



UNIVERSITY OF KERALA
Preliminary Minutes of the 23rd Meeting of the
Syndicate held on 17.02.2021

Place of Meeting : University Buildings
 Thiruvananthapuram
 Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
 Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
 Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Dr.S.Nazeeb
5. Dr.K.G.Gopchandran
6. Adv.G.Muralidharan Pillai
7. Sri.Jairaj.J
8. Dr.M.Vijayan Pillai
9. Sri.Bijukumar.G
10. Dr.K.B.Manoj
11. Sri.Viswan Padanilam
12. Dr.B.Unnikrishnan Nair
13. Prof.K.Lalitha
14. Smt.Renju Suresh

Online presence

15. Sri.Arunkumar R
16. Dr.V.Mathew
17. Adv.A.Ajikumar
18. Sri.B.P.Murali
19. Sri.Vijayakumar.R, Additional Secretary, Higher Education Department.

Item No. 23.01.A Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 21.12.2020 -reg.

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 21.12.2020.

Item No. 23.01.B Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2021 with the following modifications:

Spl. Syn.Item No.37 Resolved to correct the Date in the Heading of the Agenda and in Resolution as '**01.01.2021**' instead of '**04.01.2021**'.

(Ad.B1)

Spl. Syn.Item No.48 The Resolution be added "**ALSO RESOLVED** that an affidavit be obtained from the concerned Teacher absolving the University of any legal claims on account of the concession accorded".

(Ac.FII)

Item No. 23.02. Confirmation of the Preliminary Minutes of the 22nd Meeting of the Syndicate held on 27.01.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 27.01.2021 with the following modifications:

Item No.22.25 Recommendation be corrected as:

1. കരാർ വ്യവസ്ഥയിൽ നിയമിതരാകുന്ന വനിതാ ഉദ്യോഗസ്ഥർക്ക് മെഡിക്കൽ ഓഫീസർ നൽകുന്ന സാക്ഷ്യപത്രം പ്രകാരം അവരുടെ പ്രസവം നടക്കാനിടയുള്ള ദിവസത്തിന് 3 ആഴ്ചകൾക്ക് മുൻപുള്ള തീയതി മുതൽ അനുവദനീയമാണെന്ന വ്യവസ്ഥയിൽ കരാർ ദൈർഘ്യം കണക്കിലെടുക്കാതെ 180 ദിവത്തേക്കോ കരാർ അവസാനിക്കുന്ന തീയതി വരെയോ ഏതാണോ ആദ്യം അതുവരെ പൂർണ്ണ ശമ്പളത്തോടെ പ്രസവാവധി ആനുകൂല്യങ്ങൾ അനുവദിച്ച് ഉത്തരവാകുന്നതിന്.
2. കരാർ വ്യവസ്ഥയിൽ നിയമിതരാകുന്ന വനിതാ ഉദ്യോഗസ്ഥർക്ക് മെഡിക്കൽ ഓഫീസർ നൽകുന്ന സാക്ഷ്യപത്രത്തിന് വിധേയമായി കരാർ ദൈർഘ്യം കണക്കിലെടുക്കാതെ ആറ് ആഴ്ചത്തേക്കോ കരാർ അവസാനിക്കുന്ന തീയതി വരെയോ ഏതാണോ ആദ്യം അതുവരെ പൂർണ്ണ ശമ്പളത്തോടെ മിസ് കാറേജ്/അബോർഷൻ അവധി ആനുകൂല്യങ്ങൾ അനുവദിച്ച് ഉത്തരവാകുന്നതിന്.
3. പ്രസവം നടക്കാനിടയുള്ള തീയതിയ്ക്കോ അബോർഷൻ സംഭവിക്കുന്ന തീയതിയ്ക്ക് തൊട്ട്മുൻപ് തൊഴിലുടമയുടെ കീഴിൽ കുറഞ്ഞത് 80 ദിവസമെങ്കിലും ജോലി ചെയ്തിട്ടില്ലാത്ത ഉദ്യോഗസ്ഥർക്ക് മേൽ ആനുകൂല്യങ്ങൾക്ക് അർഹത ഉണ്ടായിരിക്കുന്നതല്ല.
4. പ്രസ്തുത ഉത്തരവിന് 27.02.2018 തീയതി മുതൽ പ്രാബല്യം ഉണ്ടായിരിക്കും.

(Ad.AV)

Item No.22.28 Resolution be corrected as '**RESOLVED** that the above recommendation of the Selection Committee convened for interviewing the candidates applied for the post of Garden Maistry held on 20.10.2020, be approved. (*List Appended*).

(Ad.AVI)

Item No. 23.03. Appointments / Career Advancement Promotion, if any – reg. (Ad.H/Ad.D.II Section)

Resolution of the Syndicate
NIL

Item No.23.04 Department of Aquatic Biology and Fisheries - Appointment of Assistant Professor - Not Joined Duty – Consideration of – reg. (Ad.H)

The Syndicate, at its meeting held on 13.03.2020, vide item no. 10.03.I.7 approved the Minutes of the Screening cum Selection Committee meeting held on 27.01.2020 and resolved to appoint Shri. Rajool Shanis C.P. as Assistant Professor in Aquatic Biology and Fisheries against the vacancy reserved for 'Muslim'. The candidate was directed vide letter dated 13.03.2020 to report before the Head of the Department within 15 days from the date of receipt of the letter. Shri. Rajool Shanis C.P. requested to extending his joining time repeatedly. Even though the Syndicate had granted extension of joining time twice, and he was directed to report for duty before the expiry of joining time granted till 16-06-2020, he failed in joining duty.

The Screening cum Selection Committee has recommended only one candidate and has not prepared a ranklist, the post is required to be re-notified. However another contestant Dr.Sirajudheen T.K has challenged the selection process in the High Court filing WP(C) No.11644/2020 and has obtained a stay order in re-notifying the post. The post can therefore be re-notified only on disposal/vacating the stay orders. However, since the selected candidate has not reported for duty, it is proposed to withdraw the the offer of appointment extended to him and to inform him accordingly.

As per the orders of the Vice Chancellor, the matter regarding withdrawal of offer of appointment given by the Syndicate to Shri. Rajool Shanis C.P., (as Assistant Professor in the Department of Aquatic Biology and Fisheries) the only candidate recommended by the Screening cum Selection Committee, on his failure to join duty before the expiry of the extended joining time, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED to cancel the appointment of Shri. Rajool Shanis C.P, as Assistant Professor in the Department of Aquatic Biology and Fisheries and take necessary steps to renotify the post of Assistant Professor in the Department of Aquatic Biology and Fisheries, Kariavattom subject to final disposal of the pending cases in the Hon'ble High Court of Kerala.

Item No.23.05 *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Departments & Other Institutions of the University held at on 23.01.2021 – approval of – reg.*

(Ad.A.VII)

Resolution of the Syndicate

RESOLVED that the Item be deleted.

Item No.23.06. *Request from Head, Department of Physics for sanctioning the amount of Rs,36,000/- from the DDF of Department of Physics towards the refund to KSCSTE-Consideration of- reg :-*

(Ad.F1)

Department of Physics University of Kerala is supported KSCSTE SARD program with Dr.Subodh G as the coordinator of the program. As per the guidelines of the program Department of Physics purchased (i) UV visible spectrometer (ii) Impedance analyser (iii) EMI Shield effect measurement kit. The program also provides maintenance support for various equipment.

Depending on the usage the UV lamp of spectrometers will wear out. UV lamp was also worn out as it is used regularly. KSCSTE SARD program also provides maintenance support for equipment. After getting oral confirmation from person in charge of KSCSTE SARD program the department placed the PO for UV lamp costing about Rs.1,08,872 (including customs duty), which is higher than the total amount allocated for maintenance by Rs. 36, 000.

At the time of review meeting of the SARD program, the committee objected this and they asked to pay back Rs. 36,000. Even after repeated requests KSCSTE was firm on their stand. The instrument is a common facility and all students in the Department and other departments are using it. The project is finished and SE/UC needs to be submitted on time. Hence the Head, Department of Physics as per the recommendation of Department council requested to do the needful for sanctioning the amount of Rs. 36,000 from DDF of Department of Physics towards the refund to KSCSTE.

It is also brought to notice that the Department had received more than 3.5 lakhs as overhead charges from external projects in last four years.

The Vice Chancellor has ordered to place the matter before the Syndicate

Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs.36,000/- (Rs.Thirty six thousand only) from DDF of Department of Physics, Kariavattom towards the refund to KSCSTE.

Item No.23.07 *Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance – Minutes – approval of – reg.*

(Pl. G)

The minutes of the Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 25.01.2021 (COPY APPENDED), is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT AND FINANCE

Date and Time : 04.30 P.M; 25.01.2021.

Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajjikumar, Member, Syndicate [Convener]	Sd/-
Adv.K.H.Babujan, Member, Syndicate	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	Sd/-
Sri.B.P.Murali, Member, Syndicate	---
Adv.Muralidharan Pillai.G, Member, Syndicate	Sd/-
Sri.Bijukumar. G, Member, Syndicate	Sd/-
Sri.Jairaj. J, Member, Syndicate	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	Sd/-

Dr.Vijayan Pillai. M, Member, Syndicate ----
 Sri.Viswan Padanilam, Member, Syndicate ----
 Sri.Arun Kumar. R, Member, Syndicate ----

Item No. 23.07.01 SBI, KUOC - Execution of registered lease deed for the new premises at the Students' Amenity Building - reg.

[Ad. B I]

The Syndicate at its meeting held on 30.10.2019, vide item no 05.109.02, considered the matter of executing fresh lease deed with SBI and resolved to approve the following recommendations of the Combined Committee of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019.

- (1) To execute registered lease deed for 9 years with initial rent Rs.40996/- + applicable GST per month and a 40% increase in every 3 years (the rent after 3 years –Rs. 57,394/-, after 6 years – Rs. 80352/-).
- (2) To collect the arrear amount of rent from 01.08.2016 to the date of new agreement, ie 15% of Rs. 11407/- per month.
- (3) To fix the rent for ATM @ Rs.25,000/- + applicable GST per month from the date of installation of the ATM at the students amenities building at SH Campus and at the same conditions as for the Bank building.

The Chief Manager, SBI, vide letter dated 30.12.2019, had informed the willingness of the Bank to agree to take the new premises on lease. On the matter, the Syndicate at its meeting held on 28.04.2020 has resolved to approve the following recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance.

- (i) To double the initial rent as Rs.81992/-+ applicable GST per month and the percentage of increase in every 3 years shall be reduced to 20% from 40%.
- (ii) To fix the rent for ATM @Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH Campus and the percentage of increase in every 3 years shall be reduced to 15% from 40%.

In response to the letters dated 21.05.2020 and 06.10.2020, regarding the renewal of lease deed with aforesaid terms and conditions, the Chief Manager, SBI, vide letter no. KUOC/70292/16 dated 15.10.2020, has requested to renew the lease for the existing premises itself for a further period immediately, with a reasonable increase in existing rent rates. It is also requested to shift the ATM from the present location to the existing branch premises (ie, old location of the ATM), as the present site is in an open area prone to security threats.

In this context, it may also be noted that the SBI authorities have not remitted the rent for the ATM functioning in the new premises and the arrear rent amount @ 15% of Rs. 11407/- per month from 01.08.2016 to the date of new agreement in respect of the existing premises of SBI KUOC Office branch till date. As per the terms and conditions of the lease deed, the rent is to be revised in every three years and accordingly rent had to be revised in the year 2019. But the revision is kept pending as the lease agreement has not yet been executed.

The matter of renewal of lease for the existing premises of SBI itself for a further period immediately with a reasonable increase in existing rent rates and shifting of ATM to the existing branch premises in its old place itself, as requested by the SBI authorities, was considered by the Syndicate at its meeting held on 29.12.2020 and resolved to refer the item to the Standing Committee of Syndicate on Planning & Development and to invite the Chief Manager, State Bank of India for detailed discussion regarding the execution of registered lease deed for the new premises at the Student's Amenity Building. Accordingly, discussions were made with the SBI authorities and the Standing Committee of the Syndicate on Planning and Development has recommended to obtain the statements of the bank authorities in document and to append the same for discussion at the meeting of the Syndicate. As discussed in the Standing Committee of the Syndicate on Planning and Development, the SBI authorities, vide letter no. KUOC/70292/16 dated 11.01.2021 has submitted their statement. The statement was considered by the Syndicate at its meeting held on 12.01.2021 and resolved to refer the item to the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance for discussion regarding the renewal of existing lease rent of SBI, KUOC Branch, Palayam.

As per the orders of the Vice Chancellor the matter of renewal of existing lease rent of SBI, KUOC Branch, Palayam is placed before the combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance, for a discussion.

RECOMMENDATION:

Noted the letter no. KUOC/70292/16 dated 11.01.2021 from the SBI authorities, expressing their preference to continue in the existing premises and shifting of the ATM from the Amenity centre to its old location in the premises of the bank and request to renew the agreement for the existing premises with a reasonable increase in rate pointing out that the rent proposed at present, by the University is very high.

•To explore the feasibility of inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also.

The meeting came to an end at 4.45 P.M.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 25.01.2021, be approved.

FURTHER RESOLVED not to shift the ATM from the Amenity Centre to its old location in the premise of the Bank considering the convenience of the Students.

ALSO RESOLVED to entrust the Finance Officer to explore the possibility of transferring the salary account to another Bank.

Item No.23.08 Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes - approval of-reg.

(Pl. G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 25.01.2021 (COPY APPENDED), is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 11.45 A.M; 25.01.2021.

Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajikummar, Member, Syndicate [Convener]	Sd/-
Adv.K.H.Babujan, Member, Syndicate	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	Sd/-
Sri.B.P.Murali, Member, Syndicate	---
Adv.Muralidharan Pillai.G, Member, Syndicate	Sd/-
Sri.Bijukumar. G, Member, Syndicate	Sd/-
Sri.Jairaj. J, Member, Syndicate	---
Dr.K.G. Gopchandran, Member, Syndicate	---
Dr.Vijayan Pillai. M, Member, Syndicate	---
Sri.Viswan Padanilam, Member, Syndicate	---
Sri.Arun Kumar. R, Member, Syndicate	---

Item No.23.08.01 Framing of delegation of Powers of the Assistant Executive Engineers/ Assistant Engineers in the Engineering Unit – reg.

[Ad.AV]

The University Engineer, vide letter No.DB/Order/2020 dated 21.12.2020, has pointed out that, vide U.O. No. Ad.AV. 1.1065/2008 dtd.14.1.2008 and 11.5.2012, the delegation of power and functions of the University Engineer is clearly specified. Also pointed out that no financial powers are delegated to the Assistant Executive Engineers of the University; by which the staff in the office of the University Engineer is over loaded.

It is stated that, the University Engineering Unit headed by the University Engineer is having 3 branches i.e. Civil, Electrical and Mechanical wing. Even though the University Engineer is having the scale of pay equivalent to the Executive Engineer KPWD, the delegations given to the University

Engineer vide UO dated 14.1.2008 and 11.5.2012 are different from the delegations given to the Executive Engineer in Kerala PWD. This is due to the fact that no other superior technical officers in the cadre of Superintending Engineer and Chief Engineer as in Kerala PWD are working in the Kerala University. Moreover in PWD, independent Executive Engineers are working in separate Divisional Offices for Civil and Electrical wing. Due to the lack of superior technical staff above the University Engineer and due to non delegation of powers to the subordinate officers, the staff in the office of the University Engineer is overloaded with enormous work which is affecting the prompt functioning of this unit.

Hence, the University Engineer has requested to delegate certain powers to the Assistant Executive Engineers/ Assistant Engineer in the Civil and Electrical wing based on appendix 200B of Revised PWD Manual 2012 and based on the staff strength of the University. She has submitted a detailed proposal for the same. The copy of the proposal is appended.

The Syndicate at its meeting held on 29.12.2020, vide item No.21.61.29, has resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development. As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

Noted that the Minutes of the Meeting with the Engineering Unit and External Experts to Discuss the requirement of Additional Staff at the University Engineering Unit and Delegation of Powers to the Staff convened at the Pro-Vice-Chancellor's office on 19.01.2021 also is for consideration under Item no. 05.

•The recommendations at Item no. 05 be made applicable, if otherwise in order legally.

Resolution of the Syndicate
RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

Item No. 23.08.02

കാര്യവട്ടം ക്യാമ്പസ് - തദ്ദേശീയ വൃക്ഷങ്ങൾ വച്ചുപിടിപ്പിക്കുന്നതിലേക്കായി അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു മാറ്റുന്നത് - കരാർ നട്ടു ചെയ്തു പുനഃലേല നടപടി - കരാർകക്ഷിയുടെ അപേക്ഷ - സംബന്ധിച്ച്.

[EO]

തദ്ദേശീയ വൃക്ഷങ്ങൾ വച്ചുപിടിപ്പിക്കുന്നതിലേക്കായി കാര്യവട്ടം ക്യാമ്പസിലെ 25 ഹെക്ടർ സ്ഥലത്തുള്ള അക്കേഷ്യ മരങ്ങൾ (1810 തടി വൃക്ഷങ്ങളും 990 വിറകു മരങ്ങളും) മുറിച്ചു മാറ്റുന്നതിന് **ലേലം ചെയ്യാൻ തീരുമാനിക്കുകയും സോഷ്യൽ ഫോറസ്റ്റി ഡിവിഷൻ ടി അക്കേഷ്യ മരങ്ങൾക്ക് ജൂലൈ 2017ൽ 1,01,72,685 രൂപ വില നിർണ്ണയിക്കുകയുണ്ടായി. എന്നാൽ രണ്ടു പ്രാവശ്യം (29-11-2018 & 20-12-2018) ലേലം നടത്തിയിട്ടും മതിയായ ടെൻഡർ തുക ലഭിക്കാത്ത സാഹചര്യത്തിൽ M/s.MSTC, Ltd എന്ന സ്ഥാപനം മുഖേന ടെൻഡർ ക്ഷണിക്കുന്നതിന് 19-02-2019-ന് നടന്ന സിൻഡിക്കേറ്റ് തീരുമാനിച്ചുവെങ്കിലും 30-04-2019-ലെ സിൻഡിക്കേറ്റ് ഈ തീരുമാനം പുനഃപരിശോധിക്കുകയും സർക്കാരിന്റെ വെബ് സൈറ്റ് വഴി പുനഃലേലം നടത്തുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു. തുടർന്ന് 11-06-2019-ലെ നോട്ടീഫിക്കേഷൻ പ്രകാരം നടത്തിയ ഇ-ടെൻഡർ കം ഇ-ലേലത്തിൽ ഉയർന്ന ലേല തുകയായ 80,10,610 രൂപ ശ്രീ.പ്രമോദ് വിളിക്കുകയുണ്ടായി.**

ടി ലേല തുക സോഷ്യൽ ഫോറസ്റ്റി നിശ്ചയിച്ച വിലയുടെ ഏകദേശം 80% മാത്രമേ ഉള്ളൂ എന്ന സാഹചര്യത്തിൽ 18-07-2019ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റം നം.01.16 പ്രകാരം കക്ഷിയു മായി നെഗോസിയേഷൻ ചെയ്യാൻ തീരുമാനിക്കുകയും 29-07-2019 ലെ നെഗോസിയേഷൻ മീറ്റിംഗിനെ തുടർന്ന് ടി ലേലം സോഷ്യൽ ഫോറസ്റ്റി ഡിവിഷൻ നിശ്ചയിച്ച 1,01,72,685 രൂപയ്ക്ക് ശ്രീ.പ്രമോദിന്റെ പേരിൽ സ്ഥിരപ്പെടുത്തുവാൻ 08-08-2019 ന് ചേർന്ന സിൻഡിക്കേറ്റ് ഇനം നം.2.79 ആയി അംഗീകരിക്കുകയും ചെയ്തു.

