഷൻ ഓഫീസർ ശ്രീ വിനോദ്. വി. യെ സർവീസിൽനിന്നും ടെർമിനേറ്റ് ചെയ്തതുമായി ബന്ധപ്പെട്ട ഫയലിലെ വിവരങ്ങൾ ഡോക്യുമെന്റ് സൈറ്റിലെ ഹോളിസിന് കൈമാറുന്നതിന് സമ്മതിച്ചു.*

**(Ad AI)**

സി.ബി.സി.എസ്/ ഇ.എസ്- മാർക്ക് തിരുത്തലുമായി ബന്ധപ്പെട്ട് സെക്ഷൻ ഓഫീസർ, ശ്രീ. വിനോദ്. വി- യെ സർവീസിൽനിന്നും ടെർമിനേറ്റ് ചെയ്ത വിഷയത്തിൽ ക്രൈം നമ്പർ 24/2021 u/s 409, 420, 465, 468 of IPC 43, 65 of IT Act (Cr.No.41/2021 of Cantonment PS) പ്രകാരം തിരുവനന്തപുരം സിറ്റി സെബർ ക്രൈം പോലീസ് സ്റ്റേഷൻ മുഖേനെ അന്വേഷണം നടന്നുവരികയാണ്. ടി.കേ.സി.ന്റെ തുടർ അന്വേഷണത്തിന് അത്യന്താ

പേക്ഷിതമായ രേഖകൾ അടിയന്തിരമായി ലഭ്യമാക്കണമെന്ന് സൂചനപ്രകാരം ആവശ്യപ്പെട്ടിരിക്കുന്നു. അന്വേഷണ ഉദ്യോഗസ്ഥൻകൈമാറാൻ ആവശ്യപ്പെട്ടിരുന്ന രേഖകൾ സംബന്ധിച്ച വിവരം ചുവടെ ചേർക്കുന്നു;

1. സി.ബി.സി.എസ്/ ഇ.എസ്- മാർക്ക് തിരുത്തലുമായി ബന്ധപ്പെട്ട് സെക്ഷൻ ഓഫീസർ, ശ്രീ. വിനോദ്. വി-യ്ക്കെതിരായി നടത്തിയ വകുപ്പുതല അന്വേഷണ റിപ്പോർട്ടിടക്കം അസ്സൽഫയൽ.
2. ടിയാനെയുണിവേഴ്സിറ്റിയിൽ നിയമിച്ചതിന്റേയും, ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി നിയമിച്ചതിന്റേയും ഉത്തരവുകൾ.
3. ടിയാനെയുണിവേഴ്സിറ്റിയിൽ ജോലി ചെയ്തിരുന്ന സെക്ഷൻ ഓഫീസർമാരുടെയും അന്വേഷണ റിപ്പോർട്ടുകളുടെയും വിവരങ്ങൾ.
4. 2019 ജനുവരി മുതൽ നാളിതുവരെയുള്ള ഇ.എസ്-4 സെക്ഷനിലെ Attendance Registers
5. ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി ശ്രീ. വിനോദ്. വി ചുമതലയേറ്റെടുത്ത മുതൽ നാളിതുവരെ ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ റാങ്കിംഗുകളിലുള്ള ഉദ്യോഗസ്ഥരുടെ ക്രമപ്രകാരമുള്ള തസ്തികയും ടിയാനെയുണിവേഴ്സിറ്റിയിൽ ജോലി ചെയ്തിരുന്ന ഉദ്യോഗസ്ഥരുടെ വിവരവും. (നിലവിലെ ഔദ്യോഗിക വിലാസം, വ്യക്തിഗത വിലാസം, ഫോൺ നമ്പർ)
6. ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി ശ്രീ. വിനോദ്. വി ചുമതലയേറ്റെടുത്ത മുതൽ നാളിതുവരെ ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ റാങ്കിംഗുകളിലുള്ള ജീവനക്കാരുടെ തസ്തികയും ടിയാനെയുണിവേഴ്സിറ്റിയിൽ ജോലി ചെയ്തിരുന്ന ഉദ്യോഗസ്ഥരുടെ വിവരവും. (നിലവിലെ ഔദ്യോഗിക വിലാസം, വ്യക്തിഗത വിലാസം, ഫോൺ നമ്പർ)
7. ടിയാനെയുണിവേഴ്സിറ്റിയിൽ ഉൾപ്പെട്ട വിദ്യാർത്ഥികൾ (Sarath Kiran R.O, Nithin P.S, Greeshma S, Sreekuttan.M.S, Muhammed Jaseem I N, Abhilash O Bright) പഠിച്ചിരുന്ന സ്ഥാപനങ്ങൾ/ കോഴ്സ്/ കാലയളവ്/ പരീക്ഷകളിൽ പങ്കെടുത്ത റോൾ നമ്പർ, വർഷം/ പരീക്ഷകേന്ദ്രം എന്നിവ സംബന്ധിച്ച വിവരം.
8. ടിയാനെയുണിവേഴ്സിറ്റിയിൽ ഉൾപ്പെട്ട വിദ്യാർത്ഥികളുടെ രജി.നം., അസ്സൽമാർക്കിസ്റ്റ്, തിരുത്തൽ വരുത്തിയ മാർക്കിസ്റ്റ്, ഈ വിവരങ്ങൾ രേഖപ്പെടുത്തിയ ആധികാരിക രേഖകളുടെ സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പ്.
9. ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി ശ്രീ. വിനോദ്. വി മറ്റേതെങ്കിലും വിദ്യാർത്ഥികൾക്ക് മാർക്ക് തിരുത്തി നൽകിയതായി ആഭ്യന്തര അന്വേഷണത്തിൽ വെളിവാക്കിയിട്ടുണ്ടെങ്കിൽ ആയതിന്റേ വിവരം.
10. ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി ശ്രീ. വിനോദ്. വി മാർക്ക് തിരുത്തി നടത്തിയ പരീക്ഷകളിലെ ഉത്തരക്കടലാസുകൾ മുഖ്യനിർണ്ണയം നടത്തിയ അധ്യാപകരുടെ പേര്, സ്ഥാനപ്പേര്, മേൽവിലാസം, ജോലി ചെയ്യുന്ന സ്ഥാപനം, മൊബൈൽ നമ്പർ എന്നിവ സംബന്ധിച്ച വിവരം.
11. യൂണിവേഴ്സിറ്റി നൽകിയ പരാതിയെ സംബന്ധിച്ച് കൂടുതൽ വിവരങ്ങൾ/ രേഖകൾ ഹാജരാക്കാൻ ഉണ്ടെങ്കിൽ അവ

സൂചനപ്രകാരം ആവശ്യപ്പെട്ടിരിക്കുന്നവയിൽ ശ്രീ. വിനോദ്. വി-യെ യൂണിവേഴ്സിറ്റിയിൽ നിയമിച്ചതിന്റേയും, ഇ.എസ്-4 സെക്ഷനിലെ സെക്ഷൻ ഓഫീസർ ആയി നിയമിച്ചതിന്റേയും ഉത്തരവുകൾ, ടിയാനെയുണിവേഴ്സിറ്റിയിൽ നടത്തിയ വകുപ്പുതല അന്വേഷണ റിപ്പോർട്ടിടക്കം അസ്സൽഫയൽ, സെക്ഷൻ ഓഫീസർ റാങ്കിംഗുകളിലും താഴെയും ജോലി ചെയ്തിരുന്ന ജീവനക്കാരുടെ വിവരവും ഭരണ വിഭാഗത്തിൽ ലഭ്യമാണ് (ചോദ്യം നം. 1-3, 5-6). സൂചനയിൽ ആവശ്യപ്പെട്ടിരിക്കുന്ന മറ്റിവിവരങ്ങൾ പരീക്ഷാ വിഭാഗത്തിൽ നിന്നും ലഭ്യമാക്കേണ്ടവയാണ്.

സൂചനപ്രകാരം ആവശ്യപ്പെട്ടിരിക്കുന്ന വിവരങ്ങൾ തിരുവനന്തപുരം സിറ്റി സൈബർ ക്രൈം പോലീസ് റേഞ്ച് അന്വേഷണ ഉദ്യോഗസ്ഥൻ കൈമാറുന്ന വിഷയം ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സ്റ്റാൻഡിംഗ് കമ്മിറ്റി റിപ്പോർട്ടിൻ ഡി കേറ്റ് ഓൺ എക്സിക്യൂട്ടീവ് മീറ്റിംഗിൽ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations:** *The Committee considered the matter and recommended to follow the resolution already taken on this matter in the special meeting of the Syndicate held on 19.04.2021 vide item no. 20.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.07.06:- BBA (SDE) 2013 admission – Conduct of Supplementary Examinations – Request from candidates – Consideration of – reg.**

**(Ac.AIV)**

Applications for reconduct of Examination have been received from the candidates of BBA (SDE) 2013 admission, who missed the supplementary Examinations held in the month of October 2020. Three of them stated that they could not attend the exam due to hampered communication/restrictions in place due to the COVID -19 pandemic situation etc and one among them could not attend the exam due to personal reasons. All of the four have requested to give them a chance to complete the BBA Degree Programme.

Supplementary Examinations for BBA (SDE)- 2013 admission candidates were conducted in the month of October 2020 and the results were published in January 2021. As per the Regulation of BBA, under SDE, all the permissible chances to complete the programme are over for 2013 admission candidates. No mercy chance exams are conducted for BBA (SDE) – 2013 admission. One more supplementary Examination is yet to be conducted for 2014 admission candidates under the 2013 scheme. The Scheme and Syllabus of 2013 and 2014 admissions are the same. The Scheme and Syllabus of BBA (SDE) was revised w.e.f. 2018 onwards.

**Recommendations: The Committee considered the matter and recommended to grant one Mercy chance subject to reporting to the Academic Council. Also recommended to issue two phase press release regarding the Mercy Chance.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.07.07:- Granting of grace mark for Odd Semester examinations – B.Sc Computer Science (Hearing Impaired) Candidate – reg.**

**(ES VII)**

Smt. Divya Sunny, a student of B.Sc Computer Science (Hearing Impaired) Programme in NISH during 2015-2019 was granted Grace Mark for even semesters as per U.O No: EAI/508/P/12-1/2020 dtd:13/10/20, on request.

Now her father Sri. Sunny. T.J has requested to grant Grace Mark for Odd Semesters also. For the Hearing Impaired programmes the Curriculum has two preparatory Semesters which makes the duration of the programme 4 years. All odd semester examinations are conducted by the Colleges and no gracemarks are granted for these exams. As per the existing rules (Chapter X of the University Exam Manual) grace mark for differently abled Candidates are granted only for University examinations (written paper) and not for the Practicals and the internal tests.

It is also pointed out in this context that during the time when the University was conducting semesterized restructured/ vocational courses until the inception of CBCSS in the year 2010, gracemarks were granted only to the Even Semester exams conducted by the University as the odd semester exams of all these programmes were then conducted by the respective colleges.

The present request is to grant Grace Mark to the Odd Semester examinations conducted by the Colleges where the existing rules do not permit and even if permitted now, the rules framed need to have a retrospective effect if the candidate is to be benefitted as she was a student of the programme during 2015-19. When allowed the claim for adding such gracemark to the internal marks which exists for almost all UG/PG programmes also need to be anticipated.

**Recommendations: The Committee considered the matter and recommended not to agree to the request of Smt. Divya Sunny.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.07.08:- Scheduling various pending examinations – reg**

**Recommendations: The Standing Committee of the Syndicate on Examinations put forward the proposal for scheduling various pending examinations and recommended the following schedule:**

S4 UG Examinations – 2021 September 1,3,6,8,10,13,15,17,20,22,24

S1 UG Examinations – 2021 October 1,4,6,8,11,13,18,20,22,25,27

S1 PG Examinations – 2021 September 2,7,9,14,16  
 Final Year Degree Examinations (Annual Scheme)– 2021 August 12,16,18,31, September 2,7  
 S1 Unitary LLB Degree Examinations– 15/09/2021 onwards  
 S4 Unitary LLB Degree Examinations– 07/09/2021 onwards  
 S1 Integrated LLB Degree Examinations – 16/09/2021 onwards  
 S8 Integrated LLB Degree Examinations – 02/09/2021 onwards

*The Committee further recommended that the recommendation on Item No. 4 & 5 may be approved by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The meeting came to an end at 05.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 28.07.2021, be approved.

**Item No.31.08. Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 – Approval of - reg.**

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 is appended.

In view of exigency, the committee recommended that recommendations in item nos. 1(i), 1(ii), 1(iii), 5, 20, 21, 23 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in item nos. 1(i), 1(ii), 1(iii), 5, 20, 21, 23 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos. 1(i), 1(ii), 1(iii), 5, 20, 21, 23 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 is reported to the Syndicate and the recommendations on remaining items in the minutes are placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE  
 SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 02.08.2021, 11.00 A.M.

Venue : Syndicate Room, University Buildings, Palayam

**Members Present**

1. Adv. Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
2. Sri. Riyas Vahab,	Member, Syndicate	Sd/-
3. Adv. B. Balachandran	Member, Syndicate	Sd/-
4. Sri. B.P.Murali,	Member, Syndicate	Sd/-
5. Dr. S. Nazeeb	Member, Syndicate	Sd/-
6. Smt. Renju Suresh,	Member, Syndicate	Sd/-
7. Adv. K.H.Babujan	Member, Syndicate	Sd/-
8. Adv. A. Ajikumar	Member, Syndicate	Sd/-

**Member Attended Online:**

1. Sri. Arun Kumar R,	Member, Syndicate
2. Dr. Vijayan Pillai M,	Member, Syndicate

**Item No. 31.08.01. Application for affiliation of new colleges for the academic year 2021-22 – current status – reg.**

[Ac.BII]

Various Educational Agencies had submitted the applications for affiliation of new colleges for the academic year 2021-22.

The Syndicate at its meeting held on 16.11.2020 vide item No.47.01 considered the said applications received for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of colleges to nominate members of inspection

commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications. Accordingly, after the legal scrutiny, the Estate Officer had verified the said applications except the proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu and the proposed Musaliar College of Arts and Science, Chirayinkeezhu (Unaided) and noted some defects.

1. **Proposed C.S.I John Smith Christian College (aided)**

The Bishop, C.S.I Kollam – Kottarakkara Diocese, CSI Compound, Chinnakkada, Kollam has submitted an application for affiliation of a new Aided Arts and Science College viz. Proposed C.S.I John Smith Christian College for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Trust Governing Body deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Power of Attorney or such document empowering the Diocese to re-appropriate land, in the name of CSI Trust Association, for the new college
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The documents based on survey nos of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Title Deed
  - h) Correlation Statement from the Village Office correlating the old and new survey numbers (if the survey nos are different in any of the above said documents)

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. And then on initial verification of the Application, the following defect is also noted.

*As per Statute 2, Chapter 24 of the Kerala University First Statutes, 1977 an application for affiliation of new colleges shall furnish full and detailed information on the followings.*

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff

But the application submitted has not met these statutory requirements. Hence, vide letter dated 15.04.2021 the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defect noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

2. **Proposed BSD Arts and Science College (aided)**

The Chairman, BSD Education Society, Olathanni, Neyyatinkara has submitted an application for affiliation of a new Aided Arts and Science College viz. Proposed BSD Arts and Science College

during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
3. The documents based on survey nos of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Title Deed
  - h) Correlation Statement from the Village Office correlating the old and new survey numbers (if the survey nos are different in any of the above said documents)

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The Educational Agency had not complied with the following Statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff\

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

The Educational Agency of the proposed BSD Arts and Science College vide letter dated 28.04.2021 has submitted that, "all facilities and documents will be produced on receipt of the Government Order regarding the sanction of the college from Government".

It may be noted that, in the reply letter he has only referred the letter dated 15.04.2021. Vide letter dated 15.04.2021, University has also sought the Plan and Drawings approved by the Local Self Government regarding the buildings for providing accommodation and equipment, hostel, playground, residences for the Principal and other Staffs.

While submitting application dated 28.08.2020 it was mentioned that six months time period is required for completing the proposed college.

The details sought in letter dated 07.04.201 regarding the land of the proposed college has also not been furnished yet. Without the verification of said details University cannot proceed with the application of new course.

The said letter was considered and the Registrar ordered to reject the applications for affiliation of new colleges submitted for the academic year 2021-22 which are defective and not rectified on notice. Accordingly, vide letter dated 22.06.2021, the Educational Agency was informed of the said decision and was requested to rectify the defects intimated and submit the necessary documents immediately.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency till the date.

### 3. **Proposed Santa Maria College, Karumkulam (aided)**

The Arch Bishop, Viswa Prakash Educational and Charitable Trust, Latin Catholic, Bishop House compound, Vellayambalam, Tvpm had submitted an application for affiliation of a new Aided Arts and Science College, viz. Proposed Santa Maria College, Karumkulam for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
3. The documents based on survey no.s of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Title Deed
  - h) Correlation Statement from the Village Office correlating the old and new survey numbers (if the survey nos are different in any of the above said documents).

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff.
- Fees proposed to be levied and the financial provision made for capital expenditure on buildings and equipment.
- The financial resources of the colleges for its continued maintenance

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

### 4. **Proposed KVVS College of Arts and Science, veliyam, Kollam (aided)**

The Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai had submitted an application for affiliation of a new Aided Arts and Science College viz. KVVS College of Arts and Science, Veliyam, Kollam (aided) for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college

2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The documents based on the survey nos of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the past 15 years
  - f) Copy of Prior Title Deed
  - g) Correlation Statement from the Village Office mapping the old and new survey numbers (if the survey nos are different in any of the above said documents)
5. Certificate from the Village Office that any portion of the proposed site is not under any attachment / legal proceedings of the Tahsildar.  
Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

It may be noted that the defects noted by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

**5. Proposed Loyola Arts and Science College, Sreekariyam (Unaided)–**

The Manager, Loyola Institutions, Sreekariyam has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Proposed “Loyola Arts and Science College, Sreekariyam” during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Society deciding to entrust the applicant for appropriating the land of the Trust and representing the Trust towards establishing the new college
2. Resolution of the Trust Governing Body re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The documents based on survey nos of the proposed site in the Combined Sketch:
  - a) Latest Certified copy of Thandaper Register from the Village Office
  - b) Correlation Statement from Village Office mapping the old & new survey numbers
5. Clarification and valid documents to establish that both the Kerala Easo Sabha & Kerala Jesuit Society are the same OR the Society has authorization on utilizing the land of Easo Sabha in case both are different entities.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency of the proposed “Loyola Arts and Science College, Sreekariyam” (Un aided) and granted 15 days time for clearing the defects. And then on initial verification of the Application, the following defect is also noted.

As per Statute 2, Chapter 24 of the Kerala University First Statutes, 1977 an application for affiliation of new college shall furnish full and detailed information on the following,



*“Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.”*

But the application submitted has not attached with the plan and drawings approved by the Local Self Government. The Educational Agency vide letter dated 15.04.2021 was also directed to produce the following documents with in 7 days from the date of receipt of this letter.

1. Plan and Drawings, approved by the Local Self Government of the buildings
  - for providing accommodation and equipment. Also the number of students for whom provision has been made or is proposed to be provided.
  - Hostels and playgrounds and residences for the Principal and the other members of the staff.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed “Loyola Arts and Science College, Sreekariyam” (Un aided) till the date.

#### **6. Proposed St.Antony’s College of Arts and Science, Irumbil(Un Aided)**

The chairman, Devadas Educational & Charitable Trust, Irumbil, Thavaravila, Neyyatinkara had submitted an application for affiliation of a new Un Aided college viz. St.Antony’s College of Arts and Science Thavaravila, Irumbil (Un Aided) for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for representing the Educational Agency towards establishing the new college
2. Document authorizing the Educational Agency to utilize the land owned by Sri.Abdul Salam
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The documents based on survey nos of the proposed site in the Combined Sketch:
  - a) Latest Certified copy of Thandaper Register from the Village Office
  - b) Latest original Land Tax Receipts
  - c) Latest Encumbrance Certificate for the last 15 years
  - d) Copy of Prior Deed no.4046/1958
5. Copy of orders of Hon’ble Court on the land, if any during the attachment proceedings by UCO Bank.
6. Certificate from the Village Office that any portion of the proposed site is not under any attachment / legal proceedings.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

*“Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.”*

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

#### **7. Proposed ACE College of Arts and Science, Nedumangad (UN AIDED)**

The Manager, Manarul Huda Trust, EMKE Manzil, Kallattu mukku, Manacaud had submitted an application for affiliation of a new Un Aided Arts and Science college viz. ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu for the academic year 2021-22.

The file was forwarded to the Estate Officer and he has submitted the Land verification report. It has been directed to produce the following documents.

1. Resolution of the Trust Governing Body to start the college
2. Resolution of the Trust Governing Body entrusting the applicant to represent the Trust for the purpose
3. Resolution of the Trust Governing Body re-appropriating the land use by the Training College for the new Arts & Science college
4. Document stating the termination/ shifting of the National Training College for Women.
5. Document rectifying the mismatch of the extent of land in old survey numbers against the extent of land in Re-survey numbers
6. Prior Title Deed regarding land in old survey number 774/4 of Karippooru Village
7. Original Combined Sketch issued by the Village Officer, demarcating (i) the land used by the adjacently situated existing institutions (if any) owned by the EA specifying extent & survey numbers involved to each institution and (ii) the land for the the proposed college specifying extent and survey numbers involved. (The survey numbers & owner names of land at the outer-boundaries of the proposed site also need to be noted.)
8. Original Location Certificate issued by the Village Officer
9. Original Possession Certificate issued by the Village Officer
7. Copy of Thandaper Register certified by the Village Officer
8. Original Land Tax Receipts
9. Original 'Sakshyapathram' issued by the Village Officer correlating the old and new survey numbers

Thereafter, as per the resolution of the Syndicate held on 16.11.2020, the file was forwarded to the Office of the Legal Advisor and the Legal opinion dated 22.07.2021 has been received. It has been stated as follows.

*"From the recital of the documents, it appears that, a mistake has been crept regarding the re-survey No.774/4 instead of 777/4. But, the executant of sale deed No2453/81 did not execute any correction deed regarding this aspect in favour of Manarul Huda Trust.*

*In spite of the above said discrepancy, Manarul Huda Trust is having absolute right over the remaining property to an extent of 240.47 Ares (5.93 Acres)."*

Further, as per the resolution of the Syndicate, the deficiencies have to be intimated to the Educational Agency.

#### **8. Proposed Sun College, Mancha, Nedumangad (UN AIDED)**

The Manager, Sun Cottage, Lions club road Valicode, Nedumangad, Thiruvananthapuram had submitted an application for affiliation of a new Un Aided Arts and Science College for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

##### The following documents were not submitted

1. Original Combined Sketch from the Village Office, demarcating,
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the applicant and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
2. The documents based on survey no.s of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed, if not already produced (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Title Deeds
  - h) Correlation Statement from the Village Office correlating the old and new survey numbers (if the survey nos are different in any of the above said documents)

3. Certificate from the Village Office that any portion of the proposed site is not under any attachment / legal proceedings of the Tahsildar.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

9. **Proposed Noorul Islam College of Arts and Science for women, Aralumood, Neyyatinkara (Un Aided)**

The Chairman, Noorul Islam education Trust, N.M.C 28/285, Amaravila Post Neyyatinkara had submitted an application for affiliation of a new Un Aided Arts and Science College viz.Noorul Islam College of Arts and Science for women, Aralumood, Neyyatinkara (Un Aided) during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes.
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
4. The following documents based on survey no.s of the proposed site for the college in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office rectifying the existing mismatches with the Title Deeds.
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deeds, if not already submitted (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Title Deeds
  - h) Correlation Statement from the Village Office correlating the old and new survey numbers (if the survey nos are different in any of the above said documents).

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

It may be noted that the defect noted by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

But, the Chairman, Noorul Islam Educational Trust, via e-mail dated 05.07.2021 has submitted a letter dated 29.04.2021 stating that as the covid 19 situation, the Govt. Officers put severe restrictions to avail the necessary documents. However, those documents shall submit as early as possible and so please consider their request positively. The Educational Agency has also submitted a resolution of the Trust entrusting Dr.A.P.Majeed Khan to appropriate the required extend needful land for the purpose of establishing a proposed arts and science college in Neyyattinkara.

But so far, the educational agency has not submitted the documents sought for verification.

10. **Bishop Samuel Amritham CSI Arts and Science College, Parassala (Un Aided)**

The Secretary, Society for Higher Education, South Kerala Diocese, (SIUC) CSI, LMS Compound, Trivandrum had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Bishop Samuel Amritam CSI Arts and Science College, Parassala for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Power of Attorney or such document empowering the Educational Agency to utilize land, in the name of CSI Trust Association, for the new college
2. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land and representing the Educational Agency towards establishing the new college
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site are also need to be noted.)
4. The following documents based on survey nos of the proposed site for the college in the Combined Sketch:
  - a) Latest Certified copy of Thandaper Register from the Village Office
  - b) Latest Encumbrance Certificate for the last 15 years
  - c) Copy of Prior Title Deed
  - d) Correlation Statement from the Village Office correlating the old and new survey numbers

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

It may be noted that the defects noted by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

11. **Proposed R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta P.O, Pathanapuram, Kollam (Un Aided)**

The President, Pathanapuram Taluk NSS Karayoga Union, Punalur had submitted an application for affiliation of a new Un Aided Arts and Science College viz. R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam (Un Aided) during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and
  - (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)

4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
- Latest original Possession Certificate from the Village Office
  - Latest Certified copy of Thandaper Register from the Village Office
  - Latest original Land Tax Receipts
  - Latest Encumbrance Certificate for the last 15 years
  - Copy of Title Deeds (if not already submitted) including copy of the Title Deed no. 293/2001 (Originals of all Title Deeds need to be produced while executing the Undertaking)
  - Copy of Prior Title Deeds
  - Correlation Statement from the Village Office correlating the old and new survey numbers. Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff.
- The financial resources of the colleges for its continued maintenance.

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

The President, Pathanapuram Taluk N.S.S Karayoga Union, Punalur vide letters dated 29.06.2021 has submitted the documents and the same was forwarded to the Estate Officer Section for verification of the documents in respect of the proposed “R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam (Un Aided)”.

12. **Proposed Pope Benedict College of Arts and Science , Vettithitta, Punalur (UN AIDED)**

The Malankara Catholic Educational Society of Trivandrum, Major Arch Bishop's House, Thirusannidhi, pattom had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Pope Benedict College of Arts and Science, Vettithitta, Punalur for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

**The following documents were not submitted**

- Power of Attorney or such document empowering the Educational Agency to appropriate the land, if the land is under the ownership of any other entity.
- Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college.
- Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the new college, if the land is now being used for other purposes.
- Original Combined Sketch from the Village Office, demarcating
  - survey numbers & extent of land being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
- The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - Original Location Certificate from the Village Office
  - Latest original Possession Certificate from the Village Office
  - Latest Certified copy of Thandaper Register from the Village Office
  - Latest original Land Tax Receipts
  - Latest Encumbrance Certificate for the last 15 years

f) Copy of Title Deed (Original need to be produced while executing the Undertaking)

g) Copy of Prior Title Deed

h) Correlation Statement from the Village Office correlating the old and new survey numbers, if the survey nos are different in any of the above said documents.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.
- Hostels and playgrounds and residences for the Principal and the other members of the staff.
- The financial resources of the colleges for its continued maintenance.

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

13. **Proposed Musaliar College of Arts and Science, Chirayinkeezhu (UnAided)**

The General Secretary, Musaliar Education Trust, Musaliar College of Engineering, Kadakom, Chirayinkeezhu had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Musaliar College of Arts and Science, Chirayinkeezhu (Un Aided) for the academic year 2021-22.

The file was forwarded to the Estate Officer and he has submitted the Land verification report. It has been directed to produce the following documents.

1. Resolution of the Trust Governing Body to start the college
2. Resolution of the Trust Governing Body entrusting the applicant to represent the Trust for the purpose
3. Resolution of the Trust Governing Body re-appropriating the land for the new college, if the land is now being used for other purposes
4. Original Combined Sketch issued by the Village Officer, demarcating (i) the land used by the adjacently situated existing institutions (if any) owned by the EA specifying extent & survey numbers involved to each institution and (ii) the land for the the proposed college specifying extent and survey numbers involved. (The survey numbers & owner names of land at the outer-boundaries of the proposed site also need to be noted.)
5. Original Location Certificate issued by the Village Officer
6. Latest Possession Certificate (original) issued by the Village Officer
7. Latest copy of Thandaper Register certified by the Village Officer
8. Latest Land Tax Receipts (original)
9. Latest Encumbrance Certificate
10. Copy of Title Deeds regarding the proposed land (if not already submitted)
11. Copy of Prior Title Deeds regarding the proposed land
12. Copy of Hon'ble Court orders involved in the Title Deed

As per the resolution of the Syndicate held on 16.11.2020, the file was forwarded to the Office of the Legal Advisor and the same is pending with the Office of the Legal Advisor.

14. **Proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided)**

The Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Lourdes Matha College of Arts and Science , Lourdes Hill, Trivandrum (Un Aided) for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the EA deciding to entrust the applicant for appropriating the land of the EA and representing the EA towards establishing the new college

2. Resolution of the Governing Body of the EA re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Latest Certified copy of Thandaper Register from the Village Office
  - b) Copy of Title Deed of land in Re-Sy. No.233/3 and its Prior Deed (Original Title Deeds need to be produced while executing the Undertaking)
  - c) Copy of Prior Deed No. 354/1986, 693/1986, 653/1986, 357/1986 &388/1986
  - d) Correlation Statement from the Village Office correlating the old & new survey nos
5. Copy of orders of Hon'ble Court on the land
6. Certificate from the Village Office that any portion of the proposed site is not under any attachment/ legal proceedings of the Tahsildar.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

Accordingly, vide letter dated 09.06.2021 the Educational Agency of the proposed college has submitted the documents sought for verification and the file has been forwarded to the Estate Officer Section for verification of the said documents.

**15. Proposed The Salvation Army College, Kowdiar (Un Aided)**

The Salvation Army, THQ, Kowdiar, Trivandrum had submitted an application for affiliation of a new Un Aided Arts and Science College viz. The Salvation Army College, Kowdiar (Un Aided) for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Correlation Statement from the Village Office correlating the old & new survey no.s.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.

- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work
- Hostels and playgrounds and residences for the Principal and the other members of the staff.
- The financial resources of the colleges for its continued maintenance.
- Fees proposed to be levied and the financial provision made for capital expenditure on buildings and equipment

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

16. **Proposed Younus College of Arts and Science, Vadakkevila, Kollam (Un Aided)**

The Manager, Fathima Memorial Educational Trust, (Muslim minority), Vadakkevila had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Younus College of Arts and Science, Vadakkevila P.O, Kollam(Un Aided) for the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
2. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
3. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed, if not already submitted (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Deeds
  - h) Correlation Statement from the Village Office correlating the old & new survey numbers (if the survey nos are different in any of the above said documents).

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

It may be noted that the defects noted by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

17. **Proposed Acharya B.Ed Teachers Training College, Kerala Hindi Prachar Sabha, Vazuthacaud, Thiruvananthapuram.(Aided)**

The Kerala Hindi Prachar Sabha, Vazuthacaud, Thiruvananthapuram Charitable Society had submitted an application for affiliation of a new Aided B.Ed Teachers' Training College viz. Acharya B Ed Teachers Training College, Kerala Hindi Prachar Sabha, Vazuthacaud, Thiruvananthapuram (aided) during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Executive Committee of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college



2. Resolution of the Executive Committee of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Latest original Possession Certificate from the Village Office
  - b) Latest original Certified copy of Thandaper Register from the Village Office
  - c) Latest original Land Tax Receipts
  - d) Latest Encumbrance Certificate for the last 15 years
  - e) Copy of Title Deed, if not already submitted (Original need to be produced while executing the Undertaking)
  - f) Copy of Prior Title Deed
  - g) Correlation Statement from the Village Office correlating the old & new survey no.s.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects.

It may be noted that the defects noted by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

18. **Proposed Mar Baselios Academy of Legal and Allied Studies, pulamon, Kottarakara [Un Aided]**

The Superior, The Community of St. George Bethlehem Ashram, Chengamanad, Kottarakara, Kollam had submitted an application for affiliation of a new Un Aided Law College viz. Mar Baselios Academy of Legal and Allied Studies pulamon, Kottarakara [Un Aided] during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

**The following documents were not submitted**

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the EA re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating
  - (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and
  - (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed, if not already submitted (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Deeds
  - h) Correlation Statement from the Village Office correlating the old & new survey numbers (if the survey nos are different in any of the above said documents)
5. Clarification and valid document to establish that “The Community of St.George” and “Bethlehem Ashram” are one and same.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Constitution and Personnel of the Managing Council or Governing Body.
- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.
- Hostels and playgrounds and residences for the Principal and the other members of the staff

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

It may be noted that the defects noted on the initial verification of the application form and also by the Estate Officer have not been cleared by the Educational Agency of the proposed college till the date.

**19. Proposed METCA College of Law, METCA Land, Chavancode, Palayamkunnu, Varkala (Un Aided)**

The Chairman, METCA, Metca Land, Chavancode, Palayamkunnu, Varkala had submitted an application for affiliation of a new Un Aided Law College viz. METCA College of Law, METCA Land, Chavancode, Palayamkunnu, Varkala (Un Aided) during the academic year 2021-22. The defects noted in respect of the proposed college are as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the Educational Agency (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)
4. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the last 15 years
  - f) Copy of Title Deed, if not already submitted (Original need to be produced while executing the Undertaking)
  - g) Copy of Prior Deeds
  - h) Correlation Statement from the Village Office correlating the old & new survey numbers
  - i) No Objection Certificate from Kerala Coastal Zone Management Authority (if applicable).

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. The application has not met with the following statutory requirements.

- Accommodation, equipment and the number of students for whom provision has been made or is proposed to be made. The information relating to accommodation shall be accompanied by plans and drawings.
- Constitution and Personnel of the Managing Council or Governing Body.
- Qualifications, salaries, work of the teachers and details of proposed staff pattern together with a timetable of the work

- Hostels and playgrounds and residences for the Principal and the other members of the staff

Hence, vide letter dated 15.04.2021, the Educational Agency was directed to produce the related documents within 7 days of the date of receipt of this letter.

In reply, the Chairman, METCA Trust vide letter dated 16.04.2021 has requested for one month time to produce the documents. The same was considered and the Registrar has ordered that the application for affiliation of new college viz. METCA College of Law, Chavancode submitted for the academic year 2021-22 will be rejected unless the defects intimated are rectified and the necessary documents are submitted immediately.

Vide letter dated 23.06.2021, the decision was intimated to the Educational Agency.

**Following facts may also be noted.**

- It may also be noted that the State Government as per G.O (Ms) No.299/2020/HEDN dated 20.08.2020 passed orders regarding sanctioning of new colleges in various sectors as mentioned below:
  - considering the educational requirement of a particular area, colleges may be started in Government sector
  - colleges may be sanctioned to co-operative Institutions having experience in Education field, sufficient financial stability and facilities are provided as per UGC/ AICTE/ University requirements
  - **Not to consider commencement of colleges in Aided sector.**
- The notification dated 14.07.2021, inviting applications for affiliation of new colleges/new courses in existing colleges/Increase in Intake/additional batches for 2022-23 was issued. The last date of issuance and receipt of applications for affiliation is 31.08.2021.

In view of the above facts, the following are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**After detailed deliberations, the Committee recommended**

**i) to reject the applications of proposed new colleges mentioned in serial no. 1,2,3,4,5,6,8,10,12,15,16,17,18 & 19 as the concerned educational agencies has not submitted the required documents to cure the defects intimated vide letter date 07.04.2021. And to intimate the matter to concerned Educational Agencies.**

**ii) to intimate the Educational Agency of Proposed Noorul Islam College of Arts and Science for Women, Aralummoodu, Neyyatinkara to cure the defects mentioned in the letter dated 07.04.2021, with in ten days.**

**iii) to entrust the Registrar towards submission of Land Verification Report regarding the proposed new colleges mentioned in serial no.11 & 14 before the Syndicate.**

**iv) to refer applications of new colleges mentioned in serial no. 07 & 13 to the Syndicate and to entrust Adv.Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Dr.S.Nazeeb, Member Syndicate to study the related files and to submit a report before the Syndicate**

***Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations on sl.no. (i), (ii) & (iii) exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**FURTHERRESOLVED** to reject the applications of the following new colleges as the concerned educational agencies has not submitted the required documents to cure the defects intimated vide letter date 07.04.2021 and also to intimate the same to concerned Educational Agencies.

1. CSI John Smith Christian College (Aided)
2. BSD Arts and Science College (Aided)
3. Santha Mariam College, Karakulam (Aided)
4. KVVS College of Arts and Science, Kollam (Aided)
5. Loyola Arts and Science College, Sreekariyam (Unaided)
6. ST.Antony's College of Arts and Science, Irumpil (Unaided)

7. Son College, Mancha, Nedumangad (Unaided)
8. Bishop Samuel Amritham CSI Arts and Science College, Parassala (Unaided)
9. Pope Benedict College of Arts and Science, Punalur (Unaided)
10. Salvation Army College, Kaudiar (Unaided)
11. Younus College of Arts and Science, Kollam (Unaided)
12. Acarya B.Ed Training College, Kerala Hindi Pracharasabha, Vazhuthacaud (Aided)
13. Mar Baselious Academy of Legal and Allied Studies, Kottarakara (Unaided)
14. METCA College of Law, Varkala (Unaided)

The Syndicate considered the e-mail dated 05.07.2021 and RESOLVED to intimate the Educational Agency of Proposed Noorul Islam College of Arts and Science for Women, Aralummoodu, Neyyatinkara to cure the defects within ten days.

The Syndicate considered the report submitted by the Sub-Committee and RESOLVED to issue notice to the Noorul Huda Trust, EMKE Manzil, Manacaud and Muslim Educational Trust, Chirayinkeezhu to cure the defects and submit before 25.08.2021.

**Item No.31.08.02. Applications for affiliation of new courses/Permanent Enhancement/ Additional Batch- 2021 - '22 – Reports of Local Enquiry - The Kerala Law Academy Law College and Mar Gregorious College of Law - consideration of – reg.**

[Ac.BII]

Applications for affiliation of new courses/Permanent enhancement of seats in existing courses in Colleges for the academic year 2021 – '22 was received from Educational Agencies of various affiliated colleges.

The Syndicate held on 10.11.2020 vide item no. 47.02, considered the applications and resolved for conduct of Local enquiry as envisaged in Statute 8, Chapter 24 of KUFS, 1977, in the colleges concerned and had nominated inspection teams for the purpose. The Syndicate held on 29.12.2020, vide item no. 21.02, approved the list of Local Enquiry team and accordingly, the Local Enquiry was conducted and the reports received.

The reports of the Local Enquiry conducted in the affiliated colleges with respect to the Applications for Affiliation of new courses/Permanent enhancement of seats submitted by various Educational Agencies for the academic year 2021 - '22 in their existing Colleges was placed before the Standing Committee of the Syndicate on affiliation of Colleges held on 08.06.2021 and the committee referred the inspection report of The Kerala Law Academy Law College and Mar Gregorious College of Law to the Syndicate.

The Syndicate held on 11.06.2021, vide item no. 28.20.16, considered the above recommendation and resolved to refer the inspection report of The Kerala Law Academy Law College and Mar Gregorious College of Law to the Standing Committee of the Syndicate on Affiliation of Colleges.

Sl.no.	Name of College	Application	Date of Local Enquiry	Inspection Team	Remarks
1	The Kerala Law Academy Law College	<b><u>Permanent Enhancement for</u></b> Integrated BA LLB 5 year	02.03.2021	Adv.G.Muralidharan Pillai Dr.S.Nazeeb Sri Jairaj.J	Inspection team recommended to enhance 10 seats each in existing two batches of 5 year Integrated B.A. LLB programme
2(a)	Mar Gregorios College of Law	LLM (Criminal Law) LLM (Law of Science & Technology)	27.02.2021	Adv.G.Muralidharan Pillai Dr.S.Nazeeb	Not recommended any new courses

		LLM (International Trade Law & Maritime Law)			
2(b)	Mar Gregorios College of Law	<b><u>Permanent Enhancement for</u></b> LLM (Constitutional Law) – 2years from existing 10 seats to 20.	27.02.2021	Adv.G.Muralidharan Pillai Dr.S.Nazeeb	Inspection team recommended to enhancement of 5 seats in LLM Constitutional Law.

Accordingly, the inspection reports of The Kerala Law Academy Law College and Mar Gregorios College of Law is placed before the Standing Committee of the Syndicate on affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended,**

**1. to enhance 10 seats each in existing two batches of 5 year Integrated B.A. LLB Programme permanently in The Kerala Law Academy Law College**

**2(a). not to grant new courses in Mar Gregorios College of Law.**

**2(b). to enhance 5 seats in existing LL.M- Constitutional Law programme permanently in Mar Gregorios College of Law.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**FURTHER RESOLVED** to enhance 10 seats permanently for 5 year integrated BA LL.B Programme in the Kerala Law Academy Law College limiting to sanctioned strength of 60 seats.

***Item No.31.08.03. Colleges whose affiliation had been shifted to the Kerala University of Health Sciences, Thrissur- Pending remittance of Annual Administration Fees-Notice– reply- reg.***

***[Ac.BII]***

Affiliation of colleges offering Medical & allied Subjects had been shifted to KUHS, Thissur w.e.f. 2010 admissions onwards, with permission for already admitted batch to complete their course of study in the parent University itself. Consequent to shifting of affiliation, majority of the colleges had not remitted Annual Administration fees to this University.

The Syndicate at its meeting held on 31.01.2015 vide item No. 05.85.21 resolved that the annual administration fee to be collected from the Self-financing colleges whose affiliation had been shifted to the Kerala University of Health Sciences, Thrissur be re-fixed in accordance with the number of batches having affiliation with the University of Kerala. The total amount prescribed for a year shall be divided by the total duration of the course and proportionate amount shall be fixed as demand for a particular year in accordance with the number of batches.

Accordingly, as resolved by the Syndicate, calculation has been done and as suggested by the Finance, concurrence of the Government was sought on the matter and the State Government vide letter dated 22.04.2016 granted permission for re-fixing the annual administration fees to be collected from self financing colleges whose affiliation had been shifted to KUHS in accordance with the number of batches having affiliation with the University of Kerala. The Educational Agencies of those colleges who have outstanding dues including Annual Administration Fee towards University has been informed vide letter no. Ac. BII/03/2017 dated 06.10.2017 and a reminder was sent on 16.08.2018. But none of the colleges had cleared the dues.

The Syndicate at its meeting held on 22.01.2019 vide item no.02.113.02 considered the matter regarding outstanding dues towards University and balance to be refunded in respect of colleges whose affiliation has been shifted to KUHS and resolved that legal opinion from the standing Counsel be sought, on the basis a detailed note furnished to him on the matter, regarding the feasibility of recovery from financial guarantee furnished by the respective colleges in the context of continuing audit objection.

The Standing Counsel vide letter dated 02.04.2019 has forwarded his legal opinion on the said matter as follows.

- “Regarding the arrears of administration fees there are some cases pending before the Hon’ble High Court of Kerala. In the case of colleges which have not filed cases apportioned arrears of Administration Fees can be recovered. Prior notice may be send before effecting recovery if there is any condition expressly provided for the same in the financial guarantee.”

The Syndicate at its meeting held on 30.04.2019 vide item no. 08.78.08 resolved that the University may, on account of the lien on the Fixed Deposit receipts maintained by the respective colleges, recover the dues of Annual Administration fees from the said deposit as per the Legal Advice offered by the Standing Counsel. Further, notice may be sent to all defaulting colleges prior to recovery procedure.

It may also be noted that since the Fixed Deposit is in the name of the educational agency and the Registrar, University of Kerala has only lien on the FD Receipt, it has been decided that the action will be initiated for the revenue recovery of the dues in the annual administration fee and the Special Fees through the District Collector.

As resolved by the Syndicate, the letters dated 10.07.2019 had been sent to the defaulting colleges and in reply, 4 colleges have cleared the dues and 4 Colleges have filed writ petitions on the matter.

As per the Orders of the Vice-Chancellor, one more letter dated 06.01.2020 was sent to the defaulting colleges informing course of action to be initiated on the dues in annual administration fee and Special fee to the University. In reply, the educational agency of one more college (Ruckmoni College of Nursing, Vellarada) has cleared the outstanding dues to the University.

The Syndicate at its meeting held on 17.07.2020 considered the matter regarding the pendency towards remitting annual administration fee to the University in respect of the colleges whose affiliation had been shifted to KUHS and resolved to issue notice for initiating revenue recovery through District Collector after due vetting by the Standing Counsel. The notice, verified and vetted by the Standing counsel was sent, to the colleges who has pendency towards remitting annual administration fee, on 12.02.2021.

In reply, four Nursing colleges viz.

1. NIMS College of Nursing,
2. Vijaya College of Nursing,
3. CSI College of Nursing and
4. Sree Gokulam Nursing College have cleared the outstanding dues to the University.

Educational Agencies of the following colleges submitted requests as detailed below:

**1. Pankajakasthuri Ayurveda Medical College and P.G Centre, Kattakada (Dues- Rs.10,00,000/-)**

The Managing Director, Pankajakasthuri Ayurveda Medical College and P.G Centre, Kattakada, vide letter dated 22.02.2021 has requested for the review of the decision.

**2. (a) Azeezia College of Dental Science and Research, Meeyanoor, (Dues- Rs.6,00,000/-)**

**(b) Azeezia Institute of Medical Sciences & Research, Meeyanoor (Dues-Rs. 20,00,000/-)**

**(c) Azeezia College of Nursing, Meeyanoor (Dues- Rs.12,50,000/-)**

The Chairman, Podikunju Musaliar Memorial Charitable & Educational Trust, Kollam, the educational agency of above mentioned colleges vide letter dated 02.03.2021 has intimated that they had filed Writ Petition before the Hon’ble High Court on the matter and the matter is pending with the Court. Hence, requested to abstain from all further actions.

The WP(C) No.26895/2019 filed by the Chairman, Podikunju Musaliar Memorial Charitable & Educational Trust, is pending before the Hon’ble High Court but there is no interim orders staying the demand for payment of annual administration fee in this Writ Petition.

**3. (a) KVM College of Nursing, Cherthala (Dues- Rs. 7,50,000/-)**

**(b) KVM College of Nursing, Cherthala (PG) (Dues - Rs. 7,50,000/-)**

The Director, KVM Trust, the educational agency of KVM College of Nursing, Cherthala, vide letter dated 23.02.2021 has intimated that they had filed writ petition before the Hon’ble High Court on the matter and the matter is pending with the Court. Informed that moving with the revenue recovery will be a contempt of court and hence requested to withdraw the revenue recovery orders

issued to the college at the earliest. The WP(C) No.32166/2009 filed by K.V.M. Trust is pending before the Hon'ble Court. But along with the reply they have only produced the copy of interim order dated 11.11.2009 staying the demand for payment of annual administration fee for a period of three months.

**4. Sree Gokulam Medical College and Research Foundation, Venjaramoodu, Thiruvananthapuram. (Dues- Rs. 20,00,000/-)**

The Principal, Sree Gokulam Medical College & Research Foundation, Thiruvananthapuram vide letter dated 27.02.2021 has intimated that they had filed writ petition before the Hon'ble High Court on the matter and the matter is pending with the Court. Hence requested to kindly stop further action in the matter till final orders of Hon'ble High Court of Kerala in the writ petition filed.

The WP(C) No.27171/2019 filed by the Principal, Sree Gokulam Medical College and Research foundation is pending before the Hon'ble High Court but there is no interim orders staying the demand for payment of annual administration fee in this Writ Petition.

**5. Sri Sankara Dental College, Varkala. (Dues – Rs. 9,00,000/-)**

Administrative Officer, S.R Educational and Charitable Trust, Thiruvananthapuram vide letter dated 05.03.2021 has requested for one month time to remit the dues. It may be noted that the requested one month time is already expired by 05.04.2021 and no payment received from the college till date.

We have not received any correspondence in reply to the notice, with regard to,

1. Dr. S.M.CSI Medial College, Karakonam, Thiruvananthapuram, (Dues- Rs.10,00,000/-)
2. Santhigiri Siddha Medical College, Kaliacode, Thiruvananthapuram, (Dues- Rs.10,00,000/-)
3. Mercy College of Nursing, Valakom, Kottarakara (Dues- Rs. 7,50,000/-)and
4. KVM Institute of Paramedical Sciences, Cherthala. (Dues- Rs.12,50,000/-)

In view of the above facts, the matter regarding the pendency towards remitting annual administration fee to the University in respect of the colleges whose affiliation had been shifted to KUHS was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.06.2021 and the committee recommended to defer the matter to the next Standing Committee of the Syndicate on Affiliation of Colleges.

The Syndicate held on 11.06.2021, vide item no. 28.20.12, considered the above recommendation and resolved to approve the same.

Accordingly, the matter regarding the pendency towards remitting annual administration fee to the University in respect of the colleges whose affiliation had been shifted to KUHS is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to take urgent steps legally and officially to initiate revenue recovery through District Collector, regarding the colleges who have not yet cleared the outstanding amounts on Annual Administration Fees.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.04. Ordinance No. 72 of 2020 - Applications for affiliation of new courses including Innovative programmes received for the year 2020-21- Re-inspection- reg.**

**[Ac.BII]**

The Government had sought the Universities in Kerala to proceed towards instituting innovative programmes in the affiliated colleges in accordance with Budget proposals 2020. Further the Government had also communicated its intention to increase the intake in the Higher Education programmes in Universities.

The Government of Kerala through Extraordinary Gazette, facilitated the temporary suspension of the provisions of the various Acts of Legislature constituting the Universities in Kerala, whereby the Universities were enabled to invite and consider applications for affiliation of new courses in various affiliated colleges during a 30 day window period for purpose of admissions during the current academic year itself.

In deference to the Ordinance, the University had invited applications for affiliation of new courses from affiliated colleges on 06.10.2020 in the Government/aided and Self Financing sectors with the closing date being prescribed as 09.10.2020.

Applications received from Affiliated Government/Aided and Self financing colleges were considered and inspections were conducted in the colleges concerned by a team comprising of Members Syndicate and Subject Experts. The meeting of the special Syndicate held on 19.10.2020, vide Item no. 01 recommended to obtain views of the Government relating to the granting of conditional affiliation to courses recommended by the respective inspection commissions and also resolved that in the event of obtaining assent from the Government, the matter granting provisional affiliation be considered only after re-inspection within a period of six months.

Accordingly the State Government vide GOs (G.O (Ms) No.389/2020/HEdn dated 05/11/2020, G.O. (Rt)No.1399/2020/HEdn dated 06.11.2020, G.O (Ms) No. 112/2021/HEdn dated 17.02.2021 and G.O (Ms) No. 150/2021/HEdn dated 25.02.2021) has granted Administrative Sanction for the commencement of new programmes in various Government/Aided/Self Financing Colleges (5-Government colleges, 30-Aided colleges and 34-Unaided colleges).

The colleges were intimated through letter dated 16.12.2020 about the reinspection to be conducted and requested to intimate whether necessary facilities lab/ library etc required for new course sanctioned has been made available so that University can proceed with the conduct of re-inspection towards granting of provisional affiliation for the programme before commencement of the next academic year itself. The details of the Courses sanctioned in the existing Colleges for conducting inspection are listed below.

Only thirteen colleges have responded to the letter sent and intimated that they have made all the facilities available for conduct of the newly sanctioned courses and requested to proceed with the re-inspection and granting of provisional affiliation for the new programmes.

In view of the above facts, the matter of conducting re-inspection in various Government/ Aided/ Self Financing Colleges for new courses including Innovative programmes sanctioned for the year 2020-21 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

**The committee considered the matter and recommended to entrust the Adv.Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to constitute teams for conducting re-inspection in all colleges where new course including innovative programmes sanctioned for the Academic year 2020-'21 pursuant to Ordinance no. 72 of 2020.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.05. Travancore Arts and Science college , Madathara, Thiruvananthapuram – non submission of the orders of R.D.O- Conversion of Wet Land to Dry Land reg.**

*[Ac.BII]*

The lien document (land agreement) in respect of Travancore Arts & Science College, Madathara is still pending execution for the want of orders regarding conversion of Wet Land to Dry Land. The Syndicate held on 10.11.2020 resolved to direct the educational Agency to submit the order issued by the RDO regularising the conversion of wet land to dry land. Accordingly a letter dated 27.11.2020 was forwarded. But still the college has not submitted the requisite order.

Instead Chairman, Travancore Educational and Charitable Society, Madathara, the educational agency of Travancore Arts & Science College, Madathara vide letter dated 08/01/2021 informed that *“Due to the pandemic, there is much delay in getting a reply from RDO. So, I request the University that our course allotment should not be delayed because of it. I assure the University that i will sincerely try to get the letter from RDO.”*

Following may be noted in this regard:..

- ◆ Provisional affiliation was granted to Travancore Arts & Science College, Madathara, Thiruvananthapuram on self-financing basis during the academic year 2019-20.



- ◆ The Estate officer, after verifying the land documents submitted by the Educational Agency of Travancore Arts and Science college, Madathara, Thiruvananthapuram, towards proceeding with the registration of Land Agreement in respect of the college, has noted that *among the 5.01 acres of land set apart of the college 2.75 acres is recordally noted as wet land where there are trees standing more than 30 years of age as per the report of Village officer vide No. 2965/19 dtd 24/07/2019 and 2.26 Acres of dry land.*
- ◆ The Syndicate at its meeting held on 30/10/2019 item No 05.44.244 considered the remarks of the Estate Officer on verification of the land documents pertaining to the 5 acres of land set apart for Travancore Arts and Science college, Madathara and resolved to conduct inspection in the college by a team consisting of Adv G Muraleedharan Pillai, Dr.S.Nazeeb and Smt Renju Suresh, Members Syndicate.
- ◆ The inspection was conducted in the college on 18/08/2020 and the report of the inspection team is still awaited.
- ◆ The Educational Agency submitted application for affiliation of new courses (B.A Political Science & B.Com Accounts and Data Science) for the year 2020-21 as per the notification dated 06.10.2020 issued by the University based on the Ordinance issued by the Hon'ble Chancellor. Inspection was conducted in the college with respect to the said application for affiliation and the inspection commission recommended for B.A Political Science programme.
- ◆ The Syndicate held on 19.10.2020 vide item No. 01 considered the reports of the inspection conducted in various colleges with regard to application for affiliation of new courses including innovative programmes during 2020-21 and resolved to obtain views of the State Government relating to grant of conditional affiliation to courses recommended by the respective inspection commissions to various colleges, except those relating to colleges which are yet to execute lien document, and to reject those courses not recommended by the inspection commissions.
- ◆ Accordingly as the lien document (land agreement) in respect of Travancore Arts & Science College, Madathara is still pending execution, the course in respect of the college was not recommended to the Government.
- ◆ The committee considered the letter from the Educational Agency of Travancore Arts & Science College, Madathara requesting to authorise the college to commence the applied course, mentioning that the officials from Peringamala Village Office have conducted land visit and issued a favourable no objection report to R.D.O for the conversion of the land.
- ◆ The Syndicate held on 10.11.2020 resolved to direct the educational Agency to submit the order issued by the RDO regularising the conversion of wet land to dry land. Accordingly a letter dated 27.11.2020 was forwarded to the Chairman, Travancore Educational and Charitable Society in this regards.
- ◆ Meanwhile inspection in respect of their application for new course B.A. Sociology for the Academic year 2021-'22 was conducted on 09.02.2021 by the team consisting of Dr.Vijayan Pillai M., Sri. Arun Kumar R., Smt. Renju Suresh, Member Syndicate and recommended that there has no sufficient infra structure and instructional area to start a new course. So the application be rejected. The Syndicate held on 11.06.2021 resolved to reject the application.
- ◆ There are no pending applications for new courses from the Educational Agency.  
The Vice Chancellor has considered reply letter from the Chairman, Travancore Educational and Charitable Society and ordered to place it before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the request from Chairman, Travancore Educational and Charitable Society, Madathara and recommended to grant 15 days time period to produce the order from the RDO, regarding regularisation of wet land to dry land.**

*Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be noted.

**Item No.31.08.06. Mar Baselios Institute of Technology, Anchal –Suspension of B.Voc course during the academic year 2020–’21 –Legal Opinion from the Standing Counsel on their application of new courses - reg.**

**[Ac.BII]**

The President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES) vide letter dated 03.04.2021 had requested to suspend the B.Voc course during the academic year 2020-21 and resume during the academic year 2021-22. The Syndicate held on 11.06.2021 considered the matter and referred the matter back to the Standing Committee of the Syndicate on Affiliation of Colleges.

The following facts may be noted with regard to the college.

- Mar Baselios Institute of Technology, Anchal, is **an MCA college** affiliated to University of Kerala since 2003.
- The college was granted affiliation to B.Voc. Software Development programme in 2020-’21 on AICTE approval.
- The Principal vide email dated 19.11.2020 has informed that the college is planning to apply to the AICTE for closure of the Institute and the AICTE has given instructions to the college to not admit students during the academic year 2020 –’21.
- Accordingly, University has excluded the institution from the allotment process of UG course for the academic year 2020 – ’21. But the prior permission of the Syndicate, as per Statute 15 (a), Chapter 24, Kerala University First Statutes 1977, was not obtained to suspend the B.Voc. course then.
- Moreover, the college also applied for affiliation of **new Arts and Science courses** for the Academic Year 2021 – ’22 as noted below.
  - B.Com Computer Application
  - B.Sc. Computer Science
  - BCA
  - B.A. English Language & Literature
  - B.A. History
  - Integrated MCA Degree (5 year course) - B.Com/B.Sc./BCA with MCA

Initially the application for new courses were considered in the Syndicate held on 10.11.2020 (item No. 02) and was resolved to call for documents relating to 5 acres of land earmarked for the conduct of Arts and Science programmes, from Mar Baselios Institute of Technology, Anchal.

Accordingly the President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES) vide letter dated 20.04.2021 has submitted the land documents viz. Possession certificate, Site sketch, Location certificate, Land tax receipt of 2021-22 and non-encumbrance certificate which have been forwarded to the Estate Officer for verification.

In the meantime, the President of the Educational Agency vide letter dated 19.11.2020 had requested for the closure of MCA course and issue of NOC. It was further stated in the letter that the college has been conducting only MCA courses in the institution and that there is no other Graduate or Post Graduate courses being held in the institution.

At this point it was pointed out that if all the courses in the institution are closed, then the college itself will cease to exist. Then the only option available will be to apply for affiliation of a new Arts & Science college.

The meeting of the Syndicate held on 27.01.2021 considered the matter and resolved to defer the inspection scheduled in the college with respect to affiliation of new Arts and Science courses for the year 2021 –’22 for the time being and to seek legal opinion from the Standing Counsel. The learned opinion of the Standing Counsel in this regard was sought.

The legal opinion of the Standing Counsel rendered vide letter dated 04.06.2021 has now been received as noted below:

“Regarding a college which has been granted affiliation, Statute 15 of Chapter 24 of the Kerala University First Statutes is the provision which is applicable to a situation nearly identical to the instant one. But the essential difference is that the 1 year period mentioned in the said statute is already over and therefore, they cannot say that the present case falls within the purview of the said provision. In the absence of any course either in existence or in a suspended state within a period of one year as mentioned in Statute 15, the college cannot be taken as one for which affiliation of new courses can be granted on an application like the instant one. This according to me is a college which has not complied with the provisions of the Act and Statutes for which Section 68 of the Kerala University Act, 1974 is applicable i.e. the college has to be disaffiliated.

If there is a fresh application for affiliation of college, the same can be granted provided:

- (i) the application is submitted satisfying the requirements in Chapter 24 of the Kerala University First Statutes,
  - (ii) the Syndicate finds that the necessary infrastructural and instructional facilities are available for all/any of the courses applied for,
- and
- (iii) there is no other Syndicate decision/University order in identical matters preventing the University from considering a fresh application for affiliation from a previously disaffiliated college.”

Later the President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES), again vide letter dated 17.03.2021 had requested to take necessary steps for **the closure of MCA course** and to grant NOC, for the same, to be submitted to AICTE by 30th March, 2021. The Educational Agency has further stated that it is high time to upload the NOC from the University in the AICTE website since it will be closed by 30<sup>th</sup> March 2021. The Educational Agency also submitted a demand draft dated 17.03.2021 for Rs.2,00,000/- (Rupees Two Lakh only) along with the letter. The fee was remitted in advance, with out proper demand from the University. Rs.2,00,000/- (Rupees Two Lakh only) + 5% (Resource Mobilisation) is the fee for closure of college.

The Vice Chancellor considered the request made by the President of the Educational Agency vide letter dated 17.03.2021 and ordered to issue NOC to the closure of MCA programme to the Educational Agency in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 subject to Reporting to the Syndicate. Accordingly a No Objection Certificate was issued to the Educational Agency and matter was reported to the Syndicate held on 13.04.2021. The demand draft of Rs.2,00,000/- (Rupees Two Lakhs Only) towards closure fee was forwarded to cash section for encashment and intimation regarding realisation of the said amount is being awaited.

In view of the above facts, and the orders of the Vice Chancellor, the request for suspension of B.Voc course and the legal opinion of the Standing Counsel on the application of new courses, is placed in the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered and recommended that the matter be referred to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to agree the request of Malankara Catholic Educational Society of the Archdiocese for suspending the B.Voc Course during the academic year 2020-21.

**Item No.31.08.07. Mar Theophilus Training College, Nalanchira, Thiruvananthapuram – Conditional Affiliation granted to an additional unit of 50 students for B.Ed degree programme during 2019 – '20 – Re-inspection conducted – Report - reg.**

[Ac.BII]

The Syndicate at its meeting held on 31.08.2019 vide item no.03.82.01 resolved to grant conditional affiliation to an additional unit of 50 students for B.Ed Degree Programme in Mar Theophilus Training College, Nalanchira during the year 2019-20 on condition that provisional affiliation will be granted only on rectification of the defects noted by the inspection commission.

It was further resolved that 6 months time be granted to the Educational Agency to submit compliance report on rectification of the defects pointed out by the inspection commission, and to conduct another inspection in the college thereafter to ascertain compliance.

Accordingly, the educational agency of the college was intimated of the deficiencies noted by the inspection team and was directed to rectify the same.

The Principal, Mar Theophilus Training College, Nalanchira vide letter dated 22.02.2020 informed as stated below that the defects noted by the inspection commission have been rectified.

Sl.No.	Defects pointed out by the University Inspection Commission	Statement made in the compliance report submitted by the Principal
1.	There is lack of faculty members and class rooms. There are only 8 (eight) class rooms, one auditorium and two multipurpose rooms. The number of classrooms is to be increased in accordance with the NCTE norms (Four nos.).	They have converted one of the multipurpose halls (of total two) into two class rooms and a portion of the auditorium is arranged and uses a classroom. So that at present no practical shortage of class rooms and time table for all the batches are being scheduled and managed. It is to be noted that under the ongoing RUSA 2.0 scheme a portion of the second floor construction is anticipated with two lecture halls with space for four classrooms. Administrative sanction and allocation of fund from the Government has already obtained and technical sanction is awaited. Within one academic year the above said facility is expected to be get added to the existing building complex. So that class room facility would be surplus.
	There are only 11 permanent faculty members (including Principal). Additionally three more faculty members are to be appointed.	New faculty members cannot be appointed on a permanent basis as noted in the G.O for sanction for additional batch of B.Ed. Hence the management opted for guest lecturer posting. One core paper teacher has been appointed as management Guest Lecturer. One part time Music cum craft teacher being incorporated and the search for a performing Arts teacher has started and require a few more weeks to identify a qualified faculty for the same, so that the total faculty strength could be raised to 14, details of which may be communicated if required.

The report submitted by the Principal, Mar Theophilus Training College, Nalanchira claiming rectification of deficiencies pointed out by the University with respect to the conditional affiliation granted to an additional unit of 50 students in Mar Theophilus Training College, Nalanchira during the academic year 2019 – '20 was placed in the meeting of the Syndicate held on 15.05.2020 vide item No. 11.39.41 and it was resolved to conduct inspection in the college by a team comprising Adv. Muralidharan Pillai G., Adv. B. Balachandran, Dr. Gopchandran K.G. and the Dean, Faculty of Education.

Accordingly, the team has conducted inspection in the college and has submitted their report as below:

*“The defects identified in the Inspection previously conducted have been rectified.*

- *12 Classrooms have been arranged as per NCTE norms.*
- *The number of faculty members (enhanced to 16 Nos.) are sufficient for running two batch of B.Ed students (50 each) as per NCTE requirements. Hence, it is recommended for an additional batch of 50 students for B.Ed. programme.”*

In view of the above facts and as ordered by the Vice Chancellor, the report submitted by the re-inspection team is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to accept the inspection report and to regularize the process of granting affiliation to the additional unit of 50 students for B.Ed Degree Programme in Mar Theophilus Training College, Nalanchira.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No. 31.08.08**

***LNCPE – Application for Affiliation for starting 4 year B.PEd. Innovative programme – request-reg.***

**[Ac.BII]**

The Principal, Lakshmbai National College of Physical Education, Karyavattom, Thiruvananthapuram, vide letter dated 31.05.2021 has requested for affiliation order from the University for commencing B.PEd. Four Year Innovative programme in the college from 2021-'22 onwards.

With regard to their request for affiliation of the said programme, it may be noted that the college had applied for affiliation of 4 year BPED Innovative Degree Course & 2 year MPED for 2019 – '20 academic year. The application was considered by the Syndicate and in the context of the academic audit being conducted on the applications received from self financing sector, the processing of the applications were delayed then. However, in the meeting of the Syndicate held on 30.10.2019, vide item no:05.44.27, Local Enquiry teams constituted/reconstituted were approved to conduct inspection with regard to applications for affiliation of new courses, increase in intake/additional batches submitted for the academic year 2019 –'20.

On the basis of the Local Enquiry conducted in LNCPE, a report submitted by the Inspection team was placed in the meeting of the Syndicate held on 15.06.2020, vide item no: 13.37.03, and it was resolved to recommend B.PEd. Four Year Innovative programme for obtaining Government views. Accordingly, the recommendation was forwarded, vide letter dated 30.06.2020 to Government seeking views. Government accorded Administrative Sanction to many of the recommended colleges, but no remarks with regard to LNCPE has been received in reply to the recommendation made.

It may also be noted that in a consequent D.O letter dated 01.07.2021 addressed to the PVC, University of Kerala, it is mentioned that the college has submitted the revised Regulation, scheme and Syllabus of the course on 23.06.2021. They have also enclosed,

1) the No Objection Certificate dated 14.06.2019 from Government of Kerala for starting four year B.PEd. programme and

2) the NCTE Recognition order dated 05.02.2020 for conducting B.PEd. (Innovative Programme) for four years duration with an annual intake of 100 students (one basic unit) from the academic session 2020-'21.

In the light of the above facts and by the orders of the Vice Chancellor, the request received from the Principal, LNCPE for granting affiliation to Four year BPED Innovative Degree Course, is placed before the Standing Committee for consideration and recommendation.

**The committee considered and recommended that the matter be referred to the Syndicate.**

***Resolution of the Syndicate***

In the light of NOC dated 14.06.2019 issued from Government of Kerala for starting four year B.PEd Programme, the Syndicate **RESOLVED** to start four year B.PEd programme in LNCPE and inform the Government accordingly,  
Also B.PEd Programme is a Aided course offered by the Central Government there is no financial commitment for State Government and University.

**Item No.31.08.09.**

***SNGM Arts and Science College, Thuravoor, Alappuzha - Request for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22 - reg.***

**[Ac.BII]**

The Manager, Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha vide letter dated 10.05.2021 has requested for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22, for want of students.

The following facts may be noted in this regard:

1. Sree Narayana Guru Memorial Arts and Science College, Thuravoor has been provisionally affiliated to University of Kerala since the academic year 2006-07 and currently offering the following courses.
  1. Bachelor of Management Studies (BMS)-Hotel Management
  2. B.Sc Botany & Biotechnology
  3. B.Sc Mathematics

4. B.A English Language & Literature
  5. BBA
  6. BCA
  7. B.Com -Commerce with Computer Application under 2(b)
  8. B.Com -Commerce And Tax Procedure & Practice under 2(a)
  9. B.Com(Elective – Co-operation)
2. Provisional affiliation was granted for the conduct of B.Sc Mathematics during the academic year 2014-15 and for the conduct of BMS Hotel Management during 2006-07 in the Sree Narayana Guru Memorial Arts and Science College, Thuravoor with an intake of 30 students each.
  3. It may be noted that the Manager, vide letter dated 04.05.2021 had requested for the suspension of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22 and also had requested to adjust the affiliation fee already remitted for the two courses towards the fee for initiating suspension process.
  4. It may also be noted that the Educational Agency has not remitted any fee as claimed including the annual administration fee.
  5. Thereafter the Manager, Sree Narayana Guru Memorial Arts and Science College, Thuravoor vide letter dated 10.05.2021 has informed that the number of students seeking admission for the two courses has been very low during the last 3 academic years. The Management feels that it is not viable and economical to conduct those courses. Hence, he has requested to grant permission for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from 2021-22 admission onwards.
  6. As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,
    - (a) *It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.*
    - (b) *No course of study shall be abolished in any College without the prior approval of the Syndicate.*
  7. As per U.O No.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit Rs.20,000/- +5% mobilization fee (per course) towards the closure of courses.
  8. On request of the Principal, SNGM Arts and Science College, Thuravoor, Alappuzha, the Syndicate at its meeting held on 17.07.2020 resolved to grant closure of *BA English and Communicative English Programme* (from the academic year 2019-20 onwards) and *B Sc Computer Science and B Com Tourism and Travel Management programme* (from the academic year 2020-21 onwards).
  9. It may also be noted that the final decision on the matter may be taken at the earliest, as the UG Online admissions through the centralised allotment process of the University will commence soon.

In view of the above facts, the letter from the Manager, Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha requesting for discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22, for want of students is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended that the matter be referred to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to remit the fees for discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programme in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha for the Academic year 2021-2022.

**Item No.31.08.10. Sree Narayana College for Women, Kollam- Lack of basic facilities in the college-Complaint filed by a PG student – reg.**

**[Ac.B1]**

The office of the Hon'ble Chancellor of the University has forwarded a complaint submitted by a PG student of Sree Narayana College for Women, Kollam. Complainant is an MA English student of the college. The complainant has alleged that SN College for Women lacks basic facilities for students. Toilets are unhygienic and have a pathetic demolished canteen. The college is not adhering Covid-19 Protocol. Complainant has also alleged that, the college is collecting huge amount of fee from students on various heads i.e. PTA fund 10000 Rs., other fees 3500 Rs. etc. College watcher has more power than principal & is arrogant in nature. He will not allow the parents to meet their children. Hence the complainant has requested to conduct a genuine enquiry to solve these problems.

As per the information provided by the Principal, Sree Narayana College for Women, Kollam has the essential facilities for the smooth functioning of teaching learning process in the class room; by conducting an inspection it can be understood. Classes are conducting by adhering Covid-19 Protocol. The Principal has stated that, the institution is not charging a huge amount as PTA fund. PTA fund is collected from the students based on the financial status of the parents. AN amount of Rs.3500 is mentioned in the complaint, which is tuition fee and is remitted to the University, that is not related to college. College watcher is doing his duty. Pedestrian gate of the college is kept open always. There are restrictions for the students to go out during class time without any proper reason. In the present scenario, entries of visitors are restricted due to Covid-19. College canteen is functioning smoothly. Good, hygienic and quality food is preparing and serving from the canteen by a group of ladies. The Principal stated that the above facts can be verified at any time by conducting a college visit. The Principal has also stated that all allegations made in the anonymous letter are baseless. It can be easily understood if you check the standard of the letter written by a PG student, which has a lot of spelling mistakes in commonly used words. The Principal believed that it can be an ulterior motive to tarnish the success and fame of the college, from the part of the people who has jealousy over them. Finally The Principal has expressed his great deplore on asking explanation on an anonymous letter.

The complaint submitted by the MA English candidate of Sree Narayana College for Women, Kollam, and the remarks of the Principal are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to conduct an inspection by a team consisting of Adv.Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.S.Nazeeb, Member, Syndicate and Smt.Renju Suresh, Member, Syndicate to verify the allegations raised in the complaint.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No: 31.08.11**      ***Govt. College, Nedumangad – Proposal from Adv.G.R.Anil, the Hon'ble Minister, Govt. of Kerala for change of the name of college to Sri.K.V.Surendranadh Memorial Govt. College – reg.***

***[Ac BII]***

Adv.G.R.Anil, the Hon'ble Minister of food and civil supplies, Consumer Affairs, Legal Metrology Departments, Govt. of Kerala vide letter dated 16.06.2021 has submitted a proposal for the change of name of Govt. College, Nedumangad to Sri.K.V.Surendranadh Memorial Govt. College and has requested to take necessary steps in this regard. Sri.C.Sreeja, Chairperson, Nedumangad Municipality also has recommended for the same and has submitted an official resolution dated 15.06.2021 by Nedumangad Municipality.

Government College, Nedumangad, Thiruvananthapuram has been affiliated to the University of Kerala since the year 1981. It may be noted that the request made by the Hon'ble Minister for the name change of the college is not through proper channel. For changing the name of an existing college, the Educational Agency concerned has to submit formal request. As far as Govt. Colleges are concerned, the Director of Collegiate Education have to submit the proposal. As per U.O No.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency has to remit an amount of Rs.1,00,000/- + 5% mobilization fee in this regard. On submission of concurrence of the State Government and on remittance of fees, the University shall proceed for the proposed name change.

Thereafter, Adv.G.R.Anil, the Hon'ble Minister, Govt. of Kerala vide letter dated 22.06.2021 has requested to waive/reduce the prescribed fee for the change of name of a college.

It may also be noted that the Syndicate at its meeting held on 11.06.2021 considered the request of the Chairman, White Memorial Institutions for changing the Status to 'Co-ed' and Name of the college to 'White Memorial College of Arts and Science' from 'White Memorial College of Arts and Science For Women' and resolved to *direct the college to remit the prescribed fees for change of name and on receipt of the fees, No Objection Certificate may be issued to the college for obtaining views of the Government regarding change of status and name.*

The Vice-Chancellor has ordered to place the letters dated 16.06.2021 and 22.06.2021 from the Hon'ble Minister of Kerala before the Standing Committee of the Syndicate on Affiliation of Colleges.

In view of above facts, the letters dated 16.06.2021 and 22.06.2021 from Adv.G.R.Anil, the Hon'ble Minister, Govt. of Kerala requesting to change of name of Govt. College, Nedumangad to Sri.K.V.Surendranadh Memorial Govt. College and to waive/reduce the prescribed fee for the change of name of a college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to defer the matter for the time being, as no request in proper channel has been received.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

***Item No.31.08.12. Inter UIT Transfer of students - Formulation of regulations - reg.***

[Ad.AVII]

Inter UIT Transfer of students of undergraduate courses is done in accordance with U.O. No. Ad. A VII.2.4545/2006 dated 29.09.2009. As per the U.O. the following norms are to be followed for inter UIT transfer.

- Transfer from one Regional Centre to another Centre shall be permitted only on the willingness of the student/guardian.
- Transfer shall be permitted only to the second, third and fourth Semesters of the Degree Course.
- Transfer shall be effected within 30 instructional days from the commencement of the second, third and fourth semester classes.
- Applications are to be invited through notification detailing the norms.
- Transfer of students shall be made purely on the basis of the general rank secured by the candidates for admission to the course.
- Only the attendance of the students in the Semester concerned shall be transferred. Assignments, Seminars, Tests of the Semester class, etc, have to be done by the students again in the new UIT centre as per the requirements.
- No change in subject/course is permitted.
- A copy of the norms shall be issued to the students at the time of submitting the application in response to the notification.
- Transfer of students shall be made purely on the basis of the vacancies reported from the UIT centres.
- \*A fee of Rs.100/- (Rupees One Hundred only) may be collected as processing fee. The fee for transfer and combination of attendance shall be Rs.400/- (Rupees Four hundred only)
- The transfer shall be effected for the following valid reasons:
  - (a) death of the supporting parent/guardian.
  - (b) change of residence
  - (c) severe health complaints
 (\*Processing fee & fee for transfer and combination of attendance are enhanced to ₹1,000/- & ₹1,500/- respectively)

When the file was submitted for orders whether notification may be issued for inviting applications for inter UIT Transfer for the fourth semester UG courses or not as there is only online



classes are conducted to them in this COVID-19 exigency, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for formulation regulations for transfer of students of UIT Regional Centres.

Accordingly, the matter of formulation of regulations for transfer of students of UIT Regional Centres was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.06.2021 and the Committee recommended to defer the matter to the next Standing Committee of the Syndicate on Affiliation of Colleges.

The Syndicate held on 11.06.2021, vide Item No.28.20.6, considered the above recommendation and resolved to approve the same.

Accordingly, the matter of formulation of regulations for transfer of students of UIT, Regional Centres is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

**The committee considered the matter and recommended to constitute a sub committee consisting of Adv.Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academic and Research, Sri Jairaj J., Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri Riyas Vahab, Member Syndicate for framing regulations for inter- UIT transfer.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

***Item No.31.08.13      Conversion of M.Ed Admission Procedures to Online mode – reg.***

**(Ac.AIII)**

M.Ed admission procedures are done by the respective Colleges as per the Prospectus for admission issued by the University (Offline) from 2015 admission onwards. Earlier, the online admission procedures were done by LBS. There are several complaints reported regarding the admission done by the Colleges. As per the M.Ed Prospectus, the principals of the Colleges are personally responsible for verification of documents at the time of admission. The Colleges often submit the documents to the tabulation section just before the first semester exam registration without proper eligibility and this has lead to many legal procedures. The section had submitted proposal for starting online admission procedure for M.Ed Courses from 2018 admission onwards. Since a suitable software has to be developed for the same, the matter was kept pending.

The Syndicate, at its meeting held on 21.01.2020 (Item No. 09.14.13), approved the recommendation of the Standing Committee of the Syndicate on Staff equipment and Buildings held on 16.01.2020, “to appoint one Computer programmer in KUCC on contract basis for developing Software for B.Ed/ M.Ed online admission procedure”. The B.Ed admissions were converted to online mode from 2020 admission onwards and subsequently, number of applicants were increased.

The Director of KUCC has remarked that, “currently Computer Centre is doing online admission process (Registration, Rank list preparation, Allotment and spot admission) for the following Courses- UG, PG, PG (CSS), M.Tech, M. Phil, MBA and B.Ed Courses every year. These ongoing online admissions are carried out by only two programmers. Among them, one programmer has got additional duties of handling online payments, cash counter and online question papers. For M.Ed admission, it is required to develop new software, as the eligibility, admission procedures and allotment procedures are different from other courses. Now the Computer Centre has acute shortage of Programmers. In order to develop new Software for M.Ed, along with the online admission processes of all other courses, more programming manpower is required. As per the oral communication with the concerned section, it is came to know that the revenue generated for this course through the registration process was not so significant, and the number of candidates applied was less. Only 130 candidates have been admitted for the Course in 10 different Colleges last year. Considering all these factors and with the present condition of the Computer Centre , starting of M.Ed online admission process this year may not be done by the Computer Centre provided more programming manpower shall be added.”

Now admission procedure of all courses except M.Ed degree Course are by online mode. In this Covid 19 pandemic condition, online admission mode may be more convenient for students and more students will be able to register for admission to M.Ed course.

As per the orders of the Vice-Chancellor, the matter was placed before the Syndicate and the Syndicate at its meeting held on 07.05.2021 (item no. 27.67) resolved that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to maintain status quo in the M.Ed Admission procedures during 2021-'22 academic year and to initiate urgent steps for the conversion of M.Ed Admissions to Online mode from the next academic year onwards.**

**Further recommended to direct the Kerala University Computer Center to prepare a software for M.Ed Online admissions.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.14.      *Change in the nomenclature of the course Master of Physical Education (MPE) to Master of Physical Education and Sports (MPES) – reg.***

[Ac.B1]

**Ref:** 1. Letter from the Principal, LNCPE, no SAI/LNCP/Acad/ MPES.2Yr/ Vol-II/127dated 31.05.2021.

2. Letter from the UGC No F.5-1/2015 (CPP-II) dated 31/05/2016.

The Principal, Lakshmbai National College of Physical Education (LNCPE), Thiruvananthapuram, vide reference 1 above, has forwarded reference 2 Letter received from the UGC and requested therein to change the name of the 2-year course, Master of Physical Education (MPE) to the Master of Physical Education and Sports (MPES) as per the UGC notification published on 02/05/2016.

According to the above said notification, the Universities, which are offering Bachelor of Physical Education (BPE) and Master of Physical Education (MPE) Programmes, shall restructure these programmes and award degrees as Bachelor of Physical Education and Sports (BPES, 3year) and Master of Physical Education and Sports(MPES,2-year).

At present at LNCPE B.PEd (2-year), MPE (2-year), PGHFM (1 year) and MPhil (1 year) courses are offered.

As per the order of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

**The committee considered the matter and recommended that the matter be referred to the Standing Committee of the Syndicate on Academic and Research**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.15      *Feasibility of conducting common entrance test for MSW, MAHRM & MSW (Disaster Management) – reg.***

[Ac.B1]

The Principals of Loyola College of Social Sciences, Sreekaryam& Vigyaan College of Applied Sciences, Kattakada had submitted request for permission to conduct of MSW & MSW (Disaster Management) entrance examinations with different proposals. Loyola College of Social Sciences, Sreekaryam, Thiruvananthapuram, offer MSW, MAHRM & MSW (DM) courses under the University of Kerala. In addition to the above college, Don Bosco College, Kottiyam, Vigyaan College of Applied Sciences, Kattakada and Sree Vidhyadhiraja Arts & Science College, Karunagappally are also offering the MSW course from previous academic year onwards. The eligibility of admission and mode of selection of candidates on MSW & MAHRM courses are based on the entrance examination followed by Group Discussion/ Personal Interview conducted as per the

regulations of the University for the Course. In the previous academic year, University conducted separate entrance examinations for each college.

The eligibility for admission to MSW & MAHRM courses under the University of Kerala is a pass with 50% marks in aggregate in the degree examination (including B.Tech, MBBS, BAMS, BHMS & LLB) declared by the University of Kerala as equivalent thereto with 50% in part III in case of BA, BSc.& B.Com. The MSW & MAHRM Degree programme applicants will be assigned 40% proportionate weightage for the marks secured in the qualifying examination (approximated weightage of 40% subject to a maximum of 30 marks) and a valid score (30%) from the Entrance examination or 30% of a valid XAT/CMAT/MAT score (in case of MAHRM) and 30% for Group Discussion and Interview (approximated to 155 and 15%=30%) to be completed for being eligible for admission. The minimum marks for the SC/ST students in the qualifying examination is 35%, SEBC category will get a relaxation of 2% in marks from the prescribed minimum and Persons with Disability will get a relaxation of 5% marks from the prescribed minimum. There will be a reservation of 25% of the seats to BSW degree holders for the admission to MSW Programme.

The Common Entrance Test, for admission to a higher education course, is important for maintenance of a prudent selection list of students, this ensures that only students qualifying or pass certain categories are admitted to a course of study. Further the Common Entrance Test is viewed as an error free mechanism that ensures admission of various categories of students in a more transparent manner.

As per the order of Hon'ble Vice Chancellor, remarks of the Chairman, Board of Studies in Social Work is obtained in this regard( conducting common entrance test). The Chairman, Board of Studies in Social Work has also recommended to conduct a common entrance test for MSW & MAHRM Programmes, along with the entrance test for other PG Programmes on a common date decided by the University. The main reason is that the entrance tests for the said programmes in all the four colleges of the University require a uniform question paper. Hence it is important that the test is conducted on the same date and time.

As ordered by the Vice Chancellor, the matter was placed before the Academic Council on 21.04.2021. ***The Academic Council considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges.***

As ordered by the Vice Chancellor, the matter regarding **the feasibility of conducting a common entrance test for MSW, MAHRM & MSW (Disaster Management) in all the four colleges along with the entrance test for other PG Programmes** is placed before the *Standing Committee of the Syndicate on Affiliation of Colleges* for consideration and recommendation.

**The committee considered the matter and recommended to maintain status quo in the admissions procedures for MSW, MAHRM, MSW (Disaster Management) for the academic year 2021-'22.**

***Resolution of the Syndicate***

**RESOLVED** to authorize the Vice-Chancellor to nominate University Observer for conducting separate entrance examination for MSW, MAHRM, MSW (Disaster Management) in each college.

**FURTHER RESOLVED** to constitute a sub-Committee comprising of the Convenors, Standing Committee of the Syndicate on Affiliation of Colleges & Academic and Research, Dr.K.G.Gopchandran, Dr.M.Vijayan Pillai, Members Syndicate, Vice-Chairman, CSS, Kariavattom and the Director, Kerala University Computer Centre, for framing the rules and regulations for conducting common entrance examination for MSW, MAHRM, MSW (Disaster Management) from the next academic year onwards.

***Item No.31.08.16. Petition submitted by Divoraj R Nair against Don Bosco College - alleged restrictions imposed on the student to enter campus – reg.***

***[Ac.BI]***

A complaint against the teachers and Management of Don Bosco College, Kottiyam has been submitted by Divoraj R Nair, former BA English first semester student, forwarded from the office of the Hon'ble Governor. In the complaint, Divoraj R Nair has alleged that Fr.Wilson, Director of College doesn't allow him to enter the college premises and was reluctant in returning his SSLC and Plus Two Certificates. Further states that the college authorities are spreading anti government

propaganda mocking Prime Minister of India, etc...The same complaint has also been forwarded from Collegiate Education Director.

On enquiry a detailed report dated 20.04.2021 has been submitted by the Principal, Don Bosco College. The Principal raised serious allegations about the indiscipline and criminal nature of Divoraj R Nair. In the report the Principal has stated that Divoraj has threatened lives of girl students and claimed that he has carcinoma by producing fake certificate from Malabar Cancer Centre. The Principal has forwarded the documentary evidences and electronic evidences (Pendrive) against the complainant.

Thereafter the Principal has forwarded the Dismissal Order and TC dated 07.06.2021 of Divoraj R Nair to the University.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to conduct a hearing of the Principal, Don Bosco College, Kottiyam and Sri. Divoraj R.Nair by the Standing Committee of the Syndicate on Affiliation of Colleges.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.17. Bishop Jesudasan C.S.I Arts and Science College, Mulayara – Legal opinion submitted by the Legal Adviser – Consideration of - reg.**

[Ac.BII]

Provisional affiliation was granted to Bishop Jesudasan C.S.I Arts and Science college, Mulayara (**AIDED COLLEGE**) for the academic year 2017-18. The Educational Agency submitted the registered land agreement towards fulfillment of procedural formalities of affiliation. The Agreement was executed by the Bishop, South Kerala Diocese, who submitted application for affiliation of the college.

The Registration of Land Agreement was proceeded with, in the usual manner, as between Bishop, South Kerala Diocese representing the Educational Agency and Registrar (representing University of Kerala). Accordingly, after obtaining the signature of the Registrar in the land agreement mentioned, the Educational Agency registered the land agreement with the concerned Sub Registrar Office and submitted the registered land agreement towards fulfillment of procedural formalities of affiliation.

However, before issuing formal U.O granting provisional Affiliation to the college, the file was forwarded to the Legal Advisor to ascertain the authority of the Bishop for executing the Land Agreement in respect of Bishop Jesudasan CSI College of Arts and Science, Mulayara. The Legal Advisor intimated his difficulty in rendering legal opinion on the validity of the land Agreement executed between Bishop and the University as he was the Counsel for the Diocese on the issue and suggested to obtain opinion of the Standing Counsel on the matter.

As per the orders of the Vice Chancellor the Educational Agency was directed to submit registration order of the trust, present office bearers of the trust and Title deed of land claimed by the Agency.

After that, the Educational Agency vide letter dated 14.09.2020 submitted the documents related to land and not submitted the original title deeds. The Educational Agency stated that the original title deed is in a register and its consists of several deeds and which could not be separated alone for this particular land and the same was produced before University at the time of agreement registration. The same will be produced again in original for perusal and return when needed.

The Estate Officer after verification of the documents remarked as follows:

“It may be noted that the land documents of the Educational Agency were verified and found correct twice by the Estate Officer of the University on 25/06/2016 and on 25/05/2019. Accordingly the Educational Agency executed an agreement with the university in the Sub Registrar office, Vellanad on 18/07/2019 undertaking that the earmarked land will not be alienated or encumbered. The registration of the agreement might not be possible if there was any discrepancy on ownership or non-encumbrance.”

The Estate Officer has also advised to produce some land documents such as original title deeds, upto date tax receipts, non-encumbrance certificate etc specified in the schedule of properties for verification.

In view of the above remarks of the Estate Officer, the Syndicate held on 29.12.2020 vide item no.21.86.02 considered the matter of issuing formal provisional affiliation order in respect of Bishop Jesudasn C.S.I Arts and Science college, Mulayara and resolved to obtain opinion of the Legal Advisor on the authority of Bishop for executing the Land Agreement in respect of Bishop Jesudasan CSI College of Arts and Science, Mulayara, in view of the current remarks of the Estate Officer.

Accordingly, the Legal Advisor has submitted the legal opinion as follows

**“The Bishop, appointed by the Church of South India is having valid power of attorney including the power of alienation of the Trust properties. Hence, as per the constitution of the Church of South India as well as the Constitution of the South Kerala Diocese, the Bishop is having authority for executing the Agreement and there is no legal impediment in acting on the basis of the said agreement.”**

In view of the above facts, the Legal opinion submitted by the Legal Adviser on the matter regarding the authority of Bishop for executing the Land Agreement in respect of Bishop Jesudasan CSI College of Arts and Science, Mulayara and the question of the issuance of formal provisional affiliation order in respect of Bishop Jesudasn C.S.I Arts and Science college, Mulayara is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to accept the legal opinion and proceed with further actions regarding issuing of University Order granting provisional affiliation of the college.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.18.      *H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta - reinstate functioning of the college – withdrawal of NCTE recognition – reg.***

*[Ac.BII]*

H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta affiliated to University of Kerala during 2005 for the conduct of B Ed programmes, and nonfunctional since 2012 had submitted a request dated 15.07.2020 to reinstate functioning of the college since 2020 – '21 Academic Year.

The following facts may be noted with regard to the above college:

- The College has not been admitting students since the year 2012.
- The Syndicate held on 09/07/2015 considered the matter of the college not being functional and resolved to issue Show Cause Notice to the Educational Agency of H.H Marthoma Mathews II Training College, Pathanamthitta, for suspending the course for more than one year, without the prior sanction of the University.
- Accordingly, a Show Cause Notice was issued and the Educational Agency submitted that H.H. Marthoma Mathews II Training College, is not functioning since 2011 due to insufficient number of students and that due to the prevailing condition the affiliation granted to H.H Marthoma Mathewa II Training College, by the University may be withdrawn.
- The Syndicate at its meeting held on 20/06/2016 resolved to accept the reply furnished by the Educational Agency and also resolved to issue directions to the Educational Agency to remit the fee prescribed for Closure of College (Rs 2 Lakhs only).
- The decision of the Syndicate was intimated to the Educational Agency vide letter dated 27/07/2016. There after repeated reminders seeking remittance of closure fee had been sent to the Educational Agency. But neither the Educational Agency remitted the closure fee nor had responded to the letters.

- H.H Marthoma Mathews II Training College had not remitted Annual Administration Fees from the academic year 2011-12 onwards @Rs 1,50,000/- and had obtained interim stay order from the Hon'ble High Court of Kerala against remittance of the Annual Administration Fees.
- The Manager, H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta requested permission to reinstate functioning of the college from this academic year (2020-21) stating that in the present pandemic situation, as the students are not willing to move outside the state for higher studies, and are willing to study in their native places, they are in receipt of requests from several parents to reinstate the functioning of the college.
- The Syndicate held on 16/09/2020 vide item No. 02 considered the above request from the Educational Agency of H.H Marthoma Mathews II Training College, Pathanamthitta and resolved to obtain Legal opinion on the matter.
- In the meantime the Educational Agency approached Hon'ble High court of Kerala and filed WP(C) No. 22050/2020. The Hon'ble court as per Judgment dated 01.12.2020 in WP(C) No.22050 of 2020 filed by the Educational Agency has disposed the case directing the NCTE to consider reply submitted by the Educational Agency to the final show cause notice of NCTE and to take an appropriate decision in the matter, strictly in accordance with law. The NCTE vide order dated 22.12.2020 withdrew the recognition granted to H.H.Marthoma Mathews II Training College, Adoor.
- The Syndicate at its meeting held on 27/01/2021 item No.22.41.14 considered the matter regarding withdrawal of recognition granted by NCTE to H.H.Marthoma Mathew II Training College, Adoor leaving opportunity to the Educational Agency to file appeal before NCTE within a period of 60 days and resolved to initiate further action as per norms.
- Subsequently, the Standing Counsel furnished his opinion as, "*The captioned Writ Petition has been closed as per the judgement dated 01.12.2020. Though the reliefs are sought against the University, the Hon'ble High Court found it fit to direct the NCTE to take a decision in the matter and the role of the University will arise only after the NCTE takes a decision. Hence, at the moment the University is not supposed to take any follow up action and can only await the outcome of the present direction issued to NCTE.*"
- The college has so far not forwarded any details as to their NCTE Recognition status.

In view of the above facts, and as ordered by the Vice Chancellor, the matter of reinstating the functioning of the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to direct the college to produce the order from NCTE regarding the recognition granted for the College to conduct B.Ed Course. Further recommended to refer the matter to the Syndicate.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be approved.

**Item No.31.08.19. St.Tresa's College of Education, Kundara, Kollam- Request for restarting the B. Ed college – reg.**

*[Ac.BII]*

The Chairman & Managing Trustee, Valiyavila Foudation, Kumbalam, Mulavana, the Educational Agency of St. Tresa's College of Education, Kundara, Kollam, vide letter dated 16.09.2020 had requested to resume conduct of B.Ed. Courses from the academic year 2020-22 onwards.

The following facts may be noted with respect to the college:

1. Provisional Affiliation was granted to St. Tresa's College of Education, Kundara, Kollam during the academic year 2009 for the conduct of B.Ed Degree Programme in the following subjects to function on Self Financing basis.
  - English
  - Mathematics
  - Physical Science
  - Social Science

- Commerce
  - Malayalam
2. The College had not admitted students for the B.Ed Degree course from the year 2012 onwards and voluntarily suspended the courses at their own will without obtaining prior sanction from the University.
  3. The Syndicate at its meeting held on 09.07.2015 vide item no.08.29.07 considered the action of St. Tresa's College of Education, Kundara, Kollam in suspending the course voluntarily for more than one year in violation of the statutory provision regarding suspension of course and resolved to issue Show Cause Notice to the Educational Agency of the college seeking explanation under provisions of Statute 15, Chapter 24, Kerala University First Statutes, 1977 regarding suspension of course.
  4. Accordingly, Show Cause Notice was issued and the Educational Agency submitted a reply stating the following:
    - The College has neither suspended or abolished courses of study or refused to enroll students, nor closed the institution or discontinue the courses.
    - They simply did not have students enrolled in the college. Before 2012, they conducted courses with 10 students spending money from their pocket because they did not get donations and got only Govt. approved fees.
    - The College was not sent any student from the Govt. list though 50% was promised.
    - The College is situated in a poor fishing village where transportation is very poor.
  5. The Syndicate at its meeting held on 20.06.2016 vide item no.18.68.16 considered the reply and resolved to accept the reply submitted by the educational agency of St. Tresa's College of Education, Kollam.
  6. Again, no students were enrolled in the College from the academic year 2015-16, and the college still did not seek the consent of the University for suspension of courses.
  7. In the meantime, the Managing Trustee, Valiyavila Foudation, Kumbalam, Mulavana requested for waiving the AAF for the period from 2012 – '13 to 2018 – '19, during which period the college was nonfunctional, in order to revive the functioning of the college from 2020- 2022. The Syndicate at its meeting held on 22.01.2019 vide item no: 02.111.08 considered the above request and resolved (1) *to direct the Educational Agency to clear the dues in remitting Annual Administration fees to the University and (2) to consider the request seeking permission for reviving the course from the next academic year, only after the Educational Agency clears the dues in remitting annual administration fees to the University.*
  8. The Educational agency approached Hon'ble High Court of Kerala and obtained interim stay order dated 7.10.2020 in W.P.(C)No. 9771 of 2019 from the Hon'ble Court against remittance of Annual Administration fees.
  9. The matter was considered again by the Syndicate held on 19.10.2020 and was resolved to seek legal opinion on the matter. The Standing Counsel in reply opined, **"We have committed throughout earlier stand that once AAF is paid, the affiliation can be revived and courses can be allowed to be conducted. But our demand for AAF has been stayed as per the interim order dated 07.10.2020 following similar orders passed regarding the said fee. Therefore, on that count, we cannot deny permission to admit students for B.Ed. Course for the academic year 2021–2023. Therefore, sanction may be granted, but stipulating that the same is subject to the final outcome of W.P.(C)No. 9771 of 2019."**

It may be noted here that the University has not committed that once AAF is paid, the affiliation can be revived, since the Syndicate at its meeting held on 22.01.19, vide item no: 02.111.08 had only resolved to consider the request seeking permission for reviving the courses from the following academic year, if the Educational Agency clears the dues. Since the recognition of NCTE is a requirement for B.Ed colleges to function, the college/Educational Agency was asked to produce the NCTE recognition order vide letter dated 05.07.2021. In the meantime, the University had already informed the Regional Director, NCTE that the college has not been enrolling students since 2012.

In view of the above facts, and as ordered by the Vice Chancellor, the matter of revival of the college in the light of a) **the Educational Agency having remitted AAF only for the AY 2009- 10**

(the year of obtaining affiliation only) and having dues from the academic year 2010-11 onwards b) having obtained interim stay order dated 7.10.2020 from the Hon'ble High Court against remittance of Annual Administration Fees and c) the NCTE Recognition Order in respect of the college has not been produced before the University is placed before the Standing Committee of the Syndicate for consideration and recommendation.

**The committee considered the matter and recommended that the matter be referred to the Syndicate.**

*Resolution of the Syndicate*

**RESOLVED** to direct the College to produce the order from NCTE regarding the recognition granted for the college to conduct B.Ed Course.

**Item No.31.08.20.** *Allama Iqbal Institute of Management, Peringammala - request for exemption from remitting Annual Administration fee for the year 2019-20 and request for the certificate of affiliation, 2020-21 – report of inspection – consideration of – reg.*

*[Ac BII]*

Provisional affiliation was granted vide U.O no.Ac.B1/360/2003-04 dated 31.03.2004 to Allama Iqbal Institute of Management, Peringammala for the conduct of MBA programme with an intake of 60 students.

The Syndicate at its meeting held on 08/08/2019 item No. 02.08.08 considered the letter from the Manager, Allama Iqbal Institute of Management, Peringammala, Thiruvananthapuram requesting *to exempt them from remitting Annual Administration fee for the year 2019-20 as the AICTE has suggested 'zero intake' in the college during 2019-20 and resolved to conduct inspection in Allama Iqbal Institute of Management, to verify the facilities available in the college for the conduct of MBA programme*, by a team comprising Dr. Gopchandran and Smt. Renju Suresh members Syndicate in the context of the imposition of 'Zero Intake' for the college during 2019-20 by AICTE.

Accordingly, vide letters dated 18.10.2019 and 01.12.2020, the inspection team was requested to inform a convenient date for the conduct of inspection in the college.

Thereafter, the Manager, Allama Iqbal Institute of Management, Peringammala, vide letter dated 14.09.2020 had remitted the Annual Administration Fee of Rs.1,05,000/- (Rupees One Lakh Five Thousand Only) for the year 2020-21 and had requested for the Certificate of Affiliation, 2020-2021.

Again, the Syndicate held on 29.12.2020 vide item no.21.86.17 considered the above said letter dated 14.09.2021 and resolved to conduct urgent inspection in the college by a team comprising Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Sri.B.P.Murali, Dr.Gopchandran.K.G and Smt. Renju Suresh Members Syndicate to verify whether sufficient facilities are provided by the Educational Agency for obtaining continuance of affiliation to the Allama Iqbal Institute of Management, Peringammala during 2020-21.

It may be noted that the Syndicate at its meeting held on considered the matter of issuing certificate of affiliation, 2021-22 and resolved to issue Certificate of Affiliation, 2021-22 to Unaided colleges **having no due on Annual Administration Fee** as per the existing norms.

The Educational Agency of Allama Iqbal Institute of Management, Peringammala vide letter dated **06.05.2021** has submitted the Extension of Approval from AICTE for the academic year 2020-21 and has again requested for the certificate of affiliation, 2020-21.

**The Vice-Chancellor considered the said request and has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.**

Meanwhile, as per the resolution of the Syndicate held on 29.12.2020, the inspection was conducted in Allama Iqbal Institute of Management, Peringammala and the report of inspection has been received. It has been stated as follows.

*“The committee considered the following facts.*

- 1. AICTE was given 'zero intake' to the college for admission to the MBA programme during the year 2019-20 due to infrastructural and other deficiencies.*
- 2. AICTE was granted necessary sanction for admission to MBA programme for the year 2020-21 with an intake of 60 on clearing the deficiencies by the college.*



3. The students admitted during the previous year (2018-19) were undergoing the MBA programme during the year 2019-20.

The committee came to the following conclusions and recommendations:

The affiliation of the college with University of Kerala was effective during 2019-20 also. The basis of annual administration fee is mainly for existence and continuation of affiliation.

**Under these circumstances, it is recommended not to agree with the request for exemption of annual administration fee for the year 2019-20."**

In view of the above facts, the report of inspection conducted in Allama Iqbal Institute of Management, Peringammala in connection with the request for the exemption from remitting the annual administration fee for the academic year 2019-20 and the letter dated 06.05.2021 from the Educational Agency of Allama Iqbal Institute of Management, Peringammala requesting for the certificate of affiliation, 2020-21 are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to reject the request of the Educational Agency for the exemption from remitting Annual Administration Fee for the academic year 2019-'20 and to direct the Educational Agency to remit the Annual Administration Fee for 2019-'20 immediately.**

**Further recommended that the request for the certificate of affiliation for 2020-'21 be considered only after remitting the pending Annual Administration Fee.**

**Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be noted.

**Item No. 31.08.21. UG Admission 2021 – Bishop Moore College, Mavelikkara- Community Quota Admission- Preference of caste – reg.**

**[Ac H]**

The Principal, Bishop Moore College, Mavelikkara, has forwarded a request regarding setting of preference of caste for preparation of community quota rank list of the college.

The college has requested that the following caste may also be considered for the community quota admission by preference mentioned below:

1. Candidates belonging to CSI Madhya Kerala Diocese and SC converted to Christianity.
2. Candidates belonging to CSI dioceses other than MKD
3. Candidates belonging to other Christian Communities

During the academic year 2020-21, the communities considered for preparation of community quota rank list at Bishop Moore College, Mavelikkara was given as "Candidates belonging to CSI Madhya Kerala Diocese"

The Online Admission Monitoring Committee at its meeting held on 27.07.2021 considered the matter and recommended to place before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes were approved by the Vice-Chancellor subject to reporting to the Syndicate.

Hence, the matter regarding the request of the Principal, Bishop Moore College, Mavelikkara, for setting of preference of caste for preparation of community quota rank list of the college is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to seek legal opinion of the Standing Counsel immediately and place before the ensuing Syndicate.**

**Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementations of the recommendation exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be noted.

The Syndicate considered the Legal Opinion and **RESOLVED** to seek the opinion of the Government regarding the current position of the Government Order (MS)No.08/2021/BCDD, dated 21.06.2021.

**Item No.31.08.22. B.Ed Admission 2021 – reservation for EWS category – reg.**

[Ac H]

The Government vide G.O (M S) No. 128/2020/H.Edn dated 20.03.2020 introduced 10% reservation for EWS category from the academic year 2020-2021 onwards without affecting the present reservation policy. Hence last year for admission to B.Ed courses the EWS reservation was included within the sanctioned strength of each college eligible for reservation. In previous years the percentage of open merit was 60%. When EWS reservation was introduced the above said percentage was reduced to 50% for open merit and 10% was given to EWS category.

But now it is learnt that the University of Calicut has implemented the 10% EWS reservation over and above the sanctioned strength in colleges eligible for this reservation. In University of Calicut the said reservation is given in all Government colleges, all KUCTEs, and in Aided Colleges and self financing colleges without minority status, where reservation is given for other backward communities.

Vide Letter No. Reg/011/19/2019 – US (Regulation) – HQ dated 08.07.2019 National Council for Teacher Education has clarified that if the state government has the reservation policy for admission in teacher education institutions and the same is applicable to private and selffinancing teacher education institutions, then the state government shall ensure that 10% reservation for EWS would be operational from the academic year 2019-20 without affecting the percentage reservations of SC/ST/OBC/General. Also this would not be applicable in the case of minority institutions.

But in the academic year 2020-2021 we have reduced the percentage of open merit from 60% to 50% for B.Ed degree course. Since NCTE has directed to include 10% reservation for EWS category without affecting the present reservation policy, the said reservation can be implemented only by sanctioning seats over and above the sanctioned strength, similar to University of Calicut.

The Online Admission Monitoring Committee at its meeting held on 27.07.2021 considered the matter and recommended to place before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes were approved by the Vice-Chancellor subject to reporting to the Syndicate.

Hence, the matter regarding the sanctioning of seats, over and above the sanctioned strength for B.Ed courses, for implementing reservation for EWS category in training colleges placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended that the matter be referred to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to creat 10% reservation for EWS as supernumerary for B.Ed Admission 2021-22.

**FURTHER RESOLVED** to get clarification from the Government regarding the G.O.(MS) No. 128/2020/H.Edn. dated 20.03.2020 (Para 7).

**Item No. 31.08.23. Mannaniya College of Arts and Science, Pangode, Kallara, Thiruvananthapuram (AIDED) –Change of Complementary Subject from ‘Linguistics’ to ‘Economics’ for B.A Islamic History Course – conduct of hearing at the college - reg.**

[Ac.BII]

The Syndicate at its meeting held on 30.04.2019 vide item no.08.75.04 considered the request of the Principal, Mannaniya College Arts and Science, Pangode, Kallara for the change of complementary subject for B.A Islamic History Course along with the Government Order and workload details of both Linguistics and Economics and observed that at present there is one

sanctioned post for 'Linguistics' which is left vacant since the year 2015 onwards in the college. The Syndicate resolved to conduct a hearing of the Principal and the Manager of the college in connection with the request for the change of complementary subject for B.A Islamic History Course from "Linguistics" to "Economics."

The Syndicate at its meeting held on 30.10.2019 vide item no.05.44.10 has constituted a team consisting of Adv. Muralidharan Pillai. G., Adv. B. Balachandran and Dr. Vijayan Pillai. M. for the conduct of hearing of the Manager and Principal of Mannaniya College Arts and Science, Pangode, Kallara at the college.

On 30.07.2021, the team visited the Mannaniya college of Arts and Science, Pangode, Kallara and recommended to change the Complementary Subject from 'Linguistics' to 'Economics' for B.A Islamic History Course.

Hence, in view of the above facts, the report of the hearing conducted in Mannaniya college of Arts and Science, Pangode, Kallara in connection with the request for change of Complementary Subject from 'Linguistics' to 'Economics' for B.A Islamic History Course, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to accept the report submitted by team conducted hearing in Mannaniya College of Arts and Science, Pangode and to agree to the request of the Educational Agency for the change of Complementary Subject from 'Linguistics' to 'Economics' for B.A. Islamic History Course from the Academic year 2021-'22.**

*Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.*

The meeting came to an end at 01:45 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, be noted.

**Item No.31.09**                      **Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- reg. (Ac.F.II)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 03.08.2021 at 02.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date	:	Tuesday, 03 <sup>rd</sup> August, 2021
Time	:	2 .00 PM
Venue	:	Senate Hall, University Buildings.

**Members Present**

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Dr.K.B Manoj, Member Syndicate
3. Sri.R.Arun Kumar, Member Syndicate (via online)
4. Sri.Jairaj.J, Member Syndicate (via online)
5. Smt.Renju Suresh, Member Syndicate (via online)
6. Prof.K.Lalitha, Member Syndicate
7. Dr. Mathew.V, Member Syndicate (via online)
8. Dr.B.Unnikrishnan Nair, Member Syndicate
9. Sri.B.P.Murali, Member Syndicate

The meeting started at 02.00 PM

**Item No.31.09.A1** *St.John's College, Anchal-Proposal for the approval of the Placement/ Promotion of Sri.Vinod L, as Assistant Professor from stage I to Stage II(Academic level 10 to 11), Department of Malayalam w.e.f 09.12.2018 - reg*

(9473/Ac F I/2021/UOK)

The DDO of St.John's College, Anchal had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Vinod L, as Assistant Professor in Academic level 10 to Assistant Professor in Academic Level 11 (Stage I to II) w.e.f 09.12.2018.

The Service details of Sri.Vinod L are as follows.

Qualifications	M.A, M G University in May 2008 M Phil , University of Kerala in February 2011 NET qualified on 13.06.2011
Date of first entry in to Service	09.12.2013
L.W.A availed	Nil
Date of completion of 5 years of service as Assistant Professor	08.12.2018
Proposed date of Placement to Assistant Professor with AGP 7000	<b>09.12.2018</b>
Details of relaxation availed of	1 year on account of M Phil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R C from HRDC Kannur University, from 13.02.2017 to 06.03.2017. 2. O C from HRDC, University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	<b>2018 Option A</b>

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.12.2013 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/29083/2016 dtd. 23.11.2016.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee, verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II (Academic Level 11) .

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement/ Promotion in respect of Sri.Vinod L, Assistant Professor from Stage I (Academic Level 10) to Stage II (Academic Level 11), w.e.f 09.12.2018 in the Department of Malayalam, St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.A2** *TKM College of Arts and Science, Kollam - Proposal for the approval of the Placement/ Promotion of Smt.Thanseea Bai R, Department of Commerce as Assistant Professorin Academic level 10 to 11 (stage1 to 2), w.e.f 04.07.2019-reg.*

(31708/AcFI/2020/UOK)

The Principal of TKM College of Arts and Science, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Thanseea Bai R, as Assistant Professor in academic level 10 to 11 (Stage 1 to 2), Department of Commerce, w.e.f 04.07.2019.

The Service details of Smt.Thanseea Bai R are as follows.

Qualifications	M.Com from Mahatma Gandhi University in 2005.Qualified NET exam held on 27.06.2010.
Date of first entry in to Service	13.06.2013
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor in Academic level 10	12.06.2019
Date of Placement to Assistant Professor in Academic level 11	04.07.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Refresher Course from UGC-HRD Centre, University of Kerala, Kariavattom from 10.11.2016 to 30.11.2016 2. Orientation Programme from HRDC, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 1 to 2) from 2013 to 2019, with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**. **The teacher had undergone the mandatory refresher course within the stipulated time but completed the orientation course only on 03.07.2019 and hence the committee recommends promotion to Assistant Professor stage II (Academic level 11) w.e.f 04.07.2019.**

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I -Good

Category II- 102,

Category III –135,

Category II+III- 237 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned fact, the proposal regarding the Placement/Promotion of Smt.Thanseea Bai R, as Assistant Professor in Academic level 10 to 11 in the Department of Commerce, TKM College of Arts & Science Kollam w.e.f 04.07.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.A3**      ***M S M College, Kayamkulam – Dr.Bhadrakurmari S,Associate Professor, Department of Physics, as Principal & Professor w.e.f 01.06.2021 F N - Approval – reg:-***

**(20861/Ac F I/2021/UOK)**

The Manager Cum Secretary, M S M College, Kayamkulam has forwarded a proposal for the approval of Dr.Bhadrakumari S, Associate Professor, Department of Physics, who has been promoted and posted as the Principal & Professor of M S M College, Kayamkulam, w.e.f. 01.06.2021, on the basis of Seniority cum fitness against the retirement vacancy of Dr.Amina S,Principal retired on 31.03.2019. .

The Service details of Dr.Bhadrakumari S are as follows:

Qualifications	1. M.Sc Physics with second class from University of Kerala in 1988. 2. M.Phil from University of Kerala in December 1995. 3. PhD in Physics from M G University on 21.08.2007.
Date of first appointment	18.10.1989 (regularized leave vacancy)
Date of beginning into continuous service	18.10.1989 FN
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	05.01.1999
Date of Promotion to Selection Grade	05.01.2004
Date of promotion to Associate Professor	05.01.2007
Date of placement/promotion to Principal & Professor	01.06.2021 F N

The Manager cum Secretary has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Bhadrakumari S as per UGC Regulations 2018.

The appointment of Dr.Bhadrakumari S is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since her appointment as Principal and Professor is w.e.f 01.06.2021 F N.

As per Clause V of U.G.C Regulations 2018, eligiblity criteria for promotion to College Principal & Professor is as detailed below

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Bhadrakumari S has M.Sc degree in Physics with second class, qualified Degree of Doctor of Philosophy and has been designated as Associate Professor with a total teaching experience of 27 years and 4 months. She has the required number of publications (Supporting evidences of publications have also been forwarded). She has attained a score of 312.9 for category III, for which the minimum required is 110. The selection committee constituted as per UGC Regulations 2018 approved by the University has also submitted the verification report. As per the Selection committee report she attained a verfied score of 312.9, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals. The Management has also issued a seniority-cum-fitness certificate in respect of Dr.Bhadrakumari S.

The University has approved the appointment of Dr.Bhadrakumari S as the Drawing and Disbursing Officer of M S M College, Kayamkulam, w.e.f 01.06.2021 FN.

The proposal regarding the approval of appointment as Principal and Professor in respect of Dr.Bhadrakumari S, Associate Professor, Department of Physics, M S M College, Kayamkulam w.e.f 01.06.2021 FN, on the basis of Seniority cum fitness against the retirement vacancy of Dr.Amina S, Principal retired on 31.03.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<p><b>Resolution of the Syndicate</b></p> <p><b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.</p>
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**ITEM No.31.09. A4 Initial Appointment of Assistant Professor in Syriac in Santhom Malankara Arts & Science College, Edanji - Approval-reg**

(Ac.F1/996/2021)

The Educational Agency, **Santhom Malankara Arts & Science College Edanji, Thiruvananthapuram** has forwarded the proposal for the approval of the initial appointment of one Assistant Professor in the Department of Syriac.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Vipin Bernad.R	Syriac	30.12.2020 FN	Newly created Post as per G.O. (M.s) No.388/2020/H.EdnDated 4.11.2020

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.The Standing Committee considered the proposal and recommended to
07. Apportionment Statement.
08. Government nominee letter No.D2/314/2020/HEdn dated.6.11.2020
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings.
12. Joining report
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Syriac.

The Educational Agency had advertised the notification regarding the vacancy (Open -1) in 4 daily newspapers viz. The Times of India (dated 9.11.2020), The New Indian Express (dated. 9.11.2020), Deepika dated 9.11.2020) and Mangalam (dated 9.11.2020). Hence the age of the teacher is calculated as on 01.01.2020 .

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 29.12.2020 a selected list of 1 candidate for Syriac was prepared .

As per G.O(Ms)No.388/2020/H.Edn,dated 04.11.2020,Government has sanctioned one post for Syriac in Santhom Malankara Arts & Science College, TVPM,as a very special case.

Clarification on the creation of one teaching post for Syriac for a work load of less than 16 hours in Santhom Malankara Arts & Science College, Edanji was sought from the Higher Education Department. The Higher Education (D) Department vide GO(Rt)No. 892/2021/ H.Edn dated 09.07.2021 has clarified that Syriac language course can never satisfy the work load of 16 hours/week as it is neither offered as a First Degree Programme nor as a core course for FDP in any Universities in Kerala. Moreover for preserving the liturgical language, Syriac, there should be qualified teaching faculties as per UGC norms to teach and serve as guide and chairman of BoS. It is also pointed out that Faculty offering courses in other languages taught in Kerala's Universities like Tamil, Malayalam, Arabic, Hindi, French, Urdu, who do not meet 16 hours criteria can opt for new courses at BA & MA level but Syriac doesnot have this option since it is only offered as a second language subject. As this language is offered only as a second language subject in the Universities's in Kerala and to preserve this language from being endangered, the Govt. have created one teaching post for Syriac in Santhom Malankara Arts & Science College, Edanji in relaxation to workload criteria and as a special case

subject to the condition that this cannot be set as precedent for sanctioning posts short of mandatory 16 hours/week workload in other subjects/languages.

It may be noted that Government had nominated a representative to the staff selection committee of *Santhom Malankara Arts & Science College* for filling up of **one vacancy in Syriac** vide letter dated. 6.11.2020.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

8. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
9. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

1. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposal, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018.

In the light of the above facts the proposal for the approval of the initial appointment of Dr.Vibin Bernad R, as Assistant Professor in Syriac, w.e.f 30.12.2020 against the newly created post as per as per GO(Ms) No.388/2020/H.Edn. dated 04.11.2020 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Ac.F1/996/2021

#### **PROFORMA**

Proposal for the Initial appointment of Assistant Professor in Syriac, Santhom Malankara Arts & Science College.

**Date of Notification:09.11.2020(The times of India,The New Indian ExpressMangalam,Deepika)**

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
	Dr.Vibin Bernad.R DOJ-30-	24.05.1980 39 years and 7	1 <sup>st</sup> in Open merit	B.A PHILOSOPHY first class, April	As per post Adalath Report	1st position	1	



1	12-2020 Assistant Professor in Syriac Date of notification 9.11.2020 Interview held on 29.12.2020	months		2001, Reg No.25383/A2001 (University of Kerala) M.A SYRIAC LAUNGUAGE AND LITERATURE first class, May 2010 Reg.No.8210/ May 2010/ (Mahatma Gandhi University) Ph.D in Liturgy Reg No- 201400655 July 2018, (Holy Spirit University of Kaslik).	november2019 workload is 9 hours			
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09. B1 St. Gregorios College, Kottarakara - Placement/ Promotion of Dr. Jean Jose J, Assistant Professor ,Department of Zoology from Stage I to II (AGP 6000 to 7000), w.e.f. 25.07.2019 F.N. approval -Reg.**

**(AcFII/32619/2020)**

The Principal, St. Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Jean Jose J , Department of Zoology from Stage I to II (AGP 6000 to 7000/-), w.e.f. 25.07.2019

The Service details of Dr. Jean Jose J are as follows:

Qualification	MSc in Zoology -MG University -May 1999 (EC submitted) Ph.D -Mannonmaniam Sundaranar University- July 2013 (EC submitted)
Date of first entry into service	12.03.2015 FN
Proposed date of placement to Assistant Professor (Stage II)	25.07.2019
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC sponsored by UGC, HRDC, University of Kerala- from 20.06.2018 to 17.07.2018. 2.RC sponsored by UGC, HRDC, University of Kerala from 11.07.19 to 24.07.2019

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 12.03.2015 FN vide U.O No. Ac.FII/16577/2015 dtd 17.08.2015. The teacher completed his Refresher Course on 25.07.2019. He has completed four years and 4 months (1.8 years exemption given as he is awarded Ph.D) of service on 25.07.2019 FN for being promoted as Assistant Professor (Stage II).

The Principal, St. Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the

incumbent as per UGC Regulations 2018 option B for the years 2015 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2015 to 2019 and the minimum required scores for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 19th November 2020 at St. Gregorios College, Kottarakara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 171, Category II+III(consolidated) - 285 and Category III- 114. The committee evaluated the submitted PBAS proforma of Dr. Jean Jose J , Assistant Professor in Zoology, verified the original documents and found eligible for promotion form stage I to II, w.e.f. 25.07.2019 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Jean Jose J , Assistant Professor, Department of Zoology, St. Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-)w.e.f 25.07.2019 FN, based on UGC Regulations,2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09. B2** *St.Gregorios College, Kottarakara - Placement/ Promotion of Smt. Lincy Alex, Assistant Professor, Department of Zoology from Stage I to II (AGP 6000 to 7000), w.e.f. 16.07.2018F.N. approval -Reg.*

(AcFII/32621/2020)

The Principal, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lincy Alex, Department of Zoology from Stage I to II (AGP 6000 to 7000/-), w.e.f. 16.07.2018.

The Service details of Smt. Lincy Alex are as follows:

Qualification	MSc in Zoology –MG University –May 1999
Date of first entry into service	16.07.2012 FN
Proposed date of placement to Assistant Professor (Stage II)	16.07.2018FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC sponsored by UGC, HRDC, University of Kerala- from 27.06.2014 to 24.07.2014. 2.RC sponsored by UGC, HRDC, University of Kerala from 08.11.2017 to 28.11.2017

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 16.07.2012 FN vide U.O No. AcFV/43949/2012 dtd 25.01.2013. She has completed six years of service on 16.07.2018FN for being promoted as Assistant Professor (Stage II).

The Principal, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 option B** for the years 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2012 to 2018 and the minimum required scores for category II+III is 20. It It is stated in the minutes of Screening Committee, that the Committee was constituted on 19th November 2020 at St. Gregorios College, Kottarakara.As per the API score sheet, duly endorsed by the Screening Committee, the incumbent was awarded the following marks for each Category: Category II- 203, Category II+III (consolidated) - 302 and Category III- 99. The committee evaluated the submitted PBAS proforma of Smt. Lincy Alex, Assistant Professor in Zoology, verified the original documents and found eligible for promotion form stage I to II, w.e.f. 16.07.2018FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt. Lincy Alex, Assistant Professor, Department of Zoology, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-)w.e.f 16.07.2018FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.B3**      ***St.Gregorios College, Kottarakara - Placement/ Promotion of Dr. Manu V, Assistant Professor, Department of Chemistry from Stage I to II (AGP 6000 to 7000), w.e.f. 17.09.2018 F.N. approval -Reg.***

**(AcFII/32563/2020)**

The Principal, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Manu V, Department of Chemistry from Stage I to II (AGP 6000 to 7000/-), w.e.f. 17.09.2018

The Service details of Dr. Manu V are as follows:

Qualification	M Sc in Chemistry -University of Kerala-April 2003 Ph.D -Bhavnagar University - November 2012
Date of first entry into service	17.09.2014 FN
Proposed date of placement to Assistant Professor (Stage II)	17.09.2018 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC sponsored by UGC- HRDC, University of Kerala, Kariavattom- from 27.02.2019 to 26.03.2019. 2.RC sponsored by UGC- HRDC, University of Kerala - from 09.01.2018 to 29.01.2018

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 17.09.2014 FN vide U.O No. AcF II/44579/2014 dtd 06.07.2015. He has completed four years (since 2 years exemption is given as he is awarded Ph.D) of service on 17.09.2018 FN for being promoted as Assistant Professor (Stage II).

The Principal, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 13th November 2020 at St. Gregorios College, Kottarakara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 153, Category II+III(consolidated) - 209 and Category III-56. The committee evaluated the submitted PBAS proforma of Dr. Manu V, Assistant Professor in Chemistry, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 17.09.2018.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

It may be noted that Dr. Manu V completed Orientation Course on 26.03.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31<sup>st</sup> December, 2018". Hence date of promotion is w.e.f. 17.09.2018.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Manu V, Assistant Professor, Department of Chemistry, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-)w.e.f 17.09.2018, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No. 31.09.B4** *Loyola College of Social Sciences, Thiruvananthapuram - Placement/Promotion proposal of Dr. Nisha Jolly Nelson, Assistant Professor in the Department of Sociology from Academic Level 10 to Academic Level 11 w.e.f 23.02.2019 -Approval-Reg.*

(Ac FII/15116/2021)

The Principal, Loyola College of Social Sciences, Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Nisha Jolly Nelson, Assistant Professor in the Department of Sociology in Loyola College of Social Sciences, Thiruvananthapuram from Academic Level 10 to Academic Level 11 w.e.f 23.02.2019

The Service details of Dr. Nisha Jolly Nelson are as follows.

Qualifications	Master of Arts in Sociology -University of Kerala-2003 Ph D from University of Kerala -October 2009
Date of first entry in to Service	23.02.2015FN
Date of placement as Assistant Professor (Academic Level 11)	23.02.2019 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	RC-UGC HRDC-19.08.2016 to 08.09.2016- University of Kerala OC-UGC HRDC-16.01.2019 to 12.02.2019- University of Kerala
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 23.02.2015F.N vide U.O No. Ac.FII/15512/15 dated 11.08.2015. She has completed four years of service (2 years exemption granted as she has been awarded PhD) on 23.02.2019 F.N, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score Sheet based on PBAS as per UGC Regulations 2018 option B for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16<sup>th</sup> March 2021, it is stated that, the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by the candidate. The Service Book, certificates of academic qualifications, and the PBAS proforma with respect to the candidate was scrutinized and verified in detail by the committee. The API score claimed for various categories have been verified against the documents produced, and the screening committee found that the teacher satisfied all the requirements for promotion to Academic Level 11.

On verification of the PBAS, it is found that the teacher has submitted PBAS format for the years 2015 to 2019. The API Scores are verified for the period 2015 to 2019 and the minimum required scores for category II+III is 20. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 328, Category II+III(consolidated) - 684 and Category III- 356. The committee evaluated the submitted PBAS proforma of Dr. Nisha Jolly Nelson, Assistant Professor of Sociology, verified the original documents and found eligible for promotion from Academic Level 10 - Academic level 11, w.e.f. 23.02.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Nisha Jolly Nelson, Assistant Professor, Department of Sociology, Loyola College of Social Sciences, Thiruvananthapuram, from Academic Level 10 to Academic Level 11 w.e.f 23.02.2019 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.B5**      ***St.Gregorios College, Kottarakara- Placement/ Promotion of Smt. Anju Alex, Assistant Professor ,Department of Chemistry from Stage I to II (AGP 6000 to 7000), w.e.f. 14.02.2017F.N. -Approval -Reg.***

**(AcFII/32561/2020)**

The Principal, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Anju Alex, Department of Chemistry from Stage I to II (AGP 6000 TO 7000/-), w.e.f. 14.02.2017

The Service details of Smt. Anju Alex are as follows:

Qualification	MSc in Chemistry -University of Kerala-June 2009
Date of first entry into service	14.02.2011FN
Proposed date of placement to Assistant Professor (Stage II)	14.02.2017FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, ASC, University of Kerala- from 30.01.2014 to 26.02.2014. 2.RC sponsored by UGC, HRDC, University of Kerala from 25.11.2015 to 15.12.2015

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 14.02.2011 FN vide U.O No. Ac FV/16172/2011 dated 29 August 2011. She has completed six years of service on 14.02.2017FN for being promoted as Assistant Professor (Stage II).

The Principal, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2011 to 2017 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 13<sup>th</sup> November 2020 at St. Gregorios College, Kottarakara .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 175, Category II+III(consolidated) -205 and Category III- 30. The committee evaluated the submitted PBAS proforma of Smt. Anju Alex, Assistant Professor in Chemistry, verified the original documents and found eligible for promotion form stage I to II, w.e.f. 14.02.2017FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt. Anju Alex, Assistant Professor, Department of Chemistry, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-) w.e.f 14.02.2017FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.B6**      **Placement/Promotion proposal of Dr.Sabu.P.Thomas, Department of Social Work, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 21.10.2016 FN, Loyola College of Social Sciences, Sreekariyam- Approval- reg.**

(Ac F II/20739/2021)

The Principal, Loyola College of Social Sciences, Sreekariyam had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sabu.P.Thomas, Assistant professor (Academic Level 11), Department of Social work as Assistant Professor (Academic Level 12) w.e.f 21.10.2016.