എന്നാൽ 26-10-2019 ന് ഒപ്പു വച്ചതായ കരാർ പ്രകാരം അനുവദിച്ച നാല് ഗഡുക്കളിൽ ഒാരോ ഗഡുവും മുൻകൂറായി അടവാക്കി മരങ്ങളു മുറിച്ചു മാറ്റുന്നതിനുള്ള 90 ദിവസത്തെ കാലാവധി 25-01-2020 ന് തന്നെ പൂർത്തിയായിട്ടും കരാർ കക്ഷി ഒന്നാം ഗഡുവായ തുക മാത്രം അടവാക്കി ഒന്നാം ഘട്ടമായ ഒന്നു മുതൽ 400 വരെയുള്ള മരങ്ങൾ മാത്രമേ മുറിച്ചു മാറ്റുകയുണ്ടായുള്ളൂ. ഈ സാഹചര്യത്തിൽ ബഹു.വൈസ്-ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ബഹു.പ്രൊ.വൈസ്-ചാൻസിലർ അദ്ധ്യക്ഷനായ സബ് കമ്മിറ്റി മുൻപാകെ 18-03-2020 ന് കരാർ കക്ഷിയെ വിളിപ്പിച്ച് വിശദീകരണം ആരായുകയുണ്ടായി. **നിലവിലെ കരാർ നോട്ടീസ് നൽകി അവസാനിപ്പിച്ച് പുനഃലേലം നടത്തി ജൂണിനു മുമ്പായി അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു നീക്കം ചെയ്യുന്നത് അപ്രായോഗികമായതിനാൽ, പിഴ ഒഴിവാക്കി 2020 ഏപ്രിൽ മാസം 5-ാം തീയതിക്കു മുൻപ് രണ്ടാം ഗഡുവും 15-**

ാം തീയതിക്കു മുൻപ് മൂന്നാം ഗഡുവും 25-ാം തീയതിക്കു മുൻപ് നാലാം ഗഡുവും സർവകലാശാലയുടെ കാര്യവട്ടം ക്യാമ്പസിൽ അടവാക്കി 2020 ഏപ്രിൽ 30-ാം തീയതിക്കു മുൻപായി കരാർ പ്രകാരമുള്ള മുഴുവൻ അക്കേഷ്യ മരങ്ങളും നിർബന്ധമായി മുറിച്ചു നീക്കം ചെയ്യണമെന്ന് ടി സബ് കമ്മിറ്റി, കരാർ കക്ഷിയോട് നിർദ്ദേശിച്ചു. ടി നിർദ്ദേശം 28-04-2020ലെ സിൻഡിക്കേറ്റ് അംഗീകരിക്കുകയും സമയബന്ധിതമായി പണി പൂർത്തിയാക്കാത്തപക്ഷം ഇ.എം.ഡി. കണ്ടുകെട്ടാനും തീരുമാനിച്ചു.

എന്നാൽ 24-03-2020ന് ലോക്ക് ഡൗൺ നിലവിൽ വരികയും തീരുമാനിച്ച തീയതികളിൽ കഴിഞ്ഞു പോകുകയും ചെയ്ത സാഹചര്യത്തിൽ ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുകയും 15-05-2020 ന് ചേർന്ന സിൻഡിക്കേറ്റ് ലോക്ക് ഡൗൺ കാലയളവ് ഒഴിവാക്കിക്കൊണ്ട് രണ്ടാം ഗഡു തുക 19-05-2020 നും മൂന്നാം ഗഡു തുക 10-06-2020 നും നാലാം ഗഡു തുക 20-06-2020 എന്നീ ക്രമത്തിൽ കാര്യവട്ടം ക്യാമ്പസിൽ അടവാക്കി അതാത് ഘട്ടങ്ങളിലെ മുഴുവൻ അക്കേഷ്യ മരങ്ങളും 30-06-2020 ന് മുമ്പായി നിർബന്ധമായും മുറിച്ചു നീക്കം ചെയ്യേണ്ടതാണെന്നും സമയ ബന്ധിതമായി പണി പൂർത്തിയാക്കാത്ത പക്ഷം സെക്യൂരിറ്റി തുക കണ്ടുകെട്ടുന്നതിനും ഇനം നം.10.50 പ്രകാരം തീരുമാനം എടുത്തിരുന്നു. ഈ തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ 18-05-2020 ന് കരാർ കക്ഷിയെ ഫോൺ മുഖാന്തരവും കത്തു മുഖേനയും അറിയിച്ചിട്ടും കരാർ കക്ഷി രണ്ടാം ഗഡു തുക അടവാക്കുകയുണ്ടായില്ല.

ഈ വിഷയം 04-06-2020നു ചേർന്ന സിൻഡിക്കേറ്റ് പരിഗണിക്കുകയും രണ്ടാം ഗഡു തുക അടയ്ക്കാത്തതിന്റെ കാരണം ബോധിപ്പിക്കാനാവശ്യപ്പെട്ടു കൊണ്ട് കരാർ കക്ഷിക്ക് അടിയന്തര നോട്ടീസ് അയയ്ക്കുവാനും ടിയാൻ നോട്ടീസിനു നൽകുന്ന വിശദീകരണം പ്ലാനിംഗ് ആൻഡ് ഡവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി മുമ്പാകെ സമർപ്പിക്കുന്നതിനും ഇനം നം.12.27 പ്രകാരം തീരുമാനം എടുത്തതിന്റെ അടിസ്ഥാനത്തിൽ 05-06-2020 ന് കരാർ കക്ഷിക്ക് നോട്ടീസ് നൽകുകയും അന്നേ ദിവസം തന്നെ കരാർ കക്ഷി വിശദീകരണം സമർപ്പിക്കുകയുണ്ടായി. ടിയാന്റെ വിശദീകരണത്തിൽ ഒന്നാം ഘട്ടമായ 1 മുതൽ 400 വരെയുള്ള വൃക്ഷങ്ങൾ മുറിച്ചതിൽ 20 ലക്ഷം രൂപയുടെ നഷ്ടം ഉണ്ടായെന്നും രണ്ടാം ഘട്ട തുക അടവാക്കുന്നതിന് തുക കണ്ടെത്താൻ ശ്രമിച്ചു എങ്കിലും പെട്ടെന്നുണ്ടായ ലോക്ക് ഡൗൺ കാരണം പണം കണ്ടെത്താൻ കഴിഞ്ഞില്ലായെന്നും മാനുഷിക പരിഗണന കണക്കിലെടുത്ത് തുക അടക്കാനും പണി പൂർത്തിയാക്കാനും സമയം കൂടുതൽ അനുവദിച്ചു തരണമെന്ന് അപേക്ഷിക്കുകയുണ്ടായി.

ടി കരാർ സമയബന്ധിതമായി പണി പൂർത്തിയാക്കാത്ത സാഹചര്യത്തിൽ 17-07-2020 ലെ സിൻഡിക്കേറ്റ് ടി കരാർ റദ്ദു ചെയ്യുവാൻ തീരുമാനിക്കുകയും, ചീഗൽ അഡ്വൈസറുടെ അഭിപ്രായം ആരാഞ്ഞശേഷം കരാർ റദ്ദു ചെയ്തു കൊണ്ടും ജാമ്യത്തുക കണ്ടുകെട്ടിക്കൊണ്ടുമുള്ള നോട്ടീസ് 16-10-2020 രജിസ്റ്റേഡായി കരാർകക്ഷിക്ക് നൽകുകയുണ്ടായി. തുടർന്നും ടി കരാർ പൂർത്തിയാക്കുവാൻ സമയം അനുവദിക്കണം എന്നപേക്ഷിച്ചുകൊണ്ട് സർവകലാശാല മുമ്പാകെ കരാർകക്ഷി നൽകിയ 10-11-2020ലെ കത്ത് നിയമപരമായി അനുചിതമാകാമെന്നതിനാൽ പരിഗണിക്കേണ്ടതില്ലായെന്ന് ബഹു വൈസ്-ചാൻസിലർ ഉത്തരവിടുകയുണ്ടായി.

ടി മരംമുറിക്കലിന്റെ തുടർ നടപടികളുടെ ഭാഗമായി 1) പുന: വിലനിർണ്ണയം (2) പുന: ലേല നടപടികൾ എസ്റ്റേറ്റ് ഓഫീസ് വഴിയോ കാര്യവട്ടം ക്യാമ്പസ് ഭരണ വിഭാഗം വഴിയോ നടത്തേണ്ടത് എന്നീ വിഷയങ്ങളിൽ 22-12-2020ലെ പ്ലാനിംഗ് ആൻഡ് ഡവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി പരിഗണിച്ചതിനോടനുബന്ധിച്ച് കരാർ കക്ഷിയുടെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്ക് വയ്ക്കുവാൻ വാക്കാൽ ആവശ്യപ്പെട്ട സാഹചര്യത്തിൽ ടി കരാർ കക്ഷിയുടെ 10-11-2020ലെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും ഉത്തരവിനുമായി സമർപ്പിക്കുകയുണ്ടായി. ഇതു സംബന്ധിച്ച് 29-12-2020ലെ സിൻഡിക്കേറ്റ് ടി കരാർ കക്ഷിയുടെ ഭാഗം കേൾക്കുവാനും അനുയോജ്യ നടപടി സ്വീകരിക്കുവാനും പ്ലാനിംഗ് കമ്മിറ്റിക്ക് നിർദ്ദേശം നൽകുകയുണ്ടായി. ബഹു വൈസ്-ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം കരാർ കക്ഷിയുടെ ഭാഗം കേൾക്കുന്നതും അനുയോജ്യ നടപടി സ്വീകരിക്കുന്നതുമായ വിഷയങ്ങൾ പ്ലാനിംഗ് ആൻഡ് ഡവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

RECOMMENDATION:

Heard the contractor wherein he stated that during the first phase he met with huge loss and hence requested either to grant him further extension of time permitting partial payment of remaining amount or to return the EMD.

The committee pointed out that already extension of time have been granted upon his request and regarding payment of amount, norms has to be followed.

•To obtain the contentions of the contractor in writing and to refer the matter to the Syndicate.

Resolution of the Syndicate
RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.
FURTHER RESOLVED to initiate urgent steps to cancel the tender legally.

RECOMMENDATION:

Hold discussions with the representative from Kerala Suchitwa Mission.

- **To fix the site for Bio-park at the vacant area opposite to new canteen building, Financial training centre and Spark Office**
- **To obtain model estimate from Kerala Suchitwa Mission and obtain detailed estimate for setting up a Bio-park near the new canteen building at S.H Campus [Installation of Waste Treatment Plant (Bio Gas Plant with Bio- Incinerator)] from the Agencies recommended by Kerala Suchitwa Mission.**
- **To entrust the AE (HQ) to provide necessary details and related arrangements for facilitating the agencies in preparing the detailed estimate.**
- **To get the detailed estimates from the agencies and get it vetted by Kerala Suchitwa Mission.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

Item No. 23.08.04 *Kariavattom Campus- Providing new toilet to the HOD's room and new sink in the office room along with allied water supply and sanitary works in the Department of Malayalam- Estimate -reg.*

[Ad. B I]

The University Engineer, vide letter No. DB2/NT-ONV/19 dated 28.12.02020, has submitted an estimate for providing new toilet to the HOD's room and new sink in the office room along with allied water supply and sanitary works in the Department of Malayalam in the ONV Memorial building at Kariavattom Campus. The estimate includes provision for partitioning of new toilet, providing new sink along with all sanitary fittings, new water tank along with external pipe lines, new septic tank and soak pit etc. The estimate amount comes to Rs.4,54,000/- (Rupees Four Lakh Fifty Four Thousand only) based on DSR 2016 with a cost index of 37.93% for TVPM including an LS provision of Rs.20,000/-(Rupees Twenty Thousand only) for the electrical work and 12% of GST amounting to Rs.48,567/-(Rupees Fourty Eight Thousand Five Hundread and Sixty Seven only).

As per the orders of the Vice-Chancellor, the said estimate amounting to Rs.4,54,000/- (Rupees Four Lakh Fifty Four Thousand only) is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

Noted that the proposal doesn't suit the concept of the building separating wet and dry area.

- **Not to agree to the estimate of Rs.4,54,000/- (Rupees Four Lakh Fifty Four Thousand only) for providing new toilet to the HOD's room and new sink in the office room along with allied water supply and sanitary works in the Department of Malayalam in the ONV Memorial building at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

Item No. 23.08.05 *Minutes of the Meeting with the Engineering Unit and External Experts to Discuss the requirement of Additional Staff at the University Engineering Unit and Delegation of Powers to the Staff- reg.*

[Ad. DII]

An urgent meeting of the University Engineering Unit was convened at the Pro-Vice-Chancellor's office on 19.01.2021 with Sri.Baby Johns.S, Retired Chief Engineer, PWD and Sri.N. Mohan, Retired Superintending Engineer, PWD to discuss the various issues faced by the University Engineering Unit and the modalities to adopted to resolve the same.

The Vice Chancellor has approved the Minutes of the Meeting and ordered to place the Minutes before the Standing Committee of the Syndicate on Planning and Development.

Hence the Minutes of the Meeting with the Engineering unit and External Experts is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

RECOMMENDATION:

On the basis of the Minutes of the Meeting with the Engineering Unit and External Experts to Discuss the requirement of Additional Staff at the University Engineering Unit and Delegation of Powers to the Staff convened at the Pro-Vice-Chancellor's office on 19.01.2021, the committee recommended the following.

- Noting the need for increasing the financial powers of the Hon'ble Vice Chancellor before making recommendations on Financial powers of any other official under his office, recommended to enhance the power of the Vice Chancellor to issue Administrative Sanction for works to a maximum of Rs.5 Lakhs.
- The staff strength of the engineering unit be modified as follows in order to strengthen it:
 - Assistant Engineer [Civil] : 7 Nos (5 numbers of sanctioned post+ 2nos additional post)
 - Overseer [civil] Grade II : 4 Nos (2 numbers of sanctioned post+ 2nos additional post)
 - Overseer [electrical] Grade I : 3 Nos (1 number of sanctioned post+ 2nos additional post)
 - Overseer [civil] Grade III : 14 Nos (8 number of sanctioned post+ 6nos additional post)
- Administrative proceedings be made for permanent appointment to the posts including those newly recommended, obtaining necessary concurrence from the State Government and appointment through KPSC.
- Administrative proceedings be made to fill the vacant posts urgently, including additional posts recommended, on contract basis, till permanent appointment through KPSC.
 - Administrative proceedings be made to re-designate the post of Work superintendent Grade II to Overseer Grade III, Work superintendent Grade I to Overseer Grade II, Overseer to Overseer Grade I.
 - To take steps to post a Section Officer, a Draftsman – Overseer Grade II and an Assistant each in both Sub Division Offices of the Assistant Executive Engineers, with immediate effect.
 - To take steps to provide a mobile phone and sim card as an official one to both the University Engineer and Sri.Ramesh. T.S, Assistant Executive Engineer (Civil) .
 - Administrative proceedings be made for Delegation of Powers of the University Engineer and Assistant Executive Engineers in the Engineering Unit as follows, if otherwise in order, legally.

Sl. No.	Financial powers	University Engineer	Asst Exe Engineer (Civil)
1	TECHNICAL SANCTION Civil and electrical work	Unlimited	Rs.15 Lakhs
2	ADMINISTRATIVE SANCTION Civil and electrical works	Rs. 2 Lakhs	Rs.1 Lakhs
3	Excess over estimate	At estimate rate	At estimate rate
4	Sanction of survey report- For disposal of stores	Rs.50000/-	Rs.25,000/-
5	CONTRACT AND TENDERS		
	i.Invitation of tenders and execution of agreements including Electrical & Electronic works.	Unlimited	Upto his TS powers
	ii. Waiving of tender calls	Upto 1 Lakh	Rs.50,000/-
3.	MISCELLANEOUS POWERS i. Passing and Payment of bills	All bills without monetary limits	1.Part and final payments for contracts entered into by him/ her including approved tender excess and excess over

			estimates. 2.All bills relating supplies and services within his/ her competency of sanction
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- All other delegation of the University Engineer shall be retained as such in the University order no. Ad AV.1.1065/2008 dated 14/01/2008.
- The delegation of the AEE be given to the AEE (Civil) for both civil and electrical works, till the appointment of AEE (Ele) on permanent basis.
 - The bills passed by the Assistant Executive Engineer be forwarded to the Finance Officer through the Divisional Accountant, for the verification of availability of the fund allotted in the respective heads.

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

FURTHER RESOLVED that the administrative sanction for the work up to Rs.2,00,000/- (Rs.Two lakh only) be approved by the University Engineer subject to reporting to the Syndicate.

Item No. 23.08.06 ***Senate House Campus - Renovation of Old Guest House- Finance remarks-reg.***

[Ad. B I]

An amount of Rs.55,00,000/- (Rupees Fifty Five Lakh only) was sanctioned to the renovation of the Old Guest House, SH Campus utilizing RUSA I fund, vide U.O No.PL.D/4114/RUSA-reno/2016 dated 09.12.2016 and the work was awarded to M/S Shree Designers , Cochin for agreed PAC of Rs.49,73,389/- (Rupees Forty Nine Lakh Seventy Three Thousand Three Hundred and Eighty Nine only) ie 8% below the estimate rate. The contractor had completed only 6% of the work and the work of the renovation of Old Guest House was excluded from the RUSA fund.