The service details of Dr.Sabu.P.Thomas are as follows.

Qualifications	1.MA in Social work- University of Madras- April 2001 2.Ph D- University of Kerala- Dec 2015
Date of first entry into service	21.10.2005FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	21.10.2011FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 19.08.2016 to 08.09.2016 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 05.01.2016 to 25.01.2016
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	21.10.2016 FN

On verification of the Service Book of Dr.Sabu.P.Thomas, it is found that the teacher had entered into service as Lecturer on 21.10.2005 FN vide U.O No. Ac F V/27171/05 dtd 11.02.2008. He was re-designated as Assistant Professor with AGP 7000/- w.e.f 21.10.2011 by Deputy DCE, Kollam. He had completed his six years of service on 21.01.2011 for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac.F II/032529/2018 dtd 01.04.2019. He has completed another five years of service on 21.10.2016, for being promoted as Assistant Professor (Stage III) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2011 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

In the Minutes of the Screening Committee held on 18.12.2020 at Loyola College of Social Sciences, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2011 to 2016 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 250, Category II+III (consolidated)- 597.5 and Category III- 347.50. The committee evaluated the submitted PBAS proforma of Dr.Sabu.P.Thomas, Assistant professor in Social Work , verified the original documents and found eligible for promotion from stage II to III, w.e.f. 21.10.2016 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Sabu.P.Thomas is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 21.10.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Sabu.P.Thomas, Assistant professor (Academic Level 11), Department of Social work, Loyola College of Social Sciences, Sreekariyam as Assistant Professor (Academic Level 12), w.e.f 21.10.2016 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No. 31.09.B7      V.T.M.N.S.S College, Dhanuvachapuram- Placement/Promotion proposal of Dr.Ambika.A, Assistant Professor, Department of Mathematics from Academic Level 10 to Academic Level 11 w.e.f 27.02.2017 -Approval-Reg. (Ac FII/2591/2021)**

The Principal, V.T.M.N.S.S College, Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ambika.A, Assistant Professor, Department of Mathematics from Academic Level 10 to Academic Level 11 w.e.f 27.02.2017.

The Service details of Dr.Ambika.A are as follows.

Qualifications	MSc Mathematics – Kannur University - April 2003(EC submitted) PhD - Kannur University -June 2012 (EC submitted)
Date of first entry in to Service	27.02.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 04.08.2015 to 24.08.2015. 2. OC-UGC HRDC,Kannur University, from 01.03.2018 to 28.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	27.02.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 27.02.2013 vide U.O.No.Ac F V/17920/2013 dated 01.10.2013. She has completed her four years of service (exemption granted as she has been awarded PhD) on 27.02.2017 F.N, for being promoted as Assistant Professor Academic Level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 27.02.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Ambika.A completed Orientation Course on 28.03.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 27.02.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Ambika.A, Assistant Professor, Department of Mathematics, V.T.M.N.S.S College, Dhanuvachapuram from Academic Level 10 to Academic Level 11 w.e.f 27.02.2017 is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.B8** *Christian College, Kattakada, Thiruvananthapuram - Placement/ Promotion proposal in respect of Dr. Rajesh.T, Department of History to Associate Professor (Academic Level 13 A)w.e.f 06.08.2020-reg*  
(Ac. FII/18223/2021)

The Principal, Christian College, Kattakada, Thiruvananthapuram had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Rajesh.T, Assistant Professor (Academic Level 12) Department of History to Associate Professor (Academic Level 13 A), w.e.f 06.08.2020.

The service details of Dr. Rajesh.T are as follows.

1.Qualifications	MA in History from Manonmaniam Sundaranar University- April 2001 Ph.D in History- awarded on 30.06.2009 from University of Kerala.
2.Date of first entry in to Collegiate Service	06.08.2008 FN
3.L.W.A availed	Nil
4.Date of Placement to Assistant Professor with AGP 7000/-	06.08.2012 FN
5.Date of Placement to Assistant Professor with AGP 8000/-	06.08.2017 FN
6.Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	06.08.2020
7.Proposed Date of placement to Associate Professor (Academic Level 13 A)	06.08.2020
8.Short Term Course attended, duration and name of the University.	1. One Week Short Term course from UGC HRDC,University of Kerala, Kariavattom from 24.10.2018 to 31.10.2018 2. One Week Short Term course from UGC HRDC,University of Kerala, Kariavattom from 22.11.2019 to 28.11.2019

On verification of the Service Book of Dr. Rajesh.T, it is found that the teacher had entered into service as Lecturer on 06.08.2008 FN. He was promoted as Lecturer Senior Scale w.e.f 06.08.2012 FN. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 06.08.2008 and was redesignated as Assistant Professor with AGP 7000/- w.e.f 06.08.2012 by the Deputy DCE, Kollam vide office Order No. B3/9505/14 dated 00.10.2014. He was promoted to Assistant Professor Stage III with AGP 8000/- as on 06.08.2017 FN. He had completed his three years of service on 06.08.2020 for being promoted as Associate Professor (Academic Level 13 A).



The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 29th March 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Rajesh.T for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 06.08.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Rajesh.T, Assistant Professor (Academic Level 12) Department of History to Associate Professor (Academic Level 13 A), w.e.f 06.08.2020 in Christian College, Kattakada, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.	

**Item No.31.09.B9**      **Mahatma Gandhi College, Thiruvananthapuram- Placement/Promotion proposal of Dr.Praveen Kumar.B.R, Department of Botany, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 22.12.2019 FN, Approval – reg.**

**(Ac F II/15903/2021)**

The Drawing & Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Praveen Kumar.B.R, Assistant professor (Academic Level 11) , Department of Botany as Assistant Professor (Academic Level 12) w.e.f 22.12.2019.

The service details of Dr. Praveen Kumar.B.R are as follows.

Qualifications	1.MSc- University of Kerala- April 2003 2.Ph D- University of Kerala- July 2013
Date of first entry into service	22.12.2010FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	22.12.2014 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019 2.OC from UGC-HRDC,University of Rajasthan, Jaipur from 16.11.2015 to 12.12.2015 3. RC from UGC-HRDC, University of Kerala, Kariavattom from 05.12.2019 to 18.12.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	22.12.2019 FN

On verification of the Service Book of Dr. Praveen Kumar.B.R , it is found that the teacher had entered into service as Lecturer on 22.12.2010 FN and it was approved by Calicut University vide U.O No. GA II/F2/125/2011 dtd 24.03.2012. Further he was transferred to University of Kerala on 29.06.2012. He was redesignated as Assistant Professor with AGP 7000/- w.e.f 22.12.2014 by Deputy DCE, Kollam vide Order No. B2/ 1183/ 2020/ DCEDDKLM dated 19.02.2020. He had completed his

four years of service ( exemption granted as he has been awarded PhD) on 22.12.2014 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/2310/2019 dtd 29.04.2019. He has completed another five years of service on 22.12.2019, for being promoted as Assistant Professor (Stage III).

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage II to III) from the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option A.

In the Minutes of the Screening Committee held on 31.03.2021 at Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 8000/- w.e.f 22.12.2019 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Praveen Kumar.B.R, Assistant Professor (Academic Level 11), Department of Botany, Mahathma Gandhi College, Thiruvananthapuram, as Assistant Professor (Academic Level 12), w.e.f 22.12.2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No. 31.09.B10 Mahatma Gandhi College, Thiruvananthapuram- Placement/Promotion proposal of Dr.Jayaraj.B, Assistant Professor, Department of Psychology from stage I to II (AGP 6000 to 7000) w.e.f 04.08.2018-Approval-Reg.**

**(Ac FII/15105/2021)**

The Drawing & Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Jayaraj.B, Assistant Professor, Department of Psychology from stage I to II ( AGP 6000 to 7000/-), w.e.f 04.08.2018 F.N.

The Service details of Dr.Jayaraj.B are as follows.

Qualifications	M A- University of Kerala - 1998 PhD -Mahatma Gandhi University -Aug 2005
Date of first entry in to Service	04.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 01.12.2018 to 21.12.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 04.09.2018 to 01.10.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	04.08.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.08.2014 vide U.O.No.Ac F II/39818/2014 dated 10.08.2015. He has completed his four years of service (exemption granted as he has been awarded PhD) on 04.08.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 25.03 2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 04.08.2018 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Dr.Jayaraj.B completed Refresher Course on 21.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 04.08.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Jayaraj.B, Assistant Professor, Department of Psychology , Mahatma Gandhi College, Thiruvananthapuram from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 04.08.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.	

**Item No.31.09.B11 Mahatma Gandhi College, Thiruvananthapuram- Placement/Promotion proposal of Dr.Prabitha.B.Nair, Assistant Professor, Department of Physics, from Academic level 10 to Academic level 11-Approval-Reg.**

**(Ac FII/860/2021)**

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Prabitha.B.Nair, Assistant Professor, Department of Physics from Academic Level 10 to Academic Level 11, w.e.f 27.11.2018 F.N.

The Service details of Dr.Prabitha.B.Nair are as follows.

Qualifications	* M.Sc- Physics – University of Kerala- 2004 * PhD - University of Kerala – Feb 2014
Date of first entry in to Service	27.11.2014
Date of entry into Continuous Service	27.11.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 21.11.2019 to 04.12.2019. 2. OC -UGC HRDC,University of Kerala from 16.01.2019 to 12.02.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	27.11.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 27.11.2014 F.N and it was approved by University of Kerala vide U.O No. Ac FII/13112/2015 dated 08.08.2015. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on 27.11.2018 F.N, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 25.09.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 27.11.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Prabitha.B.Nair completed Refresher Course on 04.12.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 27.11.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Prabitha.B.Nair, Assistant Professor, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram from Academic Level 10 to Academic Level 11 w.e.f 27.11.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.	

**Item No.31.09.B12 Loyola College of Social Sciences, Sreekaryam-Placement/ Promotion of Dr.Francina.P.X , Assistant Professor, Department of Social Work from Stage I to II (AGP 6000 to 7000), w.e.f. 18.03.2019 F.N. Approval -Reg. (AcFII/20737/2021)**

The Principal, Loyola College of Social Sciences, Sreekaryam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Francina.P.X , Assistant Professor, Department of Social Work from Stage I to II (AGP 6000 TO 7000/-), w.e.f. 18.03.2019.

The Service details of Dr.Francina.P.X are as follows:

Qualification	1.MSW- University of Kerala- April 2003 2.PhD in Social Work- MG University- March 2019
Date of first entry into service	14.08.2013 FN
Proposed date of placement to Assistant Professor (Stage II)	18.03.2019 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, HRDC, University of Kerala- from 20.06.2018 to 17.07.2018. 2.RC sponsored by UGC, HRDC, University of Kerala from 01.10.2015 to 21.10.2015.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 14.08.2013 FN vide U.O No. Ac FV/39188/2013 dated 05.12.2013. She has completed five years and seven months of service (exemption granted as she was awarded PhD on 18.03.2019) on 18.03.2019FN for being promoted as Assistant Professor (Stage II).

The Principal, Loyola College of Social Sciences, Sreekaryam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2013 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2013 to 2019 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 18th December 2020 at Loyola College of Social Sciences, Thiruvananthapuram .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 270, Category II+III(consolidated) -594.50 and Category III- 324.50. The committee evaluated the submitted PBAS proforma of Dr.Francina.P.X, Assistant Professor in Social Work, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 18.03.2019FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Francina.P.X, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from stage I to II (AGP 6000/- to 7000/-) w.e.f 18.03.2019, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09.B13**      ***M.G College, Thiruvananthapuram - Placement/ Promotion proposal in respect of Dr. Bijini B R, Department of Physics to Associate Professor (Academic Level 13A), w.e.f 09.08.2018 -reg***

**(Ac. FII/18280/2021)**

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Bijini B R, Assistant Professor (Academic Level 12), Department of Physics to Associate Professor (Academic Level 13A) w.e.f 09.08.2018 FN.

The service details of Dr. Bijini B R, are as follows.

Qualifications	M.Sc –University of Kerala -2001 Ph.D-University of Kerala -2013
Date of first entry into service	09.08.2004 FN
Date of entry into continuous service	09.08.2004 FN
Date of placement Assistant Pofessor with AGP 7000/-	09.08.2010 FN
Date of placement Assistant Pofessor with AGP 8000/-	09.08.2015 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	3 years
Short Term Course attended, duration and name of the University.	One Week Short Term course from HRDC, University of Kerala, Kariavattom from 30.10.2017 to 04.11.2017
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (Academic Level 13A)	09.08.2018 FN

On verification of the Service Book of Dr. Bijini B R, it is found that the teacher had entered into service as Lecturer on 09.08.2004 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kollam vide office Order No. B1/5228/10 dated 13.09.2010. She was promoted as Assistant Professor (Stage II) as on 09.08.2010. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 09.08.2015 FN. She was redesignated as Assistant Professor (Academic Level 12) as on 01.01.2016. She had completed her three years of service on 09.08.2018 for being promoted as Associate Professor (Academic Level 13A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20<sup>th</sup> April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. The committee has also interviewed the teacher. After making detailed evaluation regarding the performance of the teacher in API scores and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Bijini B R for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 09.08.2018 FN.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category II-138                      Category III-73.8

Category II+III-211.81 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per UGC Regulations 2018 Option B, Good or Satisfactory Grade/ year is not a minimum requirement for Category I for the Placement/ Promotion. The Selection Committee did not enter any grade (Good or Satisfactory) for Category I.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Bijini B R, Assistant Professor (Academic Level 12), Department of Physics to Associate Professor (Academic Level 13A), w.e.f 09.08.2018 in M.G College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

***Item No.31.09.B14      M.G. College, Thiruvananthapuram - Placement/ Promotion proposal of Dr. N. Pradeep Kumar, Assistant Professor Stage I, Department of Commerce to Assistant Professor Stage II (with AGP 6000/- to 7000/-)- Approval – reg.***

**(Ac FII/917/2021)**

The Principal, M.G. College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. N. Pradeep Kumar, Assistant Professor Stage I, Department of Commerce to Assistant Professor Stage II ( with AGP 6000/- to 7000/-) w.e.f 11.11.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr. N. Pradeep Kumar, are as follows

Qualifications	<ul style="list-style-type: none"> <li>• M.Com from University of Kerala, - 2001</li> <li>• M.Phil from University of Kerala, - 2005</li> <li>• Ph.D from M G University -2019 March</li> </ul>
Date of first entry into service	11.11.2010
Date of entry into continuous service	11.11.2010
L.W.A. availed	Nil
Details of relaxation availed of	1 year on account of M.Phil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC – UGC ASC, University of Kerala – 03.10.2013 to 30.10.2013 2. RC – UGC ASC, University of Kerala – 05.06.2014 to 25.06.2014
Refresher / Orientation Course due	nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/-	11.11.2015
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Dr. N. Pradeep Kumar, Assistant Professor Stage I, Department of Commerce to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 11.11.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.09. B15** *Christian College, Kattakada - Placement/ Promotion proposal in respect of Dr. Josewin B, Department of Chemistry to Associate Professor (Academic Level 13A) w.e.f 01.02.2020 -reg*

**(Ac. FII 19578/2021)**

The Principal, Christian College, Kattakada had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Josewin B, Assistant Professor (Academic Level 12) Department of Chemistry to Associate Professor (Academic Level 13A), w.e.f 01.02.2020.

The service details of Dr. Josewin B are as follows.

Qualifications	<ol style="list-style-type: none"> <li>1. Ph.D - University of Kerala – June 1998</li> <li>2. M.Sc - University of Kerala -1989</li> </ol>
Date of first entry in to Collegiate Service	01.02.2008 FN
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	01.02.2012 FN
Date of Placement to Assistant Professor with AGP 8000/-	01.02.2017 FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	01.02.2020
Proposed Date of placement to Associate Professor with AGP 9000/-	01.02.2020
Short Term Course attended, duration and name of the University.	<ol style="list-style-type: none"> <li>1. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 29.08.2019 to 04.09.2019</li> <li>2. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 25.09.2019 to 01.10.2019</li> </ol>

On verification of the Service Book of Dr. Josewin B, it is found that the teacher had entered into service as Lecturer on 01.02.008 FN. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.02.2008 by the Deputy DCE, Kollam vide office Order No.B3/4105/16 dated 22.12.2016. He was promoted to Assistant Professor Stage II with AGP 7000/- as on 01.02.2012 FN. He was promoted to Assistant Professor Stage III with AGP 8000/- as on 01.02.2017 FN. He had completed his three years of service on 01.02.2020 for being promoted as Associate Professor (Academic Level 13 A).

The Principal has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 30<sup>th</sup> June 2021, it is stated that, the Committee has gone through Annual Self- Assessment for the Performance Based Appraisal System (PBAS) from 2017-18, 2018-19 and 2019-20 of the candidate and found that the incumbent has attained sufficient grade, required for the respective promotion. The Committee has unanimously recommended to promote Dr. Josewin B from Assistant Professor Stage III to Associate Professor w.e.f 01.02.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Josewin B, Assistant Professor (Academic Level 12), Department of Chemistry to Associate Professor (Academic Level 13A), w.e.f 01.02.2020 in Christian College, Kattakada is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**ITEM No.31.09.B16 Mahatma Gandhi College, Thiruvananthapuram- Placement/Promotion proposal of Dr.Neethu.S.Kumar, Assistant Professor, Department of Botany from stage I to II (AGP 6000 to 7000) w.e.f 12.08.2017-Approval-Reg.**

**(Ac FII/2762/2021)**

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Neethu.S.Kumar, Assistant Professor, Department of Botany from stage I to II ( AGP 6000 to 7000/-), w.e.f 12.08.2017 F.N.

The Service details of Dr.Neethu.S.Kumar are as follows.

Qualifications	Msc Botany- University of Kerala - 2000 PhD - University of Kerala -Aug 2012
Date of first entry in to Service	12.08.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 29.10.2015 to 18.11.2015. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.08.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.08.2013 vide U.O.No.Ac F V/42059/2013 dated 07.01.2014.She has completed her four years of service (exemption granted as she has been awarded PhD) on 12.08.2017 F.N, for being promoted as Assistant Professor with AGP 7000/- .



The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 25.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.08.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Neethu.S.Kumar completed Orientation Course on 27.03.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup>October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f.12.08.2017.Also she has submitted the duplicate certificate of Orientation/Refresher Course as the original certificate was lost irrecoverably.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Neethu.S.Kumar, Assistant Professor, Department of Botany ,Mahatma Gandhi College, Thiruvananthapuram from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 12.08.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**ITEM No.31.09.B17** *Placement/Promotion proposal of Dr.Madhavan.N, Department of Physical Education, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage 2-3), w.e.f 10.02.2020 FN, Sree Ayyappa College, Eramallikkara- Approval – reg.*

*(Ac F II/21815/2021)*

The Principal,Sree Ayyappa College, Eramallikkara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Madhavan.N, Assistant professor with AGP 7000/-, Department of Physical Education as Assistant Professor with AGP 8000/- w.e.f 10.02.2020.

The service details of **Dr.Madhavan.N** are as follows.

Qualifications	MPES (PG)- Pondichery University - 1996 M Phil- Pondichery University-1997 Ph D- Calicut University- 2009
Date of first entry into service	10.02.2011FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	10.02.2015FN
Required years of service for Proposed Promotion	5 years

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 29.05.2018 to 18.06.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	10.02.2020 FN

On verification of the Service Book of, it is found that the teacher had entered into service as Lecturer on 10.02.2011 FN vide U.O No. Ac F III/19654/2011 dtd 01.09.2011. He was redesignated as Assistant Professor with AGP 7000/- w.e.f 10.02.2015 by Deputy DCE, Kottayam. He had completed his four years of service on 10.02.2015 for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/18376/2019 dtd 29.10.2019. He has completed another five years of service on 10.02.2020, for being promoted as Assistant Professor (Stage III) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option B** (Assistant Professor Stage II to III) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.

In the Minutes of the Screening Committee held on 12.02.2021 at Sree Ayyappa College, Chengannur, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2015 to 2020 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 225, Category II+III(consolidated) -261 and Category III- 36. The committee evaluated the submitted PBAS proforma of Dr. Madhavan.N, Assistant Professor in Physical Education, verified the original documents and found eligible for promotion from stage II to III, w.e.f. 10.02.2020FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Madhavan.N is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 10.02.2020.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Madhavan.N Assistant professor with AGP 7000/-, Department of Physical Education, Sree Ayyappa College, Eramallikkara as Assistant Professor with AGP 8000/- (Stage 2-3), w.e.f 10.02.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**ITEM No.31.09. B18 M.M.N.S.S. College, Kottiyam- Placement/ Promotion proposal of Smt.Anusha M G, Assistant Professor, Department of Physics from stage I to II (AGP 6000 to 7000), w.e.f 05.12.2019 F.N.-Approval-Reg.**

**(Ac FII/21726/2021 )**

The Principal, M.M.N.S.S. College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Anusha M G, Assistant Professor, Department of Physics from stage I to II ( AGP 6000 to 7000/-), w.e.f 04.12.2019 F.N.

The Service details of Smt. Anusha M G are as follows.

Qualifications	* M.Sc- Physics - University of Kerala - 2004 *M Phil – University of Kerala- October 2006
Date of first entry in to Service	11.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 27.02.2019 to 26.03.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	04.12.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the **teacher has completed Refresher Course on 04.12.2019 and hence her date of promotion is w.e.f 05.12.2019.** The teacher had entered in to service as Assistant Professor on 11.06.2014 F.N and it was approved by University of Kerala vide U.O No. Ac FII/33789/2014 dated 03.07.2015. She has completed her five years and five months (exemption of 7 months granted as she has been awarded MPhil) of service on **05.12.2019 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24 November 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 04.12.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Anusha M G**, Assistant Professor, Department of Physics, M.M.N.S.S. College, Kottiyam, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 05.12.2019 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**ITEM No.31.09.B19 St.Cyril's College,Adoor – Proposal for approval of Dr.Thomas AK, Associate Professor,Department of Physics, as Principal – Approval – reg:- ( AcFII/8268/2020)**

The Manager, St.Cyril's College,Adoorhas forwarded a proposal for the approval of Dr.Thomas A.K, Associate Professor, Department of Physics, promoted and appointed as Principal in St.Cyril's College,Adoor, w.e.f. 01.01.2020FN, on the basis of seniority cum fitness.

The Service details ofDr.Thomas.A.Kare as follows:

Qualifications	* M.Sc in Physics from M.G University- September 1986 * PhD in Physics from M.G University – March 2019(Eligibility Certificate produced).
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Date of first appointment (as Lecturer)	03.06.1996 FN
Date of beginning into continuous service	03.06.1996 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	03.06.2001 FN
Date of Promotion to Selection Grade	03.06.2006 FN
Date of Re-designation to Associate Professor	03.06.2009 FN
Date of placement to Principal	01.01.2020 FN

On verification of the Service Book of Dr. Thomas.A.K, he was appointed as Lecturer in Physics in St.Cyril's College, Adoor w.e.f 03.06.1996 FN. He was promoted as Lecturer Senior Scale w.e.f 03.06.2001 FN and was promoted as Selection Grade Lecturer w.e.f 03.06.2006 FN. He was redesignated as Associate Professor w.e.f 03.06.2009 FN by Deputy DCE, Kollam vide Office order No.A1/4582/2010 dated 12.10.2010.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the conditions stipulated in Kerala University Act 1974, Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid, subject to the fulfillment of academic qualifications prescribed by the UGC, other than for appointment through Direct Recruitment, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The UGC Regulations 2018 was promulgated w.e.f 18.07.2018 and the same was implemented in Kerala University vide U.O No. Ac.FII/General/UGC-R-2018/2019 dtd. 02.09.2019. The appointment of Dr.Thomas.A.K is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since his appointment as Principal is w.e.f 01.01.2020FN. The selection committee constituted by the Management comprising of three members (Dr.George Varghese, Principal, UIT, Mannady; Prof.John.M.George, Principal, UIT, Adoor & Dr.C.Lal, Professor, S.D.E, University of Kerala), at its meeting held on 28.12.2019, verified and forwarded the relevant documents such as Academic Research score sheet based on PBAS (research score 156) in respect of Dr.Thomas.A.K, duly as per UGC Regulations 2018. The Committee recommended the CAS application of Dr.Thomas.A.K, Associate Professor of Physics, St.Cyril's College, Adoor, for promotion as Principal, for further processing, since he has obtained the required API scores. (Minute is attached) *Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as:*

- i) *A Ph.D Degree.*
- ii) *Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.*
- iii) *A minimum of 10 research publications in peer-reviewed or UGC-listed journals.*
- iv) *A minimum score of 110 Research score as per Appendix II, Table 2.*

On verification, it is seen that Dr.Thomas.A.K, has Master of Science degree in Physics from M.G University. He was awarded Ph.D in Physics on March 2019 from M.G University and has more than 23 years of teaching Experience (Date of entry in service 03.06.1996). He had published 10 publications in the UGC listed/ peer reviewed journals and possesses the required academic score as per UGC Regulations 2018, as in the PBAS verified by the Committee. The Management has also issued a certificate stating Dr.Thomas.A.K, Associate Professor Physics is the senior most candidate satisfying the conditions prescribed by the UGC for promoting as the Principal.

*Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.*

The meeting of the Syndicate held on 02.07.2021, considered the confirmation of Minutes of Syndicate held on 07.05.2021 vide Item No. 29.02 and it was resolved to refer back the item No. 27.82. Additional Item No.04 (Proposal for the approval of Dr A K Thomas as Principal) to the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges.

Hence, the proposal regarding the approval of appointment in respect of Dr.Thomas.A.K, Associate Professor, Department of Physics, St.Cyril's College, Adoor promoted and appointed as Principal in St.Cyril's College, Adoor, w.e.f 01.01.2020FN, on the basis of seniority cum fitness placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration.

The Standing Committee considered the proposal and recommended to refer to the syndicate.

**Resolution of the Syndicate**

**RESOLVED** to entrust Dr.Biju.V, Professor, Department of Physics, Kariavattom and Chairman, Boards of Studies (PG) to verify the Academic Research Score and Research Publications of Dr.Thomas.A.K, Associate Professor, Department of Physics, St.Cyrils College, Adoor and place the report before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

**Item No.31.09.C1**      **Sree Sankara College, Nagaroor - Proposal for the assessment of work load and fixation of staff strength -reg**

**(Ac.FIII/1/8730/2019)**

The Principal, Sree Sankara College, Nagaroor, Kilimanoor had forwarded the half yearly returns of the College for the assessment of workload and fixation of staff strength of the various teaching Departments for the academic year 2020-21.

The workload is calculated in accordance with the norms laid down in Chapter XIII of the Kerala University First Ordinance, 1978. As per the ordinances when a new College is affiliated, the work load of the first year of the courses (s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on first November of the previous year plus the affiliated strength of the current academic year, until the completion of course of the first batch of students shall be taken into account. As per GO (Ms) No.155/2020/H.Edn. dated 01.04.2020, the Government has ordered that 16 hours of workload per week is required for sanctioning and filling up of every regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

The workload for the academic years 2018-19 & 2019-20 have been calculated which was mutually agreed to by the Management, the Deputy Director of Collegiate Education, Kollam during the Adalath held on 27-09-2019, and U.O in this regard has been issued. The proposal for the assessment of workload and permissible number of teaching staff in various teaching Departments of Sree Sankara College, Nagaroor, Kilimanoor for the three years 2018-19, 2019-20 and 2020-21 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 06-01-2021 and the Committee recommended to defer the item. The Syndicate held on 12-01-2021 vide Spl.Syn.Item.No.44.41 resolved to approve the recommendation of the Standing Committee.

Now the first batch of the students in Sree Sankara College, Nagaroor, Kilimanoor has completed the course in the academic year 2020-2021. Hence the proposal for the assessment of workload and permissible number of teaching staff in various teaching Departments of Sree Sankara College, Nagaroor, Kilimanoor for the three academic years 2018-19, 2019-20 and 2020-21 is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The department wise calculation of workload assessed for the three years and the statement showing the workload assessed in Sree Sankara College, Nagaroor, Kilimanoor has been prepared and appended.

**STATEMENT SHOWING ASSESSMENT OF WORKLOAD AND FIXATION OF STAFF STRENGTH IN SREE SANKARA COLLEGE, NAGAROOR, KILIMANOOR FOR THE YEARS 2018-19, 2019-20&2020-21**

	<b>Subject</b>	<b>Workload Assessed</b>
<b>1.</b>	<b>English</b>	<b>22</b>
<b>2.</b>	<b>Malayalam</b>	<b>13</b>
<b>3.</b>	<b>Hindi</b>	<b>13</b>
<b>4.</b>	<b>History</b>	<b>6</b>
<b>5.</b>	<b>Economics</b>	<b>40</b>
<b>6.</b>	<b>Politics</b>	<b>6</b>
<b>7.</b>	<b>Commerce</b>	<b>63</b>
<b>8.</b>	<b>Mathematics</b>	<b>9</b>

9.	Physics	44
10.	Chemistry	13
11.	Physical Education	Below 1000 students.

The Standing Committee considered the proposal and recommended to approve by including workload of Physical Education also in the statement as 11<sup>th</sup> item:

The meeting came to a close at 03.00 PM.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 03.08.2021, be approved.

**Item No.31.10 Minutes of the meeting of the Legal Monitoring Committee held on 28.07.2021 – Reporting of – reg**

*(Legal Section)*

The Minutes of the meeting of the Legal Monitoring Committee held on 28.07.2021 is appended. The Vice-Chancellor has approved all Items in the Minutes of the meeting of the Legal Monitoring Committee held on 28.07.2021, by invoking Section 10(13) of the Kerala University Act, 1974.

The action taken by the Vice-Chancellor in having approved the Minutes of the meeting of the Legal Monitoring Committee held on 28.07.2021 is reported to the Syndicate.

**Minutes of the Meeting of the Legal Monitoring Committee**

Time & Date : 04.30 p.m. 28/07/2021  
Venue : Syndicate Room

Members:

- |   |                 |
|---|-----------------|
| • Vice-Chancellor (In the Chair)                | Sd/-            |
| • Pro-Vice-Chancellor                           | Sd/-            |
| • Adv.B.H.Babujan, Member, Syndicate            | Sd/-            |
| • Dr.S.Nazeeb, Member, Syndicate                | Sd/-            |
| • Adv.B.Balachandran, Member, Syndicate         | Sd/-            |
| • Adv.Muralidharan Pillai G., Member, Syndicate | Sd/-            |
| • Adv.A.Ajikumar, Member, Syndicate             | Attended online |
| • Dr.K.B.Manoj, Member, Syndicate               | Sd/-            |
| • Dr.M.Vijayan Pillai, Member, Syndicate        | Sd/             |
| • Sri.R.Arunkumar, Member, Syndicate            | Attended online |
| • Adv.B.Vasudevan Nair, Legal Adviser           | Sd/-            |
| • Registrar (Secretary)                         | Sd/-            |

**Item No.31.10.01 Irregular hike in moderation due to Software error – WP(C)No.13233/2021 filed by Anandu A. & Others – reg.**

**[AR I/II (ES)]**

The issue of irregular hike in moderation due to software error allegedly given to the candidates of Career Related CBCSS programmes, the results of which were published two to three years back came to the notice of the University and was taken up by the University with all its gravity. On an immediate probe conducted by the University and also by an External Expert Committee constituted for the purpose, no malafide intention was found and it was identified that this irregularity had crept in due to an error in the moderation module of the tabulation software. The University has also filed a complaint with the crime branch, on which enquiry is now in progress. The software error was soon rectified by the Computer Centre.

On a detailed verification, 135 candidates were found benefitted out of this irregular hike in moderation, of which 23 candidates have qualified their programmes and were awarded Degrees/ Provisional Certificates/Consolidated marklists by the University whereas the remaining were found having failed papers other than the affected papers to qualify the programme/degree. The petitioners figure among these candidates who were benefitted out of this irregular hike in moderation.

It is a matter to be noted that the result status of a candidate is to be beyond any doubt/ dispute for the University to issue the migration/Degree Certificate to him/her as their certificates are

to be prepared based on the result of the candidate. The result of the petitioners are currently at dispute as they were found to have benefitted out of an irregular hike in moderation due to a software error.

The University as an institution cannot forgo/discard the undue benefit of marks transferred to a few students no matter the reasons-whether due to any manipulation out of human intervention or out of any technical error. The benefitted candidates, though are not at fault for the irregular hike crept in due to a software error, these candidates after having seen their result status reflected as 'failed' in their own profile for certain days /weeks/months remained silent when they noticed one fine morning that their 'failed' status has simply changed to 'passed' with no reasons they could find, and without making any enquiry or reporting the matter, decided to take advantage of the undue benefits. This act tantamount to moral delinquency.

Such being the situation it was only possible for the University to insist that candidates shall not be benefitted by an error in computer programmes particularly when results of substantial number of examinations of the University are being processed with software support. Sub Section (iii) (a) of section 5 of the Kerala University Act 1974 defining the powers of the University which read as – (iii) to hold examinations and to confer degrees and other academic distinctions on persons who –

- shall have pursued a prescribed course of study in a College under the University, unless exempted therefrom in the manner prescribed and shall have passed the prescribed examinations’.

The University therefore proceeded with the action to revoke the irregular hike in moderation by virtue of which these candidates have attained the pass and to thereby cancel the degree/qualification.

The candidates were given a reasonable opportunity to present their case by a hearing conducted by the Pro Vice Chancellor in the presence of the Controller of Examinations and the Director, Kerala University Computer Center. The process of cancellation was thus initiated and it was also decided alongwith by the Syndicate held on 21.01.2020 in these very unusual circumstances to conduct special examinations to the affected candidates such that the marks of the special examinations shall be deemed to be the marks of the affected examinations of each candidate. This can be taken up only after the cancellation is approved. It is also required for the University to give an identical treatment to all affected candidates without discriminating the two sets of candidates included viz. who have qualified the programme in full and who have back papers other than the affected paper(s).

Consequent on the withdrawal of the irregular hike in moderation the degree conferred to the 23 candidates by virtue of the irregular moderation turned to be void and need to be cancelled which was proceeded with invoking the provisions contained in Chapter 31 of KUFS, 1977- 'Withdrawal or cancellation of Degrees, Diplomas, Titles, etc.' Invoking the said provisions, the Syndicate on 28.04.2020 resolved to cancel degrees of the 23 candidates and to place the matter before the Senate for consideration. The Senate of the University on 28.07.2020 considered the matter and resolved to withdraw the degrees awarded to the 23 candidates who benefitted from the irregular hike in moderation for obtaining the degrees.

The recommendation of the University to withdraw the degrees awarded to the 23 candidates was submitted for confirmation by the Honourable Chancellor for which clarification on certain points were sought which were clarified. Subsequently a further clarification has been sought by the Hon'ble Chancellor as to whether the present matter falls within the provisions in Chapter 31 of KUFS, 1977 which is intended for cancellation of Degree/Diploma when "the person conferred with the same has been convicted of an offence involving moral delinquency". As per orders of the Vice Chancellor legal remarks were sought on the matter and a reply is to be given on the basis of the legal opinion, which is under process.

However, the University First Statutes were formulated in the year 1977 when computerisation in University was not foreseen. Computerisation in the tabulation work has been implemented in the University after many decades. A candidate shall not be benefitted by an error in computer programmes particularly when results of substantial number of examinations of the University are being processed in computerised manner. Hence the University is now constrained to take an extraordinary step to segregate the eligible and ineligible candidates, and withdraw degrees from ineligible candidates. University can issue Degree/Migration Certificates only based on the

finalised results which is not so in the case of petitioners as the status of their results is now under dispute which is to be settled to proceed any further on the matter as prayed for by the petitioners.

As per orders of the Vice Chancellor the matter regarding the issue raised by the petitioners in WP(c) no.13233/2021 filed by Anandu.A and others on the non-settlement of the issue regarding the irregular hike in moderation due to software error and non- issuance of original degree/migration certificate is placed before the Legal Monitoring Committee for consideration and recommendation.

**Recommendations of the Legal Monitoring Committee:**

**The Committee after detailed deliberations recommended as follows:**

- **To meet the Hon'ble Chancellor immediately to elucidate on the clarification sought by the Hon'ble Chancellor.**
- **Necessary provisions be incorporated to the Kerala University First Statutes, 1977 enabling the University to cancel the examinations of candidates who are benefited by erroneous award of degrees/diplomas/certificates and also to withdraw/cancel the degrees/diplomas/certificates so awarded.**
- **To convene the Senate for making amendments to the above effect.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Legal Monitoring Committee held on 28.07.2021, be noted.

**Item No.31.10.02**      ***Initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal – WP(C)No. 27813/2017 filed by Dr. Anupriya Samuel - reg.***

***Ac.FI***

Dr.Anupriya Samuel had been appointed as Assistant Professor in the department of Zoology, St.John's College, Anchal w.e.f 23.09.2015. On verification of the proposal submitted by the Educational agency, it was noted that the incumbent was awarded Ph.D Degree on 09.07.2015, but the last date for the submission of application for the post of Asst.Prof. was on 23.06.2015 ie; she was not qualified at the time of application.

As per the norms and procedures for the selection of teachers in private affiliated colleges, the candidate must have passed the qualifying examination at the time of application and the candidates who are qualified at the time of submission of application alone should be called for interview. The Educational Agency had appointed Dr.Anupriya Samuel by virtue of the certificate issued by the University dated 20.06.2015 stating that the candidate has completed all formalities for the award of Ph.D Degree.

As per the Regulations relating to the award of the Degree of Ph.D, clause 21(f) and also chapter 16(Faculty of Science) clause 8(7) of the Kerala University First Statutes 1977,for the award of Ph.D Degree “The report of the Adjudicators shall be considered by the Syndicate and if the candidate is adjudged worthy to be awarded the degree,a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Ph.D Degree under prescribed conditions”.

Thus a candidate shall be admitted to the Ph.D degree only after the resolution has been passed by the Syndicate.The petitioner was awarded the Ph.D Degree in Zoology as per the resolution of the Syndicate held on 09.07.2015 only and hence she was not eligible to apply for the post where the last date for submission of application was 23.06.2015.It may be noted that she did not possess NET or JRF.

The then Legal Advisor opined Ph.D as an alternative eligibility criteria and had cited a similar case disposed by the University Appellate Tribunal wherein it was ordered that acquiring NET after submitting the application but before the date of interview will not render the applicant ineligible for appointment. Drawing an analogy with the above judgement and there were no rival candidate for the post under community quota, the LA opined that the appointment of Smt.Anupriya Samuel is only to be approved. In this context it may be noted that She had not qualified NET at the time of notification and hence Ph.D is one of her basic qualification not an alternate eligibility criteria for applying for the post of Asst.Professor as per Regulations.

The Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private colleges held on 04.05.2017 recommended to accept the Legal opinion given by the Legal Advisor



and the proposal of Dr. Anupriya Samuel be placed in the next Standing Committee. The Syndicate at its meeting held on 12.05.2017 vide item No.27.85.04 resolved to approve the above recommendation. But the then Vice-Chancellor and the Pro Vice Chancellor had not agreed to the resolution of the Syndicate for the reasons noted as "Recommendation is not in consonance with the UGC Regulations 2010, the G.O issued by the Government implementing UGC Regulation 2010 and the Judgement dated 23.02.2016 in WP(C) 15739/2013 of High Court".

The Vice-Chancellor has neither accorded nor not accorded executive approval for the resolution of the Syndicate and had directed to do the needful as discussed with the Registrar. Accordingly the proposal was returned to the Educational agency pointing out the Judgment in WP© No.15739/2013 (N) dated 23.02.2016 of Hon'ble High Court of Kerala that all selections made after 18.09.2010 have to be in compliance with the UGC Regulations 2010 and also she had not qualified for the post at the time of notification of the vacancy.

Subsequently Dr. Anupriya Samuel had filed a writ petition No 27813/2017 before the Hon'ble High Court challenging the letter issued by the University, returning her proposal for the approval for the post of Asst.Prof. in Zoology, St. John's College, Anchal. The Hon'ble High Court vide its Judgement dated 25.02.2019 dismissed the writ petition stating that the refusal to approve the petitioner's appointment by the University is legal and valid and hence do not warrant interference. The petitioner has filed a revision petition vide RP No.348/2019 in which the Hon'ble High Court of Kerala recalled its earlier Judgement dated: 25.02.2019 in WP(c) NO,27813 of 2017 filed by the same petitioner and allowed the Revision petition.

The following facts with regard to the Judgement of Hon.'ble High Court of Kerala in the Revision petition filed by Dr. Anupriya Samuel, may be perused:

1. In the Judgement dated 25.02.2019, the court had dismissed the Writ petition filed by Dr. Anupriya on the ground that she was not qualified, more specifically, not awarded her Ph.Degree, before the last date of submission of application for the post of Asst.Professor in Zoology under Malankara Catholic Syrian Colleges. She was not qualified the NET and hence Ph.D is one of her basic qualification for applying for the post of Asst.Professor as per Regulations.
2. The Court upheld the contention of the University that a candidate should have attained the basic minimum qualifications on or before the last date stipulated for applying for the post of Asst.Professor, as prescribed in the UGC as well as University Regulations issued from time to time and as applicable to the candidate. The court dismissed the first Writ Petition on the above ground and hence the petitioner filed Revision petition.
3. In the Revision petition the court considered two points.
  - (a) The court observed that even though the petitioner was not qualified at the last date of submission of application, her open defence viva was held well before the last date of submission of application and delay in convening the Syndicate for formal awarding of the same was not due to the fault of the petitioner.
  - (b) Second one is that the proposal for the approval of the appointment of the petitioner as Asst.Professor in Zoology at St. John's College, Anchal was approved by the Syndicate at its meeting held on 12.05.2017, vide item No,27.85.04 . The then Vice-Chancellor and the Pro Vice-Chancellor had not agreed to the above resolution of the Syndicate as the appointment of the petitioner was not in accordance with the UGC Regulations 2010 and had not consented to implement the said resolution of the Syndicate in this matter. The court observed that as per the University Act and

Statutes the Vice-Chancellor could not nullify the decision of the Syndicate as the authority to approve the appointment of Asst.Professors in Aided Private colleges vested with the Syndicate.

The Vice-Chancellor could have either referred back to the Syndicate or could have reported the matter to the Chancellor if the decision of the Syndicate is not in accordance with the University Act, Statutes, Regulations and Ordinances. The court noticed this procedural error and gave the benefit of this to the advantage of the petitioner in the Revision Petition.

The Hon'ble High Court vide its Judgement on WP(C)27813/17 dated 08.06.2021 directed the University to approve the appointment of Smt. Anupriya Samuel as Assistant Professor in Zoology with effect from the date of appointment.

4. University could prefer an appeal only on the point mentioned as (a) above as there is no provision in the University rules to award Ph.D immediately after the open defence. Only mandatory provision is that the Syndicate shall be convened at least once in two months. In this case the Syndicate was convened within the statutory time limit. Moreover if the University approve the appointment of the petitioner on the basis of this court order it will set a bad precedence and will send a wrong message that candidates need not qualify the basic qualifications prescribed in the respective regulations on or before the last date stipulated for applying for the post. This may lead to several litigations in the future and the University may struggle in defending such cases.

The Syndicate vide Item No.30.73 held on 23.07.2021 considered the initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St. John's College, Anchal and resolved to seek legal opinion from the Standing Counsel regarding the matter and place the same before the legal Monitoring Committee.

As per the resolution of the Syndicate, the matter regarding the initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St. John's College, Anchal w.e.f from the date of appointment, along with the legal opinion (copy attached) is placed before the Legal monitoring committee for consideration and appropriate recommendation.

**Recommendations:**

**After detailed deliberations, the Committee recommended to constitute a Sub-Committee comprising of the Pro-Vice-Chancellor as Chairperson, Dr. M. Vijayan Pillai (Member Syndicate), Sri. R. Arunkumar (Member Syndicate), Dr. S. Nazeeb (Member Syndicate) and Legal Advisor as members, to study the matter regarding the approval of initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St. John's College, Anchal.**

The meeting came to a close at 6.00 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Legal Monitoring Committee held on 28.07.2021, be noted.

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**Item No.31.11.**

***Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam - conduct of three day programme - "National Seminar on Application of Corpus" - ratification - reschedule - duration - granting taxi fare - Hearing - resolution of the Syndicate - report from Finance Officer-Consideration of- reg;***

**(Pl.B)**

As per U.O No.PI.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018 an amount of ₹1,50,000/- (One lakh fifty thousand only) was sanctioned as provisional advance to Dr. S. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, for the conduct of three day National Seminar on Application of Corpus scheduled from 18<sup>th</sup> to 20<sup>th</sup> February 2019. Dr. S.A Shanavas vide letter dated 19.08.2019 forwarded original bills and vouchers for regularization of provisional advance and requested to ratify his actions in having changed the date of seminar from 18-20 February 2019 to 28<sup>th</sup> to 29<sup>th</sup> March 2019 and also having paid taxi fare to Dr. Sobha L Nair, Senior Research Scientist, AU KBC, Chennai. On perusal it was also found that the duration of the programme has been reduced from the scheduled 3 days to 2 days without prior sanction of the Vice Chancellor.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 which recommended to hear Dr. S A Shanavas and the recommendation was approved by the Syndicate held on 13.03.2020 (Item no. 10.54.D11). Subsequent meetings of the Standing Committee of the Syndicate on Academics and Research were held on 01.06.2020 and 02.07.2020 and Dr. S A Shanavas was not present for the hearing both time, then the Committee recommended to defer the matter for the time being. The Syndicate held on 14.08.2020 vide item no 12.39.DI approved the recommendations of the Standing Committee. The said resolution of the Syndicate was informed to Dr. S.A Shanavas vide University letter no. PI.B/S.P/2018-19/ set 2/3288 (1) dated 17.12.2020.

In reply to this Dr. S A Shanavas vide email dated 23.12.2020 had informed that due to Covid-19 Pandemic lock down, he could not attend for scheduled hearing and he had requested to ratify the objection regarding the re-scheduling, shortening of the duration and payment of taxi fare while conducting the above mentioned National Seminar. He informed that the changes were necessitated because of the following reasons (a) there was a Hartal (b) declaration of holiday due to Attukal Pongala and (c) Auto fare was wrongly noted as taxi fare. He has also requested for a new date for hearing, if necessary, if his explanations were not satisfactory.

The matter was placed before the Syndicate for consideration as per the orders of the Vice-Chancellor. The Syndicate held on 17.02.2021, vide item no. 23.117, resolved to entrust the Finance Officer to submit a detailed report regarding the matter and place the same before the Syndicate. Accordingly the Finance Officer has furnished the detailed report, which is attached below.

The report is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

The Syndicate considered the report of the Finance Officer and **RESOLVED** to regularize the provisional advance sanctioned to Dr.S.A.Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, Kariavattom for the conduct of three day National Seminar programme.

**Item No.31.12**      **Ph.D Research – Re-registration due to default payment of fee– Anil Kumar Nair - Research scholar in Psychology - reporting of-reg:-**

(Ac.EVI)

Sri.Anil Kumar Nair, Research scholar in Psychology had applied for re-registration due to default in payment of research fee for more than six months. The details of the candidates are shown below.

Name & U.O granted registration	Research supervisor & centre	Request Granted	UO.granting re-registration
Anil Kumar Nair Part-time UO.No.Ac.EVI/115/ PSY/12801/2015 Dated.31/12/2016 w.e.f.03/02/2016	<b>Research Supervisor:</b> Dr.Jasseer.J, Associate Professor, Dept. of Psychology, University of Kerala, Kariavattom Date of Superannuation: 31/05/2025 <b>Centre:</b> Dept. of Psychology University of kerala Kariavattom	Re- registration w.e.f. the date of expiry of previous registration ie,03/02/2027	UO.No. 3073/2021/UOK dated.26.06.2021

Sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to issue order granting re-registration to the research scholar. Accordingly the University order, as noted above, was issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.13**      **Department of Arabic- Dr.Thajudeen A.S, Assistant Professor and Head- Special Casual Leave - sanctioned –Reporting of-reg.**

(Ad.A.II)

Dr.Thajudeen A.S, Assistant Professor and Head, Department of Arabic, University of Kerala, Kariavattom Campus requested for Special Casual Leave as detailed below:

NAME & DESIGNATION	TYPE OF LEAVE	PERIOD OF LEAVE	REASON FOR LEAVE	CHARGE HAND OVER
Dr.Thajudeen A.S, Assistant Professor and Head, Department of Arabic	Special Casual Leave	28.06.2021 to 09.07.2021 (12 Days)	Covid Positive	Sri.Noushad.V, Assistant Professor, Department of Arabic

Sanction has been accorded by the Vice-Chancellor to Dr.Thajudeen A.S, Assistant Professor and Head, Department of Arabic, University of Kerala, Kariavattom Campus being granted Special Casual Leave for twelve days vide U.O No.3698/2021/UOK dated 26.07.2021.

As per the orders of the Vice-Chancellor, Special Casual Leave for twelve days sanctioned to Dr.Thajudeen A.S, Assistant Professor and Head, Department of Arabic, University of Kerala, Kariavattom Campus is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.14**      **T.K.M.M College, Nangiarkulangara–Approval of appointment of Dr.Vinod Haridas, Assistant Professor in Botany as Drawing and Disbursing Officer - (fifth term) - approved - Orders issued - reporting of- reg:**

**(Ac F I)**

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of appointment of **Dr.Vinod Haridas**, Assistant Professor in **Botany** as the Drawing and Disbursing Officer of **T.K.M.M College, Nangiarkulangara**, for a period of three months from 03-06-2021 (fifth term ), as the fourth term of appointment got expired on 02-06-2021.

The Vice Chancellor, taking into consideration the urgency of the matter approved the appointment of **Dr.Vinod Haridas**, Assistant Professor in **Botany** as the Drawing and Disbursing Officer of **T.K.M.M College, Nangiarkulangara**, for the fifth term, for a period of three months w.e.f. **03-06-2021**, subject to reporting to the Syndicate. U.O No.3106/2021/UOK dated 29-06-2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.15**      **Sree Narayana College, Cherthala – approval of extension of term of appointment of Dr.Shaji.P.N, Associate Professor of Commerce as Drawing and Disbursing Officer - (fifth term) - approved – Orders issued - reporting of- reg.**

**(Ac F III)**

The Manager, Sree Narayana College, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.Shaji.P.N**, Associate Professor of **Commerce** in S.N College, Cherthala as the Drawing and Disbursing Officer of the College w.e.f. 01-04-2021, as the fourth term of appointment expired on 31-03-2021.

The Vice Chancellor taking into consideration the urgency of the matter had approved the appointment in respect of **Dr.Shaji.P.N**, Associate Professor of **Commerce** in S.N College, Cherthala as the Drawing and Disbursing Officer of the College for a period of three months with effect from 01-04-2021, for the fifth term, subject to reporting to the Syndicate. U.O No.2216/2021/UOK dated 28-04-2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.16**      **Sree Narayana College, Chengannur – Approval of extension of term of appointment of Smt.Shereen.K,Assistant Professor , Department of Physical Education as Drawing and Disbursing Officer - (fourth term ) - approved - Orders issued - reporting of- reg:**

**(Ac F II)**

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Smt.Shereen.K, Assistant Professor of Physical Education** as the Drawing and Disbursing Officer of **Sree Narayana College, Chengannur** for a period of three months w.e.f 12-03-2021, since the third term as Drawing and Disbursing Officer has expired on 11-03-2021.

The Vice Chancellor taking into consideration the urgency of the matter had approved the appointment in respect of **Smt.Shereen.K, Assistant Professor of Physical Education** as Drawing and Disbursing Officer of **Sree Narayana College, Chengannur**, for the fourth term for a period of three months, w.e.f 12-03-2021, subject to reporting to the Syndicate. U.O No.1995/2021/UOK dated 13-04-2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.17**                      **St.Joseph's College for Women, Alappuzha - Appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the D.D.O. –Approval for the fifth term w.e.f 01.06.2021 -reporting of- reg.**

**(Ac F II)**

The Manager, St.Joseph's College for Women, Alappuzha had forwarded the request for the approval of extension of term of appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the Drawing and Disbursing Officer, for the fifth term, w.e.f. 01.06.2021.

The Vice Chancellor approved the extension of period of appointment for the fifth term, for a period of three months, w.e.f 01-06-2021, subject to reporting to the Syndicate and U.O.No.2651/2021/UOK dated 01.06.2021 has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.18**                      **S.N College, Punalur - approval of appointment of Dr.T.P Vijumon, Assistant Professor in Commerce as the Drawing and Disbursing Officer - reporting of- reg:**

**(Ac F III)**

The Manager, S.N Colleges, Kollam has forwarded the request for the approval of appointment of Dr.T.P Vijumon, Assistant Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Punalur, w.e.f 31.05.2021 A.N consequent to the retirement of Dr.T.Pradeep, the Principal of the College on 31.05.2021.

The Vice Chancellor approved the appointment of **Dr.T.P Vijumon**, Assistant Professor in Commerce as the **Drawing and Disbursing Officer of S.N College, Punalur, for the first term, for a period of three months w.e.f 31.05.2021 A.N**, subject to reporting to the syndicate. U O No.2979/2021/UOK dated 22.06.2021 in this regard has been issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.19**                      **F.M.N College, Kollam - approval of appointment of Dr.Jojo P.J, Associate Professor in Physics as the Drawing and Disbursing Officer for the first term w.e.f 01.06.2021 F.N-Orders issued - reporting of – reg.**

**(Ac F III)**

The Manager, F.M.N College, Kollam has forwarded the request for the approval of appointment of **Dr.Jojo P.J**, Associate Professor in **Physics** as the Drawing and Disbursing Officer of the college, w.e.f **01.06.2021 F.N**.

The Vice Chancellor approved the appointment of **Dr.Jojo P.J**, Associate Professor in **Physics** as the Drawing and Disbursing Officer of **F M N College, Kollam**, for the first term, for a period of three months w.e.f **01.06.2021 F.N**, subject to reporting to the syndicate. U.O No. 2811/2021/UOK dated 09.06.2021 in this regard has been issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.20**                      **S.N College, Chempazhanthy - Approval of appointment of Dr.Anilkumar S, Associate Professor in Botany as the Drawing and Disbursing Officer w.e.f 31.05.2021 A.N - reporting of- reg:**

(Ac F III)

The Manager, S.N Colleges, Kollam has forwarded the request for the approval of appointment of Dr.Anilkumar S, Associate Professor of Botany as the Drawing and Disbursing Officer of S.N College, Chempazhanthy w.e.f 31.05.2021 A.N, consequent on the retirement of Dr.Jitha S.R, the Principal of the College on 31.05.2021.

The Vice Chancellor approved the appointment of **Dr.Anilkumar S, Associate Professor in Botany as the Drawing and Disbursing Officer of S.N College, Chempazhanthy, for the first term, for a period of three months w.e.f 31.05.2021 A.N**, subject to reporting to the Syndicate. U O No.2978/2021/UOK dated 22.06.2021 in this regard has been issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.21**                      **UIM, Varkala -Engagement of Principal on contract basis – reporting of – reg.**

(Ad C)

Notification dated 22.01.2021, inviting applications for the post of Principal on contract basis in University Institutes of Management had been issued. The interview was conducted on 12.02.2021 and prepared a ranklist consisting of two candidates namely, Dr G L Arunjilal and Dr Abdul Salim A. They were informed to engage as Principal on contract basis at UIM Kundara and UIM, Punalur respectively.

Then Dr Abdul Salim A informed that he was declining the offer as he would retire from service on 01.05.2021 and he was not able to join for the same before 01.05.2021. While the file is under the process, he submitted another request representing his willingness to join as Principal on contract basis at UIM, Varkala as he was retired from service. Then there was a vacancy at UIM, Varkala. Sanction has been accorded by the Vice-Chancellor to engage Dr Abdul Salim A as Principal on contract basis at UIM Varkala for a period of eleven months on a consolidated remuneration of Rs.31,000/- (Rupees thirty one thousand only) per month subject to reporting to Syndicate. Memo no.Ad.C.1/8158/2019 dated 24.06.2021 has been issued accordingly and he joined duty on 25.06.2021.

Hence the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.22**                      **Construction of Platinum jubilee Multipurpose Conference Hall/Seminar Hall at Kariavattom, Phase I –Payment towards electrical works - Re-appropriation of funds – Sanctioned – Reporting of – reg.**

(Pl.G)

As per U.O No.Pl.G/3854/2013 dated 23.03.2021, administrative sanction was accorded for reappropriating an amount of Rs. 8,90,000/- (Rupees Eight lakh and ninety thousand only) to the head

of account “Part II – Plan – MH 65 – Works- 8/5442 – Construction of Platinum Jubilee Seminar Hall (State)” from the head of account “Part II – Plan – MH 63 – Miscellaneous – 7/6065 – Implementation of Plan Programmes (State)” provided in the Budget Estimates of the University for the financial year 2020-21, for meeting the expenditure towards the executed electrical works in phase I construction of the Platinum Jubilee multipurpose conference hall/seminar hall at Kariavattom.

Subsequently, the University Engineer, vide letter No. UE/DB/(e-GP) E4/2016-17 dated 28/04/2021 has reported that the bill for payment was prepared only in April 2021 and has requested to issue a modified University Order to effect payment of the subject work in the financial year 2021-22.

On the basis of the endorsement of Finance No. FOS.1091/Finance II/ 2021-22 dated: 01.07.2021., the Vice-Chancellor has accorded sanction to the following, subject to reporting to the Syndicate.

- (1) To provide an amount of Rs.8,90,000/- (Rupees Eight lakh and ninety thousand only) under the head of account “Part II – Plan – MH 65 – Works- 8/5442 – Construction of Platinum Jubilee Seminar Hall (State)” by reappropriation from the head of account “Part II – Plan – MH 63 – Miscellaneous – 7/6065 – Implementation of Plan Programmes (State)” provided in the current year’s Budget Estimates of the University.
- (2) To meet the additional expenditure on electrification works done at the Platinum Jubilee Seminar Hall from the above mentioned head of account.
- (3) The payment shall be released from KUF account.

Accordingly U.O. No.PI.G/3854/2013 dated 26/07/2021 was issued.

Hence, the action taken by the Vice-Chancellor, in having granted sanction for the reappropriation of an amount of Rs. 8,90,000/- (Rupees Eight lakh and ninety thousand only) to the head of account “Part II – Plan – MH 65 – Works- 8/5442 – Construction of Platinum Jubilee Seminar Hall (State)”, provided in the current year’s Budget Estimates of the University, to meet the additional expenditure for electrification work at the platinum jubilee seminar hall/ conference hall at Kariavattom and the issuance of U.O accordingly is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.23**                      ***Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of –reg.***

***(Legal Section)***

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.2,42,500/- [Rupees two lakh forty two thousand and five hundred only] + GST @ 18%** towards Legal Charges incurred for 50 disposed cases, which were filed before Hon’ble High Court of Kerala, from the head of account “Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses” provided in the Budget Estimate for the financial year 2021-2022. U.O.No.L.S.11226/2021 dated 30.07.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	<b>Rs.2,42,500/-</b> (Rupees two lakh forty two thousand and five hundred only)
Tax deducted at source @ 10%	<b>Rs.24,250/-</b> (Rupees twenty four thousand two hundred and fifty only)
GST to be paid by the University @ 18%	<b>Rs.43,650/-</b> (Rupees forty three thousand six hundred and fifty only)
Net amount payable	<b>Rs.2,18,250/-</b> (Rupees two lakh eighteen thousand two hundred and fifty only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.24** *Ph.D Research –Maternity Leave - Arsha R S-Full-time research scholar in Law – Reporting of-reg.*

(Ac.EVI)

Smt. Arsha R S, Full-time research scholar in Law had submitted application for maternity leave. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Arsha R S Law, Full-Time U.O.No.AcEVI(4)/119/LAW19567/2019 dated 30/11/2019 w.e.f.15/11/2019 <b>Research Supervisor:</b> Dr.Anju Rajan V , Assistant Professor Department of Law, Govt.Law College, Tvpm <b>Centre:</b> Govt.Law College, Tvpm	Maternity leave for 240 days with effect from 07/01/2020 to 02/09/2020 (with fellowship)

Based on the application for maternity leave, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Arsha R S being granted maternity leave. The UO granting maternity leave was issued vide U.O.N.o. 2824/2021/UOK dated 31/05/2021

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.25** *Ph.D Research-Re-registration due to default payment of fee - reporting of -reg:-*

(AcEVI)

Sanction has been accorded by the Vice-Chancellor to the following candidate being granted Re-registration,subject to reporting to the Syndicate ,as per details shown below.

Sl.No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re-registration
1	Soumya Jalal Zoology UO.No.Ac.EVI/117/ZOO/ 15316/2017 dated:02/09/2017 w.e.f:07/08/2017	<u>Research Supervisor</u> Dr. Biju A <u>Centre</u> St. Stephen's College Pathanapuram	Re- registration w.e.f. 07/08/2019	UO No.3012/ 2021/UOK dated 24/06/2021

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.26** *Department of Botany, Kariavattom---PG Course in M.Sc. Biodiversity Conservation-Payment of remuneration to the guest lecturers for the period from 01.01.2021 to 31.03.2021-Reporting of-reg.*

(Ad.A.VI)

The Head, Department of Botany, vide letter no. 27/BOTANY/GUEST LECTURERS dated 27.04.2021. had claimed the remuneration of three guest lecturers viz. Dr. Sunitha S, Dr. Princy P.S & Dr. Lakshmi M, engaged in handling the PG course in M.Sc. Biodiversity Conservation for the period from 01.01.2021 to 31.03.2021. The Head had also certified that, Dr. Sunitha S, Dr. Princy P.S & Dr.Lakshmi M have taken online classes on 01.01.2021 and during the period from 22.01.2021 to 30.01.2021 and 10.02.2021 to 21.02.2021.



The Finance has endorsed the proposal for the payment of an amount of Rs.2,12,000/- (Rupees Two lakh twelve thousand only) towards the remuneration to three guest lecturers as detailed below, for the period from 01.01.2021 to 31.03.2021.

Sl.No	Name of the Guest Lecturer	Period of engagement	Total no. of Hours	Amount
1.	Dr. Sunitha S	01.01.2021--31.03.2021	155	Rs.70,000/-
2.	Dr. Lakshmi M	01.01.2021--31.03.2021	181	Rs. 72,000/-
3.	Dr. Princy P.S	01.01.2021--31.03.2021	152	Rs.70,000/-
Claim Limit: Rs. 24,000/- per month				
<b>Grand Total: Rs.2,12,000/- (Rupees Two lakh twelve thousand only)</b>				

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the above said payment and U.O no. 3203/2021/UOK dated 05.07.2021 was issued in this regard.

As per the orders of the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.31.27 Department of Biotechnology-Constitution of Department Council - Reporting of-reg.***

*(Ad A VI)*

The Professor and Head (in Charge), Department of Biotechnology, vide Letter No. Bio-Tech/2021/152 dated 09.06.2021 had requested to constitute a Departmental Council for the smooth functioning of the department. The Head had also forwarded a panel of faculties for consideration.

The Vice - Chancellor, subject to reporting to the Syndicate, has accorded sanction to constitute a Departmental Council for the smooth functioning of the Department of Biotechnology, with the following members:

1. Prof A. Gangaprasad, Head (in charge), Department of Biotechnology
2. Dr. S. M. A. Shibili, Professor, Department of Chemistry
3. Dr. R. Rajalekshmi, Hon.Director, IUGGCT & Associate Professor, Department of Botany
4. Dr. Ani Deepthi, Assistant Professor, Department of Chemistry

Accordingly, U.O. No. Ad A VI/3378/2021/UOK dated 12.07.2021 was issued in this regard.

As per the orders of the Vice - Chancellor, the aforesaid matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.31.28 KSCSTE Fellowship -Payment of 1 year grant in respect of Ms. Ajana Sathyan, Research Scholar, Department of Geology-Reporting of-reg.***

*(Ac.E.III)*

The Kerala State Council for Science, Technology and Environment (KSCSTE) had sanctioned and released an amount of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) towards the 15 year grant of KSCSTE Fellowship during the period from 01/11/2019 to 31/10/2020 to Ms. Ajana Sathyan, Research Scholar, Department of Geology, University of Kerala.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 1<sup>st</sup> year grant of KSCSTE Fellowship of Rs.3,10,400/ (Rupees Three Lakh Ten Thousand and Four Hundred Only) during the period from 01/11/2019 to 31/10/2020 to Ms. Ajana Sathyan, Research Scholar, Department of Geology, University of Kerala as per the norms of the sponsoring authority, subject to reporting to the Syndicate. UO No.Ac.EIII.1/2643/KSCSTE/2021 dated 22/07/2021 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.29**

***The Kerala State Council for Science, Technology and Environment (KSCSTE) sponsored project under the Environment and Ecology Programmes entitled “Identification and source characterization of Arsenic contamination in ground water resources of Kasaragod, Wayanad and Trivandrum Districts, Kerala, India” by Dr.E.Shaji, Associate Professor, Department of Geology, University of Kerala as Principal Investigator and Dr.A.P.Pradeep Kumar, Professor, Department of Geology, University of Kerala as the Co-Investigator- Release of 2<sup>nd</sup> Year installment of grant-in-aid - Sanctioned – Reporting of-reg:***

**(Ad.F1)**

The KSCSTE has sanctioned financial assistance to the project under the Environment and Ecology Programmes entitled “Identification and source characterization of Arsenic contamination in groundwater resources of Kasaragode, Wayanad and Trivandrum Districts, Kerala, India” to Dr.E.Shaji, Associate Professor, Department of Geology, University of Kerala as Principal Investigator and Dr.A.P.Pradeep Kumar, Professor, Department of Geology, University of Kerala as the Co-Investigator at a total cost of Rs.14,33,000/- (Rupees fourteen lakhs thirty three thousand only) for a period of two years and released an amount of Rs.9,14,000 (Rupees nine lakhs and fourteen thousand only) as the 1<sup>st</sup> installment of grant in aid for the project .

Now the KSCSTE has released an amount of Rs.4,85,582/- (Rupees four lakhs eighty five thousand five hundred and eighty two only) to the Principal Investigator of the project being the 2<sup>nd</sup> year grant-in-aid for the project and Dr.E.Shaji, Associate Professor, Department of Geology, University of Kerala has requested to release the amount of Rs.4,85,582 (Rupees four lakhs eighty five thousand five hundred and eighty two only) sanctioned by KSCSTE to him.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.4,85,582/- (Rupees four lakhs eighty five thousand five hundred and eighty two only) to Dr.E.Shaji, Associate Professor, Department of Geology, University of Kerala and Principal Investigator of the project by meeting the expenditure from the head of account “Part III MH 80 A Grants from State Government ‘9/7269’ Identification and source characterisation of Arsenic contamination in groundwater resources of Kasaragod, Wayanad and Trivandrum Districts, Kerala, India “

U.O No.Ad.F1/5006/2017 dated 30/06/2021 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.30**

***KSCSTE – KBC - Sponsored YIPB Project “Identification and Validation of Potential MicroRNA Biomarkers in Primary Cicatricial Alopecia” by Dr. Sreejith P, Assistant Professor, Department of Zoology, University of Kerala- release of third installment of grant in aid - Sanctioned – Reporting of-reg-***

**(Ad.F1)**

KSCSTE-KBC sponsored YIPB Project entitled “Identification and Validation of Potential MicroRNA Biomarkers in Primary Cicatricial Alopecia” by Dr. Sreejith P, Assistant Professor, Department of Zoology, University of Kerala, Kariavattom was implemented in the Department of Zoology, Kariavattom for a period of three years at a total cost of Rs 25,03,160/- (Rupees twenty five lakhs three thousand one hundred and sixty only) . KSCSTE released an amount of Rs.15,29,220/- (Rupees fifteen lakh twenty nine thousand two hundred and twenty only) and Rs.5,56,149/- (Rupees Five lakh fifty six thousand one hundred and forty nine only) as the first instalment and second installment respectively for the project .

Now the KSCSTE has released an amount of 1,20,070/- (Rupees one Lakh twenty thousand seventy only) received from KSCSTE-KBC being the 3<sup>rd</sup> year grant-in-aid to the Principal investigator and Dr. Sreejith P, Assistant Professor, Dept. of Zoology, University of Kerala has requested to release the amount sanctioned by KSCSTE – KBC to him

Sanction has therefore been accorded by the Vice-Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.1,20,070/- (Rupees one Lakh twenty thousand seventy only) received from KSCSTE-KBC being the 3<sup>rd</sup> year grant-in-aid to Dr. Sreejith P, Assistant Professor, Dept. of Zoology, University of Kerala and Principal Investigator of the KSCSTE-KBC-YIPB project by meeting the expenditure from the head of account "Part III - MH 80 A Grants from State Government - '9/7235' Identification and Validation of Potential Micro RNA Biomarkers in Primary Cicatricial Alopecia " provided in the Budget Estimates of the University.

U.O No.Ad.F1/3810/2014dated 30/06/2021 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.31.                      *Ph.D Research- Modification of the title granted to Smt. Sukanya S, Research Scholar in Environmental Sciences- Reporting of –reg.***

(Ac.E1)

An application was received from smt.Sukanya S full-time research scholar in Environmental Sciences, at Dept of Environmental Science, University of Kerala, Kariavattom, Thiruvananthapuram duly recommended by the supervisor, Head of the research centre and Chairman, Doctoral Committee for modification of title whiteout changing the topic of research as certified by the research supervisor.

Considering the application, sanction has been accorded by the Vice- Chancellor, to the above mentioned research scholar being granted permission for modification of title as follows, subject to reporting to the Syndicate.

**Present Title**

**ENVIRONMENTAL DEGRADATION IN THE LOWER REACHES OF KARAMANA RIVER BASIN, KERALA, INDIA**

**Modified Title**

**HYDROCHEMISTRY OF SURFACE WATER-GROUNDWATER RESOURCES AND CHARACTERIZATION OF HYDROLOGICAL PROCESSES USING ENVIRONMENTAL ISOTOPES IN KARAMANA RIVER BASIN, KERALA, INDIA**

Accordingly U.O has been issued in this regard vide No.3336/2021/UOK dated 11/07/2021.

As per the orders of Hon'ble Vice-Chancellor the matter regarding the modification of title granted to Smt.Sukanya. S, Full-time research scholar in Environmental Sciences is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.31.32.                      *Ph.D Thesis submission- Conducting Open Defence in respect of the candidate Smt. Bindhu S, Research Scholar in Malayalam –Reporting of-reg.***

(Ac E V)

Smt. Bindhu S, a Research student in Malayalam under the supervision of Dr. G Padmarao, Former Professor, Department of Malayalam, University of Kerala, Kariavattom has submitted her thesis for the award of Ph.D under the Faculty of Oriental Studies.

The theses were evaluated and on receipt of the adjudication reports from all the three examiners recommending to Award Ph.D Degree to the candidate Hon'ble Vice Chancellor nominated Dr. V Prasad, Associate Professor of Malayalam, Regional Institute of Education, Mysuru as Chairman for conducting Open Defence of Smt. Bindhu S.

The Supervising teacher of Smt. Bindhu S, Dr. G Padmarao, Former Professor, Department of Malayalam, University of Kerala, Kariavattom who expired on 15.06.2021 had been hospitalized and was under treatment at that period.

Hence the Hon'ble Vice-Chancellor entrusted the Chairman, Doctoral Committee to perform the duties of the Research Supervisor in exercise of the powers vested on him, under Section 10(13) of the Kerala University Act 1974 subject to reporting to the Syndicate.

Accordingly the Open Defence was conducted on 01.07.2021 with Dr. S Shifa, the Chairman, Doctoral Committee as convenor and the candidate has been awarded Ph.D Degree on 23.07.2021.

The action taken by the Vice Chancellor, in entrusting the Chairman, Doctoral Committee to perform the duties of Research Supervisor of Smt. Bindhu S, in exercise of powers vested under 10(13) of the Kerala University Act 1974 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.33. St.Xavier's College, Thumba (Aided)- Appointment of new manager-reporting of- reg.**

**(Ac.BII)**

St.Xavier's College, Thumba, Thiruvananthapuram is a private aided College affiliated to the University of Kerala since 1964, currently offering the following Courses on aided basis.

<b>Sl. No.</b>	<b>Course (Branch)</b>	<b>Intake</b>
1	BA -Economics	30
2	BA -History	40
3	BA -Malayalam and Mass Communication	30
4.	BA English and Media Studies	50
5	BSc -Physics	32
6	BSc -Chemistry	32
7	BSc -Botany & Biotechnology	24
8	BSc -Mathematics	30
9	B Com (Elective Finance)	50
10	M.Sc -Physics	10
11	M.Com	15

The Principal, St.Xavier's College, Thumba vide letter dated 26.04.2021 intimated of the appointment of Rev. Dr.Joseph Mathew Vayalikalapura as the new Manager of St.Xavier's College, Thumba w.e.f 10.04.2021.

As per the Statute 19(2), Chapter 24, KUFS 1977, "All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate."

In view of the above, and as ordered by the Vice Chancellor the matter regarding the change of the Manager of St.Xavier's College, Thumba is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.34. Conduct of Inter Collegiate/ Inter University and Khelo India Tournaments 2020-21 – First Installment of Provisional Payment of Rs.40,00,000/- (Rupees Forty Lakh only) sanctioned to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education -reporting of- reg.**

**(Ad DI)**

Ref: U.O No.Ad.DI.3/DPE/10935/2021 dtd.20.03.2021.

In the Budget 2020-21, an amount of Rs.1,00,00,000/- (Rupees One Crore only) was allotted from the Non Plan fund to Department of Physical Education for the conduct of Inter Collegiate and Inter University tournaments.

The Assistant Director (i/c of Director), Department of Physical Education, requested to sanction an amount of Rs.40,00,000/- (Rupees Forty Lakh only) as First Installment of Provisional

Payment from the Kerala University Fund for the conduct of Inter Collegiate/ Inter University and Khelo India tournaments for the year 2020-21 .

As per U.O referred above, Sanction has been accorded by the Vice Chancellor to Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education being paid an amount of Rs.40,00,000/- (Rupees Forty Lakh only) as First Installment of Provisional Advance from KUF towards meeting the expenses in connection with the conduct of Inter Collegiate/ Inter University and Khelo India tournaments for the year 2020- 21 *subject to reporting to the Syndicate.*

Accordingly the above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.35. 2020-21 ലെ ബഡ്ജറ്റ് പ്രഭാഷണത്തിൽ അനുവദിച്ച തുക ലഭ്യമാക്കുന്നത് സംബന്ധിച്ച്.**

(Ad.All)

ക്രമ നമ്പർ	ഇനം	എണ്ണം	തുക (രൂപയിൽ)
(5)	പ്രൊജക്ടർ	1	40,000
5.	വയർലെസ്സ് റിസീവർ	1	5000
3.	മിക്സർ	1	15,000
10.	ഡിജിറ്റൽ പോഡിയം	1	50,000
•	കേബിൾ & അക്സസറീസ്	-	2000
6.	വെബ് കാമറ	1	3000
5.	കമ്പ്യൂട്ടർ	10	3,15,450
9.	കമ്പ്യൂട്ടർ ടേബിൾ	10	1,01,120
1.	ജന്മേഴ്സൺ ചെയർ	45	4,00,950
2.	ഫോട്ടോകോപ്പിയർ	1	60,312
11.	സർവീസ് ചാർജ്ജ് & ട്രാൻസ്പോർട്ടേഷൻ	-	7168
	<b>ആകെ</b>		<b>10,00,000/-</b>

2020-21 ലെ ബഡ്ജറ്റ് പ്രഭാഷണത്തിൽ അനുവദിച്ച തുക (10 ലക്ഷം രൂപ ) ലഭ്യമാക്കുന്നതിന് മലയാള വിഭാഗം വകുപ്പുകൾ പ്രൊപ്പോസൽ സമർപ്പിച്ചിരുന്നു. 2020-21 - ലെ ബഡ്ജറ്റ് പ്രഭാഷണത്തിൽ മലയാള വിഭാഗത്തിലെ സെമിനാർ ഹാൾ നവീകരിക്കുന്നതിനായി 10 ലക്ഷം രൂപ വകയിരുത്തിയിരുന്നു. മലയാള വിഭാഗത്തിന് അനുവദിച്ച തുക നഷ്ടപ്പെടാതെ അടുത്തവർഷത്തേക്ക് മാറ്റി നൽകണമെന്ന് വകുപ്പുകൾ അപേക്ഷിച്ചിരുന്നു.

വകുപ്പുകൾ സമർപ്പിച്ച എസ്റ്റിമേറ്റ് ഇൻസ്ട്രുമെന്റേഷൻ എഞ്ചിനീയർ, ക്ലിഫ് പരിശോധിക്കുകയും അംഗീകരിക്കുകയും ചെയ്യേണ്ടതാണെന്ന് ഫിനാൻസ് | സെക്ഷൻ നിർദ്ദേശിച്ചിരുന്നു. ഇൻസ്ട്രുമെന്റേഷൻ എഞ്ചിനീയർ അംഗീകരിച്ച പ്രൊപ്പോസൽ ഡയറക്ടർ, ക്ലിഫ് കൈമാറിയിട്ടുണ്ട് .

ഇൻസ്ട്രുമെന്റേഷൻ എഞ്ചിനീയർ അംഗീകരിച്ച പ്രൊപ്പോസലിൽ ഉൾപ്പെടുന്ന ഇലക്ട്രോണിക് ഉപകരണങ്ങൾക്ക് പുറമെ കമ്പ്യൂട്ടർ ടേബിൾ (10), ജന്മേഴ്സൺ ചെയർ( 45), സർവീസ് ചാർജ്ജ് & ട്രാൻസ്പോർട്ടേഷൻ മുതലായവ കൂടി സെമിനാർ ഹാൾ നവീകരണത്തിനായി വകുപ്പുകൾ സമർപ്പിച്ച പ്രൊപ്പോസലിൽ ഉൾപ്പെടുത്തിയിട്ടുണ്ട് .

**സെമിനാർ ഹാൾ നവീകരണത്തിനായി മലയാളം വകുപ്പുകൾ സമർപ്പിച്ചിട്ടുള്ള പ്രൊപ്പോസൽ**

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും അംഗീകാരത്തിനുമായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**  
**RESOLVED** that item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.31.36. Central Laboratory for Instrumentation and Facilitation (CLIF) – Supply and Installation of Liquid Chromatography Mass Spectrometer – Release of EMD – Sanctioned-Orders issued- Reporting of - Reg.**

(P.L.A)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs.1,50,000/- (Rupees One lakh Fifty thousand only) to 'M/s. Spinco Biotech Pvt. Ltd., Chennai', towards the refund of the EMD remitted for participating in the e-tender for the purchase of 'Liquid Chromatography Tandem Mass Spectrometer' in the CLIF.

The U. O. No.PI.A1/2564/2021/UOK dated 14/05/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 1,50,000/- (Rupees One lakh fifty thousand only), is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.37. Department of Botany -Purchase of 'Six numbers of Micropipettes (Corning Lambda Single Channel make)' -Payment-Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg.**

(P.L.A)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

(1) to provide an amount of Rs. 58,600/- (Rupees Fifty eight thousand and six hundred only) under the head of account "Part II- Plan -MH 17-Department of Botany-4/6054- New Development Programmes(State)' by reappropriation from 'Part II- Plan- MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the Current Year's Budget Estimates of the University. (2) to release an amount of **Rs. 58,590/-** (Rupees Fifty eight thousand five hundred and ninety only) to the firm 'M/s. GenKrom, Trivandrum', towards the supply of '**Six numbers of Micropipettes (Corning Lambda Single Channel make)**' in the Department of Botany, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. PI.A1/927/2021/UOK dated 18/02/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 58,590/- (Rupees Fifty eight thousand five hundred and ninety only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.38. Department of Physics -Purchase of '150W Xenon Lamp' for the existing 'Fluoromax-4 Spectrofluorometer' -Payment sanctioned-Orders issued-Reporting of - Reg.**

(P.L.A)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 1,10,250/- (Rupees One lakh ten thousand two hundred and fifty only), inclusive of GST, to the firm 'M/s. Laser Spectra Service India Pvt Ltd, Bangalore', the sole authorized representative of 'M/s. Horiba Scientific, USA' in India, towards the supply of "150W Xenon Lamp" for the existing 'Fluoromax-4 Spectrofluorometer' in the Department of Physics, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-2021.

The U. O. No. PI.A1/878/2021/UOK dated dated: 16.02.2021 was issued accordingly

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 1,10,250/-(Rupees One lakh ten thousand two hundred and fifty only), is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.39. Department of Kerala Studies -Purchase of various furniture items - Payment-Sanctioned-Orders issued- Re-appropriation of funds - Reporting of - Reg.**

**(Pl.A)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

(1) to provide an additional amount of Rs. 2,37,800/- (Rupees Two lakh thirty seven thousand and eight hundred only) under the **head of account** "Part II- Plan- MH 35(ii) - Department of Kerala Studies - 4/1885 - Development of Department (State)" by re-appropriation from the **head of account**"Part II - Plan - MH - 63 - Miscellaneous - 7/6065 - Implementation of Plan Programmes (State)" of the current year's BE of the University.

(2) to release an amount of Rs. 3,37,770/- (Rupees Three lakh thirty seven thousand seven hundred and seventy only) to the firm 'M/s SIDCO Marketing Division, Housing Board, Trivandrum', towards the supply of various furniture items in the Department of Kerala Studies, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases(Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21:

The U. O. No. Pl.A1/1535/2021/UOK dated 18/03/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 3,37,770/- (Rupees Three lakh thirty seven thousand seven hundred and seventy only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.40. KSCSTE Post Doctoral Fellowship - Project entitled - "Development of rare-earth free permanent magnets with tailored response from exchange coupled magnetic hierarchical nanostructures" by Dr. Bhagya Uthaman – Department of Physics - Release of second year grant – Reporting of – reg**

**(Pl.D)**

The KSCSTE, vide Council (P) Order No. 20/2021/KSCSTE dated 11/01/2021 has sanctioned an amount of Rs. 4,72,400/- (Rupees Four Lakh Seventy Two Thousand Four Hundred only) towards the second year grant for the period from 01.04.2020 to 31.03.2021 to Dr. Bhagya Uthaman, KSCSTE Post Doctoral Fellow, Department of Physics, University of Kerala, Kariavattom. Meanwhile, the KSCSTE, vide Letter No. KSCSTE/858/2019- PDF dated 18.02.2021 from KSCSTE has informed that, Dr. Bhagya Uthaman has relinquished her Fellowship w.e.f 08.01.2021 AN.

Since Dr. Bhagya Uthaman has relinquished the fellowship w.e.f 08.01.2021, the KSCSTE has directed to authorise the Head, Department of Physics, University of Kerala for calculating the fellowship amount to Dr. Bhagya Uthaman for the period from 01.04.2020 to 08.01.2021.

As per the direction from KSCSTE, the Head, Department of Physics, vide letter dated 22/04/2021 has informed that, Dr. Bhagya Uthaman is eligible for a total fellowship amount of Rs. 3,75,880/- (Rupees Three Lakh Seventy Five Thousand Eight Hundred and Eighty only) for the period from 01/04/2020 to 08/01/2021.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs. 3,75,880/- (Rupees Three Lakh Seventy Five Thousand Eight Hundred and Eighty only), the 2<sup>nd</sup> year grant for the period from 01/04/2020 to 08/01/2021 to Dr. Bhagya Uthaman, KSCSTE Post Doctoral Fellow, Department of Physics, University of Kerala through the Head, Department of Physics, University of Kerala, adhering to the norms of KSCSTE.

2. The Expenditure in this regard shall be met from the head of account “Part III-MH 80A – Grants from State Government – 9/7003 - KSCSTE Fellowships” provided in the Current Year's Budget Estimates of the University.

Accordingly U. O No. Pl.D/1798/KSCSTE PDF/2019 dated 16/07/2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.41 Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

**Item No.31.41.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Renuja S. Krishnan in Hindi - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MITHILESHWAR KE KATHASAHITYA MEIN VARG SANGHARSH**” submitted by Renuja S. Krishnan.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Renuja S. Krishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.31.41.02 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Jithin Babu in Psychology –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**QUALITY OF LIFE AND PERCEIVED SOCIAL SUPPORT AS MEDIATORS OF STRESS, DEPRESSION AND ANXIETY AMONG DIABETIC PATIENTS**” submitted by Sri. Jithin Babu.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jithin Babu, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

**Item No.31.41.03 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vishnu V. R in Chemistry-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON CHEMICAL STRUCTURE AND STRUCTURE-ACTIVITY RELATIONSHIP OF ANTHOCYANINS IN PURPLE SWEET POTATO AND GREATER YAM**” submitted by Sri.Vishnu.V.R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Vishnu V.R , be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.31.41.04 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aiswarya V.R. in Psychology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SENSE OF COHERENCE IN RELATION TO GENERALIZED RESISTANCE RESOURCES AND PSYCHO-SOCIAL FUNCTIONING IN LEARNING DISABLED CHILDREN**” submitted by Smt.Aiswarya V.R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aiswarya V.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.



**Item No.31.41.05**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anu. S in Botany - reg**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ISOLATION AND CHARACTERISATION OF STARCH FROM THE RHIZOMES OF CURCUMA SPECIES IN SOUTH INDIA, WITH SPECIAL EMPHASIS ON VALIDATION OF ITS EDIBLE VALUE**” submitted by Smt. Anu. S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anu. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Greeshma G. M in Botany-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IN VITRO EXTRACTION OF TERPENOID, PURIFICATION AND ITS BIOLOGICAL POTENTIALITIES OF BRACHYTHECIUM BUCHANANII (HOOK.) A. JAEGER AND THUIDIUM TAMARISCELLUM (C. MUELL.) BOSCH. & SANDE-LAC**” submitted by Smt. Greeshma G.M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Greeshma G. M, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aswathy T.R. in Computational Biology and Bioinformatics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON ANTI-MIGRAINE ACTIVITIES OF ACTIVE PRINCIPLES FROM CAYRATIA PEDATA**” submitted by Smt. Aswathy T.R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aswathy T.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Applied Science and Technology.

**Item No.31.41.08**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Athira N. in Environmental Sciences -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EVALUATION OF PHYSIO-BIOCHEMICAL CHANGES AND BIOMARKER RESPONSES IN FISHES EXPOSED TO THE AZO DYE, TARTRAZINE**” submitted by Smt. Athira N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Athira N, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

**Item No.31.41.09**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Renjumol. R in Botony-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE RNASE BASED SELF-INCOMPATIBILITY IN HAMELIA PATENS JACQ. (RUBIACEAE)**” submitted by Smt. Renjumol. R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Renjumol. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.10**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anitha. L in Chemistry –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STRUCTURAL AND BIOLOGICAL STUDIES OF SOME THIOSEMICARBAZONES AND THEIR METAL COMPLEXES**” submitted by Smt. Anitha. L.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anitha. L, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.31.41.11**      **Consideration of Examiners reports on the Ph.D thesis submitted by Bijila B R in Mathematics -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON SKEW LATTICES**” submitted by Bijila B R.

**Resolution of the Syndicate**

**RESOLVED** that Bijila B R, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.31.41.12.**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nithya R in Management Studies- reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON CAREER TRAJECTORY OF WOMEN EMPLOYEES IN SOFTWARE SECTOR IN KERALA**” submitted by Nithya R.

**Resolution of the Syndicate**

**RESOLVED** that Nithya R, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

**Item No.31.41.13**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Betty Sunny in Philosophy-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE CONCEPT OF GOD IN THE PHILOSOPHY OF SREE NARAYANA GURU**” submitted by Betty Sunny.

**Resolution of the Syndicate**

**RESOLVED** that Betty Sunny, be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

**Item No.31.41.14**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Reshma R. Anilkumar in Biotechnology- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PRODUCTION, PURIFICATION, AND CHARACTERIZATION OF PROTEASE FROM MARINE FUNGAL SOURCES**” submitted by Smt. Reshma R. Anilkumar.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Reshma R. Anilkumar, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.31.41.15**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Swapna P S in Electronics and Communication Engineering -reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RESOURCE ALLOCATION IN OFDMA SYSTEMS FOR JOINT UPLINK/DOWNLINK DIRECTIONS**” submitted by Smt. Swapna P S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Swapna P S, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering & Technology.

**Item No.31.41.16**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Chintha Jerome in English reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IDEOLOGICAL UNDERPINNINGS IN SELECT MALAYALAM COMMERCIAL FILMS OF THE POST-LIBERALIZATION ERA**” submitted by Smt. Chintha Jerome.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Chintha Jerome, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.31.41.17**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreelekshmi. R in Botany -reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IN VITRO PROPAGATION AND ENHANCED PRODUCTION OF METABOLITES IN DIANTHUS CHINENSIS L**” submitted by Smt. Sreelekshmi. R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreelekshmi. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.18**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Dhanyaraj. D in Zoology -reg:-**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GREEN SYNTHESIS AND CHARACTERIZATION OF GOLD NANOPARTICLE MEDIATED BY CURCUMA LONGA AND TO EVALUATE ITS IMPACT ON HEPATIC FUNCTIONS OF OREOCHROMIS MOSSAMBICUS**” submitted by Smt. Dhanyaraj. D.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Dhanyaraj. D, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No.31.41.19**      **Consideration of Examiners reports on the Ph.D thesis submitted by Prabha Jyothi P S in Physics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOSYNTHESIS, CHARACTERIZATION AND APPLICATIONS OF CERIUM OXIDE NANOPARTICLES**” submitted by Prabha Jyothi P S.

**Resolution of the Syndicate**

**RESOLVED** that Prabha Jyothi P S, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.31.41.20**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anitha Kumari K S in Malayalam - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOSYNTHESIS, CHARACTERIZATION AND APPLICATIONS OF CERIUM OXIDE NANOPARTICLES”** submitted by Smt. Anitha Kumari.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anitha Kumari, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.31.41.21. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Maya Rani R in Political Science reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ATTITUDE OF MALAYALAM PRINT MEDIA TOWARDS THE LDF GOVERNMENT (2006-2011): A CONTENT ANALYSIS STUDY ON MALAYALA MANORAMA AND MATHRUBHUMI”** submitted by Smt. Maya Rani R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Maya Rani R, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.31.41.22. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Chandini S Gopi in Economics- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REVENUE MOBILIZATION IN KERALA: A PROGNOSIS OF CAPACITY IMPERATIVES THROUGH THE LENS OF POTENTIAL”** submitted by Smt. Chandini S Gopi.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Chandini S Gopi, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No.31.41.23. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Rajagopal P K in Political Science- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“POLITICS OF TEMPLE ADMINISTRATION IN KERALA”** submitted by Sri. Rajagopal P K.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Rajagopal P K, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Sciences under the Faculty of Social Sciences.

**Item No.31.41.24. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Femin V.T. in Library and Information Science- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SERVICE QUALITY ASSESSMENT OF UNIVERSITY LIBRARIES IN KERALA”** submitted by Smt. Femin V. T.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Femin V. T, be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

**Item No.31.41.25 Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Sunil Kumar V in Commerce-reg:**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ROLE OF PENSION SCHEMES IN SHAPING SOCIO ECONOMIC STATUS OF SENIOR CITIZENS IN KERALA”** submitted by Sri.Sunil Kumar V.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Sunil Kumar V, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.31.41.26**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeji S.L in Commerce-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ROLE OF GOVERNMENT AGENCIES AND FINANCIAL INSTITUTIONS IN THE OPERATION OF WOMEN ENTERPRISES IN KERALA**” submitted by Smt. Sreeji S.L.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreeji S.L, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.31.41.27**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Revathy V S in History- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RE-APPRAISING TAXATION IN THE NATIVE STATE OF TRAVANCORE AND IT’S SOCIO-CULTURAL RATIONALE**” submitted by Smt.Revathy V S.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Revathy V S, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No.31.41.28.**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Pradeepa P in Commerce-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF TOURISM ON THE SOCIO- ECONOMIC TRANSITION OF NON-METROPOLITAN AREAS IN KERALA**” submitted by Smt. Pradeepa.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Pradeepa, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.31.41.29**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Leena Chandrasekhar in Biotechnology-reg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**METABOLIC AND REDOX HETEROGENEITY OF CANCER CELLS. IMPLICATIONS IN CELL CYCLE REGULATION, DRUG RESISTANCE AND METASTASIS**” submitted by Smt. Leena Chandrasekhar.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Leena Chandrasekhar, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.31.41.30**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Gouri Priya Ranjith in Botany-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IDENTIFICATION AND PROFILING OF MIRNAS REGULATING TRITERPENOID BIOSYNTHETIC PATHWAY IN CENTELLA ASIATICA (L.) URB**” submitted by Smt. Gouri Priya Ranjith.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Gouri Priya Ranjith, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.31**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Kamal Kumar. V in Botany-reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ASSESSMENT OF GENETIC VARIABILITY AND SEED GERMINATION IN PSOPHOCARPUS TETRAGONOLOBUS (L.) DC”** submitted by Sri. Kamal Kumar.V.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Kamal Kumar. V, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No.31.41.32**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Leena R in Mechanical Engineering –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON HEAT TRANSFER AND FLUID FLOW OF JET IMPINGEMENT COOLING FOR HIGH POWER ELECTRONICS”** submitted by Smt. Leena R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Leena R, be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

**Item No.31.41.33**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sheeba A in Mechanical Engineering-reg .**

(Ac.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NUMERICAL AND EXPERIMENTAL INVESTIGATIONS ON HEAT TRANSFER AND FLUID FLOW CHARACTERISTICS OF HELICAL COIL HEAT EXCHANGERS”** submitted by Smt. Sheeba A.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sheeba A, be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

**Item No.31.41.34**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Chinsu Mereena Joy in Civil Engineering -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DESIGN AND DYNAMIC ANALYSIS OF THREE LEGGED ARTICULATED SUPPORTING TOWER FOR OFFSHORE WIND TURBINE”** submitted by Smt. Chinsu Mereena Joy.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Chinsu Mereena Joy, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

**Item No.31.41.35**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Unnikrishnan B.S in Biotechnology reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“APPLICATION OF POLYSACCHARIDE METAL NANOCONJUGATES IN CANCER DETECTION AND THERAPY”** submitted by Sri. Unnikrishnan B. S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Unnikrishnan B. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.31.41.36**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jisu Elsa Jacob in Electronics & Communication Engineering-reg. (Ac.EII)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON EEG-BASED DIAGNOSIS OF ENCEPHALOPATHY USING CHAOTIC AND OTHER NONLINEAR ANALYSIS**” submitted by Smt. Jisu Elsa Jacob.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jisu Elsa Jacob, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the Faculty of Engineering & Technology.

**Item No.31.41.37**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreenitha P.R in Hindi-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MADHU KANKARIYA KI KAHANIYON MEIN ADHUNIKTABODH**” submitted by Smt. Sreenitha P.R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreenitha P.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.31.41.38**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Jisha G R in Education reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ENVIRONMENTAL ISSUE PROJECTS FOR PROMOTING EMOTIONAL INTELLIGENCE, PROCESS SKILLS AND SOCIAL VALUES AMONG SECONDARY SCHOOL STUDENTS**” submitted by Smt.Jisha G R.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Jisha G R, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.31.41.39**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Swaraj M in Management Studies -Reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MARKETING MIX ANALYSIS OF EVENTTOURISM IN KERALA**” submitted by Swaraj M.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Swaraj M, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

**Item No.31.41.40**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Krishna Aravind in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**രസചിന്താപദ്ധതി - സംസ്കാരപഠനസങ്കല്പനങ്ങളെ അടിസ്ഥാനമാക്കി ഒരു വിശകലനം**” submitted by Smt. Krishna Aravind.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Krishna Aravind, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.31.41.41**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Preetha Lali Y.M in Education reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF JURISPRUDENTIAL INQUIRY MODEL ON SELF-CONCEPT, EMOTIONAL INTELLIGENCE AND METACOGNITION OF ADOLESCENT STUDENTS IN COASTAL AREA**” submitted by Smt. Preetha Lali Y.M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Preetha Lali Y.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.31.42**      **Credit & Semester System -Payment of Provisional advance to Smt.Hema Anandan, Deputy Registrar, CSS for the conduct of PG- M Tech Entrance Examination 2021 –Reporting of- reg.**

(Ac.D)

Smt. Hema Anandan, Deputy Registrar, Credit and Semester System, University of Kerala had requested to release an amount of Rs 20,00,000/- (Rupees Twenty lakh only) as provisional advance to meet the expenditure related to the conduct of Entrance Examinations for admissions to PG & M.Tech. Course 2021 offered in the University Departments.

The Finance Section has endorsed (Finance Endorsement No FOS1817/Finance I/dated 23.07.2021) to release an amount of Rs. 20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Smt.Hema Anandan, Deputy Registrar, Credit and Semester System for the above purpose. Sanction has been accorded by the Vice-Chancellor, in exercise of powers vested under section 10 (13) of the Kerala University Act 1974 (Act 17 of 1974), subject to reporting to the Syndicate, for the payment of Rs.20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Smt.Hema Anandan, Deputy Registrar, Credit and Semester System, Kariavattom, to meet the expenditure related to the conduct of PG & M.Tech Entrance Examinations - 2021, debiting the expenditure from the head of account “Part I – Non Plan – MH :1(m) - Credit and Semester System, Kariavattom - 4/4110 - Conduct of Entrance Examination” provided in the current year’s Budget Estimates of the University. University order (U.O.No.Ac D/2/19938/2021dated 27.07.2021) was issued for sanctioning Rs.20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Smt.Hema Anandan, Deputy Registrar, Credit and Semester System for the same. Moreover, a letter was forwarded to Smt. Hema Anandan, Deputy Registrar, CSS to regularize the amount (Rs26,00,000/- Rupees Twenty Six Lakh Only) granted for the conduct of PG M Tech Entrance Examination 2020 within a month.

The action taken by the Vice Chancellor in having approved the request for the release of Rs.20,00,000/- (Rupees Twenty lakh only) as provisional advance for the conduct of PG- M Tech Entrance Examination 2021 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.43**      **Promotions to the post of Joint Registrar and Deputy Registrar-Reporting of-reg.**

(Ad.AI)

Smt. Meera.J Rahul. Joint Registrar, Campus Administration was permitted to retire voluntarily from University Service wef19.07.2021videUO.No.Ad.A1.4/7406/2021dated27.07.2021.

1. **Sri. R. Raja Mohan**, Deputy Registrar, Accounts was promoted to act as Joint Registrar in the scale of pay of Rs. 118100-163400 and posted as Joint Registrar, Campus Administration, Kariavattom vice Smt. Meera J. Rahul, Joint Registrar, Campus Administration, Kariavattom retired voluntarily from University Service.
2. **Smt. C.B. Maya Devi**, Assistant Registrar (Hr. Gr), Exam, Law & Medical was promoted to act as Deputy Registrar in the scale of pay of Rs.107800-160000 and posted as



Deputy Registrar, Accounts vice Sri. R.Raja Mohan, Deputy Registrar, Accounts promoted.

The above Promotions were effected vide UO. No. Ad.A1.4/7404/2021 dated 28.07.2021. As per the orders of the Vice-Chancellor the above promotions are reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.44**                      ***Appointment to the post of University Librarian - Legal Adviser's opinion – Consideration of- reg.***

***(Ad.AV)***

The post of University Librarian has been lying vacant since 1989. The Syndicate held on 22.08.2007 considered the matter and resolved that, necessary further steps be taken urgently for incorporating in the Ordinance, the qualification prescribed by the UGC for the post of University Librarian and for filling up the post. The Syndicate held on 26.09.2007 approved the amendment to the Kerala University First Ordinances, 1978, incorporating the UGC qualifications for the post of University Librarian. After amendment, notifications have been issued in 2008 and 2015. But, none of the candidates who applied, possessed the prescribed qualifications.

The Syndicate held on 21.01.2017 has resolved to obtain clarification from the Govt whether the University can make appointments to the single post like University Librarian or the vacancy may be reported to the PSC. Letters dated 21.02.2017 and 29.11.2018 were sent to the Govt seeking clarification on the same, but no reply has been received.

Government of Kerala have issued orders to entrust Kerala PSC for appointment of non teaching staff of Universities in Kerala, vide G.O. dated 18.12.2010.

The Government, vide G.O.(p) No.37/2020/H.Edn dated 06.11.2020, has specified the mode of appointment, scale of pay, qualification, age and probation of sixteen non-teaching posts of the Universities including University Librarian, and has directed all the Universities to make necessary amendments to University Statutes in accordance with the Annexure to the G.O. As per the said G.O., the details of appointment to the post of the University Librarian are as follows.

Mode of appointment: Direct appointment (as per UGC regulation)

Scale of pay: UGC scale

Qualification:

- i) A Master's Degree in Library Science / Information Science / Documentation Science with at least 55% marks or an equivalent grade in a point-scale wherever the grading system is followed.
- ii) At least ten years experience as a Deputy / Assistant Librarian (as per feeder category) in University Library or ten years of teaching experience as Assistant/ Associate Professor in Library Science or ten years experience as a College Librarian.
- iii) Evidence of innovative library services, including the integration of ICT in a library. iv) A Ph.D Degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript-keeping

Age: as per UGC Regulation

Appointing authority: Vice-Chancellor

In the light of the above facts, the Legal Advisor section has been requested to seek the learned opinion of the Legal Advisor on the following.

1. Whether the post of University Librarian be reported to the Kerala PSC.
2. Whether the ordinance be amended as prescribed by the executive order dated 06.11.2020. The Legal Adviser, vide letter dated 30.06.2021, has remarked that, '*As per the G.O. dated 06.11.2020, the Principal Secretary, Department of Higher Education has directed all Universities to make necessary amendments to University Statutes in accordance with the Annexure to the said G.O. It was also made clear that, special rules corresponding to various posts in Annexure will be formulated later. No direction is found in the G.O. dated 06.11.2020 insisting the University to report vacancies to the Kerala PSC. In the light of G.O.s dated 18.12.2010 and 06.11.2020, the University ought to have made suitable amendments to Statutes in the prescribed form and manner and the only tenable way is*

*to report vacancies to PSC after formulating the special rules by the Govt and subsequent amendments to the University Statutes. However, it is learnt that vacancies in certain other posts had already been reported to the PSC for appointment, considering the exigency and also possible administrative delay in making amendments to statutes. It is therefore advisable to report vacancies to PSC and to take simultaneous steps to amend University Statutes / Ordinances in compliance with the GOs.'*

The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice-Chancellor, the matter of appointment to the post of University Librarian, on the basis of the legal opinion of the Legal Advisor, is placed before the Syndicate, for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.31.45.**      ***Extension of service of Prof. K.C Chithrabhanu as Hon. Director, RRCEVA, Mavelikkara w.e.f 01.06.2021- Approved - orders issued- Reporting of-reg.***

***( Ad.A.IV)***

Prof.K.C Chithrabhanu (C-24, Archana Nagar, Pongumood, Medical College, Thiruvananthapuram) was appointed as the Hon. Director of Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara, on a monthly honorarium of Rs. 25,000/-(Rupees Twenty Five Thousand Only) for a period of one year w.e.f 17.07.2012, vide UO. No. AdAIV/048591/2011 dtd 17.07.2012, following the decision of the Syndicate held on 20.06.2012.

As per the resolution of the Syndicate held on 23.08.2012, vide UO. No.Ad AIV/048591/2011 dtd 03.11.2012, his monthly honorarium was enhanced to Rs.30,000/- w.e.f 17.07.2012, the date of joining duty .

When the tenure of appointment ended on 17.07.2013, he was appointed for a further period of one year w.e.f 19.07.2013, on a monthly remuneration of Rs.30,000/- vide U.O. No. Ad.AIV/048591/2011 dtd 29.08.2013.

The Syndicate at its meeting held on 12.09.2013,vide item no.22.63, increased the honorarium to Rs.40,000/- (Rupees Forty Thousand Only) and UO was issued accordingly. His tenure was renewed yearly till 2020.

The Syndicate at its meeting held on 01.10.2020,item no.18.55.05, resolved to initiate steps to engage a new Director at Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara once the tenure of Prof.K C Chithrabhanu is over. Meanwhile, the Director vide e-mail dated 17.05.2021 has requested to extend the service w.e.f 01.06.2021.Sanction has been accorded by the Hon'ble Vice Chancellor to engage Prof. K C Chithrabhanu as Hon.Director at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara for a period of 11 months with effect from 01.06.2021 or till a new Director is appointed, whichever is earlier, on a monthly honorarium of Rs.41,000/-(Rupees Forty One Thousand only), subject to reporting to Syndicate. UO No. 3839/2021/UOK dated 28.07.2021 was issued accordingly. As per UO 2264/2021/UOK dated 30.04.2021 the honorarium of the Director has been enhanced to Rs.41,000/- (Rupees Forty One Thousand only).

As per the orders of the Vice Chancellor, the matter regarding the extension of the tenure of engagement of Prof. K. C Chithrabhanu as Director RRVCEVA for another term of 11 months w.e.f 01.06.2021 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.46.**      ***Minutes of the meeting of the Sub-Committee constituted for studying the fee structure in the University College of Engineering, Kariavattom- Approval of -reg:-***

***(Ad.C)***

The Syndicate at its meeting held on 23.07.2021, while considering item No. 30.37, resolved to refer the matter, regarding the implementation of 5 % hike in fee at University College of

Engineering, Kariavattom for the Academic Years 2019-20 & 2020-21 to the sub-committee of the Syndicate for detailed study and to examine whether any further increase of fee is needed.

In compliance with the above resolution and orders of Vice-Chancellor, meeting of the sub-committee was convened on 03.08.2021 in the Pro-Vice-Chancellor's Chamber.

The Vice-Chancellor has ordered to place the minutes of the Sub Committee before the Syndicate for consideration.

The minutes of the meeting of the Sub-Committee is as shown below.

#### **Members Present**

1. Dr. Nazeeb.S, Member , Syndicate : Sd/-  
 2. Dr. K.G Gopchandran , Member , Syndicate : Sd/-  
 3. Dr. K.B Manoj , Member ,Syndicate : Sd/-

The meeting commenced at 1.30 pm

The scope of the meeting:

- 1) Whether 5 % hike as per G.O (P) No. 28/2019/ Finance dated 08.03.2019 implemented in the University, as per U.O No.Ad.AV.03/987/2019 dated 01.04.2019, is to be made applicable to University College of Engineering, Kariavattom for the Academic Years 2019-20 & 2020-21 (the hike was already been implemented for the Academic Year 2021-22 vide UO No.3372/2021/UOK dated 12.07.2021).
- 2) Whether the existing fee structure of University College of Engineering is to be altered.

In this connection, the meeting examined the following

The committee compared the prevailing tuition fee in other self financing colleges with the UCE (Table -A) and noted a huge disparity in between.

**Table -A**

University College of Engineering	Other self financing colleges	
Merit	₹ 35,000/-	₹ 50,000/-
Management	₹ 65,000/-	₹ 99,000/-
NRI	₹ 1,00000/-	₹ 1,50000/-

The committee had a look on the special fees prevailing in the self financing colleges, as below,

Annual Fee per student for Four year B.Tech Engineering	Merit			
	Lower Income Group	Others	Management Quota	NRI Quota
Yearly Special Fees	Nil	₹25,000/-	₹ 25,000/-	₹ 25,000/-

Examining the above matters in detail, the committee recommended the following:

- I) U.O No.Ad.AV.03/987/2019 dated 01.04.2019 is to be made applicable to University College of Engineering, Kariavattom for the Academic Years 2019-20 & 2020-21 also.
- II) The committee considering enormous increase in recurring and non recurring expenditures to run the institution, recommended a moderate hike in tuition fee, w.e.f the Academic year 2021-2022 as shown below.

Sl No	Seat Type	Tuition Fee(in ₹) /Year	Tuition Fee (in ₹) /Year after 5% increase
1	Merit	40,000 /-	42,000 /-
2	Management	70,000/-	73,500/-
3	NRI	1,20000/-	1,26,000/-

III) The committee recommended to introduce an yearly special fee, as shown below.

Annual Fee per Student for Four year B.Tech Engineering	Merit Seats		Merit Seats (after increase) 5%		Management Seats	Management Seats(after 5% increase)	NRI seats	NRI seats After 5% increase
	Lower Income Group, SC/ST	Others	Lower Income Group, SC/ST	Others				
Yearly special Fees	Nil	₹ 5000	Nil	₹5250	₹ 5000	₹ 5250	₹ 10,000	₹ 10,500

The meeting concluded at 2.30 PM

In obedience of the orders of Vice-Chancellor, the Minutes of the sub- committee constituted for studying the fee structure in the University College of Engineering, Kariavattom is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the 5 % hike (Service Charge) as per G.O (P) No. 28/2019/ Finance dated 08.03.2019 implemented in the University, as per U.O No.Ad.AV.03/987/2019 dated 01.04.2019, be made applicable to University College of Engineering, Kariavattom for the Academic Year 2019-20.

Considering the situation of Covid-19 Pandemic, the Syndicate **FURTHER RESOLVED** to exempt 5 % hike (Service Charge) for the Academic Year 2020-21.

**ALSO RESOLVED** to approve the proposal, submitted by the Sub-Committee for the enhancement of Tuition Fee and yearly Special Fee in the University College of Engineering.

**ALSO RESOLVED** to implement the enhancement of Tuition Fee and yearly Special Fee in the University College of Engineering from the Next Academic Year (2022-23) Onwards, since the Government vide G.O (Ms.) No.800/2021 dated 17.06.2021 had directed not to enhance any fees in the Academic year 2021-22 due to Covid-19 Pandemic.

**Item No.31.47. Meeting of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021 – Minutes - approval -reg.**

**(Pl. G)**

The meeting of the Standing committee of the Syndicate on Planning and Development was held at 2.30 p.m on 09.08.2021. In view of the urgency in action to be taken under recommendation in item nos. 03, 07 and 12, the same were approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the recommendation in item nos. 03, 07 and 12 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021 (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT**

Date and Time : 2.30PM; 09.08.2021

Venue : Syndicate room, Senate House Campus, Palayam

**Members**

- |  |               |
|--|---------------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | Sd/-          |
| 2. Adv.K.H.Babujan, Member, Syndicate                      | Sd/-          |
| 3. Dr.S.Nazeeb, Member, Syndicate                          | Sd/-          |
| 4. Dr.K.B.Manoj, Member, Syndicate                         | Sd/-          |
| 5. Sri.B.P.Murali, Member, Syndicate                       | --            |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate            | Sd/-          |
| 7. Sri.Bijukumar. G, Member, Syndicate                     | Sd/-          |
| 8. Sri.Jairaj. J, Member, Syndicate                        | Sd/-          |
| 9. Dr.K.G. Gopchandran, Member, Syndicate                  | Sd/-          |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate                | Sd/- (online) |
| 11. Sri.Arun Kumar. R, Member, Syndicate                   | ---           |

**Item No.31.47.01 : Renovation works of the Shuttle court, providing sitting bench, levelling yard, covering slabs above the side drain in the Research Men's Hostel at Kariavattom Campus- single Tender- Reg.**

**[ Ad.BI ]**

An estimate of Rs.2,00,000/- for the renovation of the Badminton court, providing sitting benches, levelling yard, covering slabs above the side drain in the Research Men's Hostel at Kariavattom Campus, was approved vide U.O. no. Ad. B I / 2758 / 2020 / UOK dated 26.08.2020. The University Engineer, vide letter no. DB2/RMH-SC-SB/19 dated 16.04.2021, has informed that, a single tender was received from Sri.Reji.J.S for the above mentioned work and the quoted rate is 1.10% below the estimate rate. Also, the University Engineer, has informed that, as per the G.O

(P)No.324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee.

As per the orders of the Vice-Chancellor, the above said single tender is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION :**

- **To approve the single tender received from Sri.Reji.J.S for the renovation of the Badminton court, providing sitting benches, leveling yard, covering slabs above the side drain in the Research Men's Hostel at Kariavattom Campus, quoted below 1.10% of the estimate rate, forwarded by the University Engineer, vide letter no. DB2/RMH-SC-SB/19 dated 16.04.2021.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.02 :** *Budget Speech 2021-22 – Aid to improve infrastructure facilities of library at the Department of Hindi -reg*

[ Ad.AV ]

An amount Rs.3,00,000/- (Rupees Three Lakh only) has been earmarked as financial assistance for aid to improve infrastructure facilities of library' at the Department of Hindi, vide para No.57 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Hindi to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved all the recommendations.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Hindi towards the 'Aid to improve infrastructure facilities of library' at the Department of Hindi is placed before the Standing Committee of the Syndicate on planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION :**

1. **To approve the proposal submitted by the HoD, Department of Hindi towards the 'Aid to improve infrastructure facilities of library' at the Department of Hindi in the light of para No.57 of the Budget Speech 2021-22 wherein an amount Rs.3,00,000/-(Rupees Three Lakh only) has been earmarked as financial assistance.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.03 :** *Geological Museum & Rock Garden in the Department of Geology at Kariavattom Campus– Interior and Landscaping works – Draft MoU and detailed estimate for the preparation of DPR submitted by Keralam Museum of History & Heritage, Thiruvananthapuram along with the remarks of Head, Dept. of Geology –reg.*

[ Pl.G ]

The administrative sanction towards the establishment of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus, against the Plan fund 2013-14 was approved vide U.O. dated 13.02.2019 and the University Engineer vide email dated 25.02.2020, reported that the work was completed on 17.03.2020.

Further, the Dept. of Geology at Kariavattom the estimate amounting to Rs.40,80,000/ (Rupees Forty Lakh Eighty Thousand only) based on DSR 2016 with 37.93% cost index submitted by the University Engineer for the interior and landscape works of Geological Museum under was approved vide U.O dated 09.02.2021.

The University Engineer vide letter dated 16.01.2021 had reported that the meeting of the Budget Implementation Committee held on 23.12.2020 has explored the possibilities of doing Interior

works through an expert agency in the field of setting up of Museum, so that the requirements could be set up in a befitting manner.

Subsequently, the Syndicate held on 13.04.2021 considered the interest expressed by the Keralam Museum of History & Heritage to take up the work and resolved to obtain necessary documents from the authorities of Keralam Museum of History & Heritage, Thiruvananthapuram authenticating their eligibility to take up the interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus and to authorize the Registrar to hold discussions with them, in which the University Engineer shall also be present. Subsequently, the Executive Director Keralam Museum of History & Heritage vide letter dated 16.06.2021 has submitted the documents authenticating their eligibility.

Accordingly, the Registrar hold discussion with the Executive Director, Keralam Museum of History & Heritage on 29.06.2021 in the presence Director Planning & Development and the University Engineer and arrived at the following recommendations which was in turn approved by the Hon'ble Vice Chancellor.

- Keralam Museum of History and heritage be addressed to forward model DPR, draft Memorandum of Understanding, consultancy amount details etc. in respect of the interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus so as to place it before the appropriate bodies of the Syndicate / Syndicate.
- Keralam Museum of History and heritage be addressed to forward a primary report on the feasibility of displaying the history of our University in a heritage museum manner in the front lobby of the Senate hall in view of the rearrangement of office proposals under consideration in respect of Senate Hall building.

Accordingly, the museum authorities were addressed vide letter dated 29.06.2021 and in reply letter dated 30.06.2021, they had submitted draft of Memorandum of Understanding detailed estimate for DPR amounting to Rs. 4,18,900/- ( Rupees four Lakh eighteen thousand and nine hundred only). It is stated that if approval is granted DPR and BOQ will be ready within 30 days of confirmation of the decision.

Further informed that in case of proposal regarding setting up of a Heritage gallery of Kerala attached to lobby of Senate Hall, Keralam Museum it will be submitted, at the earliest.

The Syndicate held on 02.07.2021 has considered the letter dated 30.06.2021 from the Executive Director, Keralam Museum of History and heritage, Thiruvananthapuram providing draft of memorandum of Understanding and detailed estimate for the preparation of DPR in respect of interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom and resolved to obtain remarks of Head of the Department of Geology, Kariavattom in the matter.

Accordingly the Head, Department of Geology vide letter dated 22.07.2021 has recommended that the University may proceed with entrusting of Interior & Landscaping Works in the Geological Museum & Rock Garden at Kariavattom to the Keralam Museum of History & Heritage, since that institution is credited with good track records on setting up of Museums. Further recommended to provide rates and technical components in accordance with the Government norms in this regard, which may be finalized in consultation with the University Engineer.

As per the orders of the Vice-Chancellor, detailed estimate for the preparation of DPR and the draft of memorandum of Understanding in respect of interior & Landscaping works of Geological Museum & Rock garden in the Department of Geology at Kariavattom submitted by the Executive Director, Keralam Museum of History and heritage, Thiruvananthapuram along with the remarks of the Head, Dept of Geology is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

#### **RECOMMENDATION :**

- **In view of the fact that the interior works of the Geological museum have to be carried out ensuring expertise in setting up of museum and hence the administrative sanction granted for an amount of Rs.40,80,000/ (Rupees Forty Lakh Eighty Thousand only) based on DSR 2016 with 37.93% cost index submitted by the University Engineer for the interior and landscape works of Geological Museum be cancelled.**
- **To entrust Interactive Museum of Cultural History of Kerala (Kerala Museum), Keralam Museum of History and heritage, Park view, Tvpm with the interior and landscape works of Geological Museum, in the light of the G.O (M.ഉ. (666)നം.16/**

2019 /സം.കാ.വതിയതി04.06.2019 ) wherein the State Government has entrusted the Interactive Museum of Cultural History of Kerala (Kerala Museum) as the nodal agency for setting up of museums under all departments and institutions under the State Government.

- To approve the estimate for preparation of DPR amounting to Rs.4,18,900/- (Rupees four Lakh eighteen thousand and nine hundred only) submitted by Executive Director, Interactive Museum of Cultural History of Kerala (Kerala Museum), vide letter dated 30.06.2021 and to grant administrative sanction accordingly, as per norms.
- To get legal vetting of the draft of the Memorandum of Understanding with the Interactive Museum of Cultural History of Kerala ( Kerala Museum) and to place the matter before the Syndicate.

*The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approve the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be noted.

**Item No.31.47.04 :** *Budget Speech 2021-22 - Centre for Marxian Studies ( ICMSR ), University of Kerala – Proposal- reg.*

*[ Ad.A II ]*

An amount of Rs.25,00,000 /- (Rupees Twenty Five Lakh only) was allotted in the Budget Speech 2021-22 (Item no. 88) to develop the International Centre For Marxian Studies & Research (ICMSR). The Director, International Centre for Marxian Studies & Research (ICMSR) was entrusted for implementing the same.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to The Director, International Centre For Marxian Studies & Research (ICMSR) in this regard and to place it before the next Standing Committee of the Syndicate on Planning & Development. Accordingly, Prof.Joseph Antony, Director, ICMSR, University of Kerala has submitted a Proposal regarding the same with an estimated expenditure of ₹25,00,000/-(Rupees Twenty Five Lakh only) as follows.

Items	Budget estimates for 2021-2022
Pay of Director(Full time)	4,80,000/-
Travelling Allowance	25,000/-
Wages for Research Assistants-2 (@Rs.20,000/PM)	4,80,000/-
Inauguration of the Centre	35,000/-
Service/Postage	5000/-
Books	2,75000/-
Book Project on "Marxism and Environment"	8,00,000/-
International/National Seminars/Webinars	4,00,000/-
<b>Total</b>	<b>25,00,000/-</b>

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration .

**RECOMMENDATION :**

- To approve the proposal from the Prof.Joseph Antony, Director, International Centre For Marxian Studies & Research (ICMSR) to develop the ICMSR in the light of Item no . 88 of the Budget Speech 2021-22 earmarking an amount of Rs. 25,00,000 /- (Rupees Twenty Five Lakhs only) with modification in the amount proposed for books as Rs.8,00,000/- (Rupees Eight Lakhs only) and for Book Project on "Marxism and Environment Rs. 2,75,000/- ( Rupees Two Lakh Seventy five thousand only).

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.05 :**     *Setting up of Bio-park (including installation of waste treatment plant for new Canteen Building) at Senate House Campus, Thiruvananthapuram – Model Estimate – Non-availability of Plan fund – reg.*

[ Pl. G ]

The estimate amounting to Rs.10,00,000/- (Rupees ten lakhs only) submitted by the University Engineer based on 2014 DSR with 46.67% cost index for civil works and market rate for the other items of work, for the installation of Waste Treatment Plant (Bio Gas Plant with Bio-Incinerator) for the new Canteen building at Senate house campus by meeting the expenditure from minor development works (PLAN) for 2017-18, was approved vide, U.O dated 19.04.2017.

The Syndicate held on 10.05.2018 has resolved to approve the site inspection report by the members of the SC on P&D held on 26.03.2018, to install the waste treatment plant in the open space of the rear side of the old canteen building. It was also resolved to include the clause of 10 years free maintenance period while obtaining proposals for the installation of this plant.

The Standing Committee of the Syndicate on Planning & Development held on 25.04.2019 had detailed discussion with Suchitwa Mission regarding the matter and based on the decision of the Syndicate held on 30.04.2019, Suchitwa Mission had informed that the following agencies can execute the installation of Waste Treatment Plant (Bio gas plant with Bio incinerator) directly.

1. Socio Economic Unit Foundation, JAKRA – 43, TC-826/4, V.J Lane, Vellayambalam, Sasthamangalam P.O, Thiruvananthapuram-695 010
2. Integrated Rural Technology Centre (IRTC), Mundur P.O, Palakkad – 678592

The technical specification of waste treatment plant was also forwarded.

Subsequently, the Standing Committee of the Syndicate on Planning & Development held on 29/08/2019 had a detailed discussion with the above accredited agencies in presence of Suchitwa Mission and recommended the following:

- To send a letter to Suchitwa Mission seeking specifications and other details for setting up a Bio park near the new Canteen building at SH Campus.
- To obtain offers from the two accredited agencies based on the specifications furnished by Suchitwa Mission and to forward the offers thus received from the accredited agencies to Suchitwa Mission for evaluation & recommendation.
- Suchitwa Mission to conduct an awareness programme on Waste Management for the staff of the University.
- To appoint Nodal Officers in SH campus and at Kariavattom Campus in accordance with the Green Protocol, for supervising the waste management system in association with the Suchitwa Mission.
- To establish a link with the Zonal Officer of Thiruvananthapuram Corporation for the disposal of non-biodegradable wastes.

The syndicate held on 31/08/2019 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 29/08/2019.

Accordingly, several letters were forwarded to Suchitwa mission requesting to furnish the specifications and other details for setting up a Bio-Park near the new canteen building at SH Campus, but no response was received.

Hence, the Kerala Suchitwa Mission was invited to the Standing Committee of the Syndicate on Planning & Development held on 25/01/2021 and based on the discussion of the committee with the representative from Kerala Suchitwa Mission, the Syndicate held on 17.02.2021 decided the following:

- To fix the site for Bio-park at the vacant area opposite to new canteen building, Financial training centre and Spark Office.
- To obtain model estimate from Kerala Suchitwa Mission and obtain detailed estimate for setting up a Bio-park near the new canteen building at S.H Campus [Installation of Waste



Treatment Plant (Bio Gas Plant with Bio- Incinerator)] from the Agencies recommended by Kerala Suchitwa Mission.

- To entrust the AE (HQ) to provide necessary details and related arrangements for facilitating the agencies in preparing the detailed estimate.
- To get the detailed estimates from the agencies and get it vetted by Kerala Suchitwa Mission.

Accordingly the Kerala Suchitwa Mission vide e-mail dated 22/04/2021 has submitted a model estimate for setting up of a Bio-park in SH Campus, including Bio-gas plant, Aerobic bin composting Unit (Thumboormuzhi), colour coded collection bins & Mini Material collection Centre.

The following are the remarks from the Engineering wing on the model estimate submitted by Suchitwa Mission:

### 1. **Bio gas plant**

Detailed proposal may be called from the accredited agencies such as SEUF, IRTC, RAIDCO and the work may be entrusted with the one who offered the lowest rate as a turn key project.

### 2. **Aerobic Bin Composting Unit (Thumboormoozhi)**

- a. Administrative sanction may be obtained for an amount of Rs 5.00 lakh for the construction of two nos of Thumboormoozhi aerobic bin units at SH campus.
- b. Two sites need to be fixed for constructing these aerobic bin units. It is suggested that one unit be constructed behind the University press and old canteen building and another one opposite to the indoor court adjacent to the boundary. Site approval may be obtained from the Registrar.
- c. The work may be arranged by inviting competitive tenders. Detailed estimate as per site condition based on the current cost index can be prepared after approving the site and before issuing technical sanction for the work.

### 3. **Mini Material Collection Centre (2.50x1.60 m)**

- a. Administrative sanction may be obtained for an amount of Rs.1,00,000/- for the construction of one mini material collection centre.
- b. The site for the mini material collection centre need to be fixed. It suggested that this may also be constructed near the aerobic bin unit proposed opposite to the indoor court. Site approval may be obtained from the Registrar.
- c. The work may be arranged by inviting competitive quotations. Detailed estimate can be prepared as per site condition after approval of the site and before issuing technical sanction for the work.
- d. Waste collection bins of appropriate colour code need to be purchased. This may be initiated through central purchase.

It is also remarked that the resolution of the Syndicate on the recommendation of the Standing Committee on Planning to (1) Conduct an awareness programme on waste management to the staff, (2) To appoint nodal officers at SH campus and Kariavattom campus in accordance with Green protocol for supervising the waste management system and (3) to establish a link with Zonal offices of Thiruvananthapuram Corporation for the disposal of non bio degradable waste may be implemented.

In this context, it may be noted that as per the remarks from Pl.A1 section, the work regarding installation of the proposed waste treatment plant has not been included in the approved allocation for the State Plan Grant for 2017-18 & 2020-21. Further sufficient funds are not available as of now, under State Plan Grant for the year 2021-22, for meeting the expenses towards the setting up of "Biogas Plant, Thumboormoozhi Aerobic Bin Units & Mini Material Collection Centres" at the SH Campus and the possibility of meeting the expenses in this connection from 'Non-plan/own funds' may be explored.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the remarks of the Engineering wing on the model estimate submitted by Suchitwa Mission in connection with the setting up of a Bio-park in SH campus and the matter of non-availability of plan fund for the said work are placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

### **RECOMMENDATION :**

- **To obtain suggestion from the finance wing regarding the appropriate head of account from which the expenditure for the proposal shall be met with.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.06 :** **Budget Speech 2021-'22 ( Item.No.12 ) Waste Management (Solid Wastes) in Departments and Hostels at Kariavattom Campus-Proposal submitted-reg.**

[ Ad. B I ]

In the Budget Speech, 2021-22, Item.no. 124, an amount of Rs.10 Lakh has been earmarked to meet the initial expenses for arranging waste treatment facility in the departments and hostels of the University.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to entrust the HoD, Dept of Environmental Science, in consultation with the University Engineer, to place the proposal for the waste treatment method for departments and hostels at Kariavattom Campus, before the Standing Committee of the Syndicate on Planning and Development. Accordingly, the HoD, Department of Environmental Science has forwarded the proposal.

The aim of the project is to,

1. Develop University of Kerala Kariavattom Campus into a zero waste campus.
2. Prevent open dumping of wastes in the campus.
3. Manage waste by following a circular economy model (Reduce, Reuse, Recycle, Reward).

The expenditure proposed for the project is as follows:-

**A. Non-recurring items**

SL.No	Item	Cost (INR)
1	Collection bins @ Rs. 2000/ bin (63 bins)	1,26,000/-
2	Aerobins @ Rs. 2500/bin (42 Nos)	1,05,000/-
3.	Leachate collection containers (42 Nos)	42,000/-
4.	Portable Shredder (2 No. @Rs. 30,000/-)	60,000/-
5.	Construction of temporary henhouse (wood and net); purchase of chicks (maximum 20 numbers); maintenance cost for 6 months	25,000/-
6.	Miscellaneous (steel container for food wastes from hostels and canteens/ gloves/facemask)	5,000/-
	<b>Total</b>	<b>3,63,000/-</b>

**B. Recurring costs**

SL.No	Item	Cost (INR)
1.	Project fellow (2Nos) @ Rs. 25,000/- per month (for 6 months)	3,00,000/-
2.	Salary for casual labour (3 Nos) @ Rs. 660 per day (25 days/month: Rs. 16,500 per month/CL) (3 CL for 8 months)	2,97,000/-
3.	Microbial cultures, Cow dung and urea for composting	10,000/-
4.	Transportation charges of dry waste to RCF in Env. Sci Department	30,000/-
	<b>Total</b>	<b>6,37,000/-</b>

Total cost of managing the solid wastes (Recurring and Non recurring): Rs.10,00,000/-

As per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Environmental Science for Waste Management (Solid Wastes) in the Departments and Hostels at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION :**

- **To request the HoD, Department of Environmental Science to revise the proposal for Waste Management (Solid Wastes) in the Departments and Hostels at Kariavattom Campus, to a more realistic one detailing the operative part of the proposal.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**FURTHER RESOLVED** to constitute a sub-committee comprising of the Pro-Vice-Chancellor, Convenor, Standing Committee of the Syndicate on Planning and Development, Head,

Department of Environmental Sciences, Kariavattom, Dr. Jaya D.S & Dr.Sabu Joseph, Professors, Department of Environmental Sciences, Kariavattom to have detailed discussion regarding the implementation of the proposal.

**Item No.31.47.07: *Unauthorized Construction Work in the premises of the Department of Sociology- 'CHOLA', the Green Park-Conducting Hearing- reg.***

[ Ad.B I ]

The Joint Registrar (Campus Administration), vide letter no. CA/Admn/IA/265/2020 dated. 04.12.2020 reported that an unauthorized construction of a semi-permanent building was made by the HoD, Dept of Sociology, in front of the Department without the permission or knowledge of the JR(Campus Administration) or University authorities. The said construction was made with cement bricks wall and metal roofing and it is a closed structure with one or two windows. Electrical connection with meter board is provided to the said building by the Engineering Wing.

The JR (Campus Administration) informed that the HoD, Dept of Sociology had requested to issue a piece of wood of 60 cubic feet for renovation of the park named 'CHOLA' in front of the Dept of Sociology. Accordingly, the JR (Campus Administration) has reported that a fallen Acacia tree, as a result of clearing land can be given for the above said work.

The JR (Campus Administration) further informed that several constructions are being done in the Campus by the Engineering Unit and the office of the Joint Registrar is not acknowledged about the site, nature of work, details of contractors or employees involved. Therefore, no staff in the office of the JR is noticed the above said work. Also, it is reported that electrical connection with meter board is provided by the Engineering Wing in the said building. The Security Officer also reported that no information about the said work is intimated to the Security Wing.

The Assistant Executive Engineer, vide report dated. 07.12.2020 reported that the Dept of Sociology had sought permission for providing electric connection to the 'CHOLA' building including the open class room and stage. Based on the direction a supply with energy meter has been provided. Further it is reported that the electrical connection to the buildings and construction sites are usually provided after getting proper intimate direction from the higher authorities. The University Engineer vide Email dated. 07.12.2020 reported that the aforesaid construction of a semi permanent building in front of Dept of Sociology opposite to the earthen road towards Hymavathy Pump Hose is not being executed under the permission/supervision of the University Engineer.

On this matter, the Vice Chancellor ordered to stop all the constructions made at the premises of the Dept of Sociology without getting prior sanction from the University and also directed the HoD, Dept of Sociology to furnish an explanation on carrying out such a construction without prior sanction from the University.

Accordingly, the HoD, Dept of Sociology, vide letter no.nil dated. 21.12.2020 submitted an explanation and requested to regularize the aforesaid work, granting permission.

The Standing Committee of the Syndicate on Planning and Development held on 15.03.2021 considered the explanation submitted by the Head, Dept of Sociology and expressed concern over the fact that none of the officials under Administrative, Engineering or Security level had counter checked the availability of approval while construction was carried out at site and recommended to conduct hearing of the Head of the Department, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Officer before the meeting of the Standing Committee of the Syndicate on Planning and Development.

The Syndicate at its meeting held on 13.04.2021, vide Item.No. 26.17.15 has resolved to approve the above said recommendation.

As per the orders of the Vice Chancellor, the entire matter is placed before the Standing Committee of the Syndicate on Planning and Development for conducting the hearing of the Head of the Department, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Officer and for appropriate recommendation.

**RECOMMENDATION :**

Heard the Head of the Department, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Officer.

The Head of the Department, Dept of Sociology submitted that the construction of the semi-permanent building was done as a part of clean drive in campus but failed to substantiate his statement and also to the queries raised by the members regarding the necessity of prior sanction for any type of construction in the campus and subsequently admitted that a lapse happened from his part in the matter.

The University Engineer informed that the construction of semipermanent building is not being executed under the permission/ supervision of the engineering unit and the the Assistant Executive Engineer (Electrical) informed that proper identification of unauthorized construction was not made as the particular semipermanent construction was carried out under the leadership of the Head of the Department itself and also admitted that a miscommunication by the Assistant Executive Engineer (Electrical) in reporting the matter to the University Engineer occurred in the matter.

The Joint Registrar (Campus Administration) informed that at present a name board have been erected recently in the said semipermanent building naming it Researcher's Union Reading corner.

The Security Officer informed that at present the securing wing is not properly communicated of the construction works during its commencement and in case of the semipermanent building in question, the wing noted nothing special as the same was done under the supervision of the Head of the Department itself.

- The committee directed the Head of the Department, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Wing to submit written statements in tune with the details they presented before the committee and to place the same before the Syndicate.
- Further recommended that the Assistant Engineers of Engineering Unit shall issue office note to the security wing informing handing over of sites for construction by which the security wing shall become alert on unauthorized ones.
- Also recommended to direct the Engineering Unit and Campus administration to be more vigilant in future while extending its assistance to works by ensuring that the said work is administratively sanctioned.

*The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approve the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be noted.

**FURTHER RESOLVED** to issue urgent notice to the Head, Department of Sociology regarding the Unauthorized Construction Work in the premises of the Department of Sociology.

**Item No.31.47.08:**      *Horizontal extension to the existing building to the Department of Demography at Kariavattom Campus- Estimate for Electrical works- reg.*

*[ Ad.B I ]*

The Syndicate, at its meeting held on 28.12.2019, vide item no.07.35.04, resolved to approve the estimate for civil works amounting to Rs.68,10,000/-, furnished by the University Engineer, for the construction of horizontal extension to the existing building of the Department of Demography and to direct the University Engineer to place the estimate for electrical works in connection with the above construction before the Standing Committee of the Syndicate on Planning & Development. U.O.No. 1884/2020/UOK dated 24.06.2020 was issued accordingly.

Now, the University Engineer, vide letter No.DB2/Ele/demography dated 19.04.2021, has forwarded an estimate amounting to Rs.6,93,300/- (Rupees Six Lakh Ninety Three Thousand and Three Hundred only) including 12% GST based on DSOR 2016 with cost index 37.93% for Trivandrum, for the Electrical works related to the Horizontal extension to the existing building to the Department of Demography. The Work includes supply and laying of 1 no of 3.5 core 185 sqmm UG cable from the feeder pillar box to the MSB at Department of Geology, supply and wiring points for light, ceiling fan, wall fans for seminar hall at ground floor and two nos of class rooms at first floor, supply and providing adequate number of plug points including normal plug and power plug for projectors, computers etc., replacement of existing conventional type SSB at Ground floor with MCCB VDB, dismantling of 10 no of UPS with batteries at first floor computer lab and reinstalling the same on the peripheral area near class room , supply and installation of energy efficient LED tube lights, ceiling fans, wall fans ,etc.

As per the orders of the Vice - Chancellor, the estimate amounting to Rs.6,93,300/- (Rupees Six Lakh Ninety Three Thousand and Three Hundred only) submitted by the University Engineer, towards the Electrical works related to the Horizontal extension to the existing building to the Department of Demography, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**RECOMMENDATION :**

- **To approve the estimate amounting to Rs.6,93,300/- (Rupees Six Lakh Ninety Three Thousand and Three Hundred only) including 12% GST based on DSOR 2016 with cost index 37.93% for Trivandrum submitted by the University Engineer vide letter No.DB2/Ele/demography dated 19.04.2021, towards the Electrical works related to the Horizontal extension to the existing building to the Department of Demography and to grant administrative sanction accordingly as per norms.**

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.31.47.09: Budget Speech 2021-22-Development of Library facilities in the Department of Malayalam-Submission of Proposal reg:-**

[ Ad.A II ]

An amount of ₹ 5,00,000 /- ( Rupees Five Lakh only) was allotted in the Budget Speech 2021-22 (Item no 83) for the development of Library facilities in the Department of Malayalam. The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to the Head, Department of Malayalam in consultation with UE to submit the Proposal in this regard and to place it before the next Standing Committee of the Syndicate on Planning and Development. Accordingly the Head, Department of Malayalam has submitted a proposal regarding the same with an estimate of ₹4,98,688.98/-(Rupees Four Lakh Ninety Eight Thousand Six Hundred Eighty Eight and Ninety Eight Paise only) as follows.

ക്രമം	ഇനം	എണ്ണം	തുക(രൂപയിൽ)
1	ഫോട്ടോകോപ്പിയർ	1	45,442
2	കമ്പ്യൂട്ടർ	5	1,65,770
3	കമ്പ്യൂട്ടർ ടേബിൾ ചെയർ	5	35,365
4	ഔണ്ട് ടേബിൾ 48"	1	8,169
5	കൈ ഇല്ലാത്ത തടികസേര	21	57,036
6	ബുക് ഷെൽഫ് ചെയർ	2	24,010
7	എക്സിക്യൂട്ടീവ് സിറ്റിംഗ് ചെയർ	15	94,035
3-7 വരെയുള്ള ഇനങ്ങൾക്ക് Transportation & Unloading Charges @ 11.44%			25,009.56
3-7 വരെയുള്ള ഇനങ്ങൾക്ക് GST @ 18%			43,852.42
<b>ആകെ</b>			<b>4,98,688.98/-</b>

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**RECOMMENDATION :**

- **To approve the proposal from the Head, Department of Malayalam with an estimate of ₹4,98,688.98/-(Rupees Four Lakh Ninety Eight Thousand Six Hundred Eighty Eight and Ninety Eight Paise only) in the light of earmarking of an amount of ₹ 5,00,000 /-(Rupees Five Lakh only) as per Item no 83 in the Budget Speech 2021-22 for the development of Library facilities in the Department of Malayalam and to implement the same through proper channel following the norms of purchase.**

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to the Standing committee of the Syndicate on Finance.

**Item No.31.47.10:** *Networking works for the inter University Centre for Evolutionary & Integrative Biology (CEIB) & newly constructed Geological Museum at Kariavattom -Estimates – for approval -reg.*

[ P.L.G ]

The Director, CLIF vide letters dated 21.08.2020 and 21.12.2020 has forwarded the estimates submitted by the Instrumentation Engineer for supply and installing network equipments and cable at Old block, Inter University Centre for Evolutionary & Integrative Biology, Kariavattom amounting to Rs.3,00,000/- (Rupees Three lakh only) and for providing internet connection facility to newly constructed building for Geological Museum at Kariavattom amounting to Rs.3,60,000/- (Rupees Three lakh sixty thousand only).

The meeting of the Syndicate held on 23.07.2021 has resolved to approve the proposal for utilizing the balance amount available to the tune of Rs.187.50 lakh, after curtailing the total Budget Allocation in the current Year's budget Estimates under State Plan Grant to 1/4th and setting apart the same for meeting such miscellaneous expenses and any other future expenses towards creation of "Capital Assets (ie, purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furnitures etc.)" limiting expenditure to the above provision.

Accordingly, the expenditure to the tune of Rs.6,60,000/- towards the "Networking works for the Geological Museum" and "Networking works for the CEIB" shall be met from the State Plan Grant sanctioned under the Scheme component "Infrastructure and Laboratory Development", for the Year 2021-22.

Hence as per the orders of the Vice-Chancellor the following are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

1. The estimate amounting to Rs.3,00,000/- (Rupees Three lakh only) submitted by the Instrumentation Engineer for supply and installing network equipments and cable at Old block, Inter University Centre for Evolutionary & Integrative Biology, Kariavattom.
2. The estimate amounting to Rs.3,60,000/- (Rupees Three lakh sixty thousand only) for providing internet connection facility to newly constructed building for Geological Museum at Kariavattom

**RECOMMENDATION :**

- **In view of the fact that the it has been decided that the expenditure to the tune of Rs.6,60,000/- towards the "Networking works for the CEIB" and "Networking works for the Geological Museum" shall be met from the State Plan Grant sanctioned under the Scheme component "Infrastructure and Laboratory Development", for the Year 2021-22 recommended to approve**
- (1) **the estimate amounting to Rs.3,00,000/- (Rupees Three lakh only) submitted by the Instrumentation Engineer for supply and installing network equipments and cable at Old block, Inter University Centre for Evolutionary & Integrative Biology, Kariavattom and**
  - (2) **the estimate amounting to Rs.3,60,000/- (Rupees Three lakh sixty thousand only) for providing internet connection facility to newly constructed building for Geological Museum at Kariavattom submitted by the Instrumentation Engineer and forwarded by the Director, CLIF vide letters dated 21.08.2020 and 21.12.2020 and to grant administrative sanction accordingly as per norms.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.11:**      ***Electrification works related to the construction of Dormitory in the fourth floor of SC funded Hostel at Kariavattom Campus -Single tender – reg.***

**[ Ad.B I ]**

An estimate amounting to Rs.1,20,00,000/- (Rupees One Crore Twenty Lakh only) has been approved for the construction of Dormitory in the fourth floor of SC funded Women's Hostel at Kariavattom Campus, vide U.O. No. 2133/2020/UOK dated. 15.07.2020. The estimate included a LS provision of Rs. 10 Lakh for electrification works in this regard.

The University Engineer, vide letter no. DB2/ELE/DOR/2020 dated 28.07.2021 has informed that the civil work of the Dormitory is progressing at site and that, a detailed estimate was prepared and was tendered towards the electrical work. As no tender was received, the work was re-tendered. In response, single tender from Sri. Stephen Moses, S.M Electricals, Trivandrum at Rs. 8,91,421/- (Rupees Eight Lakh Ninety One Thousand Four Hundred and Twenty One only) was received. The tendered PAC of the work is Rs.8,92,153/-. As per G.O(p) no. 54/2019/Fin dated. 04.05.2019, negotiation was conducted with the contractor to reduce the high quoted rates. But the contractor refused to reduce the rates due to the hike of the cost of the materials in the market. It is also informed that, the total quoted amount is 0.08% below the PAC amount, it is reasonable.

The University Engineer has further informed that, as per G.O(P)No. 324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee. The UE has hence recommended to accept the single tender from Sri. Stephen Moses, with the approval of a Committee.

As per the orders of the Vice-Chancellor, the said single tender (quoted by Sri. Stephen Moses), submitted by the University Engineer towards the electrification works of the Dormitory under construction, in the fourth floor of SC funded Women's Hostel at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION :**

- **To accept the single tender from Sri. Stephen Moses, S.M Electricals, Trivandrum during retender at Rs.8,91,421/- (Rupees Eight Lakh Ninety One Thousand Four Hundred and Twenty One only) forwarded by the University Engineer rendering opinion that the total quoted amount is 0.08% below the PAC amount and is reasonable, towards the electrification works of the Dormitory in the fourth floor of SC funded Women's Hostel at Kariavattom Campus.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.47.12:**      ***Establishment of International Archives and Heritage Centre (A joint venture by Kerala State Archives Department and University of Kerala) – Approval of Site Plan, Plan, calculation of land area and Dimensional Plan -reg.***

**[ Ad.B I ]**

The Syndicate, at its meeting held on 17.02.2021, vide item No. 23.08.08, considered the outline sketch and plan submitted by the Archives Department towards the establishment of International Archives and Heritage Centre and resolved to agree to the same, in principle and to entrust the Estate Officer to earmark the actual land area for the construction of the building on the basis of the lease agreement and to take necessary steps for handing over the site for the construction.

Further, the Archives Department was requested to resubmit the draft deed for leasing out the actual land area for the construction, after making necessary corrections in the MoU, as a discrepancy was noted in the area to be allotted.

In response the Director, Kerala State Archives Department, vide letter dated 04-06-2021, has submitted the Site Plan, Plan, calculation of land area required for the construction of the proposed International Archives and Heritage Centre at Kariavattom Campus and has requested to approve the same.

The University Engineer has verified the documents and submitted report as follows:

- 1) Detailed site plan showing measurements and set back of the proposed building is not submitted.
- 2) In the newly submitted drawing, an area of 906.66 m<sup>2</sup> (22.4 cents) is marked as phase I work. An area of 782.65 sq.m (ie. 19.33 cent or 7.74 are) is marked for the phase II construction and area of 237.60 m<sup>2</sup> (5.87 cents) is marked for car parking area. Detailed plan of phase II construction if any is not seen attached.
- 3) As per the land area statement shown in the letter of the Director, Archives, out of the 100 cent of land demanded, 52.39 cent is shown for set back garden, sump, road and Guest House.

Hence, the University Engineer has suggested that site plan with dimension and set back in readable size is necessary for the detailed verification in line with the MoU executed with Archives Department.

Thereafter, the Director, Kerala State Archives Department, vide letter dated 06-07-2021, has submitted the Dimensional Site Plan also, on which, the University Engineer has submitted the following remarks:

- 1) The area was not seen demarcated on the ground. The ground is fully covered with wild growth. Hence the actual measurement could not be physically checked. On a general verification the site plan seems to be acceptable. The site plan and the building plan may therefore be recommended for approval.
- 2) Plan of the second phase construction as marked in the site plan is not seen submitted by Archives. An area of 782.65 m<sup>2</sup> is shown in the site plan for second phase construction. Plan of the second phase construction may be obtained from the Department in due course.
- 3) As per the site plan, area to be occupied for phase I construction is 906.66 m<sup>2</sup> and for phase II construction is 782.65 m<sup>2</sup>. An area of 2358.01 m<sup>2</sup> (58.26 cent) is supposed to be reserved for set back around the building and parking area.

It may also be noted that, the Director, State Archives Department has informed that, the total land area needed for the construction of the proposed building is 4047.32m<sup>2</sup>, ie, 100 Cent (1 acre).

As per the orders of the Vice-Chancellor, the documents submitted by the Director, Kerala State Archives Department and the remarks of the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation on

- (1) approval of the site plan, plan and dimensional plan of the proposed International Archives and Heritage Centre.
- (2) whether one acre of land be leased out as per the calculation of the land area, submitted by the Archives department.

**RECOMMENDATION :**

- **To refer the matter to the Syndicate and to take necessary steps for arranging a discussion with the Director, Kerala State Archives Department by the convenors of the Standing committees of Syndicate on Finance and Planning and Development at a convenient time during the day scheduled for the combined meeting of the Syndicate so as to enable a suitable decision making at the meeting of the Syndicate.**

*The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be noted.

**FURTHER RESOLVED** to approve the site plan, plan and dimensional plan of the proposed International Archives and Heritage Centre.



**ALSO RESOLVED** to lease out one acre of land area as per the calculation of land area submitted by the Archives Department.

**ALSO RESOLVED** to approve lease deed vetted by the Legal Advisor and initiate immediate steps to execute the agreement (Lease Deed).

**Item No.31.47.13 :** *Shifting and rearrangements -Senate Hall Building in connection with NAAC visit- Civil and Electrical Works- Estimate submitted -reg.*

[ Ad.BI ]

The University Engineer, vide letter no. DB1/SC-SH/2021 dated. 06.08.2021 has informed that, an inspection was conducted by the Pro-Vice Chancellor, Registrar, Syndicate members and Engineers of the University and suggested to provide a conference room to the Hon'ble Vice Chancellor near to the existing office in the first floor. For that certain modifications are required in the first floor area. The offices of the DPD and DCDC have to be shifted to the vacant area in the second floor of this building. It is also suggested to shift the Ad.BIV (Purchase) section, now functioning in the ground floor to the second floor of this building.

Accordingly, the University Engineer has forwarded a total estimate amounting to **Rs.9,43,000/-** (Rupees Nine Lakh Forty Three Thousand only), prepared based on DSR 2016 with cost index 37.93% for Trivandrum, towards shifting sections to the second floor of the main building. The estimate consists of two parts -Part I for civil work and Part II for electrical works.

**Part I- Civil Works**

The estimate for the civil work amounting to Rs. 6,30,000/- includes provision for demolishing the existing mesh partitions and mesh shutters in windows, mosaic polishing, painting the wall and ceiling, aluminium ACP partitions for dividing the office spaces, etc.

**Part II- Electrical works**

The estimate for the electrical work comes to Rs.3,13,000/-. The estimate includes provisions for replacement of existing ordinary resistance regulator control type ceiling fans, replacement of fluorescent type tube lights with energy efficient LED tubes. Replacement of ordinary piano type switch boards with modular type switch boards, etc.

It may also be noted that, the Syndicate at its meeting held on 23.07.2021 has resolved to entrust the Prof. Jinoj. M, Dept of Architecture, College of Engineering, Thiruvananthapuram to prepare the plan and estimate for the shifting and furnishing of the Vice Chancellor's Office, Pro-Vice-Chancellor's Office and Registrar's Office.

As per the orders of the Vice Chancellor, the total estimate amounting to Rs.9,43,000/- (Rupees Nine Lakh Forty Three Thousand only), submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION :**

- **To approve the total estimate amounting to Rs.9,43,000/- (Rupees Nine Lakh Forty Three Thousand only), prepared based on DSR 2016 with cost index 37.93% for Trivandrum, for civil and electrical works towards shifting sections to the second floor of the main building., submitted by the University Engineer, in connection with shifting and furnishing of the Vice Chancellor's office, Pro Vice Chancellor's office and Registrar's office as resolved by the Syndicate held on 23.07.2021.**

The meeting came to an end at 4.15 p.m

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 09.08.2021, be approved.

**Item No.31.48.** *Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 09.08.2021 – Minutes - approval -reg.*

(Pl. G)

The combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held at 2.00 p.m on 09.08.2021 (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT AND FINANCE**

Date and Time : 12.30 p.m.; 09.08.2021

Venue : Syndicate Room, SH Campus, Palayam

**Members**

- |  |      |
|--|------|
| 1. Adv.A.Ajikummar, Member, Syndicate [Convener SC on P&D] | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate [Convener SC on Fin] | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate                          | ---  |
| 4. Dr.K.B.Manoj, Member, Syndicate                         | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate                       | ---  |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate            | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate                     | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate                        | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate                  | ---  |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate                | ---  |
| 11. Sri.Arun Kumar. R, Member, Syndicate                   | ---  |
| 12. Adv. Balachandran, Member, Syndicate                   | Sd/- |
| 13. Dr. B.Unnikrishnan Nair                                | ---  |

The meeting began at 2.00 p.m.

***Item No.31.48.01: Centre for Agroecology and Public Health- Financial aid to Health survey - Budget proposal 2021-22- reg.***

[ Ac.D ]

The Budget Speech 2021-22 of University of Kerala earmarked an amount of ₹.5,00,000/- (Rupees Five Lakh only) as financial aid to the Centre for Agroecology and Public Health for health survey. The Budget Implementation Cell at its meeting held on 26.04.2021 vide item No 58 considered the matter and resolved to authorize Hon.Director, Centre for Agroecology & Public Health to submit a proposal in order to place the same before Combined Standing Committee of the Syndicate on Finance & Planning and Development. The Vice Chancellor has approved the minutes of the same subject to reporting to the Syndicate.

Dr. Manju S Nair, Hon Director, Centre for Agroecology & Public health has forwarded a proposal regarding the health survey. The details of the proposal is as follows:

Name of the proposal: Comprehensive Health Survey in Selected Grama Panchayats in Kerala

**Objective of the Study:**

The broad objective of the study is to prepare a comprehensive report of health statistics of Kerala population. The specific objectives are

To understand the prevalence of diseases- both communicable and non communicable among the Kerala population

To analyse the direct and indirect health expenditure incurred by the population

To understand the incidence of Covid 19 and related treatment expenses among the population.

**Methodology**

The study will involve a sample survey of the households in representative sample Panchayaths from Kerala. The interview schedule will have questions both on the prevalence of diseases, details of treatment availed including treatment type, treatment cost, number of days of ailment etc. Expenditure incurred by the household for health will also be recorded. The study recall period will be last one year and also last one month. The study will be conducted with the guidance received from public health experts at Government medical College, Trivandrum and Sri.Chithira Thirunal Institute for Medical Science and Technology and Achutha Menon Centre for Health Science Studies, Trivandrum.

**Principal Investigator:**

Dr.Manju S Nair, Hon Director, Centre for Agroecology & Public Health, Dept of Economics, University of Kerala.

**Time Span**

1-3 month	Questionnaire preparation, Workshop
4 month	Selection and Training for Enumerators
6- 8 month	Data collection
9-10 month	Data analysis
11-12 month	Report writing and Dissemination

**Estimated Expenditure**

Sl No	Item of Expenditure	Amount
1	Workshop and Training	50,000
2	Field Work and Travel	50,000
3	Hiring Services	3,00,000
4	Printing	50,000
5	Contingency	50,000
<b>Total</b>		<b>5,00,000</b> (Rupees Five lakh Only)

**Expected Outcome:**

First comprehensive report on Health Status of Kerala Population after Kerala Shasthra Parishad's Survey conducted in 1987 and follow up in 1996.

Will provide a database for all health insurance and social intervention policies.

Will provide inputs to the Government of Kerala with regard to Health Statistics.

Publication in the form of books and Scopus indexed articles.

As per orders of the Vice Chancellor, the proposal is placed before the Combined standing Committee of the Syndicate on Finance & Planning and Development for consideration.

**RECOMMENDATION:**

- **To approve the proposal submitted by Dr. Manju S Nair, Hon Director, Centre for Agroecology & Public health, viz; Comprehensive Health Survey in Selected Grama Panchayats in Kerala in the light of Budget Speech 2021-22 of University of Kerala, earmarking an amount of Rs.5,00,000/- (Rupees Five Lakh only) as financial aid to the Centre for Agroecology and Public Health for health survey.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 09.08.2021, be approved.

**Item No.31.48.02:** *Budget Speech 2021-22-Centre for Performing and Visual Arts-Popularising Travelling Theatre -Socially reformative play production to perform in different colleges affiliated under the University of Kerala-Proposal-reg:-*

[ Ad. AII ].

An amount of Rs.500,000/- (Rupees Five Lakhs only) was allotted in the Budget Speech 2021-22 (Item no 48) for popularising Travelling Theatre, a socially reformative play production to perform in different colleges affiliated under the University of Kerala. The Centre for Performing and Visual Arts was entrusted for implementing the same.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to the Director, Centre for Performing and Visual Arts to submit the Proposal in this regard and to place it before the next meeting of the Standing Committee of the Syndicate on Finance and Planning and Development.

An amount of Rs.6,60,000/- (Rupees Sixty Lakh Sixty Thousand Only) and Rs.7,00,000/- (Seven Lakh Rupees Only) was allotted for Travelling Theatre in the years 2017 & 2020 Budget Speech respectively vide U.O No. Ad.AII.1/44263/17 Thiruvananthapuram dated 05.06.2018 and U.O No. 1312/2021/UOK dated 08.03.2021. Citing the above, Dr.Raja Varier, Director-in-charge, Centre for Performing and Visual Arts has requested for an increase in the allotted amount in the Budget Speech 2021-22 (Item no 48) to Rs.800,000/- (Rupees Eight Lakh only) and has submitted a Proposal regarding the same with an estimated expenditure of Rs.800,000/- (Rupees Eight Lakh only).

**Expenses for the Play Production of Travelling Theatre 2021- 22.**

**I. Pre-Production**

Number of Rehearsal days	- 10 days
Artists for the show	- 10 persons
Back-stage workers	- 3 persons
Technical Assistant	- 1 person
Stage Manager	- 1 person
Director	-1 person

**Total 16 members for 10 days**

Rehearsal Expenses	
Daily Allowance @Rs. 250/- per day	
250/- x 16 x 10 days	= Rs. 40,000/-
Script , narration and voice.	= Rs. 20,000/-
• Studio	= Rs. 20,000/-
Songs, Music and Recording.	= Rs. 40,000/-

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**Total** = **Rs.1,20,000/**  
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**II. Production**

1) Performance Expenses		
a) Make-up	Rs.1500/- x 15 days	= Rs. 22,500/-
b) Costume		= Rs. 20,000/-
c) Set Making		= Rs. 1,00,000/-
d) Sound System	Rs.3000/- x 15 days	= Rs.45,000/-
e) Generator	Rs.4000/- x 15 days	= Rs.60,000/-
2) DA for (Food + Water + Tea etc) 16+2 persons x 300/- x 15 days		= Rs.81,000/-
3) Accommodation Rs. 5000/- x 15 days		= Rs 75,000/-

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**Total.** = **Rs. 4,03,500/-**  
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**III. Remuneration**

• Artists Allowance	
Rs. 800/- x 14 x 15 days	= <b>Rs. 1,68,000/-</b>

**IV. Transportation** for 15 days = **Rs. 1,00,000/-**

**V. Miscellaneous** ( Banner, notice etc..) = **Rs. 8,500/-**  
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**Grand Total** = **Rs 8,00,000/- ( Total Amount Rupees Eight Lakh only)**

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of Syndicate on Finance and Planning and Development for consideration.

**RECOMMENDATION:**

- **To approve the proposal submitted by Dr.Raja Varier, Director-in-charge, Centre for Performing and Visual Arts, in the light of Item no.48 of Budget Speech 2021-22, for popularising Travelling Theatre, a socially reformative play production to perform in different colleges affiliated under the University of Kerala, limiting the estimated expenditure to Rs. 7.5 lakhs (Seven lakhs fifty thousand only ) and the theme of the play be set as a social message and campaign against dowry system, as an effort by University of Kerala to curb this social menace.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 09.08.2021, be approved.

**Item No.31.48.03 :** *Construction of horizontal extension to the existing Arts Block II building for the Department of Archaeology at Kariavattom - meeting expenses towards the balance civil & electrical works partially from plan & non-plan fund – reg.*

[ Pl. G ]

The plan & rough cost estimate amounting to Rs. 86,00,000/- (Rupees Eighty six lakh only) for the construction of horizontal extension to the existing Arts Block II building for the Department of Archaeology at Kariavattom, utilizing the State Plan Grant of Rs. 86.56 lakh, received under the 4<sup>th</sup> phase of the project entitled, 'Setting up of Advanced Nano Photonics Laboratory for Device Application' in the Department of Optoelectronics, was approved and administrative sanction was granted accordingly vide U.O No.PI G/1400/OPTO-ARC/2017 dated 31.10.2018.

As per the report received from the University Engineer, vide letter No. UE/DB/(e-GP)/E24/2018-2019 dated 19/04/2021, the work was completed on 06.02.2020 for a total cost of Rs. 68,94,886/- (Rupees Sixty eight lakh ninety four thousand eight hundred and eighty six only) and the expenditure has already been settled.

The expenditure statement as reported by the University Engineer is detailed below:

Payment of CC I & part bill, vide AES No. 27/2020-21 dated 28/05/2020 – Rs.45,53,360/

Payment of CC II & part bill, vide AES No. 252/20-21 dated 23.03.2021 – Rs.23,41,526/-

**Total Expenditure - Rs. 68,94,886/-**

The University Engineer has also reported that, the estimate for the balance civil & electrical works in the newly constructed horizontal extension to the existing Arts Block II building for the Department of Archaeology, amounting to Rs.39,50,000/- (Rupees Thirty nine lakh and fifty thousand only) was approved vide U.O No.Ad.BI(4) 809/044/2021/030 dated 24/02/2021 & administrative sanction accorded debiting the expenditure in the head of account "Part I-NP-MH-65-Works-10/5341-New Buldings/Works" (Non-Plan fund).

As per the expenditure statement from the University Engineer & the remarks from Pl.AI section, an amount of Rs.17,05,114/- (Rupees Seventeen lakh five thousand one hundred and fourteen only) is available as balance in the total allocation of Rs. 86 Lakh sanctioned for the "Civil Work" Horizontal Extension to the existing Arts Block II building for the Department of Archaeology, under State Plan Grant for the year 2016-17, and this can be utilized for meeting the expenses towards the balance civil & electrical works in the newly constructed horizontal extension to the existing Arts Block II building for the Department of Archaeology.

Hence, the feasibility of meeting the expenses upto to Rs.17,05,114/- (Rupees Seventeen lakh five thousand one hundred and fourteen only) for the balance civil & electrical works from balance plan fund available was explored and the Finance wing in this regard has remarked that the proposal for meeting the expenses towards the balance civil & electrical works for the newly constructed building for the Department of Archaeology, upto ₹17,05,114/- from the balance plan fund available and the rest from Non-plan fund, may be placed before the Standing Committee of the Syndicate on P&D for consideration.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding, meeting the expenses against the total approved estimate of Rs.39,50,000/- towards the balance civil & electrical works for the newly constructed building for the Department of Archaeology, up to ₹17,05,114/- (Rupees Seventeen lakh five thousand one hundred and fourteen only) from the balance plan fund available and the rest from Non-plan fund is placed before the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance for consideration.

**RECOMMENDATION:**

- **To agree to the proposal for meeting the expenses up to ₹17,05,114/- (Rupees Seventeen lakh five thousand one hundred and fourteen only) from the balance plan fund available and the rest from Non-plan fund against the total approved estimate of Rs.39,50,000/- (Rupees Thirty nine lakhs fifty thousand only) towards the balance civil & electrical works for the newly constructed building for the Department of Archaeology.**

The meeting came to an end at 3.00 p.m

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 09.08.2021, be approved.

**Item No.31.49.                    *Alleged irregularity in the 2<sup>nd</sup> revaluation of answer book of the paper Public International Law of 10<sup>th</sup> semester LLB examination of 2011-16 Batch-proceedings of the hearing conducted by the Hon'ble Chancellor – further action consideration of –reg.***

**(EJ X)**

*Ref: Letter No.GS6-828/2019 dated, 03.12.2019 from the Principal Secretary to Governor Smt. Sherly Rajan from Govt. Law College, Thiruvananthapuram with Candidate code 11550064 was declared failed in paper III 'Public International Law' of X semester Integrated BA LLB Degree Examination held in June 2016 as she has secured only 26 marks [ESA 26] out of 80 marks. Twenty candidates had applied for scrutiny and revaluation for this paper. After revaluation this candidate got only 18 marks. In this regard the Candidate submitted a representation to the Hon'ble Minister for Education citing her grievance which was forwarded to the university. The office of the Hon'ble Minister for Education was informed vide letter dated 12.01.2017 of the university not to go in for further valuation of the answer book as it is violation of the norms prescribed in the Examination manual.*

Meanwhile the Hon'ble LokAyukta vide order dated 23.01.2017 on IA NO.74/2017, in the complaint No.67/2017 filed by Smt.Sherly Rajan directed to get the answer book revalued afresh by an eminent Professor in the subject from NUALS, Kochi. Since it is contradictory to the existing rules of the University, as per the orders of Hon'ble Vice Chancellor, a writ petition was filed before the Hon'ble High Court of Kerala Challenging the decision of the Hon'ble LokAyukta. The Hon'ble High Court vide order on WPC No.4710 of 2017(k) dated 15.02.2017 set aside the interim order of Upa LokAyukta.

Meanwhile the Standing Committee of the Syndicate on Examinations at its meeting held on 29.04.2017 vide item no.4 considered the matter and recommended that the lot of answer scripts of 'Public International Law' inclusive of candidate code 11550064 in respect of Sherly Rajan at the X semester BA LLB Degree exam July 2016 may be subjected to further evaluation by an expert from outside Kerala. The recommendation was approved by the Syndicate at its meeting held on 12.05.2017.

As per the resolution of the Syndicate at its meeting held on 12.05.2017 and based on the Judgement of the Hon'ble High Court of Kerala on WP(C) No.29502 of 2017 dated 05.02.2018 directing to implement Exhibit P3: (Decision TAKEN BY THE SYNDICATE OF THE UNIVERSITY), the answer scripts of 'Public International Law' of Tenth semester BA LLB Integrated Examination July 2016 of the 20 candidates who had applied for revaluation were subjected to further evaluation by an external examiner from outside Kerala within one month period.

As per the resolution of the Syndicate at its meeting held on 10.05.2018, external examiners from outside Kerala State have been appointed for Revaluation of LLB courses. The marks awarded by the external examiners have been awarded to the candidates. And a personal hearing of the Original Valuer, Chief Examiner and Revaluers (first and Second) were conducted by the Standing Committee of the Syndicate on Examinations on 25.04.2019. After hearing the committee observed that there is a wide variation of marks between the original valuation and marks secured after external valuation due to the subjectivity in the valuation.

A warning letter has already been issued to the Original Valuer, Chief Examiner and Revaluers (first and Second) as per the resolution of the Syndicate at its meeting held on 30/04/2019. The Syndicate also entrusted the Board of Studies to prepare a proposal to improve the present system of evaluation.

The Board of Studies in Law at its annual meeting held on 16.01.2020 recommended 12 proposals to improve the present system of evaluation of LLB degree Examination. The Academic council at its meeting held on 04.03.2020 resolved to approve the recommendations as endorsed by the faculty of Law. A detailed report incorporating the proposals of Board of Studies has been

prepared and the Hon'ble Vice Chancellor has ordered to place it before the Standing Committee of the Syndicate on Examinations.

Prof. P.K. Radhakrishnan, the former Vice Chancellor of University of Kerala has come up with a petition dated 08.03.2019 under Section 7(3) of the Kerala University Act 1974 (in short, the Act) challenging the validity of a revaluation conducted by the University, based on the decisions of the Syndicate on 12.05.2017.

A hearing on the subject "Alleged irregularity in the second revaluation of the answer books of the paper 'Public International Law' of the 10<sup>th</sup> Semester BA LLB Degree Examination, June 2016 for 2011-16 Batch" was conducted by the Hon'ble Chancellor on 02.11.2019 at Kerala Raj Bhavan, with the petitioner Prof. P.K. Radhakrishnan (former Vice Chancellor, University of Kerala), Hon'ble Registrar of the University of Kerala, Smt. Sherly Rajan and other affected students.

After the hearing, the Hon'ble Chancellor instructed to take immediate action in accordance with Clause 17 of the Examination Manual of the University of Kerala for conducting an enquiry and find out whether any of the examiners who conducted the original valuation and the first re-valuation are guilty of improper valuation/revaluation and take appropriate action in accordance with law and the statutory provision, with notice and opportunity for hearing to the affected parties concerned.

As per Clause 17 (d) to (g) of the Examination Manual

*(d.) If either of the two/both revalued marks vary from the original marks by 20% or above, the fact shall be reported to the Standing Committee on Examinations.*

*(e.) If there is a difference of 20% marks or more between the first revaluation and the second revaluation, a third revaluation shall be arranged. Average of the three revaluation marks shall then be awarded to the candidate and the matter shall be reported to the Standing Committee on Examinations.*

*(f.) The examiner who is found guilty of improper valuation/revaluation shall be debarred from examinership for University Examinations for a minimum period of three years. A fine of Rs.5000/- shall also be imposed on him/her.*

*(g.) The Controller of Examinations shall maintain a list of teachers against whom action has been taken under these guidelines. Such blacklisted teachers shall not be considered for appointments in connection with examination work in future.*

But, a personal hearing of the Original Valuer, Chief Examiner and Revaluers (first and Second) were conducted by the Standing Committee of the Syndicate on Examinations on 25.04.2019, which was done prior to the orders of the Hon'ble Chancellor. After hearing the committee observed that there is a wide variation of marks between the original valuation and marks secured after external valuation due to the subjectivity in the valuation. A warning letter has already been issued to the Original Valuer, Chief Examiner and Revaluers (first and Second) as per the resolution of the Syndicate at its meeting held on 30/04/2019. One among the original valuers has passed away recently.

Para (21) of the proceedings of the Hon'ble Chancellor on the hearing conducted read as follows:

In the light of the above provisions in the Examination Manual, the University is bound to examine the seriousness of the situation emerging from the multiple valuations affecting the good name and reputation of the University among the students and public at large so as to protect and preserve the same. The University will, therefore, take immediate action in accordance with Clause 17 for conducting an enquiry and find out whether any of the examiners who conducted the original valuation and the first re-valuation are guilty of improper valuation/ re-valuation and take appropriate action in accordance with law and the statutory provisions, with notice and opportunity for hearing to the affected parties concerned. The whole procedure should be completed as expeditiously as possible.

In the light of the above, the Vice Chancellor has ordered to place matter before Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

**Item No.31.50. University Institute of Technology, Chengannur - Remuneration to Guest Lecturers - period from 21.03.2021 to 20.05.2021-reporting of- reg.**

**(Ad AVII A)**

Ref: Letter No. UIT/ CGNR / 61/21 dated 21.04.2021 and Letter No. UIt/ CGNR/ 10/ 21 dated 09.06.2021, received from the Principal, UIT, Chengannur.

The Principal, University Institute of Technology, Chengannur, has forwarded the work statement of Guest Lecturers for the period from 21.03.2021 to 20.05.2021, at the rate of ₹ 500/- per assigned teaching hour, for guest lecturers who hold NET Certificate/ Ph.D, subjected to a monthly maximum of ₹ 22,000/- and at the rate of ₹ 400/- per assigned teaching hour for Guest lecturers who do not hold NET certificate/ Ph.D subjected to a monthly maximum of ₹19,200/-, vide letter under references, may be seen.

It may be noted that, U.O No. Ad AV.6930/2021/UOK dated 26.02.2021 is kept in abeyance and sanction has accorded to issue the remuneration of Guest Lecturers as per U.O No. Ad.AV.03.6909/2019 dated 16.11.2019.

The details are as follows:

Sl. No.	Name of the Guest Lecturer and Subject	Total number of hours claimed for the period from		Eligible Remuneration amount	Remarks
		21.03.20201 to 20.04.2021	21.04.20201 to 20.05.2021		
1	Indu R Kurup (NET) Guest Lecturer in Commerce	43	33	₹ 29,200/-	1. Claimed 33 hrs for the period from 21.04.2021 to 20.05.2021 and signed 31 hrs only 2. Claimed 43 hrs for the period from 21.03.2021 to 20.04.2021 but signed 42 hrs only
2	Saranya S Guest Lecturer in Commerce	21	28	₹ 17,150/-	Nil
3	Ramseena S Guest lecturer in Commerce	43	38	₹ 28,000/-	claimed 38 hrs for the period from 21.04.2021 to 20.05.2021 but signed 37 hrs only.
4	Reshma Bhadran (NET) Guest Lecturer in English	40	56	₹ 36,400/-	Nil
5	Athira Rajan Guest Lecturer in Commerce	38	35	₹ 25,550/-	Nil
6	Binitha L (NET) Guest Lecturer in Commerce	37	35	₹ 28,400/-	Claimed 35 hrs for the period from 21.04.2021 to 20.05.2021 and signed 34 hrs only
7	Sajina S Kumar Guest Lecturer in Management	42	29	₹ 24,850/-	Nil
8	Preethymol K.B. Guest Lecturer in Malayalam	06	16	₹ 7,700/-	Nil
9	Ashish John Ashok (NET) Guest Lecturer in Management	38	31	₹ 27,600/-	Nil



10	Shinu Bhadran Guest Lecturer in Management	36	27	₹ 22,050/-	Nil
11	Shameema Iqbal Guest Lecturer in Management.	32	38	₹ 24,500/-	Nil

The Finance section has endorsed the proposal for the payment of an amount of ₹ 2,71,400/- (Rupees two lakhs seventy one thousand and four hundred only ) towards remuneration to 11 Guest Lecturers as detailed above [excluding additional amount claimed by the Guest lecturers, Smt. Indu R. Kurup (3 hours ) , Smt . Ramseena (1 hour), Smt. Binitha (1 hour)] at UIT, Chengannur for the period from 21.03.2021 to 20.05.2021, vide Endt. FOS.1552/ Finance I/ 2021 - 22 dated 23.07.2021.

The Hon'ble Vice-Chancellor has approved the proposal for the payment of an amount of ₹ 2,71,400/- (Rupees two lakhs seventy one thousand and four hundred only) towards remuneration to 11 Guest Lecturers at UIT Chengannur for handling the classes for the period from 21.03.2021 to 20.05.2021 and ordered to report the matter before the Syndicate.

Accordingly, U.O for the same was issued and matter regarding the payment of an amount of ₹ 2,71,400/- (Rupees two lakhs seventy one thousand and four hundred only) towards remuneration to 11 Guest Lecturers at UIT, Chengannur for handling the classes for the period from 21.03.2021 to 20.05.2021 is reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.51                      Minutes of the meeting held at University Health Centre, Kariavattom on the strengthening the University Health Centre- reporting of – reg. (Ad.DII)**

The minutes of the meeting held on 15.07.2021 at University Health Centre, Kariavattom with the Resident Medical Officer, University Health Centre, Kariavattom and members of the Syndicate from Kariavattom Campus for the strengthening of Health Centre has been approved by the Vice-Chancellor. The action taken by the Vic-Chancellor in approving the minutes is reported to the Syndicate.

**Minutes of the meeting with the Resident Medical Officer, University Health Centre, Kariavattom and members of the Syndicate from Kariavattom campus on strengthening of University Health Centre, Kariavattom**

Date & Time       :       15.07.2021, 3:00 pm  
Venue                :-       Health Centre, Kariavattom

**Members present**

- |  |        |
|--|--------|
| 1) Dr. P.P. Ajayakumar, Pro-Vice Chancellor  | - Sd/- |
| 2) Adv. B. Balachandran<br>Convenor, Standing Committee of the Syndicate<br>on Staff, Equipments & Buildings | - Sd/- |
| 3) Dr. K.G. Gopchandran, Member, Syndicate   | -Sd/-  |
| 4) Dr. S. Nazeeb, Convenor, Standing Committee of<br>the Syndicate on Academics and Research                 | - Sd/- |
| 5) Dr. K.S. Anilkumar, Registrar   | - Sd/- |
| 6) Sri. Kalesh Babu, Deputy Registrar, Campus Administration   | - Sd/- |
| 7) Sri. Harikumar V, Assistant Registrar, Campus Administration  | - Sd/- |
| 8) Smt. Sobha K, University Engineer   | - Sd/- |
| 9) Sri. Ramesh T.S., Assistant Executive Engineer  | - Sd/- |
| 10) Dr. Jeena Badhar, Resident Medical Officer (on contract)   | - Sd/- |
| 11) Smt.JalajaL., Radiographer   | - Sd/- |
| 12) Smt. Sheela S, Laboratory Technician   | - Sd/- |
| 13) Sri. Deepakl M, Assistant, Health Centre, Kariavattom  | - Sd/- |
| 14) Dr. Sony M.S., Clinical Psychologist   | - Sd/- |

- 15) Smt. Amrutha C.V, Staff Nurse (on contract) - Sd/-  
 16) Smt. Ashly P. Varghese, Medical Attender (on contract) - Sd/-  
 17) Smt.Omana.V.N., Warden, - Sd/-  
 University Women's Hostel, Kariavattom

Meeting started at 3:00 pm.

The members of the Committee after primary inspection of the Health Centre addressed the staff and pointed out the importance of having a well equipped Health Centre at the Campus, in which majority of the Departments function and where the Quarters accommodating staff are situated.

It was observed that the buiding is in a pathetic condition which requires urgent repair and maintainance, especially the X- Ray machine which has been defunct since 2006, has neither been repaired or replaced. Such a meeting with the Syndicate Members, Statutory Officers and staff were not conducted for a long time.

The members had a detailed discussion with the staff of the Health Centre. The Committee, emphasised the importance of maintaining a well disciplined working pattern for the staff, so that the students and staff of the various Departments and families at the Staff Quarters can rely on the Centre for availing basic medical facilities.

The following recommendations for the strengthening of the centre were made in continuation of the discussions:-

1. to provide appropriate uniform and ID card for all medical staff of Health Centre.
2. to entrust the Resident Medical Officer to arrange health awareness programmes for students at the University Teaching Departments and inmates of University Hostels, assisted by the Clinical Psychologist.
3. to entrust the University Engineer to carry out minor repair and maintenance works including maintenance of window and doors, which is to be done immediately, using the imprest money of the University Engineer.
4. to entrust the University Engineer to submit an estimate of work for carrying out the major repair and maintenance including roofing, wall plastering of the Centre.
5. to fix name board of Resident Medical Officer in front of quarters provided.
6. to start a Yoga Classes at the Health Centre.
7. to shift the dilapidated X-Ray machine to the workshop of Instrumentation Engineer.
8. to entrust the Resident Medical Officer to prepare detailed proposals for the purchase of equipments including X-ray machine, oxygen cylinder, AC, backrest trolley. A detailed proposal may also be prepared by the Resident Medical Officer on purchase of emergency medicines and nominal fee to be collected from patients for treatment, routine check up etc.
9. to proceed with the purchase procedures of lab equipments such as Centrifuge, Auto Analyser and ECG Machine, which has been sanctioned by the Purchase Committee, only on completion of immediate maintenance of the Centre.
10. to entrust the Administrative Officer, University Hostel for Women, Kariavattom with the setting up of garden in each hostel, with the assistance of University Engineer and Warden.
11. to entrust the Wardens of University Hostels to forward a proposal for starting yoga classes for inmates.

The meeting came to an end at 4:30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vic-Chancellor having approved the above recommendations of the meeting with the Resident Medical Officer, University Health Centre, Kariavattom and members of the Syndicate from Kariavattom Campus on strengthening of University Health Centre, Kariavattom held on 15.07.2021, be noted.

=====  
**Item No.31.52**                      ***Granting of retiral benefits to Smt. Annie Mascrene, Section Officer technically resigned from University of Kerala – Reporting of – reg.***

***(Ad.A.III)***

Smt. Annie Mascrene, Section Officer was granted technical resignation from University service with effect from 31.05.1993, so as to enable her to seek permanent absorption in the Navodaya Vidyalaya Samiti as SUPW (Socially useful productive work) teacher.

- 1) The Government have directed the University to release pensionary benefits (Pension and DCRG) to Smt. Annie Mascrene as per the judgement in WPC-27174/2014 dated 20.06.2017 vide G.O (Rt)No.935/2019/HEDN dated 11/06/2019.
  - 2) The Syndicate at its meeting held on 31.08.2019 (Item No:03.36.01) resolved to release the monthly pension and DCRG as per rules to Smt. Annie Mascrene for her service as per the details available in the Service Book(Vol 1), meanwhile the second volume of her service book had been traced out.
  - 3) As per the orders of Vice-Chancellor, the eligible DCRG amounting to Rs. 19,570/-(Rupees Nineteen thousand five hundred and seventy only) was paid to her as an immediate relief vide U.O dated 22.01.2021.
  - 4) As per the orders of Vice-Chancellor, clarification was sought from Government regarding the date of payment of pension to Smt. Annie Mascrene since she had drawn salary from NVS from the date of absorption till retirement ie, from 31.05.1993 to 31.03.2012.
  - 5) The Government vide letter No: B3/113/2021-HEDN dated 18/06/2021 has clarified that since the incumbent becomes eligible for receiving monthly Pension and DCRG based on special order of Government, she is eligible for the benefits only from the date of the order ie, from 11.06.2019.
- As per the orders of Hon'ble Vice-Chancellor, the whole matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.53.                    *Department of PhysicsPurchase of two LCD Projectors-Payment – Sanctioned -Orders issued- Reporting of - Reg.***

***(PLA)***

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 1,83,470/- (Rupees One lakh eighty three thousand four hundred and seventy only) to the firm 'M/s. Cann Links, Trivandrum', towards the supply of two nos of 'LCD Projectors' in the Department of Physics, debiting the expenditure from the State Plan Grant sanctioned under the Scheme component "Ongoing Projects/Purchases(Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U.O. No. PL.A1/1221/2021/UOK dated 03/03/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.1,83,470/- (**Rupees One lakh eighty three thousand four hundred and seventy only**), is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.54                    *Consideration of theMinutes of the Meeting of the Expert Committee for monitoring the implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library" held on 26/07/2021– Approval-reg.***

***(PLA1)***

A Meeting of the Expert Committee for monitoring the implementation of the project "**Digitization of Rare & Old Documents in the Kerala University Library**", was held on 26/07/2021 at 3.30 PM., in the Pro-Vice-Chancellor's Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting of the Expert Committee for monitoring the implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library"**

Date : 26.07.2021.  
Time : 3.30 PM  
Venue : Pro – Vice – Chancellor’s Chamber.

**Members at the meeting**

1. The Pro-Vice Chancellor, Chairman. - Sd/-
2. The Director, Planning and Development. - Sd/-
3. The Director, Computer Centre. - Sd/-
4. Dr. Achuthshankar S Nair, Head (i/c), Department of Computational Biology & Bioinformatics. - Absent
5. Dr. R. Raman Nair, Former Officer on Special Duty (Library), Central University of Kerala- Sd/-
6. Sri. Sabarish K., Director, ICFOSS, Swathanthra, Kariavattom. - Attended via Google meet
7. The University Librarian, KUL. - Sd/-
8. Dr. H. Majeed, Deputy Librarian, KUL. - Sd/-
9. Dr. P. K. Suresh Kumar, Asst. Librarian, KUL. - Sd/-
10. Representative from M/s. Informatics Publishing Limited, Bangalore - Attended via Google meet

***Item No.31.54.01 Review of the current status of the work completed by "M/s. Informatics Publishing Ltd., Bangalore", in connection with the project "Digitization of Rare & Old Documents in the Kerala University Library":***

‘M/s. Informatics Publishing Limited, Bangalore’ participated in the meeting via Google meet. The firm conducted a presentation on the current status of the work completed with regard to the project "Digitization of Rare & Old Documents in the Kerala University Library".

The firm reported that they have completed all the five phases of the project as detailed below, in accordance with the terms and conditions stipulated in the MoU executed on 04/08/2016:

- 1) Digitization of a total of 2992 Rare books/ Journals/ Grey literature available in the University Library.
- 2) Digitization of a total of 10,00,000 pages of documents including the aforementioned Rare books/ Journals/ Grey literature.
- 3) Image capturing/ Image processing and cleaning of the above documents.
- 4) Metadata creation, bookmarking captioning & water marking of the documents.
- 5) The Digitized documents and data are in compliance with the existing 'LIDAS' software.
- 6) The storage of the above data in the ‘digital library platform’- 'D-Space' and completed the installation of the same.
- 7) Search and retrieval of the documents by creating a ‘web portal’ interface exclusively for the same.

The firm also informed that:

- 1) The ‘training to the university staff and documentation of the product shall be provided at the earliest.
- 2) Once the University provides the ‘URL’ for the existing ‘LIDAS’ of the KUL, they shall complete the integration of the newly hosted ‘Digital Library’ with the existing LIDAS platform, at a very short notice.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Expert Committee for monitoring the implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library", held on 26/07/2021, be approved.

***Item No.31.54.02 Overall evaluation and assessment of the work completed:***

The technical experts opined the following:

- 1) The firm has uploaded ‘464 bound volume of periodicals’, each volume as a ‘Single Document’. As a result of this, the said periodicals can be searched only by its title and full text search would be possible only if the document is properly ‘article indexed’ and ease the downloading by ‘splitting the document into different files based on number of issues contained in the each bound volume of the periodical’.

2) The integration strategy for the existing 'LIDAS platform' with the newly hosted 'digital repository' should be properly planned.

Maintaining two separate databases and merely linking one another is not a practical option in the present scenario.

The only feasible option in this context, is to export data from the existing 'LIDAS' platform and import the same to the newly hosted the 'D-Space' repository.

- 3) The firm should conduct a live demonstration of all the functionalities of the product developed by them, before the 'Expert Committee', after incorporating the aforementioned corrections in their product, so as to conduct a full-fledged evaluation and assessment of the work completed.
- 4) The firm shall submit the 'digital content of their product in 'Hard disk', after incorporating the above corrections, to the University Library at the earliest.

**Recommendations:**

**In view of the above, the Committee recommended the following:**

- (i) **The firm shall arrange a "Live demonstration" of the "functionalities" of their product, before the 'Expert Committee', after incorporating all the aforementioned corrections in the product, as opined by the technical experts, within one month.**
- (ii) **The firm shall also arrange a comprehensive 'training programme' on their product, to the University Library Staff, after effecting the above corrections in the software. The above 'training programme' shall be arranged at the University Library, prior to the 'Live Demonstration' of the final product before the Expert Committee.**
- (iii) **The firm shall handover the 'detailed documentation' of their product to the University Library, after the conduct of the proposal 'training programme'.**
- (iv) **The firm shall co-ordinate with 'Dr. P. K. Suresh Kumar, Assistant Librarian, KUL' and ensure that all the corrections as opined by the technical experts are incorporated in the software.**

Also to entrust Dr. P.K. Suresh Kumar, with the task of providing all the requisite details to the firm for the conduct of aforementioned 'training programme' and the 'live demonstration' of the product.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Expert Committee for monitoring the implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library", held on 26/07/2021, be approved.

***Item No.31.54.03 Release of the balance payment due to the firm "M/s. Informatics Publishing Ltd., Bangalore" on account of the above project:***

**The Committee observed the following:**

1. An amount of Rs. 9,62,500/- (35% of the total project cost) [i.e. Rs. 2,75,000/- (Rupees Two lakh seventy five thousand only) + Rs. 6,87,500/- (Rupees Six lakh eighty seven thousand and five hundred only)], was released to the firm, towards the payment for the Phase I and Phase II works vide U.O. Nos.Pl.A1.KU.Lib/DORD/2014 dated 22.08.2017 and 22.03.2018 respectively.
2. Thereafter, an amount of Rs. 12,37,500/- (Rupees Twelve lakh thirty seven thousand and five hundred only) was released to the firm, towards the completion of the IIIrd and IVth phases of the Project(i.e., 45% of the total project cost, in accordance with the payment terms stipulated in the MoU), vide U. O. No. Pl.A1/KU.Lib /DORD/2014 dated 08.02.2019, based on the recommendations of the Expert Committee held on 06.08.2018.
3. The Expert Committee held on 06.08.2018 had also recommended to release the balance 20% of the payment, due to the firm towards the implementation of the Phase V of the project (in accordance with the payment terms stipulated in the MoU), after the completion of the entire work, which includes successful completion of the
4. Metadata creation, migrating the digitized data from the cloud to the server space and obtaining verification report for the scanned images from the Kerala University Library.

5. 'M/s. Informatics Publishing Limited, Bangalore', vide letter dated 01.03.2021, has requested to release the balance amount of Rs.5,50,000/- (Rupees Five lakh fifty thousand only) due to them, towards the completion of the 'Phase V' works of the project.
6. The 'Section Heads' of the Kerala University Library had met on 16.04.2021 and examined the digital content uploaded by 'M/s Informatics Publishing Ltd., Bangalore' and found that the firm has created the metadata, migrated the digitized content, rectified the reported errors and uploaded the corrected files from the cloud to the server space provided by the Computer Centre under the title 'Kerala University Library Knowledge Repository', a digital library in D Space platform.  
However, the firm has not linked the already existing digital archive (LIDAS) of the Kerala University Library to the presently hosted 'digital library'. Also, the firm has not given the training and documentation material to Kerala University Library yet.  
Hence, the meeting had recommended to release 15% of the total project cost [i.e., Rs.4,12,500/- (Rupees Four lakh twelve thousand and five hundred only)] at the earliest and the balance 5% after the completion of aforementioned pending works by the firm.
7. The Syndicate at its meeting held on 02.07.2021 (Item No. 29.36. Additional Item No. 02), resolved to resubmit the proposal for the release of 15% of the total project cost towards the implementation of the 'Phase V works' of the above project, along with the remarks of the Expert Committee constituted for the project.

**Recommendation:**

**Based on the aforementioned observations and the 'Overall evaluation and assessment of the work completed (detailed at Item No. 2, above)', the Committee recommended that:**

**The release of the balance payment due to the firm (i.e. 20 % of the total project cost) on account of the above project and the EMD of Rs. 50,000/- remitted by them for participating in the tender, shall be considered after conducting a full-fledged evaluation and assessment of the aforementioned 'live demonstration' of the final product, by the 'Expert Committee'.**

The meeting came to an end by 4.30 PM.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Expert Committee for monitoring the implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library", held on 26/07/2021, be approved.

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**Item No.31.55                      Kerala University Union – Extension of term - request submitted by Chairperson – reg.**

***(Election Section)***

***Submission made by the Chairperson, KUU dated, 11.08.2021***

The Chairperson, Kerala University Union, vide submission referred to above has requested permission for further extension of term of the present University Union. In the submission to the Vice Chancellor, it is stated that due to Covid pandemic situation the colleges are not yet opened and the conduct of union elections for the next academic year is not possible now. Hence, it is requested to extend the term of the University Union for addressing the issues faced by the student community.

The last college union elections in the affiliated colleges, as resolved by the Syndicate, were conducted during the academic year 2019-2020, i.e., on 27/09/2019 and **the General Council of the Kerala University Union was reconstituted by the Vice-Chancellor on 27/02/2020**. The office bearers of the present Kerala University Union, Students Council and ten student members to the Senate were elected by the University Union Councilors elected for the Academic Year 2019-2020.

It may also noted that, considering the request of the Chairperson, Kerala University Union, **the meeting of the Syndicate held on 13.04.2021 (Item No.26.59) resolved to extend the term of present Kerala University Union upto 31<sup>st</sup> August 2021 and the extension is granted vide Notification No.Election/KUU/Ext.term/2021 dated, 06.05.2021.**

Further, the restrictions imposed, due to pandemic, by the State Government with regard to the commencement of regular classes in colleges and other educational institutions in the State are yet to relax. Therefore it is practically impossible to initiate action for conduct of next college union elections in affiliated colleges.

Clause 21 (3) – of the Bye Laws of the Kerala University Union for students states that, *“Notwithstanding anything contained in these Bye-Laws, **the Syndicate shall have power to reconstitute the General Council and/or Executive Committee or Accounts Committee or fill up the casual vacancies in these bodies by nomination or any other method as the Syndicate may decide, in case the elections could not be conducted as envisaged.**”*

As ordered by the Vice Chancellor, the request made by the Chairperson, Kerala University Union *for extension of term of the union is placed before the Syndicate for a decision.*

**Resolution of the Syndicate**  
**RESOLVED** resolved to extend the term of present Kerala University Union upto 31<sup>st</sup> December 2021.

**Item No.31.56** *പിന്നാക്കവിഭാഗവികസനവകുപ്പ്-എസ്.ഐ.യു.സി (SIUC) ഇതരനാടാർ സമുദായത്തെ സംസ്ഥാനഎസ്.ഇ.ബി.സി (SEBC) പട്ടികയിൽ ഉൾപ്പെടുത്തിയസർക്കാർഉത്തരവ്-സിൻഡിക്കേറ്റിനു റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്.*

(എഡി.എ5)

സർക്കാർഉത്തരവ്സ.ഉ(കൈ)നം.08/2021/പി.വി.വി.വതീയതി21.06.2021പ്രകാരംഎസ്.ഐ.യു.സി(SIUC) ഇതരനാടാർസമുദായത്തെസംസ്ഥാനഎസ്.ഇ.ബി.സി(SEBC) പട്ടികയിൽഉൾപ്പെടുത്തിയിരിക്കുന്നു. ഇതു സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു(എഡി.എ5.18526/2021 തീയതി03.08.2021). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.57.** *Department of Education – Appointment of Lecturers – Judgment of the Supreme Court in Civil Appeal Nos. 4568-4569 of 2021 in SLP Nos. 3523-3524 of 2019 – Consideration of - reg.*

(Ad.H)

The Hon'ble Supreme Court in Civil Appeal Nos. 4568-4569 of 2021 in SLP Nos. 3523-3524 of 2019 has delivered its judgment on 03-08-2021 and has ordered to issue appointment to Dr. Bindu T.V as Lecturer in Education within a period of four weeks. The facts relating to the court case are as follows:

4 vacancies of Lecturers in Education were notified in 2003 vide Notification No. Ad.H.1.401/2003 dated 03.02.2003. Among the 4 vacancies, 2 were open vacancies and the other two were reserved for SC and OBC categories. The Selection Committee meeting for the selection of Lecturers were conducted on 25 to 27 June 2007. The candidates viz. Smt. Geetha Janet Vitus (Rank-1), Smt. Asha J.V. (Rank-2) were recommended against the open vacancies and Smt. Bindu R.L. and Smt. Bindu D. were recommended against the OBC and SC vacancies respectively.

Another contestant Smt. Bindu TV (belonging to the Open category), had raised claim after a lapse of three years after the appointment that she was awarded only 4 points for her publications in approved/ standard journals though she was entitled for full 10 marks assigned for Publications in approved/ standard journals. The Petitioner also contended that she would secure the top marks in the Open category, if the additional marks claimed on account of her publications in 1998, 1999 & 2002 in the journal 'Experiments in Education' are also considered.

As per the list of approved journals used for the selection process, Smt. Bindu T.V. had only two publications in approved journals, and hence she was awarded 4 marks. Also, the candidate had not produced proof of any other journals before the Selection Committee. She was hence awarded marks only for publications in those journals which figured in the List of Approved Journals and that for which she produced proof before the Selection Committee. Further, the journal 'Experiments in Education' did not figure in the list as an approved journal and hence the marks awarded were not reviewed.

The WP(C) No. 26184/2010 was filed by Smt. Bindu T.V. challenging the action of the Selection Committee and the same was disposed by the Hon'ble High Court vide judgment dated 10.11.2014 with a direction to convene the selection committee which prepared the mark statement and to award marks for the publications of the petitioner and to issue formal orders within a period of

one month. Challenging the judgment the University as well as the affected teacher filed WA. No. 1882/2015 and 71/2015 before the High Court. The Hon'ble High Court, vide judgment dated 22-11-2018 allowed the Writ Appeal and set aside the judgment of the Single Bench. Smt. Bindu T.V. filed SLP before the Supreme Court challenging the judgment in WA Nos. 1882/2015 and 71/2015. During this time, the petitioner succeeded in tracing old records relating to the approval of the journal under dispute. Even though the University could not provide copies of the University Order granting approval to the journal 'Experiments in Education', it was certified that the journal in question was approved by the Academic Council in the year 1996 and that copies of the University Order according approval to the journal are not available. The matter was certified in response to request made under the RTI Act and by way of reply to the request of Smt. Bindu T.V.

Accepting the aforesaid information, the Supreme Court, vide judgment dated 03-08-2021, ordered in favour of Smt. Bindu T.V. According to the judgment, Smt. Bindu T.V. would stand as rank no.1 and Dr. Geetha Janet Vitus would become rank no.2 (formerly rank-1) and Dr. Asha J.V. (formerly rank-2) would become rank no.3.

After re-assignment of marks, the total marks and positions will be as follows:

Bindu T.V.	74.1 + 6 = 80.1	- Rank 1	(Additional 6 marks @ 2 marks per publication)
Geetha Janet Vitus	78.1	- Rank 2	
Asha J.V.	76.9	- Rank 3	

The Supreme Court has further pointed out that Smt. Bindu T.V. will not be entitled to arrears of salary, instead she will be entitled to notional fixation and fitment in her grade from the date of such appointment as Assistant Professor with all consequential annual increments, etc. and continuity of service on such basis. With regard to Dr. Asha J.V. , the Hon'ble Supreme Court pointed out that there will be no recovery of any emoluments drawn by Dr. Asha J.V. and the directions in the judgment should not take away the benefit of the service which she has rendered till she was appointed as Professor in Mahatma Gandhi University. (The other two appointments made against the reserved vacancies are not disturbed by the judgment).

As per the Kerala University First Statutes, 1977, Chapter-3,

*Statute 4(3): The recommendations of the Selection Committee shall be placed before the Syndicate which shall make the appointments.*

*Statute 4(4): Provided that when the Syndicate proposes to make the appointment otherwise than in accordance with the above provisions, the Syndicate shall record its reason and submit its proposals for the sanction of the Chancellor.*

The Selection Committee held on 25 to 27 June 2007, has recommended only two candidate for the two 'open' vacancies viz. Smt. Geetha Janet Vitus and Smt. Asha J.V. There is no recommendation of the Selection Committee upon which the Syndicate could appoint Smt. Bindu T.V. for complying with the judgment of the Supreme Court. The Judgment of the Apex Court, therefore, could be complied with in accordance with the procedure as laid down in Statute 4(4) above. Further the judgment has ruled out the disbursement of arrear of salary to Smt. Bindu T.V., instead entitled her to notional fixation and fitment in her grade from the date of such appointment as Assistant Professor with all consequential annual increments, etc. which points out the requirement of giving effect to the appointment from the date of Syndicate decision which approved the actual appointments in 2007 i.e., w.e.f. 28-06-2007.

**The time limit for compliance is 4 weeks from the date of judgment i.e. 03-08-2021 and will expire on 31-08-2021.**

The judgment dated 03-08-2021 of the Supreme Court in Civil Appeal Nos. 4568-4569 of 2021 in SLP Nos. 3523-3524 of 2019 is therefore placed before the Syndicate for consideration and decision on the following:

- i) the appointment of Smt. Bindu T.V. as Lecturer in Education **w.e.f. 28-06-2007** in accordance with the conditions laid down in the judgment
- ii) to seek the consent of the Hon'ble Chancellor for effecting the appointment.
- iii) to intimate Smt. Asha J.V. of the change in ranks consequent on implementing the judgment (as the judgment has specifically provided not to take away the benefit of service from Smt. Asha J.V.).



**Resolution of the Syndicate**

The Syndicate considered the judgment dated 03-08-2021 of the Supreme Court in Civil Appeal Nos. 4568-4569 of 2021 in SLP Nos. 3523-3524 of 2019 and **RESOLVED** the following:

- i) Implement the judgment dated 03-08-2021 of the Supreme Court in Civil Appeal Nos. 4568-4569 of 2021 in SLP Nos. 3523-3524 of 2019.
- ii) To appoint Smt. Bindu T.V. as Lecturer in Education w.e.f. 28-06-2007 in accordance with the conditions laid down in the judgment.
- iii) To seek the consent of the Hon'ble Chancellor for effecting the appointment.

**Item No.31.58                      Minutes of the Meeting of the Harithalayam Monitoring Committee held on 10.08.2021–reporting of – reg.**

(Ad. Misc)

The Minutes of the Meeting of the Harithalayam Monitoring Committee held on 10.08.2021 (minutes appended) was approved by the Vice – Chancellor subject to reporting to the Syndicate due to exigency.

**The above action taken by the Vice – Chancellor is reported to the Syndicate.**

**Minutes of the Meeting of the Harithalayam Monitoring Committee**

Date & Time                      :            10.08.2021, 1 PM  
Venue                                    :            PVC's Chamber

**Members Present**

- |   |      |
|---|------|
| 1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair) | Sd/- |
| 2. Adv. A.Ajikumar, Member, Syndicate                         | Sd/- |
| 3. Sri.B.P.Murali, Member, Syndicate                          | Sd/- |
| 4. Dr. S. Nazeeb, Member, Syndicate                           | Sd/- |
| 5. Dr.P.Raghavan, Special Officer, Harithalayam Project       | Sd/- |
| 6. Dr.P.M.Radhamany, Convener, Paddy Cultivation              | Sd/- |
| 7. Dr.Pramod Kiran R.B, Co-ordinator, Harithalayam Project    | Sd/- |

The Committee began its meeting at 1.30 p.m and considered the revised proposal submitted by M/S Model Agro Service Centre, Parassala for second phase paddy cultivation at Kariavattom Campus. The committee noted that the amount submitted by M/S Model Agro Service Centre, Parassala is very high and not reasonable. Dr.P.Raghavan, Special Officer, Harithalayam Project has appraised the committee that Kazhakuttom Agro Service Centre may be entrusted for second phase paddy cultivation as the firm is ready to carry out the works with much less amount than that proposed by M/S Model Agro Service Centre, Parassala.

The committee recommended the following:

1. To reject the proposal submitted by M/S Model Agro Service Centre, Parassala for second phase paddy cultivation at Kariavattom Campus.
2. To entrust Dr.P.Raghavan, Special Officer, Harithalayam Project to place the new proposal fromKazhakuttom Agro Service Centre in the next meeting of the Harithalayam Monitoring Committee.

The minutes of the meeting of the Harithalayam Monitoring Committee may be approved by the Vice Chancellor by invoking powers conferred under Section 10(13) of the Kerala University Act 1974, subject to reporting to Syndicate.

The meeting came to an end at 2.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vic-Chancellor havingapproved the above recommendations of theMeeting of the Harithalayam Monitoring Committee held on 10.08.2021, be noted.

**Item No.31.59                      Re-appropriation of funds sanctioned by the Vice Chancellor - reporting of- Reg.**

(P.L.B )

The Vice Chancellor by exercising the powers vested vide Kerala University Act 1974, Chapter II Section 10 (13) has accorded sanction for re-appropriating sufficient funds towards the

conduct of one National Seminar funded by KSCSTE and two International Conferences funded KCHR and KSCSTE. The details of the three programmes are given in the table below.

Sl. No.	U.O. No.; Dept; programme; and Amount released, Agency and person to whom released	H/A to which amount is provided	H/A from which amount is re-appropriated
1.	No.PI.B/3772/2018 Dated 19/04/2021- Department of <b>Environmental Sciences</b> – National Seminar - “Environmental Status of Estuarine and Coastal Ecosystems in India”- 14 <sup>th</sup> - 16 <sup>th</sup> March 2019 ₹ 49,535/- from KSCSTE to <b>Dr. Salom Gnana Thanga V</b>	“9/7275- National Seminar on “ <b>Environmental Status of Estuarine and Coastal Ecosystems</b> ” under “Part III- MH 80 A – Grants from State Government”	“Part III -MH 80 D- Grants from Other Agencies -9/7751 – Lumpsum Provision for New Research Schemes”
2.	No.PI.B/34325/2019 dtd19/04/2021 Department of <b>Archaeology</b> – International Conference - “27 <sup>th</sup> Annual Conference of Indian Art History Congress and International Conference on Asian Art”- 13 <sup>th</sup> -16 <sup>th</sup> December 2018 – ₹ 3,00,000/- from <b>KCHR</b> - Dr. Abhayan G S	“9/9806 - <b>Four day International Conference- “27<sup>th</sup> Annual Conference of Indian Art History Congress and International Conference on Asian Art”</b> under “Part III- MH 80 D – Grants from Other Agencies”	Part III- MH 80 D – Grants from Other Agencies-“9/7751 – Lumpsum Provision for New Research Schemes”
3.	No.PI.B/3421/2018 dtd 22 /04/2021 Department of <b>Statistics</b> – International Conference on Statistics for Twenty - First Century -2018 (ICSTC-2018)- 13 <sup>th</sup> - 15 <sup>th</sup> December 2018– ₹ 93,190/- from KSCSTE - Dr. C Satheesh Kumar	“9/7276- <b>International Conference on Statistics for Twenty - First Century - 2018 (ICSTC-2018)</b> ” under “Part III- MH 80 A – Grants from State Government”	“Part III -MH 80 D- Grants from Other Agencies -9/7751 – Lumpsum Provision for New Research Schemes”

The above action taken by the Vice - Chancellor in having re-appropriated the aforesaid amounts for implementing the programmes is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.60. Minutes of the meetings of the Standing Committee of the Syndicate on Students’ Discipline held on 04/08/2021 and 05/08/2021 - approval of - reg. (SDC)**

The minutes of the meetings of the Standing Committee of the Syndicate on Students’ Discipline held on 04/08/2021 and 05/08/2021 are placed before the Syndicate for consideration and approval.

**I. Minutes of the Meeting of the Standing Committee of the Syndicate on Students’ Discipline held on 04/08/2021**

Date : 04/08/2021  
Time : 2.00 pm to 4.45 pm  
Venue : University Senate Hall

**Members Present**

- |                                  |      |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha                | Sd/- |
| 3. Dr.B.Unnikrishnan Nair        | Sd/- |
| 4. Adv.B.Balachandran            | Sd/- |
| 5. Adv.Muralidharan Pillai G     | Sd/- |
| 6. Sri.Riyas Vahab               | Sd/- |

**Members Absent**

1. Dr.K.B.Manoj
2. Dr.Mathew.V
3. Sri.Arunkumar R
4. Sri.Jairaj . J
5. Smt.Renju Suresh

Out of the **51** candidates called for personal hearing, **44** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

**The details and the recommendations of the Committee for the candidate 'Sri.Anilkumar.G'** (Reg.No.8002, reported for discrepancy noted in his handwriting in the answerscript by the Additional Examiner from the CV Camp, wherein the candidate was already heard by the Committee in the previous hearing and further actions were ordered to be undertaken by the Syndicate based on the recommendations of the Committee) **has been shown separately under 'item no.I'** .

**The details and the recommendations of the Committee for the 44 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Yaseen Ibnu Siyad</b> S4926/2021	S2 B.Com, May 2020 Reg.No.15919892035	SDV College of Arts & Applied Science, Alappuzha	Possession of Manuscript	<b>The S2 B.Com, May 2020 exam attended by the candidate with reg.no. 15919892035 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
2	<b>Akshay Dev.T</b> S4927/2021	S2 B.Com, May 2020 Reg.No.15919957012	UIT Alappuzha	Possession of Manuscript	<b>The S2 B.Com, May 2020 exam attended by the candidate with reg.no. 15919957012 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
3	<b>Devu Sajeev</b> S4928/2021	S2 B.Com, May 2020 Reg.No.15919158025	Mannam NSS College Edamulakkal	Writings on Calculator Cover	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
4	<b>Aleena John</b> S4929/2021	S2 B.Com, May 2020 Reg.No.15919136018	St.Michaels College, Cherthala	Writings on Calculator Cover	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
5	<b>Sarika Murukan</b> S4930/2021	S2 B.Com, May 2020 Reg.No.15919167037	Michaels Institute of Management and Technology, Cherthala	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
6	<b>Akhul Sasikumar</b>	S2 B.Voc Software Development, May 2020	St.Michaels College, Cherthala	Possession of Manuscript	<b>The S2 B.Voc, May 2020 exam attended by the candidate</b>

	S4931/2021	Cand.Code. 35115136006			<b>with Cand.Code. 35115136006 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
7	<b>Devapadman.H.L</b>	S2 B.Voc Software Development, May 2020	St.Michaels College, Cherthala	Possession of Manuscript	<b>The S2 B.Voc, May 2020 exam attended by the candidate with Cand.Code. 35119136009 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4932/2021	Cand.Code. 35119136009			
8	<b>Alan Johnson</b>	S2 BA English Language & Literature, May 2020	Don Bosco College, Kottiyam	Possession of Xerox Copy	<b>The S2 BA, May 2020 exam attended by the candidate with reg.no. 13019151021 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4933/2021	Reg.No.13019151021			
9	<b>Niyas Khan.N</b>	S2 BA History, May 2020	S.N.College, Chathannur	Possession of Manuscript	<b>The S2 BA, May 2020 exam attended by the candidate with reg.no. 14018130045 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4934/2021	Reg.No.14018130045			
10	<b>Salu.S.S.</b>	S2 BA History, May 2020	S.N.College, Chathannur	Possession of Printed Material	<b>The S2 BA, May 2020 exam attended by the candidate with reg.no. 14018130053 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4935/2021	Reg.No.14018130053			
11	<b>Renjith.R</b>	S2 BA Malayalam: Language, Culture & Literature, May 2020	Bishop Moore College, Mavelikara	Possession of Manuscript	<b>The S2 BA, May 2020 exam attended by the candidate with reg.no. 11518101037 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4936/2021	Reg.No.11518101037			
12	<b>Ambadi Raj</b>	S2 BA Malayalam: Language, Culture & Literature, May 2020	Bishop Moore College, Mavelikara	Possession of Xerox Copy	<b>The S2 BA, May 2020 exam attended by the candidate</b>

	S4937/2021	Reg.No.11517101006			<b>with reg.no. 11517101006 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
13	<b>Renu.U.V</b>	S3 M.Com, October 2020	National College, Ambalathara	Writings on Calculator	<b>The S3 M.Com, October 2020 exam attended by the candidate with Cand.Code. 59019807006 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4938/2021	Cand.Code. 59019807006			
14	<b>Shiju.M</b>	S3 MA Political Science, October 2020	S.N.College, Kollam	Possession of Manuscript	<b>The S3 M.A, October 2020 exam attended by the candidate with Cand.Code. 54619132026 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4940/2021	Cand.Code. 54619132026			
15	<b>Shajimon.K</b>	S3 M.Com-Finance, November 2020	M.G.College, Thiruvananthapuram	Writings on backside of hall ticket	<b>The S3 M.Com, November 2020 exam attended by the candidate with Reg.No.06843181929 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4944/2021	Reg.No.06843181929			
16	<b>Sheeja.P</b>	S3 MA Political Science, November 2020	M.G.College, Thiruvananthapuram	Writings on backside of hall ticket	<b>The S3 M.A, November 2020 exam attended by the candidate with Reg.No.06831181070 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4945/2021	Reg.No.06831181070			
17	<b>Parvathy.P</b>	S4 B.Sc Botany, March 2020	NSS College, Pandalam	Written register number in additional sheets of answerscript (Reported by Additional Examiner	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4946/2021	Reg.No.245-17123027			

				from CV Camp)	
18	<b>Shinas.S</b>	S2 B.Sc Computer Science, May 2020	UIT Alappuzha	Writings on Calculator Cover	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4947/2021	Reg.No.32019957029			
19	<b>Shabana.A</b>	S3 M.Sc Mathematics (SDE), November 2020	M.G.College, Thiruvananthapuram	Possession of Manuscript	<b>The S3 M.Sc, November 2020 exam attended by the candidate with Reg.No.06844181072 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4948/2021	Reg.No.06844181072			
20	<b>Athira.S</b>	S5 B.Com, February 2021	Malayinkeezhu Madhavakavi Memorial Govt. Arts & Science College, Malayinkeezhu	Writings on backside of hall ticket	<b>The S5 B.Com, February 2021 exam attended by the candidate with Reg. No.15918147009 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4949/2021	Reg.No.15918147009			
21	<b>Anchana.S.Rajan</b>	S5 BA English and Communicative English, February 2021	KNM Govt.Arts & Science College, Kanjiramkulam	Possession of Xerox Copy	<b>The S5 BA, February 2021 exam attended by the candidate with Reg. No.13318114022 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4950/2021	Reg.No.13318114022			
22	<b>Ajith.V</b>	S3 M.Sc Physics, October 2020	MSM College, Kayamkulam	Possession of Xerox Copy	<b>The S3 M.Sc, October 2020 exam attended by the candidate with Cand. Code. 63014117001 is cancelled. Permitted to write the examination in next available mercy chance for any semester exam</b>
	S4951/2021	Cand.Code. 63014117001			
23	<b>Maneesha Nazar</b>	S3 M.Sc Mathematics, October 2020 (Exam delayed and held in February 2021)	St.Stephens College, Pathanapuram	Writings on backside of hall ticket	<b>The S3 M.Sc, October 2020 exam attended by the candidate with Cand.Code. 62016140007 is cancelled. Permitted to write the</b>
	S4953/2021	Cand.Code. 62016140007			

					<b>examination in next available chance for any semester exam</b>
24	<b>Saravanan.K</b>	S5 BBA, February 2021	KNM College of Arts & Science, Kanjiramkulam	Possession of Xerox Copy	<b>The S5 BBA, February 2021 exam attended by the candidate with Reg. No.19518153009 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4955/2021	Reg.No.19518153009			
25	<b>Rahbiya.J</b>	S5 B.Com Commerce with Computer Application, February 2021	UIT Mukhathala	Writings on Calculator	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4956/2021	Reg.No.13818963038			
26	<b>Ahalya.S</b>	S5 B.Com Commerce with Computer Application, February 2021	UIT Mukhathala	Writings on Calculator	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4957/2021	Reg.No.13818963002			
27	<b>Vishnu.S.L</b>	S5 BA English Language and Literature, February 2021	KNM College of Arts & Science, Kanjiramkulam	Possession of Xerox Copy	<b>The S5 BA, February 2021 exam attended by the candidate with Reg. No.13018153030 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4958/2021	Reg.No.13018153030			
28	<b>Avanthika.S. Kumar</b>	S5 B.Sc Chemistry, February 2021	S.N.College, Kollam	Writings on Calculator	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4959/2021	Reg.No.23518132033			
29	<b>Ashiq.A</b>	S5 B.Com Commerce & Tax Procedure and Practice, February 2021	CAS Mavelikara	Possession of Manuscript	<b>The S5 B.Com, February 2021 exam attended by the candidate with Reg. No.33718803028 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4962/2021	Reg.No.33718803028			
30	<b>Bincy.T</b>	S5 B.Com Commerce & Tax Procedure and Practice, February 2021	CAS Kundara	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for</b>
	S4963/2021	Reg.No.33718824017			

					<b>any semester exam</b>
31	<b>Praveen Kumar.P</b>	S5 B.Com Commerce & Tax Procedure and Practice, February 2021	UIT Chengannur	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4964/2021	Reg.No.33718907023			
32	<b>Afsal Mohammed</b>	S5 B.Com Commerce & Tax Procedure and Practice, February 2021	UIT Chengannur	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4965/2021	Reg.No.33718907003			
33	<b>Anandu.R</b>	S5 B.Com Commerce with Computer Applications, February 2021	Sree Vidyadhiraja Arts & Science College, Karunagapally	Possession of Xerox Copy	<b>The S5 B.Com, February 2021 exam attended by the candidate with Reg. No.13818809012 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4966/2021	Reg.No.13818809012			
34	<b>Balu.G</b>	S5 B.Com Commerce with Computer Applications, February 2021	Sree Vidyadhiraja Arts & Science College, Karunagapally	Possession of Manuscript & Xerox Copy	<b>The S5 B.Com, February 2021 exam attended by the candidate with Reg. No.13818809017 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4968/2021	Reg.No.13818809017			
35	<b>Athira.G.B</b>	S2 M.Com, June 2020	NSS College, Nilamel	Written register number in additional sheets of answerscript bearing false no.138336 (Reported from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4981/2021	Cand.Code. 59019124008			
36	<b>Ashwin Chandran.J.A</b>	S7 B.Tech ME Branch, September 2020 (Exam held in January 2021)	Rajadhani Institute of Engineering and Technology, Attingal	Possession of Manuscript	<b>The S7 B.Tech, September 2020 exam attended by the candidate with Cand.Code.13428020 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5552/2021	Cand.Code.13428020			
37	<b>Aswin Raj.C.S.</b>	S7 B.Tech ECE Branch, September 2020	Sree Buddha College of Engineering,	Possession of Manuscript	<b>The S7 B.Tech, September 2020 exam attended by</b>



	P5554/2021	Cand.Code.12414020	Nooranad		<b>the candidate with Cand.Code.12414020 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
38	<b>Swathy Raj</b>	S3 MBA Full Time, January 2021	UIM Vadakkal	Writings on backside of duplicate hall ticket	<b>The S3 MBA, January 2021 exam attended by the candidate with Cand.Code. 59518940086 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5555/2021	Cand.Code. 59518940086			
39	<b>Sreehari.R</b>	S3 M.Ed Degree, November 2020	Buddha College of Teacher Education, Muthukulam	Found answers in his answerscript (false no.24201) identical with the answerscript (false no.24202) of another candidate (As reported from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5558/2021	Reg.No.19105			
40	<b>Aswathy Krishnan.V</b>	S3 M.Ed Degree, November 2020	Buddha College of Teacher Education, Muthukulam	Found answers in her answerscript (false no.24202) identical with the answerscript (false no.24201) of another candidate (As reported from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5559/2021	Reg.No.19106			
41	<b>Chris Indrajith Nair</b>	S7 B.Tech ME Branch, September 2020	College of Engineering & Management, Punnapra	Pencil drawings of circuits on refrigerant table and charts databook	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5556/2021	Cand.Code : 14420028			
42	<b>Akhil.S</b>	S7 B.Tech CSE Branch, September	College of Engineering &	Possession of Manuscript	<b>The S7 B.Tech, September 2020</b>

		2020	Management, Punnapra		<b>exam attended by the candidate with Cand.Code.14420007 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5557/2021	Cand.Code. 14420007			
43	<b>Sajala.S</b>	S8 Five Year (Integrated) B.Com LLB, November 2020	Kerala Law Academy Law College, Thiruvananthapuram	Written internal marks in the answerscript bearing false no.703757 of subject 'Labour and Industrial law' (As reported by Additional Examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5560/2021	Cand.Code : 47113551049			
44	<b>Nikhil Rajan</b>	S1 Bachelor of Hotel Management and Catering Technology, April 2020	Lourdes Matha Institute of Hotel Management & Catering Technology, Thiruvananthapuram	Written Candidate code/reg.no. in the answerscript with false no.522860 (As reported by additional examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5561/2021	Reg.No.35519900063			

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 04/08/2021, be approved.

***Item No.31.60.01.01 Suspected malpractice reported in the S8 B.Tech EEE Branch Degree, November 2019 examination, against the candidate 'Sri.Anilkumar.G' - As reported by the Additional Examiner from CV Camp-reg.***

Suspected malpractice was reported in the S8 B.Tech EEE Branch Degree, November 2019 Examination against the candidate 'Sri.Anilkumar.G' (Reg.No.8002, College of Engineering, Thiruvananthapuram) by the Additional Examiner from the CV Camp for discrepancy noted in his handwriting in the answerscript of the said examination.

The candidate was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 30.01.2021 and he was present for the same. He has submitted a written statement before the committee.

The Committee considered the report from the examiner and verified the handwriting of the candidate written on a separate sheet of paper, but did not reach a final conclusion due to the lack of clarity in the mode of writing and hence recommended to entrust the Controller of Examinations to seek an expert opinion on the said issue from a teacher in Electrical and Electronics Engineering Branch of any Govt. Engineering College and to place the report before the Committee in its next meeting. The Syndicate in its meeting held on 17.02.2021 vide item no.23.41.02.01, resolved to approve the above recommendations of the Committee.

Accordingly the expert opinion was sought wherein the subject expert has opined that there is considerable difference in the mode of writing by the candidate in the main and additional booklets of the answerscript and that the presentation of answers in the main and additional booklets is also different thereby indicating that the answers are not written by the same candidate. Hence the subject expert has suggested that a competent authority (forensic expert) may be required to examine the authenticity of the handwriting. Moreover the subject expert has also put forward another finding in page '3' of the main booklet of the said answerscript stating that the candidate has written details relating to him that are not permissible (like pass out 1999, mercy chance, an accident man, only this paper, sessional marks 16) and that the candidate has also requested therein for 57 marks stating that his previous year marks are 48, which is unfair and a clear case of malpractice.

**Recommendations of the Committee :**

*The Committee inspected the said answerscript in detail alongwith the report of the subject expert and noted that the candidate 'Sri.Anilkumar.G' has resorted to malpractice. Hence the Committee recommended to cancel the particular paper (for which malpractice has been reported) and to permit him to appear for any semester examination in the next available chance.*

*The meeting came to a close at 4.45 pm.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 04/08/2021, be approved.

**II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 05/08/2021**

Date	:	05/08/2021
Time	:	2.00 pm to 4.45 pm
Venue	:	University Senate Hall

**Members Present**

- |                                  |      |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha                | Sd/- |
| 3. Dr.K.B.Manoj                  | Sd/- |
| 4. Dr.B.Unnikrishnan Nair        | Sd/- |
| 5. Adv.Muralidharan Pillai G     | Sd/- |
| 6. Sri.Riyas Vahab               | Sd/- |

**Members Absent**

1. Dr.Mathew.V
2. Sri.Arunkumar R
3. Sri.Jairaj . J
4. Adv.B.Balachandran
5. Smt.Renju Suresh

Out of the **44** candidates called for personal hearing, **33** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

**The details and the recommendations of the Committee for one of the candidate 'Muhammed Shehinsha.T.'** (caught with the hall ticket showing Reg.No.3031544076, reported for possession of copy material and suspected impersonation) **out of the 33 candidates** (reported for malpractice and present for the personal hearing) **has been shown separately under 'item no. I'. Further the details and recommendations related to three other cases of malpractice** (wherein the candidates were already heard by the Committee in the previous hearings and further actions were ordered to be undertaken by the Syndicate based on the recommendations of the Committee) **have been shown separately under 'item no.s. II , III and IV' .**

**The details and the recommendations of the Committee for the remaining 32 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Akshay Krishnan</b>	III B.Com, September 2020	Govt.Arts College, Thiruvananthapuram	Possession of Xerox Copy	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031603035 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8623/2021	Reg.No.3031603035			
2	<b>Rhenin C Pereira</b>	III B.Com, September 2020	St.Xavier's College, Thumba	Possession of Xerox Copy	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031612131 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8624/2021	Reg.No.3031612131			
3	<b>Deepak Babu</b>	III B.Com, September 2020	S.N.College, Kollam	Possession of Xerox Copy	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031629071 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8625/2021	Reg.No.3031629071			
4	<b>Abhina.U</b>	III B.Com, September 2020	N.S.S.College, Nilamel	Writings on Calculator	<b>To cancel the particular paper only.Permitted to write the examination in next available chance for any exam</b>
	A8626/2021	Reg.No.3031738019			
5	<b>Romish.K.Thomas</b>	III BA English Language & Literature, September 2020	SN.College, Punalur	Possession of Manuscript	<b>The III BA, September 2020 exam attended by the candidate with Reg.No.3041741008 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8628/2021	Reg.No.3041741008			
6	<b>Gokul.R</b>	III B.Com, September 2020	SN.College, Punalur	Possession of Manuscript	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031741041 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8631/2021	Reg.No.3031741041			

7	<b>Thariq.J</b>	I BA , April 2020	NSS College, Nilamel	Possession of Xerox Copy	<b>The I BA, April 2020 exam attended by the candidate with Reg.No. 3041938155 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8635/2021	Reg.No.3041938155			
8	<b>Laslash.S</b>	I BA , April 2020	S.D.College, Alappuzha	Possession of Manuscript	<b>The I BA , April 2020 exam attended by the candidate with Reg.No. 3041846266 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8637/2021	Reg.No.3041846266			
9	<b>Ullas.P.S</b>	II BA , September 2020	S.D.College, Alappuzha	Possession of Mobile Phone	<b>The II BA , September 2020 exam attended by the candidate with Reg.No.3041846308 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8639/2021	Reg.No.3041846308			
10	<b>Surumy.S</b>	III B.Com, December 2020	S.N.College, Kollam	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8641/2021	Reg.No.18160			
11	<b>Arun.S</b>	III B.Com, September 2020	MMNSS College, Kottiyam	Possession of Printed Material	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031528044 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8642/2021	Reg.No.3031528044			
12	<b>Vishnuraj.D</b>	III B.Com, September 2020	MMNSS College, Kottiyam	Possession of Manuscript	<b>The III B.Com, September 2020 exam attended by the candidate with Reg.No.1428008 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8643/2021	Reg.No.1428008			
13	<b>Govind.P</b>	II BA , September 2020	MSM College, Kayamkulam	Possession of Manuscript	<b>The II BA , September 2020 exam attended by</b>
	A8645/2021	Reg.No.3041844028			

					<b>the candidate with Reg.No.3041844028 is cancelled. Permitted to write the examination in next available chance for any exam</b>
14	<b>Stella Thomas</b>	I B.Com, January 2021	TKM College of Arts and Science, Kollam	Possession of Manuscript	<b>The I B.Com, January 2021 exam attended by the candidate with Reg.No. 63305 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8646/2021	Reg.No.63305			
15	<b>Ajith Kumar.R</b>	I B.Com, April 2020 (Exam held in March 2021)	MSM College, Kayamkulam	Possession of Xerox Copy	<b>The I B.Com, April 2020 exam attended by the candidate with Reg.No. 3031944021 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8647/2021	Reg.No.3031944021			
16	<b>Jayasurya.G</b>	I B.Com, April 2020 (Exam held in March 2021)	MSM College, Kayamkulam	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8648/2021	Reg.No.3031944086			
17	<b>Muhammed Sufiyan.A</b>	I B.Com, April 2020 (Exam held in March 2021)	MSM College, Kayamkulam	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8649/2021	Reg.No.3031944120			
18	<b>Sofitha.S</b>	S3 BA Hindi Language and Literature, October 2019	Sree Narayana College for Women, Kollam	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4686/2019 (IInd Call)	Reg.No. 12518129046			
19	<b>Aswani.T</b>	S5 B.Com, December 2019	BJM Govt.College, Chavara	Possession of Xerox Copy	<b>The S5 B.Com, December 2019 exam attended by the candidate with Reg.No.15916111098 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4736/2020 (IInd Call)	Reg.No.15916111098			

20	<b>Swathi.J.S</b>	S1 BA Economics, November 2019	Sree Narayana College for Women, Kollam	Possession of Manuscript	<b>The S1 BA , November 2019 exam attended by the candidate with Reg.No.15018129137 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4748/2020 <b>(IInd Call)</b>	Reg.No.15018129137			
21	<b>Jobin Chacko</b>	S5 B.Com Commerce & Tourism and Travel Management, December 2019	KVVS College, Kaithaparambu	Writings on Hall Ticket using pencil	<b>To cancel the particular paper only.Permitted to write the examination in next available chance for any semester exam</b>
	S4754/2020 <b>(IInd Call)</b>	Reg.No.33816805034			
22	<b>Aswathy.S</b>	S5 B.Sc Mathematics, December 2019	S.N.College, Chempazhanthy	Possession of Manuscript	<b>The S5 B.Sc, December 2019 exam attended by the candidate with Reg.No.22016127006 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4762/2020 <b>(IInd Call)</b>	Reg.No.22016127006			
23	<b>Alex Gopan</b>	S4 B.Sc Botany, March 2020	Christian College, Kattakkada	Possession of Xerox Copy	<b>The S4 B.Sc , March 2020 exam attended by the candidate with Reg.No. 24518103004 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4888/2020 <b>(IInd Call)</b>	Reg.No.24518103004			
24	<b>Vivek.V</b>	S2 B.Com Commerce with Computer Applications, May 2020	CAS Dhanuvachapuram	Possession of Manuscript	<b>The S2 B.Com , May 2020 exam attended by the candidate with Reg.No. 13819823061 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4896/2020 <b>(IInd Call)</b>	Reg.No.13819823061			
25	<b>Anandhu Suresh</b>	S2 BA Malayalam : Language, Culture & Literature, May 2020	Govt.College, Nedumangad	Possession of Xerox Copy	<b>The S2 BA , May 2020 exam attended by the candidate with Reg.No. 11516112008 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4924/2021 <b>(IInd Call)</b>	Reg.No.11516112008			

26	<b>Anas.S.Rasheed</b>	S4 B.Tech ME Branch,July 2019	Vidya Academy of Science and Technology, Kilimanoor	Possession of Xerox Copy	<b>The S4 B.Tech ,July 2019 exam attended by the candidate with Cand.Code. 403-13442016 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5514/2019 <b>(IInd Call)</b>	Cand.Code. 403-13442016			
27	<b>Shebin Skaria Mammen</b>	S3 MBA Full Time, January 2021	UIM Punalur	Possession of Manuscript	<b>The S3 MBA , January 2021 exam attended by the candidate with Cand.Code. 59519946011 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5551/2021 <b>(IInd Call)</b>	Cand.Code : 59519946011			
28	<b>Sooraj.S</b>	III B.Com , April 2019	V.T.M.N.S.S. College, Dhanuvachapuram	Writings on Calculator	<b>The III B.Com , April 2019 exam attended by the candidate with Reg.No.3031617084 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8468/2019 <b>(IIIrd Call)</b>	Reg.No.3031617084			
29	<b>Sabeer.S</b>	I B.Com, April 2019	TKM College of Arts and Science, Kollam	Possession of Xerox Copy	<b>The I B.Com, April 2019 exam attended by the candidate with Reg.No. 3031632116 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8516/2019 <b>(IInd Call)</b>	Reg.No.3031632116			
30	<b>Thasleema.A.R.</b>	II BA Arabic Language and Literature, April 2020	Govt.College, Attingal	Possession of Manuscript	<b>The II BA , April 2020 exam attended by the candidate with Reg.No. 3041823298 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8566/2020 <b>(IIIrd Call)</b>	Reg.No.3041823298			
31	<b>Akash.S.Prasad</b>	II B.Com, April 2020	St.Cyril's College, Adoor	Possession of Manuscript	<b>The II B.Com, April 2020 exam attended by the candidate with Reg.No. 3031854006 is cancelled. Permitted to write the examination in next available chance for</b>
	A8594/2020 <b>(IInd Call)</b>	Reg.No.3031854006			



					<b>any exam</b>
32	<b>Sreejith.M.S</b>	III BA English Language and Literature, September-October 2020	S.N.College, Kollam	Possession of Manuscript	<b>The III BA , September-October 2020 exam attended by the candidate with Reg.No.14123 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8611/2021 <b>(IInd Call)</b>	Reg.No.14123			

**Item No.31.60.02.01 Suspected malpractice (Impersonation & Possession of Copy material) reported in the B.Com (Supplementary), September 2020 examination against the candidate 'Sri.Muhammed Shehinsha.T' from the Centre of Exam 'MSM College,Kayamkulam' - As reported by the ED XII tabulation section-reg.**

Suspected malpractice was reported in the B.Com (Supplementary), September 2020 examination (Subject: Principles of Business Decisions of the 1<sup>st</sup> year) against the candidate 'Sri.Muhammed Shehinsha.T.' (Reg.No.3031544076, Centre of Exam: M.S.M.College, Kayamkulam) by the Malpractice Prevention Squad for possession of xerox copy.

The ED XII tabulation section has reported that on verification of the tabulation sheet and nominal roll of B.Com degree examination, September 2020 it was found that the name of the candidate who has been allotted the said 'reg.no.3031544076' is 'Mushthaque.A', whereas the name of the candidate in the hall ticket (with the same register number) confiscated and produced by the Malpractice Prevention Squad is 'Muhammed Shehinsha.T.' The section has further reported that the photo and the communication address of the candidate, as seen in the hall ticket (confiscated and produced by the Malpractice Prevention Squad) are different from that seen in the facsimile hallticket (corresponding to this reg.no.3031544076) downloaded by the section for cross-verification. Hence the section has reported it as a suspected case of impersonation.

The candidate 'Sri.Muhammed Shehinsha.T.' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. He has submitted a written statement and also furnished a copy of his ID (Driving License no.31/5970/2015) before the committee. It is noted that major portions of the candidate's address in his ID and confiscated hall ticket are similar, but the pin code is different. The pin code in the hall ticket confiscated from 'Muhammed Shehinsha.T' resembles that of the pin code in the facsimile hallticket of the candidate 'Mushthaque.A'. The candidate Muhammed Shehinsha.T. in his written statement has stated the following :

- 1) That the register number allotted to him is '3031544074' and he had already passed the subject 'Principles of Business Decisions' of the Ist year B.com Degree examination,
- 2) He had appeared for the supplementary examination of the said subject (held on 15/02/2021 at 'M.S.M.College, Kayamkulam') on behalf of the candidate 'Mushthaque.A' (reg.no. 3031544076) ,
- 3) That he had appeared for the said supplementary examination using the tampered hallticket of the candidate 'Mushthaque.A' , and,
- 4) He was caught by the Malpractice Prevention Squad of the University for possession of copy material.

The Committee heard the candidate and found him guilty in the incident.

**Recommendations of the Committee :**

*The Committee considered the above facts and opined that since there is a serious charge of impersonation, the details of the candidate 'Mushthaque.A' be obtained from the Controller of Examinations and a notice be sent to him to appear for the personal hearing before the Committee in its next meeting.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/08/2021, be approved.

**FURTHER RESOLVED** to issue notice to the invigilator to appear for a personal hearing before the Committee in its next meeting.

***Item No.31.60.02.02 Large number of suspected malpractice reported by the Malpractice Prevention Squad in the IInd year BA Degree Examinations in April 2020 - Centre of Exam : M.S.M.College,Kayamkulam -reg.***

A large number of suspected malpractice cases were reported by the Malpractice Prevention Squad from the examination centre 'M.S.M.College, Kayamkulam', in the 2<sup>nd</sup> year BA Degree Examinations held in April 2020.

The Standing Committee of the Syndicate on Students' Discipline held on 25.02.2021, heard all the candidates present for the personal hearing in relation to the said malpractice reported and found them guilty and hence recommended to cancel the II BA , April 2020 examination written by these candidates and permitted them to write the examination in next available chance for any examination. The Committee also viewed seriously the large number of malpractice cases reported from M.S.M.College, Kayamkulam, which appears to be due to the lapse on duty on the part of the Invigilator and Chief Superintendent in University Examinations of the institution. Hence the Committee recommended to call the Invigilator and the Chief Superintendent in University Examinations of the said institution who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The Syndicate in its meeting held on 05.03.2021 vide item no.25.18.02.01, resolved to approve the above recommendations of the Committee.

Accordingly the invigilator/s concerned and the Chief Superintendent in University Examinations of M.S.M.College, Kayamkulam, who were on duty on the day of the incident were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The additional Chief Superintendent (on the day of the incident) Dr.Swapna Cherian (Asst.Professor, Dept. of Commerce) and the invigilators Smt.Deepthi Gopinath (Asst.Professor, Dept. of Economics), Ms.Sreelekshmy.B. (Asst.Professor, Dept. of English) and Sri.C.Unnikrishnan (Asst.Professor, Dept. of Malayalam) were present for the hearing and the Committee heard all of them. The said teachers submitted written statements before the Committee. The teachers have stated that MSM College, Kayamkulam conducts maximum number of private exams and inspite of covid pandemic situation they conducted all private exams very seriously during the period, with internal squad as well as invigilators from the institution. The teachers have also stated that the said exams were conducted following Covid protocol and hence social distancing had to be maintained with the students, hence it was not possible to check the students properly in close proximity. The teachers maintained that the malpractice was detected in various halls and were not in one hall and hence it is not a case of mass malpractice. The external squad has detected the mass malpractice.

After hearing the said teachers, the Committee expressed its concern relating to the prevailing accusations in connection to such malpractice in the institution and also expressed strong displeasure in the manner in which examinations are conducted there. The Committee also viewed seriously another case of impersonation reported from this same institution related to the candidate 'Muhammed Shehinsha.T ' who was present for hearing today (please refer item no.1 above). The Committee pointed out that many cases of malpractice in University examinations are being caught by the Malpractice Prevention Squad of the University, whereas there is a serious laxity, lapse and dereliction of duty by the invigilators and staff of this institution in prevention of malpractice that hinders proper and fair conduct of examinations.

**Recommendations of the Committee :**

*The Committee considered the above facts and recommended to issue a strict warning to the Principal and Manager of M.S.M.College, Kayamkulam to maintain strict vigil in the future in conduct of University Examinations and also to warn that such serious lapses from the teachers and staff of the institution will be bound to attract strict action against the institution by the University.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/08/2021, be approved.

**Item No.31.60.02.03** *S3 BA Economics Degree Exam, October 2019 (Subject: Public Administration) - Mass Copying reported by the Chief Examiner Mr.Pradeep Kumar.K. from the CV Camp - Centre of Exam : TKMM College, Nangiarkulangara- Furnishing explanation of the invigilator and further clarification sought by the CBCS BA III tabulation section on the other examinations written by the candidates reported in the said malpractice from the CV Camp-reg.*

The Chief examiner from the CV Camp, Mr.Pradeep Kumar.K. has reported suspected mass copying in the S3 BA Economics Degree Exam, October 2019 related to the answerscripts (Subject: Public Administration) of four candidates.

The answerscripts belong to the candidates Surya.S.R. (Reg.No. 15018143058), Vijay Krishnan (Reg.No.15018143060), Vipin.P (Reg.No.15018143061) and Vipin Venu (Reg.No. 15018143062) from TKMM College, Nangiarkulangara.

The Standing Committee of the Syndicate on Students' Discipline held on 30.06.2020 considered the matter and recommended to seek a second opinion from a subject expert on the issue, before calling the candidates involved for personal hearing. The Syndicate in its meeting held on 14.08.2020 (vide item no.16.60), resolved to hear the candidates by the Standing Committee of the Syndicate on Students' Discipline and to take appropriate action.

Accordingly the four candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 05.11.2020. All the candidates except Sri.Vipin.P (Reg.No.15018143061) were present for the personal hearing before the Committee. In their written statements submitted before the Committee, the candidates who were present for the hearing, have admitted their guilt in having committed malpractice. The Committee considered the matter and recommended to cancel all the papers of these candidates for the S3 BA Economics Degree Exam, October 2019 and to permit them to appear for the University Examinations in the next available chance for any semester examination. The Committee further recommended that this decision is applicable only for the candidates who have appeared for the personal hearing before the Committee, while the final decision in the case of Sri.Vipin.P (Reg.No.15018143061) who remained absent for the personal hearing, will be taken as and when he appears for the same before the Committee. The Committee further recommended to hear the invigilator and the Chief Superintendent of University Examinations of the TKMM College, Nangiarkulangara in the next meeting of the Committee. The Syndicate meeting held on 30.11.2020 (vide item no.20.08.02.01) resolved to approve the above recommendations of the Committee and further resolved to issue notice to Sri.Vipin.P to appear for the hearing in the next meeting of the Committee.

Accordingly the invigilator and the Chief Superintendent of University Examinations(who were on duty on the day of the incident) of the TKMM College, Nangiarkulangara and the candidate Sri.Vipin.P were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 08.01.2021. The candidate Sri.Vipin.P and the said invigilator remained absent for the personal hearing while the Chief Superintendent (who was on duty on the day of the incident) of University Examinations of TKMM College, Nangiarkulangara was present for the hearing. In his written statement submitted before the Committee, the Chief Superintendent Dr.Preeth.M stated that the college and staff do not entertain any malpractice inside the examination hall and tries its best to conduct the University Examinations as per the University directions. Also it is further stated that the invigilator concerned Athira.M.Raj (Asst.Professor of English) could not attend the hearing due to health related issues due to her pregnancy and that she will be reporting as

soon as possible. The Committee considered the matter and recommended to issue a warning to TKMM College, Nangiarkulangara to maintain strict vigil in the future in conduct of University Examinations and further recommended to seek an explanation from the invigilator Athira.M.Raj (Asst.Professor of English) who was on duty on the day of the incident. The Syndicate in its meeting held on 27.01.2021 vide item no.22.32 II, resolved to approve the above recommendations of the Committee.

Accordingly the explanation was sought from the invigilator Athira.M.Raj (Asst.Professor of English) who was on duty on the day of the incident and she has submitted the same. In her statement, Ms.Athira.M.Raj has stated that she could not recollect any malpractice having happened in the examination hall for the said examination and that she had been vigilant throughout the examination and has further assured to be more vigilant in future.

Further the CBCS BA III tabulation section has now reported the following facts (in addition to the facts reported earlier) pertaining to this case :

- 1) The said mass copying in S3 BA Economics Degree Exam, October 2019 (Subject: Public Administration) was found during the valuation at the CV Camp in May 2020. By then these candidates had already registered and appeared for the S1 Degree Exam, November 2019 and S4 Degree Exam, March 2020 .However the hall tickets for these candidates for the ensuing S2 Degree Exam, May 2020 were withheld by the tabulation section on receipt of the documents related to the said malpractice ,
- 2) On receiving the final decision order (based on the decision of the Syndicate meeting held on 30.11.2020, vide item no.20.08.02.01) on the said malpractice, the section had withheld the results of the said S1 BA Economics Degree Exam, November 2019 and S4 BA Economics Degree Exam, March 2020 written by these candidates,
- 3) The final decision (based on the resolution of the Syndicate meeting held on 30.11.2020,vide item no.20.08.02.01) on the reported malpractice is to cancel the S3 BA Economics Degree Exam , October 2019 and to permit them to appear for the University Examinations in the next available chance for any semester examination. Hence there is ambiguity regarding the action to be undertaken by the tabulation section related to the other examinations (as mentioned above) written by these candidates,
- 4) Hence the section has requested for clarification and decision about whether the withheld results of the other examinations written by these candidates, namely, S1 BA Economics Degree Exam, November 2019 and S4 BA Economics Degree Exam, March 2020 may be cancelled.

As per the orders of the Hon:Vice-Chancellor dtd.26.03.2021, the said file seeking clarification (as mentioned above) is placed before the Standing Committee of the Syndicate on Students' Discipline for consideration and appropriate recommendations. In addition the statement submitted by the invigilator Athira.M.Raj (as referred above) is also placed before the Committee for the same.

**Recommendations of the Committee :**

*The Committee took note of the statement submitted by the invigilator Smt.Athira.M.Raj. Further in view of the above facts reported now, the Committee made a further recommendation (to be added to the resolution made by the Syndicate in its meeting held on 30.11.2020, vide item no.20.08.02.01, which in turn were made based on the earlier recommendations of the Committee for the candidates who were present for hearing) as mentioned below :*

- 1) *All examinations, irrespective of semester, if at all attended by the candidate since the date of committing malpractice till the date of the Syndicate meeting held on 30.11.2020 (in which the earlier resolution on this case was made) will be cancelled, and,*
- 2) *The papers of other semesters attended by the candidates prior to the date of malpractice will not be affected.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/08/2021, be approved.

**Item No.31.60.02.04 Suspected malpractice reported in the I B.Com, April 2019 examination against the candidate 'Sarath.M.S' (St.Stephen's College, Pathanapuram) - reg.**

Suspected malpractice was reported by the Chief Superintendent in university examinations of St.Stephen's College, Pathanapuram against the candidate 'Sarath.M.S' (Reg.No.3031641114) for possession of copy material seized during the first year B.Com Degree examination, April 2019. The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 13.02.2020 and he was present for the same.

In his written statement submitted before the Committee, the candidate has admitted his guilt in having resorted to the malpractice reported in the said university examination for possession of copy material. Further the candidate has also stated that he has availed various chances in the B.Com Degree university examinations held in September 2019 (occurring in between the period after being reported for malpractice and before the date of his personal hearing) which included 4 subjects of the Ist Year, 3 subjects of the IInd Year and 4 subjects of the IIIrd Year B.Com Degree Course respectively. After hearing the candidate Sarath.M.S and considering the above facts that the candidate has written various B.Com degree examinations of the university between the period (after being reported for malpractice and before the date of his personal hearing), the Committee recommended to refer the matter to the Syndicate for an appropriate decision. The Syndicate held on 13.03.2020 (vide item no.10.32.01) considered the above recommendations of the committee and resolved to entrust the Convenor, Standing Committee of the Syndicate on Examinations, Dr.M.Vijayan Pillai and Sri.R.Arunkumar, Members Syndicate to verify the documents and hear the concerned authorities and submit a report before the Syndicate.

Accordingly the matter was placed before the placed before the subcommittee for consideration and appropriate recommendations. The subcommittee held on 24.02.2021 heard the staff members of ED IX tabulation section and the Programmer concerned of KUCC and observed that there was a serious lapse on the part of them in timely withholding the candidate from appearing for further examinations as he was reported for suspected malpractice. It was recommended to issue warning memos to the staff concerned so that such serious dereliction of duty will not be repeated in future. The Syndicate held on 05.03.2021 (vide item no.25.13.03) resolved to approve the above recommendations of the subcommittee.

A note has been forwarded to the concerned administrative section to issue the warning memos to the concerned staff as per the Syndicate decision mentioned above.

The file is now placed before the Standing Committee of the Syndicate on Students' Discipline for consideration and appropriate recommendation on the case of the reported malpractice against the candidate 'Sarath.M.S'.

**Recommendations of the Committee :**

***The Committee considered the matter and made the following recommendations :***

- 1) ***The I B.Com, April 2019 exam attended by the candidate with Reg.No.3031641114 is cancelled,***
- 2) ***All the other examinations attended by the candidate since the date of committing malpractice will be cancelled,***
- 3) ***He is permitted to write the examination in next available chance for any exam, and,***
- 4) ***The papers of other examinations attended by the candidate prior to the date of malpractice will not be affected.***

*The meeting came to a close at 4.45 pm.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/08/2021, be approved.

**Item No.31.61 Minutes of the 3<sup>rd</sup> meeting of the Purchase Committee for the year 2021-22 -Approval of -reg-**

**(Ad.B IV)**

The Minutes of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021 is placed before the Syndicate for approval.

**MINUTES OF THE THIRD MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM PLAN & NON-PLAN SECTOR**

Day : Tuesday  
Date : 10.08.2021  
Time : 10.30 A M  
Venue : Pro-Vice- Chancellor's Chamber

Chairman

1. Pro-Vice-Chancellor : Sd/-

Members

- |   |   |        |
|---|---|--------|
| 1. Adv.K.H.Babujan, Convener SC of the Syndicate on Finance | : | Sd/-   |
| 2. Adv.A.Ajikumar, Member, Syndicate                        | : | Sd/-   |
| 3. Dr. K.G.Gopchandran, Member, Syndicate                   | : | Absent |
| 4. Dr.S.Nazeeb, Member, Syndicate                           | : | Sd/-   |
| 5. Adv.B.Balachandran, Member, Syndicate                    | : | Absent |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate             | : | Sd/-   |
| 7. Dr. K.B. Manoj, Member, Syndicate                        | : | Sd/-   |
| 8. Sri.Arunkumar.R, Member, Syndicate                       | : | Sd/-   |
| 9. The Registrar  | : | Absent |
| 10. The Finance Officer                                     | : | Sd/-   |
| 11. The Director, Planning & Development                    | : | Sd/-   |
| 12. The Director, Computer Centre                           | : | Sd/-   |
| 13. The Instrumentation Engineer                            | : | Sd/-   |

**Item No.31.61.1 University Office–Purchase of Office Stationery for the Year 2021-22.**

The Store Keepers from the General and Exam Stores have forwarded consolidated requirement list for the purchase of Office Stationery for the year 2021-22. The Proforma Invoices of the Stationery items were sought from M/s. Kerala State Consumer Co-operative Federation Ltd, Trivandrum and Stationery Department, Trivandrum. The Stationery Department has informed that they cannot supply the items as most of the items are not included in the Standardized list of the Department. M/s.Kerala State Co-operative Consumers Federation has forwarded Proforma Invoice of Office Stationery. A consolidated list of item requirement and its rates are prepared and tabulated as follows;

Sl. No	Name of Item	Total Quantity Required	Unit Rate (in Rs.)	Total (in Rs.)
1	Gum 150ml	650 numbers	24	15600
2	Gum 700ml	600 numbers	58	34800
3	Paper Weight (Rubber)	70 numbers	36	2520
4	File board (with printing)	6000 numbers	28	168000
5	File board (with printing) FS size	5000 numbers	28	140000
	Gem clip (28mm steel)	850 packets	25	21250
6	Single Punch	400 numbers	72	28800
7	Stamp pad (medium size)	100 numbers	47	4700
8	Stamp pad (Big)	100 numbers	49	4900
9	Stamp pad ink 60ml (Red)	200 numbers	49	9800
10	Stapler pin	2750 packets	7	19250
11	Stapler Machine	350 numbers	37	12950
12	Tag (15cm)	2250 bundles	22	49500
13	Country Twine	5200 balls	22	114400
14	English Twine	2500 balls	40	100000
15	Envelope with printing (Small)	55,000 numbers	1	55000
16	Envelope with printing (medium)	55,000 numbers	1.25	68750
17	Envelope with printing (Big)	1000 numbers	3.25	3250
18	Photocopier A4 (80GSM)	9000 packets	225	2025000

19	Rubberband	32kg	220	7040
20	Wondertape(3inches)	150numbers	42	6300
21	Clothlinedcover(FSsize)withprinting	8000numbers	11	88000
22	CardBoard(FSsize)	52000numbers	8	416000
23	Brownpaper(91x117cm,85GSM)	35reams	3500	122500
24	Ledgerpaper(Green)fullscape	100packets	1400	140000
25	WasteBasket	100numbers	100	10000
26	CarbonPaper(Pencil)	35packet	170	5950
27	Calculator	175number	420	73500
28	Questionpapercover	60000	10	600000
29	PhotocopierPaper(FS)	1700packet	280	476000
30	MarkBookcover(Original)	5000	2.50	12500
31	MarkBookcover(Duplicate)	5000	2.50	12500
32	PhotocopierA3	500packets	450	225000
33	Clothlinedcover(medium)	10000	9.50	95000
34	Clothlinedcover(large)	20000	11	220000
35	Confidentialcover(yellowcover)	5000	8	40000
36	Numberingmachine	50	5250	262500
37	NumberingInk	250	60	15000
38	WritingBoard(GoodQuality)	150	250	37500
39	NewlyintroducedDegreeTube	50000	13.75	687500
40	GummedAddress LabelSticker(Address slip)	50000	2.75	137500
41.	GummedAddressLabelsticker(TopandBottom) sticker	50000	2.65	132500
42.	Cambriccloth	1000meter	75	75000
43.	AzurelaidLedgerpaper90GSMFS(packet)	750	360	270000
44.	Azurelaidledgerpaper90GSMFS(ream)	200reams	1425	285000

Total Amount – Rs.73,31,260/- (Rupees Seventy three lakh thirty one thousand two hundred and sixty only)

The Office Stationery items for the year 2021-22 may be purchased from M/s.Kerala State Co-operative Consumers Federation Limited, Thiruvananthapuram for a total amount of Rs.73,31,260/- (Rupees SeventyThreeLakhThirtyOneThousandTwoHundredandSixtyonly).

The Finance has remarked that the proposal for the purchase of Stationery Items for the year 2021-22 from M/s.Kerala State Cooperative Consumer's Federation Ltd, Thiruvananthapuram for use in the General and Exam Stores, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

*The Committee considered the proposal and recommended to purchase Office Stationery Items for the year 2021-2022 from M/s.Kerala State Co-operative Consumers Federation Limited, Thiruvananthapuram as detailed below, on a negotiated amount of Rs.71,77,260/- Rupees Seventy One lakh seventy seven thousand two hundred and sixty only) (after effecting the unit rate change from Rs.1400/- to Rs.360/- (for item No.24 Ledger paper (Green) full scape) and deducting Rs.50,000/- against discount from the actual amount as informed by the firm).*

Sl. No	Name of Item	Total Quantity Required	Unit Rate	Total (Rs.)
		650 numbers		15600
1	Gum 150ml		(Rs.)24	
2	Gum 700ml	600 numbers	58	34800
3	Paper Weight (Rubber)	70 numbers	36	2520
4	Fileboard (with printing)	6000 numbers	28	168000
	Fileboard (with printing)	5000 numbers	28	140000
	FS size			

5	Gemclip(28mmsteel)	850packets	25	21250
6	SinglePunch	400numbers	72	28800
7	Stamppad(mediumsize)	100numbers	47	4700
8	Stamppad(Big)	100numbers	49	4900
9	Stamppadink60ml(Red)	200numbers	49	9800
10	Staplerpin	2750packets	7	19250
11	StaplerMachine	350numbers	37	12950
12	Tag(15cm)	2250bundles	22	49500
13	CountryTwine	5200balls	22	114400
14	EnglishTwine	2500balls	40	100000
15	Envelopewithprinting(Small)	55,000numbers	1	55000
16	Envelopewithprinting(medium)	55,000numbers	1.25	68750
17	Envelopewithprinting(Big)	1000numbers	3.25	3250
18	PhotocopierA4(80GSM)	9000packets	225	2025000
19	Rubberband	32kg	220	7040
20	Wondertape(3inches)	150numbers	42	6300
21	Clothlinedcover(FSsize)withprinting	8000numbers	11	88000
22	CardBoard(FSsize)	52000numbers	8	416000
23	Brownpaper(91x117cm, 85GSM)	35reams	3500	122500
24	Ledger paper (Green) fullscape	100packets	360	36000
25	WasteBasket	100numbers	100	10000
26	CarbonPaper(Pencil)	35packet	170	5950
27	Calculator	175number	420	73500
28	Questionpapercover	60000	10	600000
29	PhotocopierPaper(FS)	1700packet	280	476000
30	MarkBookcover(Original)	5000	2.50	12500
31	MarkBookcover(Duplicate)	5000	2.50	12500
32	PhotocopierA3	500packets	450	225000
33	Clothlined cover (medium)	10000	9.50	95000
34	Clothlinedcover (large)	20000	11	220000
35	Confidentialcover (yellowcover)	5000	8	40000
36	Numberingmachine	50	5250	262500
37	NumberingInk	250	60	15000
38	WritingBoard (GoodQuality)	150	250	37500
39	NewlyintroducedDegreeTube	50000	13.75	687500
40	GummedAddressLabelSticker (Addressslip)	50000	2.75	137500
41	GummedAddressLabelsticker (TopandBottom)	50000	2.65	132500
42.	Cambriccloth	1000meter	75	75000
43.	AzurelaidLedgerpaper90GSMFS(packet)	750	360	270000
44.	Azurelaidledgerpaper90GSMFS(ream)	200reams	1425	285000

Total Amount – Rs.72,27,260/- Discount - Rs.50,000/-

Net Amount – Rs.71,77,260/- (Rupees Seventy one lakh seventy seven thousand two hundred and sixty only)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.



- **Item No.31.61.02 Department of Botany—Purchase of Rotary Microtome with accessories under the project ‘Establishment of a Germplasm Conservatory for Economically important plant species of the Andaman -Nicobar islands and their sustainable Utilization.**

The proposal was submitted by the Head, Department of Botany towards the establishment of a Germplasm Conservatory for Economically important plant species of the Andaman-Nicobar Islands and their sustainable utilization, amounting to Rs.24,00,000/- (Rupees Twentyfour lakh only). An amount of Rs.6 lakh was released for the purchase of Rotary Microtome, vide U.O no. Ad.A.VI/027754/2018 dated 17.04.2019. Further the HOD, Department of Botany had submitted a proposal amounting to Rs.24 lakh for purchasing various equipments as detailed below, in connection with the establishment of Germplasm Conservatory.

Sl. No.	Item	Amount
1.	Rotary Evaporator with accessories	Rs.7,00,000/-
2.	Rotary Microtome	Rs.6,00,000/-
3.	U.V. Vis Spectrophotometer	Rs.5,00,000/-
4.	Gyratory Shaker	Rs.4,00,000/-
5.	Hot Air Oven	Rs.2,00,000/-
	Grand Total	Rs.24,00,000/-

**The HoD, Department of Botany was requested to initiate e-tender procedures for the purchase of these equipments in accordance with the rules of Store Purchase Manual and to place the quotations in the Purchase Committee.**

**After e-tendering, the Head, Department of Botany has forwarded the tender notice, quotations, Technical Bid, Technical Comparative Statement, BOQ chart and Financial Evaluation summary, for the purchase of Rotary Microtome, alone. Nine Vendors participated in the tender. The details of bidders are as follows;**

Sl. No	Bid No	Bidder name	Remarks of Technical committee
1.	907806	M/s. Bions Medical Systems Pvt Ltd, Kochi	Accepted
2.	904823	M/s. Yorco Sale Pvt Ltd, Delhi	Rejected
3.	902079	M/s. Biomedical Solutions Pvt Ltd, Delhi	Rejected
4.	906437	M/s. Elite Health Care, Kottayam	Rejected
5.	902587	M/s. Popular Science Apparatus Workshops Pvt. Ltd, Haryana	Rejected
6.	907927	M/s. Scientific Medical Equipments, Kerala Pvt Ltd, Cochin	Rejected
7.	903438	M/s. Trivitron Healthcare Pvt Ltd, Navi Mumbai	Rejected
8.	908018	M/s. Unique Scientific, Trichur	Rejected
9.	904062	M/s. Universal Agencies, Trichur	Rejected

Based on the comparison of technical specifications quoted by the Tenders, the Technical Committee, Department of Botany has selected M/s. Bions Medical System Pvt Ltd, Cochin for the supply, installation and commissioning of Rotary Microtome with accessories. M/s. Bions Medical System Pvt Ltd, Cochin has quoted an amount of Rs.5,49,800/- (Rupees Five lakh forty nine thousand and eight hundred only) including GST.