The Syndicate at it's meeting held on 25.05.2019, vide item No.09.34.04, has resolved to terminate the contract for the said work with M/S Shree Designers, on the risk and cost basis and re-tender the said work. Accordingly, the University Engineer, vide letter No.DB1/GH/SH/2019-20 dated 01.12.2020, has informed that a letter was served to M/S Shree Designers, Cochin, stating that the agreement with them has been terminated at their risk and cost and that value of quantity of work done by their firm will be forfeited to KUF. Moreover further Physical/Financial loss sustained to University on their abandoning of work and rearrangement of the balance work will be ascertained in due course and the firm alone shall be liable to compensate the loss sustained to the University upon the firm's withdrawal from the execution of contract work. The University Engineer has also informed that the work was not retendered due to the non-availability of fund, since the work was excluded from the RUSA fund Project.

The Finance has remarked that an amount of Rs.1,00,00,000/- (Rupees One Crore Only) has been provided under the head of account "Part-I-Non-Plan-MH-65-10/5341-New Building/Works", in the current year's Budget Estimate of the University. The expenditure towards the renovation of Old Guest House may be met from the above mentioned head of account.

As per the orders of the Vice-Chancellor, the above matter of renovation of Old Guest House, with the remarks of Finance, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To initiate administrative proceedings as per the remarks of the Finance that the expenditure towards the renovation of Old Guest House may be met from the non plan funds.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

Item No. 23.08.07 *Development of Astronomical Observatory with Park & Museum - Preparation of estimate in consultation with the Department of Architecture, CET - Expert panel meeting-reg.*

[Ad. B I]

The Meeting convened by the Vice-Chancellor for reviewing the ongoing projects of the University held on 12.10.2020, had recommended to entrust the University Engineer to submit an estimate for the development of Astronomical Observatory with Park & Museum, in consultation with the Department of Architecture, CET Campus. Subsequently, the University Engineer, vide letter No.DB1/PWD-facilities/05-13/20 dated 14.10.2020, had requested to address the Principal, CET by the Registrar for undertaking the consultancy for the said work. The matter was communicated to the Principal, CET and the Principal, vide letter No.CET/ITC & SR.No1426/20-21 dated 08.01.2021 has informed that they are willing to take the consultancy of the above mentioned work and an expert panel requires a meeting with the University to discuss the scope of work and site details .The Principal has also, informed to contact Prof.Jinoj M, Architect, Department of Architecture for more details regarding this.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning and Development, for a discussion in the presence of Prof.Jinoj M, Architect, Department of Architecture and University Engineer.

RECOMMENDATION:

Hold discussion with Prof. Jinoj M, Architect, Department of Architecture, CET and the University Engineer.

- **To arrange for an immediate site visit by Adv. A Ajikumar and Adv. K.H Babujan, Members, Syndicate along with experts and steps be taken to place a detailed estimate before the next meeting of the Standing committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

FURTHER RESOLVED to place the report of the Prof. Jinoj M, Architect, Department of Architecture, CET in the next Syndicate.

Item No. 23.08.08 *Establishment of International Archives and Heritage Centre (A joint venture by Kerala State Archives Department and University of Kerala) – Approval of Outline sketch and Plan- reg.*

[Ad. B I]

The Director, Kerala State Archives Department, vide letter dated 17-11-2020, has submitted the outline sketch and Plan of proposed International Archives and Heritage Centre at Kariavattom Campus and has requested to approve the same.

As per the MoU signed between Kerala State Archives Department and University of Kerala, the Centre shall be constructed in the model of Oriental Research Institute and Manuscript Library.

Thereafter, the University Engineer has verified aforesaid sketch and Plan and remarked that, the proposed plan is having a Basement floor accommodating Research hall, toilet, lift etc., Ground floor accommodating repository area, lobby, administration area, conservation lab, toilet, lift, electrical room etc. and the First floor accommodating repository area, lobby, toilet, lift etc. The elevation for the proposed building for the International Archives and Heritage Centre is not a replica of the Oriental Research Institute and Manuscript Library at Kariavattom. But it satisfies the features of ORI and MSS Library Building. Further, the University Engineer, has remarked that, the Director, Kerala State Archives Department may be requested to furnish a site plan with measurements and set back as per clause 1 & 3 of the MoU.

As per the orders of the Vice-Chancellor, the outline sketch and Plan submitted by the Director, Kerala State Archives Department and the remarks of the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

•To agree to the outline sketch and Plan submitted by the Director, Kerala State Archives Department, in principle and to entrust the Estate officer to earmark the actual land area for the construction of the building on the basis of the lease agreement and to take necessary steps for handing over the site for construction.

The meeting came to an end at 2.00 P.M

Resolution of the Syndicate

RESOLVED that the above recommendations of the of the Standing committee of the Syndicate on Planning and Development held on 25.01.2021, be approved.

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Item No. 23.09 ***Annual Report of the University for the year 2020 – Approval of the Draft report – Consideration of-reg.***

(Ac.D)

As per Statute 10(5) in Chapter 6 of the Kerala University First Statutes 1977, the Annual Report of the University shall be prepared by the Syndicate for review on or before the 31st of the January each year and the Senate shall review the same at its annual meeting. Statute 10 (6) stipulates that the Annual Report shall deal with the Calendar year ending the 31st day of December.

An Editorial Committee was constituted, with the Vice Chancellor as the Chairman, for the preparation of the Annual Report of the University for the calendar year 2020 covering the period from 01.01.2020 to 31.12.2020.

The Editorial Committee at its meeting held on 18.01.2021 suggest required additions and improvements to be made in the new Report. The committee further recommended the following:

- (i) To Publish the hard copy of Annual Report 2020 in a precise format by reducing the number of pages and by including a soft copy of elaborate version of the same in every hard copy.
- (ii) To Finalise the quality of paper and other printing related issues after discussing the same with the Gen. Superintendent in charge of Kerala University Press.
- (iii) To print the Annual Report 2020 in multi colour format,
- (iv) To entrust the designing of inner pages of the Annual Report with an external agency, and printing works with Kerala University press,
- (v) To constitute an Editorial Committee for the proof reading and editing of the Annual Report 2020 with the following members,

1. Dr. Anil Chandran, Asst. Professor, Dept. Of Demography as General Convenor,
2. Dr. Lalmohan P, Asst. Professor, Dept. of Communication and Journalism
3. Shri. Suresh K S, Asst. Professor, Dept. of Communication and Journalism
4. Dr. Rajesh kumar B M, Asst. Professor, Dept. of Communication and Journalism
5. Dr. E Shaji, Associate Professor, Dept. of Geology
6. Shri Vishnu Narayanan, Asst. Professor, Dept. of English
7. Dr. Lakshmi Sukumar , Asst. Professor, Dept. of English
8. Dr. Sameer Babu M, Asst. Professor, Dept. of Education

- (vi) To authorise Dr. Anil Chandran to select more members in the Editorial Committee if necessary for the proof reading and correction works

The Draft Annual Report of the University pertaining to the calendar year 2020 as approved by the Editorial Committee is placed before the Syndicate for approval. (Draft copy appended).

The Vice Chancellor has approved the draft of Annual Report 2020 in exercise of the powers conferred under section 10(13) of Kerala University Act 1974, subject to reporting to the Syndicate. The action taken by the Vice Chancellor in having approved the Annual Report 2020 in order to place the same before Senate for review is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No. 23.10 ***Proposal for amendment/incorporation in Chapter IV/Chapter XV of Kerala University First Ordinances, 1978- approval of- reg:***

(Ac.D)

The following fee rates which were introduced/enhanced as per the resolutions made by the Syndicate held on 30.04.2019 vide item no 08.72 Additional Item no 04 to be incorporated/amended in chapter IV/Chapter XV 'Levy of fees by the University Departments/ Levy of fees in Affiliated Colleges in the Kerala University First Ordinance 1978 and U O issued vide no Ac.D/01/2019 dated 09.05.2019 in this regard

For Amendment

Affiliated Colleges/ UITs/ Departments of Universities (CSS)/ KUCTEs*/ UIMs				
Sl. No	Sub Heads	Existing rate of fee per annum		Rates of Fee proposed per Annum
		Affiliated Colleges	University Departments	
1	Medical Inspection Fee	Rs 10	Rs 5	Rs 10/- Rs 25/- (for CSS only)
2	Sports Affiliation Fee	Rs 50	Rs 20	Rs 75/-
3	University Union Fee	Rs 50	Rs 50	Rs 60/-
4	Students Aid Fund	Rs 20	Rs 5	Rs 30/-
5	Women's Study Unit Fee	Rs 10	Rs 5	Rs 15/-
6	Student Care Fund	----	----	Rs 100/-
7	Students Affiliation Fee (One Time Fee)	Rs 300/- for UG Courses	-----	Rs 350/- for UG Programmes (BA/BSc/BCom etc)
		Rs 550/- for UG Professional courses	-----	Rs 550/- for UG Professional Programmes(LLB/BFA/BE/ BPed/BTech/BDes etc)
		Rs 400/- for PG courses	----	Rs 450/- for PG Programmes (MA/MSc/MCom/MPhil etc)
		Rs 1000 /- for PG professional course		Rs 1050/-PG Professional Programmes (MBA/ MCA/ MTech/ MEd/ LLM/MFA)

Accordingly amendment to Kerala University First Ordinances, 1978 is placed before the Syndicate as envisaged under section 23 (ii) of the Kerala University Act 1974 for consideration and adoption.

Resolution of the Syndicate

RESOLVED to approve the amendment proposal to the Kerala University First Ordinances, 1978 and place the same before the senate for consideration.

Item No.23.11 **Department of Mathematics, Kariavattom—Rotation of Headship—Nomination of Head of the Department—Consideration of-reg.**

(Ad. A.VI)

The Head, Department of Mathematics, vide letter no. Maths/Admn/2021 dated 18.01.2021 has informed that his tenure of headship expires on 30.03.2021 and has requested to take necessary steps to nominate another head for the next three years for the smooth functioning of the Department.

As per notification no. Acad L/S/2446/2011 dated 04.04.2013, amendments to the Kerala University First Statutes, 1977, Amendment No. 232, Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977 be substituted as follows:

Head of the Department – The Professor, Associate Professor/ Reader or Assistant Professor incharge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in at least two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no

Professors or Associate Professors / Readers, eligible for Headship, it shall be rotated among the Assistant Professors.

It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next seniormost teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

It may be noted that, Prof. Dr. G. Suresh Singh was nominated as HoD, Department of Mathematics for a period of three years w.e.f 31.03.2018, vide U.O no. Ad.A.VI/2/19636/Maths/Headship/2012 dated 03.04.2018. His tenure of headship is expiring on 30.03.2021.

At present, the Department of Mathematics has the following permanent teaching faculties:

Sl.No	Name	Designation	Ph.D	D.O.E in service	Date of retirement.
1	Dr. G. Suresh Singh	Professor	Yes	28.10.1996	30.04.2025
2	Dr. Ramesh Kumar P	Associate Professor	Yes	30.05.2007	31.05.2024
3	Smt. Thalmi B	Assistant Professor	No	18.07.2008	31.05.2034
4	Smt. Manju V.N	Assistant Professor	No	09.08.2012	31.05.2042
5	Dr. Chithra M R	Assistant Professor	Yes	16.03.2020	31.12.2045
6	Dr. Dilip Kumar	Assistant Professor	Yes	17.03.2020	28.02.2041
7	Dr. Krishna Kumar G	Assistant Professor	Yes	19.03.2020	31.05.2044

In this circumstance, the following points may be noted:

1. Prof. Dr. G. Suresh Singh was nominated as HoD, Department of Mathematics for three Terms (31.03.2012--30.03.2015, 31.03.2015--30.03.2018 & 31.03.2018--30.03.2021).
2. Smt. Thalmi B and Smt. Manju V N, Assistant Professors in the Department don't have a Ph.D Degree.
3. Dr. Chithra M R, Dr. Dilip Kumar and Dr. Krishna Kumar G are the newly appointed faculties and they don't have 2 years service in the Department.
4. As per turn Dr. Ramesh Kumar P, Associate Professor qualifies to be appointed.

As per the orders of the Vice Chancellor, the matter of **nomination of Head, Department of Mathematics w.e.f 31.03.2021** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to nominate Dr. Ramesh Kumar P, Associate Professor, Department of Mathematics as Head in the Department w.e.f. 31.03.2021.

Item No. 23.12. Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021 – approval - reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 23.01.2021 at the Senate Chamber, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 23.01.2021
Time : 02.00 p.m.
Venue : Senate Chamber

Members

- Sri. J. Jairaj - Sd/-
- Adv. K. H. Babujan - Absent
- Sri. B. P. Murali - Absent

- Adv. G. Muralidharan Pillai - Sd/-
- Sri. R. Rajesh - Absent
- Dr. S. Nazeeb - Sd/-
- Adv. B. Balachandran - Sd/-
- Dr. K. G. Gopchandran - Sd/-
- Dr. M. Vijayan Pillai - Sd/-

Online present

- Smt. Renju Suresh
- Sri. Viswan Padanilam

Item No. 23.12. 01 KUCTE, Alappuzha – Sri. George Mathew, Assistant Professor of Physical Science – Transfer – reg.

കെ.യു.സി.റ്റി.ഇ. ആലപ്പുഴയിലെ ഫിസിക്കൽ സയൻസ് അധ്യാപകനായ ശ്രീ. ജോർജ്ജ് മാത്യു സമർപ്പിച്ച അപേക്ഷ പ്രകാരം 2013 മുതൽ കെ യു സി റ്റി ഇ ആലപ്പുഴയിലെ ഫിസിക്കൽ സയൻസ് അധ്യാപകനായി ജോലി നോക്കുന്നുവെന്നും കൊല്ലം ജില്ലയിലെ പനയം എന്ന സ്ഥലത്തു നിന്നും 100 കിലോമീറ്ററിലധികം സഞ്ചരിച്ചാണ് ജോലി സ്ഥലത്തെത്തുന്നതെന്നും ഇപ്പോൾ നടന്ന ട്രാൻസ്ഫെറിലും അനുകൂലമായ മാറ്റം ലഭിച്ചില്ലായെന്നും എന്നാൽ ഇപ്പോൾ കെ യു സി റ്റി ഇ കുന്നം, മാവേലിക്കരയിൽ ഫിസിക്കൽ സയൻസ് അധ്യാപകന്റെ ഒഴിവുണ്ടെന്ന് അറിയുവാൻ കഴിഞ്ഞുവെന്നും ആയതിനാൽ അവിടേക്ക് സ്ഥലം മാറ്റം അനുവദിച്ചു നൽകണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

07.10.2020 ൽ കെ.യു.സി.റ്റി.ഇ.കളിൽ നടന്ന സ്ഥലം മാറ്റ നടപടിയിൽ കുന്നം കെ.യു.സി.റ്റി.ഇ.യിൽ ഫിസിക്കൽ സയൻസിൽ ഒരു അധ്യാപകന്റെ ഒഴിവ് നിലവിലുണ്ട്.

ആയതിനാൽ പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് -ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to approve the proposal of transferring the service of Sri. George Mathew, Assistant Professor of Physical Science from KUCTE Alappuzha to KUCTE Kunnam.

(Ad. A VII (A) Section)

Resolution of the Syndicate			
RESOLVED that the above recommendations of the Standing Committee Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.			
FURTHER RESOLVED to approve the following proposal for transfer submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University:			
Sl. No.	Name	From	To
1.	Susan George	Kunnam	Kulakkada
2.	Sheena George	Kulakkada	Anchal
3.	Yamuna R	Anchal	Kayamkulam
4.	Leena C	Kayamkulam	Anchal
5.	Suni. S.R	Kariavattom	Kunnam
6.	Sheeja T.S	Anchal	Kariavattom
ALSO RESOLVED that the Principal, UIT Ittiva be transferred to UIT, Mukhathala.			

Item No. 23.12. 02 Hearing of Principal, KUCTE, Nedumangadu – Availing of leave without handing over charge – Explanation – reg.

The Principal, KUCTE, Nedumangad has informed that she could not attend the college from 25.06.2020 – 16.07.2020 due to unavoidable and unexpected personal matters. She has requested to grant her leave for 22 days from 25.06.2020 to 16.07.2020.

It may be noted that, at first instance, Dr.Renuka Sonny L.R, Principal, KUCTE, Nedumangad has informed her leave from 25.06.2020 to 03.07.2020 only through e-mail and she took leave without handing over the charge. As the B Ed exam started on 29.06.2020, the University had to

make last minute arrangements for conducting the exams. Later she has submitted request for extending leave from 04.07.2020 to 16.07.2020 due to unavoidable and unexpected personal affairs.

As per the orders of Registrar, Dr. Renuka Sonny L R, Principal, KUCTE, Nedumangad has submitted explanation for availing leave for 22 days from 25.06.2020 to 16.07.2020. She has informed that, she has submitted the application for leave through her husband and he put the application form in a box kept in front of the office of the Registrar, after informing the matter to PA to the Registrar. She has also informed that she was forced to take leave due to unexpected and unavoidable personal matters at home and she gave leave application for a period of nine days from 25.06.2020 to 03.07.2020. She states that the situation has not been sorted out during that period and she gave another application for extending leave for a period of 13 days from 04.07.2020 to 16.07.2020.

She has also informed that in her home, her mother is aged and have a daughter studying for B Tech and her intention was to sort out the personal matters without hindering official matters. She told this was the main reason why she gave leave letters at proper time without any lapse.

She has requested to sanction leave for 22 days from 25.06.2020 to 16.07.2020 and apologize for the inconvenience of the University due to her leave which is unexpected and unavoidable to her.

As per the letter dated 17.07.2020, she has informed that she rejoined and took charge as the Principal in KUCTE, Nedumangad on the FN of 17.07.2020 after availing leave till 16.07.2020.

It may be noted that the number of casual leave for teachers in KUCTEs are twelve per year and the number of LWA for teachers is only fifteen vide U.O.No.Ad.AV.2.6174/2013 dated 11.11.13.

The Syndicate held on 01.10.2020, vide item no 18.84.13 resolved to hear Smt. Renuka Sonny L R., Principal, KUCTE, Nedumangad before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per orders of the Vice-Chancellor, the matter of hearing of Principal, KUCTE, Nedumangad regarding the availed leave without handing over charge-explanation is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee heard Smt. Renuka Sonny L., Principal, KUCTE, Nedumangadu and recommended to issue a warning letter noting the same for not repeating any mistake in future.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 03. UCE KVTM – Non payment of fourth year B-Tech Tuition fee – Consideration – reg.

The Principal, UCE has informed that two final year students of the Computer Science and Engineering Branch of the Academic Year 2019-20 viz Sri. Nazeem .N (Admn.No. 16 CS 234) and Sri. Umesh Gopan (Admn.No16 CS 256), who were admitted under Management category have not yet remitted the final year tuition fee. It may be noted that the classes for the final year (8th semester) commenced on 22.08.2019 and the last date stipulated for the remittance of fourth year tuition fee also fell during the last week of August 2019.

The above mentioned students were summoned several times to the college office and before the Principal and were warned the consequence of the non-payment of tuition fee on time and also they were repeatedly remind the consequence on their failure of payment of fees even at the time of Eighth Semester Examination registration. Nonetheless, they are yet to remit the tuition fees and furnish the receipt of remittance.

The Principal has also informed that, as a step for recovering revenue, a demand letter was sent to the parents of defaulters by Registered post. Aforementioned students belongs to the Management category, the total tuition fee due at the rate of Rs 65,000/- per head is Rs 1.3 Lakhs. It may also be noted that, since the remittance of tuition fee dues is made to the KUF and that the same contributes to the revenue of University, any lapse in the timely remittance will be viewed seriously by the University and is likely to attract major objections in the forthcoming audit. In this context the Principal has requested to take necessary action against the students to recover the fee from them.

When the file was put up for orders, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Deapartments and Other Institutions of the University.

As per the orders of Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Deapartments and Other Institutions of the University.

Recommendations:

The Committee considered the matter and recommended to call a report from the then Principal, UCE, Kariavattom and the concerned Assistant Registrar and also recommended not to issue TC and the certificates to Sri. Nazeem N. and Sri. Umesh Gopan until all the dues are cleared by them.

(Ad. C Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 04 *Renewal of rent agreement of the building that houses UIT Regional Centre, Pallickal – reg.*

UIT Regional Centre Pallickal is working in a rented building owned by Mr. Shujahi. The tenure of rent agreement was expired on 30.06.2019. As per the request of the Principal, Mr. Shujahi agreed to extend the rent period for further 11 months with a monthly rent of ₹11,000/-. But it was not executed as he was abroad. Now it is requested by the Principal to grant permission to continue in the rented building till a portion of the Pallickal U.P. School is sanctioned by the Local Self Government Authorities and MLA or any alternative agreement is made by them and to sanction the rent due from July 2019 onwards from the Budget Allocation for the FY 2020-20.

It may be noted that sanction had been accorded to house the Centre at the building for a period of 11 months w.e.f. 01.08.2018 for a monthly rent of ₹10,000/- (Rupees Ten Thousand Only) which was expired on 30.06.2019. And, the Centre is functioning from July 2019 at the same building without paying the rent amount. The request from the Principal points an enhancement of rent of ₹1,000/- per month w.e.f. July 2019.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter of renewal of rent agreement of the building that houses UIT Regional Centre, Pallickal w.e.f. July 2019 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to renew the rent agreement of the building that houses UIT Regional Centre, Pallickal w.e.f. 01.07.2019 to 30.06.2021 for a monthly rent of ₹10,000/- (Rupees Ten Thousand Only).

The Committee further recommended to entrust Sri. B. P. Murali, Member, Syndicate to find out a suitable building to house UIT Regional Centre, Pallickal free of cost.

(Ad.A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 05. *KUCTEs – Transfer – Request of Smt. Simi T., Lecturer in Mathematics on contract – reg.*

കേരളാ യൂണിവേഴ്സിറ്റി ബി എഡ് സെന്ററിലെ മാത്തമാറ്റിക്സ് അധ്യാപികയായ ശ്രീമതി സിമി. ടി. ബഹുമാനപ്പെട്ട ഉന്നത വിദ്യാഭ്യാസ മന്ത്രിക്ക് സമർപ്പിച്ച അപേക്ഷ പ്രകാരം കേരളാ യൂണിവേഴ്സിറ്റി ബി എഡ് സെന്ററിലെ മാത്തമാറ്റിക്സ് അധ്യാപികയാണെന്നും, കഴിഞ്ഞ പതിനാറു വർഷമായി കേരള യൂണിവേഴ്സിറ്റിയിൽ കരാർ അടിസ്ഥാനത്തിൽ ജോലി ചെയ്യുന്ന കൊല്ലം സ്വദേശിയായ ടിയാളെ ട്രാൻസ്ഫർ ആവശ്യപ്പെടാതെ തിരുവനന്തപുരം ജില്ലയിലെ കാര്യവട്ടം സെന്ററിലേക്ക് 07 10 2020 ലെ ഓർഡർ പ്രകാരം ട്രാൻസ്ഫർ ചെയ്തുവെന്നും ടിയാളെക്കാൾ ജൂനിയർ ആയ കാര്യവട്ടം സെന്ററിൽ പോയി വരാൻ യാത്ര സൗകര്യമുള്ള (36 കി മി) അധ്യാപികയെ കൊല്ലം സെന്ററിലേക്ക് പോസ്റ്റ് ചെയ്യുകയും ചെയ്തുവെന്നും

ട്രാൻസ്ഫർ നോർമ എന്താണെന്ന് വ്യക്തമാക്കി കൊണ്ടുള്ള ഒരു ഉത്തരവും ഇനിയും പ്രസിദ്ധീകരിച്ചിട്ടില്ല യെന്നും കൃത്യമായ മാനദണ്ഡം ഇല്ലാത്ത ഈ ട്രാൻസ്ഫറിൽ നിന്നും ഒഴിവാക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

ട്രാൻസ്ഫർ മാനദണ്ഡം എന്താണെന്ന് യൂണിവേഴ്സിറ്റിയോട് വ്യക്തമാക്കാനും അത് എല്ലാവർക്കും ബാധകമാക്കിയിട്ടുണ്ടോ എന്ന് പരിശോധിക്കാനും ക്രമ വിരുദ്ധമായ ട്രാൻസ്ഫർ ആണെന്ന് താങ്കൾക്ക് ബോധ്യമാകുകയാണെങ്കിൽ അത് റദ്ദാക്കാനും ബഹുമാനപ്പെട്ട മന്ത്രി തയ്യാറാകണമെന്നും വിനയപൂർവ്വം അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ആയതിനാൽ പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് -ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു

Recommendation:

The Committee considered the matter and found that transfer of service of staff on contract at KUCTEs was done to address the complaints of teachers working far from their homes for years. As there is no vacancy at present for the post of Assistant Professor in Mathematics in the requested Centre and so the request from Smt. Simi T. cannot be considered.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 06 KUCTE, Kollam – Request of Smt. Savithakumari S. - Transfer – reg.

കൊല്ലം ബി എഡ് കോളേജിലെ ഹിന്ദി അസിസ്റ്റന്റ് പ്രൊഫസറായ ശ്രീമതി സവിതകുമാരി എസ് സമർപ്പിച്ച അപേക്ഷ പ്രകാരം, കഴിഞ്ഞ 5 1/2 വർഷമായി കെ യു സി ടി ഇ യിൽ ഹിന്ദി അധ്യാപികയാണെന്നും നെയ്യാറ്റിൻകര കാമുകിൻകോട് എന്ന സ്ഥലത്താണ് താമസിക്കുന്നതെന്നും, അവിടെ നിന്നും 200 കിലോമീറ്റർ സഞ്ചരിച്ചാണ് ജോലി സ്ഥലത്തു പോയി വരുന്നതെന്നും 7 വയസ്സുള്ള മൂന്നു മക്കൾ ഉണ്ടെന്നും ഭർത്താവ് മലപ്പുറം ജില്ലയിലെ പെരിന്തൽമണ്ണ സ്കൂളിലാണ് ജോലി ചെയ്യുന്നതെന്നും ദീർഘകാലത്തെ ചികിത്സക്കും രണ്ടു ശസ്ത്രക്രിയയ്ക്കും ഇതിനിടയിൽ വിധേയമായിട്ടുണ്ടെന്നും വീട്ടിൽ പ്രായമായ അച്ഛനുമമ്മയും ഉണ്ടെന്നും 7 വയസ്സുള്ള മൂന്നു മക്കളുടെയും പ്രായമായ രക്ഷകർത്താക്കളുടെയും സംരക്ഷണം നിർവഹിക്കുന്നതും ഈ ദീർഘ ദൂരയാത്രക്ക് ശേഷമാണെന്നും കുടാതെ കാര്യവട്ടം ബി എഡ് കോളേജിൽ പുതുതായി ഹിന്ദി ബി എഡ് തുടങ്ങുന്നതായറിയാൻ കഴിഞ്ഞുവെന്നും മാനുഷിക പരിഗണനയും സർവീസിലെ സീനിയോറിറ്റിയും പരിഗണിച്ചു തിരുവനന്തപുരത്തേക്ക് ട്രാൻസ്ഫർ നൽകണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു

ആയതിനാൽ പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് -ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended not to consider the request for centre change from Smt. Savithakumari S., Assistant Professor, KUCTE, Kollam.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 07. KUCTE, Kumarapuram – Smt. Latha K.G., Assistant Professor of Natural Science – Complaint regarding transfer – reg.

കെ യു സി ടി ഇ കുമാരപുരം ബി എഡ് കോളേജിലെ അസിസ്റ്റന്റ് പ്രൊഫസറായ ശ്രീമതി ലത കെ ജി യുടെ അപേക്ഷ പ്രകാരം ടിയാൾ കുമാരപുരം ബി എഡ് കോളേജിലെ നാച്ചുറൽ സയൻസ് വിഭാഗം അധ്യാപികയാണെന്നും മകൻ മാനസിക വെല്ലുവിളി നേരിടുന്ന കുട്ടിയാണെന്നും, ഭർത്താവ് കഴിഞ്ഞ 25 വർഷത്തിലധികമായി മനോരോഗത്തിനുള്ള ചികിത്സ എടുക്കുന്ന ആളാണെന്നും അതിപ്പോൾ ഗുരുതരമായ ഒരവസ്ഥയിലൂടെ കടന്നുപോയ്ക്കൊണ്ടിരിക്കുകയാണെന്നും Bipolar disorder എന്ന അവസ്ഥയാണിതെന്നും ഈ രോഗാവസ്ഥയിലുള്ളവർ ആത്മഹത്യാ പ്രവണത ഉള്ളവരാണെന്നും ഡോക്ടർ പറഞ്ഞുവെന്നും, അതിനാൽ നിരന്തരമായ ചികിത്സയും പരിചരണവും ആവശ്യമാണെന്നും കൂടാതെ 12 വയസ്സുള്ള ഒരു

മകളും ഉണ്ടെന്നും ഇവരുടെ സംരക്ഷണത്തിനായി ഇപ്പോൾ പ്രവർത്തിക്കുന്ന സ്ഥാപനത്തിൽ തന്നെ തുടർന്ന് പ്രവർത്തിക്കാൻ അനുവദിക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു

U.O.No. Ad AVII(A)/2020 dt 07.10.2020ലെ ട്രാൻസ്ഫർ പ്രകാരം ശ്രീമതി ലത കെ ജി യെ കെ യു സി റ്റി ഇ കൊല്ലത്തേക്ക് നാച്ചറൽ സയൻസ് അസിസ്റ്റന്റ് പ്രൊഫസറായി സ്ഥലം മാറ്റുകയുണ്ടായി

ആയതിനാൽ, പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ്-ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendation:

The Committee considered the matter and recommended not to consider the request for centre change from Smt. Latha K. G., Assistant Professor, KUCTE, Kumarapuram.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 08 Request from the Principal, UIT Pathanapuram for recruiting Guest Lecturers on various subjects at the Centre – reg.

The Principal UIT Pathanapuram vide Letter No UIT/PTPM/131/2020 dated 06.11.2020 , has requested to grant permission for recruiting Guest Lecturers on various subjects by fulfilling the procedure and criteria.

The details of vacancies against each subjects are as follows

Commerce	-	2
Management Studies	-	1
Electronics	-	1
Mathematics	-	1
English	-	1

On submitting the above request of the Principal, for recruiting Guest Lecturers on various subjects, for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the orders of the Vice Chancellor, the matter for recruiting Guest Lecturers on various subjects, at UIT Pathanapuram is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendation:

The Committee considered the matter and recommended to direct the matter to the Pro-Vice Chancellor, since the Syndicate had entrusted him to permit the engagement of Guest Lecturers at UIT Regional Centres to avoid delay.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 09 UIT Regional Centre, Chengannur – Panel of Guest Lecturers – Approval– reg.

- Ref:
1. Letter No. Ad. A VII.2.4549/2009 dated 28.01.2019.
 2. Letter No. UIT/CGNR/43/20 dated 15.09.2020, received from the Principal, University Institute of Technology, Regional Centre, Chengannur.
 3. Minutes of the meeting of the Syndicate held on 10.11.2020, Item No.46.11.

The Principal, University Institutes of Technology are directed to forward the panel of Guest Lecturers by the month of April every year so as to prepare an approved panel of guest lecturer for the ensuing academic year vide reference read as (1) above.

The Principal, University Institute of Technology, Regional Centre, Chengannur has forwarded the panel of Guest Lecturers for Commerce and Business Management along with their biodata and newspaper cuttings of the notification. The details are as follows:

Sl. No.	Subject	Merit list	Name and address of the candidate	Qualification	Remarks
1	Commerce	1	Parvathy S Kumar Akkara Charavoor Ashika Kaitha South Chettikulangara PO, Mavelikkara	M.Com - B+ University of Kerala CGPA - 7.66, NET	Nil
2	Commerce	2	Binitha L Niranjanam, Pallikkachira PO Paippad, Thiruvalla	M. Com - I class - University of Kerala, NET	Nil
3	Commerce	3	Sneha Suresh Nandanam Eravankara PO, Mavelikkara	M. Com - I class - University of Kerala, NET	Nil
4	Commerce	4	Jijo Cherian Alummoottil Velloor, Nedumprom PO, Thiruvalla	M.Com - B Plus - MG University	Eligibility Certificate Not Produced
5	Commerce	5	Manju S Dura Gopisadhanam, Keezhcherimel Chengannur PO, Alappuzha	M. Com - University of Kerala - I Class	Nil
6	Commerce	6	Lijan Mathai Alathil Ampithara (H), Perissery PO, Chengannur	M. Com - II Class - 50.63% - Eligibility certificate produced	Not attained the required 55% of marks.
7	Commerce	7	Jayaprakash K Kalathinkal House Cheriyannadu PO, Chengannur	M.Com - II Class - University of Kerala - 59%	Nil
8	Commerce	8	Arya T R Moolasseril Vadakkethil, Ala PO, Chengannur	M. Com - I Class - University of Kerala	Nil
9	Business Management	1	Bhagya Bharathan Mappilasseril, Pallippattumury Thrikkunnappuzha - 69055	MBA - I Class - University of Kerala	Nil
10	Business Management	2	Parvathy S Nair Vrindavanam, Keezhcherimel, Chengannur	MBA - I Class - Amritha Vishwa Vidhyapeetham - Eligibility certificate produced	Nil

Syndicate in its meeting held on 10.11.2020, item no. 46.11, has resolved to hear the Principal before the next Standing Committee of the Syndicate on Departments and other Institutions of the University as he has included ineligible candidates in the list.

As per the orders of the Hon'ble Vice - Chancellor, hearing note regarding the inclusion the candidates into the panel of Guest lecturers at University Institute of Technology, Regional Centre, Chengannur, as and when required, is placed before the standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Chengannur and warned him not to repeat the mistake again. The Committee further recommended to issue guidelines for appointing Guest Lecturers at UIT Regional Centres, including the qualifications for Guest Lecturers.

(Ad. A VII (A) Section)

<i>Resolution of the Syndicate</i> RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 10 Hearing of Principal & Academic Co-ordinator of KUCTE, Kariavattom – Request for the post of sweeper & Data Entry Operator cum Clerck – reg.

The Principal, KUCTE, Kariavattom has forwarded the requests for the posts of Sweeper and Data Entry Operator cum Clerk at KUCTE, Kariavattom. She has informed that there is an immediate requirement of an Office Assistant/ Data Entry Operator/ Clerk for the smooth functioning of the

College and also exist a vacancy of casual labourer at KUCTE, Kariavattom. She has forwarded the applications submitted by Smt. Aneeshya S S and Smt. Maya V for the posts of DEO/Clerk and Sweeper and requested to consider the applications and take further necessary action.

It may be noted that the Principal, KUCTE, Kariavattom has already been submitted similar requests for DEO/Clerk and has directed to authorise Academic Co-ordinator to assist Principal in office works vide letter dated 23.05.2018 & 31.12.2018.

It may also be seen that the vacancy for the post of casual labourer at KUCTE, Kariavattom alone is usually filled by Ad AVIII sn of University of Kerala.

The Syndicate held on 10.11.2020, vide item no 46.7 resolved to hear the Principal and Academic Co-ordinator of KUCTE, Kariavattom before the next committee and to withdraw the casual labourer appointed from the University. The Syndicate further resolved to entrust the Principal to engage persons as sweeper and casual labourer locally on daily wages.

As per orders of the Vice-Chancellor, the matter of hearing of Principal & Academic Co-ordinator of KUCTE, Kariavattom regarding the request for the post of Sweeper and Data Entry Operator cum Clerk in KUCTE, Kariavattom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee heard the Principal and Academic Co-ordinator and recommended to submit reasons substantiating their request.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 11 Appointment of Guest Faculty in Pshychology – Smt. Divya Sree R. - UIT Regional Centre, Mannancherry – reg.

- Ref:**
1. Minutes of the meeting of the Syndicate held on 28.04.2020, vide Item No. 0.189.27.
 2. Minutes of the meeting of the Syndicate held on 14.08.2020, vide Item No. 16.78.07.
 3. Minutes of the meeting of the Syndicate held on 10.11.2020, vide Item No. 46.4.

The Principal, UIT Mannancherry Regional Centre has informed that Smt. Divyasree was appointed as Guest Lecturer in Psychology w.e.f 01.07.2019 as per the interview held on 28.03.2019 to handle the classes of B.Com Tourism and Travel Management and remuneration is given from PTA Fund as University has not given sanction to Smt. Divya Sree, as Guest Lecturer in Psychology as she failed to produce Eligibility Certificate.

The Principal, UIT Mannancherry Regional Centre has requested to appoint Smt. Divya Sree as Guest Lecturer in Psychology and forwarded the biodata for the same, vide letter no. Uitmncr133/2019-20 dated 31.12.2019.

The details are as follows:

Sl. No.	Name and address of the Guest Lecturer	Qualification	Remarks
1.	Divyasree R Thiyil House Varanam PO Puthanangadi Cherthala 688555	1. M.A Sociology – II Class – University of Kerala–51.27 % 2. M.Sc Phychology – Bharathiyar University – II Class – 55.3%	1. 55% of marks is required for the selection of Guest Lecturer. 2. M.Sc Phychology at Bharathiyar University was not approved by the University of Kerala.

Please note the following:

1. The Principal of UITs have already been informed that prior sanction should be obtained in future while engaging Guest Lecturers, who are not included in the approved panel and further instructed that a list of Guest Lecturers in each subject at the centre may be forwarded by the month of April every year so as to prepare an approved panel of Guest Lecturer for the ensuing academic year, vide letter no. Ad AVII.2.4549/2009 dated 28.01.2019.