The Finance has remarked that the proposal for the purchase of Rotary Microtome with accessories in connection with the establishment of Germplasm Conservatory at the Department of Botany, may be placed before the Purchase Committee for approval, subject to the condition that the expenditure towards the purchase of five equipments should be limited within the allocated amount of Rs. 24 lakh.

As per the orders of the Vice-Chancellor, the proposal and the Tender received for the purchase of Rotary Microtome with accessories in connection with the establishment of Germplasm Conservatory at the Department of Botany is placed before the Purchase Committee for consideration and appropriate decision.

*The Committee considered the proposal and recommended to purchase Rotary Microtome with accessories (installation and commissioning) from the M/s.BionsMedical System Pvt Ltd, Cochin for an amount of Rs.5,49,800/- (Rupees Fivelakh forty nine thousand and eight hundred only) including GST for use in theDepartment of Botany, meeting the expenditure from the allocated amount of Rs.24 lakhs vide U.Ono. Ad.A.VI/027754/2018 dated 17.04.2019.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.

**Item No.31.61.03. University College of Engineering, Kariavattom-Purchase of Laptops for ComputerLabs.**

The Principal, University College of Engineering, Kariavattom, vide Letter No.UCE/162/2021dated19.02.2021, has submitted a proposal for the purchase of **4 laptops infourlabsof Computer Science & Information Technology Departments of the college for ProjectWorksinrespectoffinalyearstudents.**

The Principalhas also forwarded Proforma Invoice received from KELTRON for the purchase off our Medium End Ubuntu @Rs. 27,229/- (Rupees Twenty Seven Thousand two hundred and twenty nine only) for each, toa total of Rs.1,08916/--(Rupees One Lakh Eight Thousand Nine Hundred and Sixteen only) including tax.

ProformaInvoiceDetails	Description	Rate (Rs.)	Qty	Totalin Rs	Remarks
TVM/ITBG/PI/RC/24146/20-21	Mediumend Ubuntu	27,229/-	4	1,08,916/-	Warranty-3years Comprehensive on site warranty including battery andcharger

The expenditure in this connection may be met from the Budget Head 'MH-68-UCE-4/1225LaboratoryContingencies'providedinthecurrentyear'sBudgetEstimatesoftheUniversity.The Finance Officer has remarked to place the proposal for the purchase of 4 Laptop forUCE, Kvtm before the Purchase Committee for consideration, subjecttoadministrativesanctionand requirement assessment from the Principal, UCE and if approved, supply order may be placed accordingly.

In this regard, detailed requirement reporsought from thePrincipal reads as follows.

It is urgently required to meet the initial requirements for startup activities in IEDC (Innovation and Entrepreneurship Development Cell) of UCEK in connection with the Kerala Startup mission.

To provide exclusive technical support to the final year students in their final semester projects which is difficult to manage with available systems in the computer lab. Hence reducing the congestion being faced during both the practical sessionand University Practical Examination.

In obedience of the orders of the Vice -Chancellor, the proposalis placed beforethePurchaseCommitteeforconsideration.

*The Committee considered the proposal and recommended to purchase 4 numbers of Laptops Medium End Ubuntu @ Rs.27,229/- from the M/s.KELTRON through the CPRCS Portal of KSITM for a total cost of Rs.1,08,916/- (Rupees One Lakh Eight Thousand Nine Hundred and Sixteen only) including tax (with 3 yea rwarranty) for use in the University College of Engineering, Kariavattom; meeting the expenditurefromtheBudgetHead'MH-68-UCE-4/1225 Laboratory Contingencies 'provided in thecurrentyear'sBudgetEstimatesoftheUniversity.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.

**Item No.31.61.04** *Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom– Proposal for the Purchase of Spare for the Tissue Lyser installed in the Centre.*

The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom, has informed that the Centre had purchased and installed a Tissue Lyser for research purpose of scholars and students. It is stated that the machine becomes faulty and needs replacement of Spare as advised by the Company and duly recommended by the Instrumentation wing of the University. It is also stated that the Company 'Qiagen', Bengaluru is the only proprietary holder of the Spare for the Tissue Lyser and M/s. Biogene, Thiruvananthapuram is the authorized partner of the company to sell their products in Kerala.

The Director, iCEIB, Kariavattom, has submitted a proposal for the purchase of Spare for the Tissue Lyser installed in iCEIB, Kariavattom along with a Proforma Invoice amounting to Rs.1,71,297/- from M/s Biogene, Thiruvananthapuram, Sole distributor of the item. Hence he has requested permission to purchase the Spare for the Tissue Lyser installed in the Centre and to ensure the continuous working of the machine by utilizing the Non-plan Budget allocation (4/3020–Maintenance of Equipment) of iCEIB, Kariavattom.

The Finance remarked that the proposal may be placed before the purchase committee for approval.

The Vice Chancellor has ordered to place the proposal before the Purchase Committee for approval.

Accordingly, the matter of purchasing the Spare for the Tissue Lyser installed in iCEIB, Kariavattom, from M/s Biogene, Thiruvananthapuram, Sole distributor of the item by utilizing an amount of Rs.1,71,297/- (Rupees One Lakh Seventy One Thousand Two Hundred and Ninety Seven only) from the Non-plan Budget Allocation (4/3020–Maintenance of Equipment) of iCEIB, is placed before the Purchase Committee for consideration and recommendation.

*The Director, iCEIB has informed the Committee that the Spare for the Tissue Lyser was purchased on 01.01.2021 in good faith from M/s Biogene, Thiruvananthapuram, the authorized retailer of M/s Qiagen, Bangalore, the sole distributor of the item, for an amount of Rs.1,71,297/- by availing the discounted price of the spare available, in order to ensure the continuous uninterrupted functioning of the equipment which requires continuous maintenance and is very essential for their research and the Director has therefore requested to ratify the action taken in purchasing the item.*

*The Committee considered the proposal and recommended to ratify the Purchase of the Spare of Tissue Lyser installed in the Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom, from M/s Biogene, Thiruvananthapuram, the authorized retailer of M/s. Qiagen, Bangalore, the Sole distributor of the item, for an amount of Rs.1,71,297/- (Rupees One Lakh Seventy One Thousand Two Hundred and Ninety Seven only); meeting the expenditure from the H/ANP-MH27(iii)-4/3020- Maintenance of Equipment of the Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.

**FURTHER RESOLVED** to intimate all Inter University Centres/Centres that no Purchase/ Contract appointment shall be made without the prior permission of the University.

**Item No.31.61.05** *Department of Botany Purchase of UV Visible Spectrophotometer– Hearing the HOD*

Project Title- Establishment of Germplasm Conservatory for economically important plant species of the Andaman & Nicobar Islands and their Sustainable Utilization.

The Head, Department of Botany has forwarded quotations for the purchase of UV Visible Spectrophotometer through E-Tender (Tender No.14/BOT/E2/19 dated 18/10/2019). It is informed that Ten number of quotations were received for the same and the Technical Committee verified the Technical bids and selected three vendors among the ten vendors, as they complied all specifications. The details are as follows;

Sl. No	Firms	Make/Brand	Amount (including GST)
1.	M/s. Leads India Laboratory Equipment, Chennai	Model T7DS (Persee Analytics Inc. USA)	427320L2
2.	M/s. Lab India Analytical Instruments Pvt. Ltd., Chennai	Model-UV3200 (LabIndia)	531000
3.	M/s. Analytical Technologies Ltd. Gujarat	Model 2080 plus (Make-Analytical)	Rs.409500L1 (Recommended by the Head)

The Head, Department of Botany has recommended to purchase the UV Visible Spectrophotometer from the lowest quoted firm M/s. Analytical Technologies Ltd. Gujarat for an amount of Rs.4,09,500/- (Rupees Four Lakh Nine Thousand and Five hundred only) and the expenditure may be met from the Provisional Advance sanctioned vide U.O.No. Ad.AVI/027754/2018 dated 14/11/2018 to Head, Department of Botany for establishing Germplasm Conservatory for economically important plant species of the Andaman & Nicobar Islands.

The aforesaid proposal had been placed before the Purchase Committee held on 16.02.2021. The committee considered the matter and recommended to purchase UV Visible Spectrophotometer Model 2080 plus (Make-Analytical) from the lowest quoted firm M/s. Analytical Technologies Ltd. Gujarat for an amount of Rs.4,09,500/- (Rupees Four Lakh Nine Thousand and Five hundred only) including GST for use in the Department of Botany.

The Syndicate held on 17.02.2021 resolved to hear the Head, Department of Botany, Kariavattom regarding the purchase of UV Visible Spectrophotometer, since the model quoted by the firm is of low brand and the said resolution was approved by the Vice-Chancellor. Accordingly, the Head, Department of Botany was intimated to attend the next Purchase Committee.

As per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration and recommendation.

***The Committee heard the Head of the Department and recommended the Technical Committee to reconsider the proposal and confirm the quality of the equipment (UV Visible Spectrophotometer Model 2080 plus Make-Analytical) and resubmit the proposal in the Purchase Committee.***

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the 3 <sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.	
<b>FURTHER RESOLVED</b> to include Dr. V. Biju, Professor, and Dr. G. Subodh, Assistant Professor, Department of Physics, Kariavattom in the Technical Committee.	

**Item No.31.61. Additional Item.01: Ac.H Section-Purchase of Computers and Laptops.**

Ac.H Section has requested to provide three computers and two Laptops. Ac.H Section deals with UG, PG and B.Ed Online Admissions of all affiliated Arts & Science Colleges & UIT's and B.Ed Training Colleges and KUCTE. The existing computers are as old as 10 years and very slow. The specification of the same was obtained from the Instrumentation Engineer.

The Instrumentation Engineer remarked to choose Item No.3 under Desktops with additional 4 GB RAM (Desktop Medium End Windows 10 Home- Intel Processor) and for Laptop, Item no.2 under LAPTOPS with additional 4 GB RAM. (Laptop Medium End Windows 10 Home) from the CPRCSPortal. The details are as follows:

Sl No	Item	Unit rate	Qty	Amount	Remarks
	Desktop				
	Medium				
	End				
1.	Windows	31,280	3	93,840/-	
	10 Home-				
	Intel				
	Processor				

				14,505/-	
2	4GBRAM	4,835	3	(Rate may change)	Specification given by Instrumentation Engineer
3.	LaptopMedium EndWindows - 10 Home	28,165	2	56,330/-	
				9912/-	
4	4GBRAM	4,956	2		
				(Rate may change)	
	TOTAL	₹1,74,587/-			

Additional 4GBRAM for the Laptops and Desktop Computers have to be purchased by special requirement as these items are not available in the CPRCS Portal. The special requirement has been uploaded in the CPRCS Portal for generating the Proforma Invoice. The Proforma Invoice has not been received so far. The rates specified above is from the Proforma Invoice given by M/s KELTRON in the Purchase proposal of Modernisation of Examination Wing.

The Finance has remarked to place the proposal before the Purchase Committee for approval subject to availability of Plan fund as the expenditure has to be met from the Plan Fund.

As per the orders of the Vice Chancellor, the above proposal is placed before the Purchase Committee for consideration and recommendation.

**The Committee considered the proposal and recommended to purchase the following items from the M/s. KELTRON through the CPRCS Portal of KSITM at the prevailing rates.**

Sl.No	Item	Qty
1.	Desktop Medium End Windows 10 Home - Intel Processor	3
2.	4GB RAM	3
3.	Laptop Medium End Windows 10 Home	2
4.	4GB RAM	2

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.

**Item No.31.61 Additional Item 02: Institute of English - Purchase of Two number of Laptops through CPRCS Portal of M/s KELTRON.**

Dr. B. Hariharan, Professor and Head of the Institute of English, vide his letter dated 20.01.2021 has forwarded the Specifications for Laptop and LCD Projector under the Multimedia Package for English Language and Literature for the purpose of video editing and requested that necessary steps may be taken to procure two Laptops from the Centralized Procurement-Rate Contract System (CPRCS) as per the Specifications furnished by the Instrumentation Engineer.

In this regard, Finance has opined the following;

1. An Invoice from M/s Keltron may be obtained for the purchase of Laptops through CPRCS Portal and thereafter file may be submitted to finance section to offer concurrence towards the purchase.
2. The HoD may be informed to initiate purchase procedures for the purchase of LCD projector by inviting quotations as per the specification forwarded by the Instrumentation Engineer and rules stipulated in the Store purchase manual.

**In connection with the purchase of two Laptops, the Instrumentation Engineer has opined that Laptop High Windows 10 Professional from the CPRCS Pricelist (Item No. 6-Rs.59,038/-) may be chosen.**

**Accordingly the Invoice of two numbers of Laptop (High End Windows Prof) has been generated from CPRCS Portal of Keltron and the details of the same are as follows;**

SINo	Item	Rate	Quantity	Value
1	Laptop-Highend Windows 10 Prof	59,038.00	2 Total	118,076.00
				118,076.00

Delivery:-Within45daysofconfirmedorderPrice:-Allinclusive

Payment:-100% Payment to be credited to Kerala State IT Mission, STSB Account of Kerala State IT Mission (Account No. 799011400003959)

Finance has issued concurrence to the purchase of two numbers of Laptops through CPCRS Portal of M/s. Keltron for use in the Institute of English subject to the recommendations of the Purchase Committee.

As per the orders of the Vice-Chancellor, the proposal for the purchase of two numbers of Laptops through CPCRS Portal of M/s. KELTRON for use in the Institute of English is placed before the Purchase Committee for consideration and appropriate decision.

***The Committee considered the proposal and recommended to purchase two numbers of Laptop (High End Windows Prof) @ Rs.59,038/- through the CPCRS Portal of KSITM maintained by M/s. KELTRON, for a total cost of Rs.1,18,076/- (Rupees One lakh eighteen thousand and seventy six only) inclusive of taxes, for use in the Institute of English.***

The meeting came to an end at 11.30 AM.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 3<sup>rd</sup> (Non-Plan and Plan fund) meeting of the Purchase Committee held on 10.08.2021, be approved.

***Item No.31.62 Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021- approval - reg.***

***(Ac.E1)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **05.08.2021** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH**

Date : 05<sup>th</sup> August, 2021  
Time : 11.00 am  
Venue : Syndicate Room

**Members Present**

1. Dr. S.Nazeeb (Convenor)
2. Dr. Gopchandran. K.G.
3. Dr. K.B.Manoj
4. Adv. Muralidharan Pillai .G
5. Prof. K. Lalitha
6. Dr. Vijayan Pillai.M
7. Dr. B. Unnikrishnan Nair
8. Sri. Riyas Vahab

**Members Absent**

1. Adv.A.Ajikumar
2. Sri. Arunkumar. R
3. Sri. Jairaj.J

***Item No.31.62.A1 Budget Speech 2021-22 - Proposal to grant aid to Researchers for publishing Articles in National and International journals-reg***

The Budget speech 2021-22 of the University of Kerala vide item no:114 allocated an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) to grant aid to researchers for publishing articles in National and International approved journals.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to grant aid to researchers for publishing articles in National and International approved journals utilizing an amount of Rs 20,00,000/- ( Rupees Twenty Lakh Only).

The expenditure may be met from the head of account "Part I-Non Plan-MH:63-Miscellaneous -8/6028-New Development Programmes" provided in the current year's budget estimates of the University.

Consequently U.O No. Ac E1/A3/16612/2021 dated 30.06.2021 has been issued with the concurrence of the Finance.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to submit the Proposal in this regard and to place it before the Standing Committee of the Syndicate on Academics and Research.

Accordingly the Director, Research has forwarded the Proposal which is appended.

As per the orders of the Hon'ble Vice-Chancellor, the Proposal to grant aid to Researchers for publishing Articles in National and International journals is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to constitute a committee chaired by Pro Vice-Chancellor with the following members to decide the mode of implementation and to take necessary steps to grant aid to Researchers for publishing Articles in National and International Journals as proposed in the Budget Speech 2021-22:*

1. *Dr. S. Nazeeb, Member Syndicate*
2. *Dr. K.G. Gopchandran, Member Syndicate*
3. *Two Deans of the Faculty nominated by the Hon'ble Vice-Chancellor*
4. *Dr. R.B. Binoy Kumar, Director Research (as Convenor)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A2**

***Report on the Academic and Research activities for immediate implementation in the University – Proposal for the formation of Research Directorate and defining the role of Research Director-reg***

A report on the Academic and Research activities to be urgently implemented in the University has been placed before the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 20.08.2020. The combined meeting considered the following proposal in the report regarding the formulation of clear guidelines for the working of the Research Directorate and role of Research Director in detail;

**Research Director & Directorate:** *The role of Research Director should be properly defined and clear guidelines must be prepared for the functioning of the Research Directorate. An expert committee consisting of senior professors and at least one Research Director from a reputed University must be constituted to study the matter and to prepare guidelines. Apart from research leading to Ph D, start-ups, industrial liaisoning, research projects can also be brought under the control of Research Director. The Research Director must be a special invitee to the meetings of the Standing Committee of the Syndicate on Academics and Research. Research Directorate must be established at Kariavattom Campus. The distribution of Research Fellowships must also be brought under the Research Directorate. All sections that come under the Directorate shall also function at Kariavattom.*

The said meeting recommended to entrust the IQAC and Research Director to submit a detailed proposal regarding the structure and functioning of the proposed Research Directorate, considering the functioning of the Research Directorate in other major Universities in India.

The Syndicate at its meeting held on 24.08.2020 considered the above proposals in the report along with the recommendation of the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development vide Item No. 17.20.01. The Syndicate discussed the proposal and resolved to approve the above recommendation of the combined meeting held on 20/08/2020. The Vice-Chancellor has ordered to implement the resolution of the Syndicate.

As per the resolution of the Syndicate the Director, Research, University of Kerala and the Director, IQAC jointly submitted a detailed proposal on the structure and functioning of the proposed Research Directorate (Proposal attached herewith).

As per the orders of Vice-Chancellor, the proposal on the structure and functioning of the proposed Research Directorate as forwarded by the Director IQAC & Director, Research is placed

before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to place the proposal before the sub-committee already constituted by the Syndicate at its meeting held on 23.07.2021, vide item no. 30.76.A10, on the matter of establishing Research Directorate in the University, as proposed in the Budget Speech 2021-2022*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A3**      **Recognition as Research Supervisor in Economics – Dr.Anilkumar P. -reg:**  
Name : Dr. Anilkumar. P, Asst. Professor & Head, Dept. of Economics, University College, Tvm.

Subject : Economics

Faculty : Social Sciences

Facility Centre : Dept. of Economics, University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in the subject Economics

**Recommendation:** *The committee considered the above matter and recommended to recognize Dr. Anilkumar P., Asst. Professor & Head, Dept. of Economics, University College, Tvm as an approved Research Supervisor in Economics with Dept. of Economics, University College, Tvm as Facility Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A4**      **Ph.D Research –Change of Research Supervisor and Research Centre – Smt. Athulya S. Patric – Part-time Research Scholar in Economics – reg.**

Name : Smt. Athulya.S. Patric

Subject : Economics (Part-time)

Research Supervisor : Dr. G.L Arunjilal (**Retired Faculty**)

Research Centre : Govt. College for Women, Vazhuthacaud, Tvpm

Request :1. Change of Research Supervisor to Dr. Anitha.V, Professor and Head, Dept.of Economics, University of Kerala, Kariavattom  
2. Change of Research Centre to Dept.of Economics, University of Kerala, Kariavattom

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A5**      **Clarification regarding the re-allocation of Research scholars coming under the purview of Regulations for award of PhD Degree, University of Kerala, 2016- reg**

Clarification has been requested from several ends on the matter whether the re-allocation under supernumerary seats of regular faculty is possible for those research scholars, coming under the purview of Regulations for award of PhD Degrees, University of Kerala, 2016, in the event of retirement of their present Research supervisors, in the light of U.O dated 03/12/2020.

As per the UGC Regulations 2009 & 2016, Research scholars shall be allocated only under Regular faculty of the University concerned. While implementing UGC (Minimum Standards and Procedures for award of M.Phil/Ph.D Degree), Regulation 2009 in 2016, certain relaxation have been given to the research scholars coming under the purview of the said regulation and are detailed below:

1. As per clause 9.2 of the U.O (U.O No Ac.E1/2016 dated 01/02/2016) regarding the guidelines for implementing UGC (Minimum Standards and Procedures for the award of M.Phil/Ph.D



Degree) regulations 2009" The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of the then existing research scholars". This clause was modified as " Research Scholars who have conducted their pre-submission seminar under research supervisors mentioned under clause 9.2 of U.O dated 01.02.2016 will be permitted to submit the Thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible period between the conduct of pre-submission seminar and submission of Thesis".(clause (ii) of the U.O No. Ac.E1/2018 dated 31/05/2018).

2. As per clause 9.7 of the U.O dated 01.02.2016 " Each Research Supervisor referred to in Clause 2.1 of these guidelines shall be granted two supernumerary seats, if found necessary, for accommodating the existing research scholars on reallocation, and such supernumerary seats shall be regularised against the subsequent vacancies arising on submission of thesis/ cancellation of registration". As per U.O.NoAc.E1/2018 dated 31/05/2018 clause (iii), it was decided to lift the ceiling on the number of supernumerary seats for accommodating the existing research scholars on re-allocation without affecting the regular strength permissible for Assistant Professors/Associate Professors/Professors as per UGC regulations.

It may be noted that University of Kerala Regulation for the award of P.D Degrees 2016, is silent about the re-allocation of the research scholars from the Retired research supervisors. Based on requests from the research scholars coming under the purview of University of Kerala Regulation 2016, the Syndicate meeting held on 28.12.2019 considered the matter and resolved to follow the existing norms with respect to the change of Research supervisor in the case of Retired research supervisor for research scholars registered for Ph.D programme under UGC Regulations 2016 also, as amended for in Regulation 2009. University order has been issued in this regard vide U.O dated 23.03.2020.

Since the matter involved modification of Regulation, the same has been reported to the Academic Council held on 02.08.2020. The said meeting resolved that the amendment to UGC Regulation 2009 granting a grace period of one year for retiring teachers to continue as research supervisors, be made applicable to UGC Regulation 2016 also. Hence a revised U.O has been issued in this regard vide U.O. No. 3936/202/UOK dated 03/12/2020. The said resolution is silent on the matter of Re-allocating research scholars coming under the purview of University of Kerala Regulation 2016, in supernumerary vacancies of Regular Research supervisors.

For academic & administrative convenience a clarification is required on the matter whether the re-allocation under supernumerary seats of regular faculty is possible for those research scholars, coming under the purview of University of Kerala Regulation 2016, in the event of retirement of their present Research supervisors.

As per the orders of Hon'ble Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to request Standing Committee of the Academic Council to examine the matter in the light of UGC Regulations, and to submit a proposal in this regard at the earliest.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A6      Ph.D Research - Change of Subject and Re-registration - Sri. Valsaraj P-reg**

An application has been received from Sri.Valsaraj P, Part-time Research Scholar in Futures Studies to change his subject to Technology Management and for Re-registration due to defaulted payment of Research fee for more than 6 months.

Details of the Research scholar is as follows:

Name, Subject, FT/PT, U.O granting Registration	Research Supervisor & Research Centre	Requests	Remarks

<p><b>VALSARAJ P</b> Futures Studies Full-time</p> <p>U.O.No.AcE1.B / 714 / FSS / 1197/2014_ dated 04/07/2015 w.ef 22/06/2015</p>	<p><u>Research Supervisor:</u> <b>Dr. K Satheesh Kumar</b> Associate Professor &amp; Head, Dept of Futures Studies, University of Kerala, Kariavattom</p> <p><b><i>Date of Superannuation:</i></b> <b>31/03/2024)</b></p> <p><u>Research Centre:</u> Dept of Futures Studies, University of Kerala, Kariavattom</p>	<p>1.) To Change subject to Technology Management</p> <p>2.) Re- registration due to default in payment of Research fee w.e.f 22/06/2016</p>	<p>1). Provision for change of subject is not seen anywhere in the Regulation applicable to the candidate</p> <p>2) Re-registration is required w.e.f. 22/06/2016 due to Default of research fee from 2<sup>nd</sup> Year</p> <p>3) . Paid default fee with fine (Rs.3090/-, KUF 21988214 dated 16/04/2021)</p>
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Sri. Valsaraj P has stated the following supporting points for change of subject from Futures Studies to Technology Management:

- There is no change in the topic of Research, Title of Thesis, Research Supervisor and Faculty of Study.
- His Research and the research outcomes are mainly related to the area of wind energy planning and management, which fall more appropriately under the subject area of Technology Management than the subject of Futures Studies.
- His Post Graduation Degree is M.Tech in Mechanical Engineering with specialization in Manufacturing Technology. Also he is working as a Scientist in ANERT, a specialized organization of the Government of Kerala for the Development and Management of Renewable Energy Technologies. In this context, change of subject to Technology Management will be more appropriate from the perspective of the nature of his research as well as his professional backdrop.

It may be noted that Sri. Valsaraj P was sanctioned permission for the conduct of Pre-submission seminar vide U.O No. 122/2021/UOK dated 11/01/2021

On verifying the fee statement, it is found that there is a default in payment of Research fee w.e.f 22/06/2016. ie., from the second year of his research. Then he has submitted the application for Re-registration.

The following are the requisites for considering the application for Re-registration.

1. Recommendations of the Research Supervisor, Head of Research Centre and Chairman, Doctoral Committee.
2. Original fee chalan of Rs.2100/-- as fee for Re-registration
3. Detailed fee statement countersigned by the Research Supervisor.
4. Defaulted research fee with fine.
5. Certificate from the research supervisor endorsed by the head of the research centre stating that there has been no break in research.

Sri. Valsaraj P has submitted all the above documents for re-registration and his application is in order.

The Syndicate at its meeting held on 11/06/2021 vide [Item No 28.30.A2](#) considered the request of Sri. Valsaraj P to change his subject from Futures studies to Technology Management and for Re-registration and resolved to obtain remarks from the Dean of the faculty concerned and the Chairman, Doctoral Committee in Futures Studies. Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate.

The Chairman, Doctoral Committee remarked that change of subject in respect of Sri. Valsaraj P can be granted based on the following facts:

1. The area of Research "Engineering-frequently alternate methods for wind speed assessment and forecasting for wind energy applications" is more appropriate and meaningful to Technology Management and he is currently working as Scientist in ANERT, designated organization of the Government of Kerala for the development and management of renewable energy technologies.

2. Mr. Valsaraj is qualified to register for Ph.D Degree in Technology Management as his Master Degree is M.Tech in Mechanical Engineering (Manufacturing Technology) and has publication in this area at the time of registration.
3. At the time of his registration the subject " Technology Management" was not approved as research subject.
4. The research Supervisor, himself is the Chairman, Doctoral committee have been granted recognition as Research Supervisor in Technology Management also.
5. The Change of subject does not warrant any change in his course work as it is useful for wind energy management.

The Dean, Faculty of Applied Sciences & Technology remarked that change of subject to Technology Management can be granted based on the remarks of the Chairman, Doctoral Committee.

As per the orders of Hon'ble Vice-Chancellor, the matter of change of subject from Futures Studies to Technology Management in respect of Sri. Valsaraj P, along with the remarks of the Dean, Faculty of Applied Sciences & Technology and the Chairman, Doctoral Committee in Futures Studies and Re-registration due to default in payment of Research fee for more than 6 months w.e.f 22/06/2016 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation

**Recommendation:** *The committee recommended to refer the matter of changing the subject of Sri. Valsaraj P., along with the remarks of the Chairman Doctoral Committee and the Dean, Faculty of Applied Sciences & Technology, to the Standing Committee of the Academic Council.*

*Further recommended to grant Re-registration due to default in payment of Research fee w.e.f. 22.06.2016.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A7 Ph.D Registration in Islamic History - January 2021 Session -reg.**

The Head, Dept. of Islamic History, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 25.03.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	Full Time/ Part Time	Centre	Supervisor
24220	Asharaf A.	Part-Time	Dept of Islamic Studies, University of Kerala, Kariavattom	Dr.A.K. Ampotti, Associate Professor & Head, Dept of Islamic Studies, University of Kerala

**Details of the applicant and the Research Supervisor are detailed below:**

Details of the Applicant		Details of the Research Supervisor	
<b>Name</b>	Asharaf A	<b>Name</b>	Dr.A.K Ampotti
<b>Subject/ Faculty</b>	Islamic Studies/ Social Sciences	<b>Designation</b>	Associate Professor & Head, Dept. of Islamic Studies, University of Kerala
<b>Full-Time/ Part-Time</b>	Part -Time	<b>Date of Superannuation</b>	31/07/2021
<b>Basic Qualification</b>	MA Degree in Islamic History (1993) with First class (60%) from University of Kerala	<b>Ordinal Status of the applicant</b>	To be registered as the 6 <sup>th</sup> research scholar
<b>Eligibility Criteria</b>	UGC NET in the subject Islamic Studies held on December 1998	<b>Whether within the prescribed limits</b>	Yes
<b>Additional Qualifications, if</b>	M.Phill (1997) from Jawaharlal Nehru University,	<b>Research Centre</b>	Dept of Islamic History, University of

any	New Delhi Eligibility certificate from this University is also produced		Kerala, Kariavattom
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He has submitted the following documents and his application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. No objection Certificate from the employer
4. Attested copies of MA Degree Certificate
5. Attested copy of UGC- NET Certificate.
6. Attested copy of M.Phil Certificate. Eligibility certificate from this University is produced.
7. Fee Receipt of Rs. 550/- towards Registration fee (FFR No:936 dated 21.06.2021 )
8. The applicant had already registered for the Ph.D research in the Jawaharlal Nehru University, New Delhi from 1994 to 1999 and he has not submitted the cancellation order of previous registration. But he has submitted a circular no. Eval.II /10/AC/2020 dated 24 July 2020, issued by the JNU, in which it is specified that the date of Re registration or submission of the Ph.D for the pending students of all categories was on or before 31 December 2020. The applicant also submitted a statement of facts in which it is stated that he was an old student of Ph.D Programme and is not eligible to Re-register or submit the thesis after the date (31/12/2020). Hence his previous registration at JNU is lapsed and stands as null and void. It may also be noted that the date of superannuation of the proposed supervisor is on 31.07.2021.

As per orders of the Hon'ble Vice-Chancellor the application for Part -Time Ph.D Registration in Islamic History -January 2021 session in r/o Sri.Asharaf K.A is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The committee considered the above matter and recommended to grant Part-time Ph.D Registration in the subject Islamic History to Sri. Asharaf A., under the supervision of Dr. A.K. Ampotti, Associate Professor & Head, Dept. of Islamic Studies, University of Kerala.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A8** *Ph.D Research – Change of Research Supervisor & Centre–Smt. Shyma Jacob J. R. – reg.*

Name : Smt. **Shyma Jacob J. R.**  
 Subject : History (Part -time)  
 Research Supervisor : Dr.G Sreenivasan (**Retired Faculty**)  
 Research Centre : S. N. College, Chempazhanthy.  
 Requests : 1. Change of Research Supervisor to Dr.P.Jinimon, Assistant Professor, Dept. of History, University of Kerala, Kariavattom.  
 2. Change of Research Centre to Dept. of History, University of Kerala, Kariavattom.

**Recommendation:** *The committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A9** *Ph.D Research-Cancellation of Ph.D Registration-Smt. Reshma Reghu S-Biotechnology–reg.*

Name : Smt. Reshma Reghu S.  
 Subject : Biotechnology (Full-time)  
 Research Supervisor : Dr. S Shiburaj, Professor, Dept of Botany, University of Kerala, Kariavattom, TVM  
 Research Centre : Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode  
 Request : Cancellation of Ph.D registration

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A10 Meeting of the Doctoral Committee - Constitution -reg.**

Dr. M. Vijayan Pillai, Member Syndicate has forwarded a proposal regarding the structure of constituting the meeting of the Doctoral Committee.

He has stated that the Doctoral Committee, held on 20.07.2021 at Dept. of Malayalam insisted that only the faculties working in the Department can attend the meeting of the Doctoral Committee. This resulted in obstruction to those research supervisors who were working outside the research Departments. He has also pointed out that the Head of the Department has intimated that the research supervisors working outside the research Departments can attend the Doctoral Committee meeting only after getting allotted scholars under them. But all the approved regular research supervisors registered under University of Kerala in the subject Malayalam have attended the Doctoral Committee meeting until now without any difference in their workstations.

The Member, Syndicate has suggested to frame norms for constituting the Doctoral Committee and it may be forwarded to the concerned Departments.

As per clause (v) & (vi) the Regulations Relating to Registration for and the award of the Degree of Doctor of Philosophy”, ‘Departmental Doctoral Committee’ means a Departmental Doctoral Committee constituted in a Department to scrutinise the applications for registration and make appropriate recommendations to the University and includes all the Supervising Teachers in a Department with the Head of the Department as Chairman (clause (v)) and in the case of candidates from institutions other than the University Departments, the Departmental Doctoral Committee along with the concerned Supervising Teachers will form the Doctoral Committee. In the case of subjects not offered in the University Departments, the Doctoral Committee shall consist of the Supervising Teacher and two experts nominated by the Syndicate of whom one shall be the Chairman of the Committee (Clause vi).

The Syndicate at its meeting held on 23.07.2021 considered the matter vide Item No: 30.82 and resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon’ble Vice- Chancellor, the matter of framing norms for constituting the Doctoral Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to constitute a sub-committee, chaired by Pro Vice-Chancellor with Dr. S. Nazeeb, Dr. M. Vijayan Pillai, Dr.B.Unnikrishnan Nair, Dr. K.G. Gopchandran, Prof. K. Lalitha, Sri. R. Arunkumar, Sri.J.Jairaj, Sri. Riyas Vahab, Members of Syndicate as members and the Director Research and the Director IQAC as the special invitee of the sub-committee, to frame the norms for constituting the Doctoral Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.A11 Chief Minister’s Public Grievance Redressal Cell- Redressal of Complaints received- granting Ph.D registration to project fellows exempting from eligibility test- reg.**

A Complaint has been received from Chief Minister’s Public Grievance Redressal Cell submitted by Sri. Sasikumar K V.

The grievance submitted in the complaint is as follows:

Several Central and State Universities have granted permission to Project fellows for doing Ph.D directly. For this, they have created extra numerary seats. The matter of granting fellowship to these Project fellows does not arise if these projects were continued for a period of 3 to 5 years. But Universities in Kerala are not offering chances to these project fellows for doing Ph.D. At Present

Calicut University is offering chances to the project fellows to pursue Ph.D programme by amending their regulations. The complainant has requested to take necessary steps for pursuing Ph.D for project fellows in the University of Kerala also.

The following points may be noted.

1. In the Regulations for Award of Ph.D Degrees, University of Kerala, 2016, nothing is stated regarding the Ph.D registration of Project fellows.
2. Project fellows can apply for Ph.D registration if they are otherwise eligible for the same. No special consideration is mentioned in the Regulations. So they have to apply for registration as similar to other research aspirants. The period in which the project carried out has to be considered as their research period.

As per the orders of Hon'ble Vice- Chancellor, the request of Sri. Sasikumar K V to grant Ph.D registration to project fellows exempting from eligibility test was placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

The Syndicate at its meeting held on 07.05.2021 vide item No: 27.53.A8 considered the above mentioned matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to obtain a report from the committee comprising 1) Dean, Faculty of Science, 2) Dean, Faculty of Arts, 3) Dean, Faculty of Oriental Studies and 4) the Research Director.

The Research Director has forwarded the report of the Committee held at 11.00 am on 03.07.2021 through online mode. The Committee unanimously decided not to recommend Ph.D registration to project fellows by exempting them from Ph.D eligibility test (copy of the report is appended).

As per the orders of the Hon'ble Vice- Chancellor, the report of the Committee is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

**Recommendation:** *The Committee considered the matter along with the report of the sub-committee constituted by the Syndicate in this regard and recommended not to grant Ph.D Registration to project fellows by exempting them from qualifying Ph.D eligibility test.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B1**      **Recognition as Research Supervisor in Physics - Dr. Rajesh. S -reg.**  
 Name : Dr. Rajesh.S, Assistant Professor, Dept. of Physics, Mar Ivanios College, Tvm.  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : Mar Ivanios College, Tvpm.  
 Request : Recognition as Research Supervisor in the subject Physics

**Recommendation:** *The Committee considered the matter and recommended to consider the application submitted by Dr. Rajesh S., Assistant Professor, Dept. of Physics, Mar Ivanios College, Tvm on completion of two years of experience in Aided College, if otherwise eligible.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B2**      **Ph.D Research - Inclusion of Co-Supervisor- Smt. Sariga C. Lal, Full-time research scholar in Physics-reg:**  
 Name : Smt. Sariga C. Lal  
 Subject : Physics (Full -time)  
 Research Supervisor : Dr. Jawahar I N, Assistant Professor, Department of Physics, University of Kerala, Kariavattom.  
**Research Centre** : Department of Physics, University of Kerala, Kariavattom.  
**Request** : **Inclusion of Dr. Subodh G, Assistant Professor, Department of Physics, University of Kerala, Kariavattom as co-supervisor.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved..

**Item No.31.62.B3** *Ph.D Research –Change of Research Supervisor and inclusion of co-supervisor –Smt. Renjana Devi L, Part-time-research scholar in Zoology-reg*

Name : Smt. Renjana Devi L.  
 Subject : Zoology (Part-time)  
 Research Supervisor : Dr. George Thomas (Retired Faculty)  
 Research Centre : University College, Tvpm.  
 Requests : 1. Change of Research Supervisor to Dr. Aruna Devi C., Associate Professor & Head, Dept. of Zoology, University College, Tvm.  
 2. Inclusion of present Supervisor Dr. George Thomas as Co-Supervisor.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B4** *Ph.D Research – Exclusion of Co-Supervisor - Request submitted by Sri. Arun R Pillai – Botany - reg:*

Name : Sri. Arun R. Pillai  
 Subject : Botany (Full-time)  
 Research Supervisor : Dr. E.A. Siril  
 Co-Supervisor : Dr. K.K. Sabu  
 Research Centre : Dept. of Botany, University of Kerala, Kariavattom  
 Request : Exclusion of Co-Supervisor Dr. K.K. Sabu, Senior Scientist, JNTBGRI, Palode, Tvm.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B5** *Conversion of Ph.D Registration from Full-time to Part-time –Sri. Dileep Kumar D. – Philosophy – reg:*

Name : Sri. Dileep Kumar D.  
 Subject : Philosophy (Full-time)  
 Research Supervisor : Dr. S. Sreekala Devi  
 Research Centre : Kerala University Library, Palayam, Tvm.  
 Request : Conversion of mode of registration to Part-time w.e.f. 04.01.2020 F.N.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B6** *Change of Facility Centre – Dr. K. Reji Kumar - Research Supervisor in Mathematics – reg:*

Name : Dr. K. Reji Kumar, Assistant Professor, Dept. of Mathematics, N.S.S. College, Cherthala.

Subject : Mathematics  
 Faculty : Science  
 Facility Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : Change of Facility Centre to Mahatma Gandhi College, Thiruvananthapuram.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B7**      **Conversion of Ph.D Registration – Full-time to Part-time – Smt. Neethu Vijayakumar – Botany – reg:**

Name : Smt. Neethu Vijayakumar  
 Subject : Botany (Full-time)  
 Research Supervisor : Dr. Sumitha V.R.  
 Co-Supervisor : Dr. A. Gangaprasad  
 Research Centre : Mahatma Gandhi College, Thiruvananthapuram  
 Request : Conversion of mode of registration to Part-time w.e.f. 25.09.2020

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B8**      **Conversion of Ph.D Registration – Full-time to Part-time – Ms. Ancy C. Simon – Biochemistry-reg:**

Name : Smt. Ancy C. Simon  
 Subject : Biochemistry (Full-time)  
 Research Supervisor : Dr. A. Helen  
 Research Centre : Dept. of Biochemistry, University of Kerala, Kariavattom  
 Request : Conversion of mode of registration to Part-time w.e.f. 02.12.2019 FN

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B9**      **Ph.D Research – Change of Research Centre – Sri. Jishad A. Salam - Physics – reg**

Name : Sri. Jishad A. Salam  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. R. Jayakrishnan  
 Research Centre : Christian College, Chengannur  
 Request : Change of Research Centre to Dept. of Physics, University of Kerala, Kariavattom.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.



**Item No.31.62.B10** *Ph.D Research – Change of Research Supervisor – Smt. Praveena M. – Zoology-reg:*

Name : Smt. Praveena M.  
 Subject : Zoology (Full-time)  
 Research Supervisor : Lt. Dr. Santhosh S.  
 Research Centre : N.S.S. College, Pandalam  
 Request : Change of Research Supervisor to Dr. Siji J.V., Assistant Professor, Dept. of Zoology, N.S.S. College, Nilamel.

**Recommendation:** *The Committee considered the matter and recommended to hear the Research Supervisor and Scholar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B11** *Ph.D Research–Change of Research Supervisor and Centre- Smt.Oleena S.H- Full-time- Research scholar in Mathematics- reg:*

Smt.Oleena S.H, full-time research scholar in Mathematics has submitted application for change of research Supervisor from Dr.T.R Sivakumar (Rtd) to Dr.Manilal K, Associate Professor , Dept. of Mathematics, University College, Thiruvananthapuram and Change of Research Centre from Kerala University Library, Palayam to University college Thiruvananthapuram as Libraries are not continued as research Centres as per UO.No.Ac.E1/2017 dated.22/08/2017.

Following are the requirements for change of guide and inclusion of co-guide.

- 1 Application in the prescribed format duly recommended by the Guide and the Chairman Doctoral Committee and Research centre Head.
2. No Objection Certificate from the current guide and Centre
3. Consent and proforma of the proposed guide
4. Doctoral Committee recommendations
5. Fee statement endorsed by the research supervisor.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the required fee. The fee statement of the candidate is verified and is found in order. The details of the candidate is shown below.

<b>Name &amp; details of the candidate</b>	<b>Request</b>	<b>Remarks</b>
Smt. Oleena S.H Full-time Mathematics <u>Research Supervisor</u> Dr.T.R Sivakumar (Retired) <u>Centre</u> Kerala University Library Palayam.	1.Change of research guide to Dr.Manilal K, Associate Professor, Department of Mathematics ,University College, Thiruvananthapuram Superannuation date of the proposed guide is on 31/05/2029. He has five candidate pursuing research under his guidance and Ms.Oleena S.H is the first reallocated candidate. 2).Change of Research Centre to University College, Thiruvananthapuram.	The HoD have recommended for change of research guide and Centre change Submitted consent letter from the proposed guide. Submitted Facility certificate from University College, Tvm. Submitted NOC fromLibrary

It may be noted that the application has not been signed by the research supervisor Dr.T.R.Sivakumar, Professor (Retd). But vide letter dated.21/11/2018 he has stated that he has no objection in Changing Ms.Oleena S.H her guide or Centre.

The Syndicate at its meeting held on 27/01/2021 has resolved to constitute a committee comprising of the Pro-Vice-Chancellor, Doctoral Committee Chairman and Research Director to take appropriate decision in the matter.The members of the subcommittee met on 31/03/2021 at PVC's Chamber, discussed the matter in detail and recommended the following:

- 1). In the light of the remarks of the Doctoral Committee Chairman in Mathematics and also considering the fact that the present research supervisor is a retired faculty, the committee recommended to permit the candidate for guide change.

- 2). The candidate shall apply for change of title of thesis through proper channel after guide change.
- 3). Since the committee constituted for hearing the candidate and research supervisor had observed plagiarism in the publications of Smt.Oleena S.H, the Committee recommends that the scholar shall be directed to submit fresh research publications as the part of fulfilling thesis submission criteria.

The recommendations of the Committee was placed before the Standing committee of the Syndicate on Academics and Research held on 09/04/2021. The Standing Committee recommended to accept the report of the committee held on 31/03/2021 which in turn was approved by the Syndicate held on 13/04/2021.

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed guide is working as Associate Professor, Department of Mathematics, University College, Thiruvananthapuram. Ms.Oleena S.H is the first candidate to be reallocated to Dr.Manilal K

As per UO. No.Ac.E1/2018 dated. 31/05/2018 ceiling on the number of supernumerary seats is lifted for accommodating the existing research scholars on re-allocation without affecting the regular strength permissible to the research supervisors.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting change of research supervisor and research centre in respect of Ms.Oleena S.H is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to change the Research Supervisor of Smt. Oleena S.H. to Dr. Manilal K., Associate Professor, Dept. of Mathematics, University College, Tvm and to change the Research Centre to University College, Tvm.*

*Further recommended to direct the Research Scholar to submit the application for changing the title of thesis through proper channel.*

*Considering the report of the sub-committee constituted for hearing the research scholar and Supervisor, regarding the plagiarism observed in the publications of Smt.Oleena S.H, the Committee further recommended to direct the scholar to submit fresh research publications as part of fulfilling the criteria, before the submission of thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B12**      **Ph.D Research -cancellation of Ph.D registration – Smt Renjini S. – Mathematics – reg:**

Name : Smt. Renjini S.  
 Subject : Mathematics (Part-time)  
 Research Supervisor : Dr. S. Babu (Retired Faculty)  
 Research Centre : University College, Tvm  
 Request : Cancellation of Ph.D registration

**Recommendation:** *The Committee considered the above matter and recommended to cancel the part- time Ph.D registration granted to Smt. Renjini S.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B13**      **Recognition as Research Supervisor in Chemistry – Dr. Sheeba Alexander – reg:**

Name : Dr. Sheeba Alexander, Assistant Professor, Dept. of Chemistry, St. Stephen's College, Pathanapuram.  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : St. John's College, Anchal  
 Request : Recognition as Research supervisor in Chemistry

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr. Sheeba Alexander, Assistant Professor, Dept. of Chemistry, St. Stephen's College, Pathanapuram as approved Research Supervisor in Chemistry with St. John's College, Anchal as Facility Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B14** *Ph.D Research – Conversion of mode of registration to Part-time and then back to Full-time – Sri. Akhilash M. – Chemistry – reg:*

Name : Sri. Akhilash M.  
 Subject : Chemistry (Full-time)  
 Research Supervisor : Dr. Bibin John  
 Research Centre : V.S.S.C., Thiruvananthapuram.  
 Requests : 1. Conversion to Part-time w.e.f. 29.01.2021 A.N.  
 2. Conversion to Full-time w.e.f. 10.02.2021 F.N.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B15** *Ph.D Research – Change of Research Centre – Sri. Akhil M. Anand – Physics – reg:*

Name : Sri. Akhil M. Anand  
 Subject : Physics (Full-time)  
 Research Supervisor : Dr. R. Jayakrishnan  
 Research Centre : Christian College, Chengannur  
 Request : Change of Research Centre to Dept. of Physics, University of Kerala, Kariavattom.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B16** *Recognition as Research Supervisor in Botany – Dr. Anitha Chandran N. – reg:*

Name : Dr. Anitha Chandran N., Assistant Professor, Dept. of Botany, S.N. College, Cherthala.  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : Dept. of Botany, Sree Narayana College, Kollam.  
 Request : Recognition as Research Supervisor in Botany.

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr. Anitha Chandran N., Asst. Professor, Dept. of Botany, S.N. College, Cherthala as an approved Supervisor in the subject Botany with Sree Narayana College, Kollam as Facility Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.B17** *Recognition as Research Supervisor in Chemistry – Dr. Sunesh C.D. – reg:*

Name : Dr. Sunesh C.D., Assistant Professor, Dept. of Chemistry, St. Stephen's College, Pathanapuram.

Subject : Chemistry  
 Faculty : Science  
 Facility Centre : St. John's College, Anchal  
 Request : Recognition as Research Supervisor in Chemistry.

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr. Sunesh C.D., Asst. Professor, Dept. of Chemistry, St. Stephan's College, Pathanapuram as an approved Supervisor in the subject Chemistry with St. John's College, Anchal as Facility Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.C1** *Ph.D Research – Change of Research Supervisor – Smt. Geethu Sidhan G.- reg.*

Name : Smt. Geethu Sidhan G.  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. Selvamony K.B.  
 Research Centre : University College, Thiruvananthapuram  
 Request : Change of Research Supervisor to Dr. Dominic J. Kattoor, Associate Professor, Department of Malayalam, Govt. College, Nedumangad.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.C2** *Ph.D Research – Change of Research Supervisor – Smt.Arya Raj R.- reg:*

Name : Smt. Arya Raj R.  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. S. Ajayghosh (Retired Faculty)  
 Research Centre : S.N. College, Kollam  
 Request : Change of Research Supervisor to Dr. S. Jayan, Asst. Professor, Department of Malayalam, S.N. College, Kollam

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.C3** *Ph.D Research - Re-Registration - Smt. Soumya S. R. - Linguistics -reg:*

Name : Smt. Soumya S.R.  
 Subject : Linguistics (Full-time)  
 Research Supervisor : Dr. S.A. Shanavas  
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom.  
 Request : Re-registration due to default in payment of Research fee for more than six months, w.e.f.19.11.2016.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.C4** *Ph.D Registration -Malayalam-July 2020 session-delay occurred in the conduct of Doctoral Committee meeting -reg.*

The Chairman, Doctoral Committee in Malayalam has forwarded 13 applications to be

considered for registration to Ph.D for the July 2020 session. It may however be noted that the Doctoral Committee was held in the months of February and March 2021, ie: after last date of notification for Ph.D registration to the next session i.e. January 2021 session.

The Syndicate at its meeting held on 15/05/2020 vide item No.11.44.A17 had considered a similar case of Ph.D registration to three candidates in History and resolved not to consider the applications as the applications of the previous sessions cannot be considered for registration after the issue of notification for the subsequent session. However no general rule has been made in this regard.

**As per orders of the Registrar clarification was sought from the Chairman, Doctoral Committee in Malayalam regarding the reason for the delay which occurred in conduct of the Doctoral Committee. The Doctoral Committee chairman has cited the prevailing pandemic situation and the Lock down declared in the wake of the pandemic out break, as the reason for the same.**

It may also be noted that the doctoral committee of July 2019 session in the subject Hindi was also held after the notification of the subsequent session. The Syndicate held on 29.12.2020 has resolved to seek the clarification from the DC chairman and has also resolved that the Vice-Chancellor may consider the applications of these candidates if they are otherwise eligible as the delay in conducting the Doctoral Committee is not their fault. In compliance with the Syndicate resolution of 29.12.2020 the remarks of the DC Chairman was sought regarding the delay occurred in the conduct of doctoral committee of July 2019 session. The Chairman, Doctoral committee has explained that the delay occurred was due to the immediate shifting of the Department to the new building and other related matters. The Chairman DC has also requested to condone the delay occurred. The doctoral committee has forwarded the application of the candidates of July 2019 session with positive recommendation. Hence the Hon'ble Vice-Chancellor has ordered to grant Ph.D registration to the candidates on the basis of the explanation given by the DC chairman condoning the delay occurred in the conduct of the Doctoral Committee.

In this case also the delay occurred was not due to the fault of the candidates and the DC chairman has clarified that it was due to the prevailing pandemic situation.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee observed the serious lapse occurred on conducting the Department Doctoral Committee and recommended not to accept the clarification submitted by the Chairman Doctoral Committee.*

*Further recommended to issue a warning letter to the Chairman, Doctoral Committee, Dept. Malayalam, University of Kerala in this regard. Also recommended to consider those applications for Ph.D Registration in the subject Malayalam, in July 2020 session, forwarded by the Chairman, after conducting the Doctoral Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62. C5**      **Ph.D Research – Change of Research Supervisor – Sri.Nidhin.V – Malayalam - reg.**

Name : Sri. Nidhin.V  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. G. Padma Rao (Retired Faculty)  
 Research Centre : S.N. College, Kollam  
 Request : Change of Research Supervisor to Dr. S. Nazeeb, Assistant Professor, School of Distance Education, University of Kerala

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D1 Intimation about the sad demise of the Supervising Teacher – Smt. Jaya Vijayan K V – Malayalam – reg:-**

( Ac. EV )

Smt. Jaya Vijayan, Part time research scholar in Malayalam with date of effective registration **20/09/2008** who has submitted the thesis on **08/09/2016** entitled as “ശ്രീനാരായണ ഗുരുവിന്റെ ആദ്ധ്യാത്മികവും സാമൂഹികവുമായ പ്രവർത്തന മണ്ഡലങ്ങൾ” under the guidance of Sri. Vijayalaxmi Jayakumar, Director, SN Research Centre, Jayakrishna Publications, Thiruvananthapuram.

The evaluation of the Ph D thesis submitted by the candidate was over and the hon’ble Vice Chancellor has nominated the Chairman for conducting the Open Defense examination of the candidate. In the mean time the candidate intimated about the sad demise of her Supervising Teacher. Further process of conducting the Open Defense could not be initiated as the Supervising Teacher expired.

It may be noted that in earlier cases of the research scholars, Smt. Indu T.N, Smt. Surya P and Bindu D, under the guidance of Dr. Padma Rao, Professor, Department of Malayalam, University of Kerala, who was unable to perform the responsibility of the Supervising Teacher as he was hospitalised, the Syndicate on recommendation of the Standing Committee on Academics and Research entrusted the Doctoral Committee Chairman to do the responsibility of the Supervising Teacher.

Further proceedings cannot be initiated without the Supervising teacher.

As per the orders of Hon’ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

**Recommendation:** *The Committee considered the above matter and recommended to entrust Dr. M.A. Siddeek, Director, International Centre for Sree Narayana Guru Studies, to perform the duty of Supervisor in respect of Smt. Jaya Vijayan K.V., subject to the approval of the Doctoral Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D2 PhD thesis submission- Complaint- reg:**

( Ac. E II )

Sri. Paul Raj L.S, Ph.D candidate in Biochemistry, has submitted his thesis on 30/11/2017 under the guidance of Prof. Dr. K. Saraswathy Devi (Rtd.), Department of Biochemistry, University of Kerala. Sri. Paul Raj L.S has registered for Ph.D in July 1993 session and the effective date of registration is 14/12/1993.

Two of the three examiners who have evaluated the Ph. D thesis of Sri. Paul Raj.L.S suggested for ‘Revision and Resubmission’. As per the orders of Hon’ble Vice- Chancellor a letter was issued to Sri. Paul Raj L. S and the research supervisor to resubmit three revised thesis along with related documents on 06/02/2020. After almost nine months Sri. Paul Raj L. S has informed through his letter dated 22/09/2020 that his theses are ready for submission after incorporating necessary revisions in consultation with his supervisor; whereas the supervisor expired due to intestine cancer. He has requested to take necessary arrangements for resubmission of his thesis.

As per the orders of the Hon’ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 22/12/2020 and consequently in the Syndicate held on 29/12/2020 which resolved to entrust the Chairman, Doctoral Committee in Biochemistry to perform the duties of the Research Supervisor. A letter intimating the same has been issued to the Chairman, Doctoral Committee in Biochemistry, the Dean Faculty of Science and the candidate on 08/02/2021. The revised thesis has not yet submitted.

Now a copy of representation submitted to the Hon,ble Chancellor has been submitted before the Hon’ble Vice Chancellor by the husband of the Research Supervisor Dr.K.Saraswathy Devi (Expired) stating, “it was learned from his wife that Sr.Paul Raj L S has registered for Ph.D in July 1993 session and registered on 14/12/1993. In the whole of his Ph.D carrier for the last 28 years he was not doing any research work in anywhere. The whole thesis has been copied from various

Research thesis of Kerala, Tamil Nadu & Karnataka universities of different Colleges/Candidates. That is why two of three Examiners who have evaluated the Ph.D thesis of Sri.Paul Raj L S suggested for "Revision and Resubmission". Now the submission of revised thesis of Sri.Paul Raj L S is placed before the standing Committee of the syndicate on Academics & Research, for consideration". He requested the Hon'ble Governor to look into this matter very seriously and take appropriate steps.

It may be also noted that before starting the evaluation process of the thesis remarks has been sought from his research Supervisor, Dr. K Saraswathy Devi in connection with the allegations raised by the Dr.S.N.Sreevalsan, Associate Professor, Department of Statistics Christian College, Kattakkada. In reply she has remarked that the Ph.D thesis submitted by Sri.Paul Raj L.S is a bonafide research work conducted by him under her supervision and guidance and no part of it has been submitted else where for any other degree vide letter dated 25/04/2018.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the complaint of thesis submission of Sri. Paul Raj L.S is placed before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee considered the above matter and recommended to authorize Hon'ble Vice-Chancellor to take necessary steps as per the rules and regulations as the Standing Committee cannot involve in the evaluation process of thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D3** *Request for publication of Ph.D thesis in respect of Dr.Gireesh Kumar J. in Law – reg -*

**(Ac. EV)**

Dr.Gireesh Kumar J.,who was awarded Ph.D Degree in Law (Register No.8228) for his thesis entitled "Legal Protection of Mentally Challenged; A Study with Special Reference to Mental Health Laws in India"has requested to permit his to publish his Ph. D research work.

As per the Statute 12(d) of Chapter 18, Faculty of Law of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgment should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice Chancellor the matter regarding the granting of permission for the publication of the thesis of Dr.Gireesh Kumar J. is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

**Recommendation:** *The committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D4** *Department of Chemistry- Appointment of Contract Lecturer and Technical Assistant - Request-reg.*

**( Ad. D III )**

As per letter No.DC/2/03/2021 dated 01.01.2021, Dr. Sony George, Associate Professor and Head of the Department of Chemistry, has forwarded the Minutes of the Department Council held on 31.12.2020.

As per the Minutes ;

- i) The Department Council has examined the logistical aspects of simultaneously managing theory and practical classes of newly introduced MSc Programme in Chemistry (Specialization in Renewable Energy) with strength of 12 students along with ongoing MSc Chemistry programme (Strength of 19 Students) - Total 31 Msc Students and realized the

immediate requirement of 3 Lecturers on Contract basis and 2 Technical Assistants on Contract basis

- ii) The Department Council had decided to recommend the essential and desired required qualification of the Contract Lecturer and Technical Assistant as follows.

Sl. No	Designation	Requisite No. of Contract Post	Essential Qualification	Desirable Qualification
1	Lecturer on Contract	3	MSc in Chemistry with first class + PhD in the field of Renewable Energy.	Post Doctoral Experience in the field of Renewable Energy.
2	Technical Assistant	2	MSc in Chemistry with Second Class and one year Research experience /Lab experience	PhD in the field of Renewable Energy.

- iii) The Department Council has requested to take necessary steps for the appointment of the required 3 Contract Lecturer and 2 Technical Assistants on Contract Basis.

As recommended by the Department Council, Dr. Sony George, Associate Professor and Head of the Department of Chemistry has requested to take necessary steps for filling the said vacancies.

In this regard, the following may kindly be noted

- A Rank list dated 15.12.2019 is existing for the appointment of Lecturer on Contract basis in the Department of Chemistry and one appointment had already been made from the existing Rank list (5 candidates are remaining in the existing rank list).
- As per the Kerala University First Ordinances 1978, there is a sanctioned post of Technical Assistant in the Department of Chemistry.

But it may kindly be noted that, Sri.Jibin Raj R.J has been appointed as Technician (FTNMR Spectrometer) on contract basis in CLIF w.e.f.17.04.2017 against the post of Technical Assistant, temporarily shifted from the Department of Chemistry to CLIF (formerly SICC) for the time being and re-designate the post of FTNMR Technician as Technical Assistant.

There is no post of Technical Assistant in the Department as of now.

The Standing Committee of the Syndicate on Staff, equipment and Buildings at its meeting held on 19.04.2021, vide item No.27.39 considered the *recommendations of the Department Council, Department of Chemistry, to take necessary steps for the appointment of the required 3 Contract Lecturer and 2 Technical Assistants on Contract Basis, in the Department* **and recommended to place the matter before the Standing Committee of the Syndicate on Academics and Research to verify the qualifications for the post and requirement of the Post in the Department and to place the same before the Committee.**

The Syndicate at its meeting held on 07.05.2021, vide item No.27.39.09 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Staff, equipment and Buildings.

In this regard, the following may kindly be noted

The Qualifications notified for the post of Lecturer on Contract basis are detailed below and the existing Rank list dated 15.12.2019 is based on the said qualifications

- A minimum of 55% of marks or an equivalent grade in M.Sc Chemistry
- Ph.D/U.G.C NET

A relaxation of 5% marks at Masters level is allowed to SC/ST Candidates.

Candidates who have passed their qualifying examination from Universities other than Kerala University should produce Eligibility Certificate obtained from that University at the time of Interview.

The Qualifications required for the post of Technical Assistant as per the Kerala University Ordinance are as follows.

- I or II Class Master's Degree in the Subject concerned
- Experiene in the line.

As per the orders of the Vice-Chancellor, the matter of verifying the **qualifications of Contract Lecturer and Technical Assistant and requirement of the said Posts in the Department of Chemistry, for appointing 3 Contract Lecturer and 2 Technical Assistants on Contract Basis, is**



placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee observed the exigency in the above matter and recommended to appoint two contract teachers from the existing Rank list, if it is active. Further recommended to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings. Further recommended to utilize the service of Dr. T.S. Anirudhan, Professor (Rtd), as an Emeritus Professor at the Dept. of Chemistry, by considering his eminent contributions. Also recommended not to issue notification for the post of Technical Assistant in contract basis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**FURTHER RESOLVED** to appoint Dr. T.S. Anirudhan, Professor (Rtd), as an Emeritus Professor (KU) in the Department of Chemistry with a consolidated remuneration of Rs.30,000/- (Rs.Thirty thousand only)

**Item No.31.62.D5** *Condoning the delay in submitting Ph.D thesis in respect of Smt. Niranjana Raj in Economics – reg:-*

(Ac. E V)

**Smt.Niranjana Raj** a Full-Time research Scholar in **Economics**, working under the Supervision of **Dr. Anitha V**, Professor & Head, Department of Economics, University of Kerala, Kariavattom, Thiruvananthapuram has submitted her thesis entitled “**Empowerment of Tribal Women Under Forest Rights Act, 2006**”.

It may be noted that the effective date of Registration was on **01.01.2015** and the research period was upto 31.12.2019. The date of pre-submission was on **08.10.2020** that is after the end of research period. **Smt. Niranjana Raj** was supposed to submit the thesis within three months, that is on or after **07.01.2021**.

As per the **U.O No.3746/2020/UOK dated 23.11.2020**, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period is extended to a further period up to **31/12/2020**. But the candidate has submitted the thesis only on **22.04.2021**. Thus there is a delay of 3 months and 16 days in submitting the thesis.

Moreover, vide UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar. In this case the candidate should be remitted a fine for 3 months and 16 days (Rs.8000/-) after the completion of extension as per the U.O No. 3746/2020/UOK dated 23.11.2020

The request submitted by **Smt. Niranjana Raj** states that she could not submit the thesis on due date due to the restrictions that were imposed on account of the spread of COVID-19 pandemic in the state.

As per the orders of the Hon’ble Vice Chancellor the matter regarding the delay in the submission of thesis after levying a fine of Rs.8000/- is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay after levying the fine for late submission of the thesis, as stipulated in the U.O. dated 27.11.2020, except for the period of relaxation already given by the University, by considering the Lock Down imposed due to Covid-19 pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D6** *MoU- ICT Academy with IMK, University of Kerala – Approval of MoU format -Reg.*

(IQAC)

Prof. K.S. Chandrasekar, Head, IMK has expressed the interest to have an MoU between University of Kerala and ICT Academy. A draft format of MoU in this regard is also forwarded by him.

The Legal Advisor vetted that the draft format of MoU is legally in order.

The MoU format, as shared by Prof. K.S. Chandrasekar, is as follows

**MEMORANDUM OF UNDERSTANDING (MoU)**

This Memorandum of Understanding entered into at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ month in the year 2021.

**BETWEEN**

**M/s ICT Academy**, a non-profit Society incorporated under the Tamil Nadu Societies Registration Act, 1975 and having its Office at ELCOT Complex, 2-7 Developed Plots, Industrial Estate, Perungudi, Chennai 600 096 (hereinafter called as “**ICT Academy**” which expression shall, wherever the context so permits mean and include successors and assigns.)

**AND**

<<<**College Name with Location**>>> being the beneficiary of this MoU having its principal place of business at<<<**Location, State**>>>, duly represented its <<<**Authorised Signatory Name, Designation**>>> (hereinafter referred to as “<<<**College Name, Location**>>>” which expression shall, wherever the context so permits mean and include successors and assigns.)

**WHEREAS**

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. ICT Academy is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavours to train the higher education teachers and students thereby exercises on developing the next generation teachers and industry ready students.

With training of teachers and students as the primary objective, ICT Academy has been working through a seven pillar program in the areas of Faculty Development, Student Skill Development, Entrepreneurship Development, Youth Empowerment, Industry-Institute Interaction, Digital Empowerment and Research & Publications.

In the last 12 years, ICT Academy has strived on every aspect to provide a holistic service to every stakeholder of the education ecosystem in developing the next generation of talent pool in India to make them industry ready employees, innovators, entrepreneurs and leaders.

Through its various initiatives, ICT Academy has been part of strengthening the India’s four important visions on Skill India, Digital India, Start-up India and Make in India.

ICT Academy is agreeable to enter into this MOU with <<<**College Name, Location**>>>, as per the terms and conditions set out hereunder:

Now this MoU witnesses as under:

**1. Scope of the MoU**

<<<**College Name, Location**>>>, hereby agrees to implement **Entrepreneurship Cluster Development Program** for the students aspiring to become entrepreneurs in their institution. An initiative to nurture aspiring students/entrepreneurs across the State of Tamil Nadu and guide them towards beginning/running a successful business enterprise on their own.

**ICT Academy** and <<<**College Name, Location**>>> would collaborate to implement Entrepreneurship Cluster Development Program for \_\_\_\_\_ no of Students in the respective Institution.

**2. Role of ICT Academy**

- 1) Shall Support on student acquisition and Screening process for the Selection of Students for the program.
- 2) Will provide the template for Printing of Marketing Collaterals
- 3) Shall provide Handouts to the beneficiaries if any available
- 4) Shall provide Self learning access to the students.
- 5) Conduct Assessments as and when required.
- 6) Certification to all successful students on fulfilling the criteria.
- 7) Conduct Awareness Sessions, Mentoring Sessions, Training sessions as per the project plan

### **3. Role of <<<College Name, Location>>>**

- 8) Shall work along with ICT Academy in mobilising the students from 2021 – 2022 passing out/Passed out Students to take up the Training.
- 9) Should take declaration from the student that they will not discontinue the program
- 10) Shall appoint one coordinator to coordinate between ICT Academy and the Institution
- 11) Organise an Inauguration function and cover the training with Photographs & Videos.
- 12) Shall provide necessary infrastructure if any required.
- 13) Submit all acknowledgements and reports as per the requisites of the Project.

### **4. Operation of this MoU**

Upon execution of this MoU, ICT Academy shall communicate to <<<College Name, Location>>> and the training schedules. Thereupon, the Parties shall mutually discuss and agree on the operational terms based on which ICT Academy would offer its services.

### **5. Validity of this MoU**

- 14) The validity of this MoU would be for 2 years from the date of signing the MoU for the proposed Entrepreneurship Development Program The MoU may be renewed on mutually agreed terms between the Parties.
- 15) The Parties shall enter into firm binding agreements on the areas which are not covered under this MoU. Upon the execution of such agreements, this MoU may be terminated. Both parties shall have the right to terminate this MoU, if any of the party does not comply with its obligations under this MoU by issuing 30 days prior notice.

### **6. Confidentiality**

- 16) The Parties shall treat all information, documents, contents and materials pertaining to ICT Academy or <<<College Name, Location>>> provided under this MoU as confidential.
- 17) ICT Academy or <<<College Name, Location>>> shall not disclose any aspect of any confidential information to any third party in any manner whatsoever other than in the normal course of agreed terms under this MoU.
- 18) The confidentiality of information shall survive the termination of this Agreement.
- 19) Upon the termination of this MOU, <<<College Name, Location>>> shall return all the contents, training materials and such other information provided by ICT Academy under this MoU duly without any undue delay and in cases where such information is not capable of being returned the same and provide a certificate to that to ICT Academy.

### **7. Intellectual Property**

- 20) All the intellectual property rights with respect to the programs, contents provided by ICT Academy shall vest with ICT Academy and upon the termination of this Agreement by efflux of time or such other earlier termination, the college shall not have the right to use programs, contents, and such other training materials installed under this MoU and return the same to ICT Academy. <<<College Name, Location>>>, shall not infringe the intellectual property rights of ICT Academy and shall duly intimate of any such infringement by any third parties.

### **8. Indemnity**

- 21) Both <<<College Name, Location>>> and ICT Academy agree to hold harmless and indemnify each other, from and against all action, demands, proceedings, prosecutions, attachments, claims or causes of action whatsoever, including (but not limited to) attorneys' fees and other costs arising out of:
  - (a) Any breach of this Agreement by either party
  - (b) Any negligence on the part of either party

### **9. Notices**

All notices regarding this Agreement shall be by personal delivery or by certified or registered mail, postage prepaid, at the addresses as either of them may so provide by notice given to the other in the same manner.

### **10. Governing Law**

This MOU is made under and shall be governed by and construed under the laws of the Republic of India under the jurisdiction of the courts at Chennai.

## 11. ARBITRATION

In the event of any claim, controversy, dispute or difference between Parties, arising out of or in connection with or in relation to this Agreement, either Party will be entitled refer the same to arbitration in accordance with the rules of arbitration of the Arbitration and Conciliation Act 1996.

There shall be three arbitrators, one to be appointed by **ICT Academy**, the other to be appointed by <<<**College Name, Location**>>> and the third to be appointed by the two arbitrators appointed by the Parties. The award of the arbitrators shall be final and binding on the Parties. The Arbitration proceedings shall be held at Chennai.

In witness whereof the Parties have executed this MoU on this the \_\_\_\_\_ day of \_\_\_\_\_ 2021

**For ICT Academy**

**Name**

**Designation**

**Witness**

**For <<<College Name, Location>>>**

**Name**

**Designation**

**Witness**

The Hon'ble Vice – Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Academics and Research for approval of the MoU format.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and approval.

**Recommendation:** *The Committee considered the above matter and recommended not to consider the MoU with ICT Academy and IMK.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D7**      **Department of Commerce-Request for post creation reg:-**

( Ad. A II )

Dr.Raju, Professor and Head, Department of Commerce vide letter no.DC/FAC/2020-21 dated 18.02.2021 requested to create 1 post of Professor, 2 Associate Professors and 2 Assistant Professors for the newly sanctioned course M.Com GBO (Global Business Operations) in the Department. According to him, sanctioned student strength for the courses M.Com (Finance) and M.Com (GBO) is 30,20 respectively and the Department faculty consists of 4 Professors, 1 Associate Professor and 1 Assistant Professor against a sanctioned strength of 7 faculty members for M.Com (Finance) and MPhil. It is also stated that no posts were sanctioned for the M.Com (GBO) course which commenced in 2019 and at present, the classes for the both the above said courses are being handled by the 6 permanent faculties and 2 contract lectures in the Department. The Head further stated that the Department is having 15 M .Phil students and around 50 research scholars and as such the present staff strength is inadequate.

The Vice Chancellor considering the request of the Head of the Department of Commerce ordered to place the matter before the Standing Committee on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to place the same before the Standing Committee of the Syndicate on Academics and Research to verify the academic requirement of the post and place the same before the Committee. The meeting of the Syndicate (vide Item No.27.39.05) resolved that the above recommendation of the Standing Committee on Staff, Equipment and Building held on 19.04.2021 be approved,

Hence as per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee verified the matter and recommended to create four posts of Assistant Professors in the Department of Commerce, University of Kerala, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**FURTHER RESOLVED** to place the proposal for creation of four post of Assistant Professors in the Department of Commerce, before the Senate for approval.

**Item No.31.62.D8 Department of Statistics - Panel of Guest Lecturers submitted by the HOD  
- Approval of - reg.**

**( Ad. D I )**

Dr.E.I.Abdul Sathar, Professor and Head, Department of Statistics, has submitted a Panel of Guest Lecturers for the Department of Statistics and requested to approve the same, for the smooth conduct of the academic programmes in the Department, by utilizing the service of the experts in the panel. The panel submitted by the HOD is as follows:

N o.	Name	Educational Qualifications	Designation
1	Dr. Krishnan N.	Ph.D., M.Sc.	Professor (Rtd.) Department of Mathematics, University College, Palayam
2	Dr. Dileep Kumar	Ph.D., M.Sc.	Assistant Professor Department of Mathematics NSS College, Cherthala
3	Dr. A. Noufal	Ph.D., M.Sc.	Assistant Professor Department of Mathematics CUSAT, Kochi
4	Dr. Varghese Abraham	Ph.D., M.Phil., B.Ed., M.Sc.	Associate Professor (Rtd.) Department of Mathematics Mar Ivanious College, TVM
5	Dr. Madhu S. Nair	Ph.D., M.C.A., M.Tech.	Associate Professor, Department of Computer Science, CUSAT
6	Dr. Binu V.S.	Ph.D., M.Sc.	Associate Professor Department of Biostatistics NIMHANS, Bangalore
7	Dr. B. Binukumar	Ph.D., M.Sc.	Associate Professor Department of Biostatistics NIMHANS, Bangalore
8	Mr. Somasekharan Pillai	M.Sc.	Associate Professor & Head Department of Statistics University College, Palayam
9	Dr. N.V. Sreekumar	Ph.D., M.Phil., M.Sc.	Associate Professor Department of Statistics Arts College, TVM
10	Dr. Rajukrishnan	Ph.D., M.Sc.	Former Associate Professor & Head Department of Statistics Govt. Women's College, TVM
11	Dr. K.K. Jose	Ph.D., M.Phil., M.Sc.	Director, School of Mathematics & Statistics and School of Data Analytics, Mahatma Gandhi University, Kottayam
12	Dr. G. Arivarignan	Ph.D., D.Sc., PGDHEd., M.Sc.	Professor & Head (Emeritus), Department of Statistics, Madurai Kamaraj University Tirunelveli
13	Dr. S.M. Sunoj	Ph.D., M.Phil., M.Sc.	Professor & Syndicate Member, Department of Statistics, CUSAT, Kochi
14	Dr. Rajesh G.	Ph.D., M.Phil., M.Sc.	Associate Professor & Head, Department of Statistics, CUSAT, Kochi
15	Dr. N. Balakrishnan	Ph.D., M.Phil., M.Sc.	Professor, Department of Statistics CUSAT, Kochi
16	Dr. Asha Gopalakrishnan	Ph.D., M.Phil., M.Sc.	Professor, Department of Statistics CUSAT, Kochi
17	Dr. K.R. Muraleedharan Nair	Ph.D., M.Phil., M.Sc.	Professor (Rtd.), Department of Statistics, CUSAT, Kochi, (Former Controller of Examination, CUSAT, KUFOS, Kochi)

18	Dr. K. Jayakumar	Ph.D., M.Phil., M.Sc.	Professor & Head, Department of Statistics Calicut University
19	Dr. M. Manoharan	Ph.D., M.Sc.	Professor & Former Registrar, Department of Statistics, Calicut University
20	Dr. C. Chandran	Ph.D., M.Phil., M.Sc.	Professor & Former Head, Department of Statistics, Calicut University
21	Dr. Jobby K. Jose	Ph.D., M.Phil., M.Sc.	Associate Professor & Head, Department of Statistics, Kannur University
22	Dr. T.M. Jacob	Ph.D., M.Sc.	Associate Professor, Department of Statistics, Nirmala College, Muvattupuzha
23	Dr. Sebastian George	Ph.D., M.Phil., M.Sc.	Associate Professor Department of Statistical Sciences, Mangattuparmaba Campus, Kannur University
24	Dr. A.M. Mathai	Ph.D., M.Sc.	Centre for Mathematical & Statistical Science, Thrissur (Emeritus Professor, McGill University, Canada)
25	Dr. Bindu Krishnan	Ph.D., M.Sc.	Associate Professor and Head Department of Data Science, Computer Science & Information Technology, Jain University, Kochi
26	Dr. G. Lesitha	Ph.D., M.Phil., M.Sc.	Former Associate Professor & Head, Department of Statistics, University of Kerala, Kariavattom
27	Dr. P. Yageen Thomas	Ph.D., M.Phil., M.Sc.	Former UGC Emeritus Scientist & Former Professor & Head, Department of Statistics, University of Kerala, Kariavattom
28	Dr. K. Kalyanaraman	Ph.D., M.Phil., M.Sc.	Former Reader, Department of Statistics, University of Kerala, Kariavattom
29	Dr. E.V. Gijo	Ph.D., M.Tech., M.Sc.	Professor, ISI, Bangalore
30	Dr. Vinu C.T.	Ph.D., M.Phil., M.Sc.	Assistant Professor, IIM, Tiruchirappalli
31	Dr. Kalyan Das	P.D.F., Ph.D., M.Sc.	Professor, IIT, Mumbai
32	Mr. Rasin R.S.	M.Sc.	Assistant Professor, Department of Statistics, St.Thomas' College (Autonomous), Thrissur - 680 001
33	Mr. Emil Ninan Abraham	M.Sc.	Assistant Professor, Department of Statistics, Bishop Moore College, Mavelikara-690110
34	Dr. Baiju K.V.	Ph.D., M.Phil., M.Sc.	Assistant Professor, Department of Statistics, Govt. College for Women, Thiruvananthapuram-695014
35	Mr. Laji M.	M.Phil., M.Sc.	Assistant Professor, Department of Statistics, Govt Arts College, Thiruvananthapuram-14
36	Dr. R. Rajesh	P.D.F., Ph.D., M.Sc.	Associate Professor & Head Department of Computer Science, Central University of Kerala, Kasaragod – 671316
37	Mr. Rijji N. Das	M.Tech.	Head Knowledge Officer ICT Academy of Kerala
38	Mr. Sreekanth D.	M.Phil., M.Tech., M.C.A.	Knowledge Officer ICT Academy of Kerala
39	Mr. Vimal D. Kumar	M.Tech.	Junior Knowledge Officer ICT Academy of Kerala

40	Dr. Vineshkumar B.	Ph.D., M.Sc.	Assistant Professor, Department of Statistics, Govt Arts College, Thiruvananthapuram-14
41	Dr. Nidhi P. Ramesh	Ph.D., M.Sc.	Assistant Professor, Department of Statistics, Mar Athanasius College Kothamangalam
42	Ms. Mumthaz Beegum M.	M.C.A.	Assistant Professor, Department of Computer Applications, TKM College of Engineering, Kollam-691005
43	Mr. Tijo Mathews	M.Sc.	Assistant Professor, Department of Statistics, Kuriakose Elias College Mannanam P.O., Kottayam
44	Mr. Praveenkumar A.R.	M.B.A.	Director, Amarjyothy Academy Mohan's College Bldg., Srinivasaiyer Road, Kottayam-1
45	Mr. Halek Kumar Suresh	M.Sc., PGDM	Associate Data Scientist, Skoruz Technologies Pvt. Ltd., Bangalore
46	Dr. Deemat C. Mathew	Ph.D., M.Sc.	Assistant Professor, Department of Statistics, St. Thomas College, Pala
47	Mr. Vineesh P.P.	M.Phil., M.Sc.	Deputy Director, Head of Office & DDO, Regional Office, NSSO Bhavan Plot No. 73, Survey No. 550, Bhagalaxmi Nagar, Hubli - 580031
48	Mrs. Remya P.	M.Phil., M.Sc.	Deputy Director, MPLADS, MOSPI East Block 6, Level 6 R.K. Puram, New Delhi – 110066
49	Dr. Reshmi K.V.	Ph.D., M.Phil., M.Sc.	Deputy Director, National Statistical Office, Field Operations Division Regional Office, Trivandrum
50	Dr. Deepa Prasad	Ph.D., M.A.	Assistant Professor, Department of English, University College, Trivandrum

**The Department of Statistics offers the following:-**

M.Sc. in Statistics

M.Sc. in Applied Statistics and Data Analytics (Started w.e.f 2019)

M.Phil in Statistics

Ph.D

The present details of teaching faculties in the Department are as follows:-.

Post	Sanctioned Strength	Present Strength		No: of contract staff
		Direct Recruitment	Promoted through CAS	
Assistant Professor	5	1	Nil	3 contract lecturer
Associate Professor	3	Nil	1	Nil
Professor	Nil	Nil	2	Nil
<b>Total</b>	<b>8</b>	<b>4</b>		<b>3</b>

At present, there are 4 teaching posts vacant in the Department and three lecturers are engaged in the Department on contract basis.

It may be noted that, an amount of Rs.2,00,000/- (Rupees Two Lakhs Only) is earmarked towards the Wages of Contingent Employees/Guest Lecturers of the Department of Statistics in the current year's Budget Estimates of the University.

As per U.O.No.Ad.AV.03.6909/2019 dated 16.11.2019, the prevailing remuneration for Guest Lecturers in the University for PG Courses is as follows:-

Qualification	Rate / Hour	Ceiling per month
With NET / Ph.D	Rs.500/-	Rs.24,000/-
Without NET / Ph.D	Rs.450/-	Rs.20,000/-

It may also be noted that, at present, the Department of Statistics have an approved panel of Guest lecturers vide U.O No.Ad.D1.4147/2020/UOK dtd 17.12.2020 . But now the Head has remarked that many of the resource persons in the panel are reluctant to take classes and M/s Cognub Decision Solutions, Technopark, the Industrial Collaborators of the Department are nearing closure of their firm. Hence he has requested to approve the new panel of Guest lecturers.

The Vice-Chancellor has ordered to place the request from the Head, Department of Statistics before the Standing Committee of the Syndicate on Academics & Research.

Accordingly the panel of Guest Lecturers forwarded by the HoD Department of Statistics, is placed before the Standing Committee of the Syndicate on Academics & Research regarding their approval for consideration and appropriate recommendation.

**Recommendation:** The Committee considered the above matter and recommended to direct the Head, Dept. of Statistics to submit a fresh compact panel, limiting the number of applicants by ten.

**Resolution of the Syndicate**

**RESOLVED** to approve the above Panel of Guest Lecturers submitted by the Professor and Head, Department of Statistics.

**Item No.31.62.D9**      **UGC BSR Faculty Fellowship 2020 – Dr. M C Subhash Peter, UGC BSR Faculty Fellow, Department of Zoology - Forwarding of joining report and Undertaking – reg;**

( Pl. B )

Dr. M C Subhash Peter, Professor, Department of Zoology & Hon. Director, iCEIB, vide letter referred (1) above had requested to forward his application for the UGC BSR Faculty Fellowship after his superannuation on 31.05.2021. Accordingly the Certificate of Superannuation was issued vide Certificate no.PI B/12536/2020 dated 18.05.2020, for uploading in the UGC Website.

UGC, vide letter referred (2) above informed that the online application submitted by Dr. M C Subhash Peter, Professor, Department of Zoology & Hon. Director, iCEIB, for BSR Faculty Fellowship was agreed by the BSR-Empowered Committee in its 98<sup>th</sup> Meeting dated 26.06.2020 and the UGC has directed Dr. M C Subhash Peter to join the BSR Faculty Fellowship after the date of superannuation.

Dr. M C Subhash Peter, vide letter referred (3) above, informed that he has joined as the BSR Faculty Fellow at the Department of Zoology, University of Kerala with effect from 01/06/2021 FN after the superannuation on 31.05.2021 and submitted the Joining report and Undertaking form for onward transmission to UGC, duly forwarded by the Head, Department of Zoology.

On submission of the file for orders of the Hon'ble Vice-Chancellor, the Vice-Chancellor ordered to place the same before the **Standing Committee of the Syndicate on Academics and Research. Hence the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.**

**Recommendation:** The Committee recommended to agree with the matter.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D10**      **Department of German-Request for administrative sanction including approval of fee structure for the short term course in German,B1 and B2 level.**

( Ac. D )

The Head of Department of German has forwarded a detailed expenditure & net amount of fee structure for B1 Level & B2 Level short term courses in German Language and literature to accord administrative sanction for conducting the courses. The minutes of the meeting of the css academic Committee held on 13.10.2020 approved the syllabus of the course and the Syndicate held on 27.01.2021 vide item no:22.01, while approving the confirmation of the Preliminary Minutes of the 21<sup>st</sup> meeting of the Syndicate held on 29.12.2020 has resolved to adopt the fee structure for B1 and B2 level short term courses(German).



The Department of German offers different crash-courses (A,B,C levels) to the industry professionals, students and the public to advance their career growth and further educational opportunities in their own domain.

The details of the Fee expenditure & net amount in Rupees of B1 Level and B2 level short courses are described as follows.

### Fee Structure

#### 1.B1 Level

Tuition Fee-Rs 10,000/-

Maximum number of students shall be admitted-40 Students

Minimum number of students required for the commencement of B1 Level shall be-10 students.

#### B1 Level

1. Honorarium for resource persons-Rs 1100/-Per hour(120 hour)Rs132,000/-
2. Honorarium for the Co-ordinator-Rs 1000x65(days)-Rs 65,000/-
3. Honorarium for Office Assistant & Casual Labour: Office Assistant 184x65(days)=12,000/-  
Casual Labour 123x65(days) 8000/-
4. Department Development Fund(DDF)(per student)-1000/-40\*1000=40000/-  
Total Expenditure for conducting the course=2,57,000/-  
Net Amount to the University=1,43,000/-

#### 2.B2 Level

Tuition Fee-Rs 11,000/-

Maximum number of students shall be admitted-40 Students

Minimum number of students required for the commencement of B2 Level shall be-10 students

#### B2 Level

1. Honorarium for resource persons – Rs 1200/-Per hour(120 hour)=Rs.144,000/-
2. Honorarium for the Co-ordinator - Rs 1100x65(days) = Rs.71,000/-
3. Honorarium for Office assistant & Casual labour : Office Assistant 184\*65(days)=12,000  
Casual labour 123\*65(days)8000/-
4. Department Development Fund(DDF)(per student)-1200/-,40\*1200=48,000/-  
Total Expenditure for conducting the course= 2,83,000/-  
Net Amount to the University = 1,61,000/-

Expected Expenditure & Net Amount in Rupees:

<b>Total Income Generated in Rupees</b>					
Course	Course Fee+ App Fee+Exam Fee+DDF	No. of Students	Total Income	Expected Expenditure	Net Amount to the University
B1 Level	10000/-	40	4,00,000/-	2,57,000/-	1,43,000/-
B2 Level	11000/-	40	4,40,000/-	2,83,000/-	1,61,000/-

There is no existing fee structure for short term courses in Department of German.

Course Fee Comparison with other institutes is as follows

<u>Institute</u>	<u>Course</u>	<u>Hours</u>	<u>Course Fee</u>
Goethe Institute	B1	112 Hours(16 weeks)	Rs.25,000/-
OESD Banglore(Austria)	B1	90 Hours	Rs.20,000/-+GST
Dept of German,UOK	B1	120 Hours(65 Days,3 to 4 Months)	Rs.10,000/-

<u>Institute</u>	<u>Course</u>	<u>Hours</u>	<u>Course Fee</u>
Goethe Institute	B2.1 (is a preparatory course of B2.2)	112 Hours(16 weeks)	Rs.25,000/-
Goethe Institute	B2.2	112 Hours (16 weeks)	Rs.25,000/-
Dept of Germabn,UOK	B2	120 Hours (65 Days,3 to 4 Months)	Rs.11,000/-

As per orders of the Vice Chancellor the matter regarding the administrative sanction for conducting B1 Level & B2 Level short term courses including approval of fee structure in German languages is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee recommended the proposal conducting B1 Level & B2 Level short term courses in German languages. Further recommended to refer the matter of approval of the fee structure to the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D11** *Centre for Philosophical Counselling and Research - Extending the tenure of Dr.Beena Isaac as the Director of the Centre for one more year- request –reg.*

( Ac D )

Dr.Binu G Bheemnath, Assistant professor & Head, Dept of Philosophy, University of Kerala has forwarded a letter requesting to extend the tenure of Dr.Beena Isaac, Professor(Retd), Department of Philosophy as the Director of the Centre for Philosophical Counselling & Research for one more year from 31.05.2021.

Centre for Philosophical Counselling and Research was established vide U.O No. Ac.D/3/026803/2018 dated 30.10.2018. As per U.O.No.Ac.D/3/026953-1/2018 dated 15.12.2018, Dr.Beena Isaac was nominated as the Hon.Director of the Centre for Philosophical Counselling and Research. As per U.O.No.Ac.D/2/16206/2020 dated 10.11.2020, administrative sanction was accorded to Dr.Beena Isaac being permitted to continue in the post as Director, Centre for Philosophical Counselling & Research for a period of one more year after her retirement (ie upto 31 May 2021).

The Vice Chancellor, has ordered to place the request from Dr.Binu G Bheemnath, Assistant professor & Head, Dept of Philosophy, University of Kerala to extend the tenure of Dr.Beena Isaac as the Director of the Centre for Philosophical Counselling & Research for one more year from 31.05.2021 before the Standing Committee of the Syndicate on Academics & Research for consideration.

The matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to extend the tenure of Dr. Beena Isaac as the Director of the Centre for Philosophical Counselling & Research for one more year from 31.05.2021.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D12** *Advanced Centre for Regenerative Medicine and Stem Cell Research (ACRem-Stem)- Interdisciplinary Certificate Course in ‘Evidence Based Infection Prevention & Control’-BS 2021-22-consideration-reg:*

( Ac D )

Budget Speech 2021-22 of University of Kerala envisaged to start interdisciplinary certificate course in ‘Evidence Based Infection Prevention & Control’ at Advanced Centre for Regenerative Medicine and Stem Cell Research (ACRem-Stem), University of Kerala and allocated an amount of Rs.2,00,000/- (Rupees Two Lakh Only) for starting the same. The Budget implementation Cell at its meeting held on 26.04.2021 vide item no 1.69 considered the matter and authorize Dr.P.Sreejith, Assistant Professor, Dept of Zoology, University of Kerala to submit a proposal in order to place the same before the Standing Committee of the Syndicate on Academics & Research for consideration.

Dr.P.Sreejith, Assistant Professor, Dept of Zoology, University of Kerala has forwarded a proposal to start interdisciplinary certificate course in ‘Evidence Based Infection Prevention & Control’ at Advanced Centre for Regenerative Medicine and Stem Cell Research (AC Rem-Stem), University of Kerala.

Infection Prevention and Control (IPC) is a relevant part of all health systems. It affects the safety and health of both people those who provide health service and who use them. Healthcare-associated infections (HAI) are the most common adverse condition in care delivery. HAIs have a crucial effect on the individual's quality of life. The incidence and adverse effects of HAIs can be minimized through the implementation of effective IPC. The primary purpose of the Infection Control and Prevention Program is to provide efforts to control, prevent, identify, and report infectious diseases. The fundamental objective of this course is to learn medical and allied students for preventing infectious control mechanisms in medical centers and public places.

- To identify microorganisms and contagious disease in a timely fashion and teach the methods for controlling these microorganisms with immediate response
- To create an environment for reducing the risks for transmission of infectious agents among and between patients and health care personnel
- To reduce the risk of infections developing in patients related to the use of devices and procedures required in their care
- To sensitize the standards and enforcement required to maintain a sanitary environment,
- To ensure the reporting of results to the appropriate authorities.

#### PROGRAM OBJECTIVES

- Establish and operate a practical, proactive system to trace, prevent, identify, report, and evaluate infections in clinic patients and health center personnel.
- Initiate appropriate measures to limit unprotected exposure to pathogens throughout the organization and prevent further spread from identified sources of contagion
- Formulate measures to limit unprotected exposure of pathogens in public places and prepare actions for controlling infection.
- Formulate programs and measures to minimize exposure to pathogens for staff, patients, and visitors through an enhanced and new hygienic program
- Initiate and formulate new hygienic programs in healthcare and public places
- Review patient care outcomes related to identifying, treating, and controlling the contagious diseases
- Take necessary action to reduce the infection spread from Medical procedures, equipments and devices

#### Admission Requirements:

A candidate who has passed Master's Degree in Life Sciences, Zoology, Biochemistry, Biotechnology, MBBS, BDS, BAMS and Bsc Nursing of University or an examination of other Indian Universities accepted by the Syndicate as equivalent to it is eligible.

**Duration of the Course:** Three months consisting of theories, practical classes, and a project work/dissertation

**No. of students admitted per course:** 7 (Three batches/Year)

#### Admission Procedure:

The admission for **Interdisciplinary Certificate Course in Evidence-Based Infection Prevention and Control** will be made based on the marks scored in the qualifying examination and an oral interview

#### Eligibility for the award of P.G.Diploma:

A candidate shall be eligible for the Diploma award only if he/she has undergone the prescribed course of study for three months and passed the examination of theory and practical.

**As per orders of the Vice Chancellor, the matter regarding starting of interdisciplinary certificate course in 'Evidence Based Infection Prevention & Control' at Advanced Centre for Regenerative Medicine and Stem Cell Research (ACRem-Stem), University of Kerala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.**

**Recommendation:** *The committee recommended to refer the matter to the Standing Committee of the Academic Council to examine the matter and for specific remarks in this regard.*

#### *Resolution of the Syndicate*

**RESOLVED** to constitute a sub-committee consisting of the Dean, Faculty of Science, Dean, Faculty of Medicine, Dean, Faculty of Applied Sciences and Technology, Head, Department of Zoology & Department of Botany, Dr. A.Gangaprasad, Professor, Department of

Botany, Kariavattom to examine the matter and place the report before the Standing Committee of the Academic Council.

**Item No.31.62.D13      B.Ed Degree Course (2020 admission) - permission to appear for completed P.G Course - supplementary chance – reg.**

(Ac A III)

The EG VI (A) section has informed that some B. Ed students of the 2020-22 batch had secured admission with a Transfer certificate of their Post Graduate Courses, and few of them didn't submit the pass certificates of the same at the time of verification of the documents.

But, after the publication of P.G results, few students who were admitted to the B.Ed Course but could not pass their PG Courses have seen applied for supplementary chance scheduled from 15.06.2021 onwards.

According to the existing laws of the University of Kerala, it is not legally possible for a student who has secured admission to a particular course to appear for the examination other than the course of study. And this should be seen as a fundamental principle faithfully followed by the Universities. Possible deviation from this may undoubtedly affect the competitiveness of those participating in the competitive examinations conducted by the PSC and other recruiting agencies and thereby their job prospects.

Since the qualification for admission to B.Ed course in common is a Degree in relevant subjects (Except Commerce option). A specific declaration from those candidates found failed in PG courses may be obtained, stating they would not appear for their failed P.G papers (including M.Phil) during the present course

The matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 30.06.2021 (Item No. D7) and the Committee recommended to refer the matter to the Syndicate. The Syndicate at its meeting held on 02.07.2021 (Item No. 29.61.D7) resolved to refer the item back to the Standing Committee of the Syndicate on Academic and Research.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Academic & Research for consideration and recommendations.

**Recommendation:**      *The Committee considered the matter and recommended to permit B.Ed students to attend the supplementary chance of their P.G. courses, provided their basic qualification for admission to B.Ed is U.G.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**FURTHER RESOLVED** to initiate steps to amend the regulation, irrespective of the course and place the same before the Academic Council.

**Item No.31.62.D14      Publication of Ph.D thesis in respect of Dr. Ansa A in Hindi – reg:-**

(Ac E V)

Dr. Ansa A, who was awarded Ph.D Degree in Hindi (Reg. No. 6690) on 0.23/10/2020 has requested to permit her to publish her Ph.D thesis titled “KUMAR AMBUJ KI KAVITA : SAMVEDNA AUR SHILP KE VIVIDH AAYAM”

As per the Statute 8(12) of Chapter 14 - Faculty of Oriental Studies of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has been given earlier subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

The matter regarding the granting of permission for the publication of the thesis of **Dr. Ansa A** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:**      *The Committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D15 Request for exemption from remitting Condonation Fee - Delay in submission of thesis, after three months from the date of pre-submission seminar -reg:-**

(Ac E V)

The Request, dated 01.07.2021 have been received from Sri. Shiju S G, Smt. Soumya B T, Smt. Rekha Kumari O & Smt. Vineetha A, the Research Scholars in Hindi.

The Research Scholars have requested to exempt them from remitting the condonation fee for delay in Ph.D Thesis Submission, after three months from the date of pre-submission seminar

It is stated that they were unable to submit their Ph.D thesis within three months from the date of pre-submission seminar due to the COVID -19 related lockdown difficulties.

It may be noted that as per the **U.O No. 3746/2020/UOK dated 23.11.2020**, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period was extended to a further period up to **31/12/2020**.

Moreover, vide UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

It may also be noted that as per the **U.O No. Ac.E1/A3/3/2021 dated 28.06.2021**, the last date stipulated for various research activities as prescribed in the University rules & regulations which falls during the period of lock down imposed by the Government (from 08<sup>th</sup> May, 2021)is extended upto 30<sup>th</sup>September 2021.

Details of delay occurred in thesis submission and fine required in respect of the above mentioned candidates are as follows:

Name of Research Scholar	Pre submission held on	Due date of Thesis submission	Date of submission of Thesis	Duration of delay	Fine required
Smt. Soumya B T	22/09/2020	21/12/2020	24/06/2021	5 months & 24 days	Rs. 12000/-
Smt. Rekha Kumari O	10/12/2020	09/03/2021	30/06/2021	3 months & 22 days	Rs. 8000/-
Sri. Shiju S G	26/08/2020	25/11/2020	Yet to be submitted.		
Vineetha A	01/12/2020	28/02/2020	Yet to be submitted.		

As per the orders of the Vice-Chancellor, the request received from the Research Scholars in Hindi seeking exemption from remitting the condonation fee for delay in Ph.D Thesis Submission is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay after levying the fine for late submission of the thesis, as stipulated in the U.O. dated 27.11.2020, except for the period of relaxation already given by the University, by considering the Lock Down imposed due to Covid-19 pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D16 Research Policy Handbook- Reg.**

(IQAC)

The meeting of the Research Council held on 28.01.2019 recommended to constitute a committee to frame Research Policy for our University with the Director of Research as convenor and Deans of Faculties as members.

A draft Research Policy Handbook was prepared with inputs from all Deans of Faculties. The Policy Handbook was placed in the 18<sup>th</sup> meeting of IQAC held on 28.01.2021. The meeting resolved to have a committee to review suggestions on the handbook. The committee consists of:

1. Dr. K. G. Gopchandran, Member, Syndicate
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. A. Biju Kumar, Professor, Department of Aquatic Biology & Fisheries
4. Dr. A. K. Prasad, Professor, Department of Economics
5. Dr. Girish Kumar R., Professor, Department of Political Science

Inputs and suggestions from the committee members were received and placed in the 19<sup>th</sup> meeting of IQAC held on 05.07.2021. The meeting recommended that the policy be given a suitable cover and to place the Policy Handbook on Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration.

**Recommendation:** *The Committee considered the above matter and directed to circulate the hard copy of the Research Policy Handbook to all the Members of the Syndicate, before five days of conducting the meeting of the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

**Item No.31.62.D17      Budget Speech 2021-22 – Item No.23 – Organizing Academic and Industrial Meet – reg.**

( Ac D )

The Budget Speech 2021-22 of the University of Kerala envisaged a proposal for organizing Academic and Industrial Meet and allocated an amount of Rs. 500000/- (Rupees Five Lakh only)

The meeting of the Budget Implementation Cell held on 26.04.2021, vide item no. I (23), considered the matter and recommended to authorize Director, IQAC in consultation with Dr.Subodh G, Department of Physics to place the proposal before the Standing Committee of the Syndicate on Academics and Research, subject to reporting to the Syndicate.

Dr. Gabriel Simon Thattil, Director, IQAC has submitted the proposal with budget estimate.

The details of the proposal are given below:

Title: Academic and Industrial Meet

The meet will be organized in CLIF.

**Major Objectives**

1. To strengthen the linkages between University and Industry through MoUs.
2. To seek the possibility of starting new PG programs involving industrial training.
3. To start Ph. D programs sponsored by industry.
4. To promote more master students doing internship/projects in industries.
5. To project CLIF as major facility for collaboration with industries.
6. To seek more employment opportunities for our students.

A three Day Academic Industrial Meet to be hosted during November 2021 under the auspices of Centre for Academic and Industrial Collaboration CAIC, University of Kerala.

The Organizing Committee to include the following members:

1. Convenors, SC on Research and Academics as well as Students Service
2. Director, Internal Quality Assurance Cell
3. Director Placement Cell
4. Director Finishing School
5. Vice Chairman, CSS
6. Director Research
7. Finance Officer
8. Registrar
9. Director Students Services  
Chairman Students Union  
Director CLIF

**Events**

1. A Separate colloquium will be organized for science, social science, languages and humanities. Where research outcomes, project work outcomes and internship proposals, proposal for joint Ph.D programs would be taken up for deliberation with the people from industry and faculty members.
  2. Workshop with Industrial/professional bodies on collaboration, MOUs, Certificate Programs – CSS to lead
  3. Placement Summit – Invited Industrial houses would visit the campus to select students from Departments and Affiliated colleges – Placement Brochures Based Pre- Placement Summit to be held – Placement Director and Finishing School Director to lead
  4. Exhibition – colleges, trainers, industrial houses etc an participate – Separate stalls for Local bodies and Students exhibits - Director Students Services to Lead
  5. Cultural Fest – Show casing the talent of our students, Dance, music, arts ,etc presentation to be before an audience of Academician and industrialist
- Item D and E can be through sponsorship

**Budget**

Sl. No	Item	Amount (in Rs.)
1	Colloquium Rs. 50,000 each for Social Sciences, Humanities languages and Sciences	Rs. 2,00,000/-
2	Workshop under B above	Rs. 1,00,000/-
3	Pre-Place Summit and Placement Submit	Rs. 2,00,000/-
	<b>Total</b>	Rs. 5,00,000/-

As per the orders of the Vice Chancellor the proposal for organizing Academic and Industrial Meet submitted by Dr. Gabriel Simon Thattil, Director, IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate for constituting the Organizing Committee.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> to constitute the Organizing Committee as follows:	
1. The Vice-Chancellor (Chairman)	
2. The Pro-Vice-Chancellor	
3. Adv. K.H. Babujan, Member Syndicate (Convenor)	
4. All Convenors of the Standing Committees of the Syndicate	
5. Dr. K.G. Gopachandran, Member, Syndicate	
6. Sri. G.Bijukumar, Member, Syndicate	
7. Prof. K. Lalitha, Member, Syndicate	
8. Sri.Riyas Vahab, Member, Syndicate	
9. Sri. Arunkumar. R, Member , Syndicate	
10. Director, IQAC	
11. Vice-Chairman, CSS	

**Item No.31.62.D18** *Condoning the delay in submitting Ph.D thesis in respect of Smt.Jaya.Y.U in Hindi - reg:-*

(Ac E V)

**Smt. Jaya Y U** a Part-Time research Scholar in **Hindi**, working under the Supervision of **Dr.Sheeba Sarath S**, Associate Professor of Hindi, T. M. Govt. College, Tirur, Malappuram has submitted her thesis entitled “**ASSYOTTAR HINDI NATAKON MEIN RAJNITI**” .

The effective date of Registration of the candidate is **02/05/2013** and the research period was upto **01/05/2021**. The date of pre-submission was on **01/12/2020**. Smt. Jaya Y U should have submitted the thesis within three months, that is on or before **28/02/2021**.

The candidate has submitted the thesis only on **28/06/2021**. Thus there is a delay of 4 months in submitting the thesis. Vide UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is

entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre- submission seminar.

**It may please be noted that Smt. Jaya Y U has paid Rs. 8000/- as late fee towards submission of thesis.**

The candidate submitted that a delay of four months occurred in submitting her Thesis as she had to incorporate the modifications suggested in the presubmission seminar within the limited time period. The candidate had remitted the fine amount of Rs.8000/- and requested to condone the delay occurred in submitting the Thesis.

As per the orders of the Hon'ble Vice-Chancellor the matter regarding the delay in submission of thesis by Smt. Jaya Y.U is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay in submitting Ph.D thesis in respect of Smt. Jaya Y.U.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D19**

**Request for publication of Ph.D thesis in respect of Dr.Archana.V.S. in Malayalam – reg-**

(Ac E V)

**Dr. Archana V S**, who was awarded Ph.D Degree in **Malayalam** for her thesis entitled **പ്രാചീനകവിതകളിലെ ആധുനികപ്രവണതകൾ- പ്രമേയം, ബിംബകല്പന എന്നിവയെ മുൻനിർത്തി ഒരു പഠനം** has requested to permit her to publish her Ph. D research work.

As per the **Statute 8(12) of Chapter 14** - Faculty of **Oriental Studies** of KUFSS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgment should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice chancellor the matter regarding the granting of permission for the publication of the thesis of Dr. Archana V S is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D20**

**Condoning the delay in Submitting Ph.D thesis in respect of Sri.Manoj.M.V in Commerce- reg:-**

(Ac E V)

**Shri. Manoj M.V**, research scholar in Commerce with effective date of registration 22/12/2014 who submitted his thesis on 22/04/2021 under the guidance of Dr. P.S. Devakumar, Associate Professor of Commerce, Govt. College for Women, Thiruvananthapuram has given a request for condoning the delay in Submission of thesis.

Following may be noted in this context:

Shri. Manoj M.V, research scholar in Commerce with effective date of registration 22/12/2014 submitted his thesis on **22/04/2021**.

The Pre-Submission Seminar of Shri. Manoj M.V, was conducted on **28/10/2019**.

According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee.



He should have submitted his thesis on or before 27/01/2020 . But he has submitted the thesis only on 22/04/2021. A delay of 1 year 2 months 26 days has occurred.

Towards reason for delayed submission, the Research Scholar has submitted that he got an appointment to the post of Junior Accounts officer at BSNL and pre-appointment training was started on 14/10/2019 and his pre-submission training was scheduled during his training period. The NOC from employer to continue the remaining Research work on part time basis delayed due to office procedures. And also his relinquishment of UGC JRF and Part time conversion were still pending with the University. Hence he couldn't submit the thesis on time. Due to the expiration of all Covid - 19 grace periods allowed by the University he has submitted the thesis on 22/04/2021.

As per the U.O No.Ac. EII/3/2020 dated 27/11/2020 for the delay from second day to completion of 30 days, a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor to condone the delay of submission of thesis after two months from the permitted time period of 3 months from the date of conduct of Pre-Submission Seminar.

As per the U.O No. 3746/2020/UOK dated 23/11/2020 the last date stipulated for various reserch activities as prescribed in the University rules and regulations and falls during the lock down period was extended to the period up to 3/12/2020.

The candidate has remitted Rs.8000 /- towards the late fee for submission of the thesis for the period after 31/12/2020 and requested to condone the delay occured in submitting his thesis.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis by Shri. Manoj M.V is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay in submitting Ph.D thesis in respect of Sri. Manoj M.V.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D21.** *Kerala University Business Innovation and Incubation Centre (KUBIIC)- Releasing the amount of Rs.10,00,000/- (Rupees Ten lakh only) under Item no: 17 : Instituting startup grant to students as a part of the project "From Laboratory to Public domain" in the Budget Speech 2020-21-reg:-*

*( Planning A )*

An amount of Rs.10,00,000/- (Rupees Ten lakh only) has been allocated under Item no: 17 : Instituting startup grant to students as a part of the project "From Laboratory to Public domain" in the Budget Speech 2020-21.

The Vice Chancellor has accorded sanction to implement item no: 17 of Budget Speech 2020-21, based on the minutes of the meeting of the Budget implementation Cell (U.Os No:3094/2021/UOK dated 29.06.2021 and 2996/2021/UOK dated 30.06.2021).

The Director, KUBIIC has requested to release the amount of Rs.10,00,000/- (Rupees Ten Lakh only) allotted under item no: 17 ( Instituting Start up grant to students as part of the project "From Laboratory to public domain ) of the Budget Speech 2020-21 as per the following proposal

Sl. No	Description	No. of units/ sessions	Allocation per unit/session	Total
1.	Seed money for registered startups	10	35,000	3,50,000
2.	Idea fest	2	50,000	1,00,000
3.	Idea grants	50	5000	2,50,000
4.	Monitoring sessions and Pitch decks	3	40,000	1,20,000
5.	Domain clinics	2	50,000	1,00,000
6.	Monitoring and evaluation	2	40,000	80,000
	<b>Total</b>			<b>10,00,000</b>

The Finance section has remarked to place the proposal before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Manoj Changat, Director, KUBIIC for releasing the amount of Rs.10,00,000/- (Rupees Ten lakh only) under item no: 17( Instituting Start up grant to students as part of the project "From Laboratory to public domain ) of the Budget Speech 2020-21 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

**Recommendation:** *The Committee recommended to agree with the matter. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D22 :-** *Publication of Ph.D thesis in respect of Dr. Liji Lakshmanan T. in Economics - reg:-*

(Ac E V)

**Dr. Liji Lakshmanan T**, who was awarded Ph.D Degree in **Economics** (Reg. No. 6592) on **30/11/2020** has requested to permit her to publish her Ph.D thesis titled **“Fiscal Adjustments in India : An Empirical Analysis”**

As per the Statute 9(11) of Chapter 13, Faculty of Social Sciences of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

The matter regarding the granting of permission for the publication of the thesis of **Dr. Liji Lakshmanan T** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D23** *Request from Sri.Santhosh Y. Research scholar in Economics, for exemption from remitting condonation fee - reg:-*

(Ac E V)

**Sri. Santhosh Y.** a Full-Time research Scholar in **Economics**, working under the Supervision of **Dr. Priyesh C A**, Assistant Professor, Department of Economics, University College, Thiruvananthapuram has submitted his thesis entitled **“Preferences in Higher Education among Marginalised Families of Kerala”** on **18/03/2021**.

The effective date of Registration of the research scholar was on **12/06/2014** and the research period was upto **11/06/2019**. The date of pre-submission was on **27/02/2020**, that is, after the end of research period. **Sri. Santhosh. Y** was supposed to submit the thesis within three months, that is on or before **26/05/2020**.

As per the U.O No. **3746/2020/UOK** dated **23.11.2020**, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period was extended to a further period up to **31/12/2020**.

The candidate submitted the thesis only on **18/03/2021**. Thus there is a delay of 77 days in submitting the thesis. Fine at the rate of Rs.2000/- for every 30 days or part there of has been prescribed vide UO No. Ac.EII/3/2020 dtd 27/11/2020 for late submission of thesis. Hence the candidate has to remit Rs. 6000/- as fee for late submission.

The Syndicate held on 13.04.2021 vide item No 26.80.D23 resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research to consider the case as per existing rule. Memo dated 22.06.2021 was issued to the candidate directing him to remit Rs.6000/- being the fine for 77 days delay in submission of his Ph.D Thesis.

The candidate, vide letter dated 26/07/2021, has submitted a request intimating that the delay occurred in submitting the thesis was due to the fact that he was directed to change the Title of the Thesis by the Chairman at the time of Pre Submission and due to the COVID-19 pandemic, he couldn't get the University order in time and to get NOCs from the concerned authorities at right time due to the shut down of offices. At the Same time his residential area, Ward and Panchayath (Vettikkavala, Kollam district) was in triple lock down many time during that period. Staying the above, Sri. Santhosh. Y has requested to permit him to submit his thesis without fine.

As per the orders of the Hon'ble Vice Chancellor, the request received from Sri. Santhosh. Y for permission to submit his thesis without remitting the fee for late submission, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay after levying the fine for late submission of the thesis, as stipulated in the U.O. dated 27.11.2020, except for the period of relaxation already given by the University, by considering the Lock Down imposed due to Covid-19 pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D24. St.John's College, Anchal- Conversion of course- M.A.Public Administration to M.A.Political Science-Remarks of Dean, Faculty of Social Sciences & Chairmen, Board of Studies in Political Science (PG) and Public Administration -reg.**

**( Ac B II )**

The Manager, St.John's College, Anchal, Kollam, vide letter dated 03.12.2019, submitted a request for conversion of M.A Public Administration Course to M.A Political Science Course from 2020 admission onwards.

According to the request submitted, the students completing B. A Political Science finds it difficult to pursue Post Graduation in Political Science due to non availability of the course in nearby colleges and they also do not favourably opt for M.A Public Administration as an alternate P.G Course. Further, M.A Public Administration Course hardly caters to the educational and professional needs of the students, owing to its non-compliance in equivalence with M.A Political Science.

It was also stated that M.A Public Administration Course was started in 1999 and was regularized by the Government in 2010. Subsequently, four teaching posts were sanctioned. The management appointed two faculty members who were later relieved from duty on 01.08.2016 leaving no permanent staff for M.A Public Administration Course presently, and the conversion as requested makes no additional financial burden to the Government and no change will occur on the existing staff pattern approved by the University and the Government.

The letters from the Manager were considered in the meeting of the Syndicate held on 11.06.2021 vide item number 28.20.11 and it was resolved to entrust the Registrar to submit a report on the matter, in accordance with the provisions of the Act and the Statute.

Accordingly, the Registrar has ordered to collect a report from the Dean, Faculty of Social Sciences and the Chairmen, Board of Studies for the academic aspects of Course shifting.

In the meantime, the Principal of the College submitted another request to the effect that the Government will not incur additional financial burden due to the conversion and also stating that "Kerala University has consented conversion of Polymer Chemistry in St. Michael's College, Cherthala and NSS College, Kottiyam to M.Sc. Chemistry and the situation was similar to our's i.e. less demand." They have also supported their letter with a "UGC Public Notice No.F.27-9(Orissa)2010(L)/PS dated July 4, 2018", approving interchangeability of Faculty.

Based on the orders of the Registrar, the remarks of the Dean, Faculty of Social Sciences and the Chairmen, Board of Studies in Public Administration and Board of Studies in Political Science(PG) were obtained.

The **Dean, Faculty of Social Sciences** has opined that the request from the Principal, St. John's College, Anchal may be positively considered provided all the legal requirements of conversion of course are satisfied.

Based on the meeting convened for discussion of conversion of one PG course to another in St. John's College, **the Chairperson, Board of Studies in Public Administration**, has intimated the following.

1. It is difficult to compare or degrade one branch of knowledge from another.
2. Public Administration stands the essential components of IAS & KAS
3. Presently the course is offered only in Department of Political Science, University of Kerala, St. John's College, and SDE.
4. In the AY 2019 – '21, 187 students applied for the course and in 2020 – '22, the number of students was 171 and only 10 students could be admitted. Every year more than 150 students do the course through SDE and the only resort for the remaining students is t. John's College, Anchal. The number of students reflect the demand for the course.
5. It is impossible to assess the importance of Public Administration through its academic aspect as the discipline is highly merged in day to day lives of every responsible citizen and for the development of our administrative system.
6. All the four seats for permanent faculties sanctioned by the Government in the college remain vacant till this moment and guest faculties handle the above. This undoubtedly affected the quality of output.
7. With respect to the above, if the decision is still to dismantle the course, it will be remain an injustice to those who aspire and pursue this discipline.
8. Dr. Sajan Thomas who is faculty of the said college remained neutral throughout the discussion and never opposed the decision taken.
9. **The Chairman and the Board of Studies unanimously disagree to the conversion of M.A. Public Administration to M.A. Political Science.**

As per the opinion of the Chairman, Board of Studies in Political Science(PG):

1. Political Science and Public Administration are separate disciplines, therefore the question of conversion is neither possible nor feasible.
2. In many Universities in Kerala and outside, the two disciplines are separate and functioning under Department of Political Science and Department of Public Administration.
3. In University of Kerala also there are two separate Board of Studies constituted for Political Science & Public Administration.
4. It may also be noted that the UGC conducts separate exams for Political Science & Public Administration.
5. For the UPSC Civil Service exams also the two disciplines are treated separately.
6. **Since the two disciplines are separate in its contents as well as scope, it cannot be and should not be converted.**

In view of the remarks from the Dean, Faculty of Social Sciences, the Chairmen, Board of Studies in Public Administration and Board of Studies in Political Science (PG), and the Vice Chancellor has ordered to placed the matter of conversion of M.A. Public Administration to M.A. Political Science in St. John's College, Anchal before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee recommended to refer the above matter to the Syndicate*

**Resolution of the Syndicate**

**RESOLVED** to approve the change of Programme of M.A. Public Administration to M.A. Political Science in St. John's College, Anchal in principle and forward the same to the Government for concurrence.

**Item No.31.62.D25** *Representation from Research Student's Union- Paper Presentations in Webinar - Reg:-*

(Ac E II)

The Kerala University Research Student's Union has submitted a representation with regard to the difficulty in getting research papers published and conduct of paper presentations in the wake of COVID-19 pandemic; and has requested to consider webinar presentations equivalent to that of paper presentations in seminars.

It may be noted that vide UO No. Ac. E I/2018 dated 13.08.2018 (guidelines for the implementation of UGC Regulations, 2009) and UO No. Ac E I/10685(1)/2016 dated 12.08.2016 (Regulations for the Award of Ph. D. Degree, UGC- 2016), Ph. D. Scholars shall publish one research paper in a referred Journal bearing ISSN and 2 paper presentations in National/ International Seminars/ Conferences before the submission of the thesis for adjudication.

After the outbreak of Covid-19 pandemic, there are difficulties in conducting offline Seminars.

As per the orders of the honourable Vice- Chancellor the request of the Kerala University Research Student's Union to consider webinar presentations equivalent to that of paper presentations in seminars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the difficulties in conducting offline Seminars due to Covid-19 pandemic and recommended to consider webinar presentations equivalent to that of paper presentations in seminars upto 31<sup>st</sup> December, 2021 as per the Notice issued by UGC.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D26**      **Publication of thesis as Book – request for permission – reg.**

( Ac E II )

Dr. P.P. Ajayakumar, Professor of English, School of Distance Education, University of Kerala, Thiruvananthapuram has requested for permission to publish his thesis as a Book. The Research Supervisor, Dr. Jameela Beegum A., Professor, Institute of English, Centre for Canadian Studies, University of Kerala, Thiruvananthapuram has recommended for publication of the same.

Dr. P.P. Ajayakumar was awarded Ph.D degree in English on 28.03.2000 by University of Kerala for the thesis titled “Post Colonial Dialectic in the Novels of Nayantara Sahgal” in the faculty of Arts.

Dr. P.P. Ajayakumar would like to publish his thesis in the form of a book, with minor modifications and corrections since Creative Books, New Delhi has agreed to publish the same.

As per statute 6(14) in Chapter 16 of Kerala University First Statutes, 1977 “The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit”.

As per the orders of the Hon’ble Vice Chancellor, the matter regarding the request for permission for publication of thesis of Dr. P.P. Ajayakumar as book is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.62.D27**      **Memorandum of Understanding between CSIR – Central Drug Research Institute, Lucknow and University of Kerala – reg.**

( Ac D )

The Head, Department of Chemistry has forwarded a proposal for signing Memorandum of Understanding with CSIR – Central Drug Research Institute, Lucknow, submitted by Dr. Ani Deepthi, Assistant Professor, Department of Chemistry. The draft of proposed Memorandum of Understanding is also attached with the letter.

It is informed that the proposal was a result of an email communication with Dr. Sidharth Chopra, Principal Scientist, CDRI regarding the possibility of a patent filing with respect to some compounds which had been synthesized by Dr. Ani Deepthi, Assistant Professor, Department of Chemistry in her lab. The opinion of Dr. Sidharth Chopra, Principal Scientist, CDRI was to sign a MoU to move the patent as per CSIR regulations.

Areas of Cooperation under this agreement are as follows:

- Collaborative Research Programs in specific fields of interests
- Student Training Programs
- Faculty Exchange Programs
- Sharing of Instrumentation Facility
- Submission of Joint projects
- Any other areas of mutual interests

The Memorandum of Understanding takes effect from the date of signature by both parties and remains valid for a period of 5 (five) ) years.

The Legal adviser has perused the draft MoU and opined that the same is legally in order.

As per orders of the Vice-Chancellor, the proposal for signing Memorandum of Understanding between CSIR – Central Drug Research Institute, Lucknow and University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended authorize the Hon'ble Vice-Chancellor to take appropriate decision in this regard, as per norms.*

Meeting came to an end at 01.15 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021, be approved.

**Item No.31.63** *Minutes of the meeting of the SDE Monitoring Committee held on 09.08.2021– reporting of – reg.*

(Ad. Misc)

The minutes of the meeting of the SDE Monitoring Committee held on 09.08.2021 (minutes appended) was approved by the Vice-Chancellor, subject to reporting to the Syndicate, considering the exigency that the matter shall be placed before the Standing Committee of the Syndicate on Finance scheduled on 10.08.2021.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

**Minutes of the Meeting of the SDE Monitoring Committee**

Date & Time : 09.08.2021, 11 AM

Venue : PVC's Chamber

**Members Present**

- |   |        |
|---|--------|
| 1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair) | Sd/-   |
| 2. Adv. B. Balachandran, Member, Syndicate                    | Sd/-   |
| 3. Adv. K.H. Babujan, Member, Syndicate                       | online |
| 4. Dr. K.B. Manoj, Member, Syndicate                          | online |
| 5. Sri. Jairaj J., Member, Syndicate                          | online |
| 6. Dr. S. Nazeeb, Member, Syndicate                           | online |
| 7. The Director (i/c), SDE                                    | Sd/-   |

**Members Absent**

1. The Controller of Examinations

The Committee began its meeting at 11.30 a.m and considered the agenda placed before it.

**Item No.31.63.01** *Request for issuing University Order – Detailed fee structure – SDE – UG/PG Programmes – 2017 Admission onwards for claiming egrantz – reg.*

The School of Distance Education was following a combined fee structure including Tuition fees and fee for Self Learning Materials (SLMs) upto 2014-2015 academic session. The fee structure of 2014-15 continued upto semesterisation in 2017. In 2017, the UGC-DEB expert team noticed that the fee structure of SDE for UG & PG programmes was more than that of regular college students. The SDE clarified that this was because the students were provided with quality SLMs, as different from that of regular college students. As per the verbal instruction of the UGC-DEB expert team, the SDE made necessary split-up in the fee structure to obtain UGC-DEB recognition for 13 UG and 12 PG programmes in 2017-18 academic session, which was applicable to 2018-19 admissions also.

The tuition fee (from the 2017-18 academic session) for first semester at the time of admission was split in a detailed manner into Admission fee, Prospectus fee, Application fee, Assignment fee, SLM fee, Lab fee, Tuition fee, Matriculation fee, Recognition fee and Eligibility fee.

The egrantz amount due for SC/ST/OEC/OBC (H) candidates of SDE is disbursed by the SC/ST Development Department online through the web portal - egrantz 3.0 annually. For the purpose of claiming the egrantz amount, SDE has been directed to upload the University orders regarding Tuition Fee & Exam Fee for all its Programmes.

- 1) The Tuition fee collected by SDE for each semester comprises of; a) Tuition Fee, b) Lab Fee, c) SLM Fee, which may be considered as a single unit – **Tuition Fee**. A detailed fee structure including both Tuition Fee and Exam Fee for all the UG and PG programmes of SDE approved by the University and issuance of UO in this regard **with retrospective effect from 01.09.2017** needs to be considered.

- 2) In 2019, the Government of Kerala enhanced the service charges at 5% vide

GO.No.28/2019/Fin dated 08/03/2019, which the University of Kerala endorsed vide UO.No. Ad/AV/03/9871/2019 dated 01/04/2019. In accordance, the fee structure of SDE was restructured in the SDE prospectus - 2019 admission. The fee structure introduced from 2019-20 was made applicable to 2020-21 admissions also. A detailed fee structure including both Tuition Fee and Exam Fee drafted after effecting the enhancement of 5% for all the UG and PG programmes of SDE approved by the SDE Monitoring Committee and issuance of UO in this regard **with retrospective effect from 01.04.2019** needs to be considered also.

*The committee considered the matter and recommended to place the matter before the Standing committee of the Syndicate on Finance for consideration, along with the remarks of the Finance Officer on issuance of U.O with retrospective effect and connected issues..*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice – Chancellor in having approved the above recommendation of the SDE Monitoring Committee held on 09.08.2021, be noted.

**Item no. 31.63.02      *SDE -Waiving off the condonation fee for students who fail to attend online contact classes for UG and PG programmes –reg.***

The Prospectus of the School of Distance Education (SDE) (Page No.11, Clause 2.19) states that 50% attendance in contact classes is compulsory for all students and an amount of Rs.525/- (Rupees Five Hundred and Twenty Five Only) needs to be remitted as condonation fee by students who cannot attend contact classes owing to unavoidable circumstances. The students of Computer Science and Library Science programmes require 75% attendance compulsory for registering to the examination.

The School of Distance Education is now offering contact classes through online mode owing to the present covid situation. It may be noted that many of the Apps which the School of Distance Education use for taking online classes do not have the provisions for recording attendance of students. Thus the matter regarding remittance of condonation fee by SDE students needs consideration.

*The committee considered the matter regarding waiving off condonation fees from all students of UG & PG programmes from the academic year 2019-20 and onwards and recommended to place the matter before the Standing committee of the Syndicate on Finance for consideration.*

*The committee also discussed the delay in printing SLMs of S1, S2, S3 and S4 UG & PG programmes of SDE and recommended to grant 1 week time to the University Press to complete the printing works of SLMs of S1 and S2 UG and PG programmes and that of S3 and S4 UG & PG programmes before 7.9.2021. The committee also suggested that the Press Superintendent shall dispose the printing works in the University Press, on priority basis.*

Considering the urgency that the matter shall be placed before the Standing Committee of the Syndicate on Finance scheduled on 10.08.2021, the Vice Chancellor in exercise of powers conferred under Section 10(13) of the Kerala University Act 1974 may approve all the recommendations in the minutes of the meeting of the SDE Monitoring Committee, subject to reporting to Syndicate.

The meeting came to an end at 12.30 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice – Chancellor in having approved the above recommendation of the SDE Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.64**      **Conducting Open and Distance Learning(ODL) UG and PG Programmes through the School of Distance Education for the academic year 2021-22 and onwards –payment of registration fee and recognition fee to UGC - reporting of - reg.**

*(Ad.Misc)*

The Director, SDE vide letter dated 15.07.2021 has forwarded a proposal for conducting Open and Distance Learning programmes (26 programmes) during the academic year 2021-22 and onwards. As per UGC (ODL Programmes & Online Programmes) Regulations, 2020 and amendment dated 1<sup>st</sup> July 2021, Higher Education Institutions (HEIs) having NAAC score with minimum score of **3.01** on a 4-point scale or having rank in top-100 in University category of National Institutional Ranking Framework, at least once in two preceding cycles (at the time of application) can apply for recognition of Distance Learning Programmes.

The Syndicate at its meeting held on 23.07.2021 vide item no 30.38 considered the matter regarding issuing notification for admission to the 26 programmes (13 UG and 13 PG) of SDE during the academic year 2021-22 and onwards and **resolved** to authorise the Hon'ble Vice Chancellor to take appropriate action in consultation with the Government for the admissions of UG/PG programmes of School of Distance Education, Kariavattom during the academic year 2021-2022. **Further resolved** to entrust the Director, SDE to initiate steps for submitting the application through online for the admissions of UG/PG programmes of School of Distance Education (SDE), Kariavattom during the academic year 2021-2022.

Meanwhile, the Higher Education Department, Government of Kerala vide letter no G.O(Rt) no. 29/2021/H.Edn dated 26.07.2021 has accorded sanction to University of Kerala to continue the programmes offered through SDE till the Sree Narayana Guru Open University obtain recognition from Distance Education Bureau, UGC for starting programmes under provisions of Act 63 of Sree Narayana Guru Open University Act.