2. The Principal, UIT Mannancherry Regional Centre has forwarded a list of Guest Lecturers with their biodata and certificates, along with the biodata of Smt. Divyasree R, to be included in the panel of Guest Lecturer in Psychology as she holds MSc Applied Psychology – II class – 55.3% from Bhrathiyar University, vide letter no. Uitmncri77/2018-19 dated 10.04.2019.

But the University has not given sanction to include Smt. Divyasree as Guest Lecturer in Psychology as she failed to produce the Eligibility Certificate. Orders are issued accordingly vide UO No. Ad AVII(A).1.9362/2017 dated 13.06.2019. (except Smt. Divya Sree R)

3. The Principal, UIT Manancherry has appointed Smt. Divyasree as Guest Lecturer in Psychology w.e.f 01.07.2019 and paid from PTA.

The Pro – Vice – Chancellor has ordered to seek explanation from the Principal, for the following, at the first instance and to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University along with the explanations recieved from the Principal.

Q: 1. Why permission was not requested for appointment before interview was held.?

Ans: Interview was held as per directions from the University.

Q. 2. Why a candidate without required qualification was appointed.?

Ans: As Smt. Divya Sree holds M.Sc Phychology with above 55 % of marks, she is eligible to attend the Interview.

Q. 3. How can the Principal disburse remuneration to a teacher who do not possess required qualification without prior permission from the University.?

Ans: Remuneration was paid from PTA fund as per the instructions from PTA.

Accordingly, the matter regarding the appointment of the Guest faculty in Psychology, Smt. Divya Sree R, UIT Mannacherry is placed before the Standing Committee on Department and Other Institutions of the University for consideration and appropriate recommendation.

The Syndicate in its meeting held on 28.04.2020 has resolved to terminate the appointment of Smt. Divyasree R as Guest Lecturer in Psychology, UIT Regional Centre, Mannancherry and further resolved to hear the Principal, UIT Regional Centre, Mannacherry by the Standing Committee of the Syndicate on Departments and Other Institutions of the University, vide item no. 10.189.27.

The Syndicate in its meeting held on 14.08.2020, vide item no. 16.78.07, has resolved to defer the item as Principal intimated inconvenience to attend the hearing before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 11.08.2020 and the Hon'ble Vice – Chancellor has ordered to place the item before the next Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Syndicate in its meeting held on 10.11.2020, vide item no. 46.4, has resolved to issue MEMO to the Principal, UIT Regional Centre, Mannancherry to show cause for not attending the hearings held on 11.08.2020 and 04.11.2020 before the Standing Committee of the Syndicate on Departments and Other Institutions of the University and to submit the explanation before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University by appearing in person.

Hence, as per the orders of the Hon'ble Vice – Chancellor, the hearing of the Principal, University Institute of Technology, Mannancherry Regional Centre on the matter regarding the appointment of Smt. Divya Sree R, as Guest Lecturer in Psychology, without obtaining sanction, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation:

The Committee heard the Principal, UIT Regional Centre, Mannancherry and warned him not to repeat the mistake again. The Committee further recommended to issue guidelines for appointing Guest Lecturers at UIT Regional Centres, including the qualifications for Guest Lecturers.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 12 : KUCTEs – Vacancy Report of Assistant Professors – reg.

The Principals of KUCTEs have submitted the requests to fill the existing vacancies for the post of Assistant Professors in their colleges. The details of vacancies are as follows.

SI No	Name of KUCTE	Name of Post	No. of vacancies
1.	Kariavattom	Asst. Professor of Malayalam	1
2.	Nedumangad	Asst. Professor of English	1
3.	Adoor	Asst. Professor of Mathematics	1
4.	Kunnam	Asst. Professor of Physical Science	1

It may be noted that Dr. Lethadevi Amma J, Asst. Professor of Malayalam, KUCTE, Kariavattom, Dr. Prasanth R, Asst. Professor of English, KUCTE, Nedumangad & Dr. Resmi S, Asst. Professor of Mathematics, KUCTE, Kunnam were selected as Principals in KUCTE, Kollam, Alappuzha & Kayamkulam respectively based on the interview and certificate verification before the Selection Committee. Smt. Chithra I, Asst. Professor of Physical Science, KUCTE, Kayamkulam has resigned from the post as she got new job at Government school. Hence these vacancies arose in KUCTEs

It may also be seen that the existing rank list for the post of Asst. Professors in KUCTEs comes in the year 2016.

It may be noted that third semester classes is going on without teaching faculty for Malayalam, English, Mathematics and Physical Science in KUCTE, Kariavattom, Nedumangad, Adoor and Kunnam respectively. Hence necessary steps may be taken to appoint Assistant Professors or Guest faculty in the above said subjects.

As per orders of the Vice-Chancellor, the matter in KUCTEs – Vacancy Report of Assistant Professors is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation:

The Committee considered the matter and recommended to notify the posts of Assistant Professor in Malayalam, English, Mathematics, Physical Science and also Sanskrit in addition for the vacancies existing in various KUCTEs.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 13. Extension of contract period to continue as Administrative Officer – UIM Kollam – reg.

Sri. Rajan R who was engaged as Administrative Officer on contract at UIM Kollam for a period of eleven months from 04.12.2019 vide U.O.No.Ad AI/38876/2019 dated 03.01.2020, has requested to renew his contract for another term as the current period ended on 03.11.2020, through proper channel.

The Syndicate at its meeting held on 20.06.2019 in item no. 11.38 to agree in principle to consider the person with age upto 65 years for engagement as non- teaching staff including Sweepers and Cleaners in various University institutions like UITs/UIMs/KUCTEs/UCE.

Sri. Rajan R, Administrative Officer on contract, UIM Kollam has only attained the age of 61.

Meanwhile, the Principal Secretary to Government, Higher Education (K) Department vide email dated 05.11.2020 forwarded a letter numbered K1/131/2020/H.Edn dated 21.10.2020 informing that ‘ the proposals for re-employment or extension of service of any Government Servant or any member of the staff in any Government Company or Public Undertaking or any Statutory body holding any post appointed to which is to be made by the Government or with the sanction of Government should be brought before the Council of Ministers and hence the following instructions are to be followed with immediate effect for strict compliance.

- All proposals for appointment on re-employment basis should be brought before the Council of Ministers as per para 45 (i) (ii) of the Rules of Buisiness of Government of Kerala.

- Appointment on re-employment basis should be made only after obtaining the prior approval of the Council of Ministers.

•Proposals for appointment on re-employment basis should be brought before the Council of Ministers only after obtaining vigilance clearance and also in consultation with the Finance Department.’

It is to be noted that the State Election Commission has issued official notification for local body election, Model Code of Conduct is in force. Renewal of engagement may be considered in this context.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Department & Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to renew the contract of Sri.Rajan R., Administrative Officer, Kollam for only a period as and when new clerical postings afresh are made for self financing institutions run by the University.

(Ad. A I Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12. 14. Renewal of contract of Principal on contract basis at UIM Alappuzha – reg.

The tenure of Dr.S Nataraja Iyer who was engaged as Principal on contract basis at UIM, Alappuzha expired on 26.11.2020 and his contract may be renewed from 30.11.2020 for a period of eleven months.

It may be noted that vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/ KUCTE/UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Sri.Jairaj J (Convenor - Standing committee on Departments and Other Institutions)
4. Adv B Balachandran (Convenor - Standing committee on Staff, Equipments & Buildings)
5. Dr S K S Chandrasekar (Professor & Head, IMK)

The Committee was held on 09.12.2020 at the PVC's chamber and appraised the performance of Dr.S Nataraja Iyer, Principal on contract basis at UIM, Alappuzha and recommended to renew his contract.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and recommendations.

Recommendations:

The Committee considered the matter and recommended to renew the contract of Principal, UIM Alappuzha.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.15. Renewal of contract of Principal on contract basis at UIM Varkala – reg.

The tenure of Dr. S. Joy who was engaged as Principal on contract basis at UIM Varkala expired on 26.11.2020 and his contract may be renewed from 30.11.2020 for a period of eleven months.

It may be noted that vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/ KUCTE/UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Sri.Jairaj J (Convenor - Standing committee on Departments and Other Institutions)
4. Adv B Balachandran (Convenor - Standing committee on Staff, Equipments & Buildings)
5. Dr S K S Chandrasekar (Professor & Head, IMK)

The Committee was held on 09.12.2020 at the PVC's chamber and appraised the performance of Dr.S Joy, Principal on contract basis at UIM, Varkala and recommended to renew his contract.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and recommendations.

Recommendations:

The Committee considered the matter and recommended to renew the contract of Principal, UIM Varkala.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.16 Renewal of contract of Principal on contract basis at UIM Kollam –reg.

The tenure of Dr.S Satheesh Kumar who was engaged as Principal on contract basis at UIM Kollam expired on 21.09.2020. His contract may be renewed from 23.09.2020.

It may be noted that vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/ KUCTE/UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Sri.Jairaj J (Convenor - Standing committee on Departments and Other Institutions)
4. Adv B Balachandran (Convenor - Standing committee on Staff, Equipments & Buildings)
5. Dr S K S Chandrasekar (Professor & Head, IMK)

The Committee was held on 09.12.2020 at the PVC's chamber and appraised the performance of Dr.S Satheesh Kumar, Principal on contract basis at UIM, Kollam and recommended to renew his

contract. He will attain the age of 62 years on January 2021. As per the minutes of the meeting of the Syndicate held on 20.06.2019, it is resolved to consider persons with age upto 62 years for for engagement as principals/teachers in various University Institutions like UITs/UMs/KUCTEs/UCE and to allow the Principals/ teachers to continue for the current academic year even though their age is above 62 years. Hence it may be decided to renew his contract from 23.09.2020 to the end of the current academic year.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and recommendations.

Recommendation:

The Committee considered the matter and recommended to renew the contract of Principal, UIM Kollam upto 31.03.2021.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.17 *UIT Regional Centre, Neyyattinkara – Request for the formation of a new panel of Guest Lecturers in Commerce – reg.*

The Principal UIT Neyyattinkara has informed that there is no candidate left in the approved panel of Guest Lecturer in Commerce. Hence she has requested to grant permission to take arrangements to prepare a Guest Lecturer panel in Commerce at the centre.

As per the orders of the Vice Chancellor, the request of the Principal for granting permission to take arrangements to prepare a Guest Lecturer panel in Commerce at the centre is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendation:

The Committee considered the matter and recommended to direct the matter to the Pro-Vice Chancellor, since the Syndicate had entrusted him to permit the engagement of Guest Lecturers at UIT Regional Centres.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.18: *Request for change of Centre – Request from Smt. Norin Priya V., Sri.Anoop M. S., Smt. Swapna Chandran – reg.*

16-10-2020 ലെ 23215/Adm A VII/2020 നമ്പർ ഓഫീസ് ഉത്തരവ് പ്രകാരം ശ്രീമതി നൊറിൻ പ്രിയ, ശ്രീ.അനൂപ് എം എസ്, ശ്രീമതി. സ്വപ്ന ചന്ദ്രൻ എന്നീ കോൺടാക്ട് ലെക്ചറർമാർക്ക് സ്ഥലം മാറ്റം നൽകുകയുണ്ടായി. തുടർന്ന് സ്ഥലം മാറ്റത്തെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് പ്രസ്തുത കോൺടാക്ട് ലെക്ചറർമാർ അപേക്ഷ നൽകിയിട്ടുണ്ട്. അപേക്ഷയിലെ വിശദാംശങ്ങൾ താഴെ ചേർക്കുന്നു.

പേരും തസ്തികയും	ജോലി ചെയ്തിരുന്ന സെന്റർ	സ്ഥലം മാറ്റം ലഭിച്ച സെന്റർ	സ്ഥലം മാറ്റാൻ എന്ന് ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള അപേക്ഷയിൽ പറയുന്ന കാരണങ്ങൾ
<p>ശ്രീമതി നൊറിൻ പ്രിയവി. (കരാർ അടിസ്ഥാനത്തിൽ ലെ കൗൺസിലർ സയൻസ് കോളേജ്)</p>	<p>യു.എ.റ്റി കോളേജ്</p>	<p>യു.എ.റ്റി മുഖത്തല</p>	<p>2018ൽ ഭർത്താവ് പെട്ടെന്നുണ്ടായ ഹൃദയാഘാതം മൂലം മരണപ്പെട്ടതായും കുടുംബത്തിന്റെ ഉത്തരവാദിത്വം തന്റെ ചുമലിലായതായും മകൾ പഠിക്കുന്നതുകൊല്ലം യു.എ.റ്റി സെന്ററിനു സമീപത്തുള്ള സ്കൂളിലാണെന്നും ഭർത്താവിന്റെ മരണശേഷം മകൾക്കു കുറച്ചുനേരം സ്പോൺസർഷിപ്പുള്ളതായും വീട്ടിലുള്ളവർ വയസായവരും കിടപ്പുരോഗികളുമാണ് മുതലായ കാര്യങ്ങൾ പറയുന്നുണ്ട്. മകളുടെ സ്കൂൾ വിദ്യാഭ്യാസം കഴിയുന്നതു വരെ യെങ്കിലും യു.എ.റ്റി കോളേജ് സെന്ററിൽ തന്നെ തുടരാൻ അനുവദിക്കണമെന്നും മുതലായ കാര്യങ്ങൾ പറയുന്നുണ്ട്.</p>

<p>ശ്രീ. അനൂപ് എം. എസ്. (കരാർഅടിസ്ഥാനത്തിൽ ലെക്ചറർ)</p>	<p>യൂണൈറ്റിംഗ് കോട്ടാരക്കര</p>	<p>യൂണൈറ്റിംഗ് ഇട്ടിവ</p>	<p>യൂണൈറ്റിംഗ് ഇട്ടിവ യിലേക്കിട്ടിൻനിന്നും 120 KM അധികം ദൂരം ദിവസവും യാത്ര ചെയ്യേണ്ടതായിട്ടുണ്ടെന്നും ഇത്ചെയ്യേണ്ടതിനായി കോവിഡ് 19 സാഹചര്യത്തിൽ ബുദ്ധിമുട്ടുണ്ടാകുന്നതെന്നും കൂടാതെ തനിക്ക് 5 ഉം 8 ഉം വയസ്സ് പ്രായമുള്ള കുട്ടികളും പ്രായമായ മാതാവും ഉണ്ടെന്നും മുതലായ കാര്യങ്ങൾ പറയുന്നുണ്ട്.</p>
<p>ശ്രീമതി. സ്വപ്ന ചന്ദ്രൻ (കരാർഅടിസ്ഥാനത്തിൽ ലെക്ചറർ)</p>	<p>യൂണൈറ്റിംഗ് നെയ്യാറ്റിൻകര</p>	<p>യൂണൈറ്റിംഗ് പാലക്കാട്</p>	<p>മൾട്ടിപ്പിൾസ്റ്റീറോസിസ് എന്ന അസുഖം ഉള്ളതിനാൽ ചികിത്സയുമായി ബന്ധപ്പെട്ട് സിറോയിഡ് ഇൻജക്ഷൻ പതിവായി എടുത്തുകൊണ്ടിരിക്കുകയാണെന്നും കൂടാതെ തനിക്ക് എട്ടിലും മൂന്നിലും പഠിക്കുന്ന രണ്ട് പെൺകുട്ടികളാണ് ഉള്ളതെന്നും മുത്തകുട്ടി ADHDയുടെ ഭാഗമായി തിരുവനന്തപുരം മെഡിക്കൽ കോളേജിൽ ചൈൽഡ് ഡെവലപ്മെന്റ് സെന്ററിൽ ടീറ്റ്മെന്റ് നടത്തുന്നതായും ഈ പ്രത്യേക സാഹചര്യം മനുഷ്യത്വപരമായി പരിഗണിച്ചു സ്ഥാനം റദ്ദാക്കി തിരുവനന്തപുരത്ത് തുടരാൻ അനുവദിക്കണമെന്നും അതോടൊപ്പം തന്നെ സ്ഥലം മാറ്റം ആക്കുവരെ ഓൺലൈനായി കുട്ടികൾക്ക് ക്ലാസ്സെടുക്കുന്നതിന് അനുവാദം നൽകണമെന്നും പറയുന്നുണ്ട്.</p>

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സ്ഥലം മാറ്റുമായി ബന്ധപ്പെട്ട് ശ്രീമതി. നൊറിൻ പ്രിയ വി., ശ്രീ. അനൂപ് എം. എസ്., ശ്രീമതി. സ്വപ്ന ചന്ദ്രൻ എന്നിവർ നൽകിയ അപേക്ഷകൾ സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുന്നു.

Recommendation:

The Committee considered the matter and recommended not to consider the requests from Smt. Norin Priya V., Sri. Anoop M. S., and Smt. Swapna Chandran, Lecturers on contract at various UIT Regional Centres for the time being.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.19: Printing of text books – Tulnatmak adhyayan & Anuvad – consideration of- reg.

Kerala University Department of Publications has forwarded the request from Dr. R.I. Santhi, Chairperson, Board of Studies in Hindi (Pass) to issue sanction to print the textbooks for First Degree Programme in Hindi –1) Tulnatmak adhyayan: Hindi-Malayalam kee katha va kavita ke Sandarbh mein - Complementary course V and 2) Anuvad: Sidhanthikatha tatha prayogikata–Core course XIII.

It has been informed that existing stock for the text book Anuvad: Sidhanthikatha tatha prayogikata is 450. It has further been stated that the number of students of 2018 & 2019 admission is around 400 and of 2020 is around 750.

Details of the Text books to be printed:

Sl. No.	Course	Name of the Text Book	No. of Students	No. of copies to be reprinted
1	First Degree Programme in Hindi (Complementary course V)	Tulnatmak adhyayan: Hindi-Malayalam kee katha va kavita ke Sandarbh mein	750	750
2	First Degree Programme in Hindi (Core course XIII)	Anuvad: Sidhanthikatha tatha prayogikata	1150 (400+750)	700

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration and appropriate recommendation.

Recommendation:

The Committee considered the matter and recommended to approve the above proposal of printing of books.

The Committee further recommended to do the needful for the timely publication of the text books.

(Ac. A IV Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.20 UIT Kottarakkara – Request for formation of a new panel of Guest Lecturers in Commerce and Management – reg.

The Principal UIT Regional Centre, Kottarakkara has informed that the service of existing 4 guest lecturers in commerce of the centre has been terminated from 01/03/2020 due to disciplinary, maternity and academic reasons and has requested to allow him to form a new panel of Guest Lecturers in Commerce.

Also has requested to allow him to form a new panel of Guest Lecturers in Management as there is an urgent need of a guest lecturer in Management studies due to the commencement of first semester classes.