The Director, SDE vide letter dated 26.07.2021 has requested to sanction an amount of Rs.3,36,300/- towards registration fee and recognition fee to be remitted at the time of submitting application for starting 26 programmes during 2021-22 as detailed below:

One time registration fee	:	Rs. 29,500/-
Recognition Fee	:	Rs. 3,06,800/-
<b>Total</b>	<b>:</b>	<b>Rs. 3,36,300/-</b>

On the basis of the decision of the Syndicate held on 23.07.2021, item no 30.38 and on the strength of Finance endorsement no FOS.1939/Finance I/ dated 27.07.2021, sanction was accorded by the Vice Chancellor, subject to reporting to Syndicate to release an amount of Rs.3,36,300/- (Rupees Three lakhs Thirty six thousand and Three hundred only) to Dr. R.Vasanthgopal, Director, SDE for effecting payment towards registration and recognition fee for submitting application for admissions of UG/PG programmes in SDE during the academic year 2021-22. Accordingly U. O. No. Ad.Misc.1/SDE/ODL/2021-22 dated 27.07.2021 was issued in this regard.

The action taken by the Vice Chancellor in having accorded sanction to release an amount of Rs.3,36,300/- (Rupees Three lakhs Thirty six thousand and Three hundred only) to Dr.R.Vasanthgopal, Director, SDE for effecting payment towards registration and recognition fee for submitting application for admissions of UG/PG programmes in SDE during the academic year 2021-22 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.65**      **Minutes of the meeting of the Examination Monitoring Committees held on 05.08.2021 & 07.08.2021- Reporting of-reg.**

*(M&C.I)*



The minutes of the meeting of the Examination Monitoring Committees held on **05.08.2021 & 07.08.2021** are submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committees held on **05.08.2021 & 07.08.2021** were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

**1. Minutes of the Meeting of the Examination Monitoring Committee**

Date	:	05.08.2021
Time	:	12.30 p.m
Venue	:	PVC's Chamber

**Members Present**

• Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
• Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
• Sri. Jairaj J.	Member Syndicate (via online)	Sd/-
• Dr. S. Nazeeb	Member Syndicate	Sd/-
• Adv. B. Balachandran	Member Syndicate	Sd/-
• Sri. Bijukumar G	Member Syndicate	Sd/-
• Dr. M. Vijayan Pillai	Member Syndicate	Sd/-

**Officers Present**

1. Dr. N. Gopakumar	Contoller of Examinations
2. Sri. K. Unnikrishnan Nair	Joint Registrar (CBCSS&ES)
3. Sri. C. Gopakumar	Joint Registrar (Exams I)
4. Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1. Dr. B. Unnikrishnan Nair	Member Syndicate
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The Examination Monitoring Committee meeting commenced at 12.30 pm.

***Item No.31.65.01.01 Status of valuation of S6 UG Examination, June 2021 - reg***

The Committee has discussed the status of valuation of ongoing S6 UG Examinations, June 2021 with the Administrative Officers of various camps and recommended the following:

1. The Syndicate members who are in charge of the S6 UG Valuation Camps shall review the progress of valuation in consultation with the Administrative Officers concerned and take appropriate action enabling the completion of valuation before 07.08.2021.
2. All Administrative Officers shall prepare the list of non reporting teachers and forward to M&C II Section on or before 06.08.2021. On receiving the list of non reporting teachers, the M&C II Section shall report the matter to the Standing Committee of the Syndicate on Examination.
3. The Administrative Officers shall be directed to ensure functioning of the valuation camps on Saturday and if required on Sunday and to complete the online entry of marks in order to publish the results on 10.08.2021 itself.
4. To make necessary arrangements for ensuring the attendance of 100% staff of tabulation sections dealing with various examinations, the results of which are to be published immediately including the staff of CDPU and IT Cell to attend work on all days including 07.08.2021 (Saturday) until the publication of results.
5. A review meeting of the Examination Monitoring Committee shall convene on 07.08.2021 at 04.30 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of meeting of the Examination Monitoring Committees held on 05.08.2021, be noted.

**Item No.31.65.01.02 Re-allocation of works in the PG Semester Sections – reg**

The Committee considered the matter of re-allocation of works in the PG Semester Sections and recommended to entrust the Controller of Examinations to restructure the existing PG Semester sections based on subjects in such a manner that a fair distribution of work is assigned with all sections to be made applicable with immediate effect.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of meeting of the Examination Monitoring Committees held on 05.08.2021, be noted.

**Item No. 31.65.01.03 Deputing additional staffs to CBCSS/CR Sections in the light of S6 UG Results – reg**

The Committee recommended that 20 Nos of Assistants be deputed as additional staff to the CBCSS/CR Sections on work arrangement basis until the publication of Sixth Semester UG results and issue of Mark lists/Provisional Certificates.

The Meeting came to an end at 01.30 pm.

**The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of meeting of the Examination Monitoring Committees held on 05.08.2021, be noted.

**2. Minutes of the Meeting of the Examination Monitoring Committee**

Date	:	07.08.2021
Time	:	03.00 p.m
Venu	:	PVC's Chamber

**Members Present**

• Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
• Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
• Sri. Jairaj J.	Member Syndicate (via online)	Sd/-
• Dr. M. Vijayan Pillai	Member Syndicate (via online)	Sd/-
• Dr. B. Unnikrishnan Nair	Member Syndicate	Sd/-

**Officers Present**

1.Sri. K. Unnikrishnan Nair	Joint Registrar (CBCSS&ES)
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**Members Absent**

1.Dr.S.Nazeeb	Member Syndicate
2.Sri.Bijukumar G	Member Syndicate
3.Adv.B.Balachandran	Member Syndicate

The Examination Monitoring Committee meeting commenced at 03.00 pm.

**Item No.31.65.02.01 Review meeting of the Examination Monitoring Committee in connection with the publication of results of the S6 UG Examination, June 2021 - reg**

The Committee has discussed the status of valuation of S6 UG Examinations, June 2021 with the Administrative Officers of various camps and tabulation works with the Assistant Registrars of the Tabulation Sections concerned and recommended the following:

1. Compensation leave can be availed by the officers attending holiday duty on 07.08.2021 & 08.08.2021.
2. Deputy Registrars concerned shall be entrusted to complete the tabulation work on 09.08.2021 itself so that the result can be published on 10.08.2021.

The meeting came to an end at 04.00 p.m.

*The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of meeting of the Examination Monitoring Committees held on 07.08.2021, be noted.

**Item No.31.66**                      **UG/PG Admission 2021 – Relaxation in Upper Age limit for Transgender candidates – Consideration of-reg.**

(Ac.H)

The Syndicate at its meeting held on 24.08.2020 (Item No. 17.39) considered the matter regarding the relaxation in upper age limit for transgender candidates for applying for UG/PG courses under the University and resolved to sent a letter to the Principal Secretary Higher Education Department to seek clarification on the matter. According the letter was sent on 26.08.2020.

The Government vide G.O(Ms)No. 295/2021/H.Edn dated 07.07.2021 has issued orders removing the upper and lower age limit for transgender candidates for admission to all courses in Universities and affiliated Arts and Science colleges in the state.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence the matter regarding the implementation of Government order for relaxing the upper age limit for transgender candidates is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** to implement the G.O (Ms)No. 295/2021/H.Edn dated 07.07.2021 in the University.

**Item No.31.67**                      **Minutes of the meeting of the Online Admission Monitoring Committee held on 27.07.2021-reporting of-reg.**

(Ac.H)

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 27.07.2021 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 27.07.2021 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions**

**2021-22**

Committee No : 1              Date: 27.07.2021              Time: 03.00 PM              Venue: Syndicate Room

**Members**

- |  |          |
|--|----------|
| 1. Vice - Chancellor (in the Chair)  | : Sd/-   |
| 2. Pro-Vice-Chancellor   | : Sd/-   |
| 3. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Sd/-   |
| 4. Dr. K. B. Manoj (Member, Syndicate)   | : Sd/-   |
| 5. Dr. B. Unnikrishnan Nair (Member, Syndicate)  | : Sd/-   |
| 6. Sri. Arun Kumar. R (Member, Syndicate)  | : Online |
| 7. Dr. Vijayan Pillai. M (Member, Syndicate)   | : Online |
| 8. Deputy Registrar (In charge of Online Admissions)   | : Sd/-   |
| 9. Registrar   | : Sd/-   |
| 10. Sri. Jairaj. J (Member, Syndicate)   | : Absent |
| 11. Director, Computer Centre (i/c)  | : Absent |
| 12. Dr. Aji S (Assistant Professor, Dept. of Computer Science)   | : Absent |
| 13. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)  | : Absent |
| 14. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)                        | : Absent |

**Item No.31.67.01      *Granting of Provisional Advance for the smooth conduct of Online admissions 2020-21 – reg.***

Last year a Provisional Advance of Rs.5,00,000/- [Five lakh rupees only] was sanctioned for the smooth conduct of Online admissions. An additional amount of Rs. 56,366 was also expended for the above purpose. This year, an amount of Rs.6,00,000/- (Six lakh only) may be granted as Provisional Advance for meeting the expenses in connection with the conduct of the UG /PG/B.Ed online admissions for the academic year 2021-22.

**The committee considered the matter of granting Provisional Advance for meeting the expenses for the conduct of the UG /PG online admissions during the academic year 2021-22 and recommended that an amount of Rs.6,00,000/- (Six lakh only) be sanctioned for the conduct of the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No. 31.67.02      *Convening of Principals' meeting – reg.***

A convenient date and time may be fixed for the conduct of the meeting of Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2021-22.

**The Committee considered the matter and recommended to conduct the meeting of the Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2021-22 on 12.08.2021 at 11.00AM (Govt. and Aided Colleges) and at 02.00PM (UIT's and Self financing colleges) through online mode.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No. 31.67.03      *Re-validation and repair of helpline numbers in the online admission section – reg.***

There are three helpline numbers which the Online Section has been using over a period of time. The same are not in use at present and needs to be re-validated and repaired.

The numbers are:

1. 8281883051 (College Principals)
2. 8281883052 (Public)
3. 8281883053 (Public)

**The committee considered the matter and recommended to agree to the proposal. Also recommended that an additional mobile number may be given to candidates for submitting queries through whatsapp.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.04      *Working hours of the help desk/help line numbers – reg.***

Fixing the working hours of the help desk/help line numbers on all working days from 10.15 AM to 01.15 PM and 02.00 PM to 05.00 PM for attending the queries in connection with the UG /PG online admissions of academic year 2020-21.

**The committee considered the matter and recommended that the working hours of the help desk may be from 10.15 AM to 01.15 PM and 02.00 PM to 05.00 PM on all working days. Help line numbers may be active on all working days from 10.00 AM to 08.00 PM.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No. 31.67.05 SMS alert service – reg.**

Last year, the SMS alert service for students registering for online admission under the University was entrusted with Refined IT Solutions and Marketing PVT Ltd. This year at least 30 lakhs SMSs is needed exclusively for the UG /PG/B.Ed admission.

**The Committee considered the matter and recommended to sanction 30 Lakh SMS for UG /PG/B.Ed admissions in total.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.06 Weekly meeting of Online Admission Monitoring Committee (OAMC) – reg.**

Day and time may be fixed for the conduct of weekly meeting of OAMC.

**The committee considered the matter and recommended to conduct the weekly meeting of OAMC on Thursdays at 3.00 PM.**

**The Vice-Chancellor has entrusted the Pro Vice-Chancellor to chair all further meetings of OAMC.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.07 Preparation of community quota ranklist of Bishop Moore College, Mavelikkara as per caste preference of the college -reg.**

As per UG/PG Prospectus 2020, the communities considered for preparation of community quota ranklist at Bishop Moore College, Mavelikkara was given as

1. Candidates belonging to CSI Madhya Kerala Diocese

The college has requested that the following caste may also be considered for the community quota admission by preference mentioned below

1. Candidates belonging to CSI Madhya Kerala Diocese and SC converted to Christianity
2. Candidates belonging to CSI dioceses other than MKD Candidates belonging to other Christian Communities

**The committee recommended to place the request received from the Principal, Bishop Moore College, Mavelikkara before the Standing Committee of the Syndicate on Affiliation of Colleges.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.08 Approval of prospectus for UG Admissions for the academic year 2021-22 – reg.**

The draft UG Prospectus for the academic year 2021-22 may be approved.

**The committee considered the matter and recommended to approve the draft prospectus for the UG admission 2021 -22. The committee noted that the caste “SIUC” is seen included under both LC/SIUC and Other backward Christian categories. Hence the caste SIUC is getting 2 reservations. The committee recommended to send a letter to Higher Education Department for clarification on the matter. Also recommended that all rules regarding the**

reservation shall be maintained on the basis of the government orders as on date of opening of admission website for registration.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.09 UG/PG/B.Ed Admission – revision of Registration fee –reg**

The registration fee for UG/PG/B.Ed may be revised as follows:

UG : General/SEBC : 600/-, SC/ST – 300/-

PG : General/SEBC : 700/-, SC/ST – 400/-

B.Ed : General/SEBC : 750/-, SC/ST – 500/-

**The committee recommended to place the matter before the Standing Committee of the Syndicate on Finance.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.10 B.Ed admission- reservation for EWS category-reg.**

During the academic year 2020-21, 10% reservation for EWS category was allotted within the sanctioned strength of the Colleges. But in Calicut University, the 10% reservation for EWS category in Govt/Aided colleges and self-financing colleges without minority status/Teacher Education centers are allowed over and above the sanctioned strength.

**The committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No. 31.67.11 Setting of sending sms for changing password – reg**

It is suggested that the candidates may be prompted to change the password during the first login after the completion of registration.

**The committee considered the matter and recommended to approve the proposal.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.12 Editing of application after completion of registration- reg**

Editing option for candidate for any stages may be limited to 5 till the closure of registration. For further corrections the candidates may submit request through the facility provided in the student portal.

**The committee considered the matter and recommended to approve the proposal.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.67.13 Remuneration of staff deputed for admission related works-reg.**

**The committee recommended to place the matter before the Standing Committee of the Syndicate on Finance with a detailed proposal.**

**Other items permitted by the Chair.**

1. The Vice-Chancellor has ordered that an undertaking may be obtained from the candidate and the parent/guardian to the effect that he will not accept dowry.
2. The Committee considered the matter regarding the opening of website for registration for admissions to UG programmes for the academic year 2021-22 and recommended the following
  - Opening of Admission site – 02.08.2021
  - Closure of registration – 17.08.2021

The meeting came to an end at 04.30 PM.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 27.07.2021, be noted.

**Item No.31.68**                      ***Minutes of the meeting of the Online Admission Monitoring Committee held on 09.08.2021-reporting of-reg.***

(Ac.H)

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 09.08.2021 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 09.07.2021, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 09.08.2021 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22**

Committee No: 4                      Date: 09.08.2021                      Time: 04.00 PM                      Venue: Syndicate Room

**Members**

1. Pro-Vice-Chancellor : Sd/-
2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges : Sd/-
3. Dr. K. B. Manoj (Member, Syndicate) : Sd/-
4. Sri. Jairaj. J (Member, Syndicate) : Sd/-
5. Registrar : Sd/-
6. Deputy Registrar (In charge of Online Admissions) : Sd/-
7. Dr. B. Unnikrishnan Nair (Member, Syndicate) : online
8. Sri. Arun Kumar. R (Member, Syndicate) : online
9. Dr. Vijayan Pillai. M (Member, Syndicate) : Online
10. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre) : Sd/-
11. Director, Computer Centre (i/c) : Absent
12. Dr. Aji S (Assistant Professor, Dept. of Computer Science) : Absent
13. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) : Absent
14. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) : Absent

**Item No.31.68.01**                      ***Admission to BPA course in SST Govt. College of Music –reg.***

As per UG Prospectus 2021, the University will not be conducting online centralized allotment for BPA Programmes and those candidates who wish to apply for the same need to apply directly to the Colleges concerned.

E-mail has been received from the Principal, SST Govt. College of Music regarding submission of applications to BPA programmes to the college.

It has been stated that since the courses are related to vocal and instrumental music, it is compulsory to conduct aptitude test for the candidates. Hence the applications were issued and scrutinized manually and eligible candidates were called for aptitude tests. In the prevailing

background of Covid-19 pandemic, considering the Covid protocols, it has been requested that necessary permissions/ orders may be issued to either process the issue and submission of applications online or manually by announcing the dates for the application process (Issuing to conducting aptitude test) as early as possible.

**The committee considered the matter and recommended to give the format of application to BPA programmes in SST Govt. College of Music, Thiruvananthapuram in the admission website. Candidate may submit the scanned copy of completed application by sending the same to the e-mail id of the college.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.68.02      *Granting of additional provisional advance – reg.***

The OAMC at its meeting held on 27.07.2021 considered the matter of granting Provisional Advance for meeting the expenses for the conduct of the UG /PG online admissions during the academic year 2021-22 and recommended that an amount of Rs.6,00,000/- (Six lakh only) be sanctioned for the conduct of the same.

Since OTP through SMS has been introduced for resetting password and for editing the profile of the candidate, almost 30 lakh SMS will be needed. The cost for the same will amount to Rs.5,50,000/-(Rupees Five lakh fifty thousand only). Hence additional an amount of Rs. 5,00,000/- (Rupees Five lakh only) may be sanctioned for meeting the expenses towards SMS alert, since the same procedure is followed for PG and B.Ed admissions also.

**The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on Finance scheduled on 10.08.2021.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.68.03      *UG/PG admission 2021- weightage of marks for Bharat Scout and Guides for UG and PG admissions-reg.***

The State Secretary, Bharat Scout and Guides has forwarded a request for grant of weightage of marks for Bharat Scout and Guides for admission to UG and PG courses as detailed below:

For degree courses: 15 marks

For PG courses : 5 marks

It may be noted that during the academic year 2020-21, weightage of 15 marks was given to SPC (Student Police Cadets) for admission to UG courses.

**The committee considered the matter and recommended to refer the matter to Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to implement the G.O.(Ms) No.343/2021/HEDN dated 13.08.2021 and make necessary changes in the UG/PG prospectus accordingly.

**Item No.31.68.04      *UG Admission 2020 - Verification of applications for sports quota admission and schedule for admission under sports quota – reg.***

A panel of teachers for conducting the verification of sports achievement certificates and date of verification of certificates may be fixed.

**The committee considered the matter and recommended to entrust the Director, Department of Physical Education for submitting the panel of teachers for conducting the verification of sports achievement certificates.**

**The committee also recommended the following schedule for conducting the sports quota admission**



Verification of Certificates through online	25.08.2021 to 31.08.2021
Publication of Provisional Ranklist	02.09.2021
Submission of complaints, if any	03.09.2021 and 04.09.2021
Re-verification if any	06.09.2021 and 07.09.2021
Admission	09.09.2021 and 10.09.2021

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.68.05      Schedule for BA Music Admissions – reg.**

Proposed schedule for BA Music admissions is submitted for approval.

Last date of submission of print outs of online application to the college		17.08.2020
Date of aptitude test	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	26.08.2021 to 03.09.2021
	SN College for Women, Kollam	06.09.2021 to 10.09.2021
	Govt. College for Women, Thiruvananthapuram	13.09.2021 to 17.09.2021
Publication of final ranklist		24.09.2021
Date of Interview	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	28.09.2021
	SN College for Women, Kollam	29.09.2021
	Govt. College for Women, Thiruvananthapuram	30.09.2021

**The committee considered the matter and recommended to convene an online meeting with the Principals and HoDs of the colleges concerned for fixing the schedule of aptitude test for B.A Music and also recommended that the meeting be held on 10.08.2021 at 10.00 am.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.68.06      UG Admission 2021- cancellation of reservation to the caste “Christian Nadar” under OBX category by the Hon’ble High Court of Kerala –reg.**

It is learnt that the Hon’ble High Court of Kerala has cancelled the order issued by the Govt. of Kerala granting reservation to the caste “Christian Nadar” under OBX category. In the online registration for UG Admission, the caste “Christian Nadar” is included under OBX category. In the light of the above order the caste “Christian Nadar” may be removed from the OBX category and be placed under General category.

**The committee considered the matter and recommended to seek remarks from the Standing Counsel and place it before the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No. 31.68.07      UG/PG/B.Ed Admission – Providing OTP for editing – reg.**

At present, for editing the profile of the candidate separate OTP is provided for editing each category (Academic details, Personal details, Photo and signature, Option change). This creates difficulty to candidates, most of them are depending on akshya centres and computer centres for submitting the applications. Hence the otp may be provided when the candidate chooses the edit profile.

**The committee considered the matter and recommended to maintain status quo.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.68.08 UG/PG/B.Ed Admission – correction of registered mobile number – reg.**

Many requests have been received from the candidates regarding correction in registered mobile number. Since the OTP for editing the profile of the candidate and change of password are sent to the registered mobile number, one time correction of mobile number may be permitted, if the candidate submits request through registered email ID.

**The committee considered the matter and recommended to edit the mobile number only for a single time.**

**The committee also recommended to commence the UG classes from 13.09.2021**

The meeting came to an end at 05.45 pm

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.08.2021, be noted.

**Item No.31.69 Minutes of the meeting of the Online Admission Monitoring Committee held on 29.07.2021-reporting of-reg.**

**(Ac.H)**

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 09.08.2021 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 29.07.2021, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 29.07.2021 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions**

**2021-22**

Committee No: 2                      Date: 29.07.2021                      Time: 11.00 AM                      Venue: Syndicate Room

**Members**

- |  |          |
|--|----------|
| 1. Pro-Vice-Chancellor   | : Sd/-   |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Online |
| 3. Dr. K. B. Manoj (Member, Syndicate)   | : Sd/-   |
| 4. Dr. B. Unnikrishnan Nair (Member, Syndicate)  | : Sd/-   |
| 5. Sri. Arun Kumar. R (Member, Syndicate)  | : Online |
| 6. Dr. Vijayan Pillai. M (Member, Syndicate)   | : Online |
| 7. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)   | : Online |
| 8. Registrar   | : Sd/-   |
| 9. Deputy Registrar (In charge of Online Admissions)   | : Sd/-   |
| 10. Sri. Jairaj. J (Member, Syndicate)   | : Absent |
| 11. Director, Computer Centre (i/c)  | : Absent |
| 12. Dr. Aji S (Assistant Professor, Dept. of Computer Science)   | : Absent |
| 13. Dr. K. Sathesh Kumar (Associate Professor and Head, Dept. of Future Studies)                         | : Absent |

The committee considered the University order No. Ac.AV.1/Eligibility/DM/2021 dated 06.07.2021, regarding calculation of index mark for double main courses and observed that the said U.O lacks clarity, and found that the same cannot be implemented. Since the website for online registration for UG programmes is scheduled to commence on 02.08.2021 the clarification on the U.O is essential.

Accordingly, the committee entrusted the Pro-Vice Chancellor, to convene a meeting of the Chairpersons, Boards of Studies and Deans to discuss the matter. The Pro-Vice Chancellor ordered that the above meeting be conducted on 30.07.2021 at 12.00 noon.

The meeting came to an end at 12.30 PM.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 29.07.2021, be noted.

**Item No.31.70**                      ***Minutes of the meeting of the Online Admission Monitoring Committee held on 30.07.2021-reporting of-reg.***

**(Ac.H)**

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 09.08.2021 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 30.07.2021, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 30.07.2021 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22**

Committee No: 3                      Date: 30.07.2021                      Time: 01.30 PM                      Venue: Syndicate Room

**Members**

- |  |          |
|--|----------|
| 1. Pro-Vice-Chancellor   | : Sd/-   |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Online |
| 3. Dr. K. B. Manoj (Member, Syndicate)   | : Sd/-   |
| 4. Sri. Arun Kumar. R (Member, Syndicate)  | : Sd/-   |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate)   | : Online |
| 6. Registrar   | : Sd/-   |
| 7. Deputy Registrar (In charge of Online Admissions)   | : Sd/-   |
| 8. Dr. B. Unnikrishnan Nair (Member, Syndicate)  | : Absent |
| 9. Sri. Jairaj. J (Member, Syndicate)  | : Absent |
| 10. Director, Computer Centre (i/c)  | : Absent |
| 11. Dr. Aji S (Assistant Professor, Dept. of Computer Science)   | : Absent |
| 12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)  | : Absent |
| 13. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)                        | : Absent |

The Pro-Vice Chancellor informed the committee that, as per the recommendation of the OAMC held on 29.07.2021 a meeting of the Chairpersons, Boards of Studies and Deans were conducted. In the said meeting the following formula was evolved:

**“Index Marks calculation for admission to all the Double Main First Degree Programmes under CBCS System, with effect from 2021 admissions, shall be A+B+C where,**

**‘A’ stands for the total marks secured for Higher Secondary or equivalent examination. ‘B’ stands for the highest marks scored for any one of the related subjects from the two. ‘C’ stands for the additional weightage of 15% of the average of the marks scored for both the related components. This shall be applicable only to students, who have studied the two related components.”**

The committee also considered the proposed schedule for admission for the academic year 2021-22 and recommended the same

**Schedule of Admission**

Date of opening of admission website	02.08.2021
Trial allotment	13.08.2021
Closure of registration	17.08.2021
First allotment	18.08.2021

Payment of fee	18.08.2021 to 24.08.2021
Second allotment	25.08.2021
College joining	26.08.2021, 27.08.2021, 31.08.2021, 01.09.2021, 02.09.2021
Buffer Date	03.09.2021
Third allotment	06.09.2021(Permanent admission)

The meeting came to an end at 02.30 PM.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 30.07.2021, be noted.

**Item No.31.71**      **Department of Physics - UGC- Faculty Recharge Programme - Dr. Savitha Pillai S, Dr. Mamata Sahoo, Assistant Professors - Release of pending salary –Consideration of- reg.**

**(Pl.F)**

Dr. Savitha Pillai. S & Dr. Mamata Sahoo, UGC- Faculty Recharge Programme, Assistant Professors, joined in the Department of Physics w.e.f 11.04.2018 and 28.06.2018 respectively for a period of five years as term appointment. The incumbents have drawn their salary upto 30.06.2020.

As per University Order No.PI.F/2717/2019 dated 24.04.2020, clause 2, the UGC FRP faculty requested that the disbursement of salary shall be done after actual arrival of funds from UGC and informed that they are not willing to opt for the on time payment option for salary release by the University of Kerala.

The UGC vide sanction Letter no. F-4-5 (61-FRP) (IV-cycle)/2017 (BSR) dated 25<sup>th</sup> March,2021 informed that an amount of Rs.5,40,000/- has been sanctioned to Dr. Savitha S Pillai, but Finance reported that the same has not been credited to the TSA account opened for the same.

The Finance Officer, on considering the case of salary grant-in-aid regarding to UGC-FRP has pointed out that, as per para 3 of the grant release order (order from UGC-MHRD dated 25.03.2021), it is mentioned that the sanctioned amount is valid for payment during the year 2020-2021 only and also suggested to clarify with Drawing and Disbursing Officer, UGC, whether fresh grant release order is required and the status of payment, if made. The Finance Officer also stated that the account through the Electronic module of PFMS was operational in the University during March 2021 and no amount is seen credited to the above said account. The Account statement is appended.

Based on the remarks of the Finance Officer, a letter was intimated to the Under Secretary, FD III Section (DDO) dated 26.07.2021 for clarification of the status of payment for the sanctioned salary grant of Rs. 5,40,000/- to Dr. Savitha Pillai. S. But no reply has been received so far.

Based on the orders of the Vice-chancellor to the Director, Planning & Development, the file was forwarded to the Finance Officer for endorsing the payment of salary to Dr. Savitha S. Pillai & Dr. Mamata Sahoo, Assistant Professors, Department of Physics w.e.f 01.07.2020 to 31.03.2021 and from 01.04.2021 to 31.03.2022.

The Finance Officer has remarked that the disbursement of salary in r/o Dr. Savitha Pillai. S & Dr. Mamata Sahoo, Assistant Professors, Department of Physics for the period from 01.07.2020 to 31.03.2021 and from 01.04.2021 to 31.03.2022 shall be considered by advancing funds from KUF. The advance amount will be recouped immediately on receipt of actual funds from UGC.

The expenditure in this regard shall be booked under the Head of Account "Part III MH 80B.Grants from UGC -9/8774 UGC Faculty Recharge Programme" provided in the Budget Estimates of the University.

On considering the above remarks of the Finance Officer, University of Kerala, the Vice Chancellor has ordered to place the matter before the next Syndicate.

Based on the Orders of the Vice-Chancellor, **the proposal regarding the disbursement of salary in respect of Dr. Savitha Pillai.S and Dr.Mamata Sahoo, Assistant Professors, UGC-Faculty Recharge Programme, Department of Physics for theperiod from 01.07.2020 to 31.03.2021 and from 01.04.2021 to 31.03.2022** is placed before the Syndicate for consideration and recommendations.

**Resolution of the Syndicate**  
**RESOLVED** that the above proposal be agreed to.

**Item No.31.72. Implementation of 11<sup>th</sup> Pay Revision to the Non UGC staff in Population Research Centre (PRC),-Consideration of - reg:-**

**(Ad.FI)**

The Director, Population Research Centre, has forward a letter to the Ministry of Health and Family welfare, Govt of India requesting for the implementation of the revision of Pay scales in respect of Non UGC -Non teaching staff of PRC on the basis of the recommendation of the 11<sup>th</sup> pay revision Commission on revision of Pay and allowances of University employees of the State Government of Kerala.

The Ministry of Health and Family welfare, Govt of India has approved the implementation of the revision of Pay Scales vide letter No.A-26019/04/2020-stats(PRC)/8062835 on the basis of the recommendations of the 11<sup>th</sup> Pay Revision Commission on revision of Pay and Allowances of University employees of the State Government of Kerala and intimated that the order of revision of Pay will be effective from 01/07/2019.

Details of approved scales in accordance with the 11<sup>th</sup> Pay revision of University staff is as follows:

Sl. No.	Designation	Approved Scale of 10 <sup>th</sup> Pay Revision vide Ministry's letter dated 7.06.17 & 08.03.17	Proposed Scale as per 11 <sup>th</sup> Pay revision of Kerala Govt. (to be effected w.e.f 01.07.2019)	Scale No.
1.	Documentalist	39500-1000-42500-1100-48000-1200-54000-1350-59400-1500-65400-1650-72000-1800-81000-2000-83000	55200-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-89000-2200-97800-2500-115300	S16
2.	Research investigator (RIR)	39500-1000-42500-1100-48000-1200-54000-1350-59400-1500-65400-1650-72000-1800-81000-2000-83000	55200-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-89000-2200-97800-2500-115300	S16
3.	Field Investigator (FI)	35700-900-37500-1000-42500-1100-48000-1200-54000-1350-59400-1500-65400-1650-72000-1800-75600	50200-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-89000-2200-97800-2500-105300	S14
4.	Data Assistant	27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400	39300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-83000	S10
5.	Section Officer	36600-900-37500-1000-42500-1100-48000-1200-54000-1350-59400-1500-65400-1650-72000-1800-79200	51400-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-89000-2200-97800-2500-110300	S15
6.	Assistant	27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400	39300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-83000	S10
7.	Typist	20000-550-22200-600-25200-650-27800-700-	27900-800-31100-900-38300-1000-42300-1100-47800-1200-	S6

		29900-800-33900-900-37500-1000-42500-1100-45800	52600-1300-56500-1400-60700-1500-63700	
8.	Driver Gr II	18000-500-20000-550-22200-600-25200-650-27800-700-29900-800-33900-900-37500-1000-41500	25100-700-27900-800-31100-900-38300-1000-42300-1100-47800-1200-52600-1300-56500-1400-57900	S4
9.	Peon	16500-500-20000-550-22200-600-25200-650-27800-700-29900-800-33900-900-35700	23000-700-27900-800-31100-900-38300-1000-42300-1100-47800-1200-50200	S1

The Ministry also intimated that the Pay Scales as approved now shall in no way be changed / revised further without the prior concurrence /sanction of Ministry of Health and Family welfare and any decision taken by PRC on matters having financial bearing without the approval of Ministry will not be acceptable.

Finance has endorsed the proposal vide Fin III – Endt.on FOS 1710 Dated 14.07.2021 stating that the proposal on implementation of 11<sup>th</sup> Pay Revision-Non UGC Staff of Population Research Centre as approved by Ministry of Health and Family Welfare vide letter No.A.26019/04/2020 Stats(PRC)/8062835 dated 02.06.2021 verified and found correct.

Hence as per the orders of the Vice Chancellor the matter regarding the implementation of 11<sup>th</sup> Pay Revision to the Non UGC staff in Population Research Centre(PRC) is placed before the the Syndicate for consideration and appropriate decision .

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the item be referred to the Standing Committee of the Syndicate on Finance.

=====  
**Item No.31.73**      **Centre for Renewable Energy and Material- Request to sanction for providing furniture at the Centre from the Financial Year (2021-22)– Consideration of- reg.**

**(Ad.DIII )**

Dr.S.M.A.Shibli, vide his letter dated 09.06.2021 has informed the following;

- i) Two PG courses with specialization in Renewable Energy have already been started at the Centre along with Department of Chemistry and Department of Physics from this academic year.
- ii) At present, a space has been provided in the CLIF building for continuing the research activities. Further a Research cum M.Sc. Lab is being established at the CLIF building.
- iii) Advanced topics related to all fields of renewable energy are being taught in the M.Sc. courses. Advanced research in the fields of Fuel cells, Hydrogen energy, Super capacitors, Photovoltaics and Biomass, are being the primary research activities at the Centre.
- iv) Facilities already available in the Science departments have been utilized for this research works. Many equipment are being purchased in support of current research activities.
- v) Emeritus Professors and National Post-Doctoral Fellows are being considered to be posted at the Centre from this academic year itself.
- vi) For the smooth conduct of the theory and practical classes along with the regular research activities at the Centre, the centre need to procure various furniture to setup the facilities for office, classroom and laboratory. Hence, the Hon.Director has requested to sanction an amount for procuring the required furniture as detailed below.

**Furniture for two classrooms (student strength 30 each)**

Classroom chair with writing board for students (60 No.s) :	1,80,000
Lecture stand (2 No.s) :	14,000
Classroom chair for teachers (2 No.s)	2,000
Audio Visual system for Classrooms(2 Sets)	1,20,000

**Furniture for office**

Office executive table with multi drawer storage space (3 No.s)	42,000
Executive high back office chair with adjustable arms (3 No.s) :	24,000
Visitor chair for office (6 No.s) :	18,000
Office shelf (2 No.s)	40,000
Office table with drawer for PDFs (5No.s)	25,000
Office chair for PDFs (5No.s) :	5,000

**Furniture for laboratory**

Laboratory table with storage cabinets (3 No.s)	1,00,000
Chemical storage cupboard (3 No.s)	80,000
Height adjustable laboratory stools (10 No.s)	20,000

**Total Amount (in INR) = 6,70,000 (Six lakhs seventy thousand only)**

It may kindly be noted that, vide U.O.No.Ac D/ 3/ 19363/2019, dated, 23.09.2019 an amount of Rs.25,00,000/- (Twenty Five Lakh only) sanctioned as Provisional Advance to the Hon. Director, Centre for Renewable Energy and Materials and out of these an amount of Rs.7,85,245/-+ 1407.Euro has been sanctioned for the purchase of laboratory equipment for setting up of M.Sc. Renewable Energy Lab.

The Hon. Director has requested that an amount of Rs.6,70,000 (Six lakhs seventy thousand only) may be sanctioned for the purchase of above said furniture for use in the Centre for Renewable Energy and Materials, University of Kerala.

As per the orders of the Vice-Chancellor the proposal for the purchase of furniture for an amount of Rs.6,70,000 (Six lakh seventy thousand only) for use in the Centre for Renewable Energy and Materials, University of Kerala, is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for the purchase of furniture in the Centre for Renewable Energy and Materials and initiate steps for the purchase as per norms.

**Item No.31.74      Minutes of the meeting on delay in payment of remuneration to the staff of UITs/UIMs/KUCTEs held on 03.08.2021 - Consideration of - reg.**

**(Ad. A VII)**

A meeting was convened to discuss the reasons for delay in disbursing remuneration to staff of UITs/UIMs/KUCTEs on 03.08.2021 at 12.00 noon in the Pro-Vice Chancellor's Chamber. To overcome the difficulties faced in the aforesaid process, remedial measures were recommended in the meeting.

The minutes of the meeting was approved by the Vice-Chancellor and ordered to place the same before the next Syndicate.

In Obedience to the orders of the Vice-Chancellor, the minutes (appended) of the meeting on delay in payment of remuneration to the staff of UITs/UIMs/KUCTEs held on 03.08.2021 is placed before the Syndicate for consideration.

**MINUTES OF THE MEETING ON DELAY IN PAYMENT OF REMUNERATION TO THE STAFF OF UITs/UIMs/KUCTEs**

Date : 03.08.2021  
Time : 12.00noon  
Venue : Pro-Vice-Chancellor's Chamber

**Participants**

- Pro-Vice-Chancellor
- Convener, Standing Committee of the Syndicate on Finance
- Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings
- Registra
- Finance Officer
- Director in-charge, Computer Centre

The meeting examined the reasons for delay in disbursing remuneration to staff under DOMTEC. The changes to be made in administrative/ technical spheres were discussed. Considering all aspects, the following remedial measures were recommended:

1. The Pro-Vice-Chancellor is authorised to conduct the performance appraisal of Teaching Staff on contract under DOMTEC.
2. Performance appraisal shall be done at least 3 months prior to the expiry of employment contract and the evaluation process be completed before the termination of contract.
3. As appraisal of each staff is done individually, a common University Order be issued for engaging staff on contract duly endorsed by the Finance.
4. Principal, concerned be intimated to forward the employment contract in respect of those staff /casual employees whose contract are to be submitted for scrutiny/ execution on the day of expiry of contract. In any circumstance, further engagement shall only be given on administrative sanction.
5. DR (Admn. III) is entrusted to submit a proposal for unification of renewal of staff on contract under DOMTEC.
6. The Director in-charge, Computer Centre is entrusted to develop a new software for processing remuneration of staff under DOMTEC without further delay.

The meeting concluded at 01.00 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting *on delay in payment of remuneration to the staff of UITs/UIMs/KUCTEs held on 03.08.2021, be approved.*

**FURTHER RESOLVED** to modify the recommendation at Sl.No.4 as 'Principal, concerned be intimated to forward the employment contract in respect of those staff/ casual employees whose contract are to be submitted for scrutiny/ execution *before one month of expiry of contract.* In any circumstance, further engagement shall only be given on administrative sanction.

***Item No.31.75. Conversion of mode of engagement of three conductors to contract basis – Fixing remuneration –Consideration of-reg.***

***(Ad.A.V)***

The Conductors working in the University on daily wage basis have submitted requests for converting their mode of engagement to contract basis.

The Assistant Engineer (Mechanical) stated that the empanel type of engagement was started in the University so as to tide over the shortage of staff in the absence of permanent bus crew. Since no fresh appointments of staff were made in transport wing since 2003, over the course of many years the mode of engagement of the panel members who were engaged, on as and when required basis, turned into continuous mode of engagement with mandatory break. The Assistant Engineer (Mechanical) also recommended that considering the service of Sri.Sudev.T.R. with utmost dedication and sense of commitment, the steps may be taken for conversion of his mode of engagement from existing empanel type to one year contract. Two more conductors are also engaged on daily wage basis. Sri. Sudev T.R. was initially engaged as Casual conductor vide order No. Ad.A.V.3.6161/13 dtd 09.10.2013. Now he has completed 5 years of service on daily wage basis. Sri. Suresh Kumar T., was intially engaged as Casual conductor vide order No.Ad.C.1.44890/14 dated 01.11.2014. Now he has completed 4 years of service on daily wage basis for period of 89 days each after mandatory break.

Smt. Reeja Rasalam was initially engaged as Casual conductor vide order No. Ad.A.V.28440/15 dated 25.06.2015. Now she has completed 4 years of service on daily wage basis for period of 89 days each after mandatory break.

In the case of drivers on daily wage basis, the Syndicate, vide Additional Item No.3 of the meeting held on 10.10.2017, resolved to agree to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to convert the mode of engagement of drivers who have completed 4 years of service, from daily wage basis to contract basis. Sanction has been accorded by the Vice-Chancellor to the mode of engagement of drivers who have completed four years of service on daily wage basis for different tenures being converted from daily wage basis to contract basis w.e.f. 25.10.2017 (U.O in this regard issued).

The proposal for the conversion of engagement in respect of Sri. Sudev T.R., Sri. Suresh Kumar T and Smt. Reeja Rasalam, conductors, from daily wage basis to contract basis for a period of 11 months @ Rs. 17,420/- (ie, maximum amount payable on daily wage basis) was considered by the Syndicate at its meeting held on 28.12.2019 and Confirmation minutes of the meeting of the



Syndicate held on 13.01.2020, resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The proposal for the conversion of mode of engagement from daily wage basis to contract basis in r/o three conductors has been considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 and the committee recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a detailed study on the matter and to submit a report on the same & the Syndicate held on 13.03.2020, has resolved to approve the said recommendation.

The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, vide report dated 28.07.2020, has recommended to convert the mode of engagement of above mentioned 3 conductors to contract basis and also suggested that the remuneration of the conductors during the contractual period may be fixed by the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 09.10.2020, has considered the report submitted by the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and recommended to entrust the Registrar to submit a report on details of contract/daily wage employees, including whether engagements are made against sanctioned post, before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Syndicate at its meeting held on 23.10.2020 has approved the same.

The Registrar has convened a meeting in this regard on 11.12.2020 and decided to collect details of sanctioned posts, category wise engagement of contract/daily wage employees, etc. of teaching and non teaching staff separately from administrative sections concerned and suggested a format for this purpose.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 25.01.2021, has considered the matter and recommended to refer the item to the next committee. The Syndicate at its meeting held on 17.02.2021, has approved the same.

**The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021, has considered the matter and recommended to convert the mode of engagement of Sri. Sudev. T. R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, conductors engaged on daily wage basis, to contract basis and further recommended that the matter of fixing remuneration be referred to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 07.05.2021, has approved the same.**

The Standing Committee of the Syndicate on Finance held on 16.07.2021, has considered the matter and recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 23.07.2021 has resolved that the item be referred to the next Syndicate. The Vice Chancellor has ordered to implement the said resolution.

As per the orders of the Vice Chancellor the matter of fixing remuneration of Sri. Sudev.T.R., Sri. Suresh Kumar T. And Smt. Reeja Rasalam, conductors, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Building to submit a detailed report regarding the remuneration of contract staff and of other similar cases (ie., list of other daily wage employees engaged as Conductors), before the Standing Committee of the Syndicate on Staff, Equipment and Building.

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**Item No.31.76                      *Appointment of Reception Officer in the University of Kerala –  
 Consideration of -reg.***

***(Ad AV)***

The Vice Chancellor constituted a Selection Committee consisting of the Pro-Vice-Chancellor (Chairman), Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Head, Institute of Management in Kerala, Registrar for the appointment of Reception Officer.

The Selection Committee for the appointment of Reception Officer, at its meeting held on 14.12.2020, recommended to invite application for the post of Reception Officer by transfer method from University Employees based on merit and suitability. Subsequently, Circular No.27780/Admn A

V/2020/UOK dated 21.12.2020 was issued. As per the above mentioned circular, following University employees have applied for the post of Reception officer

Sl.No.	Name of the Employee	Present Designation	Section
1.	Balu S.L.	Assistant	PRO/Enquiry
2.	Satheesh Babu B.	Assistant	Kerala University Library
3.	Vivek R.	Assistant	Election
4.	Kishore Kumar Balan	Assistant	Registrar's
5.	Ajini Karan	Section Officer	Ad A VIII
6.	Kumari Mini V. (as per Circular No.Ad.A.V.02. 6777/2018 dated 20.10.2018)	Assistant II TBHG	Planning F

The Vice Chancellor has accorded the sanction to withdraw the application dated 12.01.2021 of Smt. Ajini Karan, Section Officer, Ad A VIII Section for the post of Reception Officer on her request.

As per the orders of Pro-Vice-Chancellor, the interview for the post of Reception Officer was held on 26.07.2021. The interview for the appointment of Reception Officer started at 11.30 am on 26.07.2021 at the Pro-Vice-Chamber's Chamber.

Out of 5, 4 candidates were present. The Selection Committee interviewed 4 candidates and ranked as follows

Sl. No.	Name	Total Marks (Out of 100)	Rank
1.	Vivek R.	49.7	1
2.	Balu S. L.	47.77	2
3.	Kishore Kumar Balan	43.92	3
4.	Satheesh Babu B.	41.52	4

As per the orders of the Vice Chancellor the matter is placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> to appoint Sri. Vivek R. as Reception Officer in the University of Kerala.
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**Item No. 31.77**

**Revision of pension and other related benefits in respect of University employees consequent on revision of pay scales from 01.07.2019 in accordance with the recommendation of the 11<sup>th</sup> Pay Revision Commission – Implementation of Government order dated 24.06.2021-Consideration of-reg:**

**(Ad.AIII)**

The Government have issued orders revising pension and related benefits in respect of University employees with effect from 01.07.2019, in accordance with the recommendation of the 11<sup>th</sup> Pay Revision Commission vide U.O No. G.O (P) No.87/2021/Fin. dated 24.06.2021 and the same was implemented in University of Kerala vide U.O dated 30.06.2021 Subject to reporting to the Syndicate. As per the orders of Vice-Chancellor the University Order dated 30.06.2021 was cancelled vide U.O dated 08.07.2021.

The Finance has endorsed the proposal for implementation of the Government order in the University.

**As per the G.O, Para. No.22.2 (Miscellaneous), the pension in respect of University pensioners shall be revised subject to the condition that the expenditure for the implementation of revision of pension will be met by Universities from its own resources.**

As per the orders of the Vice-Chancellor, the matter regarding implementation of Government order dated 24.06.2021 towards revision of pension and other related benefits in respect of University employees was placed before the Standing Committee of the Finance held on 16.07.2021. The Committee considered the matter and recommended to refer the item to the Syndicate. The meeting of the Syndicate held on 23.07.2021, vide Item No.30.50.19 resolved that the item be referred to the next Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding the implementation of Government order dated 24.06.2021 towards revision of pension and other related benefits in respect of University employees is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to refer the matter regarding implementation of Government order dated 24.06.2021 towards revision of pension and other related benefits in respect of University employees, to the Special Syndicate.

**FURTHER RESOLVED** to authorize the Vice-Chancellor to address the matter to the Chief Minister, Minister of Finance and Minister of Higher Education.

**Item No.31.78**

**CLIF- Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany-Administrative Sanction-Consideration of-reg.**

(Ad DIII)

As requested by the University Engineer in response to the request received from the Head, Department of Botany, the Hon. Director in-Charge of CLIF, vide his letter dated 11.08.2020, has forwarded the detailed estimate for supplying and installing network equipment and cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany prepared by the Instrumentation Engineer, CLIF based on the requirement and the rates arrived after verifying recent Works and Market Rates and the estimated expenditure is as follows;

1	Vice-Chancellor's Quarters	Rs.3.00,000/-
2	Centre for Biodiversity Conservation	Rs.4,70,000/-
3	Seed Bank, Department of Botany	Rs.4,00,000/-
	Total	Rs.11,70,000/- (Rupees Eleven Lakh Seventy Thousand only)

The Hon. Director in-Charge of CLIF has requested that sanction may be accorded for meeting the expenditure from appropriate general funds of the University of Kerala, since the estimated amount is well above the amount provided under head of account MH 59 (e)-CLIF-3021-Network Maintenance -in the current year budget estimate of the University.

In this regard the Vice-Chancellor has ordered to place the proposal forwarded by the Hon. Director in-Charge of CLIF, before the Standing Committee of the Syndicate on Planning and Development.

Accordingly following matters were placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

- i) **Proposal regarding the Supplying and Installing Network Equipment and Cables at the Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany**
- ii) **Request to accord sanction for meeting the aforesaid expenditure from appropriate general funds of the University of Kerala.**

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 27.11.2020 (vide item no.20.64) considered the proposal regarding the Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany and recommended to defer the matter to the next meeting of the committee in which the Instrumentation Engineer shall be present for detailing the particulars of the estimate.

The Syndicate at its meeting held on 30.11.2020, vide item no 20.64.07 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Planning and Development.

The Instrumentation Engineer has also been informed accordingly.

The Instrumentation Engineer vide letter dated 23.02.2021, has requested that fund may be allocated from general fund of the University of Kerala. It is also informed that Budget allocation are requested only if the CLIF cannot accommodate the estimate amount and requested that steps may be taken to allocate proper budget provision for the works and administrative sanction may be issued to invite quotations and execution of works.

*In response to the above, Finance has opined the following;*

*The expenditure in r/o supplying and installing network equipment and cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany can be met from the h/a" Part-I-NP-MH-63-Miscellaneous-8/5958-Campus Networking /WiFi" of the current Years BE of the University Additional funds will be provided at the time of effecting payment.*

**The Standing Committee of the Syndicate on Planning and Development at its meeting held on 26.04.2021 vide item No.27.12 considered the proposal regarding the Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany and recommended to refer the matter to the Syndicate.**

**The Syndicate at its meeting held on 07.05.2021 vide item No.27.12.02, resolved the following;**

- i) to approve the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 26.04.2021.**
- ii) to entrust the Registrar to take necessary steps to bring the duties of Instrumentation Engineer under the Engineering Unit. The work of the Instrumentation Engineer be retained at CLIF.**

**Accordingly U.O.was issued in respect of (ii) above**

*As per the orders of the Vice-Chancellor, the proposal regarding the Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany by using an amount of Rs.11,70,000/-(Rupees Eleven Lakh Seventy Thousand only) based on the remarks obtained from Finance is placed before the Syndicate for consideration and appropriate decision.*

***Resolution of the Syndicate***

**RESOLVED** that the above proposal be agreed to.

**Item No.31.79**

***Implementation of Paperless Office Administration in the University - Minutes of the Meeting of the Registrar and the Director, Computer Centre held on 22.07.2021-Consideration of-reg.***

**(AD DI)**

In the Budget Speech-2021-22 an amount of Rs.25,00,000/- (Rupees twenty Five Lakhs) was envisaged for the Paperless Office Administration in the University. The Syndicate at its meeting held on 13.04.2021 (item no. 26.94, Sl.no.10) resolved to implement an ERP System (e-Governance System) by entrusting an agency for preparing a detailed project proposal.

A meeting was conducted between the Registrar and the Director, Computer Centre on 22.07.2021 regarding the implementation of an ERP System (e-Governance System) by entrusting an agency for preparing a Detailed Project Report. After detailed discussion, a proposal for ERP Package of the University has been prepared and the Minutes of the meeting was submitted before Vice-Chancellor for approval.

The Vice-Chancellor has ordered to place the Minutes of the Meeting before the Syndicate for consideration.

Accordingly, the Minutes of the meeting between the Registrar & the Director, Computer Centre is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the *Minutes of the Meeting (held on 22.07.2021) in connection with the implementation of an ERP System (e-Governance System), be approved.*

**FURTHER RESOLVED** to approve the proposal for 'ERP System (e-Governance System)' in principle and constitute a Monitoring Committee comprising of the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members Syndicate, the Registrar and the Director, Computer Centre for the implementation.

**Item No.31.80.** *Department of Environmental Sciences - Purchase of "Steel Cabinet with glass door and steel cabinet"& release of the subsequent payment from the DDF without prior Administrative Sanction – Ratification and Recoupment -Sanctioned-Orders issued- Reporting of - Reg.*

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. to ratify the action taken by the Head, Department of Environmental Sciences, in having effected the purchase of the one number of "Steel Cabinet with glass door and one steel cabinet" from 'M/s. SIDCO, Government Instrument Workshop, Thiruvananthapuram', at a total cost of Rs.32,157/- (Rupees Thirty two thousand one hundred and fifty seven only) and releasing the subsequent payment from the DDF of the Department, without obtaining prior Administrative Sanction.
2. to release an amount of Rs.32,157/- (Rupees Thirty two thousand one hundred and fifty seven only) to the Head, Department of Environmental Sciences, for recouping to the DDF of the Department, by debiting the expenses from the State Plan Grant sanctioned to the Department under the Scheme-component "Infrastructure and Laboratory Development", for the year 2020-21.

The U. O. No. Pl.A1/2775/2021/UOK dated 12/06/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having ratified the above action of the Head, Department of Environmental Sciences and sanctioning the aforementioned payment Rs. 32,157/- (Rupees Thirty two thousand one hundred and fifty seven only), is reported to the Syndicate.

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.81.** *Department of Geology - Implementation of the Specific Project 'Establishment of Mineral Resource Evaluation Laboratory' -Purchase of 'X-ray Fluorescence Spectrometer' - Effecting the balance payment due to 'M/s Bruker India Scientific Pvt. Ltd., Mumbai' for completing the installation of the Equipment & payment towards short levy of Customs Duty - Provisional Advance-Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg.*

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10 (13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of Rs.19,20,000/- (Rupees Nineteen lakh and twenty thousand only) under the head of account 'Part II- Plan- MH-20(i)-Department of Geology- 4/6054- New Development Programmes (State)' by re-appropriation from the head of account 'Part II -Plan- MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.
- (2) to release an amount of **Rs. 19,19,907/- (Rupees Nineteen lakh nineteen thousand nine hundred and seven only)** as provisional advance to Dr. E. Shaji, Associate Professor & Head, Department of Geology, towards effecting the balance payment of Rs. 14,59,800/- to 'M/s Bruker India Scientific Pvt. Ltd., Mumbai' for completing installation of the 'X-ray Fluorescence Spectrometer' and releasing the short levy of Customs Duty due to the Customs authorities, on account of the import of the equipment, amounting to Rs. 4,60,107/-, debiting the expenditure from the financial assistance sanctioned under State Plan Grant 2017-18, for implementing the Specific Project titled 'Establishment of Mineral Resource Evaluation Laboratory' in the department.

The U. O. No. Pl.A1/2768/2021/UOK dated 10/06/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned provisional advance of Rs.19,19,907/- (Rupees Nineteen lakh nineteen thousand nine hundred and seven only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.82.**                    **Department of Chemistry - Civil works in connection with 'laying of tiles and painting' in the Department - Payment-Sanctioned-Orders issued-Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. to release an amount of Rs.8,51,824/- (Rupees Eight lakh fifty one thousand eight hundred and twenty four only) to Shri. Haridasan Nair S., Contractor, towards the civil works in connection with 'laying of tiles and painting' in the Department of Chemistry, debiting the expenditure from **the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-2021.**
2. to release an amount of Rs. 33,188/- (Rupees Thirty three thousand one hundred and eighty eight only) to the University Engineer, towards the Income tax, CGST, SGST and KCWWF for the aforementioned work, debiting the expenditure from **the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-2021.**

The U. O. No. Pl.A1/1746/2021/UOK dated 27/03/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 8,85,012/- (Rupees Eight lakh eighty five thousand and twelve only), is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.83.**                    **Department of Geology - Infrastructure and Laboratory Development – Purchase of 'Leica Polarizing Microscope with camera and software' – Payment – Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. to provide an amount of Rs. 47,500/- (Rupees Forty seven thousand and five hundred only) additionally under the head of account "Part II- Plan -MH 20(i)-Department of Geology-4/1885- Development of Department (State)" by re-appropriation from 'Part II- Plan- MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)' of the Current Year's Budget Estimates of the University.
2. to release an amount of Rs.10,47,500/- (Rupees Ten lakh forty seven thousand and five hundred only) to the firm 'M/s.Bions Medical System Pvt. Ltd., Kochi'towards the, supply of 'Leica Polarizing Microscope with camera and software' in the Department of Geology, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/ Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. Pl.A1/2547/2021/UOK dated 14/05/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.10,47,500/- (Rupees Ten lakh forty seven thousand and five hundred only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.84.** *Department of Botany -Implementation of the Specific Project titled “Centre for Bio-Diversity Conservation & Establishment of Gene Bank for Wild Ornamental plants of Western Ghats of Kerala” – Conduct of preliminary works in connection with the installation of ‘Arch type Mist Chamber with out timer controlled misting facility’-Provisional Advance-Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg. (PLA1)*

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1). to provide an amount of Rs. 2,00,000/- (Rupees two lakhs only) under the head of account "Part-II – Plan- MH-17 -Department of Botany- 4/6054 -New Development Programmes (State)" by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current
- 2). to release an amount of Rs. 2,00,000/- (Rupees Two lakh only) as provisional advance to Dr. T.S. Swapna, Head, Department of Botany towards the conduct of preliminary works in connection with the installation of ‘Arch type Mist Chamber with out timer controlled misting facility’, from the financial assistance sanctioned for the implementation of Specific Project “Centre for Bio-Diversity Conservation & Establishment of Gene Bank for Wild Ornamental plants of Western Ghats of Kerala”, under State Plan Grant for the year 2017-18.

The U. O. No. Pl.A1/2519/2021/UOK dated 24/05/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned provisional advance of Rs. 2,00,000/- (Rupees Two lakh only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.85.** *Department of Malayalam -Purchase of various items of furniture - Payment Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg. (PLA1)*

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) To provide an additional amount of Rs. 96,200,- (Rupees Ninety six thousand and two hundred only) under the head of account Part-II- Plan- MH 35 Department of Malayalam - 4/1885 -Development of Department (State)" by re -appropriation from the head of account 'Part II- Plan- MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) To release an amount of Rs.1,96,120/- (Rupees One lakh ninety six thousand one hundred and twenty only), to 'M/s. RUBCO, Kannur' towards the supply of various items of furniture in the Department of Malayalam, debiting expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/ Purchases (Continuing Projects/ Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. Pl.A1/3219/2021/UOK dated 05/07/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs.1,96,120/- (Rupees One lakh ninety six thousand one hundred and twenty only), by re-appropriation of funds, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.86. Department of Geology – Purchase of one Earth Resistivity Meter - Payment – Sanctioned-Orders issued- Reporting of - Reg.**

**( PL.A1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 2,43,128/- (Rupees Two lakh forty three thousand one hundred and twenty eight only), inclusive of GST @5%, to 'M/s. ANVIC Systems, Pune' towards the purchase of one "Earth Resistivity Meter" in the Department of Geology, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. PL.A1/1631/2021/UOK dated 19.03.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 2,43,128/- (Rupees Two lakh forty three thousand one hundred and twenty eight only), is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.87. Department of Geology – Purchase of various furniture items in the department - Payment –Sanctioned-Orders issued- Reporting of - Reg.**

**( PL.A1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 1,41,403/- (Rupees One lakh forty one thousand four hundred and three only), inclusive of GST, to 'M/s. SIDCO Industrial Estate, Pappanamcode, Trivandrum', towards the purchase of various items of furniture in the Department of Geology, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. PL.A1/2336/2021/UOK dated 30.04.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 1,41,403/- (Rupees One lakh forty one thousand four hundred and three only), is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.88 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021 – Approval of- reg.**

**(Ac.BII)**

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021 is appended.

In view of exigency, the committee recommended that recommendations in item no. 1 and 4 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **13.08.2021** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in item no. 1 and 4 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **13.08.2021**.

The action taken by the Vice-Chancellor in having approved the recommendations in **item no. 1 and 4** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **13.08.2021** is reported to the Syndicate and the recommendations on remaining items (2 and 3) in the minutes are placed before the Syndicate for approval.



**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE  
SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 13.08.2021, 10.00 A.M.

Venue : Syndicate Room, University Buildings, Palayam

**Members Present**

◆ Adv. Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
◆ Adv. B. Balachandran	Member, Syndicate	Sd/-
◆ Adv. K.H.Babujan	Member, Syndicate	Sd/-
◆ Adv. A. Ajikumar	Member, Syndicate	Sd/-
◆ Sri. R. Arunkumar	Member, Syndicate	Sd/-

**Member Attended Online:**

◆ Sri. Riyas Vahab	Member, Syndicate
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**Item No. 31.88.01**      ***UG/PG Admission 2021 – Increase of seats for UG and PG programme for the academic year 2021-22 - reg.***

**[Ac.H]**

The Syndicate at its meeting held on 11.06.2021 (Item No. 28.20.16) considered the matter regarding the grant of marginal increase of seats for UG/PG programmes for the academic year 2021-22 and resolved to sanction marginal increase as follows

1. 20% marginal increase for UG science courses
2. 30% marginal increase for UG Arts and Commerce courses
3. 30% marginal increase for all PG programmes

Now the government vide G.O(Rt) No.1011/2021 H.Edn dated 05.08.2021, has issued orders permitting to enhance the seats for UG/PG programmes, based on convenience of the colleges, for the academic year 2021-22 considering the present scenario prevailing due to Covid-19 pandemic, as detailed below:

1. Seats for UG programmes may be increased to a maximum of 70 seats.
2. Seats for PG courses under Science stream may be increased upto a maximum of 25 seats and up to 30 seats for Arts and Commerce stream.
3. If the seats allotted are above the existing limit, the same may be maintained.
4. Respective colleges may decide whether additional seats be required.
5. All Universities are requested to permit the additional seats in academic year itself, incorporating the same in the allotment of this academic year as per the existing rules and also after ensuring the infrastructural facilities of the colleges, and without any additional financial liabilities to the Government in this regard.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence the matter regarding the implementation of Government Order regarding enhancement of seats for UG/PG programmes in Arts and Science colleges for the academic year 2021-22 considering the present scenario prevailing due to Covid-19 pandemic is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to implement the directions of the Government issued vide G.O.(Rt) No.1011/2021 H.Edn dated 05.08.2021 regarding enhancement of seats for UG/PG programmes in the Arts & Science colleges for the Academic Year 2021-'22 and to maintain the seat matrix of the academic year 2020-'21 for this year also.**

**Further recommended that, if any of the colleges who have not requested for marginal increase for last academic year and have requested in this academic year, the same may be granted setting the maximum as per the Government Order cited above.**

***Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.***

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021, be noted.

**FURTHER RESOLVED** to enhance the seats for UG Programme in UITs to 70 seats for the academic year 2021-22 as per the Government Order dated 05.08.2021.

**Item No.31.88.02**      **Vigyaan College of Applied Sciences, Kattakada- Request for Suspension of M.Com Degree Programme in Finance and Accounting during 2021-22 - reg.**

[Ac.BII]

The President, K.S Nair Foundation, Karamana, Trivandrum, the Educational Agency of Vigyaan College of Applied Sciences, Kattakada vide letter dated 02.08.2021 has requested for the suspension of the M.Com Degree Programme in Finance and Accounting in the College during 2021-22 for want of students.

The following points may be noted in this regard:

- ◆ Provisional affiliation was granted vide U.O No.Ac.BII/03/38727/2018 dated 29.11.2018 for the conduct of M.Com Degree Programme in Finance and Accounting in Vigyaan College of Applied Sciences, Kattakada with an intake of 15 students during 2018-19.
- ◆ Now, the President, K.S Nair Foundation, Karamana, Trivandrum, the Educational Agency of Vigyaan College of Applied Sciences, Kattakada has stated that over the last two years the number of students take admissions for the course is 5 and has requested for the suspension for M.Com Degree Programme in Finance and Accounting for the academic year 2021-22.
- ◆ As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,

(a) *It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.*

(b) *No course of study shall be abolished in any College without the prior approval of the Syndicate.*

- ◆ As per the U.O No.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit Rs.10,000/- +5% mobilization fee (per course) towards the suspension of course.
- ◆ The college has not remitted the annual administration fee for the academic year 2021-'22.
- ◆ It may also be noted that the PG Online admission process of the University for the academic year 2021-22 will be commenced soon.

In view of the above facts, the request from the President, K.S Nair Foundation, Karamana, Trivandrum, the Educational Agency of Vigyaan College of Applied Sciences, Kattakada requesting for the suspension of the M.Com Degree Programme in Finance and Accounting in the College during 2021-22 for want of students, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

**The committee considered the matter and recommended to conduct an inspection in the college by a team consisting of Adv.G.Muralidharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Adv.B.Balachandran Member, Syndicate in connection with the request for suspension of the M.Com Degree Programme in Finance and Accounting in the College during 2021-22**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021, be approved.

**Item No.31.88.03**      **Certificate course in Communicative Arabic - Request for increase in sanctioned strength-reg.**

[Ac.D]

The Head, Department of Arabic has forwarded a letter(Ltr.No.ARB/184/2020-21 dated 26/03/2021) requesting for increasing the sanctioned strength of the six month Certificate Course in Communicative Arabic.

As per U.O.No. Ac.D/1/8054/2016 dated 11.04.2017, sanction was accorded to start a six month (120 hrs) Certificate Course in Communicative Arabic at the Department of Arabic with an intake of 15 students from the academic year 2017-18 onwards with a course fee of Rs. 6000/- (Rupees six thousand only).

**The sanctioned strength of the same course was increased from 15 to 16 vide U.O.No. 557/2020/UOK dated 12.02.2020 for January 2020 batch alone.**

At present the department has received 17 applications for the course and the Head, Department of Arabic has requested to increase the sanctioned strength of the course for March 2021 batch from 15 to 17 in order to admit all the 17 applicants.

As per the orders of the Vice Chancellor the request for increase in the sanctioned strength of the Certificate Course in Communicative Arabic at Dept. of Arabic is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

**The committee considered the matter and recommended to increase the sanctioned strength of the Certificate Course in Communicative Arabic at the Department of Arabic from 15 to 17, for March 2021 batch alone.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021, be approved.

**Item No.31.88.04      *Re-admission to the Sri Manu T.O to fourth Year BFA (Painting) Degree Course at College of Fine Arts , Tvpm – reg- [Ac.A IV]***

Sri. Manu T.O was admitted to BFA Degree course at College of Fine Arts, Tvpm during the academic year 2016 -2017. He discontinued the course in the fourth year, during the academic year 2019–2020, due to ill health (The medical certificate dated 28.02.2020 is enclosed). He had submitted an application for re-admission to the fourth Year BFA (Painting) Degree course, duly recommended and forwarded by the Principal, on 18/09/2020 (when the lock down rules were relaxed). Order granting re-admission – U.O.No. Ac.AIV/2/23023/2020 dtd 14/10/2020 was issued to the candidate.

Online classes for fourth Year BFA (2020-2021) had already been started from June, 2020 itself and hence the College authorities denied readmission to him, citing shortage of attendance he might face at the time of examination. As per the rules for granting re-admission **If a candidate, who could not avail re-admission once granted to a year, he should inform the matter to the University, within a week from the date of the order.** In obedience to this, the candidate informed this to the University vide the letter no. nil dated 19/10/2020.

Now on 22/06/2021, he has again submitted an application for re-admission to the fourth year BFA Course, with the recommendations of the Principal, for the Academic Year 2021 -2022. It may be noted that, the U.O.Ac.AIV/3/BFA/2018 dated 12.12.2018 specifies that **re-admission shall be granted to the candidates only once in the entire BFA course period on valid grounds.**

In this context the following points may also be noted:

- ◆ The Academic Council held on 21/04/2021, granted re-admission to Sri. Rajaneesh K.K, (who was once granted re-admission to fourth year BFA (Painting) Degree course at College of Fine Arts, Tvpm vide U.O No.Ac.AIV/3/32948/2017 dated 11.07.2017 but discontinued the course from 19.09.2017 for medical reason), for the second time at the same college.
- ◆ The Academic Council further resolved to amend the Regulations.
- ◆ The process for amending the Regulations is in progress.
- ◆ In the case of Sri. Manu T.O, only the readmission U.O was issued, ie he was not re-admitted even once.
- ◆ The classes for fourth year BFA (Painting) Degree Course have already been started on 07/06/2021.

As per the orders of the Vice Chancellor, the matter of granting re-admission to Sri. Manu.T.O to the fourth year BFA (Painting) Degree Course at the College of Fine Arts, Tvpm in

the academic year 2021-22, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and appropriate recommendation.

**The committee considered the matter and recommended,**

- i) to grant re-admission to Sri.Manu.T.O to the fourth year BFA (Painting ) Degree Course at the College of Fine Arts, Thiruvananthapuram in the academic year 2021-'22
- ii) to conduct a hearing of the Principal, College of Fine Arts, Thiruvananthapuram by the Standing Committee of the Syndicate on Affiliation of Colleges, in connection with the denial of re-admission to the candidate for the academic year 2020-'21.

*Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementations of the recommendations exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.*

The meeting came to an end at 10.45a.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 13.08.2021, be noted.

**Item No.31.89**                      **Examination Wing, Centralised Valuation Camp (old SDE Building) - Purchase of Benches and Desks – whole payment – Sanctioned –Reporting of-reg.**

**(Ad B IV)**

Sanction was accorded by the Vice-Chancellor to make the payment of Rs.24,48,624/- (Rupees Twenty four lakhs forty eight thousand six hundred and twenty four only) including GST @ 18% after retaining 5% of the bill amount of Rs.25,77,499/- (Rupees Twenty five lakh seventy seven thousand four hundred and ninety nine only) to M/s. Kerala SIDCO, Thiruvananthapuram towards the cost incurred for the purchase of 300 numbers of benches and desks for use in the Centralised Valuation Camp (at old SDE Building), and the retained amount of Rs.1,28,875/- (Rupees One lakh twenty eight thousand eight hundred and seventy five only) will be released after the observation period of 5 years from the date of invoice vide U.O. No. Ad. B IV (CP).02.2021 Dated 20.01.2021.

Based on the Syndicate resolution on 11.06.2021 vide Item No.28.17.10, sanction has been accorded by the Vice-Chancellor to make the payment of Rs.1,28,875/- (Rupees One lakh twenty eight thousand eight hundred and seventy five only) to M/s. Kerala SIDCO, Thiruvananthapuram, which was retained as security deposit (5% of bill amount) for the purchase of 300 numbers of benches and desks for use in the Centralised Valuation Camp (at old SDE Building), (on the basis of request from the Manager, SIDCO Sales Emporium, Thiruvananthapuram that, SIDCO, being an undertaking of Government of Kerala has been exempted from security deposit, EMD, Bid security etc vide G.O. (P) No:06/2014/SPD dtd 17/05/2014); meeting the expenditure from the new subhead "4-2105-Purchase of furniture" opened under the head "Part I-NP-MH:2-Examinations" and an amount of Rs.1,28,900/- (Rupees One lakh twenty eight thousand and nine hundred only) is provided by re-appropriation from the Head "Part I-NP-MH-63- Miscellaneous- 8-5948- Miscellaneous" provided in the current year's Budget Estimates of the University, deducting GST TDS @2% before effecting payment.

Accordingly U.O No. Ad. B IV (CP).02.2021 dated 12.08.2021 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.90**                      **Department of Education - Purchase of Photocopier- Reporting of-reg.**

**(Ad.BIV)**

Ref: 1. Recommendation of the 4th meeting of the Local Purchase Committee held on 20.03.2021 (Additional Item No. 01) as approved by the Pro Vice Chancellor.

2. U. O. No. 2403/2021/UOK dated 07.05.2021.

The 4<sup>th</sup> meeting of the Local Purchase Committee held on 20.03.2021 considered the proposal for the Purchase of A3 Photocopier from CPRCS Portal of M/s. Keltron for use in the Department of Education and recommended to purchase the aforesaid item from M/s KELTRON, Trivandrum through the CPRCS Portal of Kerala State IT Mission for an amount of Rs.45,060/- (Rupees Forty five thousand and sixty only) including taxes, by making Advance Payment, meeting the expenditure from the Department Development fund.

Sanction was accorded by the Vice Chancellor for the advance payment of Rs.45,060/- (Rupees Forty five thousand and sixty only) to the KSITM TSB account for effecting the Purchase. subject to reporting to Syndicate, meeting the expenditure from the Department Development fund, as endorsed by the Finance and University Order No. 2403/2021/UOK dated 07.05.2021 issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.31.91***

***Kariavattom Campus - Upgradation of Firewall Management System – Payment – Sanctioned -Reporting of-reg.***

***(Ad B IV)***

Sanction was accorded by the Vice-Chancellor to the Hon.Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom being permitted to entrust M/s. KELTRON, Thiruvananthapuram for the Upgradation of the existing Firewall Management System at Kariavattom Campus for an amount of **Rs.17,44,622/- (Rupees Seventeen Lakhs Forty Four Thousand Six Hundred and Sixty Two Only)**, including GST @ 18%, on the basis of recommendation from the Hon.Director CLIF, meeting the expenditure from “Part I-NP-MH:59(e)-CLIF-4/3021-Network Maintenance” provided in the current year's Budget Estimates of the University, in accordance with the U.O No: Ad BII.03/15097/07/2021 dated 02/08/2021, deducting TDS @ 2% and GST TDS@2% before effecting payment.

Accordingly U.O No Ad. B.IV (CP).02.21 dated 12.08.2021 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.31.92***

***Minutes of the meeting regarding the establishment of a full fledged digital surveillance at Kariavattom and Palayam Campuses held on 11.08.2021- Approval of-reg.***

***(Ad BII)***

The meeting convened in the Registrar’s Chamber on 11.08.2021 recommended for the establishment of a full fledged digital surveillance system at Kariavattom and Palayam Campuses. The meeting also put forward the recommendations regarding Paperless Office Administration as per Item No.6 of the Budget Speech 2021-'22.

As per the orders of the Hon’ble Vice-Chancellor the minutes of the meeting of the establishment of full fledged digital surveillance at Kariavattom and Palayam Campuses and the recommendations regarding Paperless Office Administration as per Item No.6 of the Budget Speech is placed before the Syndicate for consideration and appropriate decision.

**MINUTES OF THE MEETING OF THE ESTABLISHMENT OF FULL FLEDGED DIGITAL SURVEILLANCE AT PALAYAM AND KARIAVATTOM CAMPUSES**

Date : 10.08.2021 @ 11:30 a.m.

Venue : Registrar’s Chamber

Present:

- |                                   |   |      |
|-----------------------------------|---|------|
| 1. Registrar                      | : | Sd/- |
| 2. Director,KUCC                  | : | Sd/- |
| 3. Instrumentation Engineer, CLIF | : | Sd/- |
| 4. Sri. Abhilash & Sri. Jigu,     | : |      |

Representatives of M/S KELTRON : Via Google Meet

The meeting commenced at 11:30 a.m.

The Registrar addressed the meeting stressing on the need for the implementation of a digitally secured environment at Palayam & Kariavattom Campuses. The new system should include Employee RFID tracking, guest tracking and alternative methods for crowd management. The Registrar also proposed on installing a digital wall display at the chambers of the Vice-Chancellor, Pro-Vice-Chancellor & the Registrar. The Director, KUCC also pointed out the need for replacing the old & damaged camera systems. A detailed discussion on the various modalities for the **implementation of the following four categories ensued.**

- (I) Vehicle Parking System & Vehicle Tracking System.
- (II) Digital Surveillance.
- (III) RFID & Biometric-based entry
- (IV) Biometric attendance system

The following recommendations were put forward by the Committee.

**(I) Vehicle Parking System & Vehicle Tracking System**

The Committee noted that the College of Engineering, TVPM has already been entrusted to identify and mark the parking locations as part of the Beautification project.

(a). Employees Vehicles

1. To provide RFID tag to employee vehicles so as to identify them at the entrance itself and to allocate the parking slots accordingly.
2. To operate boom gate barriers at the entrance of both campuses.

(b) Guest Parking

4. To provide a link for guest-registration in the website of the University for visitors.

(c). University Vehicles

11. To enable GPS tracking system for the University Buses and examination purpose vehicles.

Mobile application facility may also be provided to Security Officials for easiness in parking inside campus.

It was also recommended to entrust M/S KELTRON to study the above recommendations and to submit a detailed proposal to identify the locations.

**II. Digital Surveillance**

- To entrust M/S KELTRON to identify new locations for setting up cameras & digitally enabled parking space.
  - To keep the data backup of the recordings separately at Palayam and Kariavattom.
- (6) To entrust M/s Keltron to furnish a detailed proposal on the project before 16<sup>th</sup> August 2021. The report should include the installation and implementation stage
  - (7) To direct Security Personnel to accompany officials to locate the area.

**III. RFID & Biometric based entry**

7. To identify essential biometric entry locations, like exam sections and Confidential sections.
8. Study the possibilities of RFID based security system for the employees., and may integrate with the attendance management system of the Finance module.

**IV. Biometric attendance system**

10. To entrust M/S KELTRON to conduct a detailed study and submit a proposal for these two proposal on the project before 16<sup>th</sup> August 2021. The report should include the installation and implementation stage of the components .

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting regarding the establishment of a full fledged Digital surveillance at Kariavattom and Palayam Campuses held on 11.08.2021, be approved.

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**Item No.31.92A: Implementation of Budget Speech 2021-'22- Item No.6 (Paperless Office Administration)-reg**

**(Ad.BII)**

A detailed discussion took place on the purchase of ipads which is mentioned in the proposal of item No.6 (Paperless Office Administration) of the Budget Speech 2021-'22. Based on the

proposal submitted by the IE, CLIF the Committee recommended to purchase SAMSUNG Model Android tablet to avoid local brands. (Specification forwarded by IE CLIF is attached herewith)

Memory	4GB RAM
Storage	64 GB expandable upto 512GB
Display	10.0 “ or above, Full HD
Input Devices	S Pen
Camera	8.0 MP + 5.0 MP
Operating System	Android 10 or above
Charging and Expansion	USB Type-C
Networking facility	Wi-Fi 802.11 a/b/g/n/ac, dual band wireless networking, GSM/ HSPA/ LTE.
Bluetooth	Bluetooth 5.0 wireless technology
Warranty	1 year
Additional Requirements	Back case with flip cover and Tempered Glass Screen Guard
Brand preferred	Samsung

The meeting ended at 12.45 P.M.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal in principle and to constitute a sub-committee consisting of Dr. K.G. Gopachandran, Member Syndicate, the Registrar, Dr. Aji.S, Associate Professor, Department of Computer Science, and Instrumentation Engineer for implementing the proposal.

**Item No.31.93**

വിഷയം 30.10.2019-ലെ സിൻഡിക്കേറ്റ് തീരുമാനത്തിനെതിരെ കെ.യു.സി.റ്റി.ഇ മുൻ പ്രിൻസിപ്പലായിരുന്ന, ഡോ. ബിനുബി.എൽ സമർപ്പിച്ച പുന:പരിശോധന ഹർജ്ജിയിൻമേൽ നടത്തപ്പെട്ട വാദം കേൾക്കാൻ മിനിറ്റ് സ്റ്റമർപ്പിക്കുന്നത് സംബന്ധിച്ച്.

(Ad.AVII(a))

13.04.2021- സിൻഡിക്കേറ്റിലെ 26.93.03 നമ്പർ ഐറ്റം തീരുമാനപ്രകാരം അഞ്ചൽ ബി.എഡ് കോളേജ് മുൻ പ്രിൻസിപ്പലായിരുന്ന ഡോ.ബിനുബി.എൽ-ന്റെ ഭാഗം കേൾക്കുന്നതിന് സിൻഡിക്കേറ്റ് മെമ്പർ മാരായ ശ്രീ. ജെ. ജയരാജ് ശ്രീമതി രഞ്ജസുരേഷ്, പ്രൊഫ. കെ. ലളിത എന്നിവരെ ചുമതലപ്പെടുത്തി. 05.07.2021 ഉച്ചയ്ക്ക് 2.30 മണിക്ക് ടിക്മിറ്റിയോ. ബിനുബി.എൽ-ന്റെ ഭാഗം കേൾക്കുകയുണ്ടായി.

23.10.2019-ലെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ഫിനാൻസിന്റെ നിർദ്ദേശം, 30.10.2019-ൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗം അംഗീകരിച്ച് ഡോ. ബിനുബി.എൽ കെ.യു.സി.ടി.ഇ. അഞ്ചൽ പ്രിൻസിപ്പലായിരുന്ന കാലഘട്ടത്തിലെ സാമ്പത്തിക ക്രമക്കേടുമായി ബന്ധപ്പെട്ട രൂപ 5,000/- പിഴയായി ചുമത്തുകയുണ്ടായി.

ആയതിന്മേൽ താൻ നിരപരാധിയാണെന്ന് കാട്ടിയിയാൾ കൊടുത്ത പുന:പരിശോധന കത്ത് പരിഗണിച്ചു ടിയാൾക്കു തന്റെ ഭാഗം വിശദീകരിക്കാൻ അവസരം നൽകി. ഡോ. ബിനുബി. എൽ താൻ തെറ്റുകാരിയല്ലെന്നും, ആയതിനാൽ തനിക്കെതിരെ ഉന്നയിക്കപ്പെട്ട ആരോപണം ശരിയല്ലാത്തതിനാൽ അതിൽ നിന്നു തന്നെ ഒഴിവാക്കണമെന്നും, തന്റെ മേൽ അന്യായമായി ചുമത്തിയ പിഴത്തുക 5,000/- രൂപ ഒഴിവാക്കി നൽകണമെന്നും കമ്മിറ്റി മുൻപാകെ വാദിക്കുകയുണ്ടായി.

കമ്മിറ്റി ടിവിഷയം വിശദമായി പരിശോധിക്കുകയും സർവകലാശാലയുമായി ടിയാൾക്കു കരാർ നിലവിലില്ലാത്തതിനാലും, തുടർ പരിശോധനകളിൽ ടിവിഷയത്തിൽ സർവകലാശാലയ്ക്ക് നഷ്ടം സംഭവിച്ചിട്ടില്ലെന്നിലയിരുത്തിയതിനാലും ടിയാളെ മുൻ ആരോപണങ്ങളിൽ നിന്നും വിടുതൽ ചെയ്യുവാനും ടിയാളുടെ മേൽ ചുമത്തിയ പിഴത്തുക 5,000/- രൂപ ഒടുക്കുന്നതിൽ നിന്ന് ഒഴിവാക്കുവാനും ശുപാർശ ചെയ്തു.

ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും അംഗീകാരത്തിനുമായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the fine imposed to Dr.Binu.B.L, Former Principal, KUCTE, Anchal be reduce to Rs.1000/- (Rs.One thousand only)

**Item No.31.94**

ബി.എഡ് കോളേജുകളിലും യൂണിവേഴ്സിറ്റി ടെന്ററുകളിലും അറബിക് ഓപ്ഷൻ ഉൾപ്പെടുത്തുന്നത് സംബന്ധിച്ച്

(Ac.AIII)

കേരളപ്രൈവറ്റ് അറബിക്കോളേജ് അസോസിയേഷൻ പ്രസിഡന്റ് അയച്ചുകൊടുത്ത പ്രകാരം കേരളം സർവകലാശാലയുടെ ബി.എഡ് ട്രെയിനിംഗ് കോളേജുകളിൽ അറബി ഐച്ഛിക വിഷയത്തിൽ ബി.എഡ് ഓഫീസർ കായംകുളം ബി.എഡ് സെന്ററിൽ 10 സീറ്റുകൾ മാത്രമാണുള്ളതെന്നും ആറു കണക്കിന് അറബിക് ബിരുദ ബിരുദാനന്തര ബിരുദധാരികൾ ബി.എഡ്-നോ ചേരാനുണ്ടാകാതെ നിരാശരായി കഴിയുകയാണെന്നും പരാതിപ്പെടുന്നു. ആയതിനാൽ ബി.എഡ് ട്രെയിനിംഗ് സ്ഥാപനങ്ങളിൽ അറബിക് ഓഫീസർ കൂടി ഉൾപ്പെടുത്തി പ്രശ്നം പരിഹരിക്കുന്നതിനായി പരിഹാരപരിപാടികൾ സ്വീകരിക്കണമെന്നും അപേക്ഷിച്ചിട്ടുണ്ട്.

ബി.എഡ് ട്രെയിനിംഗ് കോളേജുകളിൽ ബി.എഡ് ഓഫീസർ അനുവദിക്കുന്നതിനായി ട്രെയിനിംഗ് കോളേജുകൾ അഫിലിയേഷൻ അപേക്ഷകൾ സമർപ്പിക്കേണ്ടതുണ്ട്. അത്തരത്തിൽ ഒരു അപേക്ഷ പോലും നിലവിൽ സർവകലാശാലയുടെ പരിഗണനയിൽ ഇല്ലായെന്നും A.C.B.IV സെക്ഷനിൽ നിന്നും അറിയിച്ചിട്ടുണ്ട്.

കേരള സർവകലാശാലയുടെ കീഴിൽ 10 കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫീഷ്യൽ എഡ്യൂക്കേഷൻ കോളേജുകൾ (കെ.യു.സി.റ്റി.ഇ) ആണുള്ളത്. ഓരോ കെ.യു.സി.റ്റി.ഇ-കളിലും 5 ഓഫീസറുൾ സബ്ജക്റ്റുകളിലായി ഒരു വർഷം 50 കുട്ടികളെയാണ് പ്രവേശിപ്പിക്കുന്നത് (1 യൂണിറ്റ്).

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ബി.എഡ് കോളേജുകളിലും യൂണിവേഴ്സിറ്റി സെന്ററുകളിലും അറബിക് ഓഫീസർ ഉൾപ്പെടുത്തുന്ന സംബന്ധിച്ച ഫയൽ സിൻഡിക്കേറ്റിന്റെ അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുകയും ചെയ്തിട്ടുണ്ട്. ജി. മുരളീധരൻ പിള്ള, കൺവീനർ, സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് സിണ്ടിക്കേറ്റ് ഓൺ അഫിലിയേഷൻ ഓഫീസർമാർ, ഡോ. എസ്. നസീബ്, മെമ്പർ സിൻഡിക്കേറ്റ്, ശ്രീ. ജെ. ജയരാജ്, മെമ്പർ സിൻഡിക്കേറ്റ്, ഡോ. വിജയൻ പിള്ള എം. മെമ്പർ സിൻഡിക്കേറ്റ്, ഡോ. ബിന്ദു ആർ. എൽ., ഡീൻ, ഫാക്കൽറ്റി ഓഫ് എഡ്യൂക്കേഷൻ എന്നിവർ അടങ്ങിയ ഒരു സബ് കമ്മിറ്റി രൂപീകരിച്ച് ബി.എഡ് കോളേജുകളിൽ അറബിക് ഓഫീസർ ഉൾപ്പെടുത്തുന്ന സംബന്ധിച്ച പ്രായോഗിക തപഠനം നടത്തുവാൻ ശുപാർശ ചെയ്യുകയും 13.04.2021-ൽ ചേർന്ന സിൻഡിക്കേറ്റ് പ്രസ്തുത ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തു.

- 16.07.2021-ന് കൂടിയ സബ് കമ്മിറ്റി റിപ്പോർട്ട് ചെയ്ത ശുപാർശകൾ മുന്നോട്ടു വെച്ചിട്ടുണ്ട്.

  1. നിലവിലുള്ള ബി.എഡ് സെന്ററുകളിൽ അറബിക് ഓഫീസർ ഉൾപ്പെടുത്തുന്ന സർവകലാശാലയ്ക്കു അധികസംവത്സിക ബാധ്യത വരുത്തുമെന്നതിനാൽ പ്രായോഗികമല്ല.
  2. എൻസിറ്റി ഇംഗ്ലീഷ് കോളേജ്, കെ.യു.സി.റ്റി.ഇ-കളിൽ അഡീഷണൽ യൂണിറ്റ് തുടങ്ങുന്ന സാഹചര്യത്തിൽ ഈ വിഷയം പരിഗണിക്കാവുന്നതാണ്.
  3. നിലവിൽ കായംകുളം സെന്ററിൽ അറബിക് ഓഫീസർ അപേക്ഷിക്കുന്ന കുട്ടികളുടെ എണ്ണം ഇക്കാര്യത്തിൽ തീരുമാനമെടുക്കുന്നതിലേക്കുള്ള സൂചകമായി കണക്കാക്കാവുന്നതാണ്.

ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സബ് കമ്മിറ്റിയുടെ ശുപാർശകൾ സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തിനായി സമർപ്പിക്കുന്നു

**Resolution of the Syndicate**  
**RESOLVED** to approve the above recommendations of the sub-committee and initiate action accordingly.

**Item No.31.95      Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings- Minutes-Approval—reg.**

(Ad. AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021 at 10.30 am is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date & Time       : 10.08.2021, 10.30a.m  
Venue                : Syndicate Room, University Buildings, Thiruvananthapuram

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali
7. Dr. S. Nazeeb



8. Smt. Renju Suresh
9. Dr. K. G. Gopchandran
10. Dr. K.B. Manoj
11. Adv.A. Ajikumar

**Members Absent**

1. Dr. Mathew V

**Item No.31.95.01:      *Population Research Centre (PRC), Kariavattom - Technical staff- scale of pay –equating with Technical staff of University of Kerala - request - reg***  
(Ad F1)

The Director (i/c), PRC has forwarded the request submitted by the Technical staff of the Population Research Centre for equating their scale of pay with that of technical staff of University of Kerala.

Director has informed that there had been an anomaly in the fixation of pay scale of Technical staff of PRC, Kerala after the merging of PRC in 1983 which remain unaddressed till date.

In the request the Technical staff of PRC has stated that the prescribed qualifications of the University Technical Staff and PRC Technical staff are the same. It is also stated that the pay scale of Field Investigators was equal to the pay scale of the Technical Assistant of the University till the implementation of the 1983 Pay revision.

The Technical staff of the Population Research Centre (PRC) has requested for equating the pay scale of Field Investigators and Research Investigators/ Documentalists of PRC with the pay scale of Technical Assistant and Technical Officer of the University Technical Staff and also requested for applying the same rules of promotion of University Technical staff for them.

Remarks of Finance was obtained on the matter. Finance has remarked the following.

- Anomalies related to prior pay revisions are generally not entertained by the authorities.
- Various aspects like Qualifications, Nature of Duty, responsibilities are take into account while assigning the scale of pay of a post. Hence different posts cannot be equated merely based on the fact that the qualifications required for the posts are same.
- The Ministry of Health & Family Welfare vide letter dated 24/09/1983 states that the staff of Population Research Centre, Kerala University will enjoy the pay scales as admissible to similar or equivalent posts in the University of Kerala/State Government. The declaration of the Ministry has been quoted in the University orders also. As per University Orders dated 29/01/1997 and 20/04/1998 promotions were given to Research Investigators as par with the Technical staff of the University.

Under these circumstances the finance has also opined that the equivalent posts corresponding to the posts held by the Staff of Population Research Centre shall be identified, if identified any the proposal for equating the scale of pay of the posts concerned without any financial commitment on the part of the University, may be forwarded to the funding agency for approval.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021 considered the matter regarding equating the scale of pay of Technical staff with Technical staff of University of Kerala and recommended to defer the item.

Syndicate held on 07.05.2021 vide items no.27.39.10 approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to defer the item, considering the remarks of Finance, that different posts cannot be equated merely based on the fact that the qualification required for the posts are same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.02: :      *Declaration of Probation in the post of Deputy Registrar - Sri.P.J.Lawrence –Consideration of – reg.***

(Ad AI)

Sri.P.J.Lawrence, Deputy Registrar (Rtd) vide submission dated 05-05-2021 requested that his probation period in the post of Deputy Registrar may be declared as he had completed six months of duty as Deputy Registrar on 30-11-2020. Sri.P.J.Lawrence vide U.O No.Ad.A1.4/7404/ 2020 dated 01-06-2020 was promoted to the post of Deputy Registrar.

Finance vide endorsement No.FOS 942/2021-21 dated 20-06-2021 stated that, Sri.P.J.Lawrence who was promoted to the post of Deputy Registrar w.e.f 01-06-2020 may be declared to have satisfactorily completed the period of probation in the post of Deputy Registrar on 01-12-2020 FN as he had not availed any eligible leave other than casual leave during the period of probation. The then JR, CBCS who was the superior officer to him had also certified that his work and conduct during the probation period was satisfactory.

Sri.P.J Lawrence retired from University service as Deputy Registrar on 31-05-2021

***The Committee considered the matter and recommended to declare satisfactory completion of probation with respect to Sri. P J Lawrence, Deputy Registrar, in the post of Deputy Registrar as on 01.12.2020 FN.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

***Item No.31.95.03: List of re-engaged staff on contract / daily wage basis in the University – reg.***

***(Ad.AI)***

The Syndicate at its meeting held on 13.04.2021 has been resolved to submit details of retired staff re-engaged on contract / daily wages at various sections in the University, except self-financing institutions and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

A note to Ad.AII, Ad.AV, Ad.DI and Ad.DII has been issued to provide the details of the terms of the staff re-engaged under them.

As per the orders of the Vice Chancellor, the list of re-engaged staff at various sections/ centres is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Consolidated List of retired staff re-engaged on contract / daily wage basis in the University except self-financing institutions prepared as per the resolution of the Syndicate Meeting held on 13.04.2021**

SIN o	Name of the Staff	Designation	Posted at	Re-engaged period	Remarks	List provided by
1	Smt.Mariam I	Administrative Officer	UIM, Kundara	03.07.2020-02.06.2021	Contract period expired	Ad.AI/Ad.C
2	Sri.P S Mohammed Shereef	Administrative Officer	CACEE	13.10.2020-12.09.2021	No further extension as resolved by the Syndicate dated 29.12.2020	Ad.AI Initiated steps to appoint another person as AO, CACEE
3	Sri.Rajan R	Administrative Officer	UIM, Kollam	05.11.2020-04.10.2021	Re-engagement request under process	Ad.AI/Ad.C
4	Sri.Sugathan S	Casual Labourer on Daily Wages	Registrar's Section	25.05.2021 to 21.08.2021	Re-engaged for 89 days	Ad.AII
5	Sri.Rajendrakumar M	"	"	25.05.2021 to 21.08.2021	"	"
6	Sri. Prasad J	"	Cash Section	File under process	"	"

7	Sri.Mohanachandra Nair K	”	Cash Counter	Re-engagement file under process	”	”
8	Sri.Jayakumar P	”	PVC’s Section	Re-engagement file under process	”	”
9	Sri.Reghunadhan Nair D	”	Legal Section	Re-engagement file under process	”	”
10	Sri.Rajendran K	”	CD Unit	Re-engagement file under process	”	”
11	Sri.Jestin S	”	JR Office, Kariavattom	04.05.2021 to 31.07.2021	”	”
12	Sri.Anilkumar K	”	JR Office, Kariavattom	18.06.2021 to 14.09.2021	”	”
13	Sri.Mohanan Nair	”	QPR section	17.06.2021 to 13.09.2021	”	”
14	Smt.Indiramma C	”	CE Section	Re-engagement file under process	”	”
15	Sri.Surendran B	”	CD Unit	Re-engagement file under process	”	”
16	Sri.Mohankumar R	”	Exam Store	Re-engagement file under process	”	”
17	Sri.Gopalakrishnan Chettiar	”	Campus Library, Kariavattom	4.05.2021 to 31.07.2021	”	”
18	Smt.Vasudha V	”	DR IV Tapal	Re-engagement file under process	”	”
19	Smt.Krishnakumari C	”	Dept of Opto electronics	Terminated	”	”
20	Sri.Ramesan G	”	Dept of Political Science	13.04.2021 to 10.07.2021	”	”
21	Sri.Janardhanan Nair A	”	VC’s Section	Re-engagement file under process	”	”
22	Sri.Vijayakumaran Nair	”	General Despatch	Re-engagement file under process	”	”

23	Sri.Sarathchandran Thampi	”	General Despatch II	Re-engagement file under process	”	”
24	Sri.K.Ravindran	”	Messenger	27.04.2021 to 24.07.2021	”	”
25	Sri.J Francis	”	Messenger	Re-engagement file under process	”	”
26	Sri.Vasudevan Pillai M	”	FO Section	30.03.2021 to 26.06.2021	”	No further extension as resolved by the Syndicate
27	Sri.Ravi K	Care Taker	VC's Residence	25.05.2021 to 21.08.2021	”	”
28	Sri.Balachandran S	Casual Security Guard	SH Campus	14.06.2021 to 10.09.2021	”	”
29	Sri.Vincent Michael	Casual Security Guard	DSS	Re-engagement file under process	”	”
30	Sri.Sudarsanan G	Casual Security Guard	SH Campus	09.05.2021 to 05.08.2021	”	”
31	Sri.V.Kuttappan Nair	Driver	General Pool	18.05.2021 to 14.08.2021	”	Ad.AV
32	Sri.Jayachandradas P	Driver	Dept of Botany	Re-engagement file under process	”	”
33	Sri.K L James	Technical Officer	University Computer Centre	21.08.2020 to 20.02.2021	Terminated	Ad.DI
34	Sri.K.B.Prakasan	Electrician	Engineering Unit	Re-engagement file under process	Engaged w.e.f 13.07.2017	Ad.DII / JR Campus Administration

*The Committee considered the matter and recommended to authorize the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to study and place a report on the matter, before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.04:**

**Reckoning prior service in Govt with University service for pensionary benefits-request from Sri.Mithun.M, Section Officer-reg.**

**(Ad AI)**

Sri.Midhun. M, Section Officer, in his submission dated 09-04-2021 requested that his prior service in the Police Dept. (Govt.of Kerala) from 28-12-2010 to 18-10-2016 may be reckoned as qualifying service for pensionary benefits in the University. Sri.Midhun.M joined the University service on 19-10-2016 FN

Finance vide remarks dated 30-04-2021 stated that as per provisions contained in the GO (P) No.228/2001 Fin dated 02-02-2001, the prior Govt services of the University employees can be reckoned as qualifying service for pensionary benefits in the University. Accordingly, Finance

endorsed that, the prior service put in by Sri.Midhun M in the Police Dept. of Kerala from 28-12-2010 to 18-10-2016 may be reckoned as qualifying service for pensionary benefits in the University.

*The Committee considered the matter and recommended to reckon the prior service rendered by Sri Mithun M, Section Officer, Ad AV section, in the Police Department from 28.12.2010 to 18.10.2016, as qualifying service for pensionary benefits in the University Service, as per existing rules and norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.05: University Engineering Unit – Promotion to the post of Electrician- reg (Ad D11)**

Sri. Satheesh Kumar N, Electrician Grade I retired from service on 31.05.2021. As per the existing gradation list, the present status of incumbents in the post of Electrician Grade I/ Grade II & Line helper is as follows:

Sl.No	Post	Sanctioned Strength	Incumbents
1	Electrician (Grade I)	3	1. Vacant from 01.06.2021 as Sri. Satheesh Kumar N, Electrician Grade I retired.
			2. Sri. George T
			3. Vacant from 31.05.2017
2	Electrician (Grade II)	3	1. Sri. Reghu N
			2. Sri. Anilkumar K V
			3. Sri. Satheesh Kumar T
3	Line Helper	5	1. Sri. Ratheesh Kumar R V
			2. Sri. Shajahan A S
			3-5 Vacant

Thus, promotion has to be effected to two vacant posts of Electrician (Grade I). However, the following may be noted in this regard:

1. The Syndicate vide resolution dated 02/03/88, resolved to redesignate the post of Electrician as Electrician Grade I and Lineman as Electrician Grade II. Thus promotions are being granted from the post of Line helper to Electrician Grade II and then to Electrician Grade I. However, necessary amendments were not made in the Ordinances.
2. When 9<sup>th</sup> Pay Revision was implemented, it was directed to combine the post of Electrician Grade I and Grade II and redesignate it as Electrician. However, the same was not implemented in the University.
3. In 10<sup>th</sup> Pay Revision, pay scale is given to the post of Electrician Grade I and that is equivalent to Overseer Grade I. No Pay scale is seen granted to the post of Electrician Grade II. However, as there exists 3 incumbents in the post of Electrician Grade II, the University is allowing them the pay scale of Electrician in common category. Due to the anomalies pointed out above, the promotions from the post of Line Helper to that of Electrician Grade II and from that of Electrician Grade II to Electrician grade I faces stagnation. Sri. Reghu N, Electrician (Grade II) and Sri. Ratheesh Kumar R.V, Line helper have represented to grant them promotion to the posts of Electrician (Grade I) and Electrician (Grade II) respectively.
4. Now, vide G.O. dated 06/11/2020, the Scale of Pay, age, mode of recruitment, etc has been fixed for Electrician only and the mode of recruitment is given as direct. (A separate file has been initiated to solve the anomalies and effect amendments as per the G.O. cited which has been placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration).

In the light of above points, the file was submitted to the Vice Chancellor for approving the following proposal to effect promotion to the post of Electrician.

1. The posts of Electrician Grade I and Electrician Grade II may be merged together and redesignated as Electrician as per 9<sup>th</sup> pay revision recommendations and as per G O dated 06.11.2020.
2. to fill the vacant post of Electrician from that of Line helper.

The Vice Chancellor has ordered to place the matter before the SC of the Syndicate on Staff, Equipment & Buildings for consideration. Therefore, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for considering the following proposal:

1. The post of Electrician Grade I and Grade II may be merged together and redesignated as Electrician, as per GO dated 06.11.2020.
2. 3 posts out of 6 posts of Electrician may be converted as Higher Grade and assigned appropriate pay scale.
3. Vacant posts in Electrician may be filled from Line Helper.
4. For promotion from lower grade Electrician to higher grade a minimum period of experience may be fixed..
5. To make necessary amendments in this regard in the Kerala University First Ordinances 1978.

*The Committee considered the matter and recommended to refer the item to the subcommittee already constituted to study and report on promotion related to Staff of Engineering Unit.*

*The committee further recommended to include a Service expert in the Sub Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.06:**     **Declaration of probation of Smt. Archana Chandran L, Reference Assistant - reg.**

(Ad AV)

Smt. Archana Chandran L has been promoted to the post of Reference Asst, vide U.O.No.1327/2020/UO K dated 21.05.2020. She has requested to declare her probation as she had completed 6 months in the promoted post, vide letter dated 24.11.2020, recommended and forwarded by the Professor & Head, Department of Optoelectronics. The Finance, after verification, has remarked that, Smt. Archana Chandran has completed six months probation period on 21-11-2020 AN and she has not availed any leave (other than casual leave) during the period. She may be declared to have satisfactorily completed her probation w.e.f.22-11-2020 FN.

The Syndicate held on 07.05.2021 considered the matter of duration of the period of probation of Library staff of the University (Technical Assistant, Reference Assistant, Assistant Librarian Gr.I & Gr.II, Deputy Librarian - promotions from the respective feeder categories) and has resolved to approve the recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings to agree to the proposal and to take urgent steps to amend the relevant portion of the Kerala University First Statutes, 1977. The Vice-Chancellor has ordered to implement the said resolution of the Syndicate. Accordingly, the file pertaining to the declaration of probation of Smt. Archana Chandran L, Reference Assistant was processed. While considering the same, the Vice-Chancellor has ordered to place the proposal in the Standing Committee of the Syndicate on Staff, Equipment & Buildings. (The amendment proposal of the Statute has been put up in another file for placing it in the Syndicate and the Senate, considering the urgency.)

In this context decisions may be made on the following

1. Smt. Archana Chandran L may be declared to have satisfactorily completed her probation in the post of Reference Assistant w.e.f.22-11-2020 FN (considering the duration of period of probation as 6 months) as remarked by the Finance.
2. The probation of Library staff appointed in promoted posts (Technical Assistant, Reference Assistant, Assistant Librarian Gr.I & Gr.II, Deputy Librarian) may be declared to have satisfactorily completed after a duration of 6 months in promoted posts.

*The Committee considered the matter and recommended as follows:*

1. **To declare satisfactory completion of probation in respect of Smt. Archana Chandran L, Reference Assistant w.e.f 22.11.2020 FN.**
2. **The satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.07:** *Department of Statistics- ratification sought for engaging smt. Mumtaz Beegum.M as Guest Lecturer, with out prior sanction, due to exigency - to sanction her remuneration for classes taken- To include her in the approved panel:- reg:*

(Ad .DI)

**The Department of Statistics offers the following courses:-**

- (1) M.Sc. in Statistics
- (2) M.Sc. in Applied Statistics and Data Analytics (started w.e.f 2019)
- (3) M.Phil in Statistics
- (4) Ph.D

**The present details of teaching faculties in the Department are as follows:-.**

Post	Sanctioned Strength	Present Strength		No: of contract staff
		Direct Recruitment	Promoted through CAS	
Assistant Professor	5	1	Nil	3 contract lecturer
Associate Professor	3	Nil	1	Nil
Professor	Nil	Nil	2	Nil
Total	8	4	3	

At present, there are **4 teaching posts vacant** in the Department and **three lecturers are engaged in the Department on contract basis.**

The Department of Statistics has a approved panel of Guest lecturers sanctioned vide [U.O No.Ad.D1.4147/2020/UOK dtd 17.12.2020](#) . But now the Head has informed that many of the resource persons in the panel are reluctant to take classes and M/s Cognub Decision Solutions, Technopark, the Industrial Collaborators of the Department are nearing closure of their firm.

Now the Head, Department of Statistics vide [letter no 577/Stat/2021](#) has informed that due to exigency he has engaged Smt Mumthaz Beegum, Laj Bhavan, Ariyanalloor.P.O, Kollam, who is not included in the approved Panel of Guest Lecturers, as guest lecturer for taking classes for M.Sc Applied Statistics and Data Analytics programme, without prior administrative sanction. The HOD has also informed that due to non availability of faculty from the panel and due to non-functioning of M/s, Cognub Decision Solutions, Technopark, who are the approved industrial collaborators of the Department, he had to engage Smt Mumtaz Beegum for taking classes. He has also requested to include smt. Mumtaz Beegum.M in the panel of guest lecturers and to sanction an amount of **Rs. 32,400/- as remuneration @ Rs. 450/- for taking classes for 72 hours .**

Smt. Mumtaz Beegum. M is not included in the approved panel of guest lecturers in the Department of Statistics. But her name is included in the new panel submitted by the HoD for approval and the same is under the consideration of the Standing Committee of the Syndicate on Academics and Research.

The qualifications of Smt. Mumthaz Beegum.M are as follows

**Educational Qualification**

- 1.M. Phil in Computer Science from University of Kerala with Grade 'O' Outstanding (93%)
- 2.Master of Computer Applications (M.C.A) from University of Kerala with First Rank
- 3.Bachelor of Computer Applications (B.C.A) with second rank.

**Teaching Experience**

Guest Lecturer, Department of MCA, TKM College of Engineering, Kollam (From 13.12.2016 to 26.04.2017)

As per U.O.No.Ad.AV.03.6909/2019 dated 16.11.2019, the prevailing remuneration for Guest Lecturers in the University for PG Courses is as follows:-

Qualification	Rate / Hour	Ceiling per month
With NET / Ph.D	Rs.500/-	Rs.24,000/-
Without NET / Ph.D	Rs.450/-	Rs.20,000/-

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff Equipment and Buildings. Hence the following is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

- (i) for ratifying the action taken by the Head, Department of Statistics, in engaging Smt Mumthaz Beegum for taking classes on exigency, without prior administrative sanction
- (ii) for payment of remuneration of Rs 32,400/- @ Rs 450 per hour for taking classes for 72 hours
- (iii) To include Smt Mumthaz Beegum in the panel of Guest Lecturers

*The Committee considered the matter and recommended to ratify the action taken by the Head, Department of Statistics, in having engaged Smt. Mumthaz Beegum as Guest Lecturer without prior sanction of the University.*

*The Committee further recommended to pay remuneration to Smt. Mumthaz Beegum, as per UO No Ad.AV.03.6909/2019 dtd.16.11.2019*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.08:** *Dr.H.Sylaja, Professor, Department of Psychology-Special Casual Leave-request-reg:-*

*(Ad AII)*

The Head, Department of Psychology has forwarded the Special Casual Leave application and supporting documents of Dr.H.Sylaja, Professor, Department of Psychology.

The details are given below.

NAME	TYPE OF LEAVE	PERIOD OF LEAVE	REASON
Dr.H.Sylaja, Professor, Department of Psychology	Special Casual Leave	(24.06.2021 to 23.12.2021) (six months)	Chemotherapy

Dr.H.Sylaja, Professor, Department of Psychology had been diagnosed with Periampullary Carcinoma and was instructed to undergo Chemotherapy of 12 cycles in 2 weeks from 07.06.2021. The Employees are eligible for a period of Six months Special Casual Leave to undergo Chemotherapy or Radiation for treatment of Cancer subject to the conditions stipulated under Rule 19, Appendix VII, Part-1, Kerala Service Rules vide G.O(P) No.447/2013/Fin. Dated, Thiruvananthapuram, 09/09/2013.

*The Committee considered the matter and recommended to grant Special Casual Leave to Dr.H.Sylaja, Professor, Department of Psychology for six months (from 24.06.2021 to 23.12.2021) to undergo Chemotherapy as per existing norms and rules.*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.09:** *Complaint of Dr.R.Jayaprakash, Former Member Syndicate against Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, University of Kerala - reg.*

*(Ad .DI)*

Dr.R.Jayaprakash, Former Member Syndicate, University of Kerala, has raised a complaint against Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, University of Kerala. In the complaint received, the complainant has stated that Dr.S.Synudeen Sahib has tried to belittle him publically by forwarding WhatsApp message which amounts to tarnish his integrity and public fame through Social Media platform. Hence Dr.R.Jayaprakash has requested to initiate disciplinary action against Dr.Synudeen Sahib.S. It may be noted that the matter in this complaint seems to be purely personal and does not pertain to any official matter of this University.

The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, considered the complaint of Dr.R.Jayaprakash, Former Member Syndicate against Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology and noted that the complaint of



Dr.R.Jayaprakash is purely based on an incident occurred in social media platform. Hence the Committee recommended that no action is required on the matter.

The Syndicate held on 17.02.2021 vide [Item No.23.84.02](#), has resolved to hear Dr.R.Jayaprakash, Former Member Syndicate and Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology by the Standing Committee of the Syndicate on Staff, Equipment & Buildings in connection with the complaint of Dr.R.Jayaprakash against Dr.Synudeen Sahib.S. In accordance with the resolution of the Syndicate, the Vice Chancellor has accorded sanction to hear Dr.R.Jayaprakash, Former Member Syndicate and Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology by the Standing Committee of the Syndicate on Staff, Equipment & Buildings in connection with the complaint of Dr.R.Jayaprakash against Dr.Synudeen Sahib.S. Accordingly the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for the hearing of Dr.R.Jayaprakash and Dr.Synudeen Sahib.S (Copy of Complaint and WhatsApp Message submitted by Dr.R.Jayaprakash is appended).

**Dr. R Jayaprakash, Former Member Syndicate appeared in person before the Committee and submitted the following:**

1. **Dr.Synudeen Sahib.S., Assistant Professor, Department of Zoology intentionally tried to defame him through a Whatsapp message and also stated that the message he has circulated will bring hatred and enmity among communities.**
2. **The act of Dr.Synudeen Sahib S has violated Statute 7, Chapter 3 of the Kerala University First Statutes 1977.**
3. **Disciplinary action may be initiated against Dr.Synudeen Sahib S for his act.**

**Dr. S Synudeen Sahib did not appear for the hearing as directed. Instead he conveyed his inconvenience to appear before the Committee via e-mail without assigning any reason and further informed that his lawyer will appear. At the time of hearing a person claiming to be the lawyer of Dr. Synudeen Sahib S presented himself before the Committee. The Convener of the Committee informed that it was a personal hearing which was afforded to Dr. Synudeen Sahib and therefore he could not represent Dr. Synudeen Sahib S. Law requires to provide an opportunity of being heard a person against whom an allegation is raised, to make his defence personally. Therefore the Committee decided to give Dr. Synudeen Sahib S another opportunity of being heard.**

**The Committee recommended to hear him personally on the next meeting of the Committee which would be intimated to him. If he fails to appear personally at that meeting, appropriate decision will be taken on the basis of available records.**

**The Committee also recommended to authorise the Registrar, to communicate the decision to Dr. Synudeen Sahib S.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.10:      *Reckoning prior service in Govt with University service for pensionary benefits-request from Smt. Silpa.S, Assistant- reg.***

*(Ad AI)*

Smt. Silpa S, Assistant, in her submission to the Registrar requested that her prior service in the Judicial Dept. of Govt. of Kerala from 06-10-2012 to 30-09-2016 may be reckoned as qualifying service for pensionary benefits in the University. She was appointed as Assistant in the Mahatma Gandhi University and was later relieved on 31-10-2017. Smt.Silpa.S joined University of Kerala on 01-11-2017 on Inter University Transfer Scheme.

The Finance vide remarks dated 27-04-2021, stated that as per the provisions contained in the GO(P) No.228/2001 Fin dated 02-02-2001, the prior Govt services of the University employees can be reckoned as qualifying service for pensionary benefits in the University. Accordingly, Finance endorsed that, the prior service put in by Smt. Silpa.S in the Judicial Dept. of Govt of Kerala from 06-10-2012 to 30-09-2016 may be reckoned as qualifying service for pensionary benefits in the University.

*The Committee considered the matter and recommended to reckon the prior service rendered by Smt.Silpa S in the Judicial Department, Government of Kerala from 06.10.2012 to 30.09.2016, with University service, for pensionary benefits as per existing rules and norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.Additional Item No.1: Extension of service of Sri.Bipin B Chandran, Lecturer in Art History Hearing- reg .**

*(Ad AIV)*

Sri. Bipin B Chandran, Saraswathy Bhavan, Stadium Road, Kallara PO, Thiruvananthapuram was engaged as Lecturer in Art History on Contract basis in Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara for a period of 11 months w.e.f 24.03.2020 vide UO No.1883/2020/UOK dtd 24.06.2020.

The Director, Raja Ravi Varma Centre of excellence for Visual Arts, Mavelikkara, vide Letter No.10/RRCEVA/2021, dtd 20.01.2021, has requested to extend the tenure of Sri.Bipin B Chandran, for a period of 11 months w.e.f 25.02.2021 after giving a break on 24.02.2021. The Pro Vice Chancellor has accorded sanction for the extension of service of Sri.Bipin B Chandran on 30.01.2021. Accordingly, the draft memo to the Director and Sri. Bipin B Chandran has been prepared.

Meanwhile, vide letter dated 09.02.2021, the Director has requested not to extend the tenure of Sri.Bipin B Chandran as there were several complaints from students regarding irresponsible behaviour, frequent bunking off from the scheduled lecture classes, shifting of timings of classes, instances of resorting short cuts in presentation of topics which needed elaboration. He was not putting any effort to improve despite of the Director's repeated advice, request and warning to engage classes as per the time table and carry out his duties with dedication.

When the file was put up, the Vice chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and other Institutions. The Committee considered the matter and recommended to hear the Director, RRCEVA, Mavelikkara and Sri.Bipin B Chandran by a sub committee consisting of the Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, Adv.B Balachandran, Sri.B P Murali, Members Syndicate ; on 30.06.2021 at Syndicate room.

The Committee observed that RRCEVA, Mavelikkara is the only one institute in Kerala offering PG courses in Art History and Painting. The Committee suggested that the contract renewal of the lecturers for re engagement in this centre should be followed by the Appraisal system as followed in UITs, UIMs, KUCTEs & Engineering College. The Vice Chancellor has ordered to place the Minutes of the hearing of the Sub committee before the Standing Committee of Syndicate on Staff, Equipment and Buildings.

*The Committee considered the matter and recommended to approve the minutes of the Sub-committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.Additional Item No.2: Continuation of Leave without Allowance for study purpose reg-**

*(Ad G)*

Sri Abey Titus Vergis, Assistant, Ad A1 Section, was on Leave without Allowance for study purpose for a period of 3 years and six months w.e.f from 12/02/2018 vide U.O No.Ad.C1/12742/ 2018 dated 22/03/2018.

It may be noted that his period of leave (LWA for study purpose) ends on 11/08/2021. Now he has requested to extend the leave for 5 months from 12/08/2021 to 11/01/2022.

It may also be noted that as per Appendix X11 B, Part 1 KSR, the maximum period of leave without Allowance for study purpose that can be granted will be 5 years during the entire period of service. He already availed 3 years and six months of leave upto 11/08/2021. Now he applied an extension for 5 months.

*The Committee considered the matter and recommended to grant extension of LWA for study purpose to Sri. Aby Titus Vergis, Assistant, for 5 more months (12.08.2021 to 11/01/2022).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 10.08.2021, be approved.

**Item No.31.95.Additional Item No.3: S.H. Campus – Posting of Security Officer on deputation basis - reg.**

(Ad.A.V)

This office, vide letter dated 30.06.2020, had requested the Government to forward a panel of 4 Police Officers not below the rank of DYSP to be considered for appointment as Security Officer in the University of Kerala, S.H. Campus, on deputation basis. The State Police Chief, vide letter dated 19.07.2021, has forwarded a panel of 4 Police Officers for this purpose.

The details are as follows

Sl. No.	Name	Age and Date of Birth	Date of Entry in service	Designation	Educational Qualifications
1.	Sri. Justin C.	54 Years 20.05.1967	23.01.1991	Assistant Commandant	Pre Degree
2.	Sri. Shiyas S.	35 Years 25.05.1986	21.10.2015	Assistant Commandant	Post Graduation
3.	Sri. Sirajudeen A S	39 Years 12.05.1982	07.07.2014	Assistant Commandant	BA, LLB
4.	Sri. Muraleedharan Nair G.	-	-	Assistant Commandant	-

It may be noted that the details such as age, date of entry in service and educational qualifications of Sri. Muraleedharan Nair G. are not mentioned in the said panel. But, his date of retirement is mentioned as 31.05.2022.

The State Police Chief has stated that these officers are clear in Vigilance angle and no disciplinary action is pending against them. He has informed that the Department has no Objection in considering the Candidature of the above mentioned officers for appointment as Security Officer in the University of Kerala, S.H. Campus on deputation basis.

It may also be noted that, in an earlier occasion a panel of 4 Police Officers was received from the Government for the appointment of Security Officer at Kariavattom Campus, was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration at its meeting held on 06.05.2020. The Committee recommended to authorize the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a preliminary enquiry of the candidates in the panel forwarded by the Government and to submit a report before the Syndicate. The Syndicate held on 15.05.2020 has approved the same. Subsequently, the Convener has suggested the name of Sri. Suresh Kumar S., one of the Police Officers from that panel. The Syndicate held on 04.06.2020 has resolved to appoint Sri. Suresh Kumar S. as Security Officer, Kariavattom Campus on deputation basis. The Vice Chancellor has ordered to implement the same.

As per the orders of Vice-Chancellor, the panel detailed above is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and for recommending one police officer from the panel for appointment as Security Officer on deputation basis, in the S.H. Campus for a period of one year with effect from the date of joining or till regular hand joins duty, whichever is earlier, under usual terms and conditions of deputation.

**The Committee considered the matter and recommended to authorize, the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, to recommend a suitable person before the Syndicate, for the appointment of Security Officer at S.H Campus on deputation basis.**

The meeting came to an end at 12.30 pm.

**Resolution of the Syndicate**

**RESOLVED** to appoint Sri. Justin C, Assistant Commandant as Security Officer at Senate House Campus on deputation basis.

**Item No.31.96                      Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval—reg.**

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 10.08.2021 at 02.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 10<sup>th</sup> Aug 2021, 02.30 p.m.

Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv.K.H.Babujan (Convener)
2. Adv. B. Balachandran (Member, Syndicate)
3. Adv. Muralidharan Pillai G. (Member, Syndicate)
4. Adv. A. Ajikumar (Member, Syndicate (online))
5. Sri. Bijukumar G (Member, Syndicate)
6. Dr. S. Nazeeb (Member, Syndicate)
7. Dr. Vijayan Pillai (Member, Syndicate)
8. Dr. K. G. Gopchandran (Member, Syndicate)
9. Dr. K.B. Manoj (Member, Syndicate)

**Members Absent**

1. Dr.B.Unnikrishnan Nair (Member, Syndicate)
2. Sri. B.P Murali (Member, Syndicate)

**Item No.31.96.01                      Proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with ASAP – consideration – reg.**

(Ac D)

The Head, Dept of Arabic, University of Kerala has forwarded a proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with Additional Skill Acquisition Programme (ASAP)

The purpose of this MoA is to define a framework for the conduct of Arabic 100(120 Hours) & Arabic 101(120 Hours) language training for ASAP's trainees across Kerala. In this, ASAP will act as the first party and Arabic Dept, University of Kerala will act as the second party.

The validity of the agreement is for a period of 1 year starting from the date of signing this MoA

**Terms & Conditions**

1. First party undertake to pay the second party the fee as follows

Sl. No	Category	Fees for 100 and 101 of Arabic course			Remarks
		Arabic100 Fees (in Rs)	Arabic 101 Fees (in Rs)	Multiples	
1	Course material	Rs.1500	Rs.1500	Per student	
2	Training fees	Rs.1000	Rs.1000	Per hour	
3	Exam fee (ALPT)				Direct application by the trainees

2. First party will pay 40% of total cost on the commencement of training,30% of remaining payment will be made at 50% completion of course and final 30% will be made on the completion of course.

Legal Advisor has perused the draft of MoA and opined that the same is legally in order.

The Syndicate at its meeting held on 14.08.2020 vide item no16.16.01.Additional Item No.1 considered the proposal for signing Memorandum of Association (MoA) for the implementation of Arabic courses in Kerala with ASAP and resolved to accept the proposal in principle and to conduct a meeting with the Head, Dept of Arabic and ASAP authorities concerned for obtaining details of the proposal.

The Head, Dept of Arabic has forwarded a letter intimating the willingness from the part of ASAP authorities to take part in the discussion for the implementation of Arabic Courses in Kerala with ASAP.

As per the orders of the Vice Chancellor, the matter regarding discussion with ASAP authorities proposed is placed before the Standing Committee of the Syndicate on Finance for consideration.

**The Committee conducted a detailed discussion with the Head, Department of Arabic and authorities of Additional Skill Acquisition Programme (ASAP) and made the following modifications in the MoU between the Department of Arabic and ASAP**

1. **To conduct the proposed certified courses as a joint venture between the University of Kerala and ASAP.**
2. **The Certificate of the proposed courses shall be issued with signature of both the Head, Department of Arabic and Director, ASAP.**
3. **ASAP may remit the fees towards the Course Material and Training fees directly to KUF. Contingency expenses for the conduct of the programme shall be disbursed to the Head, Department of Arabic, on submission of bills.**
4. **Minimum strength of the students fixed for the courses shall be ensured by the ASAP.**

*The Committee further recommended to entrust Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research, Dr.K.G. Gopchandran, Member, Syndicate, Head, Department of Arabic, to study and submit final proposal in consultation with ASAP.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.02 Modified rates for routine consultancy in on- line format -consideration reg:**

*(Ac D)*

Prof.Achuthsankar. S. Nair, Head of Department (i/c), Dept. of Computational Biology and Bioinformatics vide letter no.DCB/Admn/164/2020-21 dtd 11.02.2021 requested to approve the proposed rates for routine consultancy in on-line format.

On-line platforms have become popular and many new forms of academic consultancies have become possible. On line internship, on line training courses and on line one to one training etc are some of the new academic consultancy possibilities. Also requested to approve the following new rates & Split up proposed for new format of academic consultancy (As per the U.O No Ad.AV. 03/9871/2019 dated 01.04.2019).

Sl No	On line Academic Consultancy	Rate (Rs)	Honorarium of Consultant (Rs)	Overhead at 18% (to KUF )Rs	GST 17% (to UCC) Rs	Savings 18 % (to DDF)	
1	One line one to one training	Beginner (per hour)	250	117.5	45	42.5	45
		Advanced (per hour)	500	235	90	85	90
2	On line internship	2000	940	360	340	360	
3	On Line course	1000	470	180	170	180	
	2 days (minimum 4 hour)						
	5 days (minimum 8 sessions)	2000	940	360	340	360	
	10 days (minimum 20 sessions)	5000	2350	900	850	900	

As per U.O.No.Ac.D2/4223/2019 dated 16.04.2019, University of Kerala has approved the following rates and split up for Routine Consultancy in areas of Computational Biology & Drug Docking.

**Earlier approved rates**

Sl. No	Item	Fee	
		UG/PG/M.Phil	Ph.D/PDF
1	Docking Analysis C-Docking 1-20 ligands (Minor)	1000	1500

	Upto 100 ligands (Major) <u>Lib-Docking</u>	1500	2000
	1-20 ligands (Minor)	1000	1500
	Upto 100 ligands (Major) <u>Z-Docking</u>	1000	1500
2	Standard Phylogenetic Analysis	1000	1500
3	Custom Phylogenetic Analysis	1500	2000
4	Sequence Analysis/ Genome Annotation	1500	2000
5	Academic Consultancy	2500	4000

**Split –Up**

Amount	Honorarium of Consultant	Overhead at 15% (to KUF)	GST 17% (to UCC)	Savings (to DDF)
1000	500	150	170	180
1500	750	225	255	270
2000	1000	300	340	360
2500	1250	375	425	450
4000	2000	600	680	720

The Syndicate at its meeting held on 07.05.2021, vide item no.27.72.01. Additional Item No.01 considered the proposal and resolved to modify the format as the general online consultancy mode for the University and also resolved to place the item before the Syndicate subject to the approval of the Standing Committee of the Syndicate on Finance as recommended by the University Consultancy Cell held on 29.03.2021.

The changes made in the rates are as follows:

- There is no change in the consultant fee (consultant fee is fixed at 47% of the total amount).
- The total of GST, DDF and KUF is fixed at 53% and corresponding changes in
  1. GST component- an increase from 17% to 19% (existing rates whatever may be)
  2. DDF component- decrease to 17% (from 18%)
  3. KUF component - decrease to 17% (from 18%).
- Any change in GST will be adjusted with KUF and DDF equally to make the total as 53%

The modified rates are as follows:

Sl No	On line Academic Consultancy	Rate (Rs)	Honorarium of Consultant (Rs)	Overhead at 17% (to KUF ) Rs	GST 19% (to UCC) Rs	Savings 17 % (to DDF)
1	One line one to one training	Beginner (per hour)	250	117.5	42.5	42.5
		Advanced (per hour)	500	235	85	85
2	On line internship	2000	940	340	380	340
	On Line course		1000	470	170	190
	2 days (minimum 4 hour)					
	5 days (minimum 8 sessions)		2000	940	340	380
	10 days (minimum 20 sessions)		5000	2350	850	950

***The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Dept. of Computational Biology and Bioinformatics, on the modified rates for routine consultancy in on-line format. Any change in GST will be adjusted with KUF and DDF components equally to make the total as 53 % of the total consultancy charges.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.03 St Jacob's Training College, Menamkulam-Refund of University special Fee - Duplicate payment-reg:**

**(Ad B II)**

The Principal ,St Jacob's Training College,Menamkulam has informed that while paying the University Special Fee for the BEd 2019 batch, via online, payment was made two times under some heads , due to internet error .Hence the Principal requested to refund the extra amount paid.

The details of the payment are as follows:

Sl. No	Purpose	Amount	Receipt Number
1	Medical Inspection Fees	525/-	OP1279938 dated 27.11.2020
			OP1280024 dated 27.11.2020
2	Sports Affiliation Fees	3,938/-	OP1279949 dated 27.11.2020
			OP1280039 dated 27.11.2020
3	University Union Fees	3,150/-	OP1279959 dated 27.11.2020
			OP1280047 dated 27.11.2020
4.	Student Aid fund	1,575/-	OP1279968 dated 27.11.2020
			OP1280052 dated 27.11.2020
5	Women's Study Unit	788/-	OP1280062 dated 27.11.2020
			OP1279976 dated 27.11.2020
6	Students Group Personal Accident Insurance Policy Scheme	5,250/-	OP1279980 dated 27.11.2020
			OP1280082 dated 27.11.2020

KUCC has remarked that no internet issues occurred on 27.11.2020 in the payment portal.

Finance I has remarked that, "as per the existing guidelines of refund vide U.O. No.Ad.BII/5622/06/2016 dated 26/06/2016, refund may be considered "if there is a fault on the part of the University ". From the remarks of the KUCC, it is clear that no such issue occurred in the payment portal of University as mentioned in the refund request. As per the guidelines of refund, any refund not included in the guidelines shall be specifically approved by the Vice-Chancellor after considering the merit .

The following points may also be noted in this regard.

1. There is a glitch in the software of the payment portal due to which many payments fail and is causing undue hardships to many of the commuters of online payment portal
2. A meeting is being arranged with the SBI epayment team with University technical team, to sort out the issue
3. There is an ambiguity in the last part of the 2(b) clause of the UO.No.Ad.B II/5622/06/2016 dated 24.06.2016 on when fees has been remitted twice for the same purpose.
4. The process of refund needs to be simplified and made digital
5. It is unethical on the part of the University, as a Higher Education institution to confiscate money that does not belong to us.

***The Committee considered the matter and recommended to refund duplicate payment made by St Jacob's Training College, Menamkulam after deducting administrative charges, as per existing rates.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.04 Department of Sociology-Budget Item No.89-Tribal Camp-reg**

**(Ad AV)**

In the Budget Speech2020-21, Item No.89, an amount of Rs.1,00,000/- (Rupees One Lakh only) has been earmarked as aid for Students Camp for MSW Program. The Head, Department of Sociology, has requested to release the amount of Rs.1,00,000/- for the Students Camp for the MSW Programme at the Department of Sociology, as advance payment and the Finance endorsed the same. While forwarded the Finance endorsement for approval, Vice-Chancellor, has ordered to resubmit with concrete proposal.

The Head, Department of Sociology, vide letter dated03.03.2021, has requested to transfer the said budget amount for similar indoor programmes of the curriculum, such as

- 1) Soft Skill Training(Course Code: SOC-AE-501, MSW-AE-501,MSW - A E - 5 0 2 ,
- 2) Participatory Rural Appraisal(Course Code: SOC-AE-502,SOC - A E - 5 0 3 )

The HoD, has stated that Sociology and MSW,the full fledged PG Programmes that the Department conducts, require students to be equipped in soft skills and personality development training and the skills for field-study required for community development and also stated that the department is severely constrained by funds for these important and priority programmes. Hence he requested to permit them to use the amount of Rs.1,00,000/- (Rupees One lakh only) in the budget for the tribal camp for the above skill development programmes having high implications for field engagements and community development programmes. The same has been forwarded for approval and Vice Chancellor, has ordered to resubmit with revised endorsement from Finance.

The Finance has remarked that "the amount was allocated in the Budget Speech 2020-2021 as an 'Aid for Students Camp for MSW Programme'. But the current proposal from HoD, Department of Sociology is for utilising the above amount for conduct of some other indoor programmes related to curriculum. Hence, separate administrative sanction may be obtained for the same. Subject to this, on the basis of request by Head, Department of Sociology the proposal for releasing an amount of ₹1,00,000/- (Rupees One Lakh Only) as provisional advance to Dr. Antony Palackal, Head, Department of Sociology, maybe agreed to.

The Syndicate at its meeting held on 02.07.2021, vide item No.29.25, has resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Sociology, for utilising the amount of Rs.1,00,000/- (Rupees One Lakh only) allocated in the Budget Speech 2020-21, for the conduct of some other indoor programmes related to curriculum and the Finance Endorsement detailed above are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to submit a detailed proposal of the proposed indoor programmes before the Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

***Item No.31.96.05      Budget Speech 2021-22-Establishment of Micro Algal Culture laboratory at the Department of Aquatic Biology & Fisheries-reg***

**(Ad AV)**

An amount of Rs.10,00,000/- (Rupees Ten Lakhs only) has been earmarked as financial assistance for the 'establishment of Micro Algal Culture laboratory' at the Department of Aquatic Biology & Fisheries vide para 43 of Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Aquatic Biology & Fisheries to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. As per the recommendation of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

The Standing Committee of the Syndicate on Academics and Research held on 30.06.2021 considered the above matter and recommended to agree with proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 02.07.2021, has resolved to approve the same.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Aquatic Biology & Fisheries towards the 'establishment of Micro Algal Culture laboratory' at the Department of Aquatic Biology & Fisheries is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation (Copy of the proposal appended).

***The Committee considered the matter and recommended to sanction Rs.10,00,000/- (Rupees Ten Lakh only) to the Head, Department of Aquatic Biology & Fisheries, as provisional advance towards the 'establishment of Micro Algal Culture laboratory' in the Department, as envisaged in***



*the Budget speech. All purchases in this regard shall be made in accordance with provisions contained in the Kerala Financial Code and Store Purchase Manual.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.06**      **Budget Speech 2021-22-Research project for 'Extraction of value added products from trash fishes'-Department of Aquatic Biology and Fisheries-reg.**

*(Ad AV)*

In the Budget Speech 2021-22 vide item No.46, an amount of Rs.10,00,000/- (Rupees Ten Lakh only) has been earmarked as financial assistance for the research project for 'Extraction of value added products from trash fishes' at the Department of Aquatic Biology and Fisheries. The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HoD, Department of Aquatic Biology and Fisheries to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved all the recommendations in the minutes.

The Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, considered the above matter and recommended to agree with the proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 02.07.2021, has resolved to approve the same.

Accordingly, as per the orders of Vice Chancellor, the proposal submitted by the HoD, Department of Aquatic Biology and Fisheries towards the research project for 'Extraction of value added products from trash fishes' at the Department of Aquatic Biology and Fisheries is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation (Copy of the proposal appended).

***The Committee considered the matter and recommended to sanction Rs.10,00,000/- (Rupees Ten Lakh only) to the Head, Department of Aquatic Biology and Fisheries as provisional advance towards the Research project for 'Extraction of value added products from trash fishes' in the Department, as envisaged in the Budget speech. All purchases in this regard shall be made in accordance with provisions contained in the Kerala Financial Code and Store Purchase Manual.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.07**      **Budget Speech 2021-22-'Establishment of Virtual Computing lab' at the Department of Physics-reg.**

*(Ad AV)*

An amount Rs.75,00,000/- (Rupees Seventy Five Lakhs only) has been earmarked as financial assistance for the 'Establishment of Virtual Computing lab' at the Department of Physics vide para No.20 of the Budget Speech 2021-22

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Physics to submit a proposal on the said item in consultation with Dr.K.G.Gopchandran, Member, Syndicate and Director, KUCC, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics & Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

The Standing Committee of the Syndicate on Academics and Research held on 30.06.2021 considered the above matter and recommended to agree with the proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 02.07.2021, has resolved to approve the same.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Physics towards the 'Establishment of Virtual Computing lab' at the Department of Physics is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation (copy of the proposal appended).

***The Committee considered the matter and recommended to sanction Rs.75,00,000/-(Rupees Seventy Five Lakh only) to the Head, Department of Physics, as provisional advance for the 'Establishment of Virtual Computing lab' in the Department, as envisaged in the Budget Speech 2021-22. All purchases in this regard, shall be made in accordance with provisions contained in the Kerala Financial Code and Store Purchase Manual.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.08      *Budget Speech 2021-22-To setup a modern Space Physics Lab at the Department of Physics-reg.***

**(Ad AV)**

An amount Rs.30,00,000/- (Rupees Thirty Lakhs only) has been earmarked as financial assistance to the set up of a modern 'Space Physics Lab' at the Department of Physics vide para.24 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item No.24), recommended to authorize the HOD, Department of Physics to submit a proposal on the said item in consultation with Dr.K.G.Gopchandran, Member, Syndicate, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics & Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10 (13) of the Kerala University Act 1974 approved the recommendations.

The Standing Committee of the Syndicate on Academics and Research held 30.06.2021 considered the above matter and recommended to agree with proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 02.07.2021, has resolved to approve the same.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Physics towards setting up of a modern 'Space Physics Lab' at the Department of Physics is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation (Copy of the proposal appended).

***The Committee considered the matter and recommended to sanction Rs.30,00,000/-(Rupees Thirty Lakh only) to the Head, Department of Physics, as provisional towards setting up of a Modern' Space Physics Lab' in the Department, as envisaged in the Budget Speech 2021-22. All purchases in this regard shall be made in accordance with provisions contained in the Kerala Financial Code and Store Purchase Manual.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.09      *Budget speech 2021-22 adopt a tree a forest tomorrow – implementation-reg.***

**(Ad A VI)**

The Syndicate, at its meeting held on held on 02.07.2021, vide item no. 29.52.01, considered the proposal submitted by the Head, Department of Botany "Makkale pole marangalum" envisaged in the Budget Speech 2021-'22 with an amount Rs.15,00,000/- (Rupees Fifteen lakh Only) and resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning and Development i.e., to approve the proposal submitted by the Head Department of Botany, in principle and refer the matter to the Syndicate. It was further resolved to refer the item to the Standing Committee of the Syndicate on Finance for finalizing the Budget Estimate.

The Detailed Estimate of the project is as follows:

Sl No	Item	Cost (Rs.)
1.	Clearing of 10 Acre land and water resource (JCB and Hittachi hiring)	5,00,000/-
2.	Setting of Nursery of R.E.T plants (includes charges of cow dung,coir pith,river sand,pots,watering cans,hose etc	3,00,000/-
3.	Labour Charges	2,00,000/-
4.	Setting of Irrigation facility	1,00,000/-
5.	Printing of brochures, pamphlets, boards etc	50,000/-
6.	Seedling collection (including travel cost, collection charge and procurement of endangered plants)	1,50,000/-
7.	Contingency	2,00,000/-
	Total	15,00,000/-

As per orders of the Vice Chancellor, the proposal submitted by the Head, Department of Botany "Adopt a tree, A Forest Tomorrow" envisaged in the Budget Speech 2021-'22 with an amount Rs.15,00,000/- (Rupees Fifteen lakh Only) is placed before the Standing Committee of the Syndicate on Finance, for consideration and finalization of the Budget estimate.

*The Committee considered the matter and recommended to sanction Rs.15,00,000/- (Rupees Fifteen lakh Only) to the Head, Department of Botany as provisional advance to conduct the programme "Adopt a tree, A Forest Tomorrow" as envisaged in the Budget Speech 2021-'22*  
*The Committee further recommended the following:*

1. An individual or organization can adopt a RET tree species by donating a fixed amount of Rs.10,000/- Rupees Ten Thousand only)
2. The amount shall be deposited on a joint account operated jointly by the Head, Department of Botany and the Finance Officer.
3. An MoU shall be signed between the Head, Department of Botany and the concerned parties. The ownership of the RET tree shall be vested with University.
4. The draft MoU verified by the Legal Adviser shall be placed before the Standing Committee of the Syndicate on Academics and Research for approval.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.10**      **School of Distance Education – revision of printing/binding charges of Self Learning Materials (SLMs) due to outside presses – reg.**

(Ad Misc)

The printing of Self Learning Materials (SLMs) of VIth semester UG programmes for the academic year 2019-20 of SDE was entrusted with the existing panel of outside presses, vide U.O. No. Ad.Misc.1/SDE-SLM/2020 dated 20.02.2020. Payment due to 5 (five) outside presses have been sanctioned, vide U.O. no. Ad.Misc.1/SDE-SLM-payment/2020 dated 21.01.2021.

The private presses entrusted with printing of SLMs of SDE have requested to enhance the rates for printing works already executed (semester 6) and for the ensuing works stating that the cost of paper, plate used for printing, ink and other chemicals, electricity charges, labour charges have been increased to a large extent during the past 5 years. Moreover, GST rates have been introduced which further augmented the situation.

The Syndicate at its meeting held on 30.11.2020, vide item no 20.60.01 considered the matter regarding enhancement of printing charge of SLMs due to private presses (odd semesters of UG & PG programmes) and resolved to place the matter before the Standing Committee of the Syndicate on Finance along with the remarks of the Superintendent(i/c), Kerala University Press.

The Superintendent (i/c), Kerala University Press has forwarded a proposal for enhancement of printing/binding charges as follows :

**PRINTING RATES/CHARGES**

Forme Size	No. of Copies	Rate (Rs.)	Remarks
Demy	250	300	One forme contains 8 pages of D <sup>1/8</sup> /A <sub>5</sub> /RA <sub>5</sub> size OR 4 pages of D <sup>1/4</sup> /A <sub>4</sub> /RA <sub>4</sub> size.
	500	350	
	750	400	
	1000	450	

Rate of each subsequent 250 copies is Rs. 35/-

Forme Size	No. of Copies	Rate (Rs.)	Remarks
Double Demy	250	550	One forme contains 16 pages of D <sup>1/8</sup> /A <sub>5</sub> /RA <sub>5</sub> size OR 8 pages of D <sup>1/4</sup> /A <sub>4</sub> /RA <sub>4</sub> size.
	500	650	
	750	750	
	1000	850	

Rate of each subsequent 250 copies is Rs. 70/-

**BINDING RATES/CHARGES****Wire Stitching**

Book Size	Rate	Remarks
D <sup>1/8</sup> /A <sub>5</sub> /RA <sub>5</sub>	Rs. 40 for 250 copies per forme	One forme contains 16 pp of D <sup>1/8</sup> /A <sub>5</sub> /RA <sub>5</sub> size
D <sup>1/4</sup> /A <sub>4</sub> /RA <sub>4</sub>	Rs. 35 for 250 copies per forme	One forme contains 8 pp of D <sup>1/4</sup> /A <sub>4</sub> /RA <sub>4</sub> size

Rate inclusive of folding, gathering, wire stitching, cutting and finishing.

**Perfect Binding**

Book Size	No. of Pages	Rate (Rs.)	Remarks
D <sup>1/4</sup> /A <sub>4</sub> /RA <sub>4</sub>	Upto 250 pp	3.50	Rate inclusive of folding, gathering, wire stitching, cutting and finishing.
D <sup>1/8</sup> /A <sub>5</sub> /RA <sub>5</sub>	Upto 250 pp	3.00	Rate inclusive of folding, gathering, wire stitching, cutting and finishing.

Rate of additional every 50 pages is Ps. 60 (Sixty Paise)

The matter regarding enhancement of printing charges due to private presses was considered by the Standing Committee of the Syndicate on Finance held on 01.03.2021 which recommended to maintain status quo and to resubmit the proposal once the model code of conduct was over. The Syndicate at its meeting held on 05.03.2021, vide item no 25.17.11 resolved that the above recommendation be approved.

As per the orders of the Vice – Chancellor, the matter regarding revision of rates of printing/ binding charges of Self Learning Materials with outside presses is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to agree to the proposal for enhancement of printing charges of the self learning materials of SDE at outside presses. No enhancement shall be made for ongoing printing works. The works shall be awarded to outside presses only after inviting quotations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.11**      **Item No. 137 of the Budget Speech 2021-22- “Financial Aid to Activities of IQAC”- Proposal – Reg.**

(Ad Misc)

The Meeting of the Budget Implementation Cell held on 26.04.2021 considered the Budget Speech 2021-22, item no. 137- “Financial Aid to Activities of IQAC” and recommended to entrust the Director, IQAC to submit a detailed proposal and place the same before the Standing Committee of the Syndicate on Finance for consideration. The recommendation was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Dr. Gabriel Simon Thattil, Director, Internal Quality Assurance Cell (IQAC) has forwarded the proposal vide letter no. IQAC/BIC/137/2021-22 dated 24.06.2021 regarding the “Financial aid to activities of IQAC”, as noted in the Budget Speech 2021-22, item no. 137 for administrative sanction.

As per the budget allocation, an amount of Rs.50,00,000/- (Rupees Fifty lakhs only) has been sanctioned towards the proposal and University Order no. Ad.Misc.1/BIC 2021-22/137/2021 dated 30.06.2021 was issued for the implementation of the same. The Director, IQAC has submitted detailed proposal as follows;

**PROPOSAL**

**IQAC Projects and Proposals**

Sl. No.	Particulars	Amount (Rs.)
1.	<b>INTERFACE WITH EMINENT SCHOLARS AND EXPERTS</b> Each teaching department to identify an expert of international repute, relating to their field and to propose inviting them to the department for a one-day interaction with teachers, students and scholars. From among the identified experts, eight experts would be invited to the university with specific focus on developing long term relationship with outside institutions, research agencies, professional bodies and centers of excellence. The eight experts would represent: Life sciences, Social sciences, English literature, Foreign Languages, Local languages, commerce and management, Physical sciences and Chemical sciences.	18 Lakhs
2.	<b>INDUCTION PROGRAMME FOR PG STUDENTS</b>	1 Lakhs
3.	<b>AUDIT ON UNIVERSITY RESOURCES</b>	
	Environmental Audit	75,000/-
	Gender Audit	75,000/-
4.	<b>TRAINING FOR TEACHERS ON E-CONTENT DEVELOPMENT AND DELIVERY OF E-COURSES</b>	5 Lakhs
5.	<b>TWO-DAY WORKSHOP ON INITIATING PROJECT PROPOSAL</b> IQAC proposes a two-day workshop for teachers of the various teaching departments with an objective of encouraging them to seek funding opportunities available from various funding agencies like UGC, ICSSR, DST, Govt. of India.	2.5 Lakhs
6.	<b>STUDENT SUPPORT SERVICES:</b>	
	Research Collegiums	3.5 Lakhs
	Career Guidance Programmes	3.5 Lakhs
	<b>WORKSHOPS ON STRENGTHENING UNIVERSITY INTERNAL RESEARCH AND INNOVATION SYSTEMS</b> A. Research Council • Sciences - 6 Lakhs • Commerce and Management - 2 Lakhs • Social Sciences - 2 Lakhs • Arts and Humanities - 2 Lakhs B. Institution Innovation Council (IIC) and Intellectual Property Right (IPR) Cell C. Startup and Technology Transfer	15 Lakhs
	<b>TOTAL</b>	50 Lakhs
	Total (in words) – Fifty Lakhs only	

As per the orders of the Honourable Vice-Chancellor, the proposal regarding “Financial aid to activities of IQAC”, Budget Speech 2021-22 item no. 137 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to agree to the proposal in principle.*

*The Committee further recommended to submit the details of the project before the Standing Committee of the Syndicate on Academics and Research along with a component for publicity.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.12**

***Purchase of 'Riso-Digital Copy Printer' in the Kerala University Press – Investigating the allegations in connection with the purchase- Consideration of the proposal for the regularization of the Provisional Advance sanctioned to the Superintendent (i/c) & the request of the firm seeking the release of the balance payment, which was withheld from them on account of the loss incurred to the University-reg.***

**(Pl.A1)**

The Superintendent (i/c), Kerala University Press had submitted a proposal for the purchase of Riso Digital Copy Printer in the Kerala University Press and submitted one quotation collected by him from M/s Universal Automation Services, Thiruvananthapuram, vide letter No. nil dated 21.02.2015 amounting to Rs. 7,56,263/- (Rupees Seven lakh fifty thousand two hundred and sixty three only) along with certificate of M/s. Kendriya Bhandar dated 17.12.2014 to the effect that the supply is as per existing DGS&D rate contract. The proposal submitted by M/s Universal Automation Services, Thiruvananthapuram is detailed below.

Sl. No	Item	Firm	Amount (Rs) as per DGS &D
1.	Riso Digital Copy Printer MZ870 (A3) 150 ppm, 600X600 Dpi, 50-200% zoom with two colour drum	M/s. Universal Automation Services, Thiruvananthapuram (as per DGS &D)	7,01,263/-
2	Extra Drum		55,000/-
	Total		7,56,263/-

The Purchase Committee at its meeting held on 11/03/2015 (Item No. 09.07) considered the proposal and recommended to purchase Riso Digital Copy Printer from M/s. Universal Automation Services, Thiruvananthapuram as per DGS &D rate contract for an amount of Rs. 7,56,263/- (Rupees Seven lakh fifty thousand two hundred and sixty three only) for use in the Kerala University Press meeting the expenditure from the head of account 'Part II-Plan-MH-56-University Press-4/1885-Development of Department (State)' of the Budget Estimates of the University for the year 2014-15. This recommendation was approved by the Vice-Chancellor, subject to reporting to the Syndicate.

The Syndicate at its meeting held on 06.06.2015, vide Item No. 07.03.09.07 resolved to approve the action taken by the Vice-Chancellor in having approved the above recommendation.

Accordingly, supply order dated 27.03.2015 was issued by Superintendent (i/c), Kerala University Press, clearly mentioning it as "supply under DGS&D." Subsequently, an amount of Rs.7,56,263/- (Rupees Seven lakh fifty thousand two hundred and sixty three only) was sanctioned to the Superintendent (i/c), Kerala University Press as provisional advance for effecting the purchase of one Riso Digital Copy Printer as per DGS&D rates, vide University Order No.Pl.A1/1332/Press/15 dated 31/03/2015. Thereafter the Vice-Chancellor, on perusal of the file, ordered to obtain an inspection report of the machine from Shri. P. P. Dinesan, former Superintendent, University Press and also to initiate steps for installation of the machine and effect the payment only after the receipt of the above report and further directions in this regard.

As per the inspection report (Appendix I) obtained from the expert, it was found that:

- a) The item supplied by M/s. Universal Automation Services, Thiruvananthapuram is not eligible under DGS&D rate contract as on 31/03/2015.
- b) M/s. Universal Automation Services, Thiruvananthapuram, produced a letter from Kendriya Bhandar dated 17/12/2014 to certify that M/s. Riso India Pvt Ltd., is an eligible supplier for supplying their Riso Duplicate Printer to Kendriya Bhandar under DGS &D rate.
- c) M/s. Universal Automation Services, Thiruvananthapuram have produced documents from M/s Riso India Pvt. Ltd certifying that they are their channel partner and sole supplier of the machine for the State of Kerala.

- d) However, it was revealed that M/s. Universal Automation Services, Thiruvananthapuram were not an authorized supplier listed for supply of item under DGS&D rate and that a rate contract with KendriyaBhandar by their principal supplier (M/s. Riso India Pvt. Ltd.) cannot be construed as a ground for them to become eligible for supply under DGS&D rate as on 31/03/2015.
- e) Since the purchase order issued by the University, clearly states that the order is issued as per DGS&D rate, the representation and offer made by M/s Universal Automation Services, Thiruvananthapuram as a DGS &D rate supplier is highly misleading and a non fact to say the least.

Due to the said anomalies reported and on legal advice, the payment was not effected to the firm. The purchase order issued by the University, clearly states that order is issued as per DGS&D rate, but the representation and offer made by M/s Universal Automation Services, Thiruvananthapuram as a DGS&D rate supplier and valid DGS&D rate was highly misleading and with malafide intention.

Legal notice was served to M/s. Universal Automation Services, Thiruvananthapuram and M/s KendriyaBhandar (Appendix II) in this regard and the replies received were contradictory (Appendix III). The Legal adviser recommended to make the payment deducting the amount of Rs.2,00,000/- (Rupees Two lakh only), stated by the consultant as loss on account of the purchase of the machine.

The Vice-Chancellor endorsed the remarks of the Legal Adviser & Finance Office and ordered to effect the payment deducting an amount of Rs. 2,00,000/- (Rupees Two lakh only). The Vice-Chancellor also ordered Superintendent (i/c) to offer his explanation regarding the matter on or before 27.06.2016.

Subsequently, an amount of Rs. 5,56,263/- (Rupees Five lakh fifty six thousand two hundred and sixty three only), excluding VAT, was released to M/s Universal Automation Services, Thiruvananthapuram for the supply of Riso Digital Copy Printer in the Kerala University Press, vide cheque No. 2085417 dated 07.10.2016 on full and final basis, along with the letter dated 06.10.2016(Appendix IV), detailing the circumstances which lead to the deduction of the amount of Rs. 2,00,000/- (Rupees Two lakh only) from their claim.

The Superintendent (i/c) on his explanation dated 27.06.2016 reported that the Digital Copy Printer machine has been working most effectively since its installation and is bearing an inevitable role in the daily functioning of the Press. The Vice-Chancellor considered the reply (Appendix V) furnished by the Superintendent (i/c) and noted that the explanation is not satisfactory and cannot be accepted, as it were not furnished to the following specific lapses:

1. That as a responsible officer, the Press Superintendent (i/c) has not observed the procedures prescribed for the purchase of the equipment out of the provisional advance sanctioned to him.
2. That Press Superintendent (i/c) has failed to observe the tender formalities in spite of the fact that the party was not eligible to supply the item as per DGS & D rates as on the date of submission of quotation/tender.
3. That Press Superintendent (i/c) has failed to report the fact that M/s Universal Automation Services is not a listed party for supply of the equipment as per the approved supplier list off DGS&D.

The Superintendent (i/c), University Press was directed to submit written explanations, if any, on the above lapses before 18.08.2016, (Appendix VI) failing which the matter will be proceeded further under the presumption that he has no explanation to offer.

The Vice-Chancellor having considered the explanation submitted by the Superintendent (i/c), Kerala University Press (Appendix VII) regarding the purchase of Riso Digital Copy Printer, noted that the reply furnished by the superintendent (i/c), Kerala University Press is not satisfactory and directed to serve a detailed show cause memo vetted by the Legal Adviser to state why he should not be held responsible/liable for any loss/liability that may incur on account of this purchase.

Accordingly, a detailed show cause memo dated 03.11.2016 (Appendix VIII) was served to the Superintendent (i/c), Kerala University Press to state why he should not be held responsible for any loss/liability that may incur on account of this purchase.

The explanation for the memo of charges issued was submitted by the Superintendent (i/c) on 14.11.2016 (Appendix IX). The explanation was perused by the Legal Adviser and remarked that the explanation is not satisfactory and to consider the matter after appointment of an enquiry officer to enquire into issuing memo of charges and statement of allegations.

The Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance at its meeting held on 07.07.2018, considered the proposal to reconstitute the Sub-committee constituted to conduct an investigation regarding the allegations leveled against the Superintendent (i/c), Kerala University Press in connection with the purchase of 'Digital Copy Printer', on the basis of the aforementioned remarks of the Legal Adviser and recommended to reconstitute the existing Sub-committee (consisting of Sri. B.S. Jyothikumar, Former Member, Syndicate, Convener, Standing Committee on Finance and Convener, Standing Committee on Examinations), with Adv. G. Sugunan, then Member, Syndicate, the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings (as Convener) and the Convener, Standing Committee of the Syndicate on Examinations.

This recommendation was approved by the Syndicate at its meeting held on 11.07.2018 item No. 02.129.04). Accordingly, the matter was intimated to the members of the Sub-committee vide letter no. Pl.A1/1332/Press/15 dated 04.10.2018 and 13.11.2018, requesting to fix a convenient date for the proposed meeting.

Thereafter, the Syndicate held on 13.03.2020, vide Item No. 10.25.01, recommended to reconstitute the existing Sub-committee for investigating the allegations levelled against the Superintendent (i/c), in connection with the purchase of 'Riso Digital Copy Printer in the Kerala University Press', with the following members:

1. Convener, Standing Committee of the Syndicate on Finance.
2. Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings.
3. Convener, Standing Committee of the Syndicate on Examinations.
4. Adv. A. Ajikumar, Member, Syndicate.
5. Adv. Muralidharan Pillai G, Member, Syndicate.

It may be noted that the Provisional Advance of Rs.7,56,263/- (Rupees Seven lakh fifty thousand two hundred and sixty three only) sanctioned to the Superintendent (i/c), Kerala University Press' vide University Order No.Pl.A1/1332/Press/15 dated 31/03/2015, towards effecting the purchase of 'Riso Digital Copy Printer', could not be regularized so far, for want of the enquiry report of the Sub-committee on the allegations levelled against him.

It may also be noted that, the Government Auditor, Kerala State Audit Department has repeatedly requested the University to initiate necessary action for regularizing the liability pending against the Superintendent (i/c) [ie. from 07/10/2016 onwards, almost 4 years (ie., Provisional Advance released on 31/03/2015 and payment to the firm effected on 07/10/2016)] on account of the Provisional Advance sanctioned to him.

Further, as per the remarks of the Legal Adviser and the remarks of the Finance Officer, an amount of Rs. 5,56,263/- was only released to the firm, after deducting and retaining an amount of Rs. 2,00,000/- in the PD account of the Superintendent (i/c) , being the loss incurred to the University exchequer, on account of the proposed purchase.

As per the orders of the Honorable Vice-Chancellor, the matter was placed before the Sub-committee held on 19.06.2021, for consideration.

The following were the observations of the above Committee:

1. The potential loss to the University on account of the above purchase has been offset by the deduction of Rs. 2 Lakh from the total amount due to the firm.
2. The explanation offered by the Press Superintendent (i/c), to the Memo, Show Cause Notice and Memo of Charges were not satisfactory.
3. As a responsible officer, the Press Superintendent (i/c) has not observed the procedures prescribed for the purchase of the above equipment.
4. He has failed to observe the tender formalities in spite of the fact that the party was not eligible to supply the item as per DGS & D rates as on the date of submission of quotation/tender.
5. He has failed to report the fact that M/s Universal Automation Services is not a listed party for supply of the equipment as per the approved supplier list off DGS&D.



In view of the above, the Committee had offered the following recommendations as part of the Enquiry Report:

- The Press Superintendent (i/c) shall be allowed to regularize the Provisional advance released to him towards the purchase of 'Riso Digital Copy Printer' forthwith, in the wake of the remarks of the Government Auditor, Kerala State Audit Department, to initiate necessary action for regularizing the liability pending against him, at the earliest.
  - To impose a fine on the Press Superintendent (i/c) for the lapses on his part in reporting the fact that 'M/s Universal Automation Services' is not a listed party for supply of the equipment as per the approved supplier list off DGS&D and failing to observe the tender formalities in spite of the above fact.
12. To entrust the Finance Officer with task of finalizing the modalities/procedures for fixing the said fine, as per rules and specifying the exact amount of fine to be imposed.

However, the Enquiry Report of the Committee with the above recommendations could not be finalized so far.

Now, 'M/s. Universal Automation Services' vide letter dated 31.03.2021 has informed that they have received only an amount of Rs.5,56,263/- (Rupees Five lakh fifty six thousand two hundred and sixty three only), towards the supply of the aforementioned 'Riso - Digital Copy Printer' in the Kerala University Press, as on 07.10.2016. In this context, they have requested to release the balance amount of Rs. 3,09,568/- (Rupees Three lakh nine thousand five hundred and sixty eight only) [Rs.2,00,000/- + Rs. 1,09,658/- (14.5% VAT Extra)], which was withheld from them against their invoice dated 31/03/2015(Appendix X), at the earliest.

However, it may be noted that Legal notice was served to M/s. Universal Automation Services, Thiruvananthapuram (Appendix II) in this regard and the replies received were contradictory. Also, they have not furnished any justifications for the highly misleading representation and offer made by them claiming to be a supplier under DGS &D rates. In this context, the Legal adviser recommended to make the payment deducting the amount of Rs. 2,00,000/- (Rupees Two lakh only), stated by the consultant as loss on account of the purchase of the machine.

Also, the University had already informed the firm, vide Letter No. Pl.A1/1332/Press/15 dated 06.10.2016 (Appendix VIII), that a sum of Rs. 2,00,000/- (Two lakh only) had been deducted from the total amount of Rs. 7,56,263/- (Rupees Seven lakh fifty six thousand two hundred and sixty three only), against their invoice dated 31/03/2015, towards the loss incurred to the University on account of the purchase of the said machine and that the payment effected to the firm to the tune of Rs. 5,56,263/- (Rupees Five lakh fifty six thousand two hundred and sixty three only)(excluding VAT) was on full and final basis. However, the firm has neither offered any reply to the above letter nor offered any objections to the said payment so far. Also, they have not sought the balance payment so far, even after the receipt of the said payment of Rs. 5,56,263/- on 07/10/2016 (i.e. almost 4 years and six months have elapsed since the receipt of the said amount).

In this context, the following proposals are placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations:

1. Permitting the Press Superintendent (i/c) to regularize the Provisional advance released to him towards the purchase of 'Riso Digital Copy Printer', in the wake of the remarks of the Government Auditor, Kerala State Audit Department, to initiate necessary action for regularizing the liability pending against him, at the earliest.
2. Imposing a fine on the Press Superintendent (i/c) for the lapses on his part in reporting the fact that 'M/s Universal Automation Services' is not a listed party for supply of the equipment as per the approved supplier list of DGS&D and failing to observe the tender formalities in spite of the above fact.
3. Entrusting the Finance Officer with task of finalizing the modalities/procedures for fixing the said fine, as per rules and specifying the exact amount of fine to be imposed.
4. Seeking the opinion of the learned Legal Adviser on the request from 'M/s. Universal Automation Services, Thiruvananthapuram', to release the balance amount of Rs.3,09,568/- (Rupees Three lakh nine thousand five hundred and sixty eight only) [Rs. 2,00,000/- + Rs.1,09,658/- (14.5% VAT Extra)], which was withheld from them on account of the loss incurred to the University, with respect to the purchase of the said 'Riso - Digital Copy Printer', against their invoice dated 31/03/2015.

*The Committee considered the matter and recommended as follows:*

1. *To permit the then Superintendent (i/c), KUP to regularize the Provisional advance released to him towards the purchase of 'Riso Digital Copy Printer', after refunding the balance amount to KUF.*
2. *To entrust the Finance Officer to submit a proposal for imposing fine on the then Superintendent (i/c), KUF and the Penal Interest to be remitted by him for the balanced amount.*
3. *To reject the request from 'M/s. Universal Automation Services, Thiruvananthapuram, to release the balance amount.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.13      Budget Speech 2021-22 – Research Grant to Research Centres of affiliated Colleges for publishing Academic Journals-reg**

**(Ac EI)**

The Budget speech 2021-22 of the University of Kerala vide item no:129, allocated an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) as research grant to the Research Centres in affiliated Colleges, for publishing academic journals.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for providing research grant to Research Centres in affiliated Colleges for publishing academic journals utilizing an amount of Rs 20,00,000/- (Rupees Twenty Lakh Only) allocated in the Budget Speech 2021-22.

The expenditure may be met from the head of account "Part I-Non Plan-MH:63-Miscellaneous - 8/6028-New Development Programmes" provided in the current year's budget estimates of the University.

Consequently U.O No.Ac E1/A3/16614/2021 dated 30.06.2021 has been issued with the concurrence of the Finance.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to submit the Proposal in this regard and to place it before the Standing Committee of the Syndicate on Finance.

Accordingly the Director, Research has forwarded the Proposal which is appended.

As per the orders of the Hon'ble Vice-Chancellor, the Proposal for Research Grant to Research Centres of affiliated Colleges for publishing Academic Journals is placed before the Standing Committee of the Syndicate on Finance for Consideration and Recommendation.

***The Committee considered the matter and recommended to refer the item to the Syndicate along with details of Research Centers of affiliated colleges.***

**Resolution of the Syndicate**

**RESOLVED** to invite proposals from the Research Centers of Affiliated Colleges for publishing Academic Journals and place the same before the Standing Committee of the Syndicate on Finance.

**Item No.31.96.14      Department of German- Infrastructure Augmentation- Revised Proposal-reg.**

**(Ad AV)**

The Head, Department of German, vide letter No.GER.33/2020 dated 16.11.2020, has requested to take necessary steps for Infrastructure Augmentation of the Department of German by approving Rs.5,47,026/- and also requested to sanction permission for the purchase of Keltron desktops, Laptop, UPS, Sidco steel, Computer Table, Rubco Computer Chair Revolving Medium Back. The Purchase Committee held on 10.06.2021, considered the matter and recommended to entrust the Head, Department of German to discuss with the Director, KUCC on revising the proposal and to place the revised proposal in the next Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 11.06.2021 (vide item No.28.48.02.12), has resolved to approve the same. The matter was intimated to the Head (i/c), Department of German.

Hence, the Head (i/c), Department of German, vide letter dated 16.07.2021, has forwarded the Computer purchase proposal as part of the Infrastructure Augmentation at the Department of German, verified and approved by the Director, Computer Centre, UOK. The modified Computer purchase proposal costing a total of Rs.3,25,538/- (Rupees Three Lakh Twenty Five Thousand Five Hundred and Thirty Eight only) limiting the number of the Desktop to five in number from seven is attached for perusal. Specification for the revised proposal item is given below.

ITEM	QUANTITY	AMOUNT
HP Desktop Processor: Intel Core i3 10100 @ 3.6 GHz, 4 cores, 6MB cache, TDP-65W Chipset: compatible Chipset Motherboard: OEM Motherboard Memory: 4 GB DDR4 RAM upgradable to 16 GB Hard Disk Drive: 1.0TB 7200 rpm or higher Monitor: 19.5 inch or larger TFT/LED HD Digital Colour Monitor. Same make as PC Keyboard: USB interface. Keyboard. Same make as PC. Mouse: Optical with USB interface.Same make as PC	5 Nos	Rs 32,875 x 5 Nos = Rs 164,375/-
Laptop. Processor: Intel core i5 8265 U @ 1.6 Ghz,8 threads, 4MB cache Lithography: 14nm,TDP:15W Memory: 8 GB DDR4 RAM Expandable up to 32 GB Graphics Card:2 GB NVIDIA geforce MX 130 & ampampampamp 2 GB Integrated UHD graphics 620 Storage: 512 GB SSD Display: Antiglare Full HD LED Backlit Display Dispaly Size: 14 & ampampampampamprdquo Wireless Connectivity:integrated wireless b/g/n, Integrated Bluetooth Speaker: Integrated Stereo Speaker Keyboard:Keyboard with Touch Pad Expansion Port: Minimum 3 USB Port(at least two number of USB 3.0 and one number of Type C),10/100/1000 Ethernet Card, HDMI, I Head Phone/microphone combo or Separate & ampampampampamp other Standard features Keltron	1 Nos	Rs.63,508/-
V-Guard UPS SLENDER PLUS 600	5 Nos	Rs.3000 x5=Rs.15000/-
SIDCO Steel Computer table 120x75x75cm CPU provision, key board & drawer 20G	5 Nos	Rs.8215 x 5=Rs.41,075/-
Computer Chair Revolving medium Back Rubco	5 Nos	Rs.8316 x 5=41,580/-
Grand Total		=325,538/-

As per the orders of Vice Chancellor, the revised proposal submitted by the Head (i/c), Department of German amounting to Rs.3,25,538/-(Rupees Three Lakh Twenty Five Thousand Five Hundred and Thirty Eight only) (the same has been recommended by the Director, Computer Centre) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation

*The Committee considered the matter and recommended to agree to the proposal. The amount shall be met from the Plan funds. All purchases in this regard shall be made in accordance with provisions contained in the Kerala Financial Code and Store Purchase Manual.*

**Resolution of the Syndicate**

**RESOLVED** thatthe above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.15      Dept. of Hindi- Regularization of Provisional Payment & Reimbursement – reg.**

**(Ad Misc)**

As per U.O. no.Ad.Misc. 804/2020/UOK dated 04.03.2020 an amount of Rs.14,500/- (Rupees Fourteen thousand five hundred only) was sanctioned to Prof. (Dr.) Jayachandran R., HoD, Department of Hindi as provisional advance towards the printing and publishing charges of the Departmental Journal “ShodhDarpan” Vol.IX, entrusting the printing works with Kerala University Press.

Prof. (Dr.) Jayachandran R., HoD, Department of Hindi vide letter no. HIN/accts/p.p/2021-22 dated 29/06/2021 had submitted bills/vouchers, expenditure statement in connection with the the printing & publishing of the journal “ShodhDarpan” Vol.IX for Rs. 17,388/- (Rupees Seventeen thousand three hundred and eighty eight only) along with the Voucher Verification Report issued by the Deputy Registrar, Campus Administration dated 25/06/2021 for the purpose of regularization of the provisional advance withdrawn towards the printing and publication of the Department Journal “ShodhDarpan” Vol.IX and requested to reimburse an amount Rs. 2888/- (Rupees Two thousand eight hundred and eighty eight only), additionally incurred in this regard.

The Finance vide endorsement no.FOS.1569/Finance I/dtd. 16/07/2021 has endorsed the regularization and reimbursement, (if admitted) from the Head of account “Part I-NP-MH: 37- Department of Hindi-4/2870- Publication of Journal”, of the current years budget estimates of the University subject to administrative sanction.

The matter was examined by the honourable Vice-Chancellor and ordered to place the matter before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

As per the orders of the honourable Vice-Chancellor, the matter regarding regularization of an amount of Rs.14,500/- (Rupees Fourteen thousand five hundred only) as provisional advance sanctioned towards the printing and publication of the Departmental Journal “ShodhDarpan” Vol.IX in Dept. of Hindi and reimbursement of Rs. 2888/- (Rupees Two thousand eight hundred and eighty eight only) due to Prof. (Dr.) Jayachandran R., HoD, Department of Hindi is placed before the the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to regularize the Provisional payment of Rs.14500/- (Rupees Fourteen Thousand Five Hundred only) sanctioned to Prof Dr.Jayachandran R, Head, Department of Hindi, and to reimburse Rs.2888/- (Rupees Two thousand eight hundred and eighty eight only) to him, towards the additional expenditure incurred in connection with the printing and publication of the Departmental Journal “ShodhDarpan” Vol.IX in Dept. of Hindi.***

***Resolution of the Syndicate***

**RESOLVED** thatthe above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.16      Implementation of 5% hike as per the government order on all existing fees in respect of foreign scholars for UG, PG and Ph D programs - reg.**

**(Ac BI)**

The State Government has ordered 5% increase in fees of all services of different govt. departments, public sector undertakings/grant in aid institutions. Consequently, it has been implemented by the University vide order no. Ad A5.03/9871/2019 dated 01.04.2019.

In case of foreign scholars (PhD) existing fees structure is fixed as per the U.O Ac.E1.B/FRS/2014 dated 25.09.2014 and for other programmes, as prescribed in the clause V1.A(5) of the admission hand book and revised fee structure 2012 of the University. They have to remit fees in Indian rupees equivalent to the corresponding dollar rate. It may be noted that the government order did not mention any exemption to foreign students.

As per the orders of the Vice Chancellor, the matter regarding the *implementation of 5% hike as per the government order on all existing fees in respect of foreign scholars for UG, PG and Ph D programs* from is placed before the Standing Committee of the Syndicate on Finance for appropriate recommendation .

*The Committee considered the matter and recommended to implement 5% hike as per the government order on all existing fees in respect of foreign scholars for UG, PG and Ph D programs.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.17**      **Proposal for testing the new integration module developed by the University Computer Centre to implement check measures on fee remittance-reg:-**

**(Ad D1)**

An Expert Committee was constituted for testing the new integration module developed by the University Computer Centre to implement check measures on fee remittance. The meeting of the Committee held on 15.06.2020 examined the module in detail and decided to roll out the new Integration Module developed by the Computer Centre for Fee Remittance.

The Committee recommended to invite proposals from the following two CERT-IN em-pannelled Security Auditors, for auditing the module, in line with the guidelines issued by the Government of Kerala, with regard to security auditing of websites and web and mobile based e-Governance applications.

1. M/s Value Mentor Consulting LLP, Infopark, Thrissur.
2. M/s Mirox Cyber Security & Technology Pvt Ltd, Technopark, Thiruvananthapuram.

Two proposals from Cert-K em-pannelled above 2-vendors were obtained and the Director, Computer Centre, was requested to offer remarks on the Proposals submitted. In response, the Director remarked that M/s Value Mentor Consulting LLP, Infopark, Thrissur has been removed from the list and only M/s Mirox Cyber Security & Technology Pvt. Ltd is included from Kerala in the em-pannelled Information Security Auditing organisations list published by Cert-In on the basis of the email received from the CERT-K.

The Vice-Chancellor has ordered to place the proposal from M/s Mirox Cyber Security & Technology Pvt. Ltd for Rs.75,000/- (Rupees seventy five Thousand only) before the Standing Committee of the Syndicate on Finance.

Accordingly, the matter regarding the **proposal from M/s Mirox Cyber Security & Technology Pvt. Ltd for Rs.75,000/- (Rupees seventy five Thousand only) for testing the new integration module developed by the University Computer Centre to implement check measures on fee remittance** is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to agree to the proposal .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96.18**      **Proposal for developing a software for monitoring the revenue from affiliated colleges and Institutions in the Kerala University as envisaged in the Budget Speech 2021-22 -reg:**

**(Revenue Audit)**

The Budget Speech 2021-22 (Item No:33) envisages an amount of Rs 10 Lakhs for developing a software for monitoring the revenue in the form of different type of fees levied from students admitted for various courses in affiliated Colleges/Centres/Departments/Self- financing Institutions etc under University of Kerala. Accordingly, as authorized by the Hon'ble Vice-Chancellor on the basis of minutes of the meeting of the Budget implementation cell held on 26/04/21 a proposal for developing a software for monitoring the Special Fees collected from students admitted in various institutions under University of Kerala was prepared and the remarks of 'Kerala University Computer Centre' was also obtained in the matter. As per their remarks, it is envisaged that the details regarding Special Fees will be available from the System Requirement Specifications (SRS) document of the new 'Student Development Life Cycle Project' being developed by ITI Palakkad besides the DCB statement for all exam related activities. But still there are other sources of income both internal and

external viz rent from building, lease of usufructs, sale of application forms, sale of publications, use of library, services rendered by CLIF etc which warrants close monitoring and follow up.

If it is assured that all the details of the Special Fee also can be made available in the ‘ Student Development Life Cycle Project’, the proposal on our part for developing a comprehensive software for monitoring the revenue from affiliated Colleges/ Centres/Departments/Self- financing Institutions in the Kerala University as envisaged in the Budget Speech 2021-22 may be appropriated for preparing a permanent income monitoring system for all the above mentioned sources of income both internal and external. The recommendation of the budget implementation cell is to place the proposal before the standing committee of the Syndicate on Finance.

As ordered by the Hon’ble Vice-Chancellor, the said proposal (enclosed) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to initiate steps for developing a software for monitoring income both internal and external income apart from the ‘ Student Development Life Cycle Project’, developed by ITI, Palakkad.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

***Item No.31.96 Additional .01***

***Terminal Surrender of Earned Leave in respect  
Dr.P.Gopinadhapillai, former Asst. Director of CACEE.***

***(Ad AII)***

An amount of Rs.9,83,403/- (Rupees Nine Lakh Eighty Three Thousand Four Hundred and Three only) was released from CACEE and credited to KUF towards the disbursement of Terminal Surrender of eligible Earned Leave for 254 days in r/o Dr.P.Gopinadhapillai, former Asst. Director of CACEE.

An amount of Rs.9,83,500/- (Rupees Nine Lakh Eighty Three Thousand and Five Hundred only) was provided from the h/a ‘Part III MH 80 D-Grants from other Agencies 9/7828-Salary to staff of CACEE’ by re-appropriation from the subhead ‘9/7751-lumpsum provision for new research schemes’ provided in the current years Budget Estimate of the University. The expenditure related to the disbursement of eligible Earned Leave Surrender in r/o Dr.P.Gopinadhapillai may be met as per the Finance Endorsement No.FOS 1157/Finance2/2021-22 dated 06.07.2021.

As ordered by the Vice-Chancellor, the matter sanctioning of an amount of Rs.9,83,500/- (Rupees Nine Lakh Eighty Three Thousand and Five Hundred only) to Dr.P.Gopinadhapillai towards Terminal Surrender Earned Leave is placed before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to agree to the proposal for releasing Rs.9,83,500/- (Rupees Nine Lakh Eighty Three Thousand and Five Hundred only) to Dr.P.Gopinadhapillai towards Terminal Surrender of eligible Earned Leave.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

***Item No.31.96 Additional .02 Silver Jubilee of UIT, Kollam-seeking financial support-reg.***

***(Ad AVII)***

The Principal, UIT Kollam, vide letter dated 07.04.2021, has informed that the centre has completed its 25th year of functioning in March 2021 with a glorious past of academic excellence and umpteen achievements and decided to celebrate the Silver Jubilee of the Institution. As the part of the celebration, they were completed some renovation works worth Rs.5,00,000/- including the construction of a public stage.

The Principal, on behalf of the staff, PTA and College Development Committee has requested a financial support from the part of University to build a Digital Seminar Hall or a Smart Classroom which is estimated to be built within an amount of ₹5,00,000/- (Rupees Five Lakh Only).

The Vice-Chancellor has ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Finance. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and recommended that the request of the Principal, UIT Kollam for financial support from the part of University to build a Digital Seminar Hall or a Smart Class room in connection with the Silver Jubilee celebration of the Institution need not be conceded to.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96 Additional .03 Remuneration to the Administrative staff of the valuation camp of the B.Tech examinations of University College of Engineering-Kariavattom-reg:-**

**(EE II H)**

The University College of Engineering is the only college offering B. Tech Courses with regular batches of students under University of Kerala. Regular classes and examinations are being held for 2013 scheme – (2015, 2016 and 2017 admissions) and 2018 scheme (only for UCEK) every 6 months for even and odd semesters (semesters 1 to 8) as per the fixed examination calendar. The supplementary examinations of 2008 scheme are also held in the college.

All examination work related to the University College of Engineering is done in EE II H Sn. From notification of the examinations, conduct of theory and practical examinations, false numbering of answer scripts, conducting valuation camp till the publication of results within the stipulated time and then bundling and handing over the answer bundles to the CV II section.

As per the UO issued - No. M&C.I.2/1903/2019 dated 26.06.2019 (flag 2) a special allowance equivalent to 10 days DA was granted to the Administrative officers and staff (Home valuation). The amount was fixed based on the number of answer books.

A second UO was issued enhancing this remuneration to the administrative staff of B Tech Degree course – No. M&C.I.2/1916/2019 dated 03.09.2019 (flag 1) In this, a remuneration of 30 days DA was sanctioned taking into account the strenuous nature of work, non-availability of examiners and scheme of valuation, since B. Tech courses have already been shifted to KTU except University College of Engineering Kariavattom. The administrative staff of the valuation camp of University College of Engineering Kariavattom have the same quantum of work load for the valuation of the answer scripts.

A proposal regarding feasibility of granting a remuneration to the administrative staff of the valuation camp of UCEK similar to that granted to other B Tech examinations vide U.O. M&C.I.2/1916/2019 dated 03.09.2019 was submitted to the Hon'ble Vice Chancellor and it is proposed that this remuneration may be sanctioned twice in a year - for odd semester examinations and even semester examinations each to the administrative staff of the valuation camp of UCEK, since examinations for all semesters are being conducted in every year for UCEK.

As per orders of the Hon'ble Vice Chancellor the proposal regarding the grant of remuneration to the administrative staff of the valuation camp of UCEK was placed before the Standing committee of the Syndicate on examinations held on 04/06/2021 for consideration and appropriate recommendation. The Committee recommended to refer the item to the Standing committee of the Syndicate on Finance.

As per the resolution of the Syndicate held on 11/06/2021, the recommendation of the Standing committee of the Syndicate on examinations was approved.

Accordingly it is proposed to consider the following in this regard:-

- (1) Sanction a remuneration of 30 days DA from the commencement of camp to the administrative staff appointed for the valuation / tabulation work of the examinations of University College of Engineering, Kariavattom.
- (2) This remuneration may be sanctioned twice in a year – for odd semester examinations and even semester examinations since examinations of all semesters are being conducted in every year for UCEK.
- (3) The remuneration may not be based on the number of papers but as DA permissible as per his/ her Basic Pay.

***The Committee considered the matter and recommended to agree to the proposal.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96 Additional .04 Retention of 12% from retiral benefits to meet future liability- Representation submitted by Dr.Annie Abraham, Professor (Rtd) and 6 others dated 02.07.2021**

**(Accounts VI B)**

The University of Kerala was out of the ambit on deduction of income tax from retiral benefits until the The Assistant Commissioner of Income Tax (TDS) Vide Letter F. No. University/ACIT (TDS), Tvm/2016-17/4 dtd.25.11.2016 demanded to compute TDS liability of employees by including DCRG, Commutation of pension and terminal surrender of earned leave for the financial year 2015-16 and 2016-17 after allowing exemption to the extent provided in Section 10(10)(iii), Section 10(10A)(ii), and Section 10(10AA)(ii) and to deduct taxes at source and to remit the Income Tax to the Central Government account as University does not come under the definition of State Government. An Argument Note was submitted before the Assistant Commissioner of Income Tax (TDS), Thiruvananthapuram by the Finance Officer on 06/12/2016. Consequent on the demand notice issued by the Income Tax Department the Syndicate at its meeting held on 11.08.2017 vide Item No.29.130.08 considered the matter and resolved to give option to the employees either to deduct tax at source from the retirement benefits of employees as demanded by the IT Department and remit to the Central Government wherein the employees will be at liberty to claim refund if the income is exempted from tax or twice the amount of actual income tax be withheld and deposited in the suspense account of the University till a final verdict is received from the income tax authorities as excess amount may be required for remitting penal interest and penalty up to the tax amount and to deposit the amount so recovered/retained in Fixed Deposit for a suitable period for which the Finance Officer may be entrusted. On the basis of the above resolution, U.O.No. Ad.AIII. 2/2017 dtd.13.09.2017 was issued. The Syndicate held on 11.07.2018 and the Syndicate Vide Item No. 02.80 considered the matter related to the tax issue including the revised tax liability of financial years 2015-16 and 2016-17 and resolved "that the terminal benefits be released after deducting the Income Tax" and further resolved "that the tax deducted be duly remitted and the matter of refund be considered if found eligible later" On the orders of the Vice Chancellor on the basis of the Legal Advisor's opinion dated 07.09.2018 and the procedure suggested by the Chartered Accountant of the University the tax on previous financial years 2015-16 and 2016-17 was remitted to the IT Department on 27.03.2019 & 28.03.2019.

The Deputy Commissioner of Income Tax (TDS), Trivandrum had issued Letter No.TVDU00895G/ DCIT(TDS)/ TVM/Sec 271H/2018-19 dated 26/03/2019 NOTICE U/S 271H OF INCOMETAX ACT, 1961, NOTICE OF DEMAND UNDER SECTION 156 OF THE INCOME TAX ACT, 1961 and Proceedings of the Deputy Commissioner of Income Tax(TDS), Trivandrum, No.DCIT(TDS) /TVM /TVDU00895G /201/ 2018-19 dated 26.03.19 pertaining to the financial years 2015-16 and 2016-17 to the University. In the Proceedings of the Deputy Commissioner of Income Tax (TDS), referred above, they have contradicted the objections filed by the University in the Argument Note submitted on 06.12.2016 and attempted to establish that the employees of the University remains out of the purview of State Government employees. The Hon'ble Vice-Chancellor has directed that an Appeal may be filed immediately before the Commissioner of Income Tax (Appeals). As such, the Appeal against the assessment of tax on retiral benefits for the financial years 2015-16 & 2016-17 has been filed by the Tax consultant of the University on 29/04/2019. Sri Sathyanarayanan V, Chartered Accountant. Varma & Varma - who had obtained a favourable verdict for MG University - has also been engaged by the University to present our case at the time of hearing before the CIT (Appeals).

In the meantime, MG University which was similarly placed in the matter regarding tax on retiral benefits, succeeded in obtaining a favourable verdict initially from the CIT (Appeals) Kottayam (ITA No.KT-15/CIT(A)/KTM/2017-18 dated 27.07.2018 and later from the Income Tax Appellate Tribunal, Cochin Bench( I.T.A. Nos 555 & 556/Coch/2018 dated 14.05.2019). The Legal Advisor vide Opinion dated 23.11.2018 to the verdict from CIT(Appeals) Kottayam in favour of MG



University, had opined that the order passed is not having any any binding effect over Kerala University though the facts and arguments are congruent to that in our case also.

The Syndicate at its meeting held on 25.05.2019 vide Item No 09.63, considered the order of the Appellate Tribunal in favour of MG University (placed as additional Note to item No 09.63) and also the recommendations of the High Level Committee meeting on 21.05.2019 and approved the recommendations of the above Committee on the basis of which UO No. Ad.AIII.1/TDS/2019 dated 28.06.2019 was issued. It was decided not to effect further tax payments on retiral benefits forthwith and to retain sufficient amount in the account of the University to meet future liability, if required. For this purpose, instead of withholding twice the amount of actual income tax and depositing in the suspense account of the University as decided earlier, but to retain an amount equivalent to 12% of the retiral benefits to meet future liability, if any, and to deposit the amount as FD in the joint names of the Finance Officer and Pensioner, such amounts being encashable only on termination of legal proceedings. On the matter of filing a Writ petition as per recommendation (2) of the above order the Standing Counsel has opined vide Letter No.TA/SC-LO-29/2020 dated 27.06.2020 that there is a mandatory requirement that in every Writ petition it should be stated by the Petitioner that he has no effective legal remedy left other than filing a Writ petition invoking the extraordinary jurisdiction under Article 226 of the Constitution of India.

The Standing Counsel vide Opinion TA/SC-LO-25/2019 dated 12.04.2019 has opined that the University has hardly any option left other than to file Appeal before the Commissioner of Income Tax(Appeals) and it was a patent error on the part of the university to concede to effect payment abruptly, stopping the legal steps initiated against the demand at the initial stage without waiting for the culmination of all the possible legal steps that could have been taken against the claim for income tax from terminal benefits of the employees.

Now vide the representaton dated 02.07.2021 Dr. Annie Abraham, Professor, Dept. of Bio-Chemistry (Rtd), Dr.Anirudhan T.S, Professor, Dept, of Chemistry (Rtd) and five others have requested to release the amount withheld from their terminal benefits on the strength of the favourable verdict obtained by MG university, Kottayam from the Income Tax Appellate tribunal, Cochin Bench on the matter of deduction of income tax from retiral benefits. As pointed out in their request it is presumed that the University of Kerala alone is withholding 12% of retiral benefits from the terminal benefits of pensioners for meeting any future liability and hence the grievances of the pensioners is genuine. As on date 12% retiral benefits of about 163 pensioners are being withheld in the University.

The Income Tax Department has not yet taken up the Appeals filed by the University against the assessment of tax on retiral benefits for the financial years 2015-16 and 2016-17. The University has been incessantly requesting the Income tax department for an early consideration of our case. The University had requested the Commissioner of Income tax (Appeals), Trivandrun vide Letters dated 06.01.2020 & 25.08.2020 and The Chief Commissioner of Income Tax, Trivandrum vide Letters dated 22.02.2020 & 13.05.2020 for considering our case on an early basis. Recently an e-mail dated 12.03.2021 was sent to Commissioner of Income Tax (Appeals), Trivandrum requesting an early hearing and it was also mailed through the e-filing portal of the University. Being a quasi judicial body the only option left is to present our request before such bodies. On personal appearance at the Income Tax office before the lockdown and on contacting their office it has been lately known that the Income tax Department has centralised the hearing of Appeals, so it is also likely that our case will be heard online from other jurisdictions as per their listing.

The Honble Vice chancellor has ordered to place the matter before the standing committee of the syndicate On Finance. Hence the matter is placed before the standing committee of the syndicate On Finance for consideration and appropriate resolution.

***The Committee considered the matter and recommended to authorize the Learned Standing Counsel to take steps for filing petition to speed up the hearing urgently.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

***Item No.31.96 Additional .05***

***University Institute of Technology -Adoor - Payment of Rent Re- appropriation of funds – reg.***

***(Ad BII)***

The Principal, UIT Adoor has informed that the centre has not claimed the monthly rent from 01.05.2018 to 25.01.2021 as the owner demanded hike in the rent. Considering the request of the owner, the rent was modified vide.UO.No.Ad.A.VII A/1366/2006 dated 22.01.2021 and the rent arrear was estimated as Rs.12,22,716/- upto January 2021. Out of this, Rs.4,92,045/- and Rs.4,76,662/- were claimed in January 2021 & on 08.04.2021 respectively from the head "Part I-NP-MH67-5 Institute of Technology, Adoor regional Centre. 4/5815-Payment of rent". The Principal has also informed that Current budgetary allocation under the said head was 5,00,000/- & the remaining amount in the head is Rs.23,338/- only. Hence, an amount of Rs.2,54,009/- is needed to pay the balance amount and hence the Principal has requested to re-appropriate the said amount.

The Finance has endorsed to provide an additional amount of Rs. 6,54,000/- (Rupees Six Lakh Fifty Four Thousand Only) under the "Part I NP MH 67-5 institute of Technology ,Regional Centre, Adoor-4/5815 -Payment of Rent" by re-appropriation from the Head of Account "Part I -Non Plan -MH 67-1 -Institute of Technology ,Head Quarters Unit – 4/3925 -Lumpsum provision" provided in the current years' Budget Estimates of the University.The Finance has also suggested to meet the additional expenses on payment of rent from the said provision.

The Finance has also remarked to direct the centre that, while submitting Budget proposals for a financial year all forthcoming expenses, including pending arrears should be taken into account and proposals for Budgetary provision be suggested accordingly. Also, the finance was not aware of these additional expenses while preparing the Budget and the centre has not proposed an increase in provision while submitting proposals. The Vice – Chancellor has directed to take special note on this.

As per the orders of the Hon'ble Vice-Chancellor, the above proposal of re-appropriation is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to agree to proposal for providing an additional amount of Rs.6,54,000/- (Rupees Six Lakh Fifty Four Thousand Only) under the "Part I NP MH 67-5 institute of Technology ,Regional Centre,Adoor-4/5815 -Payment of Rent" by re-appropriation from the Head of Account "Part I -Non Plan -MH 67-1 -Institute of Technology ,Head Quarters Unit – 4/3925 -Lumpsum provision" provided in the current years' Budget Estimates of the University.*

*The Committee further recommended to authorize the principal to take alternative arrangements to move the institution to a permanent building with the help of representatives of Local bodies and the MLA.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No. 31.96 Additional .06 Implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus" –Supply of the various components for 'Providing Access Points for extension of Wi-Fi facility' - Consideration of the request by 'M/s. Techser Power Solutions Pvt. Ltd., Kochi' for the release of part payment –reg**

(Planning A1)

Based on the resolution of the Syndicate held on 17/02/2021. (Item No. 23.113.02.14.02), sanction has been accorded by the Vice- Chancellor, to the Honorary Director, CLIF, to entrust the following firms with the corresponding works, in connection with the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus", at the discounted total cost of Rs.59,28,846/- (Rupees Fifty nine lakh twenty eight thousand eight hundred and forty six only), inclusive of all taxes, vide letter No. 30765/PLANING A1/2020/UOK dated 01/03/2021:

Sl. No.	Work	Selected firm	Amount
1	Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus.	M/s. Techser Power Solutions Pvt. Ltd., Kochi	Rs. 45,18,918/-
2	Providing Network for extension of Wi-Fi facility at Kariavattom Campus.	M/s.Vsoft Technologies, Pune	Rs. 14,09,928/-
	<b>Total</b>		<b>Rs. 59,28,846/-</b>

(Rupees Fifty nine lakh twenty eight thousand eight hundred and forty six only)

Now, the the Honorary Director, CLIF, vide letter no. CLIF/Wifi/57/2021-22 dated 05/07/2021, informed that the firm 'M/s. Techser Power Solutions Pvt. Ltd., Kochi' has supplied the following items in connection with the work - 'Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus':

Sl. No.	Item	Quantity (Nos)
1.	8 Port 1.2 Manageable 1000 mbps Switch with PoE	12
2.	Access Point with Mounting Kit	110
3.	8 Port 1000 mbps PoE	23
	Total	45,07,027/-

The bills/vouchers in this connection, amounting to Rs. 45,07,027/- (Rupees Forty five lakh seven thousand and twenty seven only), along with stock entry certificate, stamped pre-receipt and Verification Report of the **Instrumentation Engineer, CLIF was also forwarded. The Hon. Director CLIF has also informed that, though** the installation of "Wi-fi Units" is not completed, the firm 'M/s. Techser Power Solutions Pvt. Ltd., Kochi' has requested to release part payment amounting to 90% of total bill amount. Subsequently, the Honorary Director, CLIF, vide letter dated 27/07/2021, has stated that they have no objection towards effecting part payment to the firm, against the items supplied.

The firm has informed that the installation of "Wi-fi Units" could not be completed for want of completion of the 'cabling works'. Hence, they have requested to release 90% payment (i.e. Rs.40,56,324/-) for the total items supplied against the invoice dated 15/04/2021. The firm has also informed that part payment has already been ensured to them, towards the supply of the aforementioned components at the CLIF, as part of the negotiation conducted with them by the Purchase Committee.

It may further be noted that the said 'cabling works' have been entrusted with a different firm(i.e. M/s V-Soft Technologies, Pune) and the firm "Techser Power Solutions Pvt. Ltd., Kochi" can complete the installation of the components supplied by them, only after the completion of the above cabling works.

In view of the above, the firm has requested to release an amount of **Rs. 40,56,324/-** (Rupees Forty lakh fifty six thousand three hundred and twenty four) [i.e., the 90% of total bill amount], towards the supply of various items in connection with the work- 'Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus'.

The Finance has remarked that the proposal for the release of 'part payment (i.e. 90% of total bill amount)' as requested by the firm, may be placed before the Purchase committee for consideration, as they are not in a position to ascertain the 'quantum of work' completed in this connection, so as to recommend any 'part payment'.

Subsequently, the Pro -Vice- Chancellor and Chairman of the Purchase Committee preferred to place the matter before the SC of the Syndicate on Finance, since it is related to the matter of payment to the firm.

In this context, as per the orders of the Vice-Chancellor, the request submitted by 'M/s.Techser Power Solutions Pvt. Ltd., Kochi' for the release of 'part payment' amounting to **Rs.40,56,324/-** (Rupees Forty lakh fifty six thousand three hundred and twenty four)(i.e. 90% of total bill amount), against the supply of various items amounting to Rs. 45,07,027/-(Rupees Forty five lakh seven thousand and twenty seven), in connection with the work- 'Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus', is placed before the Finance Committee for consideration.

***The Committee considered the matter and recommended to to pay 50 % of the total amount to 'M/s. Techser Power Solutions Pvt. Ltd., Kochi against the supply of various, in connection with the work- 'Providing Access Points and related components for extension of Wi-Fi facility at Kariavattom Campus'.***

<p><b><i>Resolution of the Syndicate</i></b></p> <p><b>RESOLVED</b> thatthe above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.</p>
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**Item No.31.96 Additional .07****Fidelity Insurance –Purchase of Bond-reg.****(Cash R)**

On the basis of the administrative sanction accorded by the Hon'ble Vice-Chancellor on 22.06.2020 on the resolution of the Syndicate Item No 12:10 Addn. 03 dated 04-06-2020 ,after Assembly election/recurring lockdown gestation period and elaborate discussions in person, a Filled in Proforma with a request Letter to begin with the starting up of the Fidelity Insurance Policy(Fire Insurance Policy purchase could not be materialized now as it requires professional detailing and have to be dealt with at a later stage ) as a measure for providing Indemnity to staff against any direct loss of goods/cash on account of fraud/dishonesty of employees was sent to SID. (The Kerala Treasury Code Part II Rule 80 it may be seen envisages the coverage of fidelity insurance guarantee at security points at Treasury, for varied amounts.)

Accordingly the Director, Kerala State Insurance Department, Insurance Directorate, Trans Tower, Vazhuthacaud, Thycaud P.O., Thiruvananthapuram furnished details as follows:

Premium is on annual basis.

Twelve persons at two locations at Cash counters, Palayam&Karyavattom will be fixed.

The total policy coverage will be for ₹ 5,00,00,000/- (Rupees Five crore only)-which is based on the turnover of mean collection statistics at the Cash counters.

The premium amount (“most economical”) computed will be ₹ 51,000/- + tax (ie.it is .10 % of the Insured sum).Additions will need separate agreement.

The Insurance policy will be of floating collective group policy, the total number of staff rather than the individual names only counts. So any transfer/posting will not call for a review. Therefore the comprehensive List furnished from the Ad.A I section, of permanent staff handling cash at the university was kept aside.

Thereafter the Registrar had forwarded the signed Proforma to the Director, SID.

In their reply Letter No.KSID/M2/FG/9683/20 dated 25/06/2021, the Directorate of Insurance has informed that the University of Kerala shall remit a sum of ₹51,200/-(Rs. Fifty One Thousand Two Hundred only) towards granting of fidelity floating policy.

The tariff premium, the SID informed was on economical mode, applicable to the floating pattern laid down in the guidelines of the IRDF, the insurance's national body. All the companies on the arena follow suit such pricing. To avail the separate Fire Insurance Policy for the university, SID has offered technical assistance by their highly specialized team.

Hon'ble Vice-Chancellor on 06.08.2021 had ordered to place the matter before the Standing Committee of the Syndicate on Finance for deliberation to purchase the Fidelity Guarantee Insurance as purposed from the SID.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** thatthe above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No.31.96 Additional Item No 8 Request for issuing University Order – Detailed fee structure – SDE – UG/PG Programmes – 2017 Admission onwards for claiming egrantz – reg.**

**(Ad Misc)**

The School of Distance Education was following a combined fee structure including Tuition fees and fee for Self Learning Materials (SLMs) upto 2014-2015 academic session. The fee structure of 2014-15 continued upto semesterisation in 2017. In 2017, the UGC-DEB expert team noticed that the fee structure of SDE for UG & PG programmes was more than that of regular college students. The SDE clarified that this was because the students were provided with quality SLMs, as different from that of regular college students. As per the verbal instruction of the UGC-DEB expert team, the SDE made necessary split-up in the fee structure to obtain UGC-DEB recognition for 13 UG and 12 PG programmes in 2017-18 academic session, which was applicable to 2018-19 admissions also.

The tuition fee (from the 2017-18 academic session) for first semester at the time of admission was split in a detailed manner into Admission fee, Prospectus fee, Application fee, Assignment fee, SLM fee, Lab fee, Tuition fee, Matriculation fee, Recognition fee and Eligibility fee.

The egrantz amount due for SC/ST/OEC/OBC (H) candidates of SDE is disbursed by the SC/ST Development Department online through the web portal - egrantz 3.0 annually. For the purpose of claiming the egrantz amount, SDE has been directed to upload the University orders regarding Tuition Fee & Exam Fee for all its Programmes.

1. The Tuition fee collected by SDE for each semester comprises of ; a) Tuition Fee, b) Lab Fee, c) SLM Fee, which may be considered as a single unit – Tuition Fee. A detailed fee structure including both Tuition Fee and Exam Fee for all the UG and PG programmes of SDE approved by the University and issuance of UO in this regard with retrospective effect from 01.09.2017 needs to be considered.
2. In 2019, the Government of Kerala enhanced the service charges at 5% vide GO.No.28/2019/Fin dated 08/03/2019, which the University of Kerala endorsed vide UO.No. Ad/AV/03/9871/2019 dated 01/04/2019. In accordance, the fee structure of SDE was restructured in the SDE prospectus - 2019 admission. The fee structure introduced from 2019-20 was made applicable to 2020-21 admissions also. A detailed fee structure including both Tuition Fee and Exam Fee drafted after effecting the enhancement of 5% for all the UG and PG programmes of SDE approved by the SDE Monitoring Committee and issuance of UO in this regard with retrospective effect from 01.04.2019 needs to be considered also.

The SDE Monitoring Committee held on 09.08.2021 vide item no 1 considered the matter regarding issuance of University orders regarding the detailed fee structure of all SDE – UG & PG Programmes – 2017 Admission onwards for claiming egrantz from SC/ST department noted as 1 & 2 above and recommended to place the matter before the Standing Committee of the Syndicate on Finance, along with the remarks of the Finance Officer on issuance of U.O with retrospective effect and connected issues. The recommendation was approved by the Vice Chancellor, subject to reporting to Syndicate.

As per the orders of the Vice Chancellor, the matter regarding issuance of University orders regarding the detailed fee structure of all SDE – UG & PG Programmes – 2017 Admission onwards for claiming egrantz from SC/ST department noted as 1 & 2 above, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to refer the item to the Syndicate along with details of SC/ST/OEC/OBC(H) students of SDE.*

**Resolution of the Syndicate**

The Syndicate considered the details of SC/ST/OEC/OBC(H) students of SDE and **RESOLVED** to intimate the SC/ST Department that SLM fee is also a part of Tuition fees and necessary University orders be issued accordingly.

**FURTHER RESOLVED** to address the Government to disburse the amount due towards E-grantsto SC/ST/OEC/OBC (H) candidates of School of Distance Education.

**Item No.31.96 Additional .09**

***SDE -Waiving off the condonation fee for students who fail to attend online contact classes for UG and PG programmes – reg.***

**(Ad Misc)**

The Prospectus of the School of Distance Education (SDE) (Page No.11, Clause 2.19) states that 50% attendance in contact classes is compulsory for all students and an amount of Rs.525/- (Rupees Five Hundred and Twenty Five Only) needs to be remitted as condonation fee by students who cannot attend contact classes owing to unavoidable circumstances. The students of Computer Science and Library Science programmes require 75% attendance compulsory for registering to the examination.

The School of Distance Education is now offering contact classes through online mode owing to the present covid situation. It may be noted that many of the Apps which the School of Distance Education use for taking online classes do not have the provisions for recording attendance of students. Thus the matter regarding remittance of condonation fee by SDE students needs consideration.

SDE Monitoring Committee held on 09.08.2021 vide item no 2 considered the matter regarding waiving off condonation fees for all students of UG & PG programmes during the academic year 2019-20 and onwards and recommended to place the matter before the Standing Committee of

the Syndicate on Finance for consideration. The recommendation was approved by the Vice Chancellor, subject to reporting to Syndicate.

As per the orders of the Vice Chancellor, the matter regarding waiving off condonation fees for all students of UG & PG programmes during the academic year 2019-20 and onwards is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to refer the item to the Syndicate along with relevant Government order stating that minimum attendance is not compulsory for online programmes.*

**Resolution of the Syndicate**

**RESOLVED** to waive off condonation fees for all students of UG & PG programmes during the academic year 2019-20, considering the situation of Covid-19 pandemic and the Government order.

**Item No.31.96 Additional . 10 Disbursement of pending DA arrears to employees – reg**

**AR (Audit)**

As per ref (1)& (2) cited above, the DA arrear bills of employees were processed along with the salary bills of March 2021, for crediting the same to UPF. As per the orders of the Vice Chancellor, the processed bills were kept pending and many letters were sent to the Government seeking additional fund under non plan grant to meet the expenditure, of which a favorable reply is still awaited.

As per the guidelines, the timely remittance to NPS account is essential to ensure reasonable returns to the NPS subscribers. The above pending bills includes both DA arrears and NPS payment. In this context, as per the orders of the Vice Chancellor, the pending NPS contributions of employees along with the employer's contribution has been remitted from the available funds in the Treasury Savings Bank account and the matter was reported to the Syndicate.

The employees at present are in a position to remit Income Tax on an amount which actually have not been credited to their PF account till date, consequent to the processing of DA arrear bills. The DA arrear amount of retired employees has to be released at the time of retirement. The DA arrear bills of employees due to retire from the service this year and who had already retired w.e.f March 2021 were also been processed and is kept in abeyance as per orders. Moreover, the PF account of the employees who have retired from the service w.e.f March 2021 had also been closed on their request. Approximately, an amount of Rs. 17 Crores is needed to release the DA arrears.

As per the orders of the Vice Chancellor the whole matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation on the following;

- (1) **The disbursement of pending DA arrears of employees to their PF account from the available funds in the Treasury Savings Bank account, which amounts to Rs.17 Crores, and**
- (2) **To recoup the amount released towards DA arrears from the non plan fund subsequently.**

*The Committee considered the matter and recommended to refer the item to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above proposals be agreed to.

**Item No.31.96 Additional .11 Payment of Second Installment of Dearness Relief Arrears in r/o. Pensioners/Family Pensioners - reg.**

**(Accounts VI A)**

The Government vide G.O. dated 08/02/2021 declared enhanced rate of Dearness Relief to pensioners and family pensioner @ 3 % w.e.f. 01/01/2019 @ 5% w.e.f. 01/07/2019 and @ 4% each from 01/01/2020 and 01/07/2020 respectively. Dearness Relief @ 6% w.e.f. 01/01/2019 and @ 10% w.e.f. 01/07/2019 respectively to pensioners/family pensioners coming under UGC scheme. The same was implemented in the University vide U.O. dtd. 24/02/2021.

As per the U.O., arrears of Dearness Relief has to be paid in cash in 4 equal installments i.e. first installment in April 2021, second installment in June 2021, third and fourth installments to be released in September and December 2021 respectively.

Accordingly first installment of Dearness Relief arrears in r/o. pensioners/family pensioners (State and UGC scheme) was released on 20/04/2021.

It may be noted that there are around 2900 pensioners/family pensioners in the University. A total amount of Rs.4,32,37,926/- (Rupees Four crore thirty two lakh thirty seven thousand nine hundred and twenty six only) was released towards first installment of Dearness Relief arrears. The second installment of Dearness Relief arrears, to be released in June 2021 is still pending.

Since the Pension Revision in r/o. University pensioners (State Scheme) has not yet been implemented in the University there is huge demand for the payment of (please see the attached Note) second installment of Dearness Relief arrears. In the view of ensuing Onam Festival pensioners are requesting to release the pending Dearness Relief arrears.

It may also be noted that pension and family pension in r/o. those coming under UGC scheme has been revised in accordance with the U.O. dtd. 26/03/2021 and those who retired prior to 01/01/2016 are eligible for Pension Revision Arrears w.e.f. 01/07/2019 which was also to be released in four equal installment in April 2021, May 2021, August 2021 and November 2021 respectively. Release of first and second installment of UGC Pension Revision Arrears is also pending.

Based on the orders of the Vice Chancellor, the proposal for payment of second installment of Dearness Relief arrears of pensioners/family pensioners (both State and UGC) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate resolution.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

***Item No.31.96 Additional.12***

***UG/PG/B.Ed Online Admission 2021 – Granting of Provisional Advance for the smooth conduct of Online admissions – reg.***

***(Ac H)***

Every year a provisional advance is sanctioned to the Deputy Registrar (i/c of Online Admissions) for the smooth conduct of online admissions.

During the academic year 2020-21a provisional advance of Rs.5,00,000/- [Five lakh rupees only] was sanctioned. An additional amount of Rs. 56,366 was also expended for the above purpose. Last year 10 lakh sms were utilized for the purpose of UG/PG/B.Ed Admissions.

This year OTP through SMS has been introduced for resetting password and for editing the profile of the candidate for ensuring security of the registration of the candidate. For this purpose, more than 30 lakh SMS will be needed. The cost for the same will amount to Rs.5,50,000/- (Rupees Five lakh fifty thousand only). In addition to this an additional 10 lakh sms will be needed for sending communication to candidates regarding allotments and other admission related purpose.

Hence for meeting the above expenses a provisional advance of Rs. 10,00,000/- (Rupees Ten lakh only) may be sanctioned for meeting the expenses towards SMS alert and the other expenses in connection with the conduct of the UG/PG/B.Ed online admissions for the academic year 2021-22.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence the matter regarding granting of Provisional Advance for the smooth conduct of Online admissions, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to sanction of Rs. 10,00,000/- (Rupees Ten lakh only) to the Deputy Registrar, (i/c) of Online Admissions as provisional advance to meet the expenses in connection with the conduct of the UG/PG/B.Ed online admissions for the academic year 2021-22.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

*Item No.31.96 Additional .13*

*School of Distance Education – Fixing of the remuneration of Emeritus Professors- reg.*

(Ad.BIII)

The Director, School of Distance Education, vide his letter dated 30.07.2021, has requested to appoint the following Professors who had retired recently from SDE as Emeritus professors at School of Distance Education, Kariavattom.

- 1 . Dr.K.S Zeenath, Professor of Mathematics**
- 2. Dr. S.Thajudeen, Professor of Economics**
- 3. Dr. Asha.V, Professor of Sociology**

The Director has forwarded the **consent letter from the three Professors and the recommendation of SDE Departmental Council held on 15.07.2021** regarding the same.

It may be noted that, SDE has submitted online application for 13 UG and 13 PG programmes following the University Grants Commission Regulations,2020 (Open and Distance Learning Programmes and Online Programmes), on July 31, 2021. For conducting 13 UG and 13 PG programmes, as per the above Regulations, there must be 40 full time dedicated faculty members, however SDE had only 25 faculty members at that time. The possibility of getting qualified and experienced faculty members for the popular programmes of SDE viz. MA Sociology, MSc Mathematics and MA Economics by July 31, 2021 (the last date of applying online) was very less. Hence, the Director, SDE had requested to appoint the above Professors who had retired recently from SDE, as adjunct professors in the department, considering the fact that the **two candidates available in the existing ranklist for the selection to the post of Lecturer on Contract basis in Economics had informed their inconvenience for selection as Lecturer on Contract basis at SDE. In the case of the subjects Sociology & Mathematics no ranklist is in force at present.**

**The Hon'ble Vice-Chancellor has accorded sanction for appointing the three retired Professors of SDE -1.Dr. K.S Zeenath, Professor of Mathematics 2.Dr. S.Thajudeen, Professor of Economics 3.Dr. Asha.V, Professor of Sociology, as Emeritus Professors in their respective subjects at SDE for one year, subject to reporting the matter to the Syndicate.**

**The Vice-Chancellor has also ordered to place the proposal before the Standing Committee of the Syndicate on Finance for fixing the remuneration of the above three Emeritus Professors appointed at SDE.**

Hence, as per the orders of the Vice-Chancellor, the proposal for fixing the remuneration of the three Emeritus Professors appointed at SDE is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

**The Committee considered the matter and recommended to pay remuneration @ Rs.30,000/- (Rupees Thirty Thousand only) per month to the Emeritus Professors engaged in the SDE.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

*Item No.31.96 Additional .14 Senate House Campus- Inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also and transferring the salary account to another Bank - Feasibility report- consideration-reg.*

(Ad BI)

The matter of renewal of lease for the existing premises of SBI itself for a further period, as requested by the SBI authorities, was considered by the Standing Committee of the Syndicate on Planning and Development and it was recommended to explore the feasibility of inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also. The Syndicate at its meeting held on 17.02.2021 resolved to approve the said recommendation and further resolved to entrust the Finance Officer to explore the possibility of transferring the salary account to another bank.

Accordingly, the Finance Officer has submitted a feasibility report on the same, remarking that "it is felt that there is no necessity for transferring the salary accounts to any other banks".

The feasibility report submitted by the Finance Officer was considered by the Syndicate held on 23.07.2021, vide item no. 30.72 and it was resolved to refer the matter to the Standing committee of the Syndicate on Finance.



As per the orders of the Vice Chancellor, the feasibility report (Copy appended) on inviting other suitable banks for operating their service at the campus, who are willing to serve facilitating the transactions of students also and on transferring the salary account to another Bank, is placed before the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

**The committee considered the matter and recommended to agree to the feasibility report submitted by the Finance offer.**

*The meeting came to an end at 6.00pm*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 10.08.2021, be approved.

**Item No:31.97. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021- approval of - reg.**

*(Ac.EI)*

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **13.08.2021** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH**

Date : 13<sup>h</sup> August, 2021  
Time : 03.30 pm  
Venue : Syndicate Room

**Members Present**

1. Dr. S.Nazeeb (Convenor)
2. Dr. Gopchandran. K.G.
3. Dr. K.B.Manoj
4. Adv. Muralidharan Pillai .G
5. Prof. K. Lalitha
6. Dr. B. Unnikrishnan Nair
7. Sri. Riyas Vahab
8. Adv. A. Ajikumar
9. Sri. Arunkumar. R
10. Sri. Jairaj.J

**Members Absent**

1. Dr. Vijayan Pillai.M

**Item No:31.97.A1 Conversion of Ph.D Registration from Full time to Part time -Sri. Vimal Raj, Research Scholar in Optoelectronics - reg.**

Name : Sri. Vimal Raj  
Subject : Optoelectronics (Full -time)  
Research Supervisor : Dr. S. Sankararaman  
Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom.  
**Request : Conversion of mode of Registration to Part time w.e.f. 14.02.2020 FN**  
**Recommendation: The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.A2 Recognition as Research Centre - Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala & Recognition as Research Supervisor to Dr. K.S.Anbu Kala and Dr. R Sreeja Sankar- reg:**

Application has been forwarded by the Hon. Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala, Kariavattom to recognize the centre as an approved research centre of University of Kerala. The required fee for Centre Recognition, Rs.11,525/- has not been remitted and in the relevant column in the application form, it is mentioned that *since the centre is working under University of Kerala no application fee and additional amount remitted.*

In the letter submitted along with the application, the Director, Dr. P. Jeyakrishnan, Asst. Professor in Dept. of Tamil at University of Kerala, Kariavattom, emphasizes that, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies (MSCDCS) was established on 25.10.2018 in the Department of Tamil, University of Kerala, Kariavattom. The Director also stated that, the centre is mainly intended to survey and study the 5000 years old Dravidian Culture in its totality. The focus will be on the comparative study of Dravidian Languages & Literatures but will also include the areas of History, Archaeology, Epigraphy, Art History, Manuscriptology, Folklore, sociology and other relevant areas. The Director also ensures that, if the centre is to be converted as Research centre of the University, the literary exchanges in the Dravidian languages, including the Malayalam, have ample scope for a study.

An undertaking has been submitted, which ensures that, adequate funds will be made available for the centre, scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre.

**As per clause (10.1) of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 , Post-graduate Departments of affiliated Colleges and Research laboratories of Central/ State Government with at least two Ph.D. qualified teachers/ scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled. The details of PG Courses offered in the centre has not seen mentioned in the application.**

At present there are no recognised Research supervisors associated with the centre. But the following research supervisors expressed their willingness to change their facility centre to Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala, if granted recognition to the centre:

1. Dr. Ajitha Kumari O, Assistant Professor in Tamil, VTM NSS College, Dhanuvachapuram, TVM (U.O No. Ac.EVII/48999/2019 dated 23/03/2019) .

[Submitted NOC from Dr. Ajitha Kumari O.](#)

Sub: **Tamil**

Present facility centre: **ICKS, University of Kerala, Kariavattom (Now Dept of Kerala Studies)**

2. Dr. Lalu S Kurup, Assistant Professor, NSS College, Cherthala (U.O No. Ac.EI.A1/1038695/2011 dated 15/03/2012).

[Submitted NOC from Dr. Lalu S Kurup.](#)

Sub: **Malayalam**

Present Facility Centre: **Kerala University Library, TVM**

Also Dr. K.S Anbukala, Assistant Professor, Dept of Tamil, Mar Ivanios College, Nalanchira and Dr. R Sreeja Sankar have submitted application for Recognition as Research Supervisor along with the application for Recognition as Research centre of the above centre. Details of the applicants are as follows.

Name of the applicant, Subject & Faculty	Educational Qualification	Details of Experience	Details of Publications	Institution where they intend to do work
<b>Dr.K.S.Anbukala,</b> Assistant Professor, Dept of Tamil, Mar Ivanios College, Nalanchira Tamil	Ph.D (Tamil) – October 2011- Manonmaniam Sundaranar University	Almost 9 years of Teaching experience as Assistant	One publication titled “ <i>Thiruvaimozhi kurippidum</i> <i>Thiruaranmulayile</i> <i>Perumaikalum</i> <i>sadankukalum</i> ” in Journal of Modern Thamizh Research ISSN 2321-984X,	Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala

(Faculty of Oriental Studies) <b>(Regular Faculty)</b> <b>(Date of retirement is on 31.03.2040)</b>	(Submitted <u>Eligibility certificate</u> )	Professor.  (Submitted <u>Experience Certificate</u> )	Volume 27, Part -5 : January - March 2021 ( <u>Publication I</u> ) <b>(UGC-CARE Listed journal)</b> One publication titled “ <b>Novelkalil Pen theiva chitharippukal</b> ” in Journal of Modern Thamizh Research, ISSN 2321-984 X, Special issue ( <u>Publication II</u> ) <b>(UGC-CARE Listed journal)(Year of publication cannot be ascertained )</b>	<b>(If granted as Recognition Research centre)</b>
<b>Dr. Sreeja Sankar R</b> Assistant Professor, Dept of Malayalam, VTM NSS College, Thiruvananthapuram.  Malayalam (Faculty of Oriental Studies) <b>(Regular Faculty)</b> <b>(Date of superannuation is 31.10.2037)</b>	Ph.D (Malayalam) – 2008- University of Kerala Date of award: (16/11/2013)	More than 6 years of Teaching experience as Assistant Professor.  (Submitted <u>Experience Certificate</u> )	One publication titled “ <b>ഓണപ്പാട്ടുകാർ</b> ” in the Journal ‘ <b>തുടി</b> ’, ISSN 2320-8880, July-September 2016, Volume 4, No.3. ( <u>Publication I</u> ) <b>(University approved journal)</b> One publication titled “ <b>കേരളീയരുടെ ആവിഷ്കാരം പി. ഭാസ്കരന്റെ ഗാനങ്ങളിൽ</b> ” in Malayalam Research Journal , ISSN 0974-9037, Volume 8, January - April 2015 ( <u>Publication II</u> ) <b>(UGC-CARE Listed journal)</b>	Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala  <b>(If granted as Recognition Research centre)</b>

As per the regulations 2016, the following are the requisites for considering the application for Recognition as Research Supervisor:

1. Ph.D Degree (as per UGC regulations,2016 Ph.D in concerned subject) is mandatory.
2. Two publications in approved journals after the award of Ph.D degree.
3. Faculty certificate from the institution where they intend to work as Supervisor.
4. The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
5. Faculty certificates are to be submitted by those who are working in college departments not approved as a research centre.
6. Guideship fee of Rs.1,050/-(Rupees One thousand and Fifty only).
7. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
8. Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
9. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
10. Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
11. As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/ University, may be recognized as Research Supervisor.

The above applicants satisfies all the above requirements and can be considered for Recognition as Research Supervisor.

As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and one subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of the Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

- (1) The matter of granting recognition as research centre to Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala based on the application submitted by Dr.Jeyakrishnan.
- (2) The matter of granting recognition to Dr. Anbukala K S & Dr. Sreeja Sankar R as research supervisors in Tamil and Malayalam respectively with the proposed research centre ie: Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala as their facility centre ( If and when it is granted recognition as research centre).

**Recommendation:** *The Committee considered the matter and recommended to defer the matter for the time being.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.A3** *Ph.D Research – Change of Research Supervisor, Centre and Inclusion of Co-Supervisor–Smt. Soumya Babu H, Research Scholar in Electronics & Communication Engineering– reg.*

Name : Smt. Soumya Babu H  
 Subject : Electronics & Communication Engineering (Part-time)  
 Research Supervisor : Dr. Gopakumar K (**Retired Faculty**)  
 Research Centre : Lal Bahadur Sastri Centre for Science & Technology, Nandavanam, Palayam, Tvpm.

**Requests** : **1. Change of Research Supervisor to Dr. Vijayakumar N, Professor & Principal, Govt. Engineering College, Barton Hill, Tvpm.**  
**2. Change of Research Centre** to College of Engineering, Tvpm.  
**3. Inclusion of present supervisor Dr. Gopakumar K as Co-supervisor.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.A4** *Ph.D Research – Re-registration, Change of Research Supervisor & Centre– Smt. Sajitha Rani G L, Research Scholar in Electronics & Communication Engineering– reg.*

Name : Smt. Sajitha Rani G L  
 Subject : Electronics & Communication Engineering (Part-time)  
 Research Supervisor : Dr. Unni C (**Retired Faculty**)  
 Research Centre : Lal Bahadur Sastri Centre for Science & Technology, Nandavanam, Palayam, Tvpm.

**Requests** : **1. Re-registration from the date of expiry of previous registration i.e. w.e.f. 12.08.2015**  
**2. Change of Research Supervisor to Dr. Vijayakumar N, Professor & Principal, Govt. Engineering College, Barton Hill, Tvpm.**  
**3. Change of Research Centre to College of Engineering, Tvpm.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.B1****Recognition as Research Supervisor in Physics – Dr. Sankar.S- reg:-**

Name : Dr. Sankar. S, Assistant Professor, Dept. of Physics, S N College, Kollam  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : Sree Narayana College, Kollam.  
 Request : Recognition as Research Supervisor in the subject Physics

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr. Sankar. S, Assistant Professor, Dept. of Physics, Sree Narayana College, Kollam as an approved research supervisor in the subject Physics with Sree Narayana College, Kollam as Facility Centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.B2****Ph.D Research - Change of research supervisor, change of research centre and Conversion of Ph.D Registration from Full-time to Part-time – Smt.Divya M - Home Science – reg.**

Name : Smt. Divya M  
 Subject : Home Science (Full time)  
 Research Supervisor : Dr. Prema Lalitha (Retired Faculty)  
 Research Centre : Campus Library Kariavattom

**Requests** : **1. Change of Research Supervisor to Dr. Bhagya D., Assistant Professor, St. Joseph's College for Women, Alappuzha.**  
**2. Change of Research Centre to Govt. College for Women, Tvpm**  
**3. Conversion of mode of registration to part-time w.e.f. 02/03/2016 FN.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.B3****Conversion of Ph.D Registration–Full-time to Part- time– Smt.Nandini N J – Music-reg:**

Name : Smt. Nandini N J  
 Subject : Music (Full time )  
 Research Supervisor : Dr. Bindu K.  
 Research Centre : Dept. of Music, University of Kerala, Thycaud, Tvpm

**Requests** : **Conversion of mode of registration to Part-time w.e.f. 01/07/2019 FN.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the request, in tune with the provisions mentioned in the U.O.No.Ac.EI.A2/39977/2012 dated 22.08.2012.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.B4****Research leading to Ph.D Degree - Application rejected in second level screening of INSPIRE fellowship - Ms. Shilpa S- Aquatic Biology & Fisheries - reg:**

Dr. M.K Anil, Head & Scientist in Charge, Vizhinjam Research Centre of CMFRI, Vizhinjam, Tvpm, the research supervisor of Ms. Shilpa S has forwarded a letter stating that

the candidate's application was rejected in the second level screening of INSPIRE fellowship program.

INSPIRE Fellowship is a scholarship scheme that comes under Innovation in Science Pursuit for Inspired Research (INSPIRE), a flagship programme of DST. This Component is focused on attraction of student to pursue doctoral degree in basic and applied sciences including engineering, medicine, agriculture, veterinary, pharmacy etc. after either masters' degree in science or bachelor/ masters' degree in engineering/ applied sciences

Selection from among the eligible applicants is done in two stages i.e. Level I and Level II. Students who are eligible for INSPIRE Fellowship but not admitted for PhD program, would get provisional selection and they will be given one year validity to gain admission into PhD program. Students who are eligible for INSPIRE Fellowship as well as got admitted for PhD program would be given final offer of INSPIRE Fellowship. Also, it is important to note that Provisional Offer does not guarantee the award of INSPIRE Fellowship.

It is pertinent to note that as per UO No.Ac.E1/2017 dated 12.12.2017 the provision to join for the fellowship first and to apply for registration in the subsequent session has been extended to DST-JRF (INSPIRE) awardees. It is further noted that, the Ph.D registration order is one of the prime requirement for participating in the Level II of selection process.

Ms. Shilpa S had been granted registration to do Ph D vide UO. No. 25/2021/UOK dated: 01/01/2021 under the guidance of Dr. M.K Anil at Central Marine Fisheries Research Institute, Vizhinjam w.e.f. 29/12/2020 with eligibility test taken for admission to Ph.D as INSPIRE and she submitted provisional offer letter from INSPIRE. The Doctoral Committee in Aquatic Biology and Fisheries recommended for Ph.D registration for the same. Unfortunately in the second level of screening, she was rejected from INSPIRE fellowship. The research supervisor has requested to consider her for university fellowship to continue her Ph.D without the cancellation of her registration.

It may be noted that the candidate has no other eligibility for getting admission to the Ph D programme. Her registration for Ph.D has been granted on the basis of the provisional offer letter from DST-INSPIRE. She has only MSc degree in Aquatic Biology & Fisheries.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics & Research and the Syndicate at its meeting which was held on 13/04/2021, vide item No. 26.80.B42, had resolved to refer the matter to the Standing Committee of the Academic Council.

The Standing Committee of the Academic Council which was held on 30.06.2021 vide item no. 15 has recommended to 'cancel the Ph D registration granted to the candidate'.

As per the orders of the Hon'ble Vice-Chancellor the recommendation of the Standing Committee of the Academic Council is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to authorize the Pro-Vice-Chancellor to hear the candidate Ms.Shilpa.S and place the report before the Standing Committee of the Syndicate on Academics and Research.

**Item No:31.97.C1**      **Ph.D Research – Change of Research Supervisor and Centre – Sri.Sivakumar C K - reg.**

Name : Sri Sivakumar C K  
 Subject : Tamil (Full-time)  
 Research Supervisor : Dr. O. Padmakumari (Retired Faculty)  
 Research Centre : Oriental Research Institute and Manuscripts Library, University of Kerala, Kariavattom  
 Requests : 1. Change of Research Supervisor to Dr. P Jeyakrishnan, Professor, Department of Tamil, University of Kerala, Kariavattom.  
 2. Change of Research Centre to Department of Tamil, University of Kerala, Kariavattom.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.C2**      **Change of facility centre- Application submitted by Dr.Gracious.J-reg.**  
**Name** :Dr.Gracious.J, Associate Professor, Dept. of Commerce, Govt.College, Attingal, Tvpm.  
**Subject** : Commerce  
**Faculty** : Commerce  
**Facility Centre** : Govt. Arts College, Thiruvananthapuram  
**Request** : **Change of Facility Centre to Govt. College, Attingal.**  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.C3**      **Ph.D Research-Modification of Research Title-Malayalam-Sri Muhammed Kasim E.- reg.**  
**Name** : Sri. Muhammed Kasim E  
**Subject** : Malayalam (Full time)  
**Research Supervisor** : Dr.C.R. Prasad  
**Research Centre** :Dept. Malayalam, University of Kerala, Kariavattom  
**Requests** : **Modification of Research Title to "അതിജീവനസമരങ്ങൾ: പ്രതിനിധാനവ്യംഭവപ്പെടുത്തലും"**  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.C4**      **Recognition as Research Supervisor-Management- Dr.Rajendran.B-reg:**  
 An application for granting recognition as research supervisor in the subject Management has been received from Dr.Rajendran.B, Principal, Kerala Institute of Travel and Tourism Studies, duly endorsed by the HOD and Chairman Board of Studies(PG) .He has also submitted the facility certificate from Institute of Management in Kerala, University of Kerala, Kariavattom. As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and research held on 15.09.2020 and the Syndicate at its meeting held on 01.10.2020 vide Item No.18.67.C 2 has resolved to approve the recommendation of the Standing Committee to consider the application submitted by Dr.Rajendran.B, Principal at Kerala Institute of Tourism and Travel Studies (KITTS) for recognition as research supervisor in the subject Management **if he is otherwise eligible**, considering the scarcity of research supervisor in the subject and that KITTS is a fully Govt. Controlled institution.

Since in the application submitted the designation was given as Principal,KIITS, clarification has been sought from Dr Rajendran.B regarding his designation (whether Professor or Associate Professor) before implementation of the Syndicate resolution as per the orders of the Hon'ble Vice-Chancellor vide letter No.Ac.EVII/9880/2020 dated 27.11.2020.In the reply forwarded it has been stated that he was appointed as Principal with scale of pay of Rs 37,400-67000 with AGP of Rs 10000 and Rs 3000 as special allowance which is the pay of directly recruited Professor as per AICTE. Thus as clarified by Dr. Rajendran.B his designation is that of a Professor.

As per Clause 5.I of the regulations for the award of Ph.D Degrees 2016 "Any Regular Professor of the University/ a pproved research centre with at least five research publications in refereed journals, approved by the UGC/University and any regular Associate/ Assistant Professor of the University/ approved research centre with a Ph.D degree and at least two research publications in refereed journals approved by the UGC/University may be recognized as research supervisors". But Dr.Rajendran.B has submitted only four publications along with the application and only two are seen approved by the P.G Board of Studies.

Clarification was also needed on whether his appointment is approved by the University. Hence the file was forwarded to Ac.BII section for verifying the status of KITTS.As per the remarks from Deputy Registrar (Acad.I) KITTS is an MBA College in Self financing sector and is provisionally affiliated to University of Kerala.

Appointments of teachers in Self financing institutions are not approved by the University. They cannot be considered as regular teachers and also cannot be included under the purview of the above said clause. Teachers of Govt/ Aided colleges and University Teaching Department only can be included under the purview of the said clause.

It may also be noted that as per U.O No.Ac.EI/AI/29038\_1/2017 dated 09.02.2018 the guideship granted to Dr.Jayasudha.J.S, Professor, Department of Computer Science and Engineering, Sree Chithra Thirunal College of Engineering, Tvpm which is a Quasi Government institution was cancelled as the teachers in Quasi -Government Institutions are neither appointed by the Government nor their appointments are approved by the University. As per the said order sanction has been accorded by the Vice-Chancellor to revoke the approval as research supervisors granted to teachers who are working in Quasi Government Institutions and further not to grant recognition as research supervisors to the teachers of the said category.

Thus as per clause 5.1 of the regulations and the U.O mentioned above Dr.Rajendran.B is not eligible for granting recognition as research supervisor.

In this circumstance it may kindly be noted that, if Dr.Rajendran.B is granted recognition as research supervisor considering the scarcity of research supervisors in the subject Management it will set a precedent and teaching faculty of other self financing colleges will also demand for the same . Applications have already been received from three teaching faculties of KICMA, another self financing MBA College for granting recognition as research supervisors which were rejected as per the orders of the Hon'ble Vice-Chancellor.

When the file was put up for orders, the Hon'ble Vice-Chancellor has ordered that the matter may again be placed before the Standing Committee of the Syndicate on Academics and Research specifying the facts mentioned .As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021 and the Syndicate held on 13/04/2021 Vide item No 26.80 C20 has resolved to defer the matter as recommended by the Standing Committee.

As per the orders of the Hon'ble Vice-Chancellor the matter is again placed before the Standing Committee of the Syndicate on Academics and research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that Dr.Rajendran.B, Principal, Kerala Institute of Tourism and Travel Studies (KITTS) be granted recognition as research supervisor in the subject Management.

**Item No:31.97.D1** *Budget Speech 2021-22-Establishment of "Biosafety laboratory" at the Department of Biochemistry-reg.*

( Ad. A V )

An amount Rs.40,00,000/- (Rupees Forty Lakh only) has been earmarked as financial assistance for establishment of "Biosafety laboratory" at the Department of Biochemistry, vide para No.53 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Biochemistry to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics



and Research (The HOD, has informed that Dr.Janeesh P.A, Assistant Professor, Department of Biochemistry is the Principal Investigator/Project Co-ordinator of the proposal). As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry towards the establishment of "Biosafety laboratory" is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and recommendation (Copy of the proposal appended).

**Recommendation:** *The Committee recommended the matter in principle. Further recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D2**      *Department of Biochemistry- Research Collaboration – Request for endorsing a Memorandum of Understanding(MoU) with Government Ayurveda College, Thiruvananthapuram and University of Kerala – reg.*

( Ac. D )

The Head, Dept. of Biochemistry, University of Kerala, vide email dated 14.07.2021 has forwarded the proposal for endorsing MoU between University of Kerala and Government Ayurveda College, Thiruvananthapuram.

**Purpose of Agreement:**

The purpose of the agreement is to develop academic and educational co operation, establish collaborative programs in research activities between the two institutions and to co operate in their mutual interest for a range of research activities.

**Areas of Co operation:**

- Conducting joint research and development project
- Cooperation in individual projects
- Organization of lectures, symposia, international meetings, conferences and workshops
- Exchange of researchers and students
- Exchange of information, teaching materials, technological and scientific publications
- Providing opportunities for Professors and researchers to give lectures
- Search for opportunities to collaborate in the future
- To share Laboratory facilities

All programs or activities implemented under the terms of this Memorandum of Understanding shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise. Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties. Duration of the MoU is for a period of Five years from the date of execution. The Legal Advisor has vetted the draft of MoU and opined that the same is legally in order.

As per orders of the Vice Chancellor, the request regarding, execution of Memorandum of Understanding (MoU) between University of Kerala and Government Ayurveda College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to execute the Memorandum of Understanding (MoU) between University of Kerala and Govt. Ayurveda College, Thiruvananthapuram.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D3**      *Starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE-reg-*

( Ac. D )

Dr.M.K.C.Nair, former Vice Chancellor of Kerala University for Health and Allied Sciences (KUHAS) and the present Director of Child Development Research Centre (CDRC), NIMS Medicity, has submitted a proposal for starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE. It is proposed that University may kindly grant permission to start the following courses:

- (1) P.G.Diploma in Developmental Neurology(PGD-DN)
- (2) P.G.Diploma in Adolescent Paediatrics(PGD-AP)
- (3) P.G.Diploma in Health Science Research(PGD-HSR)
- (4) P.G.Diploma in Child Adolescent and Family Counselling(PGDCAFC) .

It may be noted that the CACEE is conducting above mentioned courses in collaboration with the Child Development Centre (CDC), Medical College, Thiruvananthapuram.

The request of the Director regarding the above matter was placed before the CACEE Monitoring Committee for CACEE held on 20.08.2020 vide item no.3 and the committee resolved to refer the matter to Standing Committee on Academics and Research of the Syndicate.

The Syndicate at its meeting held on 01.10.2020, vide item no.18.67.d23, has considered the proposal and resolved to obtain a detailed report from the Standing Committee of the Academic Council and IQAC as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020.

The minutes of the meeting of IQAC resolved that the courses proposed by Dr. M.K.C. Nair may be considered for implementation in association with Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), Department of Zoology, University of Kerala.

The Standing Committee of the Academic Council at its meeting held on 30.06.2021, vide item no.01, considered the proposal along with minutes of the meeting of IQAC and recommended to place the matter before the Standing Committee of the Syndicate on Academic and Research.

As per orders of Vice Chancellor, the proposal for starting four new P.G.Diploma courses at NIMS-CDRC in collaboration with CACEE is placed before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The committee considered the matter and recommended to reject the proposal for starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D4** *Proposal for Centre for Academic and Professional Training (C-APT) – reg.*

(Ac D)

The Pro-Vice Chancellor has ordered to take necessary action for implementing the recommendations of the meeting of the Expert Committee on University Education: Covid-19 Period and After. The Expert Committee on University Education: Covid-19 Period and After, at its meeting recommended to institute a Centre for Academic and Professional Training (C-APT) for providing training to teachers, non-teaching staff and students.

**Main Recommendations of the Committee:**

- C-APT can provide professional training for students which will improve their employability
- ASAP programme already initiated by the University could be routed through this centre
- The training and refresher programmes for employees could also be implemented through this centre
- HRDC may be asked to present a project report based on the above concept

The Syndicate held on 07.05.2021 vide item no. 27.53.D5 considered the matter and resolved to entrust the Director, Human Resource Development Centre and Dr. Vasanthgopal, Director, School of Distance Education, University of Kerala to submit a detailed report on the matter, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research.

Dr. Sajad Ibrahim, Director, Human Resource Development Centre forwarded the proposal for Centre for Academic and Professional Training (C-APT) in consultation with Dr. Vasanthgopal, Director, School of Distance Education, University of Kerala.

### **The details of the proposal as submitted below:**

This document proposes the establishment of a Center for Academic and Professional Training (C-APT) at the University of Kerala in collaboration with the UGC-HRDC at Kariavattom Campus, as envisaged in the University Budget 2021 – 22 vide UO Ad.Misc.1/BIC-1/L-1/2021-22 dated 06-05-2021.

The vision for this Centre, outlined in this proposal, has been developed through a collaborative process during the past one month, including a university-wide vision-crafting process that involved members of the Syndicate and Senate of the University, faculty, administrative staff, a review of multiple existing Center formats, and also the advice and support from the Hon'ble Vice-Chancellor and Pro-Vice-Chancellor of the University.

### **Goals of the Centre**

- Offer short-term professional development training (in contemporary areas) to the faculty members of the University departments and affiliated colleges
- Develop modes of recognizing and rewarding teaching/administrative excellence (innovative and effective)
- Offer technology-enhanced learning to the staff involved in teaching departments like lab demonstrators, lab assistants etc.
- Offer training to the students in the form of career guidance and counselling, curriculum-based training, leadership training etc.
- Offer periodical hands-on training to the administrative staff of the University and colleges to update service/administrative matters to equip them to provide better services to the students, teachers and the public at large.

### **Services of the Centre**

<b>Sl.No</b>	<b>Services</b>	<b>Faculty</b>	<b>Staff</b>	<b>Students</b>
1	Mentoring newcomers	X	x	x
2	Professional/career development	X	x	x
3	Training on Acts, Rules and Regulations	X	x	
4	Online education	X		x
5	E-learning platforms/e-content creation	X		x
6	Curriculum/pedagogical design and support	X		x
7	External grants and other supports	X	x	x
8	Career counselling and guidance	X	x	x
9	Motivational/personality/ leadership training	X	x	x
10	Mentoring, tutoring, soft skill development			x
11	Orientation programmes	X	x	x

### **Location and Facilities**

It is recommend that the first floor of the School of Distance Education (SDE) at the Kariavattom campus be refitted to accommodate all advising, tutoring, and career service activities, office space, library, computer lab, and curricular initiatives for faculty and staff. The proposed theatre classroom, computer lab with 50 computers, and the state-of-the-art seminar hall (on the same floor) can be used for conducting training/workshops/conferences. The first floor of SDE would thus include the following facilities to function in the centre:

1. Reception desk
2. Administration (reporting to Center director)
3. Director's cabin
4. Visiting faculty room
5. Library
6. Mentoring/counselling room
7. Theater classroom
8. Computer lab
9. Seminar hall
10. Washrooms

### Centre Funding/Budget

For the establishment of the centre, the budget 2021-22 earmarked Rs. 25 lakh. Of this, approximately 12.5 lakh require for setting up the facilities specified in point 5 above and the next 12.5 lakh may be used for providing services (specified in point 4 above) during the financial year 2021-22. Since the centre is a service centre, no fee will be charged from the teachers/ students and staff attending the training/counselling sessions. Hence, every year a provision should be given in the University budget to provide financial assistance to the Centre. The annual expenditure of the centre is estimated as under:

Sl.No	Expenditure	Budgeted amount	Remarks
1	<b>Director's remuneration</b>	0	Salaried Professor of the university
2	<b>Administration</b>		
	Coordinator	0	Employee of the university
	Assistant	0	Employee of the university
	Library cum lab assistant	0	Employee of the university
	Casual labour	0	Employee of the university
	Printing & Stationery	500000	
	Repairs & Maintenance	200000	
	Travel	50000	
3	<b>Training and development</b>		
	Honorarium to resource persons	1500000	
	Travelling allowance to resource persons	500000	
4	<b>Miscellaneous</b>	250000	
<b>Total</b>		3000000	

As per the orders of the Vice Chancellor the proposal for Centre for Academic and Professional Training (C-APT) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to constitute a sub-committee comprising of Dr. S. Nazeeb, Dr. K.G. Gopchandran, Dr. Vijayan Pillai M., Adv. A.Ajikumar, Adv. B. Balachandran, Adv. Muralidharan Pillai G., Prof. K.Lalitha and Sri. Arunkumar R., Members of Syndicate, to study the feasibility of the proposal for Centre for Academic and Professional Training (C-APT) and to submit a detailed report in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D5** *Department of Sociology – Implementation of the Innovative Project titled "Agricultural Food Security and Health"- Request for extending the implementation period of the project up to 30-06-2022 - Conduct of hearing with the officials concerned- Reg.*

( Planning A1 )

As per the U.O. No. 1103/2019/UOK dated 21.12.2019, an amount of Rs. 6,00,000/- (Rupees Six lakh only) was released as provisional advance to Dr. Antony Palakkal, Associate Professor, Department of Sociology & Principal Investigator, towards meeting the expenses in connection with the implementation of the Innovative Project "Agricultural Food Security and Health: A study among Organic Farmers in Kerala", against the financial assistance sanctioned for implementing the above Innovative Project, under the State Plan Grant for the year 2019-20.

It may be noted that though the above U.O. was issued on 21/12/2019, the amount was credited to the PD Account of the Principal Investigator only in the month of June 2020, owing to the delay in receipt of the Grant from the Govt. and the subsequent ban on treasury payments imposed during that period.

Now, Dr. Antony Palakkal, Associate Professor & Principal Investigator of the project, vide letter dated 19/04/2021, informed that due to the conditions attributed to the 'Covid 19' pandemic, he was not able to conduct the field work and data collection with respect to the project, until January

2021 and the same is nearing completion as of now. It is also informed that as per the proposal submitted by him, the project is of 2 years duration and in this context has requested **sanction to extend the implementation period** of the above project, **up to 30.06.2022.**

The Standing Committee of the Syndicate on Academics & Research at its **meeting held on 19/07/21 considered the above matter and directed to conduct a hearing with the officials concerned with the implementation of the proposed Innovative Project.** The Syndicate held on **23/07/2021 (Item No. 30.76.D14) resolved to approve the above recommendation.**

Hence, the matter regarding the conduct of a hearing with the officials concerned with the implementation of the Innovative Project titled "*Agricultural Food Security and Health: A study among Organic Farmers in Kerala*", on the request seeking extension of the implementation period of the above project up to 30th June 2022, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and recommendations.

**Recommendation:** *The Committee recommended to allow one more chance to the officials concerned, with the implementation of the Innovative Project, to appear for the hearing in the next Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D6** *Department of Zoology- Request for utilizing the balance amount available in the Provisional Advance sanctioned for the implementation of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", towards the purchase of two instruments/scientific pieces of equipment-reg.*

*(Planning A 1)*

An amount of Rs. 30,00,000/- (Rupees Thirty Lakh only) was sanctioned as provisional advance to Dr. P. Sreejith, Assistant Professor, Department of Zoology, vide U.O. No. Pl.A1/4577/Zool/17 dated 06/11/2017, towards the implementation of two Innovative Projects titled "**To understand concept, procedure therapeutic effects of ayurvedic formulations in cutaneous conditions using reconstructed 3D cell culture in Animal models**" and "**Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skinmodels**" in the Department, under the State Plan Grant for the year 2017-18.

In the original Budget approved by the Syndicate with regard to the implementation of the above projects, the purchase of the following instruments were proposed by the Principal Investigator:

Sl.No	Equipment
1.	CO2 incubator
2.	Inverted Microscope up gradation
3.	Dry Bath
4.	Refrigerator for Media Storing
5.	Water bath
6.	Electrophoretic Apparatus
7.	RT PCR
8.	Animal Purchase and other related items
9.	Media and media handling equipment
10.	Cell Purchase (primary and secondary cell lines)
11.	3D Cell Purchase

Now, Dr. Sreejith P., vide letter no. Nil dated 14/07/2021 (duly forwarded by the Head), has informed that for the successful completion of the project "**Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models**", analyzing the 'cell culture experiment data' using the instruments 'Upright Immuno fluorescence Microscope with three filters' and 'Inverted Microscope' is mandatory. It is also informed that the facilities for 'blue filter' and 'higher objectives' are not available in the existing 'Inverted Microscope' and hence the same needs an up-gradation.

In this context, Dr. Sreejith P. has requested sanction to purchase the following instruments/scientific pieces of equipment, for the successful completion of the project, at an approximate total cost of Rs. 7 Lakh:

1. Upright Immunofluorescence Microscope with three filters (Approx. cost Rs.5Lakh)
2. A type filter and objective for the up gradation of Inverted Microscope (Approx. cost Rs. 2 Lakh)

Dr. Sreejith P. has also furnished a detailed 'statement of expenditure' for the amount expended so far, in connection with the implementation of the above projects, as detailed below:

Sl. No	Items	Amount
1.	Chemicals and consumables	6,17,593/-
2.	Instruments	14,38,212/-
3.	Civil Work	64,428/-
4.	Office Expense and Miscellaneous	66,581.8/-
5.	Man Power	1,45,200/-
	<b>Total Expenditure</b>	<b>23,32,014.8/-</b>
	<b>Balance available</b>	<b>6,67,985.2/-</b>

As per the statement, an amount of Rs. 6,67,985/- is available as balance in the Provisional Advance of Rs. 30,00,000/- (Rupees Thirty Lakh only) released to the Principal Investigator, vide U. O. dated 06/11/2017, towards the implementation of the above projects.

In this context, the request of Dr. Sreejith P., Principal Investigator of the Innovative Project "**Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models**", for the purchase of the **following instruments/scientific pieces of equipment** towards the successful completion of the project, limiting expenditure to the balance amount available (i.e. Rs. 6,67,985/-) in the provisional advance sanctioned vide U. O. No. Pl.A1/4577/Zool/17 dated 06/11/2017, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations:

1. Upright Immunofluorescence Microscope with three filters (Approx. cost Rs. 5 Lakh)
2. A type filter and objective for the up gradation of Inverted Microscope (Approx. cost Rs. 2 Lakh)

**Recommendation:** *The Committee considered the matter and recommended to agree with the request submitted by Dr. Sreejith P., Principal Investigator of the Innovative Project mentioned above. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D7** *Institution of Instruction of LLB Course in Malayalam language Representation received from the Secretary Aikya Malayala Prasthanam – reg:*

(Ac A III)

The Secretary Aikya Malayala Prasthanam, has requested to initiate action to institute Instructions of LL.B Degree course in Malayalam language also. In connection with the case the following points may be noted;

Chapter 1, Statutes 2 (m) (v) of the Kerala University First Statutes 1977, defines LAW as a subject in which instructions is being given in a Professional College. Accordingly, the Degree LLB is considered as a professional Degree Course.

Rules on the standard of legal education and recognition of degrees in law for the purpose of enrollment as advocates and inspection of Universities for recognizing its degree in law is made and governed by the Bar Council of India in consultation with Universities and State Bar Councils.

The Bar Council of India is a statutory body that regulates the legal practice and legal education in India. And the BCI is entrusted to fix standards for legal education and grants recognition to Universities whose degree in law will serve as a qualification for students to enroll themselves as advocates upon graduation.

As per SCHEDULE II (Academic standards and Courses to be studied) 1. Medium of instruction, contained in the Rules for Legal Education 2008 of the BCI - provides that: English shall be the medium of instruction in both the integrated five year and three year courses. However if any University and its any CLE allows in full or in part instruction in any language other than English or allows the students to answer the test papers in the periodical and final semester tests in any regional language other than English, the students have to take English as a compulsory paper.

In view of the above, starting of Instructions of LLB degree in Malayalam requires more deliberations and consent of the Government and the Regulatory Council.

Consent of the Regulatory Authority, BCI, can be sought only on the basis of recommendations of the competitive Authorities of the Universities.

Further, the remarks of Chairman, Board of Studies in Law and the Dean, Faculty of Law could not be obtained due to time constraints. Any further action without the consent /remarks of the Faculty of Law may adversely affect the prospectus of further course of action.

As per the orders of the Vice-chancellor the submission made by the **Secretary Aikya Malayala Prasthanam** for Institution of Instruction of LLB Course in Malayalam language is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter positively and recommended to obtain remarks from the Board of Studies in Law.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D8** *Recommendations of the expert committee in the Report on University Education: Covid 19 Period and After-Rearrangement of Faculties and renaming of Departments- reg.*

( Ac A II )

*Ref:- 1) Item No.26.80.D.29, Minutes of the meeting of the Syndicate held on 13.04.2021*

*2)Item No.30.76.D3, Minutes of the meeting of the Syndicate held on 23.07.2021*

The Expert Committee report on University Education: Covid-19 Period and After, recommended the following rearrangements of Faculties.

- **Renaming the Faculty of Oriental Studies:** The term 'Orient' is used to refer to the countries of East and Southeast Asia. The term, Orient is a by-product of the colonial era. It has been problematised by theorists like Edward Said who argued that 'Orient' suggests the sum total of the prejudices of the West about the East. By referring to languages like Malayalam, Hindi, Sanskrit, Arabic and Tamil as Oriental languages we are knowingly or unknowingly sharing the prejudices of the West.

**Recommendations:**

Remove the name Oriental Studies and rearrange the Faculty of Oriental Studies, Faculty of Arts and the five Faculties related to Health Sciences.

- **Faculty of Languages:** All language Departments will come under this Faculty such as Malayalam, Hindi, Sanskrit, Tamil, Hebrew & Syriac, English, German, Russian, Arabic, French & Latin.
- **Faculty of Humanities & Culture:** Will include Philosophy, Library Science, Communication & Journalism, Linguistics & Geography.

The Vice-Chancellor has directed to place the above proposals before the Standing Committee of the Syndicate on Academics and Research and to the Academic Council after getting approval of the Syndicate and then before the Senate for approval.

The Standing Committee of the Syndicate on Academics and Research recommended to defer the matter and the Syndicate at its meeting held on 13.04.2021 resolved to approve the same.

The matter was again placed before the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.06.2021 and the committee again deferred the item and the Syndicate at its meeting held on 11.06.2021 approved the same.

As per the orders of the Vice-Chancellor, the matter was again placed before the the meeting of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021 and the committee recommended to circulate the copy of “the Expert Committee Report on University Education: Covid 19 period and after” among the members of the Standing Committee of the Syndicate on Academics and Research for detailed study for taking appropriate decision in the next committee and the Syndicate at its meeting held on 23.07.2021 approved the same.

The rearrangement/renaming of Faculties, if approved, may cause following changes

1. The Degree Certificates now issued under the Faculty of Oriental Studies and Arts may change to Faculty of Languages and Faculty of Humanities and Culture.
2. Format of marklist and Degree Certificate has to be changed accordingly.
3. Including Geography, presently under the Faculty of Science to Faculty of Humanities and Culture, may change the course structure of the programme.
4. A separate common course structure has to be prepared for the Faculty of Humanities and Culture.

As per the orders of the Vice-Chancellor, the above matter is again submitted before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to withdraw the item.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D9** *Proposal submitted by Director , CGA for online classes for foreign students of UG, PG courses for the year 2021-2022-reg:-*

*( Ac B I )*

Dr Sabu Joseph, Director, **Centre for Global Academics** (CGA) has submitted a proposal for permitting the foreign students to join the UG and PG courses offered by the University during 2021-2022 through online mode until the existing restrictions imposed by the covid pandemic is over and the students may be asked to join once the offline classes are resumed by the University.

The University of Kerala has recommended 402 foreign students applied through the ICCR portal for UG, PG and PhD Programmes for 2021-22.

ICCR has informed that as of 31/07/2021, 47 candidates have got approval from the ICCR.

This year a new online **A2A portal** was introduced by the ICCR, and the selection of students was done based on verification of soft copies of documents of respective candidates received through the portal.

Identification of candidates in person and verification of documents in original are due, also, Admission fees and registration fees are to be collected from the students who join the courses.

Further, some controversies were there in the last month in the media over the admission of foreign nationals. The central intelligence agencies have made preliminary inquiries to the University in the matter that involves concerns on National Security and other related issues.

In the light of the above, a decision is required as to whether to accept the proposal put forth by the Director CGA or to follow the precedent of verification of relevant documents in original before permitting the foreign students to pursue their studies in this University.

As per the orders of the Vice-Chancellor, the case is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the proposal put forth by the Director CGA and recommended to grant conditional admission to the foreign students, to pursue their studies in this University, till the identification of the candidates and verification of documents in original be completed. Further recommended to issue individual intimation to all such candidates in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.



**FURTHER RESOLVED** to entrust the Director, Centre for Global Academics (CGA) to convene the meeting of the CGA and initiate immediate steps to complete the process of identification of the candidates and verification of documents in original.

**Item No:31.97.D10**      **Condoning the delay in Submitting Ph.D thesis in respect of Smt.Resmi K S in Malayalam- reg:-**

( Ac E V )

Smt. Resmi K.S, Part time - time research scholar in Malayalam with effective date of registration 09/12/2014 who has submitted her thesis on 05/03/2021 under the guidance of Dr.Bettymol Mathew, Assistant Professor, Department of Malayalam, V.T.M.N.S.S. College, Dhanuvachapuram has given a request for Condoning the delay in Submission of thesis.

The Pre-Submission Seminar of **Smt. Resmi K S**, was conducted on **30/06/2020**. According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. She should have submitted her thesis on or before **29/09/2020**. But she has submitted the thesis only on **05/03/2021**.

As per the U.O No. 3746/2020/UOK dated 23.11.2020, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period was extended to a further period up to **31/12/2020**.

Therefore, Smt. Resmi.K.S had made a delay of 2 months and 4 days in submitting the thesis.

As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

As per the request of the candidate she couldn't submit the thesis on time due to the delay in getting the order for the title change as suggested by the expert at the time of Presubmission Seminar. The order for change in the title had been issued on **29.01.2021**. Now she has requested to condone the delay occurred in submission of thesis.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis of Smt. Resmi K S, after levying a fine of Rs 6,000/- is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:**      *The Committee considered the above matter and recommended to condone the delay after levying the fine for late submission of the thesis, as stipulated in the U.O. dated 27.11.2020, except for the period of relaxation already given by the University, by considering the Lock Down imposed due to Covid-19 pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D11**      **Ph.D thesis submission-without the signature of co-guide – Smt.Anuji T. K – Research Scholar in Zoology – reg.-**

( Ac E II )

Smt. Anuji. T.K a research student and candidate for the Ph.D Degree working under the Supervision of Dr. D. A Evans, Associate Professor (Rtd), Dept. of Zoology, University College and co-supervision of Dr. Francis Sunny, Professor & Former Head, Dept. of Zoology, University College, Thiruvananthapuram has submitted her thesis entitled “TRANSGENERATIONAL EFFECT OF BISPHENOL A IN *DROSOPHILA ANANASSAE* (DOLESCHALL) AND ITS INFLUENCE ON PROTEIN TURN OVER AND ANTIOXIDANT ENZYMES.” for the award of the Ph.D. Degree in the Faculty of *Science* on 21.6.2021.

Dr. Francis Sunny, Co-guide of Smt. Anuji T.K, informed via email that she has joined research under his supervision as per UO No AcE1.B3/713/ZOO/10572 dtd 26.12.2013 and later as per direction from University he was shifted to Co-guide (UO.N0.AcEVI(3)43216/43217/2018 dtd 1.3.2018); Smt. Anuji T. K has not contacted him for guidance, correction of thesis etc. He has also

informed that he has no objection in her submitting Ph.D thesis without co-guide ship. Dr. Francis Sunny has not signed in any of the documents or thesis as a co-guide and had not participated in the pre submission seminar.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the submission of thesis in respect of Smt. Anuji T. K, without the signature of the co-guide Dr. Francis Sunny, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

**Recommendation:** *The Committee considered the above matter and recommended to exclude the co-supervisor, Dr. Francis Sunny, from further procedures on the thesis submitted by Smt. Anuji T.K., in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D12** *Minutes of the meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2021-2022 at Institute of Management in Kerala - Approval of – reg.*

*(Ad B III)*

Dr.K.S Chandrasekar, Professor & Head. Institute of Management in Kerala, in his letter dated 13.01.2021 had requested to constitute an Admission Monitoring Committee for the smooth conduct of the Online Admission process of MBA programme in the Institute of Management in Kerala for the year 2021-2022 similar to that of the previous year. Accordingly an Admission Monitoring Committee was constituted vide UO No.836/2021/UOK dated 11.02.2021, comprising following members.

1. Pro-Vice Chancellor as Chairman
2. Dr. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
3. Dr.. K.G Gopchandran Members, Syndicate
4. Vice Chairman, CSS, University of Kerala or his nominee as member
5. Director, Computer Centre as member
6. Professor & Head, Institute of Management in Kerala as Member Secretary

The meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2021-2022 at Institute of Management in Kerala held on 24.02.2021 at 03.30 pm, at Pro-Vice Chancellor's chamber, recommended to approve Notification for Admission to MBA (General & Tourism - CSS) at IMK and MBA (Evening (Regular) - CSS) at IMK for the 2021-23 batch. The Vice-Chancellor had approved the minutes of the above meeting as well as the notifications to the MBA Programmes at IMK. Accordingly notifications were issued with the last date of receiving applications to both the programmes being 17.07.2021.

Again, as per the orders of the Pro-Vice-Chancellor, a meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2021-2022 at Institute of Management in Kerala was convened on 16.07.2021 at 03 00 pm, at Pro-Vice Chancellor's chamber. The Committee recommended to issue revised notifications by making changes in the admission criteria and extending dates.

The main recommendations of the Committee are as follows.