As per the orders of the Vice Chancellor, the request of the Principal for the formation of a new panel of Guest Lecturers in Commerce and Management at the centre is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendation:

The Committee considered the matter and recommended to direct the matter to the Pro-Vice Chancellor, since the Syndicate had entrusted him to permit the engagement of Guest Lecturers at UIT Regional Centres.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.21 KUCTEs – Proposal for transfer of Assistant Professors of Hindi – reg.

Sri. Jairaj.J, Member, Syndicate has submitted a proposal. He has informed that Hindi and Malayalam options of B.Ed Centres at Kunnam and Kariavattom were interchanged as a Syndicate decision, subsequently the change in faculties as laid below may be made to accommodate the options.

1. Smt. Anila S - From Kayamkulam to as first semester teacher at Nedumangad and for final semester at Kayamkulam
2. Smt. Anupama V S-From Nedumangad to as final semester teacher at Nedumangad and first semester at Kariavattom
3. Smt.Seema.C - From Kunnam to as first semester teacher at Kayamkulam and final semester at Kunnam

It may be noted that as per the Syndicate minutes held on 01.10.2020 vide item no. 18.84.Additional Item.03 resolved to transfer the Malayalam option from KUCTE, Kariavattom to KUCTE, Kunnam and the Hindi option of KUCTE, Kunnam be transferred to KUCTE, Kariavattom.

It may also be seen that Smt. Anila S, Smt.Anupama V.S, Smt.Seema C are working as Asst. Professors of Hindi at KUCTE, Kayamkulam, Nedumangad and Kunnam respectively.

As per orders of the Vice-Chancellor, the matter is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation:

The Committee considered the matter and recommended to approve the proposal by Sri.J.Jairaj, member Syndicate for interchange of faculties in KUCTEs.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.22 *Request for transfer of Dr. Renuka Sonny L.R., Principal, KUCTE, Kulakkada – reg.*

The Syndicate vide item no. 16.78 Additional 15 of its meeting held on 14.08.2020 resolved to approve the recommendation of the Standing Committee of the Syndicate on Departments and other Institutions of the University for conducting a detailed study on the requests from the staffs on contract and to submit a proposal before the Syndicate. Further resolved to authorize the Vice-Chancellor to take appropriate action on the proposal submitted by the Convenor, Standing Committee of the Syndicate Departments and Other Institutions of the University.

As per the proposals submitted by the Convenor, Departments and Other Institutions of the University and the order of the Vice-Chancellor, Dr. Renuka Sonny L.R, Principal, KUCTE, Nedumangad was transferred to KUCTE, Kulakkada vide Office Order No. Ad.AVII(A)/2020 dated 23.09.2020.

Now Dr. Renuka Sonny L R has submitted a request to transfer her to any of the KUCTEs in Thiruvananthapuram District (Kumarapuram, Nedumangad or Karyavattom). She has informed that in the transfer request she opted the centres in Thiruvananthapuram district because of the health condition of her mother and herself and the study purpose of her daughter.

As per the orders of the Vice-Chancellor, the matter regarding the transfer of Dr. Renuka Sonny L R is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation:

The Committee considered the matter and recommended not to consider the requests from Smt. Renuka Sonny L.R., Principal, KUCTE, Kulakkada.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.23 *UCE, Kariavattom – Server access to Simpologics Company in Technopark – reg.*

Vide letter No UCE/ADMN/LMS/01 dated 08.09.2020 from the Principal, had informed that an Online Learning management System (EdUCE) has been inaugurated in the college on 26 th August 2020 by the Hon. Pro Vice Chancellor, University of Kerala and has requested to grant permission for utilizing the server space in the University Computer Centre for running the software smoothly. Sanction was accorded by the Registrar to provide a Server Space for Online Learning Platform EdUce at Private Cloud System and the same was forwarded to the Kerala University Computer Centre for further necessary action. KUCC returned the file stating that, requested server has been created and directed to contact Computer Centre for credentials. It was intimated to the Principal, UCE vide letter No.Ad.C.2/19566/DDFs dated 05.10.2020.

Later the Director(i/c), University Computer Centre, vide letter No.KUCC/2020/197 dated 19.10.2020 has informed that, the Server access to areas outside the University Campus is a security threat to the University Data Centre. The facility to Server Management can be provided at Kariavattom Campus, using a dedicated NKN Connection provided between Palayam and Kariavattom Campus, with the supervision of University Staff. The Director has requested to issue orders for allowing Server access from outside University Campus.

The above matter is purely technical and it does not come under the purview of the Administrative Section. The necessity of administrative sanction, in this regard cannot be determined, also. In this circumstance, Registrar has ordered to sought a clarification from computer Centre for further action. Accordingly a note was forwarded to Computer Centre for further clarification.

In the reply, the Director, Kerala University Computer Centre has informed that, the facility to provide access of server, installed at University Data centre to areas outside the University Campus is a policy matter. Also opined that Computer Centre can only suggest the technical feasibility about the matter and the authority to issue orders for the same is the Registrar.

As per the orders of Vice-Chancellor the file is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for recommendation and consideration.

Recommendation

The Committee considered the matter and recommended to refer the matter to the Syndicate.

(Ad.C Section)

Resolution of the Syndicate
RESOLVED not to grant permission for utilizing the server space in the University Computer Centre outside the University Campus.

Item No. 23.12.24 *UIT Regional Centre, Yeroor – Resignation of Dr. Unnikrishna Pillai D., Principal on contract basis – reg.*

യു ഐ ടി റീജിയണൽ സെന്റർ ഏരൂരിലെ, പ്രിൻസിപ്പലായിരുന്ന ഡോ. സി ഉണ്ണികൃഷ്ണ പിള്ള, 31.12.2020 തീയതിയിലെ കത്ത് പ്രകാരം, പടിഞ്ഞാറെകല്ലട ഗ്രാമപഞ്ചായത്തു പ്രസിഡന്റായി 30.12.2020ന തിരഞ്ഞെടുക്കപ്പെട്ടെന്നും ആയതിനാൽ, ഏരൂർ യു ഐ ടി പ്രിൻസിപ്പൽ, എന്ന സ്ഥാനത്തുനിന്നും രാജിവയ്ക്കുകയാണെന്നും അറിയിച്ചിരുന്നു. പ്രസ്തുത കത്ത് രാജി കത്തായി സ്വീകരിക്കണമെന്നും പകരം ചുമതലനൽകുന്നതിനുള്ള നടപടികൾ ഉണ്ടാകണമെന്നും ആവശ്യപ്പെട്ടിരുന്നു.

ഇതുമായി ബന്ധപ്പെട്ട താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും.

- ഡോ. സി ഉണ്ണികൃഷ്ണ പിള്ള 15.10 .2020 നു ആണ് ഏരൂർ യു ഐ ടി പ്രിൻസിപ്പൽ ആയി ചാർജ് എടുത്തുത്തത്.
- അദ്ദേഹം ലോക്കൽ ബോഡി ജനറൽ ഇലക്ഷൻ മത്സരിക്കുന്ന വിവരം സർവ്വകലാശാലയെ അറിയിച്ചിരുന്നില്ല.
- പടിഞ്ഞാറെകല്ലട ഗ്രാമപഞ്ചായത്തുപ്രസിഡന്റായി 30.12.2020ന തിരഞ്ഞെടുക്കപ്പെട്ടെന്നും ആയതിനാൽ, ഏരൂർ യു ഐ ടി പ്രിൻസിപ്പൽ സ്ഥാനത്തുനിന്നും രാജി വയ്ക്കുകയാണെന്നും ഡോ. സി ഉണ്ണികൃഷ്ണൻ അറിയിച്ചിരിക്കുന്നു.
- 30.12.2020-ലെ പ്രസ്തുത കത്ത് രാജി കത്തായി സ്വീകരിക്കണമെന്നും പകരം ചുമതലനൽകുന്നതിനുള്ള നടപടികൾ ഉണ്ടാകണമെന്നും ആവശ്യപ്പെട്ടിരിക്കുന്നു.
- 29.12.2020 വരെ മാത്രമേ പ്രിൻസിപ്പൽ എന്ന നിലയിലുള്ള തന്റെ സേവനം കണക്കാവൂ എന്നും അറിയിച്ചിരിക്കുന്നു.
- ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിനനുസൃതമായി, ഇട്ടിവയു ഐ ടി സെന്ററിലെ പ്രിൻസിപ്പലായ, ഡോ. എൻ ശശികുമാറിന് ഏരൂർ യു ഐ ടി യുടെ പ്രിൻസിപ്പലിന്റെ അധിക ചുമതല, സർവ്വകലാശാല ഉത്തരവ് നമ്പർ 183/2021/UOK തീയതി 16.01.2021 പ്രകാരം നൽകി.
- എന്നാൽ, രാജികത്ത് സ്വീകരിച്ച ഡോ.സി ഉണ്ണികൃഷ്ണൻ പ്രിൻസിപ്പൽ സ്ഥാനത്തു നിന്നും 29.12.2020 FN തീയതി വെച്ച് വിടുതൽ ഉത്തരവ് നൽകാവുന്നതാണോ എന്ന വിഷയത്തിൽ ഉത്തരവിലായി ഫയൽ സമർപ്പിച്ചപ്പോൾ, ബഹു വൈസ് ചാൻസലർ, ഡോ. സി ഉണ്ണികൃഷ്ണ പിള്ളയുടെ രാജി സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നതിന് ഉത്തരവിട്ടു. ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിനനുസൃതമായി, സി ഉണ്ണികൃഷ്ണ പിള്ളയുടെ രാജി സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendation

The Committee considered the matter and recommended to relieve Sri. C. Unnikrishna Pillai, Principal, UIT Regional Centre, Yeroor w.e.f. 29.12.2020.

(Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.Additional Item .01 UIT Regional Centres- Requirements of furniture -reg.

The Principals of various UITs had submitted their requests for furniture requirements for the centres independently and at the time of the receipts of requests, files were prepared and the same were forwarded to the AdBIV section, which is the dealing section of purchase of furnitures, for further action on the requests.

The Principals, by forwarding the details of no. of students in their centres, the details of furniture available in the centre and the details of purchase of furniture done in previous years etc., have requested to take immediate steps for the supply of the required furnitures.

The consolidated demand of furniture (as detailed below) was forwarded to Ad.B.IV Section for initiating further action.

ITEMS		TOTAL
1	BENCH	825
2	DESK	875
3	OFFICE CHAIR	114
4	JEFFERSON CHAIR	395
5	CHAIR	710
6	COMPUTER CHAIR	117
7	COMPUTER TABLE	199
8	OFFICE TABLE	126
9	TABLE	96
10	ALMIRAH	87
11	GLASS ALMIRAH	38
12	ALMIRAH WITH LOCKER	4
13	RACK	41
14	STOOL	85
15	SHELF	17
16	GREEN BOARD	5
17	WHITE BOARD	25
18	CUPBOARD	20
19	NOTICE BOARD	2

The Ad.BIV section prepared a statement showing the students strength, stock of furniture and fresh requirement of furniture as requested by various UIT Centres as shown below and in accordance with the it, the proforma invoices were collected from M/s.SIDCO and M/s.RUBCO.

UIT CENTRES (Number of Students)		ALAPPUZHA (465)		NEYYATTINKARA (199)		KOLLAM (552)		PATHANAPURAM (186)	
Sl. No.	Items	Stock	Require ment	Stock	Requiremen t	Stock	Requirem ent	Stock	Require ment
1	BENCH	30	40	10	50	21	100	56	
2	DESK	36	40	10	50	21	100	15	
3	OFFICE CHAIR		10	35	10	22			10 (s type)
4	JEFFERSON CHAIR	425		280		390	25	153(conditi on-60, Scrap-93)	100
5	CHAIR	43(S Type)		15 (Plastic) 35 (Office Chair)		33 (wood chair) 1(sofa set) 90 (plastic)	100 (plastic)	28 14(PVC) 36(wooden)	
6	COMPUTER	19				20			

	CHAIR								
7	COMPUTER TABLE	42	15	23		3		25	15
8	OFFICE TABLE			10	2	21		36(wood)	10 (1 side 3 drawer)
9	TABLE	16(without drawer) 01 43(with drawer)	10			5(wood) 4(Iron) 1(with cupboard) 2(reading table)	5	2(wood) 7(Plain) 18(with drawer)	
10	ALMIRAH	33	5	28		29(Steel) 1(Godrej)		24	10
11	GLASS ALMIRAH								
12	ALMIRAH WITH LOCKER							1	1
13	RACK	5				5		4 (book rack)	4
14	STOOL	99		51		40		21	20
15	SHELF			3	1 (glass-For Library)		5 (metal)		
16	GREEN BOARD								
17	WHITE BOARD			8				9	
18	CUPBOARD							9	
19	NOTICE BOARD					1			

UIT CENTRES (Number of Students)		PIRAPPANCODE (328)		KOTTARAKKARA (196)		SASTHAMCOTTA (112)		KARUVATTA (295)	
Sl. No.	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	50	20	17 3-scrap	60	3	40	6	30
2	DESK	50	20	20	60	3	40	6	30
3	OFFICE CHAIR		10			20	5 (Armed)		
4	JEFFERSON CHAIR			246 scrap-150	50	160 100-scrap	100		
5	CHAIR	35 250(plastic)	275 (250 for auditorium)	27(steel) 8(wood) 85(plastic) 15-scrap	100 (armless-plastic)			25 42(plastic)	
6	COMPUTER CHAIR	15	15	7 2-scrap	25				

7	COMPUTER TABLE	6	6	21	15	17 3-scrap	10	1	
8	OFFICE TABLE		5	18	7	9	5 (1 executive table)		
9	TABLE	23 3(large)	18 (lab-10,library-3, class table-5)	8(steel) 4(wood)			4	263	
10	ALMIRAH	13	8	2(wooden) 19(steel)	5	5(steel) 1-scrap	3 (steel)	10	
11	GLASS ALMIRAH				4		5		
12	ALMIRAH WITH LOCKER		2						
13	RACK	4	4(library)	6	4		5		
14	STOOL					20	25	2(Plastic)	
15	SHELF	6	6						
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD	5	5						
19	NOTICE BOARD								

UIT CENTRES (Number of Students)		MANNAR (260)		VAKKOM (136)		VELLARADA (142)		KALLARA (73)	
Sl. No.	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH			70	50	45	60	40	30
2	DESK			70	50	45	60	35	30
3	OFFICE CHAIR		10 (steel)			10	5		
4	JEFFERSON CHAIR	190 20-scrap	120					13	
5	CHAIR	60(plastic) 40-scrap 4(steel) 6-scrap	84 (60-plastic-armless &24 with arm)	10	66			3(wooden)	20 (wood)
6	COMPUTER CHAIR		3						
7	COMPUTER TABLE	15 5-scrap		20	16	20	10		
8	OFFICE TABLE	2(steel) 2-scrap	6 (Steel)			4(wooden)	5		6 (with drawer &1-

									Principal's table)
9	TABLE			1-steel 4	48 (5 reading table,13 class table)	6(Steel)		8	6 (2 large -for reading room)
10	ALMIRAH	1(steel) 3-scrap	5 (steel)	5	12	4(steel)	2 (steel)	3	3
11	GLASS ALMIRAH				5 (glass door)		3		
12	ALMIRAH WITH LOCKER								
13	RACK		5 (steel)		7				
14	STOOL			20		20	10		
15	SHELF				2			1	
16	GREEN BOARD		5						
17	WHITE BOARD				11	4		5	4
18	CUPBOARD				10				2
19	NOTICE BOARD								1

UIT CENTRES (No.of Students)		Azhoor (133)		Ittiva (63)		Kanjiramkulam (82)		Veli (110)	
Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30 (wooden)	30	30	30	30	20	30	20
2	DESK	30	30	30	30	30	20	30	20
3	OFFICE CHAIR	3	10		5		10	3	4
4	JEFFERSON CHAIR					25			
5	CHAIR			3(wooden)		3(plastic)			
6	COMPUTER CHAIR		25						
7	COMPUTER TABLE		25		20		10		
8	OFFICE TABLE	3	5		3		10	3	3
9	TABLE		4(wood)	3(Table)	1	3(steel)			
10	ALMIRAH	2(steel)	5(steel)	3(Steel)	2	2(steel)	5	2	3
11	GLASS ALMIRAH		4						
12	ALMIRAH WITH LOCKER								
13	RACK		4						

	UIT CENTRES (No.of Students)	Muthukulam (134)		Paravur (135)		Aroor (136)	
Sl.No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30	5	50 50(Hard wood)	25	60	25
2	DESK	30	5	50	75	60	25
3	OFFICE CHAIR				5	2	5
4	JEFFERSON CHAIR	45					
5	CHAIR	3(wooden) 7(plastic)	5(wooden)	19 5(steel full arm) 30(plastic)	20(plastic)	5(steel)	
6	COMPUTER CHAIR	1	10		15		
7	COMPUTER TABLE	1	10	15	15	10	
8	OFFICE TABLE		5(steel)	4	10		5
9	TABLE	7(plastic) 3(wooden)		6 3(Hard wood)		1 3(wooden)	
10	ALMIRAH	5(steel)	1		4		
11	GLASS ALMIRAH						
12	ALMIRAH WITH LOCKER			3		3	
13	RACK		1			3	
14	STOOL	25(plastic)				10	
15	SHELF			7			
16	GREEN BOARD						
17	WHITE BOARD			5			
18	CUPBOARD						
19	NOTICE BOARD						

UIT CENTRES No. of students		Bharanikavu (61)		Chengannur (82)		Kattayikonam (89)		Varkala (82)	
Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	No Furniture in stock	30	25	10	25	40	25	30
2	DESK		30	25	10	25	40	25	30
3	OFFICE CHAIR					5	10	1	
4	JEFFERSON CHAIR					80			
5	CHAIR		10	4-wooden 5(steel) 32(plastic)		5(steel) 12		12(plastic) 5(steel)	
6	COMPUTER CHAIR						4		
7	COMPUTER		1	1		1	4		

	TABLE								
8	OFFICE TABLE		4			1	5	6	
9	TABLE			3 1(steel table)		4 (wooden)		3	
10	ALMIRAH		4	4(steel)		3(steel)	4		
11	GLASS ALMIRAH		10				4	2	
12	ALMIRAH WITH LOCKER							1	
13	RACK		1	3		2	6	3	
14	STOOL		10						
15	SHELF								
16	GREEN BOARD					1			
17	WHITE BOARD		2			3	2		6
18	CUPBOARD							1	
19	NOTICE BOARD		1						

The Finance has remarked that there is huge difference between the rates offered by the two firms. Hence, it is suggested that purchase may be effected with the lowest quoted firm after requirement analysis and verification of the quality by the University Engineer. Subject to this, proposal for the purchase of furniture for use in various UIT centres may be placed before the purchase committee for approval.

The Finance also remarked that **an amount of Rs.50 Lakhs has been provided for the purchase of furniture in the UITs in the current years B.E. of the University.** If required, additional fund can be provided at the time of effecting the payment.

The proposal along with the remarks of the finance section was placed before the Purchase Committee (9th meeting -Non Plan fund- held on 21.12.2020) for consideration and appropriate recommendations.

The Committee considered the matter and recommended to place the proposal of purchase of furniture for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and Other Institutions to limit the purchase within the budget allocation.

The Syndicate held on 12.01.2021, vide item no. 10.01 additional item No.09.02, considered the matter and resolved to approve the above recommendation of the 9th (Non-Plan fund) meeting of the purchase Committee.

The Vice Chancellor has ordered to implement the Syndicate decision.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration.

Recommendation

The Committee considered the matter and entrusted Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to limit the proposal of purchase of furniture for use in various UIT Centres within the budget allocation and place the same before the Syndicate.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.Additional Item .02 UIT Regional centres- Requirements of IT equipments for various UIT centres -reg.

The Principals of various UITs had submitted their requests for IT equipments for the centres independently and at the time of the receipts of requests, files were prepared and the same were forwarded to the AdBIV section, which is the dealing section of purchase of IT equipments, for further action on the requests. The Principals have requested to take immediate steps for the supply of the required IT equipments.

AdBIV section recalculated the requirements of Printer, Scanner and Photocopier on the basis of the remarks of Instrumentation Engineer and the requirements given by UIT's concerned and generated Fresh invoices.

The details prepared by the AdBIV section are as follows:

I for UITs started in the Academic year 2017-18

Sl. No.	UIT	Computer	Laptop	UPS 600 VA	5KV A UPS	3 KVA UPS	Printer	Multi function printer	Photocopier	LCD Projector
1	Muthukulam	15		15						
2	Mannanchery	3		3				2		
3	Vallakadavu	5	1	3			1			
4	Malayankeezhu	12			1			2		
5	Ittiva	25						2		
6	Charamangalam	3		3			2			
7	Pathiyoor	10		10				1		
8	Azhoor	30						1		
9	Kanjiramkulam	20			1		1			
10	Tholicode	17					2			
11	kallara	2					1			
	Total	142	1	34	2	0	7	8	0	0

II for UITs started in the Academic year 2018-19

Sl. No.	UIT Centre	Computer	Laptop	UPS (600VA)	5KV A UPS	3KV A UPS	Printer	Multi Function Printer	Photocopier	LCD Projector
1	Paravur	25		2	01			2		
2	Aroor	12	1	1		01		2	1	01
3	Bharanickavu	3		3				1		01
4	Chenganoor	2		2				2		
5	Kazhakuttom	2		1			1			
6	Varkala	2		2				1	1	
	Total	46	1	11	1	1	1	8	2	2
	Grand total for I&II	188	2	45	3	1	8	16	2	2

The proforma invoice details are as follows;

Sl No.	Items	Invoice no.	Quantity	Rate/unit	Total amount	Remarks
1.	Laptop-Medium end-Windows 10 Home	TVM/ITBG/PI/RC/194 67/20-21 dated 14.10.2020	2	27,489	54,978	Warranty 3 years
2.	a. Desktop AMD Processor-Medium end-Windows 10 Home		162	32,507	52,66,134	Warranty 5 years
	b. Desktop AMD Processor-Medium end-Ubuntu		26	29,625	7,70,250	Warranty 5 years
				Total	60,91,362	

3	A3 Photocopier Entry level	TVM/ITBG/PI/RC/204/48/20-21 dated 25.11.2020	2	39,270	78,540	Warranty 5 years
4.	a. Acer LCD projector b. projector screen c. Projector Ceiling Mounting Kit and Installation with Accessories TOTAL	TVM/ITBG/PI/SB/223/20-21 dated 12.11.2020	2 2 2	22,509 2,200 4,900	45,018 4,400 9,800 59,218	Warranty 5 years
5.	Multifunction Printer 1. Canon Image CLASS MF 244dw or 2.HP Laser jet pro MFP M329 dw Printer	TVM/ITBG/PI/SB/339/20-21 dated 11.11.2020	16 16	23,800 39,360	3,80,800 L1 6,29,760	Warranty 3 years
6.	Printer a.Canon LBP 6030B Monochrome Laserprinter or b.HP 108A Monochrome Laser printer	TVM/ITBG/PI/SB/338/20-21 dated 11.11.2020	8 8	11,750 12,500	94,000 L1 1,00,000	Warranty 3 years
7.	5KVA UPS a.HYKON 5 KVA UPS or b.Numeric Legrand 5 KVA UPS	TVM/ITBG/PI/SB/228/20-21 dated 20.10.2020	3 3	1,74,040 2,25,498	5,22,120 L1 6,76,494	Warranty UPS 5 years Tubular battery-4years
8.	3KVA UPS a.Hykon 3KVA or b.Numeric-Legrand 3KVA	TVM/ITBG/PI/SB/228/20-21 dated 20.10.2020	1 1	63,750 68,021	63,750 L1 68,021	Warranty -2 years
9.	600 VA offline UPS with 10 to 15 minutes backup	TVM/ITBG/PI/SB/298/20-21 dated 04.11.2020	45	2,500	1,12,500	Warranty 3 year

The abovementioned proposal was placed before the Purchase Committee held on 21.12.2020 (9th meeting- non Plan fund) for consideration.

The Committee considered the matter and recommended to place the proposal of purchase of IT Equipments for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and Other Institutions to limit the purchase within the budget allocation.

The Syndicate at its meeting held on 12.01.2021, vide item No. 10.01. 09.09, has considered the matter and resolved to approve the above recommendation of the 9th (Non Plan fund) meeting of the purchase Committee. The Vice Chancellor has ordered to implement the Syndicate decision.

It may be noted that Rs.50,00000 (fifty lakhs) has been provided for Equipments under the head "Part 1 NP MH 67-1-Institute of Technology, Head Quarters Unit-4-1930" in the current years B.E of the University.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration.

Recommendation

The Committee considered the matter and entrusted Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to limit the proposal of purchase of IT Equipments for use in various UIT Centres within the budget allocation and place the same before the Syndicate.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.Additional Item .03 Category change of Yamuna R. from Academic co-ordinator to Assistant Professor – reg.

With regard to the transfer of staff (Both teaching and non teaching) under DOMTEC the syndicate at its meeting held on 14-08-2020 had entrusted the convener D & O I for a detailed study and submit the proposal before the Syndicate and also authorise the Vice Chancellor to take appropriate action on the proposal.

It may be noted that the proposal for the transfer of Assistant Professors of KUCTEs submitted by the convener D & O I was approved by the Vice Chancellor and office order was also issued in this regard dated 07-10-2020. It may also be noted that in the list of Assistant Professors of KUCTEs for transfer, the name of Smt. Yamuna R., (Academic co-ordinator of KUCTE Kunnam) was also included. Hence Yamuna R., was transferred to KUCTE Anchal as Assistant Professor of Perspectives in Education as proposed by the convenor. Vide office order No Ad A VIIA/2020 dated 07-10-2020.

When the file was forwarded to the Finance section for endorsement of the contract of Yamuna R, they requested to furnish the Administrative order of category change and engagement memo of contract. It may be noted that no separate U O for category change was issued except the general office order.

As per the orders of the Vice-Chancellor, the matter regarding the administrative sanction to the category change of Yamuna R from Academic co-ordinator to Assistant professor of perspectives in education is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendation

The Committee considered the matter and recommended to issue separate administrative order for engaging Smt. Yamuna R.as Assistant Professor of Persepectives in Education, KUCTE, Anchal.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

FURTHER RESOLVED to notify the post for faculties strictly following the UGC qualification.

Item No. 23.12.Additional Item .04 Issuance of notification for the post of Principals on contract basis at UIT Regional centres - Minutes of the meeting of the selection committee – Consideration of - reg.

The Vice-Chancellor constituted a selection committee for the issuance of a fresh notification for the post of Principals on contract basis at UIT Regional Centres including the Pro-Vice Chancellor, the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, the Director, IQAC and the Registrar as members.

A meeting of the Selection Committee was convened on 06.11.2020 at 11.30 a.m. at the Pro-Vice Chancellor's Chamber. The Committee recommended to place the minutes of the meeting before the Syndicate for consideration. The Vice-Chancellor has approved the recommendation and the minutes of the meeting of the Selection Committee was placed before the Syndicate for consideration.

The Syndicate, at its meeting held on 29.12.2020, vide Item No. 21.05, considered the minutes and resolved to refer the matter to the Standing Committee of the Syndicate on Departments & Other Institutions of the University. The Vice-Chancellor ordered to implement the resolution.

Accordingly, the minutes of the meeting of the Selection Committee constituted for issuance of notification in on-line mode for the post of Principals on contract basis at UIT Regional Centres held on 06.11.2020 at 11.30 a.m. at the Pro-Vice Chancellor's Chamber is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendation

The Committee considered the minutes of the meeting of the Selection Committee constituted for the issuance of notification and preparation of rank list for the post of Principals on contract basis at UIT Regional Centres and approved the minutes with the following modifications.

- *Age criteria – Age should not exceed 61 years as on 01.01.2021.*
- *Administrative Qualification – Principal in Affiliated Colleges / UITs/ Head of the Departments in Affiliated Colleges/ University Teaching Departments*
- *Seminars/Conference paper – Maximum mark – 5*
- *Publications in ISBN numbered books – Maximum mark – 5(3 marks per each book)*
- *Application fee - ₹1000/- from general candidates and ₹500/- from SC/ST candidates.*

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

FURTHER RESOLVED that the administrative qualification in the recommendation be modified as 'Principal in Affiliated Colleges/ UITs/ Head of the Departments in Affiliated Colleges/ University Teaching Departments/ Director, University Centres/ IQAC/ NSS'.

Item No. 23.12.Additional Item .05 Preparation of rank list for the post of Lecturer in English on contract basis at UIT Regional Centres – reg.

The post of Lecturer in English on contract basis at UIT Regional Centres was notified vide notification No. 1010/2020/UOK dated 16.10.2020. 172 applications were received. Among them most of the candidates possess NET qualification which is mentioned in the notification as preferable one. The salary for the NET/Ph.D holders has a hike of ₹1,500/- than the non NET/Ph.D holders.

Thus the Selection Committee recommended to place the matter of preparation of separate rank lists for candidates having NET/ Ph. D and candidates without NET / Ph. D before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation. The Vice-Chancellor has approved the recommendation.

Accordingly the matter of preparation of separate rank lists for candidates having NET / Ph. D and candidates without NET/ Ph. D for the post of Lecturer in English on contract basis at UIT Regional Centres is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendation

1. *The Committee considered the matter and recommend to prepare separate rank lists for candidates having NET / Ph. D and candidates without NET / Ph. D for the post of Lecturer in English on contract basis at UIT Regional Centres and to consider the candidates from the rank list for the candidates without NET / Ph. D only after the exhaustion of the rank list for candidates having NET / Ph. D.*
2. *The Committee further recommended to limit the period of validity of the rank list as 2 years from the date in which the rank list comes into force and to issue fresh notification for the post of Lecturer in English on contract basis after one year from the setting up of the rank list for preparing next rank list.*

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl. No.2 of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

FURTHER RESOLVED to prepare the ranklist for candidates based on their merit and qualification.

Item No. 23.12.Additional Item .06 UCE, Kvtm Appointment of teacher in the Department of Physics reg:-

Smt. Shyni A Moses, HOD in charge (Assistant Professor, Maths) has informed to the Principal that, Smt. Priyamvada K.C, Assistant Professor on contract basis in Physics will be relieved from the college as she was waiting for advice memo from PSC and the Principal has forwarded the same.

It may be noted that Smt. Priyamvada K.C has been working as Assistant Professor on contract basis in University College of Engineering, Kariavattom since 2013 and the present tenure of contract exist up to 03.04.2021. The Principal has now informed that Smt Priyamvada K.C has resigned from duty due to some personal issues.

As the first year B Tech classes commenced on 4th January 2021, absence of Physics teacher will adversely affect the students Academic Schedule. Due to the exigency of the situation the Principal has requested to take necessary steps to fill the vacancy arose due to the resignation of Smt. Priyamvad.K.C .

When the file is submitted for orders of the following proposals. The Vice- Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

1. Permission to terminate the contract of Smt. Priyamvada K.C, Assistant Professor on contract basis in Physics.
2. Sanction to invite notification either to the post of Guest Lectures or to the post of Assistant Professor on contract basis in Physics.

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for recommendation and consideration.

Recommendation

The Committee considered the matter and recommended to terminate the contract of Smt. Priyamvada K.C, Assistant Professor on contract basis in Physics and to engage Guest Lecturer in the vacancy.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.Additional Item .07 Printing and supply of new text book – “AL- BASIT FI SARF AL-MU”TALL” – reg.

Ref :- Letter No. KUDP/Printing of Text Book/04/2021 dtd. 20.01.2021 from the Director, Dept. of Publication, University of Kerala

The Director, Department of Publications has forwarded the letter from the the Chairman, Board of Studies in Arabic (PG) for printing new text book “ **AL-BASIT FI SARF AL-MU”TALL”** - prescribed text book of second semester of MA Arabic & BA Arabic (AL 221 – Applied Grammer & Morphology II- Module III).

As per the letter it is stated that the number of students is 110. It is requested that necessary Administrative sanction may be issued urgently for printing 300 copies of the text book and to entrust the printing work with the University Press.

Name of the Text Book and Code	Name of the Courses and Description	No. of Students	Copies to be reprinted
“AL-BASIT FI SARF AL MU”TALL” - AL 221	MA Arabic & BA Arabic Programme – Second Semester	110	300

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for considerations and appropriate recommendation.

Recommendation

The Committee considered the matter and recommended to approve the above proposal of printing of books.

(Ac. A IV Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Item No. 23.12.Additional Item .08 Printing and supply of new text book - Utharakavyamalika – reg.

Ref :- Letter No. KUDP/Printing of Text Book/01/2021 dtd. 04.01.2021 from the Director, Dept. of Publication, University of Kerala

The Director, Department of Publications has forwarded a letter under reference. Dr. Ajayapuram Jyothish Kumar, the former Chairman, Board of Studies in Malayalam (Pass) and the present Chairman, Board of Studies in Malayalam (Pass) have forwarded a letter for printing new text book for First Degree Programme in Malayalam – Core course XIII (ML 1643)- Utharakavyamalika.

As per the letter it is stated that the classes are already started, hence it is requested that necessary Administrative sanction may be issued urgently for printing 1000 copies of the text book and to entrust the printing work with the University Press.

Name of the Text Book and Code	Name of the Courses and Description	No. of Students	Copies to be reprinted
Utharakavyamalika – ML 1643	B.A. Degree Programme – CBCSS – 6 th Semester	1073	1000

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for considerations and appropriate recommendation.

Recommendation

The Committee considered the matter and recommended to approve the above proposal of printing of books.

(Ac. A IV Section)

The meeting came to an end at 5 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021, be approved.

Appendix to Additional Item 2

MINUTES OF THE MEETING OF THE SELECTION COMMITTEE CONSTITUTED FOR THE SELECTION OF PRINCIPALS, ON CONTRACT BASIS, AT UIT REGIONAL CENTRES

Date : 06-11-2020
Time : 11.30 a.m.
Venue : Pro-Vice Chancellor's Chamber

Agenda Issuance of notification for the post of Principals on contract basis – reg.

Members:

- | | | |
|--|---|------|
| 1. Dr. P.P. Ajayakumar(In the chair)
(Pro-Vice Chancellor) | - | Sd/- |
| 2. Adv. B. Balachandran, (Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings) | - | Sd/- |
| 3. Sri. J. Jairaj, (Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University) | - | Sd/- |
| 3. Dr. Gabriel Simon Thattil, (Director, IQAC) | - | Sd/- |
| 4. Dr. C. R. Prasad, (Registrar) | - | Sd/- |

The meeting began at 11.30 a.m.

The Committee discussed the matter of issuance of notification for the post of Principals on contract basis at UIT Regional Centres and the criteria such as qualification, age limit etc. for the post.

The Committee recommended to issue a fresh notification in on-line mode for inviting applications for the post of Principals, on contract basis, at various UIT centres. The Committee further recommended to retain an amount equal to two months salary, from the salary of the Principals

appointed as per this notification as caution deposit by making recovery in four instalments. The amount will be released at the time of relieving from the post after making applicable deductions.

Qualifications:

A person having atleast 20 years teaching experience in affiliated colleges/UIT Regional Centres. A relaxation of 5 years in experience will be allowed to the candidates having the qualification of Ph. D.

The Committee further recommended the following:

1. **Age** should not exceed 60 years as on 01.01.2020. (Age relaxation as per rules.)

2. The norms for awarding marks for the selection may be fixed as follows:

A. Academic Qualification –

a) If the qualifying examination mark is upto 60%, index mark is to be calculated as 60% of the percentage of marks secured.

b) If the qualifying examination mark is above 60%, then 36+ 10% of the percentage of marks above 60%.

(Max. marks 40)

B. Additional Qualification

NET : 5 marks

M. Phil : 5 marks

NET + M.Phil : 7 marks

Ph. D : 10 marks

(Max marks - 10)

C. Administrative Qualification

Principal in Affiliated Colleges/UITs (One mark for each completed year)

(Max. marks - 10)

D. Seminar/Conference Paper

Paper presented in International/ National/State Seminar/Conferences conducted from 2010 to 2019 - (1 mark per paper)

(Max. marks - 10)

E. Publications in approved journals

Paper published in approved journals from 2010 to 2019 (2 marks per paper)

(Max. marks - 10)

(If there are two authors, marks shall be distributed in 6:4 ratios. If more than two authors, marks shall be distributed as follows: Ist author 40% and rest shall be distributed equally among other authors)

F. Performance in the Interview

(Max. marks - 20)

3. Application Fee:

₹. 500/- may be collected from the applicants (₹. 300/- from SC/ST category) towards application fee as done in similar cases.

4. The **last date** of receipt of applications may be fixed as 15 days from the date of notification.

The Committee further recommended to place the minutes of the meeting before the Syndicate.

The meeting came to close at 12.00 noon.

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Item No.23.13 *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 25.01.2021— Approval—reg.*

(Ad .A VI)

The minutes of the Combined Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 25.01.2021 is placed before the Syndicate for consideration and approval.

Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance

Date & Time : 25th January 2021, 11.45 a. m.

Venue : Senate Hall, University Buildings, Thiruvananthapuram

Members present

1. Adv. Balachandran. (Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K. H. Babujan. (Convener, S/C of the Syndicate on Finance)
3. Sri. Bijukumar G
4. Adv. Muralidharan Pillai. G
5. Adv. A. Ajikumar
6. Prof. K. Lalitha

Members absent

1. Dr. B. Unnikrishnan Nair
2. Smt. Renju Suresh
3. Dr. Mathew. V
4. Dr. S. Nazeeb
5. Dr. K. G. Gopchandran
6. Sri. B.P. Murali
7. Dr. Vijayan Pillai
8. Dr. K. B. Manoj

Item No.23.13.01.01: Revision of pay of Field Officer of the Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala, coming under UGC scale of pay –reg.