1. To amend the clause in the notification for the admission to MBA to the effect that those who obtain degree from University of Kerala awaiting final semester/final year result alone will be given admission based on an undertaking that they will produce the result before enrollment to the course
2. The Provisional rank list for admission to the MBA programme will be prepared only on the basis of the score obtained by the candidate in the Entrance Test.
3. To re-notify the admission of MBA Programme for the Academic year 2021-2022 after amending the above clauses.
4. **Dr. Jayamol Mathews**, Scientific Officer, Computer Centre may be nominated as a member of the Admission Monitoring Committee for IMK for the year 2021-2022 in lieu of Dr. Vinod Chandra S.S, Director, Computer Centre who was exempted from Admission Charges of the University vide U.O 2005/2021/UOK dated 15.04.2021.

5. To include **Dr.Ambeeshmon.S**, Assistant Professor, Institute of Management in Kerala as an additional member in the Admission Monitoring Committee for MBA Online Admission to IMK for the Year 2021-2022.
6. Committee recommended to approve following dates for admission 2021-2022.

Sl.No	Activity	Date	Day
1.	Last date of receipt of completed online application form	30.08.2021 10 p.m.	Monday
2.	Conduct of Group Discussion and Personal interview at IMK, Kariavattom campus	Cancelled	Cancelled
3.	Release of Provisional Rank List	03.09.2021	Friday
4.	Counseling at IMK, Kariavattom campus	08.09.2021 09.09.2021 10.09.2021	Wednesday Thursday Friday
5.	Commencement of classes	20.09.2021	Monday
6.	Spot admission if needed	23.09.2021 24.09.2021	Thursday Friday
7.	Last date for closure of admissions	30.09.2021	Thursday

The Minutes of the meeting of the Admission Monitoring Committee held on 16.07.2021 and the draft revised notifications, when put up for approval, the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the Minutes of the Meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2020-2022 at Institute of Management in Kerala held on 16.07.2021 and the draft revised notifications are placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to approve the recommendation of the Admission Monitoring Committee, constituted for the smooth conduct of MBA online Admission for the year 2021-2022 at Institute of Management in Kerala, with following modification:*

1. To include Sri. Jairaj J., Member Syndicate, as a member in the said Admission Monitoring Committee.
2. Dr. Jayamol Mathews, Scientific Officer, Computer Centre be nominated as an invitee of the said committee.
3. Dr. Vinod Chandra S.S, Director, Computer Centre be reinstated on the Admission Charges of the University.

*The Committee further recommended not to consider 5<sup>th</sup> recommendation of the Admission Monitoring Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D13** *Condoning the delay in submitting Ph.D thesis in respect of Smt. Liby Cherian – reg:-*

( Ac E V )

Smt. Liby Cherian a Full-Time research Scholar in Education, working under the Supervision of Dr.Bindhu D, Assistant Professor, Department of Education, University of Kerala, Thiruvananthapuram and Dr. J. Exemmal, Former Dean, Faculty of Education, University of Kerala as Co – Guide has submitted her thesis entitled “DEVELOPMENT OF INSTRUCTIONAL DESIGN FOR PROMOTING FUNCTIONAL SKILLS AMONG PRIMARY SCHOOL STUDENTS” on 31/03/2021.

It may be noted that the effective date of Registration was on **29/12/2014** and the research period was upto **28/12/2019**. The date of pre-submission was on **30/12/2019** that is after the end of research period. **Smt. Liby Cherian** was supposed to submit the thesis within three months, that is on or before **29/03/2020**

As per the U.O No. 3746/2020/UOK dated 23.11.2020, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period is extended to a further period up to 31/12/2020. But the candidate submitted the thesis only on 31/03/2021. Thus there is a delay of 90 days occurred in submitting the thesis.

Vide UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre- submission seminar.

The request submitted by **Smt. Liby Cherian** states that she could not submit the thesis on due date due to the unexpected pandemic situation and sudden lock down. She also states that she has failed to submit the thesis on 31/12/2020 due to the physical illness of her child.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding condoning the delay of 90 days occurred in submitting the thesis by Smt. Liby Cherian, after levying a fine of Rs. 6000/- is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay after levying the fine for late submission of the thesis, as stipulated in the U.O. dated 27.11.2020, except for the period of relaxation already given by the University, by considering the Lock Down imposed due to Covid-19 pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D14** *Centre for Academic and Industrial Collaboration (CAIC) – Signing of MoU with G Tech Group of Companies-reg:*

( Ac D )

The meeting of the Centre for Academic and Industrial Collaboration held on 26.07.2021 recommended to sign a Memorandum of Understanding with Group of Technology Companies (G Tech).

Dr. Subodh G, Director, Centre for Academic and Industrial Collaboration has submitted the draft Memorandum of Understanding between University of Kerala and Group of Technology Companies (G.Tech). Purpose/ Scope of the collaboration and Mutual Non-Disclosure and Confidentiality Agreement were also submitted along with the draft MoU as Annexure I and Annexure II respectively, in detail.(These are appended herewith)

The Legal Adviser has vetted the draft MoU and remarked as the same is legally in order.

**The details of MoU:**

**\*Purpose of the MoU:** for collaboration between both parties, for mutual benefit, to enhance the quality of the educational experience of students under UoK and for the specific purposes detailed in Annexure I of this MOU

**\*Major terms and conditions:**

- 1) G Tech shall assist UoK in providing inputs for the preparation of course material for Industry oriented courses / Minor programmes.
- 2) The terms and conditions of any agreed cooperative project (s) as outlined in Annexure 1 of this MOU shall be the subject matter of separate definitive agreements to be negotiated and agreed upon by the Parties and/or any third parties, wherever applicable, provided always the decision whether to initiate and/ or implement any proposed cooperative projects shall be subject to the availability of funds and human resources on the part of each Party.
- 3) Both parties shall be agree to designate a representative from its side who will be the primary point of contact on behalf of that party.
- 4) Any expenses incurred by the parties for the purpose of this MOU shall be agreed upon and shall be borne as per the mutual agreement.
- 5) Notwithstanding any other provision of this MOU, neither party shall have any right to use any trademarks or trade name of the other party, nor to refer to this MOU or the obligations performed hereunder directly or indirectly, in connection with any product, promotion, or publication without the prior written approval of the other party.

- 6) All information which has been disclosed to or obtained by either party at any time during the implementation of this MOU, is confidential information. For this purpose the parties agree to sign the binding non-disclosure agreement in Annexure II.
- 7) GTECH or its member companies are not obliged on account of this MOU to recruit any students from UoK and its affiliated colleges.

**\*Duration:** The MoU shall continue a period of two (2) years from the date of signing of the MoU. And may be determined or extened by the parties from time to time by written notice, unless terminated by either party in accordance with this MoU.

As per the orders of the Vice Chancellor, the request for signing Memorandum of Understanding between University of Kerala and Group of Technology Companies (G Tech) submitted by Dr.Subodh G, Director, Centre for Academic and Industrial Collaboration is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The Committee recommended the above matter in principle and referred to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to entrust the Pro-Vice-Chancellor, Dr. K.G. Gopachandran, Member Syndicate to have a detailed discussion with Group of Technology Companies (G Tech) regarding the signing of Memorandum of Understanding between University of Kerala and Group of Technology Companies (G Tech).

**Item No:31.97.D15** *Minutes of Budget Implementation Cell - Proposal submitted by the Director, Inter University Centre for Malayalam Language – consideration of – reg.*

(Ac E V)

The Director, Inter University Centre for Malayalam language has submitted a detailed proposal and estimate expenditure in respect of Publication of the summary of M Phil, Ph D Degrees, as entrusted vide item No. 47 of the Budget Speech 2021-22.

The proposal intends for making available the abstracts of M Phil, PhD thesis in various faculties to the public in Malayalam Language. Also selected abstracts from each areas will be published in IUCML e-journal also.

Towards implementing the proposal, the Director, IUCML has submitted requirement of human resources (One Computer Assistant) and Technical resources (Online Article Submitting Website) and estimated expenditure which amounts to Rs 3,10,000/-(Three Lakhs Ten Thousand Only) for meeting the expenses and requested to take appropriate action. (Detailed proposal appended).

Details of estimated expenditure submitted are as follows:

SI No.	Details of estimated Expenditure	Rupees
1	Salary for computer Assistant	1,20,000/-
2	Online Article Submitting website	80,000/-
3	Publishing E-book and printed book 50 Nos.	1,00,000/-
4	Miscellaneous	10,000/-
	Total Amount	3,10,000/-

As per the minutes of the meeting on the budget implementation Cell held on 26.04.2021, it has been recommended to place the proposal before Standing Committee of the Syndicate on Academic and Research. The portal may be developed along with the main site and entrust the work to KUCC.

As per the orders of the Vice Chancellor, the proposal submitted by the Director, Inter University Centre for Malayalam language is placed before Standing Committee of the syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree the proposal submitted by the Director, Inter University Centre for Malayalam Language, within the limit of the amount prescribed in the Budget Speech. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D16** *Including subjects under faculty of Engineering and Technology in the Ph.D entrance Examination reg:*

(Ac B 1)

The notification for Ph.D Entrance examination for 2021 has to be published specifying the subjects under various faculties. Since the affiliation of all the courses and colleges under the faculty of Engineering and Technology was shifted to APJ Abdul Klam Technological University, subjects under Faculty of Engineering and Technology were not included in the notification from 2018 onwards. Subjects like Computer science, Technology management, Optoelectronics etc were included under the Faculty of Applied Sciences & Technology while conducting the Ph.D entrance examination. It may also be noted that the Syndicate at its meeting held on 27.01.2021 as per item 22.61 A13 resolved that

1. Dr. Vinod Chandra S S, Professor, Dept. of Computer Science, University of Kerala be permitted to include the vacancies under him for Ph.D registration in the Faculty of Engineering and Technology also from the July 2020 session onwards.
2. The candidates Smt. Sini S Raj, Smt. Sakhi S Anand and Smt. Deepa S S, applicants of Ph.D Registration in Computer Science in the session July 2020 may be permitted to change the Faculty to Engineering and Technology provided these candidates should apply for the same in the prescribed manner after granting Ph.D Registration in Computer Science in the Faculty of Applied Sciences & Technology .

The following facts may also be noted

- a) At present there is no Research centre for Engineering & Technology under the University of Kerala
- b) The propriety of the Syndicate resolution should also be ascertained since it is contrary to the decision of the Academic Council held on 04.03.2020. Vide item no.(II) Business brought forward by the Faculties (iii) Faculty to Engineering and Technology considered the case of recognition of M.Tech Degree in computer Science with specialization in Digital Image Computing awarded by University of Kerala to M.Tech in computer Science being awarded under the Faculty to Engineering and Technology along with the recommendations made by the BoS stating that two courses cannot be equated since eligibility criteria for admission are different and the Academic Council approved the same.
- c) The University of Kerala is not any longer conducting any PG programmes of Medicine and Engineering Faculties
- d) The M.Tech programmes conducted by the University Teaching Departments including Computer Science come under the Faculty of Applied Sciences & Technology.

However a contemporary view is also there which demands a prospective approach that permits research work in interdisciplinary subjects and this can be considered with due consultation and recommendation of the Academic Council.

Under these circumstances the matter of including subjects under faculty of Engineering and Technology in the Ph.D Entrance Examination is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to include the subjects under the Faculty of Engineering and Technology, in the Ph.D Entrance Examinations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No:31.97.D17** *KUBIIC- implementing National Innovation and Startup Policy (NISIP) for Higher Educational Institutions-details to be uploaded in NISP website before 31<sup>st</sup> August 2021-panel of experts to be formulated-reg:-*

( Planning A )

The Director, KUBIIC has informed that the Ministry of Education (MoE), Govt of India is implementing National Innovation and Startup Policy (NISP) for Higher Educational Institutions in India **to enable our academic institutions to promote and support innovations and entrepreneurs.**

An online meeting was organized by the Innovation cell of the MoE, Govt. Of India for the NISP co ordinators on 29<sup>th</sup> July 2021 which was attended by Dr.Manoj Changat, Director, KUBIIC as understood from the letter. The following were to be done urgently **so that the details may be uploaded in the NISP website before 31<sup>st</sup> August 2021**

1. To establish a Policy Formulation Committee comprising of an odd number of experts which may include key persons from Institutes associated with delivering incubation and pre-incubation services and facilities, selected student/alumni, innovators and entrepreneurs, startup founders from the regional ecosystem, representation from key industry/industry association/network enablers active in your region, etc with NISP coordinator as convener of the Committee.

A policy for innovations and entrepreneurship for our University **has to be formulated**, based on the input from the Committee. After an institute's policy document is created and approved by the committee, **final approval from the highest competent authority (University Syndicate in our case)** must be provided at Action item no: 10 (which has not been mentioned) along with a copy of the approved policy document of the Institute. A copy of official circular regarding the Institute's innovation and Start-up policy and the policy document has to be uploaded in the NISP website.

Dr.Manoj Changat has mentioned that, they have formulated the draft policy document for start-ups and entrepreneurship in Our University, named as guidelines for KUBIIC and discussed it in the last Technical Committee meeting of KUBIIC held in 5<sup>th</sup> July 2021. The Pro-Vice Chancellor and Prof.K.G.Gopchandran has been entrusted to finalize the draft guidelines.)

2. Share the material and video links with members of the Policy formulation committee and conduct brainstorming meetings to discuss the future planning and finally set the Key Performance Indicators (KPIs) to be monitored on a regular basis and for impart evaluation every 1-2 years.
3. Conduct awareness and orientation sessions for students, faculty and other stakeholders and the details must be uploaded in the NISP website.- (As per the letter an awareness programme was conducted during Feb-Mar 2021)

The Director has forwarded the panel of expert members satisfying the criteria given by

NISP.

1. The Vice Chancellor
2. Pro- Vice Chancellor
3. Dr.S.Nazeeb, Member Syndicate
4. Dr.K.G.Gopchandran, Professor, Department of Optoelectronics
5. Dr.R. Girish Kumar, Professor, Department of Political Science.
6. Dr.AchuthSankar S Nair, Professor, Department of Computational Biology and Bioinformatics.
7. Mr. Sanal Kumar. S.P, Senior System Analyst, Department of Future Studies (members 1-7 are in the Technical Committee of KUBIIC)
8. Dr.K.S. Chandrasekhar, Professor, Institute of Management in Kerala
9. Dr.P.V. Unnikrishnan, Strategic Advisor, Kerala Development and Innovation Strategic Council, Govt. Of Kerala
10. Mr.Ashok Kurian Panjikkaran, Manager, Business Linkages and Incubation, Kerala Startup Mission
11. Er. G.S Prakash, Joint Director&HoD, MSME, Directorate, Thrissur
12. Mr. Sankaranarayanan, Rtd AGM, SBI and Faculty State Bank Training Institute, Gurgaon (as representative from network enablers)
13. Mr.P.Ganesh, Managing Director, GEFAB FACADE SOLUTIONS Pvt Ltd (as successful entrepreneur)
14. Er.A. Kasthoori, Director, DesignTech, Trivandrum(as representative from Industry)
15. Miss.Ardra Chandra Mouli, Managing Director, Aeka , Biochemical Pvt Ltd (as promising women entrepreneur in Trivandrum)

16. Miss Rashmi Sukumaran, CEO, MAD Analytics (as Alumni and Student startup from University of Kerala)

17. Dr. Manoj Changat (Coordinator NISP a convenor of the Committee)

The Director has requested to constitute the NISP policy formulation and implementation committee as per the aforesaid panel at the earliest so that the actions mentioned by NISP can be completed before the deadline of 31<sup>st</sup> August 2021.

As per the orders of the Vice Chancellor, the proposal containing the panel of expert members satisfying the criteria given by NISP is placed before the standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to agree the matter in principle. Further recommended to refer the matter to the Syndicate.*

**Meeting came to an end at 04.45 p.m.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2021, be approved.

**Item No.31.98**

**Dept. of Communication and Journalism- Subscription for Supply of PTI News Service for the Period 2021-2022 –Consideration of- Reg.**

**(Ad.Misc)**

The Head, Department of Communication & Journalism vide letter no. Adm./70/2021-22 dated 19.07.2021 has informed that, the Press Trust of India Ltd. has forwarded a bill (no. SGT-0050-0421 dated 01.04.2021) amounting to Rs. 56,700/- (Rupees Fifty six thousand and seven hundred only) towards the subscription charges for the supply of PTI News Service for the period from 01.04.2021 to 31.03.2022 and has also informed that the Teleprinter is working satisfactorily.

The Head, Department of Communication & Journalism has requested sanction for the payment of the advance bill amounting to Rs. 56,700/- (Rupees Fifty six thousand and seven hundred only) and to meet the expenditure from the h/a "Part I NP-MH:7-Department of Communication & Journalism-4/1345-Teleprinter Service" provided in the current year's Budget Estimates of the University.

The Finance vide endorsement no. FOS.2048/Finance I/2021-22 dated 08.08.2021 has agreed to the said payment subject to administrative sanction.

The matter was examined by the Hon' Vice-Chancellor and was ordered to place the same before the Syndicate for consideration.

As per the Orders of the Hon' Vice-Chancellor, **proposal for advance payment of an amount of Rs. 56,700/- (Rupees Fifty six thousand and seven hundred only), to Press Trust of India Ltd., New Delhi towards the subscription charges for the supply of PTI News Service for the period from 01.04.2021 to 31.03.2022 in the Department of Communication & Journalism** is placed before the Syndicate for consideration and recommendation.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.31.99**

**Hearing of the Sub-Committee – Sri.Faisal Khan A.S, Govt. Law College, Thiruvananthapuram – approval – reg.**

**(EG 1(b))**

The Candidate Faisal Khan A.S, Govt Law College with candidate code 11550022, had submitted a request to effect the change of revaluation for Paper III Administrative law of Sixth Semester (5Year) BA LLB Degree Examinations January 2018 along with revaluation memo showing change of marks from 28 to 35 for the paper Administrative Law.

But on verification in the tabulation software it was seen that there was no change of marks for the subject after revaluation. The remarks of revaluation section EJI was sought and it was stated that the candidate had applied for the revaluation of Paper II- Interpretation of Statutes & Principles of Legislation and Paper III Administrative Law of the Sixth Semester (5Year)BA LLB Degree Examinations January 2018 and the memo showing "No change of Marks " for the said two subjects was uploaded on 27/11/2018. The revaluation result memo (office copy) dated 27/11/2018 in respect of the candidate was forwarded from the section. (Copy enclosed). Since the candidate had submitted a



copy of revaluation memo with the same date showing change of marks as 35 for the paper Administrative Law, the remarks of the IT cell was sought to verify if such a revaluation memo showing change of marks was downloaded from the candidate portal. The IT cell also remarked that there was no change of marks in the revaluation result for Sixth Semester (5Year)BA LLB Degree Examinations January 2018 in respect of the candidate and no such memo was uploaded and that there was all chance of manipulation which may be viewed seriously.

The candidate Faisal Khan A S was hence issued a memo dated 12/02/2019 to submit an explanation on how the change of mark was shown in the revaluation memo. In reply to the memo the candidate submitted an explanation dated 25/02/2019 stating that the revaluation result was notified in his student ID showing change of marks for Administrative Law from 28 to 35 and no change for the paper Interpretation of Statutes. When he submitted a request to the University along with revaluation memo showing change of marks he was informed that there was no change after revaluation. The next day when he checked the site his student ID showed no change status. It is very apparent from the statement that there is clear evidence of forgery and malpractice, which has been reinstated and confirmed by the Revaluation section & IT cell. The standing committee of the syndicate students discipline held on 10.05.2019 heard Sri. Faizal Khan, who maintained that the University software was responsible for the incident and the committee referred to the matter to the syndicate. The syndicate at the meeting held on 25.05.2019 resolved that he may be permanently debarred from appearing in any University examination. The candidate filed the WPC before the Honorable High court and as per the interim order 5.07.2019 he was permitted appear for 10<sup>th</sup> semester examination BA LLB in July 2019 purely on provisional basis, with no claims. The court further issued an order dtd 18.01.2021 that the petitioner may request syndicate to expunge the punishments on tender. During the hearing the petitioner did not admit to indulging forgery and denied all allegations leveled against him. Further in the affidavit submitted by the petitioner he stated that he was not responsible for the alteration of the marklist issued by the university and that he was offering his unconditional apology for 'causing to have an opinion for the university regarding the subject matter in issue which resulted in permanently debarring from the university examination''.

Evidently the subcommittee and syndicate could not accept this statement.

The matter when brought the notice of the Honorable court once again, the court in his direction dated 30 July 2019 noted that, 'it appears that the petitioner has not submitted an unconditional apology and has in fact submitted an unclear a ambiguous apology. The court stated that the petitioner cannot be given such a reverence to dictate the terms as per his own choice consider the facts that he has already been dismissed by the college. The court however 'in the interest of the justice afforded one more opportunity to the petitioner to submit an apology in plane and un ambiguous terms'.

The court granted a time of 2 days to submit the apology. It may be noted that the 31 July and 1<sup>st</sup> of august being holidays, the petitioner should have submitted his affidavit to the University before 4<sup>th</sup> august 2021.

It is observed that the statement of apology in plane paper in letter format has been submitted on 3<sup>rd</sup> august 2021 in the CE's office by a person purporting to be the petitioner.

The apology affidavit submitted before the CE purportedly by the petitioner cannot be accepted since there is no proof of identity. Further there is no proof the petitioner himself has signed affidavit. Moreover, the acceptability on such statements made in plane paper without any legal validation through due procedure of notarizing is also is to be written.

As ordered by the Vice Chancellor the subcommittee summoned the petitioner at 4.35 pm on 10.08.2021 in pursuance of the direction of the Honorable High court of Kerala. The petitioner submitted an apology statement in white paper written in presence of the committee and counter signed by all the members of the subcommittee (copy attached).

Since the honorable high court of Kerala has not proceeded to obtain a statement of confession from the petitioner, the committee will be constrained to obtain this from the petitioner **clearly accepting that he has knowingly tampered the revaluation memo and submitting the said memo to the university with intension of obtaining a pass in the examination for which action he is tendering his un qualified apology and is requesting university to withdraw the penalty imposed upon him for the said malpractice.**

However it is not clear if the university will be able to avoid the charge of duress even if the statement is signed by all the members in the committee since the confession statements is not made before a seat of judicature

Moreover, the present case has very wide ramification and may deprive the University of the right to penalize any kind of malpracticing including serious acts of delinquency like tampering with university records in future since the clemency accorded to the petitioner shall be applicable to every other candidate.

As per the order of the VC the matter was placed before the subcommittee for appropriate disposal in accordance with the verdict of the Honorable Court of Kerala.

The subcommittee was held on 10.08.2021 at 04.30 pm at Pro Vice Chancellor's chamber. The petitioner summoned and submitted a fresh application for pardoning at his malpractice. The copy was written in the presence of the Pro Vice Chancellor, Legal Advisor and the members of syndicate Sri. K.B Manoj and Sri. K.G Gopachandran.

The committee heard the petitioner and resolved the matter be referred to the syndicate.

As per the minutes of the hearing of the subcommittee held on 10.08.2021 the above matter is placed before the syndicate for appropriate disposal in accordance with the verdict of the Honorable High Court of Kerala.

**Resolution of the Syndicate**

**RESOLVED** to authorise the Pro-Vice-Chancellor to make suggestions on the action to be taken for appropriate disposal in accordance with the verdict of the Hon'ble High Court of Kerala and report the same before the Hon'ble High Court accordingly.

**Item No.31.100 ഫയൽ അദാലത്ത് സംഘടിപ്പിക്കുന്നതുമായി ബന്ധപ്പെട്ട്**

**(VC/IQAC SN.)**

2019 ഫെബ്രുവരി 26 ന് കേരള സർവകലാശാലയിൽ ഫയൽ അദാലത്ത് സംഘടിപ്പിച്ചിരുന്നു. അദാലത്തിലേയ്ക്ക് വിദ്യാർത്ഥികൾ, അധ്യാപകർ, പ്രിൻസിപ്പൽമാർ, മാനേജർമാർ എന്നിവരിൽ നിന്നും ഓൺലൈനായി അപേക്ഷകൾ സ്വീകരിക്കുകയും ചെയ്തിരുന്നു. ഇതിനായി ഓൺലൈൻ/ വെബ്സൈറ്റ്, അനുബന്ധ സംവിധാനങ്ങൾ ഏർപ്പെടുത്തുന്നതിന് കമ്പ്യൂട്ടർ സെന്ററിനെ ചുമതലപ്പെടുത്തുകയും ഫയൽ അദാലത്തിന്റെ നടത്തിപ്പിനായി ഒരു പ്രത്യേക സെല്ലു രൂപീകരിക്കുകയും ചെയ്തിരുന്നു. പ്രസ്തുത ഫയൽ അദാലത്തിലൂടെ ലഭിച്ച 130 പരാതികൾ പരിഹരിക്കുവാൻ കഴിഞ്ഞു.

ഈ അദാലത്തിനു ശേഷം 22/07/2019 ന് ഒരു ഫയൽ അദാലത്ത് നടത്തുവാൻ തീരുമാനിക്കുകയും 05/07/2019 വരെ അദാലത്തിലേയ്ക്കുള്ള പരാതികൾ കേരള സർവകലാശാല വെബ്സൈറ്റ് വഴി ഓൺലൈനായി സ്വീകരിക്കുകയും ചെയ്തിട്ടുണ്ട്. ടിഅപേക്ഷകളുടെ അദാലത്ത് 26.09.2019ന് നടത്തുവാൻ തീരുമാനിച്ചിരുന്നുവെങ്കിലും തെരഞ്ഞെടുപ്പ് പെരുമാറ്റചട്ടം നിലവിൽ വന്നതിനാലും പിന്നീട് ഉണ്ടായ കോവിഡ് പശ്ചാത്തലത്തിലും അവ നടത്തുവാൻ കഴിഞ്ഞില്ല. ഈ അദാലത്തിലേക്ക് ആകെ ലഭിച്ച 576 അപേക്ഷകളിൽ 483 അപേക്ഷകൾ ബി. ടെക് പരീക്ഷാ റിസൾട്ടുമായി ബന്ധപ്പെട്ടതും 32 അപേക്ഷകൾ മറ്റു പരീക്ഷാ റിസൾട്ട്/മേഴ്സി ചാൻസ്/ റീ വാല്യുവേഷനുമായി ബന്ധപ്പെട്ടതും 8 അപേക്ഷകൾ പരീക്ഷാ മൂല്യനിർണ്ണയ പ്രതിഫലമായി ബന്ധപ്പെട്ടതും 13 അപേക്ഷകൾ വിവിധങ്ങളായ അക്കാദമിക് വിഷയങ്ങളെ സംബന്ധിച്ചും 6 അപേക്ഷകൾ അഡ്മിനിസ്ട്രേഷനുമായി ബന്ധപ്പെട്ടതും 34 അപേക്ഷകൾ യു.ഐ.ടികളിലെ വിവിധ വിഷയങ്ങളുമായി ബന്ധപ്പെട്ടതും ആയിരുന്നു. പരീക്ഷകൾ സംബന്ധിച്ച് ലഭിച്ച 515 അപേക്ഷകളിന്മേൽ പൂർണ്ണമായ പരിഹാരം ഇതിനോടകം ഉണ്ടായിട്ടുണ്ട്. മറ്റു പരാതികളിൽ ബഹുഭൂരിപക്ഷത്തിനും തീർപ്പായിട്ടുണ്ട്.

കോവിഡ് പശ്ചാത്തലത്തിൽ വിദ്യാർത്ഥികൾക്കും സർവകലാശാലയുമായി ബന്ധപ്പെട്ട വർക്കും സർവകലാശാലയിൽ നേരിട്ട് വന്ന് പരാതികൾ സമർപ്പിക്കുന്നതിനുള്ള ബുദ്ധിമുട്ടുകൾ നിലവിലുള്ളതിനാൽ, കേരള സർവകലാശാല വെബ്സൈറ്റ് വഴി ഓൺലൈനായി പരാതികൾ സ്വീകരിച്ച് ഫയൽ അദാലത്ത് നടത്തുന്നതിനുള്ള അനുമതിയായി ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം, വിഷയം സിന് ഡിക്കേറ്റ് മൂന്നാകെ സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** to grant permission to conduct file adalath by receiving the complaints through University website.

**Item No.31.101 Re-appointment of former Assistant Sri.Nandakumar.S to the University – Consideration of-reg.**

**(Ad.AI)**

The Director, Kerala Police Academy vide letter No.Trg2-14102/2021/KEPA dated 05-07-2021 informed that, Sri.Nandakumar.S, who was appointed as Sub Inspector of Police (Trainee) in the Kerala Civil Police Cadre in the Police Dept. w.e.f 30-10-2020 following his relief from the University as Assistant, now requested for re-appointment to the University. The Director, KEPA further, forwarded the request received from Sri.Nanadakumar to the University for furnishing the no-objection report as the former has furnished that his Dept. has no objection for granting his re-admission to the University subject to the condition of settling all bond liabilities against him before his formal relief from the Dept.

Sri.Nandakumar.S, while officiating as Assistant, vide U.O No.Ad.A1.3/27250/2020 dated 28-10-2020 relieved from the University service w.e.f 28-10-2020 AN to take up employment Sub Inspector of Police (Trainee) in the Kerala Civil Police Cadre in the Police Dept.

Finance Officer vide remarks dated 19-07-2021 endorsed that the re-appointment request of Sri.Nandakumar.S may be considered and the provisions of Statute 17, Chapter 4, The Kerala University First Statutes 1977 and Rule 8, Part II, KS & SSR shall be followed for the purpose of re-appointment.

Statute 17, Chapter 4, KUFS 1977 (Members absent from duty) envisages that the absence of a member of the University service from duty, whether on leave, on foreign service or on deputation or for any other reason and whether his lien in a post borne on the cadre of the service is suspended or not, shall not, if he is otherwise eligible, render him ineligible in his turn. (a) for reappointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer; (b) for promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and confirmation to which he would have enjoyed but for his absence, subject to his completing satisfactorily the period of probation on his return

Rule 8 of Part II Kerala State and Subordinate Services Rules envisages that the absence of a member of a service from duty in such service for the reasons cited therein shall not, if he is otherwise fit, render him ineligible in his turn,

- a) for re-appointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer
- b) for promotion from a lower to a higher category in such service; and
- c) for appointment to any substantive or officiating vacancy in another service for which he may be an approved candidate; as the case may be, in the same manner as if he has not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and appointment as full member which he would have enjoyed but for his 17879/AdAI/2021/UOK absence.

However, for re-appointment to the University, NLC, NOC, Report on whether the incumbent had got confirmation to his post in his present Dept. or not, shall be obtained.

It may be noted that, under the provisions of Statute 17, Chapter 4, The Kerala University First Statutes 1977 and Rule 8, Part II, KS & SSR, University had re-appointed the following Assistants in the last two years.

1. Smt.Silpa.S (Re-appointed w.e.f 08-11-2019 FN from the post of SI of Police (Trainee) vide U.O No.Ad.A1.2/35774/2019 dated 11-11-2019)
2. Sri.Sumesh.S (Re-appointed w.e.f 10-01-2020 FN from the post of Upper primary school teacher, General Education Dept; vide U.O No.Ad.A1.2/41394/2019 dated 10-01-2020)
3. Smt.Sreelaja.P (Re-appointed w.e.f 30-01-2020 FN from the post of Upper primary school teacher, General Education Dept; vide U.O No.Ad.A1.2/4301/2020 dated 30-01-2020)
4. Smt.Sony.J (Re-appointed w.e.f 10-12-2020 FN from the post of Upper primary school teacher, General Education Dept; vide U.O No.Ad.A1.2/24921/202 dated 10-12-2020)
5. Sri.Abhinesh Ashok (Re-appointed w.e.f 03-04-2021 FN from the post of Assistant Jailor in the Kerala Prisons & Correctional Services Dept. vide U.O No.Ad.A1.2/12834/2021 dated 08.04.2021) Vide orders of the Hon'ble Vice-Chancellor on the DDFS File No.19812/Ad.A1/2021/UOK, **three** vacancies of Assistants were set aside against the requests received from the former Assistants Sri.Nandakumar.S & Sri.Kannan P for considering their re-

appointments and a rejoining request received from Sri.Thejus.S who was on LWA for study purpose.

As per the orders of the Hon'ble Vice-Chancellor, **the proposal of re-appointing Sri.Nandakumar.S, to the University under the provisions of Statute 17, Chapter 4, KUFS 1977 and Rule 8, Part II of the KS&SSR & subject to the production of the documents such as No Objection Certificate, Non Liability Certificate and the Report on confirmation on his present post from the present employer** is placed before the Syndicate for consideration

***Resolution of the Syndicate***

**RESOLVED** that the above proposal be agreed to.

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**Item No.31.102                      Re-appointment of former Assistant Sri.Kannan.P to the University –  
 Consideration of- reg.**

**(Ad.A1)**

The Food Safety Commissioner, vide letter No.A1-596/21/CFS dated 11-06-2021 informed that, Sri.Kannan.P, who was former Assistant of the University and currently officiating as Food Safety Officer in the Health & Family Welfare Dept, had submitted request for re-appointment to the University. Forwarding his re-appointment request to the University, the Food Safety Commissioner has further informed that his Dept.has no objection in relieving him for his re-appointment to the University.

Sri.Kannan.P, while officiating as Assistant (Temperory), vide U.O No.Ad.A1.2/7471/17 dated 11-01-2017, relieved from the University service w.e.f 11-01-2017 AN to take up employment as Food Safety Officer in the Health & Family Welfare Dept; Govt of Kerala. Finance vide remarks dated 07-07-2021 stated that a suitable deision may be taken at the administrative level.

Statute 17, Chapter 4, KUFS 1977 (Members absent from duty) envisages that the absence of a member of the University service from duty, whether on leave, on foreign service or on deputation or for any other reason and whether his lien in a post borne on the cadre of the service is suspended or not, shall not, if he is otherwise eligible, render him ineligible in his turn. (a) for reappointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer; (b) for promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and confirmation to which he would have enjoyed but for his absence, subject to his completing satisfactorily the period of probation on his return.

Rule 8 of Part II Kerala State and Subordinate Services Rules envisages that the absence of a member of a service from duty in such service for the reasons cited therein shall not, if he is otherwise fit, render him ineligible in his turn,

- a) for re - appointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer
- b) for promotion from a lower to a higher category in such service; and
- c) for appointment to any substantive or officiating vacancy in another service for which he may be an approved candidate; as the case may be, in the same manner as if he has not been absent. He shall be entitled to all the privileges in respect of appointment, seniority, probation and appointment as full member which he would have enjoyed but for his 17879/Ad A I/2021/UOK absence.

However, for re-appointment to the University, NLC, NOC, report on whether the incumbent had got confirmation to his post in his present Dept. or not, shall be obtained.

Vide orders of the Hon'ble Vice-Chancellor on the DDFS File No.19812/Ad.A1/2021/UOK, **three** vacancies of Assistants were set aside against the requests received from the former Assistants Sri.Nandakumar.S & Sri.Kannan P for considering their re-appointments and a rejoining request received from Sri.Thejus.S who was on LWA for study purpose.

It may also be noted similar requests were considered and were given reappointment in the case of Sri Sumesh, Smt Silpa S, Smt Sony, Smt Sreelaja.P

As per the orders of the Hon'ble Vice-Chancellor, **the proposal of re-appointing Sri.Kannan.P, to the University under the provisions of Statute 17, Chapter 4, KUFS 1977 and Rule 8, Part II of the KS&SSR & subject to the production of the documents such as No**

**Objection Certificate, Non Liability Certificate and the Report on confirmation on his present post from the present employer** is placed before the Syndicate for consideration

**Resolution of the Syndicate**  
**RESOLVED** that the above proposal be agreed to.

**Item No.31.103**      **Declaration of Probation of Dr.Sameer Babu M and Dr.Sindhya V, Assistant Professors, Department of Education, University of Kerala- Consideration of-reg.**

**(Ad.AII)**

The meeting of the Syndicate held on 10.02.2017 vide item No.25.02.01 decided to appoint Dr.Sameer Babu.M (Muslim Turn), Dr.Divya C Senan(Ezhava Turn), and Dr.Sindhya V(Open Turn) as Assistant Professors in the Department of Education, University of Kerala. Dr. Sameer Babu M Joined on 22.03.2017.FN, Dr.Divya C Senan and Dr.Sindhya V joined on 18.02.2017 F.N. Administrative sanction was issued to Dr. Sameer Babu M vide U.O No.Ad.AII/3/21041/2017 dated 17.04.2017, Dr.Divya.C Senan vide U.O.No.Ad.AII/3/16551/2017dated 14.03.2017 and Dr.Sindhya.V vide U.O No.Ad.AII/3/16550/2017 dated 15.03.2017.

The Head, Department of Education, on completion of one year of continuous service of Dr.Sameer Babu.M, Dr.Divya C Senan, and Dr.Sindhya V forwarded the requests of Declaration of Probation in the post of Assistant Professor. The matter of declaration of probation of the incumbents were placed before the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance on 05.05.2018 and committee recommended to obtain legal opinion from the Standing counsel on the matter. The meeting of the Syndicate held on 10.05.2018 vide item No.35.92.05 and item No.35.92 (Additional Item No.2) resolved that the recommendation of the combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance on 05.05.2018 be approved.

Accordingly Standing Counsel was addressed in this regard. The Standing Counsel in the letter dated 14.10.2018 opined that University should wait till the final outcome of WP(C) No.34491 of 2017 filed by Dr.Lali S and WP(C) No.10627 of 2018 filed by Sreejith B before the Hon'ble High Court of Kerala in which the appointment of Assistant Professor in the Department of Education is under challenge. The Syndicate at its meeting held on 18.06.2018, vide item No.01.03.07 resolved to inform the Standing Counsel to appraise the Hon'ble High Court of Kerala of the findings of the Subcommittee and proceed further as per the directions of the Hon'ble High Court of Kerala.

Meanwhile the Hon'ble High Court of Kerala in common judgement dated 22.08.2019 in WP(C) No.37092/2018 and WP(C)No.37805/2018 filed Dr.Sindhya V and Dr.Sameer Babu M directed the University to consider and pass orders on the question of declaration of probation in respect of petitioners within a period of one month(viz within 02.10.2019 one month of date of receipt of judgement copy)

Legal opinion from the Standing Counsel was again sought in this regard. The Standing Counsel in his letter dated 27.09.2019 firmly opined that University should await till the final outcome of WP(C) No.34491 of 2017 filed by Dr.Lali S and WP(C) No.10627 of 2018 filed by Sreejith B before the Hon'ble High Court of Kerala for declaration of probation of Dr.Sindhya V and Dr.Sameer Babu.M.

In view of the opinion of the Standing Counsel the Vice-Chancellor subject to reporting to the Syndicate ordered not to declare probation Dr.Sindhya V and Dr.Sameer Babu M in the post of Assistant Professor in view of the pendency of WP(C) No.34491 of 2017 filed Dr.Lali.S and WP(C) No.10627 of 2018 filed by Sreejith B in which the appointment of Assistant Professor in the Department of Education is under challenge and to direct the Standing Counsel to intimate the Hon'ble High Court the decision of the University.

The order of the Vice-Chancellor was communicated to Dr.Sindhya V and Dr.Sameer Babu.M in accordance with the judgement of the Hon'ble High Court of Kerala.

The decision of the Vice-Chancellor not to declare the probation of Dr.Sindhya V and Dr.Sameer Babu M in the post of Assistant Professor was reported to the Syndicate held on 30.10.2019 vide item no.05.70. The Syndicate resolved to approve the action taken by the Vice-Chancellor. The resolution of the Syndicate was noted by the Vice-Chancellor.

As part of the Contempt of Court Cases No.2458/2019 and 2466/2019 filed by Dr.Sameer Babu and Dr. Sindhya V, legal opinion from the Standing Counsel was again sought. The Standing Counsel in his letter dated 06/08/2021 (copy appended) opined that it is better that the declaration of the probation of the two teachers (Dr.Sameer Babu and Dr. Sindhya V) be decided at the earliest since WP(C) No.34491 of 2017 filed by Dr.Lali S is lying dormant and the petitioner therein has not so far succeeded in getting the matter finally disposed off or even getting an interim order compelling the University to take steps on the basis of the contentions raised . The case has been adjourned to 25.08.2021 immediately after Onam recess.

As per the orders of Vice-Chancellor the matter regarding the declaration of probation of Dr.Sindhya V and Dr.Sameer Babu M in the post of Assistant Professor is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to declare the probation of Dr.Sindhya V, Dr.Sameer Babu M and Dr.Divya C Senan in the post of Assistant Professor, Department of Education, University of Kerala subject to disposal of pending cases in the Hon'ble High Court of Kerala.

**Item No.31.104. *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- reg.***  
(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 12.08.2021 at 02.00 P.M in the Syndicate Room. The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Thursday, 12<sup>th</sup> August, 2021  
Time : 02.00 PM  
Venue : Syndicate Room, University Buildings.

**Members Present**

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Dr.K.B Manoj, Member Syndicate
3. Smt.Renju Suresh, Member Syndicate
4. Prof.K.Lalitha, Member Syndicate
5. Dr.B.Unnikrishnan Nair, Member Syndicate
6. Dr. Mathew.V, Member Syndicate (via online)

**Members Absent**

1. Sri.B.P.Murali, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Sri.Jairaj.J, Member Syndicate

The meeting started at 02.00 PM

**Item No. Item No.31.104.A1: *Proposal for the approval of Initial Appointment of Assistant Professor in M S M College, Kayamkulam–Approval – reg –***  
(3301/Ac F I/2021/UOK)

The Educational Agency, M S M College, Kayamkulam has forwarded proposal for the approval of the initial appointment of Smt.Rakhi R as Assistant Professor in the Department of Mathematics w.e.f 02.11.2020 FN. In this context the following are submitted.

The Govt.had given concurrence for filling up 2 vacancies in the Dept. of Mathematics vide letter No.D2/78/2019/HEdn dated 03.06.2019.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam (dated 26.06.2019). As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a selected list of 3 candidates in open category was prepared for Mathematics. Smt.Rakhi R is in the 3rd position.

The University has approved the appointments of 1st and 2nd Assistant Professors in the Department on Mathematics from the then existing ranklist.

As per Post Adalath report there is a workload of 136 hours and 8 permissible posts sanctioned in the department of Mathematics in M S M College, Kayamkulam and it gets reduced to 111 hours and 6 permissible posts after removing PG weightage.

Smt.Rakhi R, third rank holder in the existing rank list had filed a writ petition against the non selection to the post of Assistant Professor vide WP(C) No.15317 of 2020. The writ petition was disposed directing the Educational Agency to consider the appointment of petitioner in the light of G O dated 11.09.2020 (copy attached) in accordance with law, from the already prepared rank list within a period of one month, from the date of receipt of certified copy of the Judgement. But as per G.O Dated 11.09.2020 modified criteria for fixation of work load (cancelling PG weightage) is made effective w.e.f 01.06.2020. Accordingly there exists no sufficient workload to accommodate the incumbent to the 7th post.

The Educational agency has appointed Smt.Rakhi R on 02.11.2020 and forwarded the proposal for approval of the initial appointments. In response to which the University vide letter dated 19.03.2021 has informed that the proposal can be considered only after obtaining concurrence from the Govt. for appointing an Assistant Professor in the 7th position.

The Educational Agency vide letter dated 08.04.2021 has justified the appointments made to the 7th post, citing the G.O dated 11.09.2020 in which it is stated that "approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per the existing G.O's, shall be considered in the light of the G.O (Ms) No. 93/2018/H.Edn dated 09.05.2018". The Educational agency has claimed that as the selection process for the said appointments were completed before 31.05.2020 and the vacancies were open due to retirement before 31.05.2020, there is no legal bar for making appointments failing which contempt of court proceedings will be initiated. But as the said appointment was done after 01.06.2020, the appointment made by the Educational agency is a clear case violation of G O dated.11.09.2020 and the High Court Order, as there is no sufficient work load to accommodate Smt.Rakhi R to the 7th post in the department.

It may be noted that the Govt. vide letter dated 18.06.2020 has already Instructed not to approve any appointments in Aided Arts & Science colleges without the approval of DCE as per G.O dated 01.04.2020, on work load for faculty in keeping with UGC Regulations which the State has opted. Approval of appointments without obtaining concurrence from the Govt. may lead to audit objections, letigations and refusal of grant in aids from the Govt.

Hence the matter regarding the approval of the initial appointment of the Assistant Professor in Department of Mathematics, MSM College, Kayamkulam w.e.f 02.11.2020 without obtaining concurrence from the Govt. is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to obtain Government clarification on the matter.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A2: S D College, Alappuzha- Placement/Promotion of Dr.Prabhakaran Nair V R, Assistant Professor, in Academic level 12 to Associate Professor in 13a- Department of Economics w.e.f 23.02.2018- Approval- reg.**

**(18289/Ac F I/2021/UOK)**

The Principal, SD College, Alappuzha, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Prabhakaran Nair V R, Assistant Professor, in Academic level 12 to Associate Professor in Academic level 13a, Department of Economics w.e.f 23.02.2018 F.N.

The Service details of Dr.Prabhakaran Nair V R are as follows.

Qualifications	M A -University of Kerala - 1998 NET held on December 1998 M Phil -Jawaharlal Nehru University- 2001 Ph D - Jawaharlal Nehru University- 2009
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Date of first entry in to Service	23.02.200
Date of entry into continuous service	23.02.2006
Date of promotion to Assistant Professor Stage II	23.02.2010
Date of promotion to Assistant Professor Stage III	23.02.2015
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Already availed on promotion to Stage II
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. OC from ASC University of Madras from 03.02.2009 to 02.03.2009. 2. RC from ASC Jawaharlal Nehru University from 26.07.2010 to 20.08.2010. 3. RC from HRDC , University of Kerala from 06.05.2015 to 26.05.2015. 4. Short Term Course, University of Kerala from 22.02.2018 to 28.02.2018 5.Short term course, University Of Kerala from 21.12.2018 to 29.12.2018
Refresher / Orientation Course due	Nil
Proposed date of promotion from Assistant Professor in Academic Level 12 to Associate Professor in Academic level 13	23.02.2018
U G C Regulation applicable	U G C Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 23.02.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala .He has completed twelve years of service on 22.02.2018, for being promoted as Associate Professor in Academic Level 13a.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2018 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection committee held on 19.04.2021 at 10.00 AM in S D College, Alappuzha evaluated the submitted PBAS proforma of Dr.Prabhakaran Nair V R, Assistant Professor in Economics, and verified the score and original documents and recommended for promotion from Assistant Professor in Academic level 12 to Associate Professor in Academic level 13a, w.e.f 23.02.2018 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts. In the light of the above facts the proposal regarding the placement/promotion of Dr.Prabhakaran Nair V R, Assistant Professor in Academic level 12 to Associate Professor in Academic level 13a, in the Department of Economics, S D College, Alappuzha w.e.f 23.02.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.



**Item No.31.104.A3: St.John's College, Anchal- Proposal for the approval of the Placement/Promotion of Dr.Anila George, Department of Environmental Science as Assistant Professor in Academic Level 12, stage (II to III),w.e.f 08.02.2021- reg.**

**(18219/Ac F I/2021/UOK)**

The DDO, St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage II to III) from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the approval of the Placement/Promotion of Dr.Anila George, Department of Environmental Science as Assistant Professor Academic Level 12, stage(II to III),w.e.f 08.02.2021.

The Service details of Dr.Anila George are as follows.

Qualifications	M Sc from University of Kerala in 2004 M Phil from University of Kerala in 2007 Ph D from University of Kerala, awarded on 25.06.2010
Date of first entry in to Service	08.02.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	08.02.2016
Date of completion of 5 years of service as Assistant Professor Stage II	07.02.2021
Date of Placement to Assistant Professor Stage III	08.02.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.RC from ASC, University of kerala, 09.01.2015 to 29.01.2015 2.OC from HRDC, University of Kerala, 01.01.2016 to 28.01.2016 3. R C from HRDC , University of Kerala, 11.01.2020 to 24.01.2020
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018, Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with Academic Level 12.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 225

Category III -197.5

Category II +III -422.5 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Anila George, Department of Environmental Science as Assistant Professor in Academic Level 11 to Assistant Professor in Academic Level 12 (stage II to IIIw.e.f 08.02.2021 at St.John's College, Anchal, as per the UGC Regulations 2018, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A4: St.John's College, Anchal- Placement/Promotion of Dr.Deepa Mary Joseph, Assistant Professor, Department of Malayalam from Stage 1-2 (AGP 6000 to 7000), w.e.f 01.06.2015 Approval- reg.**

**(34813/Ac F I/2020/UOK)**

The DDO, St.John's College, Anchal, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Deepa Mary Joseph, Assistant Professor, Department of Malayalam from stage I to II ( AGP 6000 to 7000/-), w.e.f 01.06.2015 F.N.

The Service details of Dr.Deepa Mary Joseph are as follows.

Qualifications	M A-University of Kerala - 2003 NET held on December 2003 Ph D University Of Madras , 26.03.2015
Date of first entry in to Service	01.06.2011 F.N
Date of entry into continuous service	01.06.2011 F.N
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	2 years on account of Ph D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	RC, ASC University of Kerala, Kariavattom from 13.08.2014 to 02.09.2014
Refresher / Orientation Course due	Nil
Proposed date of promotion from Stage I to II	01.06.2015
U G C Regulation applicable	U G C Regulation 1998

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.06.2011 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/43291/2011 dtd. 14.03.2012. She has completed four years of service on 31.05.2015, for being promoted as Assistant Professor with AGP 7000/- .

The DDO has forwarded the relevant documents, placement order and Self appraisal report, as per UGC Regulations 1998 for the assessment period from 2011 to 2015 .

In the light of the above facts the proposal regarding the placement/promotion of Dr.Deepa Mary Joseph, Assistant Professor, Department of Malayalam, St.John's College, Anchal from Stage I to II (AGP 6000/- to 7000/-) w.e.f 01.06.2015 F.N, based on UGC Regulations, 1998, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A5: TKM College of Arts and Science,Kollam- Proposal for the approval of the Placement/Promotion of Smt Gayatry S Assistant Professor in English from Stage1 to Stage II(Academic Level 10 to11), w.e.f 25.10.2016- reg.**

**(12252/AcF1/2021/UOK)**

The DDO of T.K.M College of Arts and Science,Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt Gayatry S, Assistant Professor in English from Stage1 to Stage II (Academic Level 10 to 11),w.e.f 25.10.2016.

The Service details of Smt Gayatry.S are as follows.

Qualifications	M.A from University of Kerala in June 2004. Qualified NET exam held on june 2005
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Date of first entry in to Service	25.10.2010
L.W.A availed(With Medical Certificate)	LWA from 09/02/2015 to 26/03/2015(With Medical Certificate)
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor Stage 1	24.10.2016
Date of Placement to Assistant Professor Stage II	25.10.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from Academic Staff College University of Kerala,from 06.06.2013 to 03.07.2013 2. Refresher Course from HRDC, University of Kerala, from 30.11.2018 to 20.12.2018.
UGC Regulation applicable	UGC Regulation 2018
Remarks	completed the mandatory Refresher Course after the due date of promotion. clause 6.3.VIII of UGC Regulation 2018 applicable.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage II, (Academic Level 10-11).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good,

Category II- 65,

Category III -49 ,

Category II+III- 114 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The teacher has completed the mandatory Refresher Course after the due date of promotion. But as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. Hence the Assistant Professor is eligible for promotion on the due date itself.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of Smt Gayatry.S, Assistant Professor in English from Stage1 to Stage II (Academic Level 10 to 11),w.e.f 25.10.2016 ,T.K.M College of Arts and Science,Kollam., as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A6:** *T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/Promotion of Dr.Chitra Gopinath, Assistant Professor Stage1 to Stage II (Academic level 10 to 11), in Department of Chemistry, w.e.f 01.07.2017 -reg.*

(10044/AcF1/2021/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Chitra Gopinath, Assistant Professor, in the Department of Chemistry from stage 1 to Stage II (Academic level 10 to 11) w.e.f 1.07.2017 as per UGC Regulation 2018.

The Service details of Dr.Chitra Gopinath are as follows.

Qualifications	M.Sc from M.G University in 1997 Ph.D In Chemistry Awarded in 2007.
Date of first entry in to Service	01.07.2013
L.W.A availed	Nil
Details of relaxation availed of	2 years on Account of Ph.D
Date of completion of 4 years of service as Assistant Professor Stage 1	30.06.2017.
Proposed date of Promotion as Assistant Professor Stage II	01/07/2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRD Centre, University of Kerala, from 04.09.2018 to 01.10.2018. 2. Refresher Course from HRDC, University of Kerala, from 12.06.2019 to 25.06.2019.
Remarks	Attended RC & OC after the due date of promotion. clause 6.3.VIII of UGC Regulation 2018 applicable.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2013 to 2017 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II (Academic Level 10 to 11).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good,

Category II- 30,

Category III –28,

Category II+III- 58 for which the minimum required is 20( consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The teacher has completed the mandatory refresher course and orientation course after the due date of promotion. But as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31<sup>st</sup> December 2018.Hence the Assistant Professor is eligible for promotion in the due date itself (01.07.2017).

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Chitra Gopinath, Assistant Professor from stage I to stage II (Academic level 10 to 11) w.e.f 01.07.2017, in the Department of Chemistry, T.K.M College of Arts and Science, Kollam is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A7 : TKM College of Arts and Science-Kollam - Proposal for the approval of the Placement/Promotion of Sri.Niyas S M Department of English as Assistant Professor stage1 to StageII (Academic Level 10-11),w.e.f 20.07.2016-reg.**

(21640/AcF1/2021/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Niyas S M, Assistant Professor in English from stage1 to stageII (Academic Level 10 to11)w.e.f 20.07.2016.

The Service details of Sri.Niyas S M are as follows.

Qualifications	M.A from University of Kerala in May 2006 M.Phil From University of Kerala November 2008. Qualified NET exam held on June 2009
Date of first entry in to Service	20.07.2011
L.W.A availed	Nil
Details of relaxation availed of	One Year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Stage 1	19.07.2016
Date of Placement to Assistant Professor Stage II	20.07.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from HRDC University of Kerala,from 27.02.2019 to 26.03.2019 2. Refresher Course from HRDC, University of Kerala, from 06.08.2019 to 20.08.2019.
Remarks	completed the mandatory Refresher Course and orientation Course after the due date of promotion. clause 6.3.VIII of UGC Regulation 2018 applicable.
UGC Regulation applicable	UGC Regulation 2018

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2011 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage II, Academic Level 10-11.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good,

Category II- 119,

Category III –56 ,

Category II+III- 175 for which the minimum required is 20( consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The teacher has completed the mandatory Refresher Course and orientation Course after the due date of promotion. But as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018.Hence the Assistant Professor is eligible for promotion on the due date itself.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Sri.Niyas SM, Assistant Professor in English from Stage1 to Stage II (Academic Level 10 to 11),w.e.f 20.07.2016 ,T.K.M College of Arts and Science,Kollam., as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.A8: T.K.M College of Arts and Science Kollam-Proposal for the approval of the Placement/ Promotion of Dr.Sumalekshmy.S as Assistant Professor (Academic Level 10 to level 11) from stage I to Stage II in Department of Chemistry, w.e.f 13.09.2016-reg.**

(21234/AcF1/2021/UOK)

The DDO of TKM College of Arts and Science has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sumalekshmy.S as Assistant Professor (Academic Level 10 to level 11) from stage I to stage II, in Department of Chemistry, w.e.f 13.09.2016.

The Service details of Dr.Sumalekshmy.S are as follows.

Qualifications	M Sc, From Mahatma Gandhi University 1998 Ph.D in Chemistry awarded on 2004
Date of first entry in to Service	13.09.2012
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor	12.09.2016
Date of Placement to Assistant Professor Stage II	13.09.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Course from UGC Academic Staff College University of Kerala, Kariavattom from 03/03/2015 to 30/03/2015. 2.Refreshers Course from HRDC, University of Kerala, Kariavattom from 09.08.2017 to 29.08.2017.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018(Option A)
Remarks	UGC public notice dated 16.10.2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.09.2012F.N in TKM College of Arts And Science Kollam and it was approved by University of Kerala vide U.O No. Ac FIII/2/7043/2013 dtd.11.06.2013. She has completed Four years of service on 12.09.2016, and hence the date of promotion to Assistant Professor Stage II is w.e.f 13.09.2016.

The DDO of TKM College of Arts And Science has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2012 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II (Academic Level 10 to 11).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The Assistant Professor had attended Refresher course after the due date of promotion. But the UGC, vide Public Notice F.No.2-16/2002 (PS)Pt.FI.II dated 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotions under CAS upto 31.12.2018 for all candidates to ensure uniformity. Hence she is eligible for promotion within the due date itself.

In the light of the above facts, the proposal for the approval of the Placement/ Promotion in respect of Dr.Sumalekshmy S, Assistant Professor (Academic Level 10 to Level 11) from Stage I to II, w.e.f 13.09.2016, in the Department of Chemistry, TKM College of Arts And Science, Kollam as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<i>Resolution of the Syndicate</i>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.	

**Item No.31.104.A9: *Hearing regarding the Initial Appointment of Assistant Professors in Bishop Moore College, Mavelikara –reg.***

**(34504/AcF1/2020UOK)**

The Educational Agency Bishop Moore College, Mavelikara has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of English and Chemistry.

Sl No	Name of Assistant Professor	Subject	Date of joining	workload & permissible No. of Teachers	workload & permissible No. of Teachers after removing PG weightage	position of the teacher in the dept.
1	Ms.Sonia.A	English	1/06/2020	195 Hours 12 teachers	170 hrs & 10 teachers	11 <sup>th</sup> post
2	Ms.Asha Rachel George	English	1/06/2020	195 Hours & 12 teachers	170 hrs & 10 teachers	12 <sup>th</sup> post
3	Dr.Priya Mary Abraham	Chemistry	01/06/2020	152 Hours & 9 teachers	137 hours & 8 teachers	9 <sup>th</sup> post

The Govt. had cancelled PG weightage for calculating work load w.e.f 01.06.2020, vide G.O No.155/2020/H.Edn dated **01.04.2020** & G.O (Ms) No. 313/2020/HEDN dated 11.09.2020. Accordingly there is no sufficient work load in both the departments to accommodate the incumbents in the positions as detailed on the table shown above.

The Educational Agency has submitted a copy of the G.O No.152/2020/Finance dated 05.11.2020 issued from the Finance (confidential ) Department, Govt. of Kerala , accordingly appointments made by a selection committee involving a Govt.Nominee before 01.06.2020 have to be approved. But no Communication in this regard has been obtained from the DCE. Selection committee of the said appointments was conducted on 21.05.2020.

More over as per the G.O (Ms) No. 313/2020/HEDN dated 11.09.2020 issued by the Higher Education Department, approvals pending on appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per existing Govt.Orders shall be considered. But the said appointment was made only after 31/05/2020.

The Govt. had appointed its nominee for constitution of selection committee of Assistant Professors in Private Aided Colleges without adhering to the G.O's cancelling PG weightage. Hence a clarification pointing out the contradictory in the G.O 's dated 01.04.2020 & 05.11.2020 for granting approval to the appointments made w.e.f 01.06.2020 or later had been sought from the Government & DCE vide Letter No.15511/AcF1/2021/UOK dtd 28/07/2021.

It may also be noted that Ms.Sonia.A and Ms.Asha Rachel George have been appointed under the community quota (Christian CSI) in the department of English.Both the incumbents have submitted caste certificate from the village Officer stating that they belong to Christian Sambava / Christian community respectively and a certificate from the Vicar, CSI church concerned, stating that they are active members of the church. No certificate from the Revenue authorities to the effect that

they belongs to Christian CSI has been submitted by both the incumbents. The proposal for the approval initial appointments made in the departments of English & Chemistry in Bishop Moore College Mavelikkara was placed before the Standing Committee of the Syndicate on Teaching And Non-Teaching Staff of Private Colleges and the Syndicate at its meeting held on 02.07.2021 vide item No.29.74 A8 & 29.74.A11 had resolved to hear the Manager and the Principal Bishop Moore College Mavelikkara by the Standing Committee of the Syndicate on Teaching And Non-Teaching Staff of Private Colleges.

Hence the matter regarding the initial appointments made in the department of English & Chemistry on 01.06.2020 in Bishop Moore College Mavelikkara is placed before the Standing Committee of the Syndicate on Teaching And Non-Teaching Staff of Private Colleges for conducting the hearing.

**The Committee heard the Principal and the representative of the Manager, Bishop Moore College, Mavelikkara with regard to initial appointments made in the college in the subjects Chemistry and English w.e.f 01.06.2020.**

**The Principal submitted various documents with regard to the above said appointments. No new documents regarding the Government concurrence to appoint Assistant Professors on or after 01.06.2020 was submitted. With regard to the issue of the Community Certificate produced by the incumbents, the Principal assured to produce the same from the Village Office concerned.**

**After hearing the Principal and the representative of the Manager, the Committee recommended to keep the proposal of the initial appointments of Assistant Professors in the departments of Chemistry and English w.e.f 01.06.2020 at Bishop Moore College, Mavelikkara, in abeyance till the clarification of the Government is obtained in similar cases.**

***Resolution of the Syndicate***

**RESOLVED** that the the proposal of the initial appointments of Assistant Professors in the departments of Chemistry and English w.e.f 01.06.2020 at Bishop Moore College, Mavelikkara, be considered, after obtaining clarification from the Government in similar cases.

***Item No.31.104.A10: T.K.M College of Arts and Science Kollam Proposal for the approval of the Placement/Promotion of Dr.Siyad.M A as Assistant Professor in the Department of Chemistry from stage I to Stage II (Academic Level 10 to 11) w.e.f 21.01.2017.***

***(21233/Ac.FI/2021/UOK)***

The DDO of TKM College of Arts and Science has forwarded the proposal regarding the Placement/ Promotion in respect of Dr.Siyad.MA as Assistant Professor in the Department of Chemistry from stage I to stage II (Academic Level 10 to 11) w.e.f 21.01.2017 in TKM College of Arts & Science, Kollam.

The Service details of Dr.Siyad.MA are as follows.

Qualifications	M Sc, From University of Kerala April 2003. M.Phil From University of Kerala December 2005. Ph.D in Chemistry from University of Kerala Awarded in 2013.
Date of first entry in to Service	21.01.2013.
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor	20.01.2017.
Date of Placement to Assistant Professor Stage II	<b>21.01.2017.</b>
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Course from UGC Academic Staff College University of Kerala, Kariavattom from 08/06/2017 to 05/07/2017. 2.Refresher Course from HRDC, University of



	Kerala, Kariavattom
	from 15.10.2020 to 28.10.2020.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	<b>U G C Regulation 2018(Option A)</b>
Remarks	clause 6.3 VIII of UGC Regulation applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 21.01.2013F.N in TKM College of Arts And Science Kollam and it was approved by University of Kerala vide U.O No. Ac FIII/1/20196/2013 dtd.22.07.2013. The Assistant Professor has completed Four years of service on 20.01.2017, and hence the date of promotion to Assistant Professor Stage II is w.e.f 21.01.2017.

The DDO of TKM College of Arts And Science has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee, verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II (Academic Level 10-11).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. **The teacher has completed the mandatory Refresher Course and Orientation Course after the due date of promotion. As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. Hence the Assistant Professor is eligible for promotion in the due date itself**

In the light of the above facts, the proposal for the approval of the Placement / Promotion in respect of **Dr.Siyad.M A** as Assistant Professor the Department of Chemistry from stage I to stage II(Academic Level 10 to Academic Level 11) w.e.f 21.01.2017 in TKM College of Arts & Science, Kollam as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.	

**Item No.31.104.A11: TKM College of Arts and Science, Kollam- Proposal for the approval of the Placement/Promotion of Dr.Anas.S in the Department of Chemistry as Assistant Professor (Academic Level 10 - 11) from stage I to stage II, w.e.f 10.09.2016- reg.**

**(21232/Ac.FI/2021/UOK)**

The DDO of T.K.M College of Arts and Science, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Anas.S Department of Chemistry as Assistant Professor from stage I to stage II, (Academic Level 10-11), w.e.f 10.09.2016.

The Service details of Dr.Anas.S is as follows.

Qualifications	M.Sc from University of Kerala in June 2004. Qualified NET held on 23.12.2007 Awarded Ph.D in chemistry in the year 2011.
Date of first entry in to Service	10.09.2012.
L.W.A availed	Nil
Details of relaxation availed of	Two years on Account of Ph.D
Date of completion of 4 years of service as Assitant Professor Stage 1	09.09.2016

Date of Placement to Assistant Professor (Stage 2) 10.09.2016	
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from Academic Staff College, University of Kerala, Kariavattom from 30.04.2014 to 27.05.2014. 2. Refresher Course from HRDC, Kannur University from 01.03.2017 to 21.03.2017.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 option A
Remarks	UGC Public notice applicable.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 10/09/2012 in TKM College of Arts and Science kollam, and it was approved by University of Kerala vide U.O No. Ac FIII/2/7043/2013 dtd.11.06.2013. The Assistant Professor had completed four years of service on 09.09.2016, and hence the due date of promotion to Assistant Professor Stage II is w.e.f 10.09.2016.

The DDO of TKM College of Arts and Science has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2012 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II (Academic level 10-11).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. **The teacher has completed the mandatory Refresher Course after the due date of promotion. The U G C vide Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity.Hence the Assistant Professor is eligible for promotion on the due date itself.**

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Anas.S in the Department of Chemistry as Assistant Professor (Academic Level 10-11) from stage I to Stage II, w.e.f 10.09.2016 at T.K.M College of Arts as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.	

**Item No.31.104.B1: V.T.M.N.S.S. College, Dhanuvachapuram- Placement/Promotion proposal of Smt.Deepa.D, Assistant Professor, Department of Mathematics from stage I to II (AGP 6000 to 7000) w.e.f 28.02.2019-Approval-Reg. (Ac FII/18287/2021)**

The Principal, V.T.M.N.S.S.College, Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Deepa.D, Assistant Professor, Department of Mathematics from stage I to II ( AGP 6000 to 7000/-), w.e.f 28.02.2019 F.N.

The Service details of Smt.Deepa.D are as follows.

Qualifications	MSc Mathematics -University of Kerala -1999
Date of first entry in to Service	28.02.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name	1. RC-UGC ASC, University of Kerala, Kariavattom from 17.09.2014 to 07.10.2014.

of University	2. OC -UGC HRDC,University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	28.02.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.02.2013 vide U.O.No.Ac F V/17920/2013 dated 01.10.2013. She has completed her six years of service on 28.02.2019 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 28.02.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Deepa.D, Assistant Professor, Department of Mathematics, V.T.M.N.S.S.College, Dhanuvachapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 28.02.2019 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B2: V.T.M.N.S.S.College, Dhanuvachapuram- Placement/Promotion proposal of Dr.Anupama.M, Assistant Professor, Department of Malayalam from stage I to II (AGP 6000 to 7000) w.e.f 13.02.2018-Approval Reg. (Ac FII/18290/2021)**

The Principal, V.T.M.N.S.S.College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Anupama.M, Assistant Professor, Department of Malayalam from stage I to II ( AGP 6000 to 7000/-), w.e.f 13.02.2018 F.N.

The Service details of Dr.Anupama.M are as follows.

Qualifications	MA Malayalam -Madras University -April 1998 MPhil- Malayalam- Madras University -April 1999 PhD – Kannur University -Sep 2010
Date of first entry in to Service	13.02.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 01.11.2018 to 23.11.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	13.02.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.02.2014 vide U.O.No.Ac F II/091050/2014 dated 08.08.2015. She has completed her four years of service (exemption granted as she has been awarded PhD) on 13.02.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 13.02.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. It may be noted that Dr. Anupama.M completed Refresher Course on 23.11.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 13.02.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Anupama.M, Assistant Professor, Department of Malayalam, V.T.M.N.S.S.College, Dhanuvachapuram from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 13.02.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B3: St.Gregorios College, Kottarakara- Placement/ Promotion of Dr.Jino Nainan, Assistant Professor, Department of Mathematics from Stage I to II (AGP 6000 to 7000), w.e.f. 14.02.2017 F.N. Approval -Reg. (AcFII/21037/2021)**

The Drawing and Disbursing Officer, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Jino Nainan, Assistant Professor, Department of Mathematics from Stage I to II (AGP 6000 to 7000/-), w.e.f. 14.02.2017.

The Service details of Dr.Jino Nainan are as follows:

Qualification	MSc Mathematics- University of Kerala- April 2003
Date of first entry into service	14.02.2011 FN
Proposed date of placement to Assistant Professor (Stage II)	14.02.2017 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, ASC, University of Calicut- from 04.09.2012 to 01.10.2012.

	2.RC sponsored by UGC, ASC, University of Kerala from 28.11.2014 to 18.12.2014.
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On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 14.02.2011 FN vide U.O No. Ac FV/16172/2011 dated 29.08.2011. He has completed six years on 14.02.2017FN for being promoted as Assistant Professor (Stage II).

The Drawing and Disbursing Officer, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2011 to 2017 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 9th March 2021 at St.Gregorios College, Kottarakara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 206, Category II+III(consolidated) -290 and Category III- 84. The committee evaluated the submitted PBAS proforma of Dr.Jino Nainan, Assistant Professor in Mathematics, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 14.02.2017FN.

*Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.*

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Jino Nainan, Assistant Professor, Department of Mathematics, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-) w.e.f 14.02.2017, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.	

**Item No.31.104.B4: H.H.M.S.P.B.N.S.S College for Women, Neeramankara- Placement/ Promotion proposal of Dr.Thara.S, Assistant Professor Stage II, Department of Zoology to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 08.06.2015 FN- Approval – reg.**

**(Ac FII/16167/2021)**

The Principal, H.H.M.S.P.B.N.S.S.College for Women, Neeramankara has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Thara.S, Assistant Professor Stage II, Department of Zoology to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 08.06.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998. The service details of Dr.Thara.S, are as follows

Qualifications	M.Sc Zoology from MG University, Kottayam - May 1989 Ph.D in Aquatic Biology and Fisheries from University of Kerala- Oct 1997
Date of first entry into service	08.06.2006
L.W.A. availed	nil

Date of placement as Assistant Professor with AGP 7000/-	08.06.2010
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 19.07.2013 to 08.08.2013 – UGC-ASC, University of Kerala. RC – From 06.09.2018 to 26.09.2018 – UGC-HRDC, University of Kerala.
Refresher / Orientation Course due	nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	08.06.2015
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Dr.Thara.S , it is found that the teacher had entered into service as Lecturer on 08.06.2006 FN and it was approved by University of Kerala vide U.O No.Ac FV/025611/06 dtd 21.06.2007. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 08.06.2006 by Deputy DCE, Kollam . She had completed her four years of service ( exemption granted as she has been awarded PhD) on 08.06.2010 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/51911/2017 dtd 01.08.2018. She has completed another five years of service on 08.06.2015, for being promoted as Assistant Professor (Stage III) .

It may be noted that Dr.Thara.S completed Refresher Course on 26.09.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 08.06.2015.

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Thara.S, Assistant Professor Stage II, Department of Zoology to Assistant Professor Stage III ( with AGP 7000/- to 8000/-) w.e.f 08.06.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B5: St.Gregorios College, Kottarakara- Placement/ Promotion of Dr. Binil P Sasidharan, Assistant Professor , Department of Chemistry from Stage I to II (AGP 6000 to 7000), w.e.f. 17.09.2018 F.N -Approval -Reg.**

**(AcFII/32573/2020)**

The Principal, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Binil P Sasidharan, Department of Chemistry from Stage I to II (AGP 6000 TO 7000/-), w.e.f. 17.09.2018 FN

The Service details of Dr. Binil P Sasidharan are as follows:

Qualification	1. MSc in Chemistry -University of Kerala June 2007 2. PhD- University of Kerala-February 2014
Date of first entry into service	17.09.2014 FN
Proposed date of placement to Assistant Professor (Stage II)	17.09.2018 FN

L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC- HRDC, University of Kerala- from 28.02.2018 to 27.03.2018. 2.RC - Online Refresher Course in Chemistry for Higher Education Faculty (ARPIT) sponsored by MHRD-SWAYAM completed on 30.03.2019

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 17.09.2014 FN vide U.O No. Ac FII/44579/2014 dated 06.07.2015. He has completed four years of service (2 years exemption granted as he has been awarded Ph D) on 17.09.2018 FN for being promoted as Assistant Professor (Stage II).

The Principal, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2014 to 2018 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 13th November 2020 at St. Gregorios College, Kottarakara .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 122, Category II+III(consolidated) -164 and Category III- 42. The committee evaluated the submitted PBAS proforma of Dr. Binil P Sasidharan, Assistant Professor in Chemistry, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 17.09.2018FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts. According to UGC Letter D.O. No F 2-16/2002(PS)Pt.fl.II, 'it has been decided by the UGC that successful completion of courses offered under the ARPIT programme with 40 hour of instruction material with a proctored examination will be treated as equivalent to one Refresher Course for the purpose of Career Advancement.'

It may be noted that Dr. Binil P Sasidharan completed Refresher Course on 30.03.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018". Hence date of promotion is w.e.f. 17.09.2018

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Binil P Sasidharan, Assistant Professor, Department of Chemistry, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-)w.e.f 17.09.2018 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No. 31.104.B6: Christian College, Kattakada -Initial appointment of Assistant Professors in the Department of Physics - Approval -reg**

**(Ac FII/12669/2020)**

The Principal, Christian College, Kattakada has forwarded the following proposal regarding the approval of the initial appointment in respect of the following teachers:

1. Dr. Dipunadas C.N, Assistant Professor, Department of Physics w.e.f 27.02.2020 FN in the retirement vacancy of Sri. Jose N at Christian college, Kattakada.
2. Dr. Anie. S.S, Assistant Professor, Department of Physics w.e.f 23.02.2021 FN in the retirement vacancy of Smt. C.P. Susan Prameela

3. Dr. Jayeshlal GS, Assistant Professor, Department of Physics w.e.f. 23.02.2021 FN in the retirement vacancy of Dr. Selin B.H

The Principal has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book .
4. Joining report
5. Workload statement in the concerned department
6. List of teachers in the department
7. Appointment order in Form No.I
8. Minutes of the Selection Committee meeting, Interview score sheet and Confidential report of Subject expert. 9. News paper cuttings bearing the notification regarding the appointment.
10. Certificate stating that there are no supernumerary hands and no thrown out teachers.
11. Declaration to the effect that one month's time was given to the prospective candidates for applying. The notification regarding the appointment was advertised in four major dailies as detailed below:
  1. The New Indian Express dtd. 20.07.2019
  2. The Hindu dtd. 20.07.2019
  3. Deshabhimani dtd. 20.07.2019
  - d. Kerala Kaumudi dtd. 20.07.2019

Since the advertisement has been made on July 2019 the age of the Assistant Professor is calculated as on 01.01.2019.

The Government vide letter No. D2/366/2018 H.Edn dated 04.06.2019 has nominated Smt.Asha G S, Additional Secretary to Government, on other duty as Registrar, Kerala State Human Rights Commission for filling up of one vacancy in Physics in the College. The subject expert/ University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended. Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2018, which reads as

- i. A Master's degree with 55% marks (or an equivalent grade in apoint scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university
- ii. Besides fulfilling the above qualiffications, the candidate must have cleared the National Eligibility test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph D Degree in accordance with the University Grants Commission (Minimum Standard and Procedure for Award of M Phil/ Ph D degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

On verification, the following were noted:

**I. Dr. Dipunadas CN**

1. Dr. Dipunadas C N was awarded marks for the teaching experience prior to attainment of the prescribed qualification for the appointment. This is not in accordance with the University norms. Hence a defect letter was sent to the Educational Agency vide letter No.Ac FII/13707/2020 dtd 12.08.2020.
2. Subsequently, a revised score sheet was forwarded by the Manager vide letter No.CCK (M)3880/2019/T.S dtd 12.03.21. In the score sheet the revised marks awarded for teaching experience is 2.6. As per Experience Certificate No. A3/120A/CCK/2020 dtd 22.02.2020 Dr.



Dipunadas C N has teaching experience from 1 January 2018 to 28 March 2018 (neglected as the span is less than 6 months), 01 June 2018 to 29 March 2019 (9 months), 15th July 2019 to 20th August 2019 (neglected as the span is less than 6 months). According to the Preliminary Score Sheet made by University of Kerala in adherence to the UGC Regulations 2018, the teacher is eligible for 2 marks only with respect to her teaching experience. As per the explanation of the College regarding this matter vide Letter No. CCK (M) 3880/2019/T.S. dated 22.07.2021, they have informed that the marks for teaching experience less than one year, are proportionately reduced as stated in the UGC regulations originally published on 18.07.2018. Even if marks are assessed as per this criteria, the teacher is eligible for 2.16 marks only and her rank will change to second position.

**II) Dr. Anie S S**

The teacher possess the required qualifications as per UGC Regulations 2018.

**III) Dr. Jayeshlal G S**

The publications of Dr. Jayeshlal GS include Conference Proceedings and the dealing section could not find few of them in the UGC Care List, but they are scopus reviewed.

As per interview score sheet, the teacher is given 1.3 marks for teaching experience. The teacher has teaching experience from 01 January 2019 to 28 March 2019 and from 06 June 2019 to 20 August 2019. As per Preliminary Score Sheet of University of Kerala made in adherence with the UGC regulations 2018 the teacher is eligible for '0' marks for this period. As per the explanation of the College regarding this matter vide Letter No. CCK(M) 3880/2019/T.S. dated 22.07.2021 they have informed that the marks for teaching experience less than one year, are proportionately reduced as stated in the UGC regulations originally published on 18.07.2018. Even if marks are assessed as per this criteria the teacher is eligible for 0.8 marks only. It may be noted that there is no change in rank position of the teacher if the second criteria is considered.

According to apportionment statement, it is mentioned as:

- a) Dr. Dipuna Das CN- Open merit position is 19 and Community merit position is 21.
- b) Dr. Anie S S- Open merit position is 21 and Community merit position is 22
- c) Dr. Jayeshlal GS- Open merit position is 21 and Community merit position is 23

The Educational Agency has forwarded apportionment statement wef 01.01.2000. But considering the statement of apportionment of all appointments of teachers in the college, position of Dr Dipunadas C N is 67 in community merit and the position of Open merit is 92; Dr. Anie S S is 68 in community merit and position of Open merit is 94; Dr. Jayeshlal GS is 69 in community merit and position of Open Merit is 94.

From the above points it is noted as follows: 1. The marks awarded for teaching experience for the first and third rank holders will be 2.16 and 0.8 marks respectively (in accordance with scoresheet published by UGC 18.07.2018). This will change the rank position as follows: 1. First Rank - Dr Anie (appointed w.e.f 23.02.2021 FN) 2. Second Rank - Dr Dipunadas (appointed w.e.f 27.02.2020FN) 3. Third rank - Dr. Jayeshlal (appointed w.e.f 23.02.2021 FN) 2.2. The contention of the Educational Agency that they have used the original UGC Regulations 2018 scoresheet needs clarification as University had already approved scoresheet vide UO AcFII/UGC- R-2018/2019 dated 02.09.2019 and the interview was on 24.02.2020.

Being purely an academic assesment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts. Hence for orders of the Vice-Chancellor whether the proposal regarding the approval of the initial appointment of the following teachers

1. Dr. Dipunadas C N, Assistant Professor, Department of Physics w.e.f 27.02.2020 FN in the retirement vacancy of Sri. Jose N at Christian college, Kattakada.
2. Dr. Anie. S.S, Assistant Professor, Department of Physics w.e.f 23.02.2021 FN in the retirement vacancy of Smt. C.P. Susan Prameela
3. Dr. Jayeshlal GS, Assistant Professor, Department of Physics w.e.f. 23.02.2021 FN in the retirement vacancy of Dr. Selin B.H, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

**PROFORMA**

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2019	Rank position & Category	Academic Qualifications	Work load in the Dept & No. of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							O P E N	Co m munit y	
1	<b>Dr. Dipunadas C N, Department of</b>	24.04.1980	Rank 1 Community	1.B.Sc-Physics – University of Kerala–I class	PA-155 hrs 9 trs		19	21	In the retirement v acancy
	<b>Physics, Christian College, Kattakada on 27.02.2020 FN</b>	38 years and 8 months	y Merit.	April 2000- 83640 2.M.Sc- Physics University of Kerala Second Class –April 2003- 9010 3.M Phil Mannonmaniam Sundaranar University- First Class -January 2010- 8111110 4.Ph.D Mannonmaniam Sundar anar University - January 2018	permiss ible	6			of Sri. Jose N
2	<b>Dr. Anie S S, Department of Physics, Christian College, Kattakada on 23.02.2021 FN</b>	31.05.1985 34 years and 7 months	Rank 2 Community Merit Rank 2 Community Merit	1.B Sc Physics University of Kerala- First Class April 2005-353359 2. Msc Physics University of Kerala- First Class - January 2010- 63006303/0710300 6 3.Ph D Mannonmaniam Sundar anar University - June 2018	PA 155 hrs 9 trs permiss ible	7	19	22	In the retirement v acancy of Smt. CP Susan Pram eela
3	<b>Dr. Jayeshlal GS, Depa rtment of Physics,Ch ristian College, Kattakada on 23.02.2021 FN</b>	20.01.1985 34 years and 11 months	Rank 3 Community Merit	1.B.Sc-Physics – University of Kerala–I class April 2005- 353352 2.M.Sc- Physics MG University– First Class –June 2007-70154 3.M Phil University of Kerala-Grade A March 2011-9030 4.Ph D- University of Kerala December 2018- 9514	PA 155 hrs 9 trs permiss ible	8	19	23	In the retirement v acancy of Dr. Selin Joy BH

**The Standing Committee considered the proposal and recommended the following.**

- To consider the academic year as of 10 months duration with respect to the reckoning of teaching experience as Guest Lectures appointed in Aided Arts and Science Colleges for the calculation of propontionate marks for teaching experience. As such the mark**

awarded by the Selection Committee with respect to the appointment of Assistant Professors at Christian College, Kattakada is in order.

2. To approve the initial appointment of Dr. Dipunadas N w.e.f 27.02.2020 FN, Dr. Anie S S w.e.f 23.02.2021 FN and Dr. Jayeshlal G S w.e.f 23.02.2021 FN, subject to disposal of the WP(C) No. 14841 of 2021 filed before the Hon'ble High Court of Kerala.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B7:** *V.T.M.N.S.S College, Dhanuvachapuram- Placement/Promotion proposal of Dr.Suprabha.S, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000) w.e.f 09.06.2018-Approval Reg.*

*(Ac FII/18249/2021)*

The Principal, V.T.M.N.S.S.College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Suprabha.S, Assistant Professor, Department of Chemistry from stage I to II ( AGP 6000 to 7000/-), w.e.f 09.06.2018 F.N.

The Service details of Dr.Suprabha.S are as follows.

Qualifications	MSc Chemistry -University of Kerala-April 2003 PhD – University of Kerala -Dec 2012
Date of first entry in to Service	09.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 30.10.2018 to 21.11.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 02.11.2017 to 29.11.2017
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	09.06.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.06.2014 vide U.O.No.Ac F II/16764/2014 dated 10.08.2015. She has completed her four years of service (exemption granted as she has been awarded PhD) on 09.06.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 09.06.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Suprabha.S completed Refresher Course on 21.11.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of

career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 09.06.2018.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Dr.Suprabha.S, Assistant Professor, Department of Chemistry, V.T.M.N.S.S.College, Dhanuvachapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 09.06.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B8: V.T.M.N.S.S.College, Dhanuvachapuram-Placement/Promotion proposal of Dr.Nitha.L.P, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000) w.e.f 28.02.2018-Approval-Reg.**

**(Ac FII/18288/2021)**

The Principal, V.T.M.N.S.S.College, Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Nitha.L.P, Assistant Professor, Department of Chemistry from stage I to II ( AGP 6000 to 7000/-), w.e.f 28.02.2018 F.N.

The Service details of Dr.Nitha.L.P are as follows.

Qualifications	Msc Analytical Chemsitry - University of Kerala -Aug 2010 PhD – University of Kerala -Dec 2017
Date of first entry in to Service	28.02.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 30.10.2018 to 21.11.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	28.02.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.02.2014 vide U.O.No.1409/2016/Admn dated 09.02.2016. She has completed her four years of service (exemption granted as she has been awarded PhD) on 28.02.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 28.02.2018 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Dr. Nitha.L.P completed Refresher Course on 21.11.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup>October 2018, the date of participation in Orientation/Refresher Course in 27respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Educaton for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 28.02.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Nitha.L.P, Assistant Professor, Department of Chemistry, V.T.M.N.S.S. College, Dhanuvachapuram from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 28.02.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.B9: Mannaniya College of Arts & Science, Pangode- Placement/Promotion proposal of Smt.Mumthas.S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f 12.12.2017- Approval Reg.**

**(Ac FII/20388/2021)**

The Principal, Mannaniya College of Arts & Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Mumthas.S, Assistant Professor, Department of Commerce from stage I to II ( AGP 6000 to 7000/-), w.e.f 12.12.2017 F.N.

The Service details of Smt.Mumthas.S are as follows.

Qualifications	MCom -University of Kerala-May2006
Date of first entry in to Service	12.12.2011
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 08.10.2018 to 29.10.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 04.11.2016 to 01.12.2016
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2011 vide U.O.No.Ac F V/50888/2011 dated 22.03.2012. She has completed her six years of service on 11.12.2017 , and is eligible for being promoted as Assistant Professor with AGP 7000/- .w.e.f.12.12.2017 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making

detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt.Mumthas.S completed Refresher Course on 29.10.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup>October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 12.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Mumthas.S, Assistant Professor, Department of Commerce , Mannaniya College of Arts & Science, Pangode from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 12.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.08.2021, be approved.

**Item No.31.104.C1 : St.Joseph's College for Women, Alappuzha – Dr.Rita Latha D' Couto, Associate Professor, Department of Commerce, as Principal, w.e.f 01-06-2020 - Approval – reg:-**

**(2566/Ac F III/2021/UOK)**

The Manager, St.Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce as the Principal of the college w.e.f. 01-06-2020, consequent to the retirement of Dr.Sheena George.

The Service details of Dr.Rita Latha D'Couto are as follows:

Qualifications	M.Com with first class from University of Kerala in April 1989. Ph.D in Commerce from University of Kerala on 30.01.2010.
Date of first appointment	15.11.1989 FN
Date of beginning into continuous service	15.11.1989
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	15.11.1997
Date of Promotion to Selection Grade	15.11.2000
Date of promotion to Associate Professor	01.01.2006
Date of placement to Principal	01-06-2020

The Manager has forwarded the relevant documents, Appointment order and API Score sheet based on PBAS as per UGC Regulations 2018.

The appointment of Dr.Rita Latha D'Couto is based on the seniority-cum-fitness (Sub - section 3 of Section 57 under Chapter VIII, The Kerala University Act, 1974). The proposal for the appointment has been forwarded as per UGC Regulations 2018. An internal Selection Committee was held on 25.05.2020 at St.Joseph's College for Women, Alappuzha for verifying the qualifications for appointment of Dr.Rita Latha D'Couto as the Principal of St.Joseph's College for Women, Alappuzha and the Committee recommended the teacher qualified to be appointed as the Principal.

It may further be noted that St.Joseph's College for Women, Alappuzha is a Minority Educational Institution as declared by the National Commission for Minority Educational Institutions, vide F.No.482 OF 2007/26909 dated 17.03.2008.

Clause V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal, which reads as : i) A Ph.D Degree.

ii) Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.

iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.

iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the forwarded documents, it is seen that Dr.Rita Latha D'Couto has qualified M.Com degree with first class and Ph.D in Commerce. She has been designated as Associate Professor and has a total teaching experience of 30 years. She has the required number of publications to her credit. Supporting evidences of them have also been forwarded. The teacher has attained score of 267 for category III, for which the minimum required is 110. The Management has also issued a seniority-cum-fitness certificate in respect of Dr.Rita Latha D'Couto .

The University has approved the appointment of Dr.Rita Latha D'Couto as the Drawing and Disbursing Officer of St.Joseph's College for Women, Alappuzha, w.e.f 01-06-2020. It may be noted that as per U.O. No.Ad DII/ General/ UGC - R - 2018/2021 dated 07/05/2021, the eligibility, promotion criteria, Score Sheet and PBAS proforma for facilitating CAS promotion should be as laid in UGC Regulations, 2018. As per UGC Regulations, 2018, the promotion from Associate Professor to the post of the Principals recommended by a Selection Committee constituted in accordance with the Regulations. However, the proposal for the appointment of Dr Rita Latha D'couto as the Principal may be considered in the light of the following:

(a) The proposal for her appointment as the Principal was received in the section concerned on 21/01/2021, a date prior to the date of implementation of the said University Order.

(b) As per U.O. No. AcFII / General/ UGC- R/2010/2018 dated 30/11/2018, appointment of the Principal by promotion in Private Aided Colleges, through the criteria of seniority-cum -fitness shall be valid subject to the fulfilment of academic qualifications prescribed by the UGC.

The proposal regarding the approval of appointment in respect of Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce as the Principal of St Joseph's College, Alappuzha w.e.f. 01-06-2020 on the basis of Seniority cum fitness, consequent to the retirement of Dr.Sheena George has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 09.04.2021 and the committee recommended to approve the same. But the Syndicate held on 07.05.2021, vide item No. 27.80.01, resolved to constitute a sub committee consisting of Dr.M.Vijayan Pillai, Sri.Arunkumar R, Dr.K.B Manoj, Dr.B Unnikrishnan Nair and Prof.K Lalitha, Members Syndicate to examine the proposals for the approval of appointment of Principal on Seniority cum fitness basis. Later, the Syndicate held on 02.07.2021, vide item No.29.02, considered the Item No.27.80.01 of the preliminary minutes of the Syndicate held on 07.05.2021 and resolved to modify the earlier resolution for the item. It has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Hence, the whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private colleges for verification and further recommendation.

**The Standing Committee considered the proposal and recommended to keep the file in abeyance.**

The meeting came to a close at 03.10 P.M.

***Resolution of the Syndicate***

**RESOLVED** to authorize the Vice-Chancellor to nominate a Subject Expert in Commerce to verify the Academic Research Score and Research Publications of Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce, St Joseph's College for Women, Alappuzha and place the report of the Subject Expert, before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

**Item No:31.105. Minutes of the special meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.**

**(Ad .A VI)**

The Minutes of the special meeting of the Standing Committee of the Syndicate on Finance held on 16.08.2021 at 10.15 a.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Special meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 16<sup>th</sup> Aug 2021, 10.15 a.m.  
Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv.K.H.Babujan(Convener)
2. Adv. B. Balachandran (Member, Syndicate)
3. Adv. Muralidharan Pillai G. (Member, Syndicate)
4. Adv. A. Ajikumar (Member, Syndicate )
5. Sri. Bijukumar G (Member, Syndicate)
6. Dr.Vijayan Pillai (Member, Syndicate)
7. Dr. K. G. Gopchandran (Member, Syndicate)
8. Dr. K.B. Manoj (Member, Syndicate)

**Members Absent**

1. Sri. B.P Murali (Member, Syndicate)
2. Dr. S. Nazeeb (Member, Syndicate)
3. Dr.B.Unnikrishnan Nair (Member, Syndicate)

**Item No:31.105. 01: Award of contract work of sweeping and cleaning at SH campus recommendation of Technical Committee reg:**

**(Ad A VIII)**

The Technical Committee held on 27.07.2021 at the Registrar's Chamber, conducted a detailed study on the comparative statement of price bids submitted by the five qualified firms. It was also noted that L1, one of the Co-operative Societies does not have PAN number, Income Tax & GST Registration. The Technical Committee also considered the complaints received from firms as follows.

1. M/s Malala manpower consultancy vide letter dated 13.07.2021 addressed to the Vice-Chancellor has alleged that inspite of their company having license to supply skilled and unskilled labourers, the official concerned is trying to award the tender to another company of their choice and further the company alleges corruption in the procedure.

The Committee observed that the above company has not produced the license to supply unskilled labourers issued by a competent authority along with the tenders documents. The committee found that the license submitted by the firm along with the tender documents is that for supplying security staff and the license was not issued for supplying unskilled labourers. It was also found that the company has not submitted the documents attached with the complaint dated 13.07.2021 along with the tender documents. The Committee also observed that the Legal Advisor has opined that this company has failed to comply with the required conditions.

2. M/s VIGO vide letter dated 20.07.2021 had submitted that contract labour license will be issued by the authority only after awarding the work and also as per contract Labour Act 1970, it applies to any contractor who employed 20 or more workers. They have alleged that the reason raised by the University in rejecting their quotation is not covered under Contract Labour Act.

The Committee observed that the above company has not submitted the copy of Labour license issued to them by a competent authority for supplying unskilled labourers, even though they were aware that a copy of valid labour license has to be submitted along with the tender document, which is evident from the signed copy of the notification inviting quotations submitted by them along with the quotation.

3. M/s Vismaya Service Consultancies vide letter dated 16.07.2021 alleges that most of the bidders have quoted rates less than the required minimum wages. They had also alleged that there were bidders who are not even technically qualified to participate in the bid. They had requested to call for retender.



4. M/s Professional Hospitality & Support Services vide letter dated 22.07.2021 alleges that the Bidders at L1& L2 do not comply the tender rules as they have not fulfilled the criteria of having minimum 3 year experience in the same field and the instruction from the authority to quote minimum wages, and the qualified L1& L2 bidders completely violated the criteria.

Further the committee recommended that the work may be awarded to Thiruvananthapuram District Casual Workers Welfare Co-Operative Society Ltd No.2245, who has quoted the lowest rate, subject to the condition that, the Co-operative Society shall furnish an unconditional undertaking in a stamp paper to the effect that they will comply with the stipulations regarding payment of minimum wages issued by Government from time to time to the workers employed by them in the University and will bear the cost of liabilities that may arise in future and also to place this recommendation and the complaints received before Standing Committee of the Syndicate on Finance.

The above recommendation of Technical Committee and the complaints received are placed before Standing Committee of the Syndicate on Finance for appropriate recommendations. The Copy of the minutes of the meeting of the Technical Committee held on 27.07.2021 and copies of the complaints received are appended herewith.

*The Committee considered the matter and recommended to approve the Minutes of the meeting of the Technical committee held on 27/07/2021 for evaluation of Financial bid for award of contract work of sweeping and cleaning at S.H Campus and to award the work to Thiruvananthapuram District Casual Workers Welfare Co-Operative Society Ltd No.2245 as per conditions stipulated by the Technical Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Finance held on 16.08.2021, be approved.

**Item No:31.105.02: Budget Speech 2021 - '22 - Proposal entitled ' Encouraging Research on Njavara Rice' - implementation - reg.**

*(Ad. A.VI)*

The Syndicate, at its meeting held on 23.07.2021, vide item no. 30.76.D4, considered the proposal submitted by the Head, Department of Biotechnology for conducting research on njavara rice, which was envisaged in the Budget Speech 2021-'22 with an amount of Rs.8,00,000/- (Rupees Eight lakh Only) and resolved to agree with the same and to place the matter before the Standing Committee of the Syndicate on Finance.

Njavara is a medicinal rice variety endemic to Kerala and traditionally used in ayurvedic treatment protocols for arthritis, paralysis, rejuvenation therapy etc. the main objectives of the study are:

1. Transcriptome sequencing of black and yellow glumed Njavara rice
2. Identification of candidate genes responsible for yield and nutrient related traits
3. To characterize the metabolic pathways leading to the synthesis of therapeutic compounds
4. Differential expression analysis of black and yellow njavara varieties
5. Functional annotation and gene Ontology enrichment analysis
6. To identify the regulatory role of miRNAs affecting the yield of rice using RNA seq data.
7. Validation of differentially expressed genes through qRTPCR

The detailed Estimate for conducting the project is as follows:

Sl.No	Items	Expenditure expected	Remarks
<b>Consumables</b>			
1.	Biochemicals and molecular biology chemicals,	Rs. 3,00,000/-	Sl. No (1-3) - All chemicals, biochemicals are of molecular biology grade
2.	RT-PCR kits and associated chemicals	Rs.1,00,000/-	
3.	Primer designing and synthesis	Rs.50,000/-	
4.	Whole genome/ Transcriptome	3,50,000/-	(Illumina-pacBio hybrid

	sequencing		technology)
	Total	Rs. 8,00,000/-	

It may be noted that Dr. A. Jayakumaran Nair, Former Head (Rtd), Dept. of Bio-Technology had submitted the said proposal . As he retired from University Service, the Director, Inter University Center for Genomics and Gene Technology, under the Department, may be entrusted to implement the project and the provisional advance may be released to the Director of the Center.

***The Committee considered the matter and recommended to pay an amount of Rs.8,00,000/- (Rupees Eight Lakh only) as Provisional Advance to the Director, Inter University Center for Genomics and Gene Technology.***

***The Committee further recommended to entrust the Executive Committee of Inter University Center for Genomics and Gene Technology to monitor the implementation of the project.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Finance held on 16.08.2021, be approved.

***Item No:31.105. 03: Release of Onam Advance to University Employees and repayment of the amount in ten equal instalments-reg.***

**(Ad A VI)**

The General Secretary, Kerala University Employees Union, vide letter dated 13.08.2021, has requested to accord sanction to the payment of Rs.15,000/- as Onam Advance to all the University Employees and also to collect the amount back in 10 equal instalments. As per G.O (P)No. 116/2021/Fin dated 13.08.2021, Govt. has sanctioned an amount of Rs.15,000/- as advance to all the state govt. employees. Last year Rs.15,000/- was sanctioned as Onam advance to all University Employees and it was repaid in 10 equal installments.

Hence, as per orders of the Vice - Chancellor, the request from the General Secretary, KUEU, to accord sanction for the payment of Rs. 15,000/-(Rupees Fifteen Thousand only) to the employees of the University and to collect the amount back in 10 equal instalments, is submitted before the Standing Committee of the Syndicate on Finance for consideration & appropriate recommendation.

***The Committee considered the matter and recommended to sanction an amount of Rs.15,000/- (Rupees Fifteen thousand only) to the employees of the University as Onam Advance at par with G.O No. 116/2021/Fin dated 13.08.2021 and to collect the amount back in 5 (Five)equal installments.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Finance held on 16.08.2021, be approved.

***Item No:31.105.04: Budget Speech 2021-'22- Expansion of Centre for Biodiversity Conservation - proposal - Implementation - reg.***

**(Ad AVI)**

The Syndicate at its meeting held on 23.07.2021, vide item no. 30.76.D9, considered the proposal (copy appended) submitted by the Hon. Director, Centre for Biodiversity Conservation for the Expansion of Centre for Biodiversity Conservation" which was envisaged in the Budget Speech 2021-'22 with an amount of Rs.5,00,000/- (Rupees Five lakh Only) and resolved to agree with the same & to place the matter before the Standing Committee of the Syndicate on Finance.

The Centre for Biodiversity Conservation is currently running specific projects viz, Andaman and Nicobar plant conservatory, Wild ornamental plants of western ghats and Establishment of germplasm of edible plants of Kerala and their sustainable utilization. In order to maintain the plants under these projects which are also used for research activities, additional funds are required.

The detailed estimate of the proposal, is as follows :

Sl No	Items	Amount
1.	Lab Infrastructure Development	Rs.2,00,000/-
2.	Contingency & Engaging Casual labourers etc	Rs.2,00,000/-
3..	Publication of Journals i. Plants of Andaman and Nicobar plant conservatory	Rs.1,00,000/-

ii. Wild edible plants of Western Ghats of Kerala -the future crop	
Total	Rs.5,00,000/-

The estimated amount of Rs.5,00,000/- (Rupees Five lakh only) may be paid as provisional advance to the Director, Centre for Biodiversity Conservation, for the implementation of the proposal.

As per the orders of the Vice - Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to sanction an amount of Rs.5,00,000/- (Rupees Five lakh only) to the Director, Centre for Biodiversity Conservation, as Provisional Advance, towards the expansion of Centre for Biodiversity Conservation, as envisaged in the Budget Speech 2021-'22.*

*The meeting came to an end at 10.30 a.m*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Finance held on 16.08.2021, be approved.

**Item No.31.106** *Report of the Sub-Committee constituted to study to study the matter regarding the approval of initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal – WP(C)No.27813/2017 filed by Dr. Anupriya Samuel – Submitting of – Consideration of- reg.*

**(Legal Section)**

The Syndicate vide Item No.30.73 held on 23.07.2021 considered the initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal and resolved to seek legal opinion from the Standing Counsel regarding the matter and place the same before the Legal Monitoring Committee.

As per the resolution of the Syndicate, the matter regarding the initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal with effect from the date of appointment, along with the legal opinion was placed before the Legal monitoring Committee held on 28.07.2021 [Copy of the legal opinion appended].

The Legal Monitoring Committee vide Item No.2 recommended to constitute a Sub-Committee comprising of the Pro-Vice-Chancellor as Chairperson, Dr. M.Vijayan Pillai (Member Syndicate), Sri. R. Arunkumar (Member Syndicate), Dr. S. Nazeeb(Member Syndicate) and Legal Advisor as members, to study the matter regarding the approval of initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal.

The Sub-Committee at its meeting held on 30.07.2021, discussed the matter in detail and submitted a Report on 12.08.2021. The Report of the Sub-Committee is placed before the Syndicate for approval. [Report is appended].

**Resolution of the Syndicate**

**RESOLVED** to approve the report submitted by the Sub-Committee, regarding the approval of initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St. Johns College, Anchal.

**FURTHER RESOLVED** to place the proposal of initial appointment of Dr. Anupriya Samuel as Assistant Professor in the Department of Zoology in St. Johns College, Anchal, before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.31.107** *13.08.2021 ൽ കൂടിയ ഹരിതാലയം മോണിറ്ററുകമ്മിറ്റിയുടെ മിനറ്റ്സ്സംബന്ധിച്ച്.*

**(Ad.Misc)**  
ഹരിതാലയം

ബഹുമാനപ്പെട്ടവൈസ്ചാൻസിലറുടെഉത്തരവിൻപ്രകാരം13.08.2021 ൽകൂടിയ  
മോണിറ്ററുകമ്മിറ്റിയുടെ മിനറ്റ്സിന്ധിക്കേറ്റിന്റെപരിഗണനയ്ക്കായിസമർപ്പിച്ചുകൊള്ളുന്നു.  
13.08.2021 ൽകൂടിയഹരിതാലയംമോണിറ്ററുകമ്മിറ്റിയുടെമിനറ്റ്സ്  
തീയതി: 13.08.2021 1.30 പി. എം  
സ്ഥലം: പി.വി.സിയുടെചേംബർ

സന്നിഹിതരായവർ

- (1) ഡോ. പി.പി. അജയകുമാർ(അധ്യക്ഷൻ) ഒപ്പ്  
പ്രൊ-വൈസ്ചാൻസിലർ
- (2) ഡോ. എസ്. നസീബ്‌ഒപ്പ്  
മെമ്പർ, സിൻഡിക്കേറ്റ്
- (3) അഡ്വ. എ. അജികുമാർ ഒപ്പ്  
മെമ്പർ, സിൻഡിക്കേറ്റ്
- (4) ശ്രീ. ബി. പി. മുരളി ഒപ്പ്  
മെമ്പർ, സിൻഡിക്കേറ്റ്
- (5) ഡോ. പ്രമോദ്കിരൺആർ. ബി ഒപ്പ്  
ഹരിതാലയംപ്രൊജക്ട്ചീഫ്ഓഫീസറേറ്റർ
- (6) ഡോ. പി. എം. രാധാമണി ഒപ്പ്  
നെൽകൃഷിപ്രോഗ്രാമുകൺവീനർ
- (7) ഡോ. പി. രാഘവൻ ഒപ്പ്  
ഹരിതാലയംപ്രൊജക്ട്സ് പെഷ്യൽഓഫീസർ
- (8) ഡോ. ഇ.എ. സിറിൽ (online)  
മെമ്പർ, ഹരിതാലയംമോണിറ്ററുകമ്മിറ്റി
- (9) ഡോ. എസ്. സുഹ്റബീവി (online)  
മെമ്പർ, ഹരിതാലയംമോണിറ്ററുകമ്മിറ്റി
- (10) ഡോ. ടി. എസ്. സ്വപ്ന (online)  
മെമ്പർ, ഹരിതാലയംമോണിറ്ററുകമ്മിറ്റി
- (11) ഡോ. ഷിബുരാജ് എസ് (online)  
മെമ്പർ, ഹരിതാലയംമോണിറ്ററുകമ്മിറ്റി
- (12) ഡോ. സാബുജോസഫ് (online)  
മെമ്പർ, ഹരിതാലയംമോണിറ്ററുകമ്മിറ്റി
- (13) ശ്രീ. മനോജ്കുമാർഎം.എസ് ഒപ്പ്  
എ.ഇ., ഹെഡ്കാർട്ടേഴ്സ്

ഹരിതാലയംപ്രോജക്ടിന്റെഭാഗമായികാരുവട്ടംകാമ്പസിലെരണ്ടാംഘട്ടനെൽകൃഷിയുമായിബന്ധപ്പെട്ട്10.08.2021 നടന്നഹരിതാലയം മോണിറ്ററിംഗ്കമ്മിറ്റി ഹരിതാലയം സ്പെഷ്യൽഓഫീസർഡോ. പി. രാഘവൻഅവർകളുടെ ശുപാർശയെ തുടർന്ന്കഴക്കൂട്ടം, അഗ്രോസർവീസ്സെന്ററിൽ നിന്നും നെൽകൃഷി ചെയ്യുന്നതിനുള്ള ചെലവിന്റെ എസ്റ്റിമേറ്റാങ്ങുന്നതിനായി അദ്ദേഹത്തെ ചുമതലപ്പെടുത്തിയിട്ടുണ്ടാ യിരുന്നു. അതിൻപ്രകാരം കഴക്കൂട്ടം, അഗ്രോ സർവീസ്സെന്റർ(Reg.No. TVM/TC/545/2013) വെട്ടുറോഡ്, തിരുവനന്തപുരം 695581 സമർപ്പിച്ചരണ്ടു ലക്ഷത്തി തൊണ്ണൂറായിരം(Rs. 2,90,000/-) രൂപയുടെ എസ്റ്റിമേറ്റ് ഹരിതാലയം മോണിറ്ററുകമ്മിറ്റി വിശദമായി വിലയിരുത്തി. പ്രസ്തുതകമ്മിറ്റി പ്രസ്തുത എസ്റ്റിമേറ്റിൽ സംതൃപ്തി രേഖപ്പെടുത്തി. കമ്മിറ്റിയുടെശുപാർശകൾ

- (1) കഴക്കൂട്ടം, അഗ്രോസർവീസ്സെന്റർ(Reg.No. TVM/TC/545/2013) വെട്ടുറോഡ്, തിരുവനന്തപുരം695581 യെകൊണ്ട്തന്നെ 5.80 ഏക്കറിലും രണ്ടുലക്ഷത്തി തൊണ്ണൂറായിരം (Rs. 2,90,000/-) രൂപ ഉപയോഗിച്ച്മൊത്തം നെൽകൃഷി നടത്തി കൊള്ളാമെന്ന്പ്രസ്തുത ഏജൻസിയെ കൊണ്ട് എഗ്രിമെന്റ് (MOU) ഒപ്പിടികഴക്കുന്ന മെമ്പർ അതിനായിപ്രൊ-വൈസ്ചാൻസിലറെ ചുമതലപ്പെടുത്താനും കമ്മിറ്റി ശുപാർശചെയ്തു.
- (2) എഗ്രിമെന്റ് നടപടികൾഎല്ലാംപൂർത്തിയായതിനുശേഷംരണ്ടുലക്ഷത്തി തൊണ്ണൂറായിരം (Rs. 2,90,000/-) രൂപയുടെ 50% ജോലിയുടെആദ്യഘട്ടമായി പ്രൊവിഷണൽ അഡ്വൈസറിയായി കാരുവട്ടം ജോയിന്റ്ജിസ്ട്രാർക്കു നൽകുവാനും

പ്രസ്തുതതുകഏജൻസിക്ക് കൃഷിനടത്താൻനൽകാനുംശുപാർശചെയ്തു.

- (3) ബാക്കിതുകപ്രസ്തുതഏജൻസിക്കുനൽകിയജോലിയുടെഘട്ടംഘട്ടമായപുരോഗതിക്കനുസരിച്ചുഹരിതാലയം പ്രൊജക്ട്ചീഫ്ഓഫീസറേറ്റർഡോ. പ്രമോദ്കിരൺആർ. ബി, നെൽകൃഷിപ്രോഗ്രാമിന്റെകൺവീനർഡോ. പി. എം. രാധാമണി, ഹരിതാലയംപ്രൊജക്ട്സ് പെഷ്യൽഓഫീസർഡോ. പി. രാഘവൻ എന്നിവരുടെ തൃപ്തികരമായവിലയിരുത്തലിനുശേഷംമാത്രംനൽകിയാൽമതിയെന്നുംകമ്മിറ്റിശുപാർശചെയ്തു.
- (4) കൊയ്തെടുക്കുന്നനെല്ല് ഏറ്റെടുക്കുന്നതിന്വിവിധസംസ്ഥാനങ്ങളുമായിചർച്ചനടത്തുന്നതിനുംവയ്ക്കോൽതുടങ്ങിയ നെല്ല് ഉത്പന്നങ്ങൾ വിലനടത്തുന്നതുൾപ്പെടെ അടക്കമുള്ള കാര്യങ്ങൾ നിർവഹിക്കുന്ന

തിന്ഹരിതലയം പ്രൊജക്ട്സ് പെഷ്യൽ ഓഫീസർ ഡോ. പി. രാഘവൻ അവർകളെ ചുമതലപ്പെടുത്താനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

- (5) നെല്ലില്ലുന്ന യൂടെഭാഗമായുള്ള സബ് സിഡിയുടെ അവകാശം സർവകലാശാലയ്ക്കുമാത്രമാണെന്നും അത് പ്രസ്തുത ഏജൻസിയുമായുള്ള എഗ്രിമെന്റിൽ ഉണ്ടാവണമെന്നും കമ്മിറ്റി ശുപാർശ ചെയ്തു.
  - (6) സബ് സിഡി സർക്കാരിൽ നിന്നു ഭൂമാകനത് അടക്കമുള്ള കാര്യങ്ങൾ ബന്ധപ്പെട്ട സർക്കാർ വകുപ്പുമായി ചർച്ച ചെയ്യുന്നതിനും ഹരിതലയം പ്രൊജക്ട്സ് പെഷ്യൽ ഓഫീസർ ഡോ. പി. രാഘവൻ അവർകളെ ചുമതലപ്പെടുത്താൻ കമ്മിറ്റി ശുപാർശ ചെയ്തു.
  - (7) പ്രസ്തുത കൃഷി സമയബന്ധിതമായി പൂർത്തിയാക്കിക്കൊള്ളാമെന്നും അല്ലാത്ത പക്ഷം സർവകലാശാലയ്ക്ക് പ്രസ്തുത ഏജൻസിയുമായുള്ള എഗ്രിമെന്റ് റദ്ദ് ചെയ്യാനുള്ള അവകാശം സർവകലാശാലയിൽ നിക്ഷിപ്തമാണെന്നും എഗ്രിമെന്റിൽ വ്യവസ്ഥ ചെയ്യാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.
- കമ്മിറ്റി 2.30 പി.എമ്മിന് അവസാനിച്ചു.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Harithalayam Monitoring Committee held on 13.08.2021, be approved.

**Item No.31.108                      Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services – Approval of-reg.**

*(Ad.DI)*

The Minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, 2.30 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval (Minutes Appended).

**Minutes of the Meeting of the Standing Committee of Syndicate on Students' Services**

Date and Time : 12.08.2021 (2.30 PM )

Venue : Syndicate Room

Members Present

- 1) Sri. Riyas Wahab (Convener)
- 2) Adv. B. Balachandran
- 3) Prof. K.Lalitha
- 4) Smt. Renju Suresh
- 5) Sri. Bijukumar G

Members Absent

- 1) Adv. K.H. Babujan
- 2) Dr. Mathew V
- 3) Dr. B. Unnikrishnan Nair
- 4) Adv. A. Ajikumar

**Item No.31.108.01                      Difficulties in Disbursing Certain Endowment Awards – reg.**

*(Ac.EIII)*

The work related to Endowments, Memorial Lectures, and chairs dealt by AcEIV section has been transferred to AcEIII section on 28/10/2018. On thorough verification of the files it was found that a number of Endowments/scholarships/ Research Endowments were not awarded for the past few years. The matter was placed before the Syndicate vide item numbers 5.80 D14 & D15 and recommended to constitute a sub committee for detailed study on the same. Since the date for disbursing Endowment awards for the years from 2013 to 2018 were scheduled on 27 and 28 of February 2020, Vice Chancellor has issued orders to postpone the constitution of subcommittee. In the mean while the Convenor, Standing Committee of the Syndicate on Academics and Research has orally suggested to get the remarks from the IQAC for solving difficulties involved in disbursing 48 endowment awards for placing it before the subcommittee.

IQAC has stated that on examining the awards, it is seen that some of the Endowment awards needs to be discontinued, some reoriented and some refixed. Hence IQAC suggested to conduct a joint meeting of the Standing Committee of the Syndicate on Student services with Director DSS and IQAC Nominee.

In this context the matter was placed before the Standing committee of the Syndicate on Student Services for consideration and appropriate recommendation.

**Recommendation:** *The item is referred to the Combined Standing Committee of Syndicate on Student Services and Academics and Research*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No.31.108.02** *Department of Psychology: Proposal submitted by Dr.Bindu.P, Head, Department of Psychology based on the Budget Speech of 2021-2022 item no.54 entitled "To extend the services of Department of Psychology to Affiliated Colleges-reg.*

( Ad.AII)

The Budget speech of University of Kerala 2021-2022 allocated an amount of ₹ 5,00,000/- (Rupees Five Lakhs only) to extend the services of Department of Psychology to affiliated colleges. The Budget Implementation Cell held on 26.04.2021 granted 2 weeks time to submit the proposal as envisaged in the Budget Speech(2021-222) of University and to submit the same before the Standing Committee of the Syndicate on Student Services.

Accordingly Dr.Bindu.P, Head, Department of Psychology, Kariavattom submitted a detailed proposal on the Budget Speech entitled "To extend the services of Department of Psychology to affiliated colleges". The budget of the proposal is detailed below.

Sl. No	Programme	Expenses
1.	Need Assessment Survey	25,000/-
2.	Sensitization Programme for Teachers(Online)	50000/-
3.	Capacity Building Training (3days*@75,000*2 programmes)	150000/-
4.	Printing and Stationery(Resource book/Training materials/Assessment)	90000/-
5.	Travel Allowance	30000/-
6.	Psychology Apprentice Fellowship(5000*10)	50000/-
7.	You.tube channel(video creation/editing/Resource persons)	75000/-
8.	Research and Evaluation	30000/-
	<b>Total</b>	<b>500000/- (Rupees Five Lakhs only)</b>

As per the orders of the Vice-Chancellor the proposal forwarded by Dr.Bindu.P, Head, Department of Psychology, Kariavattom is placed before the Standing Committee of Syndicate on Student Services for their consideration and recommendation.

**Recommendations:** *The committee recommended to implement the proposal as a pilot project in the Government and Aided Colleges in Thiruvananthapuram District.*

**Resolution of the Syndicate**

**RESOLVED** to implement the proposal as a pilot project in the selected Affiliated Colleges in Thiruvananthapuram District.

**Item No.31.108.03** *Budget Speech 2020-21--Strengthening of Student Palliative clubs in Affiliated Colleges--Report from NSS Programme Co-ordinator—reg.*

(AdDI)

In the Budget Speech 2020-'21 of the University, it was proposed to start **Students Palliative Clubs in all the Colleges affiliated** to the University with effect from the academic year 2020-21, with an outlay of Rs. 10,00,000/- (Ten Lakh Rupees only), under the initiative of the National Services Scheme and Department of Students Services of the University. The Programme has already started functioning under the supervision of NSS Programme Co-ordinator and the Director, DSS.

The Syndicate at its meeting held on 14.08.2020, vide item no: 16.80- Additional Item No 02, resolved to entrust the Director-DSS and Co-ordinator -NSS to submit an activity oriented detailed report regarding the project of Palliative Units in all colleges before the Standing committee of the Syndicate on Student Services. Accordingly the Programme Co-ordinator, NSS has submitted an

activity oriented detailed report regarding the Palliative Clubs Project to be placed before the Standing Committee of the Syndicate on Student Services .

As per the orders of the Vice Chancellor, the activity oriented detailed report regarding the Palliative Clubs Project in various colleges is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendations.

**Recommendations:** *The committee noted and appreciated the activities done by the Units.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No.31.108.04** *Budget Speech 2020-21--Formation of "SANNADHASENA", in affiliated colleges--Consultation with NSS Programme Co-ordinator—reg.*

*(AdDI)*

In the Budget Speech 2020-21, it was to be proposed to form "SANNADHASENA" in all the affiliated colleges of the University, in order to develop social commitment in Students towards the society. An amount of Rs.10,00,000/- (Rupees Ten Lakh only) was allocated in the Budget and entrusted the Director, Department of Student Services to conduct the programme. The Syndicate at its meeting held on 28.04.2020, Minutes of the Budget implementation cell vide item no:10.239.1.20 has resolved to entrust the Director (i/c), Department of Student Services and NSS Programme Co-ordinator to submit a proposal before the Standing Committee of the Syndicate on Finance. The Director (i/c), Department of Students Services submitted a detailed proposal in this regard. The Syndicate at its meeting held on 14.08.2020, has resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance held on 11.08.2020 to agree the proposal in principle and to referred the item to the Standing Committee of the Syndicate on Student Services for Implementation. As per the orders of the Vice Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendations.

**Recommendations:** *The Committee recommended to approve the Proposal for implementation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No.31.108.05** *Budget Speech 2021-22 - Item No.28-University Placement Cell - Extending the activities of the Cell to the Colleges affiliated with the University - proposal -reg.*

*(AdAI)*

As per Budget Speech 2021-22, it was proposed to extend the activities of the University Placement Cell to all Colleges affiliated to the University, to give information directly to the students of the University and Colleges about the workplaces and job opportunities. An amount of Rs.10,00,000/- (Rupees Ten Lakh only) was allotted vide reference above. This Project will be implemented in various Colleges and Educational Institutions with the help of University Employees Information & Guidance Bureau.

The Budget Implementation Cell held on 26.04.2021, considered Item No.28 and recommended to entrust the Convenor, University Placement Cell, to submit a proposal for "Extending the activities of the University Placement Cell to the Colleges" in consultation with the Director, CDC and to place the same before the Standing Committee of the Syndicate on Student Services. The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell, subject to reporting to the Syndicate.

Dr.Christabell.P.J, Convenor, University Placement Cell, has submitted a proposal for "Extending the activities of the University Placement Cell to the Colleges" in consultation with the Director, CDC.

As ordered by the Vice-Chancellor, the proposal for "Extending the activities of the University Placement Cell to the Colleges" submitted by Dr.Christabell. P.J, Convenor, University Placement Cell in consultation with the Director, CDC, is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendation.

**Recommendations:** *The Committee deferred the item to the next Standing Committee of Syndicate on Students' Services and Dr. Christabell P. J., Convener, University Placement Cell shall be invited to the Committee to submit a detailed report regarding the activities of the Cell so far.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No.31.108.06**      ***Framing Guidelines For Preparing And Issuing Merit Certificates of Kerala University Youth Festival- reg.***

**(Ad DI)**

Students from various colleges has requested the Director, Department of Students Services for issuing Duplicate Merit Certificates of Kerala University Youth Festivals, as the original certificate received by them were irrecoverably lost due to unexpected reasons. Their requests have been authorized and forwarded by the principals of the institutions concerned. The Director remarked that the original 'Result Sheet' and other connected documents regarding the youth festivals are kept in the Office of the DSS and therefore the genuineness of such requests can be verified and Duplicate Certificate can be prepared by DSS Office itself. However in the absence of specific guidelines for the same, the Director has requested to place the matter before Syndicate for framing proper guidelines and directions for the same.

As ordered by the Vice Chancellor the matter was placed before the Syndicate and the meeting of the Syndicate held on 17.2.2021 (item No : 23.51) considered the same and resolved to entrust the Director, Department of Students Services to submit a proposal for framing the *guidelines for preparing and issuing Duplicate Merit Certificate of Kerala University Youth Festival.*

Accordingly the Director, Department of Students Services has forwarded a proposal for framing the *Guidelines for Preparing and Issuing Duplicate Merit Certificate of Kerala University Youth Festival,* and the same was placed before the Syndicate.

The Syndicate held on 02.07.2021 (Item No. 29.43) considered the same and resolved to refer the item to the Standing Committee of the Syndicate on Student Services. The Vice Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Students Services.

Hence the proposal for framing the *Guidelines for Preparing and Issuing Duplicate Merit Certificate of Kerala University Youth Festival,* submitted by the Director, Department of Students Services, is placed before the Standing Committee of the Syndicate on Students Services for consideration and appropriate recommendation.

**PROPOSED GUIDELINES FOR ISSUING DUPLICATE MERIT CERTIFICATE OF KERALA UNIVERSITY YOUTH FESTIVAL**

1. The DSS (Department of Student Services) office shall obtain the request from the student, concerned.
2. The request shall be recommended and forwarded by the Principal concerned to the DSS Office.
3. An affidavit issued by a Notary Public regarding the loss of the original certificate for which the duplicated is requested.
4. The DSS shall verify the guidelines of the request on the basis of the above documents and original result sheets of the Youth Festival concerned (kept in the office of the DSS).
5. The DSS shall prepare a detailed Note on the basis of the above verification and along with it the prepared duplicate certificate shall be placed before the Honorable Vice Chancellor for approval.

**Recommendations:** *The Committee recommended to approve the proposal in principle and suggested to exclude the names of the signatories in the Duplicate Merit Certificates.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.



**Item No.31.108.07      *Special Protection Scheme for Transgender students from 'Student Welfare Fund'***

**(AddI)**

As per Budget Speech 2021-22, it was proposed to introduce a Special Protection Scheme for Transgender students to provide learning assistance from the Student Welfare Fund to students who do not receive other government benefits be paid an amount of Rs.2,000/- per month, as recommended by the committee concerned.

In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the Item No.30, it was recommended to obtain a proposal regarding Special Protection Scheme for Transgender students from the Director, Department of Students Services and to place the same before the Standing committee of the Syndicate on Students' Services.

Accordingly, Dr. Shaji A, Director i/c, Department of Students' Services has submitted the proposal for Special Protection Scheme for Transgender Students from 'Student Welfare Fund' to be placed before the Standing Committee of the Syndicate on Students' Services.

Sanction has been accorded by the Vice-Chancellor to place the proposal for Special Protection Scheme for Transgender Students from 'Student Welfare Fund' before the Standing Committee of the Syndicate on Students' Services.

Hence the proposal for Special Protection Scheme for Transgender Students from 'Student Welfare Fund', submitted by the Director, Department of Students' Services, is placed before the Standing Committee of the Syndicate on Students' Services for consideration and appropriate recommendations.

**Recommendations:**      *The Committee recommended to approve the proposal and referred the item to the Standing Committee of Syndicate on Finance for consideration and appropriate recommendations.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No.31.108.08      *Budget Speech 2021-22 – Aid to Palliative Clubs - Proposal from NSS Programme Co-ordinator – reg.***

**(Ad DI)**

As per Budget Speech 2021 -22, it was proposed to allocate an amount of Rs. 25,00,000/- (Rupees Twenty Five Lakh only) for various Programmes and Schemes of Palliative Clubs in the Colleges. Palliative Clubs have been established in the colleges for the purpose of delivering message of compassion and to propagate great ideologies of humanity among students.

In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the Item No.31, it was recommended to obtain a proposal regarding aid to Palliative Clubs from Programme Co-ordinator, N.S.S and to place the same before the Standing Committee of the Syndicate on Students' Services.

Accordingly, Dr.Shaji A, Programme Co-ordinator, N.S.S has submitted the proposal for the Financial Assistance for Strengthening Student Palliative Clubs in Affiliated Colleges to be placed before the Standing Committee of the Syndicate on Students' Services.

Sanction has been accorded by the Vice-Chancellor to place the proposal for the Financial Assistance for Strengthening Student Palliative Clubs in Affiliated Colleges before the Standing Committee of the Syndicate on Students' Services.

Hence the proposal for the Financial Assistance for Strengthening Student Palliative Clubs in Affiliated Colleges, submitted by N.S.S Programme Co-ordinator, is placed before the Standing Committee of the Syndicate on Students' Services for consideration and appropriate recommendations.

**Recommendations:**      *The Committee recommended to approve the proposal for implementation.*

The meeting concluded at 4.15 pm

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021, be approved.

**Item No. 31.109      *Implementation of the Highcourt judgement dated 17.03.2021 for the petition no. WP(C) . No. 1703 of 2019(K) filed by Dr. Sajin Kumar. K.S, Assistant Professor, Dept. Of Geology – Legal Opinion for releasing five consecutive increments –Consideration of-reg.***

**(Ad D1)**

Dr. Sajin Kumar K.S joined the University service as Assistant Professor in the Department of Geology on 01.10.2012. Prior to joining the University, he was working at Geological Survey of India (GSI) as Senior Geologist.

As per UGC PR 2006, teachers with degree of Ph. D are eligible for five advance increment while entering service and teachers who acquire degree of Ph.D while in service are eligible for three advance increments.

The initial pay of an Assistant Professor without advance increment is fixed at Rs.15,600+ AGP 6000 (Basic pay- Rs.21,600/-) in the pay band of Rs. 15,600 -Rs. 39,100 + AGP 6000. The rate of one increment is three percentage of basic pay. On granting five advance increments, the initial pay of Dr.Sajin Kumar was fixed at Rs. 18,840+ AGP 6000 ( Basic pay – Rs. 24,840/-).

After joining the University service, initial pay of Dr. Sajin Kumar.K.S was refixed at Rs.21,290+ AGP 6000 +P.AGP 600 (Basic pay- Rs.27,890/-), the pay he was drawing at GSI and protected by the University, vide U.O No. Ad.D1.1/49285/2010 dated 14.03.2013.

After that Dr.Sajin Kumar approached the High Court of kerala for recon his prior service at GSI for service benefits and 5 advance increments for his protected pay.

As per judgement dated 17.03.2021, the Hon'ble High Court partially allowed his claims and directed the University to release five consecutive advance increments and not to reckon his service rendered in Geological Survey of India for Promotional Benefits. The Finance has opined that Dr. Sajin Kumar K.S may be granted the rate of five advance increment(five times three percentage of minimum of the scale of pay) which is granted to all the teachers in the University at the time of appointment.

The Legal Advisor has perused the file and remarks from the Finance wing of the University and has remarked as follows.

*'The captioned Writ Petition stands disposed of by partially allowing the reliefs, with a direction to release the advanced increments, despite having been granted vide Exhibit P10 way back on 03.11.2012 as early as possible within a period of one month from the date of receipt of certified copy of the order.*

*He has perused Exhibit P10, the Pay Fixation Statement No.Fin.VI-1/B-1491, dated 03.11.2012. Apparently, as per the said statement, the basic pay of the petitioner as on 01.10.2012 was fixed as Rs.18,850/-+ AGP 6,000 in the pay scale Rs.15,600/-39,100 + AGP 6,000. But, later on 14.03.2013 the University as per order No.AdDI.1.49285/2010 protected the pay of the petitioner at Rs.21,290/-with AGP of Rs 6,000/- and personal AGP of Rs.6,00/- with effect from 01.10.2012 in the Pay Band Rs.15,600/- - 39,100 + AGP 6,000 and also to absorb the personal AGP in future increase. The said order is seen marked as Exhibit P12.*

*It is pertinent to note that, Ext. P12 would be effective retrospectively from 01.10.2012, wherefore, it is obvious that, the pay of the petitioner as on 01.10.2012 will be Rs.21,290/- with admissible AGP and he is entitled to the benefit of 5 advance increments for possessing Ph.D at the time of appointment.*

*Having endorsed the proposal from the Finance to grant the petitioner 5 advance increments which is granted to all the teachers in the University at the time of appointment and also in the light of the observations in Para 10 of the Judgment, he is of the view that, it is advisable to comply with the directions in para 10 of the judgement.'*

As per orders of the Vice- Chancellor, ***the matter of releasing five advance increments to Dr.Sajin Kumar K.S, Assistant Professor, Dept. Of Geology at the rate of five times three percentage of minimum of the scale of pay in compliance with the HighCourt Judgement dated 17.03.2021, alongwith Legal Opinion (copy appended)*** is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to release five advance increments to Dr. Sajin Kumar K.S, Assistant Professor, Department Of Geology at the rate of five times three percentage of minimum of the scale of pay in compliance with the HighCourt Judgement dated 17.03.2021.

**Item No.31.110 Department of Physical Education – Inter Collegiate Tournaments for the year 2020-21 -Resumption of events –Reporting of- reg.**

**(Ad.D1)**

- Ref: 1. Minutes of the meeting of the Sub-Committee of the Syndicate (Sports) held on 02.08.2021.  
2. U.O No.Ad.DI/ICT/2021 dtd.03.08.2021.

The Sub-Committee of the Syndicate for Sports held on 02.08.2021, recommended to resume the Inter Collegiate Tournaments for the year 2020-21 w.e.f. 03.08.2021 as the per the schedule and guidelines approved by the Sub Committee of Physical Education Faculty and Physical Education Teachers of all affiliated colleges of the University for the conduct of the same by strictly adhering to Covid-19 protocols. The Sub-Committee also recommended to settle the provisional advance credited to the PD Account of Department of Physical Education on the completion of the Inter Collegiate Tournaments for the year 2020-21.

The Sub-Committee of the Syndicate for Sports, further recommended that the Vice Chancellor in exercise of his powers vested under 10(13) of the Kerala University Act 1974 may approve the above recommendations of the Sub-Committee, considering the exigency of timely completion of the events.

As per U.O referred above, Sanction has been accorded by the Vice-Chancellor to resume the Inter Collegiate Tournaments for the year 2020-21 w.e.f. 03.08.2021 as per the schedule and guidelines approved by the Sub Committee of Physical Education Faculty and Physical Education Teachers of all affiliated colleges of the University for the conduct of the same by strictly adhering to Covid-19 protocols and to settle the provisional advance credited to the PD Account of Department of Physical Education on the completion of the Inter Collegiate Tournaments for the year 2020-21, **subject to reporting to the Syndicate.**

Accordingly the above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.111 Minutes of meeting of the Technical Committee for evaluating bids of Multimedia Theatre Classrooms and Multimedia Classrooms in University Teaching Departments held on 13.08.2021 - reg.**

**(Ad.BII)**

The meeting of the Technical Committee for evaluating bids of Multimedia Theatre Classrooms and Multimedia Classrooms in University Teaching Departments convened in the Pro Vice Chancellor's Chamber on 13.08.2021 recommended to reject the bids submitted by the two firms viz ITI Limited Palakkad and Macro Enterprises, Chennai and to re-tender the proceedings as only a single firm, Center Tec,Ernakulam has qualified in the current tender.

The Honourable Vice Chancellor has ordered to place the above matter before the Syndicate.

Hence the minutes of the meeting of Technical Committee for evaluating bids of Multimedia Theatre Classrooms and Multimedia Classrooms in University Teaching Departments is placed before the Syndicate for consideration and decision.

**MINUTES OF THE MEETING OF THE TECHNICAL COMMITTEE FOR EVALUATING THE BIDS OF MULTIMEDIA THEATRES & MULTIMEDIA CLASSROOMS**

Date & Time : 13.08.2021, 4:00 p.m.  
Venue : PVC's Chamber

Present:

- |   |   |      |
|---|---|------|
| 1. The Pro-Vice-Chancellor  | : | Sd/- |
| 2. The Finance Officer (Special Invitee)                            | : | Sd/- |
| 3. The University Engineer  | : | Sd/- |
| 4. Sri. Riyasudeen M, Divisional Accounts Officer (Special Invitee) | : | Sd/- |
| 5. Sri. Ramesh T.S.Assistant Executive Engineer (Civil)             | : | Sd/- |
| 6. Sri. Padmakumar R.S.Assistant Executive Engineer(Electrical)     | : | Sd/- |
| 7. Sri. Baby Johns Retd. Chief Engineer, PWD (Buildings)            | : | Sd/- |

8. Sri. Aneesh Mohammed, Instrumentation Engineer, CLIF : Sd/-  
 9. Smt. Deepthy, System Administrator, KUCC : Sd/-  
 10. Smt. Vidhya G K System Administrator, KUCC : Sd/-  
 11. Smt. Gini C L, Assistant Engineer (Civil) : Sd/-

The meeting commenced at 4.00 p.m.

The Committee examined the supporting documents furnished by the firms ITI Ltd. Palakkad and Macro Enterprises, Chennai in response to the e-mail dated 11.08.2021. and concluded that these two firms have not submitted the demanded documents.

**The following supporting documents were not submitted by the firm, ITI Limited, Palakkad.**

- (1) Valid PWD license in respect to Sri. Reji K.S., the electrical contractor.
- (2) The experience certificates, Form C & E in prescribed format for proving the qualification and experience for various components of works such as civil, electrical, audiovisual, networking & server, in support of the certificates/documents furnished along with the tender.
- (3) Form F & G (Organization Structure and details of technical & administrative personnel to be employed for the work) in respect to Joint Venture Firm & electrical contractor.
- (4) Original MoU / Consortium agreement dated 15/05/2021 signed with the electrical contractor & ITI, for verification.
- (5) Self declaration of JV/Consortium regarding not blacklisted in India/abroad
- (6) Signed copy of OEM sales & support office a) Projector (b) Mixer, Amplifier & Speaker (c) Camera & (d) Digital Podium.
- (7) Self affidavit regarding operation of OEM in India and spare locations of (a) Switch (b) Mixer, Amplifier & Speaker (c) Camera & (d) Digital Podium.

**The following supporting documents were not submitted by the firm, Macro Enterprises, Chennai**

1. Amount of network component from KSITI Limited to be furnished Form E.
2. Form E in prescribed format in support of the work completion certificate from KINFRA (Electrical work).
3. Self affidavit regarding operation of OEM Indian market for 10 years (a) Switch- in prescribed format.

**Recommendations:**

1. To reject the bids submitted by the two firms viz ITI Limited Palakkad and Macro Enterprises, Chennai.
2. To re-tender the proceedings as only a single firm viz Center Tec, Ernakulam has qualified in the current tender.
3. To fix the date of publication of re-tender as 24.08.2021
4. To fix the pre-bid meeting on 03.09.2021
5. To fix the last date of opening of Technical bid on 13.09.2021.

The meeting ended at 5.10 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Technical Committee for evaluating bids of Multimedia Theatre Classrooms and Multimedia Classrooms in University Teaching Departments held on 13.08.2021, be approved.

**Item No.31.112 Department of Library & Information Science - Purchase of Desktop Computers and A3 Photocopier-Reporting of-reg.**

**(Ad.BIV)**

- Ref: 1. Minutes of the Special meeting of the Syndicate held on 12.01.2021 (Item No. 10.01.09 .06) as approved by the Vice Chancellor.  
 2. U. O. No. 4045/2021/UOK dated 07.08.2021.

In implementing the recommendation of the 9th Meeting of the Purchase Committee held on 21.12.2020, the Vice-Chancellor has accorded sanction for the Purchase of six numbers of Desktop Computer @ ₹30,527/- and one number of A3 Photocopier @ ₹39,270/- for a total amount of ₹2,22,432/- (Rupees Two lakh twentytwo thousand four hundred and thirtytwo only) including taxes, through the CPRCSPortal of Kerala State IT Mission maintained by M/sKELTRON,

Trivandrum by making Advance Payment. Later, the price of above items increased due to change in rate contract in the CPRCSPortal.

Sanction has therefore been accorded by the Vice-Chancellor for the advance payment of **Rs. ₹2,25,084/- (Rupees Two Lakhs Twenty five thousand and eighty four only)**, the revised rate (Computer rate decreased to ₹30,004/- and A3 Photocopier - rate increased to ₹45,060/-) to the KSITM TSB account for effecting the Purchase, subject to reporting to Syndicate, meeting the expenditure from the Provisional Advances sanctioned vide U.O No. Ad.AV.03/34510/2019 dated 23.12.2019, as endorsed by the Finance and University Order No.4045/2021/UOK dated 07.08.2021 issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.113      Proposal for amendment/incorporation as Clause 23.A.7 in Chapter IV of Kerala University First Ordinances, 1978- Approval of- reg.**

**(M&C.I)**

As per Syndicate decision a fee of Rs. 250/- is levied from Private Organisations/ Companies/ Agencies who approach the University for verification of genuineness of Mark Lists / Certificates etc issued by the University. UO No.Ac AII/1/11644/2003 dated 29.04.2003 has been issued in this regard. Later the Syndicate at its meeting held on 13.12.2004, considering the recommendations of the Standing Committee of the Syndicate on Examinations, resolved that the rate of fee for verification/ attestation of genuineness of mark lists/ degree certificates /proforma etc received from private organisations, companies etc be enhanced to Rs.500 from the existing rate of Rs.250/-. UO no.Ac.AII/1/11644/2004 dated 16.12.2004 has been issued in this regard.

As per UO No.M&C.2/1249/2006 dated 04.07.2006 the fee for genuineness verification of Degree Certificates/ mark lists forwarded from various Private Agencies has been enhanced to Rs.1000/-(Rupees Thousand only). UO No.M&C I.2/1717/2015 dated 24.03.2015 was issued to levy a fee of Rs.1000 towards fee for genuineness verification of Degree/Diploma certificates/ mark lists and other documents on requests placed by Foreign embassies. As per Uo No.Ad AV.03/9871/2019 dated 01.04.2019 additional 5% increase in fee was levied for all services/fees. The University Orders issued in this regard are to be incorporated by amending Kerala University First Ordinances, 1978 as "Fee for Genuineness verification of Degree Certificate/Mark lists enhanced to Rs.1050/- be incorporated as Clause 23.A.7 in Chapter IV, "Levy of fees by the University" of Kerala University First Ordinances, 1978.

As per orders of the Hon'ble Vice-Chancellor, the proposal for amendment of the enhancement of fee for genuineness verification of Degree Certificates/ Mark lists is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for amendment of the enhancement of fee for genuineness verification of Degree Certificates/ Mark lists and place the same before the Senate for consideration.

**Item No.31.114      Department of Zoology, Kariavattom – Complaint submitted by Dr.G.Prasad, HoD regarding a mishap occurred on 12.08.2021 in the Department – Consideration of- reg.**

**(Ad DI)**

Dr.G.Prasad, Professor & Head, Department of Zoology, Kariavattom, has submitted a complaint regarding a mishap occurred in the Department on 12.08.2021, in connection with an unauthorized video capturing conducted by some Youtubers in the room of Dr.Synudeen Sahib.S, Assistant Professor of the Department, without prior permission of the HOD and the University Authorities.

Dr.G.Prasad, Professor & Head, Department of Zoology, Kariavattom, has informed that when he questioned the unauthorized video recording near the Practical Examination Hall, Dr. Synudeen Sahib.S and the Youtubers along with him shouted at him and tried to molest him. By this

time Dr.Sreejith Panicker and Research Scholars came to his rescue. Dr.G.Prasad has requested to take appropriate action against Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, so that such incidents will not happen in future. The Security Officer, Kariavattom, has also submitted a preliminary report in this regard.

Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, Kariavattom, has submitted a complaint regarding unprofessional conduct showcased by his colleagues, Dr.G.Prasad, Professor & Head, Department of Zoology and Dr.Sreejith.P, Assistant Professor, Department of Zoology and has requested to inquire into the matter and take appropriate action to ensure discipline within the University.

The Vice Chancellor has ordered to obtain an urgent report from the Registrar and the Director, Campus Administration, Kariavattom in this regard and to place the matter before the Syndicate for consideration.

Accordingly the matter along with a detailed report on the incident prepared by the Registrar and the Director, Campus Administration, Kariavattom, is placed before the Syndicate for consideration and appropriate decision (**Report is appended**).

***Resolution of the Syndicate***

**RESOLVED** to suspend Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, Kariavattom from University Service with immediate effect pending disciplinary action in the light of the Report submitted by the Registrar and Campus Director, Kariavattom.

**FURTHER RESOLVED** to conduct disciplinary proceedings in accordance with the University Statute and appoint an Enquiry team comprising of Pro-Vice-Chancellor, the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings & Prof.K.Lalitha, Member Syndicate.

**ALSO RESOLVED** to register a police case against Youtubers for trespassing the Department of Zoology, Kariavattom.

**Item No.31.115**                      ***Declaration of Probation in the post of Section Officer - Sri.Sreejith.K.G, Section Officer – Reporting of- reg.***

**(Ad.A1)**

Vide submission dated 28-12-2020 and 23-06-2021, Sri.Sreejith K.G, Section Officer had requested for declaring his Probation period in the post of Section officer as he had completed six months of duty in the said post. He was promoted to the post of Section Officer w.e.f 25-06-2020 vide U.ONo.Ad.A1.4/7404/20dated25-06-2020andheassumedchargeonthesameday.

Finance Officer, vide remarks dated 12-07-2021 endorsed that Sri.Sreejith K.G be declared to have satisfactorily completed the period of Probation in the post of Section Officer on 25.12.2020 FN as he had not availed any eligible leave during the period of Probation.

His superior officer and the then Deputy Registrar, Acad I has certified that his work and conduct during the Probation period was satisfactory.

As per the orders of the Hon'ble Vice-Chancellor declaration of probation with respect to Sri.Sreejith K.G in the post of Section Officer on 25-12-2020 FN has been effected and U.O No.4002/2021/UOK dated 03-08-2021 to that effect was also issued.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.31.116**                      ***Granting of Special Concession- in respect of Sri.Alan Joseph- differently abled candidate-Consideration of-reg:-***

**(EA I)**

Ref:- (1) U.O.No.EAI/504/P/25-1/2021 dated 05/08/2021

(2) UO.No.EAI/1000/1/2021 dated 22/04/2021

Sri.Alan Joseph, a differently abled candidate, appearing for the first semester Bachelor of Hotel Management and Catering Technology (BHMCT) Examinations September 2021 at Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal, Tvpm has requested to grant the service of an Interpreter for the said examination.

The UO referred (1) above is being issued to Sri.Alan Joseph to avail the provisions of Scribe, Compensatory time and grace marks for the ensuing examinations.

It may be noted that the candidate is suffering from Mental Retardation of 50% (Down's Syndrome). As per the provision, (Vide UO. No.EAI/1000/1 dated 22/04/2021) the mentally retarded candidate is eligible for the service of a scribe, compensatory time and grace marks.

Smt.Rincy Joseph mother of Sri.Alan Joseph intimated (orally) that he can write the examination on his own. Therefore the service of the scribe is not necessary for the examination.

In the application submitted by Smt.Rincy Joseph mother of Sri.Alan Joseph has requested to provide the service of an Interpreter, preferably mother.

It may be noted that in the UO referred (2) above, only the service of a scribe for those candidates with benchmark disability of 40% and above is to be provided, and there is no provision to grant a Reader/Interpreter. The word 'Interpreter' is not noted in the Examination Manual of the University.

As per Clause IV (flagged) of the guidelines of the Ministry of Social Justice and Empowerment the Scribe/Reader/Lab Assistant shall be granted to the candidates with benchmark disability (40% and above) for the written examinations. The provision of the service of the Reader/Lab Assistant are also noted in the guidelines but only the service of a service is adopted by the University.

The duty of the scribe is to write the answers for the questions as and how the candidate narrates. The scribe should be a person with qualification below than that of the candidate. But a reader can only read out the questions and not supposed to interpret or write.

As per the clause IV & V of the guidelines of the the Ministry of Social Justice and Empowerment the facility of Scribe/Reader/Lab Assistant should be allowed to any person with benchmark disability as defined. The candidate should have the discretion of opting for his own Scribe/Reader/Lab Assistant.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Syndicate to consider whether the provision of Scribe/Reader/Lab Assistant to be granted to Sri.Alan Joseph, a differently abled candidate of first semester BHMCT examinations,September 2021.

Therefore the matter is placed before the Syndicate for consideration and appropriate recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

***Item No.31.117                      Regulations for the award of University Post Doctoral Fellowship – 2016-  
letter from Dr.S.Nazeeb, Member Syndicate –Consideration of-reg.***

**(Ac.EVII)**

The regulations for the award of Post Doctoral Fellowships came in to force w.e.f 1<sup>st</sup> June 2016 vide UO.No.Ac.EVII/2016 dated 31/05/2016. These regulations were framed with a view of streamlining and formalizing the process for award of Post Doctoral Fellowships (PDF) in the teaching and research departments of University of Kerala. From 2016 the said regulations has been followed for the award of Post Doctoral Fellowships. As per the orders of the Hon'ble Vice-Chancellor the regulations were placed before the Standing Committee of the Academic Council held on 24/07/2019 for a comprehensive review. Since there were some ambiguities regarding certain clauses clarification were sought on these clauses also. The minutes of the Standing Committee of the Academic Council was placed before the Syndicate held on 31/08/2019. The Syndicate has resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research along with the complete details of different clause for which clarification is needed.

Clarification are needed on **clauses 4.2, 5.2, 5.4, 6.3, 6.4, 6.5, 7.1, 9.7, 10.3, 11.1, 11.2 and 13.1.**

As per the regulations the University PDF shall be categorized into (1) Bridge PDF for those who awaits results of thesis submitted for Ph.D Degree and (2)Regular PDF for those who hold Ph.D Degree. As per clause 5.2, those who are awaiting award of Ph.D Degree after submission of thesis shall be eligible to apply for Bridge PDF. But technically only the research scholars of University of Kerala can be included under the purview of this clause. Candidates of other Universities cannot

apply for the Bridge PDF course offered by University of Kerala as they will be issued migration certificate from their parent Universities only after the award of Ph.D. Hence they cannot be permitted to join a course offered by University of Kerala without registering as a matriculate of this University (First statutes, chapter 30). Eligibility certificate is also mandatory for Ph.D scholars from other Universities. But they cannot be issued the same without producing the qualifying certificate, in this case Ph.D Degree certificate (Original/Provisional). So Bridge PDF should be restricted to the candidates of University of Kerala and this aspect should be included in the notification for PDF in the coming sessions.

According to **clause 6.3** 'A maximum of 25% rounded off to the next higher integer of the total number of positions shall be reserved for candidates seeking extension to the second year'. But the total number of fellowships to be awarded each year is not specified in the regulation. As per the precedence followed 15 seats each are filled every year including extension. But this criteria cannot be followed when the number of eligible applicants for regular PDF exceeds 15. It will be unfair to admit the Bridge PDF candidates without considering the Regular PDF candidates who have been already awarded Ph.D. Hence in such cases preference should be given to regular PDF applicants. As per the clause mentioned above 25% of the total number of positions should be reserved for candidates seeking extension. If the total number of positions is 30(ie; 15 Bridge and 15 Regular as per the precedence followed) then extension can be given to 8 candidates. ie; 25% of 30. But the criteria to be followed in selecting the candidates when the number of candidates seeking extension exceeds the said limit is also not specified in the regulation.

As per **clause 5.4** 'There shall be no age bar for the award of Regular Post Doctoral Fellowships subject to the condition that the candidates shall apply for PDF within two years from the date of award of Ph.D Degree. Applications from the candidates who are not eligible as per this clause have been rejected so far. The Hon'ble Vice-Chancellor while considering the request of the candidate who had applied for regular PDF in the 2017-18 session but was not eligible as per the said clause had ordered to place the regulations for the award of Post Doctoral Fellowships 2016 before the Standing Committee of the Academic Council. Even though the matter was placed before the Standing Committee of the Academic Council held on 24/07/2019, no clarification was provided in this regard.

Provision of granting annual contingent grant is given in **clauses 4.2, 9.7 and 13.1**. As per **clause 4.2** 'Both the categories of fellowships carry monthly financial support and annual contingent grant as decided by the University from time to time'. **Clause 9.7** states that 'The administrative work to be taken by the Post Doctoral Fellow shall be limited to the utilization of contingency grant provided from the University'. According to **clause 13.1** 'The Post Doctoral Fellow shall utilize contingency grant with prior approval of mentor and as per the rules in force in the University from time to time'. Eventhough UO's regarding fellowships are issued from time to time as per the recommendations of the budget implementation cell the amount to be given as contingent grant is not seen specified.

As per **clause 10.3** 'The Post Doctoral Fellow shall be entitled to avail with the prior permission of both the mentor and HOD casual leave/special casual leave/maternity leave/medical leave as allowed as per rules to the teaching staff in the University. The maximum duration of PDF is two years, hence the number of medical leave that can be taken during this period needs to be specified. Clarification is also needed on the rules to be followed while granting special casual leave to a Post Doctoral Fellow.

As per **clause 7.1**, eligible candidates shall apply to the University in the prescribed form together with the pay-in-slip for having remitted the fee as required in the notification. The rate of fee has not been finalised till date. In the previous sessions the candidates have submitted application without remitting fees.

Similarly **clause 6.4, 6.5, 11.1 and 11.2 lacks clarity and should be made more comprehensible.**

As per **clause 6.4** ' A roaster for extending reservation benefits to SC/ST/OBC/PH candidates as decided by the State Government from time to time shall be prepared and maintained by the University enumerating the number of PDF for each category well in advance for a period of three years'. Clause 6.5 states that "The number of Post Doctoral positions shall not be changed until the roaster has been applied fully for the specified period of three years"



As per **clause 11.1** ' The Post Doctoral Fellowship shall be awarded for a period of one year in the first instance and may be renewed on the basis of record of research work for a period of one more year subject to availability of positions.

As per **clause 11.2** 'The maximum duration of the PDF award shall be restricted to two years and the fellowship shall be granted on yearly basis with renewal/termination clause as recommended by the mentor concerned and the doctoral committee and subsequently as evaluated by the selection committee referred to in clause 8 of these Regulations.

The Standing Committee of the Academic Council held on 03/10/2019 (copy of the minutes appended) while considering the action taken report on item.no.02 of the previous meeting (copy of the minutes appended) held on 24/07/2019 has recommended to incorporate the following modifications in the guidelines framed by the committee during its previous meeting held on 24/07/2019.

“Atleast two publications are made in case of Science and one for others” be substituted with “Atleast two publications in SCOPUS in the case of Science with impact factor 1.00 and in case of others, one in UGC CARE list with impact factor of 1.00”

“Participation in National/International Conference” be substituted with “Presentation in National/ International Conference”

The Regulations for the award of University Post Doctoral Fellowship with details of clauses on which clarification is needed and modifications suggested by the Academic council were placed before the Standing Committee of the Syndicate on Academics and Research held on 07.01.2020.The Committee considered the matter and recommended to defer the matter for a detailed study.Syndicate at its meeting held on 13.01.2020 vide item No. 8.76.C13 has resolved to approve the same.

As per the orders of the Hon’ble Vice-Chancellor the matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 and the committee vide Item No C30 recommended to obtain a detailed report and specific recommendation from IQAC.The Syndicate at its meeting held on 13.03.2020 vide Item No. 10.34.C30 resolved to approve the same .The Hon’ble Vice-Chancellor has ordered to implement the Syndicate resolution.

Accordingly a note was forwarded to IQAC.As per the remarks from IQAC “The University of Kerala Regulations on PDF including bridge PDF needs comprehensive revision in terms of usage,completion and research engagement. The matter is to be placed before a committee consisting of Deans,Research Director and Convenor,Standing Committee of the Syndicate on Academics and Research for detailed discussion and and possible action”.

The remarks of IQAC was placed before the Standing Committee of the Syndicate on Academics and Research held on 22.12.2020 and the Syndicate at its meeting held on 29.12.2020 vide Item No 21.78.C7 has resolved to approve the recommendation of the Standing Committee to refer the matter to a committee comprising of Deans of faculties,Convenor ,Standing Committee of the Syndicate on Academics and Research, Dr.K.G Gopchandran,Member Syndicate and the Research Director for detailed discussion and appropriate recommendations.

Convenor, Standing Committee of the Syndicate on Academics and Research has now forwrdded a letter dated 28/07/2021 for constituting a committee as the University of Kerala Regulations on PDF needs comprehensive revision which needs a detailed study and also for the reconstitution of the selection committee.The Hon’ble Vice-Chancellor has ordered to place the matter before the Syndicate

As per the orders of the Hon’ble Vice-Chancellor, the matter of constitution of a new committee for a comprehensive revision of Regulations for the award of University Post Doctoral Fellowship is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Sub-Committee to prepare a detailed proposal for the revision of Regulations for the award of University Post Doctoral Fellowship and palce the same before the Standing Committee of the Syndicate on Academics & Research.

Item No.31.118.

***UGC Regulations 2010- Career Advancement Scheme - Placement of Dr.Hemachandran Nair G. and Dr. Jalaja Kumari C., Assistant Librarians (Rtd) – reg.***

***(Ad.DII)***

Dr. Hemachadran Nair G., Assistant Librarian had requested to grant him placement to the post of Assistant Librarian (Senior Scale) and (Selection Grade) under Career Advancement Scheme of UGC Regulations, 2010. He has attached copy of the judgment dated 30.03.2021 of the Writ petition filed by him before the Hon'ble High Court.

Dr. Hemachandran Nair G. was promoted as Assistant Librarian w.e.f. 05.10.2007 and had opted for UGC scale wef 05.10.2007. However, when UGC Regulations, 2010 was adopted, the provision for exercising option to UGC scale of pay to the Library staff was stopped vide UO ADAV.1/6904/19 dated 07.09.2019 and the appointment of Library Staff in UGC scale of pay being allowed through direct appointment as Assistant Librarian.

However, those who opted for UGC scale were denied either promotion through state scale or career advancement through UGC Regulations. Hence, the 6 incumbents then in service requested for granting them eligible placement as per UGC Regulations, 2010. The Vice-Chancellor, while considering their request sought legal advice and as per the legal opinion, the Syndicate, held on 22.11.2019, vide item no.6.84, resolved to grant grade promotion/ placement to the Assistant Librarians who opted UGC Scheme as per UGC Regulations in force from time to time subject to the final outcome of the cases in the Hon'ble High Court of Kerala.

However, as per clause 6.3.9 of UGC Regulations, 2010, the incumbent must be on role and active service of the University/ Colleges on the date of consideration by the Selection Committee for selection/ CAS promotion and it was decided to consider the application of placement of those who are in service only. As Dr.Hemachandran Nair G and Dr. Jalaja Kumari C. retired from service on 31.07.2019 and 31.03.2020 respectively, the applications of 4 incumbents who were in active service were only considered and provisional promotions were given subject to the final outcome of all pending cases in this regard.

Hence, Dr. Hemachandran Nair G. filed a petition WP(C).No.18920/2019 to the Hon'ble High Court for getting his due placement under Career Advancement Scheme. On March 30th 2021, the Hon.High court heard the petitioner and issued judgment directing the University to sanction the benefits of promotion by adding them on to the retirement benefits and to exercise the same within a period of two months from the date of receipt of a copy of the judgment.

Meantime, Dr. Jalajakumari C., retired Assistant Librarian who is similarly placed, has also submitted request to grant her placement on strength of the above judgment. Hence, the matter was placed before the Syndicate held on 07.05.2021. The Syndicate, vide item 27.41, resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for urgent recommendation, since the judgment period of two months ends on May 2021.

Thus the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 21.05.2021. The Committee considered the matter and recommended to authorize the learned Standing Counsel for filing a petition before the Hon'ble High Court, praying enlargement of time for implementing the judgment on WP(c) No.18290 of 2019(L) dated 30.03.2021, considering the lockdown restrictions imposed by the Government Kerala, due to the second surge of COVID-19. The same was filed before the court seeking time enlargement till 10.08.2021.

The committee further recommended to seek legal opinion from the learned Standing Counsel on the following:

1. Whether evaluation by a Screening cum Evaluation Committee is needed for verifying the eligibility on granting placement to Dr.Hemachandran Nair G as the High Court vide judgment dated 30.03.2021, has directed the University "to sanction the benefits of promotion by adding them on to the retirement benefits."
2. Whether the request submitted by Dr.JalajaKumari C for granting placement under CAS can be considered, in the light of the above said judgment and also on the objection raised by Kerala State Audit Department at the time of her retirement, as she is one among the 6 incumbents who were considered as vanishing group and was similarly placed as Dr.Hermachandran Nair G.
3. Whether the compliance of judgment will lead to a situation in which former employees including teachers and Assistant Librarians who had retired from service, but not granted placement due to various reasons, approach either the University or the Court seeking similar relief, as stated in the judgment dated 30.03.2021.

In reply to the queries the Standing Counsel vide letter No.TA/SC-LO-21/2021 dated 19/7/2021, opined that “Since the captioned judgment has become final and binding, the same has to be implemented de hors the superannuation of the two employees. The legal requirement of undergoing the procedure contemplated for CAS is also apparently waived as verification of API score by a screening/selection committee is not contemplated in the UGC Regulations in the case of retired employees. This relief was granted by the Hon’ble High Court in view of the benefits enjoyed by other similarly placed employees. Apparently, the Hon’ble Court was ensuring the right to get an equal treatment to identically placed persons. The delay occurred on the part of the University to take any decision in respect of the employees eligible to be considered as a group for the grant of the benefits now they are found to be entitled, cannot be cited as a reason for denial of the benefits to any one among them as the same would be violative of the dictum of the Hon’ble Court declared in the captioned judgment. This judgment can be used as a precedent only by those employees who opted UGC scale on the basis of the proposal made by the University and not by anybody else. It is very clear from the facts of the case and the direction of the Hon’ble Court that the same reflects a decision rendered in a highly exceptional situation. It is worth considering in this context that the University also considered these employees as a vanishing group. But the reasons leading to the same explicitly reveals that the date of the said decision is immaterial and on the basis of that aspect alone, any employee in the library satisfying the parameters cannot be excluded from the benefits arising out of such a decision. All the three aspects raised are answered as above.”

Further, vide email dated 11.08.2021, the Legal Adviser opined that, “on perusal of the judgments in W.P (C) No. 33758/2017 & 18920/2019 as well as opinion rendered by the learned Standing Counsel, it is seen that, the petitioners in both the Writ Petitions have raised claim for their CAS placement in due time and approached the Hon’ble High Court of Kerala. Further, the University had already taken a decision to treat the six incumbents including the petitioners as a vanishing group and also to promote them in accordance with UGC Regulations, 2010 (Placement under CAS). Statutory pre-requisites for CAS placement as per UGC regulations 2010 are:-

- There shall be a duly constituted Screening cum Evaluation Committee.
- The incumbent shall be in the roll and in active service as on the date of consideration by the Committee.

As regards the first aspect, it is appropriate to get the suitability of the petitioners for CAS benefits be assessed by a duly constituted Screening cum Evaluation Committee in accordance with the provisions stipulated in UGC Regulations, 2010 either physically or through video conferencing.

In the light of the opinion rendered by the learned Standing Counsel as well as in the light of the claims raised by the petitioners in time, I would like to clarify that; the condition second above can be waived in terms of the judgments passed by the Hon’ble High Court of Kerala in this regard.”

Therefore, as per orders of the Vice-Chancellor, the matter regarding granting placement to the retired Assistant Librarians, Dr.Hemachandran Nair G and Dr.Jalaja Kumari C, under Career Advancement Scheme of UGC Regulations, 2010, is placed before the Syndicate for urgent consideration.

***Resolution of the Syndicate***

**RESOLVED** to authorize the Vice-Chancellor to take appropriate decision to comply the judgement of the Hon’ble High Court.

***Item No.31.119***

***SBMPOS-Onboarding-Opening of Merchant Account with Finance Officer As An Entity-Consideration of-reg.***

***(AR Cash(R))***

1. An Agreement was inked between the University of Kerala and the State Bank of India, for onboarding SBMOPS (State Bank Multiple Option Payment System) on 28.09.2020.

2. The recommendation in the Minutes of the Meeting between the varsity and SBI held on 08.07.2021-approved by the Hon’ble Vice-Chancellor was to open a separate merchant account for SBMOPS-the additional online payment gateway for faster and accurate reconciliation.

3. Contrary to the name of the Registrar, a new merchant account in the name of the Finance Officer as an entity was proposed at the meeting with the officials of the SBI, at the Pro Vice-Chancellor’s chambers on 11.08.2021. It has been suggested that the opening of an account in the

name of the Finance Officer calls for proper authorization. Thereafter a resolution was formulated as below:

3(i) *“Resolved that SBMOPS, the online payment additional gateway shall be on-boarded and operated by opening a new current account in the name of the Finance Officer, University of Kerala with official credentials to link with KYC requirements”*

4. The Bank will honour the arrangement if the resolution is forwarded, attached with the application form for the account opening. Once the merchant account is operative, specific for SBMOPS, its finalization aspects complete, then the Kerala University’s Computer Centre & the SBI’s Mumbai HQ IT division will be able to schedule the trial test to gauge the frequency of failure/success, associated with the new venture as a prelude to the successful onboarding, which is expected soon before the online admission period ends.

5. The Hon’ble Vice-Chancellor had ordered on 13.08.2021, to place the whole matter before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to open a new Merchant Account separately for the onboarding of SBMOPS, the additional online payment gateway in the name of Finance Officer as an entity instead of the Registrar on the strength of the resolution *“Resolved that SBMOPS, the online payment additional gateway shall be on-boarded and operated by opening a new current account in the name of the Finance Officer, University of Kerala with official credentials to link with KYC requirements”*

***Item No.31.120 Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research --Approval—reg (Ad.AVI)***

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 10.08.2021 at 12.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Academics & Research**

Date & Time : 10<sup>th</sup> Aug 2021, 12.30p.m  
Venue : Senate Hall, University Buildings

**Members Present**

1. Adv. B.Balachandran (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
2. Dr. S.Nazeeb (Convener, S/c of the Syndicate on Academics and Research)
3. Adv.Muralidharan Pillai G
4. Sri.Bijukumar G
5. Prof. K.Lalitha
6. Sri.Arunkumar R
7. Dr. K.B.Manoj
8. Smt. Renju Suresh
9. Sri. Riyas Vahab
10. Adv. K.H.Babujan
11. Adv. A. Ajikumar
12. Sri. B.P.Murali
13. Dr. K.G.Gopchandran

**Members Absent**

1. Dr. Mathew V
2. Dr. B.Unnikrishnan Nair
3. Dr. Vijayan Pillai
4. Sri.Jairaj J

**Item No.31.120.1: *Complaint from Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanthy against Dr.Antony Palackal, Subject expert of the Screening Committee – hearing-reg.***

**(Ac. F.III)**

The Principal, S.N College, Chempazhanthy had forwarded a complaint from Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology of the College. It has been stated that the Screening cum Evaluation Committee meeting with regard to the promotion of Dr.Uthara Soman to Assistant Professor Stage III took place on 09-07-2021. Dr.Antony Palackal, Professor, Dept of Sociology, University of Kerala and Dr.Pushpam.M, Associate professor, Dept of Sociology, University of Kerala were the Subject experts. It has been alleged that eventhough Dr.Uthara Soman had satisfied all the requirements for being promoted to Assistant Professor Stage III, Dr.Antony Palackal, one of the subject experts tried to cut down her eligible marks with ulterior motives. According to her, the following deductions for awarding of marks were insisted by Dr.Antony Palackal.

- Not to give her marks for supervising U.G projects.
- Not to give her marks for participation in conferences.
- Refusal to give the minimum marks of 45 claimed under category II.
- Compelling Dr.Pushpam, the other subject expert in the panel for striking off the claimed minimum marks.

It has been stated that because of the effective intervention of IQAC Convenor of the College based on applicable Regulations prescribed by the University Dr.Antony Palackal had to correct the wrong entries made in the score sheet.

Further she points out that the same team of subject experts attended the next evaluation meeting for placement of Dr.Lekha.N.B and Smt. Aiswarya A S and it has been complained that the University order allotting panel for the Screening Committee for the promotion purpose of Dr.Lekha.N.B generates suspicion as it is different from the commonly found format. However, it may be noted that the University, had provided the panel of subject experts to Dr. Lekha.N.B with the same panel of subject experts already allotted to Smt.Aiswarya A.S, Assistant Professor of the Department of Sociology as per specifications in the UGC Regulations. Hence the question of suspicion in this matter can never be raised.

Dr.Uthara Soman's complaint against Dr.Antony Palackal revolves around his approaching the Principal of the College with his demand for undertaking from the teacher. Dr.Antony Palackal had given the Principal of the College, Dr.Anilkumar a complaint in which it has been stated that Dr.Uthara Soman circulated a WhatsApp message that Dr.Antony Palackal had granted false doctorate degree and designation of Associate Professor to his research Scholar Smt.Lekha.N.B so as to include her in the panel of evaluator. It casts serious aspersion on his integrity and hence requested the Principal to instruct Dr.Uthara Soman to give him in writing an undertaking, stating that she has full confidence in his integrity and impartiality as an External Expert for her Screening cum Evaluation. It has also been alleged that the news that got published against Dr.Antony Palackal in newspapers regarding the granting of false doctorate degree and designation of Associate Professor to his research Scholar Smt.Lekha.N.B was triggered by Dr.Uthara Soman. For these reasons Dr.Antony Palackal will not submit her confidential report to the University, as per the complaint forwarded by Dr.Uthara Soman.

Aggrieved by this Dr.Uthara Soman has requested to take urgent measures to ensure the smooth completion of her promotion procedures in a time bound manner and it has also been prayed to take stringent action against Dr.Antony Palackal.

It may be noted that the University vide letter No.AcFII/5696/2021/UOK dated 16-04-2021 had given permission to constitute Screening cum evaluation Committee with two subject experts namely Dr.Antony Palackal, Professor, Dept of Sociology and Dr.Pushpam.M, Associate professor, Dept of Sociology, University of Kerala nominated for the promotion purpose of Dr.Uthara Soman to Assistant Professor Stage III. The said Screening cum Evaluation Committee took place on 09-07-2021 from 2.30 pm to 05.00pm. The proforma to be filled by the subject expert should reach the University within a week after the date of meeting conducted. One of the subject experts Dr.Pushpam.M, Associate professor, Dept of Sociology has forwarded the confidential Report on 16-

07-2021. The proposal for the placement/promotion of Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology from stage II to III has not been forwarded by the principal so far.

The Vice-Chancellor has ordered to place the complaint before the Syndicate for consideration. The Syndicate held on 23-07-2021, vide item.No.30.83 considered the matter and resolved to hear the Principal, S.N College, Chempazhanchy, Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanchy and Dr.Antony Palackal, Professor, Department of Sociology, University of Kerala by the combined Standing Committees of the Syndicate on staff, Equipment & Buildings and Academics and Research.

Meanwhile Dr.Antony Palackal has forwarded the Confidential Report in respect of Dr.Uthara Soman for the promotion to Assistant Professor Stage III and the section concerned received it on 27-07-2021. In the confidential report he has recommended Dr.Uthara Soman for promotion to Assistant Professor Stage III. Dr.Antony Palackal has also submitted a letter along with the Confidential Report, in which it has been stated that the Screening Committee for carrying out the promotion procedure of Dr.Uthara Soman was held neatly. It has been alleged that on the following day of the Screening Committee he came across a WhatsApp message that Dr.Uthara Soman posted for circulation which casts serious aspersion on his integrity and impartiality in the exercise of his duty as an external expert. The proof of the same will be produced by him on demand. It has also been stated that the decision of the Committee for the placement of Dr.Uthara Soman was unanimously taken by all the members of the Screening Committee constituted. Further, it has been requested that if Dr.Uthara Soman has expressed her lack of confidence in his integrity and impartiality, the University may consider removing him from his assignment as the external Expert for the CAS promotion of Dr.Uthara Soman.

As per the Syndicate resolution, vide item.No.30.83 of its meeting held on 23-07-2021, the matter is placed before the combined Standing Committees of the Syndicate on staff, Equipment & Buildings and Academics and Research to hear the Principal, S.N College, Chempazhanchy, Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanchy and Dr.Antony Palackal, Professor, Department of Sociology, University of Kerala. **Dr. Anilkumar S, Principal (i/c), S.N College Chempazhanchy, Dr. Uthara Soman, Assistant Professor & Head, Department of Sociology, S.N College Chempazhanchy and Dr. Antony Palackal Professor and Head, Department of Sociology, University of Kerala were present for the hearing. They also submitted written statements in this regard (appended).**

**A report on the hearing is appended.**

**After a detailed discussion, the Committee recommended to refer the item, to the Syndicate along with the report on hearing, for taking appropriate decision.**

The meeting came to an end at 01.30 pm

***Resolution of the Syndicate***

The Syndicate considered the report of the sub-committee and approved.

The Syndicate viewed that the actions of Dr.Antony Palackal were so grave that the image of the University was tarnished before the public and academic community and therefore warranted deterrent action.

Based on the above, The Syndicate **RESOLVED** not to include Dr.Antony Palackal in any of the screening cum evaluation and selection committee meeting as subject expert of the University hereafter.

**FURTHER RESOLVED** to remove Dr.Antony Palackal from the headship of the Department of Sociology, Kariavattom with immediate effect and assign the charge to Dr.Sandhya R.S, Professor, Department of Sociology, Kariavattom.

***Item No.31.121***

***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021 – approval of- reg.***

***Ad.A.VII)***

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 13.08.2021 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 13.08.2021

Time : 11.00 am

Venue : Syndicate Room

**Members Present**

- |                               |          |
|-------------------------------|----------|
| • ri. J. Jairaj               | - Sd/-   |
| • Sri. B. P. Murali           | - Sd/-   |
| • Adv. G. Muralidharan Pillai | - Sd/-   |
| • Dr. S. Nazeeb               | - Sd/-   |
| • Adv. B. Balachandran        | - Sd/-   |
| • Dr. M. Vijayan Pillai       | - Online |
| • Smt. Renju Suresh           | - Sd/-   |
| • Sri. Riyas Vahab            | - Sd/-   |

***Item No.31.121.01 University College of Engineering, Kariavattom - renewal of contract - request submitted by Smt. Aiswariya Thankachi & Smt. Haseena K. M. - re-consideration of -reg:-***

The Principal, UCE, Kvtm has recommended and forwarded the requests received from Smt. Aiswariya Thankachi, former Assistant Professor on contract in the Department of Mechanical Engineering and Smt. Haseena K.M., Assistant Professor on contract in the Department of Mathematics stating that their period of contract as Assistant Professor in UCE may be renewed for a further period of eleven months.

In this regard the following may be noted.

The Performance appraisal committee held on 29/04/21, 30/04/21 & 03/05/21 not recommended the above teachers for renewal since certain shortcomings are noted against them at the time of appraisal. The Syndicate at its meeting held on 07.05.2021 resolved to approve the recommendation.

Smt. Aiswariya Thankachi, is the only one faculty in the Department of Mechanical Engineering for the last one and half years and her period of contract was expired on 31.05.2021. But the above said committee has not recommended her for renewal for the reason that the details are not furnished in Form 3 and no supporting documents are produced before the committee at the time of Performance Appraisal. Later she has submitted the supporting documents which was not able to produce along with Appraisal Form 3 and has also requested to consider.

The committee has also not recommended Smt Haseena K.M (Assistant Professor on contract in the Department of Mathematics) for renewal by noticing the following defects.

- i) She has no contribution to students Academic Activities
- ii) Only online classes are taken
- iii) No extension activity or Co- curricular activities

Smt Haseena K.M has been working as Assistant Professor on contract basis in the Department of Mathematics since 03.11.16 and her period of present contract will expire on 31.08.2021. It may be noted that permission has been granted to her for work from home through online mode, since she has a one year old child. And hence she has not able to give contribution to students Academic Activities during the previous Academic Year.

As per the orders of the Vice-Chancellor, the request of Smt. Aiswariya Thankachi, Former Assistant Professor on contract in the Department of Mechanical Engineering and Smt. Haseena K.M, Assistant Professor on contract in the Department of Mathematics, UCE for the renewal of their contract are placed before the Standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation .

**Recommendation: The matter be referred to the Syndicate.**

**(Ad. C Section)**

**Resolution of the Syndicate**

**RESOLVED** to renew the contract of Smt. Aiswariya Thankachi, Former Assistant Professor on contract in the Department of Mechanical Engineering and Smt. Haseena K.M, Assistant Professor on contract in the Department of Mathematics, in University College of Engineering, Kariavattom, for a further period of eleven months.

**Item No.31.121.0 2      University College of Engineering, Kariavattom-Engagement of Principal on contract basis-reg:-**

The tenure of Dr.Bisharathu Beevi.A, who was engaged as Principal on contract basis at UCE, Kvtm expired on 29.03.2021. Vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the Principals of Self Financing Institutions in the University such as UIT/UIM/KUCTE/UCes are to be renewed annually and continuance of the same shall be subjected to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

The Syndicate at its meeting held on 12.06.2019, vide item No. 09.53 resolved that the revised format of employment contract be made applicable for all engagements and appointments on contract basis including teaching and non – teaching categories in the University Departments/ UCE/ UITs/ KUCTEs/ Other Institutions, with the period of contract being **limited to eleven months**, only in each instance.

Accordingly, a Committee was constituted for the Performance Appraisal of Principal on contract basis of UCE with the following members :-

1. Pro-Vice Chancellor ( in the chair )
2. Registrar
3. Adv. B Balachandran (Convener - Standing committee of the Syndicate on Staff, Equipments & Buildings)
4. Dr. K.G Gopchandran , Subject Expert

The Committee was held on 12.07.2021 at the PVC's chamber and appraised the performance of Dr. Bisharathu Beevi A, Principal on contract basis at UCE, Kvtm and recommended to engage her for another term.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommendation:      The report of the Performance Appraisal Committee be approved.**

*(Ad. CSection)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.03      University Institute of Technology – Bharanickavu –Payment towards rent/ repair of furniture without prior sanction – Hearing of the Principal - reg.**

The Principal, University Institute of Technology, Bharanickavu forwarded contingent bill dated 12/03/2021 under the Head of Account 4/5815 for payment of rent and another bill dated 12/03/2021 under the Head of Account 4/2105 towards repair of furniture in the financial year 2020 - 21 as detailed below:

**(I) A Contingent bill from the Head of Account under “Part I - NP - MH - 67/34 - Institute of Technology - Bharanickvu - 4/5815 – payment of rent”, amounting to of Rs. 85,680/- towards charges of rent for 100 chairs and 22 desks.**





ശുപാർശ ചെയ്യുകയും, പ്രസ്തുതശുപാർശ02.07.2021 ൽകൂടിയസിൻഡിക്കേറ്റ്item no.29.34.19 അംഗീകരിക്കുകയും പ്രൊഫകെലിതയെ കൂടിപ്രസ്തുതകമ്മിറ്റിയിൽഉൾപ്പെടുത്തിതിരുമാനിക്കുകയുംചെയ്തു. സിന്റിക്കേറ്റിന്റെ മേൽ തീരുമാനം നടപ്പിലാക്കുവാൻബഹുവൈസ്ചാൻസലർഉത്തരവിട്ടുകയുംചെയ്തിരുന്നു. ആയതുപ്രകാരം05.07.2021 ൽസിന്റിക്കേറ്റിന്റെഡിപ്പാർട്മെന്റ് സ് ആൻഡ് അദർഇൻസ്റ്റിട്യൂട്ടിഷൻസ്സംബന്ധിച്ചസ്റ്റാന്റിംഗ്കമ്മിറ്റിയുടെകൺവീനർശ്രീ.ജെ.ജയരാജ്, സിൻഡിക്കേറ്റ് അംഗമായ പ്രൊഫകെലിത എന്നിവർകല്ലറ സെന്റർ സന്ദർശിച്ച സമർപ്പിച്ച റിപ്പോർട്ടിന്റെ വിശദാംശങ്ങൾതാഴെകൊടുക്കുന്നു.

- അധ്യാപകൻപോലീസിനുംസൈബർസെല്ലിനുംനൽകിയപരാതിയിൽകുട്ടികളുടെതെറ്റ് സ്ഥിരീകരിച്ചിട്ടുണ്ട്
- കുട്ടികളുടെഭാവിയെകരുതികോളേജ്തലനടപടിസ്വീകരിക്കാമെന്നഉറപ്പിന്മേൽപോലീസ്സടപടിവേണ്ടഎന്ന് അധ്യാപകൻനിലപാട്സ്വീകരിച്ചതായിപോലീസ് റേഷൻറിപ്പോർട്ടിൽപറയുന്നുണ്ട്.
- കുട്ടികൾതങ്ങൾക്കുതെറ്റ് പറ്റിയതായിസമ്മതിക്കുകയും, അറിവില്ലായ്മയിൽ ഉണ്ടായ പിഴവായി കണ്ടുമാപ്പാക്കണമെന്നഅപേക്ഷിക്കുകയുംചെയ്തിട്ടുണ്ട്.
- പ്രസ്തുതരീതിയിലുള്ളവീഡിയോകുട്ടികൾക്കിടയിൽപ്രചരിക്കുന്നത് അനിതഎന്നഅധ്യാപികയുടെശ്രദ്ധയിൽ 2 മാസംമുൻപേവന്നിട്ടുള്ളതായിപരാതികാർപറഞ്ഞിട്ടുണ്ട്. ആയത്ശ്രദ്ധയിൽ വന്നതായി പ്രസ്തുത അധ്യാപിക പറയുകയുംചെയ്തു.
- ഒരുഅധ്യാപകന്റെയുംജീവനകാരിയുടെയുംകുടുംബജീവിതങ്ങളെപോലുംബാധിക്കുന്നഒരുവിഷയമായിമാറാവുന്നകൃത്യമാണ്കുട്ടികളുടെഭാഗത്തുനിന്നുംഉണ്ടായത്. കുട്ടികളുടെഅവസാനവർഷ പരീക്ഷകഴിയുകയും ചെയ്തിട്ടുണ്ട്.
- നേരത്തെശ്രദ്ധയിൽപെട്ടിട്ടുംവിഷയംപ്രിൻസിപ്പലിന്റെശ്രദ്ധയിൽകൊണ്ടുവരാതിരിക്കുകയുംഉചിതമായനടപടിസ്വീകരിക്കാതിരിക്കുകയുംചെയ്തഅതിഥിഅധ്യാപികയുടെപ്രവർത്തിഗൗരവമുള്ളതാണ്.

ബഹു: വൈസ്ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം പ്രസ്തുത റിപ്പോർട്ട്സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും 23.07.2021 ൽകൂടിയസിൻഡിക്കേറ്റ്, item no.30.74, പ്രസ്തുത റിപ്പോർട്ട് പരിഗണിക്കുകയും സിന്റിക്കേറ്റിന്റെഡിപ്പാർട്മെന്റ് സ് ആൻഡ് അദർ ഇൻസ്റ്റിട്യൂട്ടിഷൻ സ്സംബന്ധിച്ച സ്റ്റാന്റിംഗ്കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായിസമർപ്പിക്കുന്നതിന്തിരുമാനിക്കുകയുംചെയ്തിരുന്നു. സിന്റിക്കേറ്റിന്റെ മേൽ തീരുമാനം നടപ്പിലാക്കുവാൻ ബഹുവൈസ്ചാൻസലർഉത്തരവിട്ടുകയുംചെയ്തിരുന്നു.

ബഹുവൈസ്ചാൻസലറുടെഉത്തരവിൻപ്രകാരംമേൽവിഷയംസിന്റിക്കേറ്റിന്റെഡിപ്പാർട്മെന്റ് സ് ആൻഡ് അദർഇൻസ്റ്റിട്യൂട്ടിഷൻസ്സംബന്ധിച്ചസ്റ്റാന്റിംഗ്കമ്മിറ്റിയുടെപരിഗണനയ്ക്കായിസമർപ്പിക്കുന്നു.

**Recommendation: The Principal be instructed to do the needful.**

*(Ad. A VII Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.05 സെല്ല് ഫൈനാൻസിംഗ് കോളേജ് ടീച്ചേർസ് ആൻഡ് സ്റ്റാഫ് അസോസിയേഷൻ സമർപ്പിച്ചിരിക്കുന്ന നിവേദനം പരിഗണിക്കുന്ന സംബന്ധിച്ച്**

സെല്ല് ഫൈനാൻസിംഗ് കോളേജ് ടീച്ചേർസ് ആൻഡ് സ്റ്റാഫ് അസോസിയേഷൻ സമർപ്പിച്ചിരിക്കുന്ന നിവേദനത്തിൽ സൂചിപ്പിച്ചിരിക്കുന്ന ആവശ്യങ്ങൾ ചുവടെ ചേർക്കുന്നു.

- കോൺടാക്ട് അധ്യാപകരുടെ അഭാവം പരീക്ഷാ ജോലികൾ ഉൾപ്പെടെയുള്ള കാര്യങ്ങളിൽ ബുദ്ധിമുട്ടു സൃഷ്ടിക്കുന്നതിനാൽ ഇംഗ്ലീഷ്, കമ്പ്യൂട്ടർ സയൻസ്, കോമേഴ്സ് എന്നീ ഒഴിവുകളിൽ കോൺടാക്ട് അധ്യാപകരെ നിയമിക്കുക.
- പെർഫോമൻസ് അപ്പേൽസ് നെറ്റ് വർക്ക്-ന്റെ ഭാഗമായി നടത്താനുദ്ദേശിക്കുന്ന പേർസണൽ ഹിയറിങ് നടപടികൾ അവസാനിപ്പിക്കുക.
- വിദ്യാർത്ഥികൾക്ക് ആവശ്യമായ കമ്പ്യൂട്ടർ, ഫർണിച്ചർ എന്നിവ എത്രയും പെട്ടെന്ന് എല്ലാ സമാപനങ്ങളിലും നൽകുക.
- പ്രിൻസിപ്പൽ മാർഗ്ഗനിർദ്ദേശങ്ങൾ കളി ലേക്ക് പ്രിൻസിപ്പൽ മാരുടെ അപേക്ഷ ക്ഷണിക്കുക. 15 വർഷം IT - കളിൽ ജോലി ചെയ്തിട്ടുള്ള അധ്യാപകർക്ക് പ്രസ്തുത പ്രിൻസിപ്പൽ തസ്തികയിൽ മുൻഗണന നൽകുക.
- സാലറി ചലഞ്ചുമുഖേന പിരിച്ചെടുത്ത തുക അടുത്ത മാസം ശമ്പളത്തോടൊപ്പം തിരികെ നൽകാനുള്ള നടപടികൾ കൈക്കൊള്ളുക.
- പുതുതായി നടപ്പിലാക്കിയ ശമ്പള വർദ്ധനവിൽ അപാകത ഒഴിവാക്കി കോൺടാക്ട് അധ്യാപകർക്ക് മാന്യമായ ശമ്പളം ലഭ്യമാക്കുക.

- ഒരേതസ്തികയിൽസേവനംചെയ്യുന്നUIT, UIM, Engineering College സ്ഥാപനങ്ങളിലെ ജീവനക്കാരുടെ വ്യത്യസ്തമായ വേതനം ഏകീകരിക്കുക.
- വനിതാജീവനക്കാർക്ക്അർഹതയുള്ളmaternity leave ഉടൻനടപ്പിലാക്കുക.
- കേരളയൂണിവേഴ്സിറ്റിഎഞ്ചിനീയറിംഗ്കോളേജിന്റെഅഫിലിയേഷൻകിട്ടുന്നതിനേണ്ടിയുള്ളനടപടികൾഎത്രയുംപെട്ടെന്ന്ആരംഭിക്കുകയുംപുതിയകോഴ്സുകൾതുടങ്ങുകയുംചെയ്യുക.
- UIT-കളിലെജീവനക്കാർക്ക്ശമ്പളം ലഭിക്കുന്നതിനുള്ള കാലതാമസം ഒഴിവാക്കി എല്ലാവർക്കുംഒന്നാം തീയതി തന്നെ ശമ്പളംനൽകുക.

മേല്പറഞ്ഞിരിക്കുന്ന ആവശ്യങ്ങളിൽ 6,7,9,10 ഒഴികെയുള്ളവരിഹരിക്കുന്നതിനുള്ളനടപടികൾആരംഭിച്ചിട്ടുണ്ട്. സെല്ഫ്ഫൈനാൻസിങ്ങോളേജീചെയർസ് ആൻഡ്സ്റ്റാഫ്അസോസിയേഷൻ സമർപ്പിച്ചിരിക്കുന്ന നിവേദനം വൈസ്- ചാൻസലറുടെ ഉത്തരവിന്പ്രകാരം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ്അദർ ഇൻസ്ട്രൂഷൻസ് ഓഫ്ദി യൂണിവേഴ്സിറ്റിയുടെ പരിഗണനയ്ക്കുപാർസുകമായിസമർപ്പിക്കുന്നു.

**Recommendation: The matter be deferred for the time being.**

*(Ad. A VII Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.0 6 Representation from SFCTSA - consideration of – reg.**

The Secretary, Self Financing College Teachers and Staff Association (SFCTSA) has submitted a representation stating that Smt. Lekshmikutty S, who was working as Lecturer on contract at UIT Regional Centre, Charamangalam passed away due to Covid - 19 on 18.05.2021. She had been working in various UIT Regional Centres as Lecturer on contract basis for 8 years. Remuneration paid to her was ₹24,000/- per month and the provision for ESI, EPF was not extended. And also requested to help her family using at least 1% of profit gained by the University from University Institute of Technologies.

In this context, it may be noted that late Lekshmikutty S. worked as Lecturer in Business Management on contract basis at various University Institute of Technologies during the following periods.

- UIT, Thenmala**
- 01.12.2014 - 31.12.2014
- 06.01.2015 - 31.12.2015
- 05.01.2016 - 31.12.2016
- UIT, Mannar**
- 05.01.2017 - 31.12.2017
- 03.01.2018 - 31.03.2018
- 04.04.2018 - 03.04.2019
- 10.04.2019 - 27.06.2019
- UIT, Charamangalam**
- 01.07.2019 - 31.05.2020
- 02.06.2020 - 01.05.2021

Even though memo regarding the engagement of Smt. Lekshmikutty. S as Lecturer in Business Management on contract basis w.e.f. 05.05.2021 was issued on 22.05.2021, she did not respond and thereby no valid contract entered into between late Lekshmikutty S. And the University on the date of her demise. The Principal, UIT Regional Centre, Charamangalam had reported the death, vide letter no. Uitmhma.23/2021-22 dated 02.06.2021 and stated that late Lekshmikutty S. handled online classes upto 14.05.2021 and unable to put her signature due to lockdown.. Hence the Principal requested to take necessary steps to disburse the remuneration till her death on 18.05.2021.

In obedience to the orders of the Vice-Chancellor, the representation from SFCTSA and the matter of disbursal of remuneration to Smt. Lekshmikutty S. for the period in which she took online classes are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation: The matter be deferred for the time being.**

(Ad. A VII Section)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.0 7** പത്തനാപുരം യൂണൈറ്റഡ് കോളേജിലെ മുൻപ്രിൻസിപ്പലായിരുന്ന ശ്രീസുധാകരൻ പിള്ള എഐസ്സെൻ്റെ കത്ത് പരിഗണിക്കുന്ന സംബന്ധിച്ച് പത്തനാപുരം യൂണൈറ്റഡ് കോളേജിലെ മുൻപ്രിൻസിപ്പലായിരുന്ന ശ്രീസുധാകരൻ പിള്ള എഐസ്സെൻ്റെ കാലഘട്ടത്തിൽ നടത്തിയ വികസന പ്രവർത്തനങ്ങളെയും ഇപ്പോഴുള്ള പ്രിൻസിപ്പലിൻ്റെ പ്രവർത്തനത്തിലുമുള്ള അതുപോലെയോ മേന്മയോ ഉണ്ടാക്കുവാൻ സാധിക്കുന്നതിനായി പ്രവർത്തിക്കണമെന്നും അദ്ദേഹം അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

പ്രസ്തുത വിഷയം സംബന്ധിച്ചു താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും

- 2019-2020 സാമ്പത്തിക വർഷത്തേക്കുള്ള പിടിഎ സാമ്പത്തിക ഇടപാട് സംബന്ധിച്ച റേഖകളും, പിടിഎ മിനിറ്റ് പുസ്തകം, ക്യാഷ് ബുക്കുകൾ, രസീതുകൾ, കൗണ്ടർഫോയിലുകൾ, ബില്ലുകൾ, വാച്ചുകൾ എന്നിവയുടെ ഒരു റേഖകളും തനിക്കു കൈമാറിയിട്ടില്ലെന്നും പുതുതായി ചാർജെടുത്ത പത്തനാപുരം യൂണൈറ്റഡ് കോളേജിലെ മുൻപ്രിൻസിപ്പൽ, കത്ത് പ്രകാരം അറിയിച്ചിരുന്നു. 02.07.2021 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റ് OAD Wing നെ പ്രസ്തുത കാലയളവിൽ പിടിഎ ഫണ്ടിൻ്റെ ഓഡിറ്റ് ഓഫ് അക്കൗണ്ടിംഗ് സെക്ഷൻ ഒരു മാസത്തിനുള്ളിൽ സിൻഡിക്കേറ്റിൻ്റെ ഡിപ്പാർട്ട്മെന്റ് സർട്ടിഫിക്കറ്റ് അഭ്യർത്ഥിക്കുന്നതിനായി സിൻഡിക്കേറ്റ് ഡിവിഷൻ മുൻപാകെ സമർപ്പിക്കണമെന്ന് തീരുമാനിക്കുകയും ചെയ്തു.
- ആയതുപ്രകാരം OAD Wing റിപ്പോർട്ട് സമർപ്പിച്ചിട്ടുള്ളതുമാണ്.
- OAD Wing നെ പ്രസ്തുത റിപ്പോർട്ട് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിച്ചിട്ടുള്ളതുമാകുന്നു.

ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മുൻപത്തനാപുരം പ്രിൻസിപ്പലായിരുന്ന ശ്രീസുധാകരൻ പിള്ള എഐസ്സെൻ്റെ കത്ത് (അനുബന്ധം) സിൻഡിക്കേറ്റിൻ്റെ ഡിപ്പാർട്ട്മെന്റ് സർട്ടിഫിക്കറ്റ് അഭ്യർത്ഥിക്കുന്നതിനായി സിൻഡിക്കേറ്റ് ഡിവിഷൻ മുൻപാകെ സമർപ്പിക്കുന്നു.

**Recommendation: The matter be deferred for the time being.**

(Ad. A VII Section)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.08** **UIT Pathanapuram - Submission of Report on Audit of Accounts from OAD III and Hearing of the Officers responsible -consideration of- reg:**

Ref: 1.Item No.29.34.13 of the Minutes of the meeting of the Syndicate held on 02.07.2021,  
2.Item No.29.34.30 of the Minutes of the meeting of the Syndicate held on 02.07.2021.

- 1) The Syndicate, at its meeting held on 02.07.2021, vide item No.29.34.13 considered the engagement of Smt.Geetha J, Lecturer in Commerce at UIT, Pathanapuram, and resolved to approve the recommendation of the Standing committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021 to entrust the OAD wing to conduct an audit of accounts of the PTA Funds at UIT, Pathanapuram and submit a report before the Standing Committee within one month and further resolved to hear Smt.Geetha J , Lecturer in Commerce on contract at UIT, Pathanapuram by that Standing committee. Accordingly OAD wing was intimated to conduct an audit of accounts of the PTA Fund at UIT , Pathanapuram and the OAD III section has submitted a report on the Special Audit of the PTA Fund, UIT, Pathanapuram .
- 2) The Syndicate at its meeting held on 02.07.2021, vide item No.29.34.30 considered the matter regarding missing records at the centre, for the financial year 2019-2020 and resolved to approve the recommendation of the Standing committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021 to entrust the OAD Wing to conduct an audit of accounts at UIT, Pathanapuram and submit a report before the Standing Committee within one month and further resolved to hear the Principal by that Standing committee. Accordingly, OAD wing was intimated to conduct an audit of account UIT,

Pathanapuram. and the OAD III section has submitted a report on the Audit of Accounts at UIT, Pathanapuram.

Therefore:

1. The reports on Audit of accounts and Special audit of PTA Fund (appended) at UIT, Pathanapuram are placed before the Standing committee for consideration.
2. The matter of hearing of the Principal on contract, UIT, Pathanapuram and Smt. Geetha J Lecturer in Commerce on contract, UIT, Pathanapuram as resolved by the Syndicate at its meeting held on 02.07.2021 is also placed before the Standing committee for consideration.

**Recommendation:**

1. **Respective Principal be called for to hand over all documents for the years 2017-18, 2018-19 and 2019-2020 related to PTA funds to the Registrar urgently.**
2. **Instruct the Principal to register a case before the Police on loss of documents.**

*(Ad. A VII Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.121.0 9      *UIT Pathanapuram- selection/engagement of Guest Lecturers without prior permission of the University-consideration of- reg:***

The Principal, UIT, Pathanapuram, has requested for permission to engage Guest Lecturers.

**In this context, following points may be noted :**

- The Principal, vide letter dated 06.11.2020 requested for permission to engage Guest Lecturers at the centre. The request had been considered by the Standing Committee of the Syndicate on D&OI of the University held on 23.01.2021 and recommended to authorise the Pro-Vice-Chancellor in this regard since the Syndicate had entrusted him to permit the engagement of Guest Lecturers at UIT Regional Centres to avoid delay.
- The Syndicate held on 17.02.2021, vide item No.23.12.08, resolved to approve the above recommendation .
- In the meantime, the Principal UIT Pathanapuram vide letter No.UIT/PTPM/61/2021 dated 03.03.2021 forwarded a list of 17 candidates on various subjects informing that he had engaged Smt.Aneesha J N and Smt.Sunu Sukumaran on **27.11.2020 and 20.01.2021** respectively,
- Vide letter No.UIT/PTPM/67/2021 dated 09.03.2021 the Principal further informed that he had engaged Smt.Indu as guest Lecturer in English and Sri Sabuji Varughese as guest Lecturer in Mathematics respectively **w.e.f. 07.12.2020**.
- But the bio data, certificates mark list of the candidates, the minutes of the interview, and other details have not submit along with the letter.
- Press notification for Guest Lecturers at UIT, Pathanapuram were given only on **04.02.2021 & 06.02.2021** and the Principal has forwarded the same on **03.03.2021**.
- Interview for the vacancies of Guest Lecturers on various subjects was informed to be conducted on **26.02.2021**.
- On 17.04.2021 the Principal was directed to forward the above Minutes of the Selection committee.
- The Principal submitted the Minutes of the Selection committee held on 26.02.2021 vide letter No. **UIT/PTPM/61/21 dated 03.03.2021 (Received on 21.06.2021)**.
- The Principal, UIT, Pathanapuram has engaged Smt.Aneesha J N and Smt.Sunu Sukumaran on **27.11.2020 and 20.01.2021** respectively, Smt. Indu as guest Lecturer in English and Sri Sabuji Varughese as guest Lecturer in Mathematics **w.e.f. 07.12.2020** and requested to approve the Guest panel.

**The following irregularities/acting beyond powers in this regard may be noted.**

- Press notification for Guest Lecturers at UIT, Pathanapuram was issued by the Principal on contract on **04.02.2021 & 06.02.2021**
- The interview was conducted on **26.02.2021**.

- The Principal informed that, he has engaged Smt.Aneesha J N and Smt.Sunu Sukumaran as Guest Lecturer in Commerce on **27.11.2020 and 20.01.2021** respectively and Smt.Indu as guest Lecturer in English and Sri Sabuji Varughese as guest Lecturer in Mathematics **w.e.f. 07.12.2020.**
- **The above engagement is without the prior permission of the University.**
- Moreover, it is not for the first time that the Principal has taken such an action . The Syndicate at its meeting held on 23.07.2021 vide item no.30.67 resolved that the Guest lecturer engaged by the Principal, UIT, Pathanapuram in Commerce, be cancelled. (Smt Aneesha J N , Guest Lecturer in Commerce, joined on 27.11.2020)
- Repeated flaunting of rules can't be tolerated.

The Vice-Chancellor has ordered to place the request of the Principal for approving the Guest Panel without the prior permission of the University before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In Obedience to the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Recommendation: The matter be referred to the Syndicate.**

(Ad. A VII Section)

***Resolution of the Syndicate***

**RESOLVED** that the Guest lecturers engaged by the Principal, UIT, Pathanapuram without the prior permission of the University, be cancelled after effecting their remuneration.

***Item No.31.121. 10 Principal on contract basis at UIM Adoor- renewal of contract –reg***

The contract in respect of Dr.Jugunu R Nair who was engaged as Principal on contract basis at UIM, Adoor expired on 02.06.2021. She has requested to renew the contract w.e.f 04.06.2021. It may be noted that as per U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/KUCTE/UCes are to be renewed for eleven months and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017. Accordingly a Committee was constituted for the Performance Appraisal of Dr Jugunu R Nair, Principal on contract basis at UIM, Adoor with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Sri.Jairaj J (Convenor - Standing committee on Departments and Other Institutions)
4. Adv B Balachandran (Convenor - Standing committee on Staff, Equipments & Buildings)
5. Dr. K S Chandrasekar (Professor & Head, IMK)

The Committee held on 06.08.2021 at the Pro-Vice-Chancellor's Chamber appraised the performance of Dr. Jugunu R Nair, Principal on contract basis at UIM, Adoor and recommended to renew her contract for another period of eleven months. In obedience to the orders of the Vice-Chancellor, the recommendation is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommendation: The recommendation of the Performance Appraisal Committee be approved.**

(Ad. A VII Section)

The Committee came to a close at 01.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.08.2021, be approved.

**Item No.31.122**

***Minutes of the meeting of the Committee for appraisal of the Performance of the Principals of University Institute of Technology Centres – consideration of – reg.***

**(Ad. A VII)**

The Syndicate at its meeting held on 12.05.2017 (Item No. 27.90.11) resolved that the service of the Principals on contract basis of self financing institutions of the University such as UITs/ KUCTEs/ UIMs and UCE be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

- Performance of the students in the University Examinations
- Instructional and Infrastructural development of the institution.
- General discipline of the institution
- Co-curricular activities of the institution
- Career related programmes and placement of students.

A committee was constituted, vide U. O. No. 3446/2021/UOK dated 16.07.2021, consisting of the Pro- Vice Chancellor, as Convener, Convener, Standing Committee of the Syndicate on Staff, Buildings and Equipment, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Registrar and the Director, College Development Council as members for appraisal of the Principals on contract basis at UIT Centres.

The Committee which was convened on 06.08.2021 at 02.30 p.m. in the Pro-Vice-Chancellor's Chamber appraised the performance of 20 Principals on contract basis whose tenure expires on September and October 2021, based on the criteria stipulated by the Syndicate, self appraisal proforma submitted by the Principals, the presentation made by the incumbents and personal interaction with them and recommended as follows.

Sl. No.	Name of the Incumbent	Current Tenure	Remarks	New Tenure
1	Dr. B. Remesh Kumar Principal, University Institute of Technology Chengannur	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 31.05.2022
2	Sri. M. V. Krishnamoorthy Principal, University Institute of Technology Mannancherry	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 31.01.2022
3	Dr. N. Madhava Menon Principal, University Institute of Technology Aroor	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
4	Dr. Santhosh K. Principal, University Institute of Technology Charamangalam	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022
5	Dr. P. Padmakumar Principal, University Institute of Technology Bharanickavu	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 30.04.2022
6	Dr. V. Prakash Principal, University Institute of Technology Mannar	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
7	Dr. D. Latheesh Principal, University Institute of Technology Adoor	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 22.08.2022
8	Dr. Rajendran K. The Principal, University Institute of Technology Sasthamcotta	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
9	Sri. K. B. Jagadeesh Principal, University Institute of Technology Thenmala	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 22.08.2022
10	Dr. S. Girija Kumari Principal, University Institute of	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022

	Technology Pallickal			
11	Dr. C. Shaji Principal, University Institute of Technology Paravur	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
12	Dr. Mohanakumar A. Principal, University Institute of Technology Kollam	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
13	Dr. S. Sreedevi Principal, University Institute of Technology Pirappancode	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
14	Dr. K. C. Ajith Prasad Principal, University Institute of Technology Pathanapuram	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
15	Dr. N. Sasikumar Principal, University Institute of Technology Mukhathala	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022
16	Dr. Jacob Varghese Vadakkadom Principal, University Institute of Technology Kottarakkara	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 31.05.2022
17	Smt. Swapna. C. Principal, University Institute of Technology Veli	11.11.2020 - 10.10.2021	Recommended for a fresh tenure.	13.10.2021 - 12.09.2022
18	Smt. Claramma M. A. Principal, University Institute of Technology Malayinkeezhu	11.11.2020 - 10.10.2021	Recommended for a fresh tenure.	13.10.2021 - 12.09.2022
19	Dr. Suresh Kumar. V. R. Principal, University Institute of Technology Vellarada	21.10.2020 - 20.09.2021	Recommended for a fresh tenure.	24.09.2021 - 23.08.2022
20	Dr. M. Ramani Amma Principal, University Institute of Technology Vakkom	12.11.2020 - 11.10.2021	Not recommended on being irregular	-

The Vice-Chancellor has ordered to place the Minutes of the meeting of the Performance Appraisal Committee for evaluating the performance of the Principals on contract basis at University Institutes of Technology held on 06.08.2021 at 02.30 p.m. before the Syndicate.

Accordingly the Minutes of the meeting of the Performance Appraisal Committee for evaluating the performance of the Principals on contract basis at University Institutes of Technology held on 06.08.2021 at 02.30 p.m. is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.31.123**

**UGC Regulations 2018- Clarification on Appointment of Assistant Professors in University Departments and Affiliated Colleges- Consideration of- reg.**

**(Ac.F II)**

The University of Kerala had implemented UGC 2018 Regulations in toto vide UO N.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019. In the said Regulations the mode of selection of Assistant Professors in the Universities and Affiliated colleges is prescribed in the UGC under as note to clause 4.1 dealing with Direct Recruitment which reads as follows:

*'The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.'*

Many Educational Agencies of the Aided Arts and Science colleges affiliated to the University of Kerala had either, conducted interview for the selection of Assistant Professors and



selection was done on the basis of the marks scored by the candidates in the interview only or had approached the University to conduct the same on basis of the above mentioned criteria without considering the Academic score. Where as some managements is proceeding with the selection process considering the Academic performance score also along with the marks scored in the interview.

*In the above circumstances and in response to a complaint received in this regard, a circular dated 19.05.2021 was forwarded to all managements to temporarily keep the initial appointment interviews in hold until further orders are issued.*

In order to bring a clarity and uniformity in the selection process of Asst.Professors in the Affiliated Aided colleges, within the ambit of the UGC Regulations 2018, the University decided to constitute a sub committee chaired by Pro Vice Chancellor to study the matter and to submit a report. As such the sub-committee convened on 17.05.2021 to discuss the criteria to be followed in the selection of Asst.Professors in the entry cadre in Affiliated Arts and Science Colleges in tune with the UGC Regulations 2018.

The Committee discussed the research score relating to the direct recruitment to the posts of Associate Professors and Professors in the Universities and Colleges, based on the criteria given in Appendix III, Table 2 for Associate Professor and Professor. It was pointed out that,for the selection process of Associate Professor, 20 marks is allotted for Research Guidance in PhD/M.Phil/PG dissertation and 25 for that of Professors.The members of the Committee put forth that a criteria has to be set for allocating marks proportionately to PhD and M.phil/PG dissertation.

**After discussions, the Committee recommended that marks may be given considering one PhD thesis as equivalent to 5 (five) PG/MPhil Thesis.**

In the interview for appointment of Assistant Professors in Aided Colleges,based on UGC Regulations 2018, the sub- committee suggested to give due weightage to academic credentials so as to maintain superior standards in selection process.

As per UGC Regulations 2018,for the purpose of selection of Assistant Professor,the Academic score as prescribed in Appendix III,Table 3 A for Universities and 3 B for Colleges,shall be considered for short-listing of candidates for interview only and the selections shall be based on performance in the interview. As per Note B of Table 3B: Criiteria for shortlisting of candidates for interview for the post of Assistant Professors in Colleges, '*Number of candidates called to the interview shall be decided by the college and as per Note B of Table 3A: Criiteria for shortlisting of candidates for interview for the post of Assistant Professors in Universities, 'Number of candidates called to the interview shall be decided by the concerned Universities.'*

**The sub committee also discussed the following criteria regarding the number of candidates to be called for in the interview for the selection of Assistant Professors:**

**A- University Departments**

- (1) All the eligible applicants having score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges above cut-off (75 in the case of Universities and 60 in the case Colleges) will be shortlisted for interview. However, if the total number of eligible candidates such arrived is less than  $10 + ((N-1)5)$ , the cut-off score should be lowered so that the minimum number of shortlisted candidates is  $10 + ((N-1)5)$ , where N is the number of vacancies. In case, if the total number of eligible candidates is less than this number ( $10 + ((N-1)5)$ ) all the eligible candidates be shortlisted for participating in the interview. If there are more candidates with minimum cutoff score arrived, all such candidates shall also be called for interview.When 'Open' and 'Reserved' posts are notified simultaneously, the applicants belonging to reserved communities should also be considered against 'Open' vacancies if they satisfy the cut off score arrived in the selection process for the open vacancies.
- (2) In the case of posts reserved for a particular community all the eligible applicants belonging to that community having score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges above cut-off (75 in the case of Universities and 60 in the case Colleges) will be shortlisted for interview. However, if the total number of eligible candidates belonging to that particular community such arrived is less than  $10 + ((N-1)5)$ , the cut-off score should be lowered so that the number of shortlisted candidates is  $10 + ((N-1)5)$ , where N is the number of vacancies. In case, if the total number of eligible candidates

belonging to that particular community is less than this number  $(10 + ((N-1)5))$  all the eligible candidates be shortlisted for participating in the interview. If there are more candidates with minimum cutoff score arrived, all such candidates shall also be called for interview.

- The shortlisted candidates as per the above criteria only will be called for the interview. Ability of teaching and /or research aptitude of the Candidates will also be assessed during the interview through a seminar or lecture or discussion as envisaged in the UGC regulations 2018.

#### **B- Affiliated Colleges**

- All the eligible applicants having score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges will be shortlisted for interview. From among the eligible candidates, 10 candidates are to be shortlisted for a single vacancy under each category (open or reserved for a particular community). For every additional vacancy in the same category, the number of candidates to be shortlisted shall be increased by 5 per vacancy for the category concerned. If there are more candidates with minimum cutoff score, all such candidates shall also be called for interview. When 'Open' and 'Reserved' posts are notified simultaneously, the cut off score for open post and that for reserved post shall be fixed separately. The applicants belonging to reserved communities should also be considered against 'Open' vacancies if they satisfy the cut off score fixed for the open vacancies.
- The shortlisted candidates as per the above criteria only will be called for the interview. Ability of teaching and /or research aptitude of the Candidates will also be assessed during the interview through a seminar or lecture or discussion as envisaged in the UGC regulations 2018.

#### **Other General Instructions suggested by committee are as follows:**

- Interview will be conducted by a Selection Committee as prescribed in Clause 5.1(1) of the UGC regulations 2018
  - Ranking /Selection will be purely based on the marks obtained in the interview.
  - Total Marks for the interview will be 20. Out of these 5 marks for the domain knowledge (Assessed by the subject experts), 5 marks for the research aptitude (Assessed by the subject experts) and 10 marks for the communication skills (Assessed by the Selection Committee).
  - Awards (as per column 8): Awards obtained for best paper presentation in Seminar/ Conferences, fellowships, etc. will not be considered under this category.
  - In the case of affiliated colleges, scores obtained by all the applicants also should be submitted to the university along with the proposal for approval of the Initial appointment.
- \* A screening committee with the following as members be constituted for shortlisting the candidates for smooth conduct of the selection procedure.
1. University: Pro-Vice Chancellor (Chairman), Dean of Faculty of the concerned subject, Head of the concerned Department and two subject experts for shortlisting purpose nominated by the Vice-Chancellor.
  2. Colleges: Principal (Chairman), Manager/Manager's Nominee and one subject expert nominated by the Vice-Chancellor for shortlisting purpose.

(3) **All decisions of the screening committee will be subjected to verification and approval of the selection committee constituted in accordance with Section 5.1 of UGC Regulations 2018.**

**The issue, whether the criteria for shortlisting of candidates for interview is to be based on number of candidates applied for the post or cut off based on percentage of marks was deliberated. . It was recommended to obtain legal opinion on the problems arising in the shortlisting of candidates consequent to community reservation, in Minority Colleges.**

As such legal opinion was sought from the Standing Counsel . Legal opinion was sought in the above issue on the following points:

1. **Whether University can fix higher Standards to the Provisions in the UGC Regulations 2018**

The UGC Regulations always prescribes the Minimum qualifications for appointment of teachers and other academic staff in Universities and colleges which is evident from the title of the Regulations which reads as "UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC

STAFF IN UNIVERSITIES AND COLLEGES AND OTHER MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018”.

Since the UGC prescribes only minimum qualifications for the selection of Assistant professors in Universities and Affiliated Arts and Science colleges, whether the University could fix a higher standard so as to maintain transparency, equality and to eliminate bias in the selection process in the criteria to be followed in the selection of Assistant Professors at all stages with respect to the provisions in the UGC Regulations, 2018 is to be ascertained.

2. **Ambiguity regarding the final score, based on which the rank list is prepared:**

The existing system of adding academic score (out of 100) to the interview marks (out of 20) came into existence with UGC Regulations 2010.

As per UGC Regulations 2018 vide note to 4.1B dealing with Direct Recruitment reads as follows:

*‘The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.’*

Weightage is to be given for academic credentials so as to maintain superior standards in selection process. This can only be achieved by reckoning the academic score of the candidate along with the marks scored in the interview for the final selection of candidates.

*To prepare rank list entirely based on interview may question the transparency of the selection process as the academic parameters may get over ridden leading to biased appointments.*

3. **Ambiguity regarding the number of candidates to be called for the interview for the selection of Assistant Professors in Departments or in the Aided Colleges**

In UGC Regulations 2018, as per Note B of Table 3A - *Criteria for shortlisting of candidates for interview for the post of Assistant Professors in Universities*, which reads as *‘Number of candidates called to the interview shall be decided by the concerned Universities.’*

Note B of Table 3B reads as follows:

*Criteria for short listing of candidates for interview for the post of Assistant Professors in Colleges, Number of candidates called to the interview shall be decided by the college.’*

*The UGC regulations 2018 is silent regarding the criteria to be followed in determining the number of candidates to be called for interview especially in the case if the number of applicants for a particular subject is large. Hence the criterion to be followed for shortlisting of candidates to be called for interview is to be finalised.*

*As per the order of the Vice Chancellor, the matter regarding the criteria and guidelines to be followed for the selection of Assistant Professors in University Departments and Affiliated Colleges, with respect to the provisions in the UGC Regulations 2018, was placed before the Syndicate held on 11.06.2021 and had resolved to place the matter before the Syndicate along with legal opinion.*

*The Vice Chancellor had ordered to implement the above resolution.*

*The legal opinion received is as follows:*

“The Appendix II of the [UGC Regulations 2018](#) is definite and clear on the question as to what should be the mode adopted in short-listing of the candidates for interview. Importing any new provision, condition or rider may not legally sustain as already the Regulations are notified throughout the country and made applicable to the class of institutions specifically mentioned therein.

Regarding Table 3A in Appendix II, whether we have the liberty to go for any qualification or any restriction which will practically amount to pruning the list of persons who are entitled for interview is a question that has to be examined in detail. I feel that no additional rider can be imposed in Table 3A of Appendix II that academic score is the criterion that is found for preparing the list of candidates eligible to attend the interview. A decision taken to reduce the number of candidates entitled to attend the interview incorporating any new provision, condition or rider in Table 3A or 3B of Appendix II would be taken as an attempt of the University to incorporate an additional condition in the UGC Regulations, 2018 which is not allowed in the said regulation itself.

At the same time it may be seen that the University can claim that it has got the right to stipulate any provision that can improve the quality of selection and can contend that the UGC Regulations only stipulate the ‘minimum qualifications’ for appointment of teachers. *The title of the Regulations i.e. the [UGC Regulations on Minimum Qualification for appointment of Teachers and](#)*

*Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018*, it can be argued, is self explanatory. Therefore, if any genuine attempt is made to incorporate any condition that will not water down the criteria/conditions imposed in the UGC Regulations, 2018 but makes only additional conditions which can bring down the area and scope of consideration or reduce the number in the zone of consideration as a bonafide exercise to improve the quality, it can be contended by the University that such additional qualifications stipulated will not fall foul of the UGC Regulations, 2018. The legality of the same can always be challenged by the aggrieved managements or the person who would go outside the zone of consideration as a result of the additional conditions imposed by the University. But for such a risk, the purpose intended can always be substantiated before any Authority or Court of Law as a bonafide act to reduce the scope for any undue benefit through the marks that can be awarded in the interview over a meritorious candidate who has got a better merit as per the qualification criteria or academic score as specified in both Table 3A and 3B of Appendix II of the Regulations. Therefore, I am of the opinion that though a decision can be taken either way, as it may lead to the opening of Pandora's box in respect of unnecessary litigations, it is better to adhere to Clause 4.1B of the UGC Regulations 2018 itself. If for any reason the University finds that additional conditions are to be imposed, we may have to substantiate before the Court of Law concerned that our actions are not marred with any malafides at all.

*As per the order of the Vice Chancellor, the matter regarding the criteria and guidelines to be followed for the selection of Assistant Professors in University Departments and Affiliated Colleges, with respect to the provisions in the UGC Regulations 2018 , along with the legal opinion is placed before the Syndicate for consideration and recommendations.*

***Resolution of the Syndicate***

**RESOLVED** to constitute a sub-committee consisting of Dr.K.G.Gopchandran, Dr.K.B.Manoj, Dr.M.Vijayan Pillai, Sri.R.Arunkumar and Prof.K.Lalitha, Members Syndicate to study the matter and submit a detailed report before the Special Syndicate.

**Item No.31.124**                      ***Request regarding issuance of Degree Certificate from Aneesha Thomas and Ardra Dileep-Consideration of-reg.***

**(EG XI)**

*Ref: Syndicate Minutes dt.01/01/2020*

A request regarding the issuance of Original Degree Certificate has been received from two candidates, Aneesha Thomas and Ardra Dileep of Government Women's College, Thiruvananthapuram. The candidates Aneesha Thomas and Ardra Dileep, who submitted the request were included in the defaulters list vide Syndicate Minutes dt. 01/01/2020.

In their request candidates claimed that their fees are already remitted by the college. Clarification was sought from the Principal, Government Women's College regarding the matter and it is clarified that the semester fee of all 13 SEBC candidates including Aneesha Thomas and Ardra Dileep had been remitted by the college vide remittance no.228182 dt.21.02.2019 (Rs. 17680) and remittance no. 44341 dt.13.06.2019 (Rs. 26195). Further, it is clarified that, the mistake of entering a remittance number as fine was due to misunderstanding between the tutor and the candidates. As the mistake was unintentional, the principal sought condonation for the act of the tutor as well as the candidates.

The amount remitted by the college bearing remittance numbers mentioned above were verified by the Cash R Section and it is reported that the said amount is credited to the Kerala University Fund.

Matter may be place before Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

Based on the report that the fees of the candidates is credited to the Kerala University Fund, the Syndicate **RESOLVED** to issue the Original Degree Certificates of Aneesha Thomas and Ardra Dileep of Government Women's College, Thiruvananthapuram with immediate effect.

**Item No.31.125**      **Consideration of the Minutes of the Meeting of the Digitization Committee in connection with the implementation of the project "Digitization and Archiving of University Records", held on 16/08/2021–Approval of- reg. (Pl.A1)**

A Meeting of the Digitization Committee in connection with the implementation of the project "Digitization and Archiving of the University Records", was held on **16/08/2021 at 12.30 PM.**, in the Pro-Vice-Chancellor's Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting in connection with the implementation of the project "Digitization and Archiving of University Records"**

Venue : Pro-Vice-Chancellor's Chamber  
Date : 16/08/2021  
Time : 12.30 pm

**Members at the Meeting:**

1. The Pro-Vice-Chancellor. - Sd/-
2. Adv. K. H. Babujan, Convener, Standing Committee of the Syndicate on Finance - Sd/-
3. Adv. A. Ajikumar, Convener, Standing Committee of the Syndicate on Planning and Development - Absent-
4. The Registrar - Absent
5. The Finance Officer - Absent
6. The Controller of Examinations. - Sd/-
7. The Director, Planning and Development. - Sd/-
8. The Director, Computer Centre - Sd/-
9. Dr. Achutsankar. S. Nair, Head, Department of Computational Biology and Bioinformatics Absent
10. The Joint Registrar, Administration - Sd/-
11. The Nodal Officer, Digitization Project - Sd/-
12. The Instrumentation Engineer, CLIF - Attended via Google meet

**Item No. 31.125.01**      **Providing of sufficient staff at the "Digitization Section", exclusively for the time bound completion of the "Verification Activity":**

The Digitization Committee held on 02.02.2021 had recommended to entrust the Registrar, to initiate urgent action on the following recommendations (i.e. 1 to 4):

To post the following Assistants/Computer Assistants back to the 'Digitization Section' with immediate effect:

1. Smt. Julie T. S, Assistant, CV II Camp.
2. Sri. Najeemudeen A., Assistant, Ac. A .V. Section.
3. Smt. Maya D. O., Computer Assistant, Record Section with additional charge of S4 Camp & Records.

To post 2 additional Computer Assistants also at the Digitization Section, with immediate effect.

The aforementioned five Assistants/Computer Assistants shall not be transferred from the Digitization Section till the completion of the verification activity.

**However, the Nodal Officer has reported the following:**

As of now Smt. Julie T.S. is the sole Assistant available at the Digitization Section, exclusively for carrying out the works of the verification activity.

Sri. Najeemudeen A., was posted as Assistant at the 'Digitization Section' initially. However, he was later assigned the additional charge of S6 Camp and is still continuing.

Sri. Rajesh P. J., Computer Assistant, DR Accounts was posted at the "Digitization Section" on work arrangement basis. However, he had reported duty only for 2 days before the lockdown period and has not reported duty since then.

Smt. Sumimol S.N., Computer Assistant, University Library, was posted at the "Digitization Section" on work arrangement basis. It is reported that she is carrying out the work at the 'Digitization Section' on all days during the forenoon session.

Smt. Maya D. O., was posted as Assistant at the 'Digitization Section' initially. However, she was later assigned the additional charge of S6 Camp and later on appointed at the PRO Section on work arrangement basis.

**Recommendations:**

The Committee observed that a new Computer Assistant has been posted at the section, in lieu of Sri. Rajesh P. J., Computer Assistant, DR Accounts.

In this context, the Committee recommended the following:

1. to entrust the Registrar with the task of ensuring that one Assistant (i.e. Sri.Najeemudeen.A.) and two Computer Assistants (i.e. Smt. Maya D.O. & Smt.Sumimol S.N.) shall be retained at the "Digitization Section, exclusively for the time bound completion of the "Verification Activity", by relieving them of 'additional duties' in other sections.

Also, to ensure that the above staff posted for the said work shall not be transferred to other sections or be posted on "work arrangement" basis, till the completion of the verification activity.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Digitization Committee held on 16/08/2021, be approved.

**Item No. 31.125.02** *Improving the basic infrastructure facilities at the "Digitization Section:*

The Digitization Committee held on 02.02.2021 had recommended to entrust the 'Assistant Engineer, Electrical' to visit the 'Digitization Section' and ensure that all the basic amenities like electrical connection, ceiling fans & lights are provided at the section, with immediate effect.

The Committee had also entrusted the Registrar to provide one additional 'desktop computer' at the 'Digitization Section' with immediate effect.

However, the Nodal Officer has reported that:

The basic infrastructure facilities at the section need to be improved. The 'electric appliances' in the section are only partially functioning. The lighting in the room is not sufficient for the normal functioning of the section.

The additional 'desktop computer' as recommended by the Committee, has not been provided at the section till now.

The section urgently requires a printer and photocopier for its smooth functioning.

**Recommendations:**

The Committee considered the matter and recommended the following:

2. To entrust the 'Assistant Engineer, Electrical' to visit the 'Digitization Section' and ensure that all the basic amenities like electrical connection, ceiling fans & lights are provided at the section forthwith, in consultation with the 'Nodal Officer, Digitization project' and the JR, Administration.
3. The JR, Administration shall initiate urgent steps for the purchase of a 'printer' exclusively for use in the "Digitization Section", from the permanent advance of the Deputy Registrar in charge of the EK1 Section.
4. The Computer Centre shall initiate urgent action for arranging two 'Desktop computers', for the exclusive use of the Digitization Section, in co-ordination with the Nodal Officer, Digitization Project.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Digitization Committee held on 16/08/2021, be approved.

**Item No. 31.125.03** *Action plan for Expediting of the 'verification activity' so as to complete the entire work by 31/03/2022:*

The Digitization Committee held on 02.02.2021 had recommended that:

1. The 'Digitization Section' shall expedite the 'verification activity' with a view to complete the entire work within a period of six months.

The Nodal Officer shall prepare an action plan in this connection & proceed accordingly.

2. The 'Nodal Officer' shall prepare a consolidated list of Registers with details of errors in pages (for the entire records scanned by the firm so far) along with the verification activity & to submit the final consolidated list after the completion of the verification activity.
3. A letter shall be forwarded to the firm stating that the verification of all the pending 'digitized documents' with regard to the project, shall be completed by March 2022.

But the above task could not be materialized as recommended, owing to the disruption of office activities during the 'Covid19' induced lockdown and the unavailability of sufficient staff at the section exclusively for carrying out the verification activity.

It is reported that, currently, all the associated sections are given 'Office Note' for collecting the required information and the same shall be submitted shortly.

Whether the 'Nodal Officer' may be entrusted with the task of preparing an action plan for expediting the 'verification activity' so as to complete the entire work before March 2022.

**Recommendations:**

**The Committee considered the matter and recommended the following:**

1. The "Digitization Section" is entrusted with the task of completing the entire 'verification activity', within two months.
2. To entrust the 'Nodal Officer' with the task of preparing an action plan for expediting the 'verification activity' so as to complete the entire work within two months.
3. The 'Nodal Officer' shall be entrusted with the task of expediting the preparation of a 'consolidated list of registers/documents with details of errors in pages (for the entire records scanned by the firm so far)', along with the verification activity & to submit the final consolidated list after the completion of the verification activity.
4. to entrust the Computer Centre with the task of providing 'Multi-session User-Ids' to the staff posted at the "Digitization section", for expediting the 'verification activity', in co-ordination with the Nodal Officer, Digitization project.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Digitization Committee held on 16/08/2021, be approved.

**Item No.31.125.0 4**      *Documentation and preservation of Regulations, Scheme and Syllabus of various Courses available in hard copy at the AC.AIII section:*

It is reported that the Candidates are frequently approaching the AC.AIII section for taking copies of the Regulations, Scheme and Syllabus for Syllabus attestation. Some of the old Syllabus has faded due to wear and tear. As these Syllabuses are needed for the candidates to submit in foreign Universities, documentation and preservation of the same is essential. Also these Syllabuses may be uploaded in the website for future references.

The matter was forwarded for obtaining the remarks of the Director, Computer Centre and the Director has informed that:

1. "high speed scanner" and equipment are necessary for preserving the previous volumes of copies of the Regulations, Scheme and Syllabus of various courses kept in the AC.AIII section, in digital form.
2. Therefore, it is better to incorporate the above mentioned task in the project named "Digitization and Archiving of University Records", which was started in examination wing for preserving documents in digital form.
3. At present, the Computer Centre does not have facilities to implement the digitalization of records at Ac.AIII section.

However, it may be noted that based on the recommendations of the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 07.03.2018, the firm was permitted to move the scanners to Bangalore for repairing and reinstalling the same back at the Digitization site after repair.

Hence, as of now 'scanning activity' is not being carried out at the Digitization Section.

It may also be noted that, only after obtaining the 'verification report' on the entire 'digitized exam registers' from the 'Digitization Section', a consolidated list of the registers to be rescanned, registers that have not been scanned by the firm (i.e. registers that have been claimed to be scanned, but not seen in the server) and the pending exam registers to be scanned, can be forwarded to the firm

for resuming the Digitization work, by renewing the MoU on mutually agreeable terms.

**Recommendations:**

The Committee considered the matter & recommended that the task regarding the “Documentation and preservation of Regulations, Scheme and Syllabus of various Courses” available as hard copy at the AC.AIII section, shall be incorporated in the scope of project "Digitization and Archiving of University Records", as when the entire ‘verification activity’ is completed and the firm resumes the Digitization work.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Digitization Committee held on 16/08/2021, be approved.

**Item No. 31.125.05** *Up-gradation of SAN Storage that was purchased as part of the Digitization Project, during the month of April 2014(Total Cost : Rs. 41,65,000/-):*

The Director(i/c), Computer Centre has reported that the “SAN Storage System(Make: Hitachi - Model:HUS 130)” purchased as part of the Digitization project, to store the sensitive data of all the examination records digitized by “M/s BAeHAL Software Pvt. Ltd., Bangalore” and the database backups of the University, is nearing the ‘end of its support period’. Now, the OEM has intimated through e-mail that further renewal of the AMC will not be possible, as the product has reached its ‘end of support period’.

The ‘SAN Storage’ is a highly sophisticated storage device and hence the repairing and maintenance can be done only by highly experienced ‘technical person’. Also, the spares for the same are not available in the market easily. Hence, without AMC, SAN Storage management is a high risk process.

University has also implemented a “Disaster Recovery Room” at Karivattom. If a redundant ‘SAN Storage’ with the same specification installed at the University Data Centre, is installed in the said “Recovery Room”, data security can be ensured.

Hence, the Director(i/c) has suggested the procurement of 2 ‘SAN Storage Systems’ of ‘100 TB Storage Space’ at an approximate cost of Rs. 1 Crore, debiting the expenses from the State Plan Grant 2010-11, sanctioned for implementing the project “Digitization and Electronic Archiving of University records”. The ‘technical specifications’ for the same also has been furnished, for approval.

**Recommendations:**

The Committee considered the matter and recommended to invite e-tenders for purchase of one ‘SAN Storage System’ of ‘100 TB Storage Space’, for replacing the existing ‘SAN Storage System’ which has reached its ‘end of support period’, under buy back basis, with the ‘technical specifications’ furnished by the Director, Computer Centre(copy enclosed), debiting the expenses from the State Plan Grant 2010-11, sanctioned for implementing the project “Digitization and Electronic Archiving of University Records”.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Digitization Committee held on 16/08/2021, be approved.

**FURTHER RESOLVED** to entrust the Director, Planning and Development to monitor the Digitization Project weekly and submit the report to the Registrar.

**Item No.31.126** *Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate for Sports – Approval of - reg.*

(Ad.D1)

The Sub-Committee of the Syndicate for Sports held on 16.08.2021, had discussed various items regarding the Department of Physical Education and has made recommendations for the same. The Director (i/c), Department of Physical Education, has forwarded the minutes of the meeting of the Sub-Committee of the Syndicate for Sports and requested to place the same before the Syndicate for consideration and appropriate decision.



The Vice Chancellor has ordered to place the the minutes of the meeting of the Sub-Committee of the Syndicate for Sports before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate for Sports is placed before the Syndicate for consideration and appropriate decision (**Minutes of the meeting of the Sub-Committee of the Syndicate for Sports appended**).

**Minutes of the Meeting of Sub Committee of Syndicate (Sports)**

Date : 16.08.2021  
Time : 2.30 pm.  
Venue : Director's Chamber

**Members Present**

- |  |   |      |
|--|---|------|
| 1. Adv.B.Balachandran ( Member, Syndicate)                     | - | Sd/- |
| 2. Sri. R. Arun Kumar ( Member, Syndicate)                     | - | Sd/- |
| 3. Sri. Jairaj.J ( Member, Syndicate)                          | - | Sd/- |
| 4. Dr. Jayarajan David.D (Director(i/c) of Physical Education) | - | Sd/- |

The Director of Physical Education in charge welcomed the members of the Sub Committee of Syndicate (Sports).

***Item No.31.126.01: Conduct of Merit day to disburse Kerala University Sports Scholarship :***

The Kerala University Sports Scholarships, due to the players who had won positions in various South Zone and All India Inter University Tournaments during the year 2017-18 , 2018-19 and 2019-20 is proposed to be disbursed during the Merit day function tentatively scheduled to be held in September, 2021 at Senate Hall. The provisional payments for the same has already been credited to the PD account of the Department (F Y 2020-21).

**The Sub Committee recommended that the date of conduct may be fixed after obtaining a convenient date from Ministers and other dignitaries to be invited as guests.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 16.08.2021, be approved.

***Item No.31.126.02: Felicitations to the Olympians and Technical officials of the Indian squad to Tokyo Olympics 2020 from Kerala :***

The University of Kerala proposes to honour India's achievements in the Tokyo Olympics 2020 by organising a function to felicitate the Olympians from Kerala State and the Technical officials who accompanied the team.

**The Sub Committee recommended that the Olympians, P.R.Sreejesh, Hockey Men-Bronze medalist and alumini of SN College, Kollam, Alex Antony, 4 x 400m Mixed Relay and alumini of S N College Chempazhanchy and Technical Officials, Sri. P.Radhakrishnan Nair, National Chief Athletic Coach and former Coach of Kerala University and Sri.Fine.C.Duttan, Umpire, Badminton World Federation and former faculty of Kerala University may be honoured during the proposed Merit day function to be conducted in September 2021. Further the Sub Committee recommended that a provisional payment of Rs.100000/- (Rupees One lakh) may be sanctioned for the conduct of the event, that includes Rs.50000/- as TA/DA and Rs.50000/- for arrangements of the function including purchase of mementos for the guests and conduct of programme.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 16.08.2021, be approved.

***Item No.31.126.03 : Appointment of Yoga Instructor/ Yoga Coach for conducting monthly Yoga practice session in the Department.***

The Department intends to resume the Monthly Yoga practice session for the public as and when the Covid pandemic is under control. In this context a Yoga Instructor has to be appointed to conduct the Monthly Yoga practice session.

**The Sub Committee recommended that a qualified Yoga Instructor / Yoga Coach may be appointed in the Department preferably who is qualified with NIS certification.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 16.08.2021, be approved.

**Item No.31.126.04: Purchase of High Jump Mat, Kabaddi mat, Judo mat and Photo finish equipment.**

The Department conducts the Kerala University Inter Collegiate Athletic Meet every year in a professional manner and the University team bags positions in many athletic events in the All India Inter University meet also. Kerala University bagged the Silver medal in the Khelo India Inter University High Jump Men. But the Department lacks equipments like High Jump mat, Kabaddi mat, Judo mat and Photo finish equipments. Every year these items are taken for rent from other departments like Kerala State Sports Council. Our students are not able to practice these events for participating in the state as well as national level events like All India Inter University meets. The proposed cost of these equipments are as below.

- **High Jump Mat** - **Rs.500000/- (Rupees Five lakhs)**
- **Kabaddi** - **Rs.300000/- (Rupees Three lakhs)**
- **Judo mat** - **Rs.300000/- (Rupees Three lakhs)**
- **Photo finish equipment-** **Rs.2000000/- (Rupees Twenty lakhs)**

The Department has been sanctioned an amount of Rs.300000/- ( Rupees Three lakhs only) under the head Equipment (MH-4-1930) in its Non plan budget estimate for the financial year 2021-22. The balance amount may be re-appropriated from the following heads of account

- MH-4-4950 -Sports facilities and accessories with an estimate of Rs.250000/- (Rupees Two lakhs Fifty Thousand only)
- MH-4-5235-Maintenance of University Stadium with an estimate of Rs.1500000/- (Rupees Fifteen Lakhs only)

The balance amount may be met by the University.

**The Sub Committee recommended to place the proposal in the Standing Committee of Syndicate on finance.**

The meeting came to end at 3.30 pm

**Resolution of the Syndicate**

**RESOLVED** to place the proposal in the Standing Committee of Syndicate on finance along with all details of purchase.

**FURTHER RESOLVED** to include Sri. Riyas Wahab, Convenor, Standing Committee of the Syndicate on Student Services in the Sub Committee of Syndicate (Sports).

**Item No.31.127 Purchase of RAI size (60 GSM) Maplitho paper from Stationery Department – Payment towards 5600 reams–Reporting of- reg.**

*(Ad.BIV)*

The Syndicate at its meeting held on 04.06.2020, vide item no.12.54.01.02 resolved to approve the following recommendations of the 1<sup>st</sup> meeting of the Purchase Committee held on 01.06.2020 with regard to the purchase of **13000 reams of RA 1 (60 GSM) Maplitho paper size** for an estimate amount of Rs. 1,45,00,000/- (Rupees One Crore forty five lakhs only) from the Stationery Department , Government of Kerala for use in the Examination and Non Examination wing of the University Office for the year 2020-21.

The Stationery Department supplied 5750 reams of **RA 1 (60 GSM) Maplitho paper for an amount of Rs. 46,84,328/-** as initial consignment (through supplier firm M/s, Aswin Paper Company Ernakulam) during the month of October 2020 and the payment for the same was effected vide U.O No.Ad. BIV (CP).03.2020 dated 02.12.2020. The second consignment of 5600 reams of **RA 1 size (60 GSM) Maplitho paper** was supplied by supplier firm M/s. Shree Sati Traders, Kolkata for an amount of **Rs.49,68,365/-** during the month of March 2021.

Sanction was accorded by the Vice Chancellor for the payment of **Rs.49,68,365/-**,including GST to M/s. Shree Sati Traders, Kolkata towards the supply of 5600 reams of RA 1 size (60 GSM) Maplitho paper to Examination and Non Examination sections amounting to Rs.31,93,949/- and Rs. 17,74,416/- respectively , subject to reporting to the Syndicate, meeting the expenditure from the

head of account “Part I-NP-MH:1 (a)- General Direction -4-2115-Purchase of Paper’ and “Part I-NP-MH -2 -Examinations-2115-Purchase of Paper’ provided in the current year’s Budget Estimates of the University, as endorsed by the Finance vide Endorsement No.FOS.5247/Fin I dated 30.03.2021 . And accordingly, U.O No. Ad. BIV (CP).03.2020 dated 30.03.2021 was issued.

The Stationery Department vide Letter No. STY/397/2020-B1 dated 26.03.2021 informed that they cannot supply the remaining paper (1650 reams) as per tender invited in the financial year 2020-21

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted

**Item No.31.128**                      **Correction of name of incumbent in the note placed before the Syndicate held on 07.05.2021 - Item no.27.39.12-Consideration of-reg.**

(Ad.F1)

A note related to the granting of third time bound Higher Grade to employees of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) was placed in the Standing Committee of Syndicate on Staff, Equipment and Buildings held on 19.04.2021. The Committee considered the matter and recommended to grant Third Time Bound Higher Grade (22 years grade) Promotion in the scale of pay of Rs. 35700-75600, to the employees who had completed 22 years of service, w.e.f the date they completed 22 years of service, as per rules. The Syndicate held on 07.05.2021 vide item no. 27.39.12 approved the recommendation of the Staff Committee.

Of the five employees, whose cases were included in the note, the name of Sri. M. Pradhaban, Economic Investigator was erroneously entered as M.Prabhakaran. Hence subsequent entries too reflected the errors. The errors were identified before issuing University Order.

Issuance of the University Order has been kept in abeyance for obtaining resolution of the Syndicate to effect necessary correction in the name of one incumbent.

Vice Chancellor has ordered to place the matter before the Syndicate. Hence the matter is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to correct the name of the incumbent as Sri. M. Pradhaban, Economic Investigator instead of M.Prabhakaran.

**Item No.31.129**                      **UGC-HRDC- Transfer of Rs.4,67,572/- from DDF Account to PD Account of the Director - Permission - Request - reg**

(Pl.F)

The Director - in - charge, UGC-HRDC, University of Kerala vide letter number UGC-HRDC/74/2021 dated 16.08.2021 has requested to transfer an amount of Rs. 4,67,572/- from DDF Account to PD Account of the Director, UGC-HRDC for disbursing at least 2 months salary and festival allowance to the staff of the UGC-HRDC, University of Kerala. He has also stated that the amount will be refunded to the DDF Account of the HRDC as and when the grant from the UGC is received. He has also informed that the UGC has promised to sanction an amount of Rs. 80 Lakhs as advance to the HRDC and the he University has not yet released an amount of Rs. 25 Lakhs as advance till date and also informed that the salary of the contract staff in the HRDC for the past 4 months was not yet released due to paucity of funds.

The Syndicate at its meeting held on 27.01.2021 considered vide item no. 20.71, UGC-HRDC releasing of fund and resolved to entrust the Finance Wing to take immediate steps to audit the UGC-HRDC and submit detailed report before the Syndicate. The auditing in UGC-HRDC is still pending with the Finance Wing.

The OAD II Section has requested to pardon the delay in conducting the audit in UGC-HRDC and also stated that the delay is not intentional.

The Syndicate at its meeting held on 23.07.2021, vide item no. 30.44.08, considered the re-engagement of seven employees on contract basis working at the UGC-HRDC and resolved to entrust Dr. S. Nazeeb, Member Syndicate to study and submit a report on the matter, before the Syndicate and further resolved to include Dr. K.G. Gopchandran, Member Syndicate in the above sub-

committee. The file in this regard is in action. The re-engagement of contract staff at the UGC-HRDC, University of Kerala is still under consideration, for non-receipt of required details from the Director, HRDC and non compliance of the directive of Hon'ble Vice Chancellor.

The Local Fund Audit Report 2018-2019, seriously observed the misutilization of Kerala University Funds and Plan fund and reported that the advance salary payment to the Director and Administrative Officer at the UGC-HRDC has not been recouped at the time of receipt of funds from UGC and the matter is viewed seriously.

In compliance with the directions from the Registrar, the copy of the request letter dated 29.06.2021 from Dr. K.M. Sajad Ibrahim, Director - in- charge, has been put up separately for orders of the Vice Chancellor. The main file in this regard is also forwarded for Orders of the Vice-Chancellor.

As per the Orders of the Vice-Chancellor, the request regarding the transfer of Rs. 4,67,572/- from DDF Account to PD Account of Director - in - charge (Dr. K.M. Sajad Ibrahim), UGC-HRDC for disbursing at least 2 months salary and festival allowance to the contract staff of UGC-HRDC, University of Kerala, is placed before the Syndicate for consideration and recommendations.

***Resolution of the Syndicate***

**RESOLVED** to transfer an amount of Rs.10,00,000/- (Rs.Ten lakh only) from DDF Account to PD Account of Dr. K.M. Sajad Ibrahim, Director (i/c), UGC-HRDC for disbursing salary and festival allowance to the contract staff of UGC-HRDC, University of Kerala.

**FURTHER RESOLVED** to refund the amount (Rs.10,00,000/- (Rs.Ten lakh only)) to the DDF Account of the HRDC as and when the grant from the UGC is received.

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**Item No.31.130**      ***UGC-HRDC- Request for releasing the advance of Rs. 25 lakhs to Dr.K.M.Sajad Ibrahim, Director (i/c) - Conduct of courses in anticipation of receiving grant in aid from UGC – Consideration of-reg.***

**(P.F)**

The Director - in - charge, UGC-HRDC vide letter dated 29.06.2021 has requested to release an amount of Rs. 25 Lakhs as advance to conduct the courses allotted by the UGC during the financial year 2021-2022 to the UGC-HRDC, University of Kerala. The Director - in - charge has stated that the UGC has approved capping of annual grant of each HRDC to Rs. 1 Crore for the year 2021-2022 and also informed that the existing approved staff strength and financial assistance to HRDCs are the part of UGC. He has also intimated that two month salary to the contract staff were not yet disbursed due to the paucity of funds.

The Syndicate at its meeting held on 27.01.2021 considered vide item no. 20.71, UGC-HRDC releasing of fund and resolved to entrust the Finance Wing to take immediate steps to audit the UGC-HRDC and submit detailed report before the Syndicate. The auditing in UGC-HRDC is still pending by the Finance Wing.

The OAD II Section has requested to pardon the delay in conducting the audit in UGC-HRDC and also stated that the delay is not intentional.

The Syndicate at its meeting held on 23.07.2021, vide item no. 30.44.08, considered the re-engagement of seven employees on contract basis working at the UGC-HRDC and resolved to entrust Dr. S. Nazeeb, Member Syndicate to study and submit a report on the matter, before the Syndicate and further resolved to include Dr. K.G. Gopchandran, Member Syndicate in the above sub-committee. The file in this regard is in action.

The Local Fund Audit Report 2018-2019, seriously observed the misappropriation of Kerala University Funds and Plan fund and reported that the advance salary payment to the Director and Administrative Officer at the UGC-HRDC has not been recouped at the time of receipt of funds from UGC and the matter is viewed seriously.

In compliance to the directions from the Registrar, the copy of the request letter dated 29.06.2021 from Dr. K.M. Sajad Ibrahim, Director - in- charge, has been put up separately for orders of the Vice Chancellor.

As per the Orders of the Vice-Chancellor, the main file in the matter regarding the request for releasing the advance of Rs. 25 Lakhs from Dr. K.M. Sajad Ibrahim, Director - in - charge, UGC-HRDC for the conduct of courses in anticipation of receiving grant in aid from UGC is placed before the Syndicate for consideration and recommendations.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.31.131**      **Transfer of Teacher's and Lab instructors in various UIT's, UIM's and B.Ed Centres-Request submitted by Sri. Jairaj. J, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.**

**(Ad.C/ Ad.AVII/ Ad.AVII(A))**

**Resolution of the Syndicate**

**RESOLVED** to approve the list of Transfer of Teacher's and Lab instructors in various UIT's, UIM's and B.Ed Centres (list appended) submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**FURTHER RESOLVED** that Smt. Geetha, Commerce, UIT, Pathanapuram be transferred to UIT, Thenmala.

**ALSO RESOLVED** that the contract of Dr. M. Ramani Amma Principal, University Institute of Technology Vakkom be renewed for a fresh tenure after giving a strict warning.

**Item No.31.132**      **Unauthorized Construction Work in the premises of the Department of Sociology- 'CHOLA', the Green Park- Hearing & Written Statement- Consideration of- reg.**

**(Ad.B1)**

The Joint Registrar (Campus Administration), vide letter no. CA/Admn/IA/265/2020 dated. 04.12.2020 reported that an unauthorized construction of a semi-permanent building was made by the HoD, Dept of Sociology, in front of the Department without the permission or knowledge of the JR(Campus Administration) or University authorities. The said construction was made with cement bricks wall and metal roofing and it is a closed structure with one or two windows. Electrical connection with meter board is provided to the said building by the Engineering Wing.

The JR (Campus Administration) informed that the HoD, Dept of Sociology had requested to issue a piece of wood of 60 cubic feet for renovation of the park named 'CHOLA' in front of the Dept of Sociology. Accordingly, the JR (Campus Administration) has reported that a fallen Acacia tree, as a result of clearing land can be given for the above said work.

The JR (Campus Administration) further informed that several constructions are being done in the Campus by the Engineering Unit and the office of the Joint Registrar is not acknowledged about the site, nature of work, details of contractors or employees involved. Therefore, no staff in the office of the JR noticed the above said work. Also, it is reported that electrical connection with meter board is provided by the Engineering Wing in the said building. The Security Officer also reported that no information about the said work is intimated to the Security Wing.

The Assistant Executive Engineer, vide report dated. 07.12.2020 reported that the Dept of Sociology had sought permission for providing electric connection to the 'CHOLA' building including the open class room and stage. Based on the direction a supply with energy meter has been provided. Further it is reported that the electrical connection to the buildings and construction sites are usually provided after getting proper direction from the higher authorities. The University Engineer vide Email dated. 07.12.2020 reported that the aforesaid construction of a semi permanent building in front of Dept of Sociology opposite to the earthen road towards Hymavathy Pump Hose is not being executed under the permission/supervision of the University Engineer.

The Vice Chancellor ordered to stop all the constructions made at the premises of the Dept of Sociology without getting prior sanction from the University and also directed the HoD, Dept of Sociology to furnish an explanation on carrying out such a construction without prior sanction from the University.

Accordingly, the HoD, Dept of Sociology, vide letter no.nil dated. 21.12.2020 submitted an explanation and requested to regularize the aforesaid work, granting permission.

The Standing Committee of the Syndicate on Planning and Development held on 15.03.2021 considered the explanation submitted by the Head, Dept of Sociology and expressed concern over the fact that none of the officials under Administrative, Engineering or Security level had counter checked the availability of approval while construction was carried out at site and recommended to conduct

hearing of the Head of the Department, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Officer before the meeting of the Standing Committee of the Syndicate on Planning and Development. The Syndicate at its meeting held on 13.04.2021, vide Item.No. 26.17.15 has resolved to approve the above said recommendation.

Accordingly, hearing was conducted by Standing Committee of the Syndicate on Planning and Development on 09.08.2021, vide item no. 07. **The Head, Dept of Sociology submitted that** the construction of the semi-permanent building was done as a part of clean drive in campus but failed to substantiate his statement and also to the queries raised by the members regarding the necessity of prior sanction for any type of construction in the campus and subsequently admitted that a lapse happened from his part in the matter.

**The University Engineer informed that** the construction of semipermanent building is not being executed under the permission/supervision of the engineering unit and **the Assistant Executive Engineer (Electrical) informed that** proper identification of unauthorized construction was not made as the particular semipermanent construction was carried out under the leadership of the Head of the Department itself and also admitted that a miscommunication by the Assistant Executive Engineer (Electrical) in reporting the matter to the University Engineer occurred in the matter.

**The Joint Registrar (Campus Administration) informed that** at present a name board have been erected recently in the said semipermanent building naming it Researcher's Union Reading corner.

**The Security Officer informed that** at present the securing wing is not properly communicated of the construction works during its commencement and in case of the semipermanent building in question, the wing noted nothing special as the same was done under the supervision of the Head of the Department itself.

The Standing Committee of the Syndicate on Planning and Development directed the Head, Dept of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) and the Security Officer to submit written statements in tune with the details they presented before the committee and to place the same before the Syndicate. The Vice Chancellor has approved the aforesaid recommendation exercising the powers vested under section 10(13) of the KU Act 1974.

Accordingly, the aforesaid officers have submitted their the written statements. (copy appended).

As per the orders of the Vice Chancellor, the written statement submitted by the persons invited in the hearing are placed before the Syndicate, for consideration.

***Resolution of the Syndicate***

The Syndicate considered the written statements of the Head, Department of Sociology, the Joint Registrar (Campus Administration), the University Engineer, the Assistant Executive Engineer (Electrical) & the Security Officer and **RESOLVED** to issue urgent notice to the Head, Department of Sociology, regarding the Unauthorized Construction Work in the premises of the Department of Sociology.

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**Item No.31.133**      ***Letter from Dr M Vijayan Pillai- Rotation of headship at Departments of Aided Colleges affiliated to University of Kerala-Consideration of-reg.***

*(AcFII)*

Dr M.Vijayan Pillai, Member Syndicate and Convenor, Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges, has forwarded a letter dated 16.08.2021. It is requested in the letter to take appropriate actions to introduce the Rotation of Headships in the departments of Aided Colleges affiliated to University of Kerala.

It may be noted that the rotation of head of Departments is already in force at departments in accordance with Statute 18 of Chapter 3 teachers of University, Kerala University First Statutes 1977 which is stated as follows:

18. *Head of a Department:- The Professor, Reader or Lecturer incharge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall*

*nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months service remaining till retirement. In Departments where there are no Professors or Readers, the Headship shall be rotated among the Lecturers. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his duties.*

As per orders of the Vice Chancellor the matter regarding the introduction of Rotation of Headships in the departments of Aided Colleges affiliated to University of Kerala is placed before the Syndicate for consideration and recommendations.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal regarding the introduction of Rotation of Headships in the Departments of Aided Colleges affiliated to University of Kerala in principle.

**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Dr. M. Vijayan Pillai, Dr. K.B. Manoj, Prof. K. Lalitha, Sri. Arunkumar. R and Sri. J. Jairaj, Members Syndicate to fix the norms of Rotation of Headships in the Departments of Aided Colleges Affiliated to University of Kerala

**Item No.31.134**

***Withdrawal / Cancellation of Degrees - Unauthorised hike in moderation due to software error – Amendment Proposal – Kerala University First Statutes, 1977 – Enabling the University to cancel the Examination / Degrees of the Candidates – Reg:***

**(M& C I)**

Chapter II Section 5 Clause XXVIII provides that the University shall have the power to do such other acts as may be required to further the aims and purpose of the Act.

Chapter V Section 34 Item (k) provides that the Statutes may provide for all other matters which by the Act are to be, or may be prescribed by the Statutes.

Section 35, sub section (2) provides that the Syndicate may propose to the Senate the draft of any Statute for consideration and such draft shall be considered by the Senate at its next meeting. Sub section (3) provides that the Senate may approve the draft of the Statute proposed by the Syndicate and pass the Statute or reject it or return it to the Syndicate. Sub section (5) provides that where any Statute has been passed by the Senate, it shall be submitted to the Chancellor for his assent.

Chapter 27 Statute 1 of the Kerala University First Statutes, 1977 provides for the conferment of Degrees. Statute 2 provides for the granting of Diplomas and Certificates. Statutes 3. provides for the granting of titles. Statutes 4 prescribes the conditions for eligibility to receive the same. Statutes 5 provides the manner of awarding the same.

It has come to the notice of the Syndicate that atleast in rare occasions Degrees, Diplomas, Certificates or Titles awarded by the University contain certain errors/mistakes crept in due to an intentional/ unintentional act or due to an error in the software. In such situations the same have to be recalled, and of the situation warranty need to be corrected and reissued. At present there is no Statutory provision to make such recall and reissue. Fresh Provisions have to be incorporated in the Statutes to redress this issue.

The appropriate position where it is to be incorporated is in Chapter 27 as Statute 5 A.

The draft of the amendment to be incorporated is thus:

**“5A. Recalling of Degrees, Diplomas, Titles etc conferred/ awarded:-** Degrees, Diplomas, Certificates, Titles etc awarded may be recalled at any time after it is made where evidence is placed before the Syndicate to show that any person to whom such Degree, Diploma, Certificate, Title etc. was awarded by mistake of fact. For the purpose of this Statute, mistake of fact means the person did not undergo the prescribed course of Study or Research specified in Statute 4 or the results of the

examination published were erroneous to the extent of recording that the candidate had passed the examination whereas in fact the candidate has failed in the examination:

Provided that every person affected by the recalling of the Degree, Diploma, Certificate, Title etc. shall be given sufficient opportunity as determined by the Syndicate to complete the prescribed course of study and pass the prescribed examination if the situation warrants correction and reissue of the Degree, Diploma, Certificate, Title etc. and if otherwise the Syndicate may take such decision as it deem fit.

Provided further that the completion of the prescribed course of study and passing the prescribed examination thus, shall be deemed to have been completed and passed as was originally declared to have been completed or passed as the case may be, except in cases where there are specific recommendations made otherwise by the Syndicate duly ratified by the Senate”.

As ordered by the Hon’ble Vice- Chancellor, the amendment proposal is placed before the Syndicate for consideration and approval.

***Resolution of the Syndicate***

**RESOLVED** that the amendment proposal of the Kerala University First Statutes, 1977 Chapter 27 as Statute “**5A. Recalling of Degrees, Diplomas, Titles etc., conferred/ awarded** Degrees, Diplomas, Certificates, Titles etc, awarded be recalled at any time after it is made where evidence be approved and place the same before the Senate for consideration.

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**Item No.31.135**      ***Report submitted by the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings based on the Resolution of the Syndicate held on 04.06.2020, vide Item No.12.33.1-reg.***

(Ad.A1)

***Resolution of the Syndicate***

The Syndicate considered the report submitted by the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings and **RESOLVED** to approve the recommendations of the report and to initiate action accordingly (Report appended).

**REGISTRAR**

**PRO-VICE-CHANCELLOR**

**VICE-CHANCELLOR**

University Buildings,  
 Thiruvananthapuram,  
 17.08.2021





UNIVERSITY OF KERALA

Preliminary Minutes of the 32<sup>nd</sup> Meeting of the  
Syndicate held on 23.09.2021

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Sri.B.P.Murali
5. Adv.K.H.Babujan
6. Sri.Jairaj.J
7. Sri.Arunkumar R
8. Dr.K.G.Gopchandran
9. Adv.A.Ajikumar
10. Sri.Bijukumar.G
11. Dr.K.B.Manoj
12. Dr.S.Nazeeb
13. Dr.M.Vijayan Pillai
14. Sri.Riyas Vahab
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence

1. Adv.G.Muralidharan Pillai

**Item No. 32.01. Confirmation of the Preliminary Minutes of the 31<sup>st</sup> Meeting of the  
Syndicate held on 17.08.2021 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 31<sup>st</sup> Meeting of the Syndicate held on 17.08.2021 with the following modifications:

**Item No.31.07.03:- Recommendation be corrected as** ‘The Committee considered the matter and recommended to grant notional registration for the fourth semester considering this as a special case and to condone the attendance shortage of “**fifth & seventh**” semester. Also to release the withheld results of the said examinations. Further recommended to permit the candidate to take readmission for the eighth semester at University College of Engineering, Kariavattam and to register for the S8 examination in the present scheme as per the procedure if so intends, since University College of Engineering, Kariavattam is the only college under this University offering B.Tech programmes’.

(M&C1/ EE.II.M)

**Item No.31.09.B.15** In the Agenda note ‘**Academic Level 12**’ be corrected and read as ‘**Stage III**’ and ‘**Academic Level 13 A**’ be corrected and read as ‘**Stage IV**’

(Ac.FII)

**Item No.31.60. II** Resolution be added “**Resolved** that the above recommendations of the Standing Committee of the Syndicate on Students’ Discipline held on 05.08.2021, be approved”.

(SDC)

**Item No.31.62.C5** Agenda be corrected as **Research Centre – ‘Department of Malayalam, University of Kerala, Kariavattom’** instead of ‘**SN College, Kollam’**’.

(Ac.EI/Ac.EVII)

**Item No.31.76** Resolution be modified “**Resolved to approve the Minutes of the Selection Committee for the appointment of Reception Officer held on 26.07.2021.**

**FURTHER RESOLVED** to appoint Sri. Vivek R, Assistant, Election Section as Reception Officer in the University of Kerala.

(Ad.AV)

**Item No.31.93** Resolution be corrected as “**Resolved that the item be deferred**”

(Ad.AVII(A))

**Item No.31.117** Resolution be corrected as “**Resolved** to entrust the sub-committee consisting of Dr.S.Nazeeb, Dr. K.G.Gopchandran, Members Syndicate, Dr.Simon Thattil, Director, IQAC and Dr.Binojkumar.B, Research Director to prepare a detailed proposal for the revision of Regulations for the award of University Post Doctoral Fellowship and palce the same before the Standing Committee of the Syndicate on Academics & Research”.

(Ac.EVII)

**Item 31.122** Resolution be corrected as **RESOLVED** that the recommendations of the Committee for appraisal of the Performance of the Principals of University Institute of Technology Centres held on 06.08.2021, be approved.

(Ad.AVII)

**Item 31.126.03** Recommendation be corrected as “The Sub Committee recommended that a qualified Yoga Instructor/ Yoga Coach may be appointed in the Department”.

(Ad.DI)

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