(Ad. FI)

The Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala, Kariavattom has requested for revision of pay of Field Officer of the Scheme coming under UGC scale of pay.

It is also stated that Smt. Indulekha P T was appointed as Field Officer of the Scheme with effect from 21.12.2013 vide U.O. No.Ad.F1(3)/6426/2007 dated 25.01.2014 with a pay band of Rs.15,600/-–39,100/-+ AGP RS. 6000/- (UGC scale).

The Director, SCCPCK has requested to revise the pay of Smt. Indulekha, Field Officer with effect from 01.01.2016 as applicable in the G O (P) No.18/2019/HEDN dated 29.06.2019. It is also stated that the expenditure will be met from the Scheme funds and there is no necessity to obtain prior concurrence from the Ministry regarding the revision of pay scale.

The remarks of Finance was obtained on this matter. Finance has remarked that at present Smt. Indulekha is holding UGC scale with pay band Rs.15,600/- –39,100/-+AGP 6000 (sixth pay commission) and the pay of Smt.Indulekha P T may be revised w. e. f. 01.06.2019 as per the government orders applicable to University staff who come under the UGC Scheme.

Finance has also remarked that as per the government Letter No. HEDN -C3/272/2019 HEDN dated 31.12.2019 the revised salary shall be given from 01.06.2019 onwards and Govt. have not authorised the payment of arrear prior to 01.06.2019. The expenditure on account of the revised pay fixation shall be met from the Scheme funds concerned only.

The matter was placed before the Syndicate held on 14/08/2020 and the committee resolved to get a detailed report of the present status of the salary head account and other required information in respect of Field Officer of SCCPCK, who is comes under the UGC scale of pay. Hence the Director has forwarded the same (copy appended).

The Director, SCCPCK has informed that Smt. Indulekha P T was appointed as Field Officer of the Scheme in the UGC scale with the pay band of Rs.15600-39100+AGP Rs.6000/- with effect from 21/12/2013.As per the letter from Ministry dated 16/11/1998 the post of Field officer belong to teaching cadre in the pay scale of Lecturer (Assistant Professor) and the scale may be revised as per rules and regulations of the University(copy appended).The Director has stated that University order was issued on 02/02/2011 implementing the sixth pay revision to the UGC level staff of SCCPCK and the expenditure in this regard was met from the head of account Part III-MH 80C grants from Govt of India II Schemes.The Director , SCCPCK has also informed that in the Budget Estimate of Cost of Cultivation Scheme for 2020-21 under the head of pay revision arrear, Rs.8,00,000/-(Rupees Eight lakh only) has been earmarked(copy appended).

Members Present

- | | |
|------------------------|---------|
| 1. Dr.M.Vijayan Pillai | Present |
| 2. Dr.K.B Manoj | Present |
| 3. Dr.S Nazeeb | Present |

The meeting of the sub-committee started at 04.15pm at Sydicate Room.

A proposal was received from the Manager, St Cyril's College, Adoor, requesting to approve the appointment of Dr. Susha D, Associate Professor, Dept of Mathematics, Catholicate College, Pathanamthitta, who is promoted and posted as Principal in St. Cyrils College, Adoor, w.ef. 01.06.2020 F.N, in the vacancy of Dr A. K Thomas, Principal, retired on 31.05.2020 A.N.

The Syndicate at its Meeting of the Syndicate held on 29.12.2020 vide item No.21.11 resolved to appoint Dr.Susha D as DDO of St Cyril's College, Adoor, for a third term. Further resolved to constitute a sub-committee consisting of DR.M.Vijayan Pillai, Dr.S.Nazeeb, Dr.K.B.Manoj, Members, Syndicate to examine the legal opinion regarding the approval of Dr.Susha.D. as Principal of St.Cyril's College,Adoor and place the report before the SC of the Syndicate on Teaching and NOn Teaching Staff of Private Colleges.

The Committee Considered the prolonged issue of approval relating to transfer and posting of DrSusha D, Associate Professor of Mathematics from Catholicate College, Pathanamthitta, affiliated to M G University as Principal of St Cyril's College, Adoor. The Committee observed that inspite of several letter to the Government for obtaining clarification in the matter relating to whether St Cyril's College Adoor was under corporate Management or Unitary Management, was not responded to by the Government.

In the absence of relevant documents to substantiate the Corporate Management status of the College and clarification from the Government, the Committee resolved that in order to clear the present stalemate an affidavit may be obtained from the Manager of St Cyril's College, Adoor in Rs.200/- Stamp Paper to the effect that St Cyril's College, Adoor is under Corporate Management and also enlisting the names of other Colleges under the Management. It is also decided to verify the Affidavit is legally in order and then to give approval to the above appointment on the basis of this Affidavit.

The meeting came to an end at 5.00 pm.

Resolution of the Syndicate

The Syndicate considered the report of the Sub-Committee and **RESOLVED** to obtain an affidavit from the Manager of St Cyril's College, Adoor in Rs.200/- Stamp Paper to the effect that St. Cyril's College, Adoor is under Corporate Management and also enlisting the names of other Colleges under the Management.

FURTHER RESOLVED to verify the affidavit legally, if the same is legally in order approval to the appointment of Dr.Susha.D, Associate Professor, Department of Mathematics, Catholicate College, Pathanamthitta as Principal of St. Cyril's College, Adoor be given.

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Item No.23.15 Kerala University Library – Water shortage – Alteration in water connection – Consideration of- reg.

(Ad BII)

The Assistant Librarian i/c, KUL, vide letter No.M/423/2020-21 dated 05.01.2021, has informed that, there is acute shortage of water supply in the Kerala University Library for the last few months and has hence requested to take immediate steps for water pipe line alteration in the Library.

On the matter, the University Engineer, vide letter no. DBI / Uty.Lib./2021 dated 21.01.2021, has reported that the Assistant Executive Engineer – I has inspected the Library building on 20.01.2021 and reported that there is no water supply from the Kerala Water Authority line and Assistant Engineer (HQ) had already informed the matter to the Assistant Engineer, KWA, Pattoor Section. Subsequently KWA Official inspected the site and informed that the water supply provided to the library is from an old GI pipe in which supply is being interrupted due to block in the line and they advised to alter the water connection so as to get supply from the PVC main line passing through the main road. For alteration of connection, the University need to submit alteration application to KWA through a licensed plumber and to obtain road cutting sanction from the State PWD after remitting the prescribed fee and total anticipated expenditure for the purpose would be Rs.1,20,000/-

(Rupees One lakh twenty thousand only) which may likely to increase or decrease as per the site condition at the time of the work.

The University Engineer has also suggested that, as a first step, the Assistant Executive Engineer, Central Sub Division, Kerala Water Authority may be addressed by the Registrar, requesting permission for alteration of connection. Permission may be granted to avail the service of a licensed plumber for submitting application to KWA.

After that, an amount of Rs.1,20,000/- may be sanctioned to University Librarian as provisional advance for meeting the onsite expenses like payment to KWA, KPWD, licensy fee, labour cost and cost of materials for new connection.

As per the orders of the Hon'ble Vice – Chancellor, the matter of alteration of water connection at the University Library is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs.1,20,000/- (Rs.One lakh and twenty thousand only) to University Librarian as provisional advance for meeting the onsite expenses like payment to KWA, KPWD, licensy fee, labour cost and cost of materials for new connection.

Item No.23.16 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges-reg.

(Ac.F.II)

The meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 22.01.2021 at 11.30 A.M in the Senate Chamber.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friday, 22nd January, 2021
Time : 10.45 AM
Venue : University Buildings.

Members Present

- | | | | |
|-----|--------------------------------|---|--------------------|
| 1. | Dr.M.Vijayan Pillai (Convenor) | - | Present |
| 2. | Dr.K.B Manoj | - | Present |
| 3. | Sri.R.Arun Kumar | - | Present via online |
| 4. | Dr.B.Unnikrishnan Nair | - | Absent |
| 5. | Sri.Jairaj,J | - | Present via online |
| 6. | Sri.R.Rajesh (MLA) | - | Absent |
| 7. | Smt.Renju Suresh | - | Absent |
| 8. | Sri.B.P.Murali | - | Present |
| 9. | Sri.Viswan Padanilam | - | Present via online |
| 10. | Prof.K.Lalitha | - | Present |
| 11. | Dr Mathew V | - | Absent |

The meeting started at 10.45 AM

Item No. 23.16.01: S.N College, Chempazhanthy - Proposal for the approval of the Placement/Promotion of Smt.Neelima S Saral, Department of English to Assistant Professor (AGP 7000/-) Stage (1 to 2) -reg

(25966/Ac F III/2020/UOK)

The Principal, Sree Narayana College, Chempazhanthy had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Neelima S Saral, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with 7000/-, w.e.f 07-01-2017.

The Service details of Smt.Neelima S Saral are as follows.

Qualifications	M.A English from University of Kerala in June 2007 Qualified NET exam held on 28.06.2009.
Date of first entry in to Service	07-01-2011 F.N

L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	06.01.2017
Date of Placement to Assistant Professor with AGP 7000/-	07-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from ASC, University of Calicut, from 11-02-2015 to 04-03-2015. 2. OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor with AGP 6000/- on 07-01-2011. She was completed six years of service as Assistant Professor with AGP 6000/- on 06.01.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 04.06.2020, the API scores of the year 2015-16 and 2016-17 only has been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

- Category I – 220, for which the minimum required is 160
- Category II – 47, for which the minimum required is 16.66
- Category III- 16, for which the minimum required is 6.66
- CategoryII+III- 63, for which the minimum required 30

In the Minutes of the Screening Committee held on 04-06-2020, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 07.01.2017 F.N and hence, the committee recommends Smt.Neelima S Saral, Department of English for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 07.01.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Neelima S Saral, Assistant Professor with AGP 6000/-, Department of English as to Assistant Professor with 7000/- w.e.f 07-01-2017 in SN College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Smt.Neelima S Saral, Assistant Professor with AGP 6000/-, Department of English, SN College, Chempazhanth as to Assistant Professor with 7000/- w.e.f 07-01-2017 .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.02 S.N College, Chempazhanthy- Proposal for the approval of the Placement/Promotion of Smt. Lakshmi Priya P. S, Department of English as Assistant Professor (AGP 7000/-), Stage (1 to 2) -reg (25960/Ac F III/2020/UOK)

The Principal, Sree Narayana College, Chempazhanthy had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Lakshmi Priya P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with 7000/- w.e.f 05-01-2017.

The Service details of Smt.Lakshmi Priya P.S are as follows.

Qualifications	M.A English from University of Kerala in June 2007 Qualified NET exam held on 27.12.2009.
Date of first entry in to Service	05-01-2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	04.01.2017
Date of Placement to Assistant Professor with AGP 7000/-	05-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from ASC, University of Kerala, Kariavattom from 05-11-2013 to 25-11-2013. 2. OC from HRDC, University of Kerala, Kariavattom from 16-07-2015 to 12-08-2015.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor with AGP 6000/- on 05-01-2011. She was completed six years of service as Assistant Professor with AGP 6000/- on 04.01.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, the API scores of the year 2015-16 and 2016-17 only has been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 on wards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

- Category I – 220, for which the minimum required is 160
- Category II – 47, for which the minimum required is 16.66
- Category III- 16, for which the minimum required is 6.66
- CategoryII+III- 63, for which the minimum required 30

In the Minutes of the Screening Committee held on 04-06-2020, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 05.01.2017F.N and hence, recommends Smt.Lakshmi Priya P.S, Department of English for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 05.01.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Lakshmi Priya P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with 7000/- w.e.f 05-01-2017 in SN College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Smt.Lakshmi Priya P.S, Assistant Professor with AGP 6000/-, Department of English , SN College, Chempazhanthy to Assistant Professor with 7000/- w.e.f 05-01-2017.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.03: S.N College, Chempazhanthy - Proposal for the approval of the Placement/Promotion of Smt.Julie P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, Stage (1 to 2) -reg

(25963/Ac F III/2020/UOK)

The Principal, Sree Narayana College, Chempazhanthy had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Julie P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, Stage (1 to 2), w.e.f 10.01.2017.

The Service details of Smt.Julie P.S are as follows.

Qualifications	M.A English from MG University in May 2000 Qualified NET exam held on December 2001.
Date of first entry in to Service	10-01-2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	09.01.2017
Date of Placement to Assistant Professor with AGP 7000/-	10-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from ASC, University of Kerala, Kariavattom, from 11-07-2013 to 31-07-2013. 2. OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor with AGP 6000/- on 10-01-2011. The teacher was on FDP from 04.10.2016 to 03.10.2019. She was completed six years of service as Assistant Professor with AGP 6000/- on 09.01.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2010**.

In the API score sheet duly endorsed by the Screening Committee, the API scores of the year 2015-16 and 2016-17 only has been taken.

Marks for each category (2015-16 and 2016-17):

Category I – 220, for which the minimum required is 160

Category II – 78, for which the minimum required is 16.66

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

- Category I – 220, for which the minimum required is 160
- Category II – 78, for which the minimum required is 16.66
- Category III- 24, for which the minimum required is 6.66
- CategoryII+III- 102, for which the minimum required 30

In the Minutes of the Screening Committee held on 04-06-2020, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 10.01.2017 F.N and hence, recommends Smt.LJulie P.S, Department of English for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 10.01.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Julie P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, Stage (1 to 2), w.e.f 10.01.2017 in SN College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Smt.Julie P.S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor, SN College, Chempazhanthy with AGP 7000/-, Stage (1 to 2), w.e.f 10.01.2017 .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.04: *S.N College, Chathannur -Proposal for the approval of the Placement/ Promotion of Smt.Biji B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, (Stage I to II) –reg. (31764/Ac F III/2020/UOK)*

The Principal of S.N College, Chathannur had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Biji B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 24.09.2018.

The Service details of Smt.Biji B are as follows.

Qualifications	<ul style="list-style-type: none"> • MCom from University of Kerala in May 2008. • Qualified NET on 30.11.2011.
Date of first entry in to Service	24-09-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	23.09.2018
Date of Placement to Assistant Professor Assitant Professor with AGP 7000/-	24.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 28-02-2018 to 27-03-2018. 2. RC from HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019
Refresher / Orientation Course due	Nil

On verification of the Service Book, it is seen that the teacher had entered into the service on 24.09.2012 F.N. She has been Completed 6 years of service as Assistant Professor with AGP 6000/- on 23.09.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option A**, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), Hence the Committee has recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Biji B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 24.09.2018 – S.N College, Chathannur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Smt.Biji B, Assistant Professor with AGP 6000/-, Department of Commerce, S.N College, Chathannur. to Assistant Professor with AGP 7000/-, w.e.f 24.09.2018 .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.05 : *S.N College, Sivagiri, Varkala - Placement/ Promotion proposal of Dr.Leji.J, Assistant Professor with AGP 7000, Department of Zoology, to Assistant Professor with AGP 8000 (Stage I to II) - Approval – reg.*
(32579/Ac F III/2020/UOK)

The Principal Sree Narayana College, Sivagiri, Varkala, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Leji.J, Assistant professor with AGP 7000/-, Department of Zoology, to Assistant Professor with AGP 8000, with effect from 09-06-2017.

The service details of Dr.Leji.J are as follows

Qualifications	2. MSc -University of Kerala,1996. 3. Ph.D –University of Kerala 26.05.2007. 4. M.Phil on September 1998 from Kerala University.
Date of first entry into service	09.06.2008
Date of entry into continuous service	09.06.2008
Date of placement to Assistant Professor with AGP 6000/-	09.06.2012
L.W.A. availed	Nil
Details of relaxation availed of	Availed two years on account of Ph.D in Stage (1-2)
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-	08.06.2017
Date of promotion to Assistant Professor with AGP 8000/-	09.06.2017
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala from 01.02.2012 to 22.02.2012. 2. OC from ASC, University of Kerala from

	03.03.2011 to 30.03.2011. 3. RC from ASC, University of Kerala from 09.01.2015 to 29.01.2015.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Senior Scale Lecturer (Assistant Professor with AGP 7000/-)	09.06.2017

On verification of the service Book, the teacher had entered into the service on 09.06.2008. She was acquired Ph.D on 26.05.2007. She was promoted to Assistant Professor with AGP 7000/- on 09.06.2012. The teacher was completed five years of service as Assistant Professor with AGP 7000/- on 08.06.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2012 to 2017 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I - Good

Category II - 196

Category III - 13

Category II + III - 209, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that, the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP - 8000/-), w.e.f 09.06.2017 F.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP - 8000/-), w.e.f 09-06-2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Leji.J, Assistant professor with AGP 7000/- Department of Zoology, S.N College, Sivagiri, Varkala, to Assistant Professor with AGP 8000, with effect from 09.06.2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/ promotion in respect of Dr. Leji.J, Assistant professor with AGP 7000/- Department of Zoology, S.N College, Sivagiri, Varkala, to Assistant Professor with AGP 8000, w.e.f 09.06.2017

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.06 : *Sree Narayana College, Sivagiri, Varkala - Placement/Promotion proposal of Dr.Babitha G.S, Assistant Professor with AGP 7000/-, Department of Zoology, to Assistant Professor with AGP 8000/-, (Stage 2-3) Approval - reg.*

(35079/Ac F III/2020/UOK)

The Principal Sree Narayana College, Sivagiri, Varkala, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Babitha G.S, Assistant Professor with AGP 7000/-, Department of Zoology, to Assistant Professor with AGP 8000/-, (Stage 2-3), w.e.f 25-02-2019.

The service details of Dr.Babitha G.S are as follows.

Qualifications	M.Sc, Zoology from University of Kerala – 1995 M.Phil from University of Kerala – September 1998 Ph.D in Zoology from University of Kerala 30.11.2009.
Date of first entry into service	25.02.2010
Date of entry into continuous service	25.02.2010
L.W.A. availed	Nil
Date of promotion to Assistant Professor with AGP 7000/-	25.02.2014
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-	24.02.2019
Details of relaxation availed of	Availed two years on account of Ph.D in stage (1-2)
Date of promotion to Assistant Professor with AGP 8000/-	<ul style="list-style-type: none"> • 25.02.2019
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, Kannur University, from 04.07.2011 to 30.07.2011. 2. RC from ASC, University of Kerala, from 09.01.2015 to 29.01.2015.
Refresher / Orientation Course due	<ul style="list-style-type: none"> • Nil
Proposed date of Placement / Promotion to Assistant Professor with AGP 8000/-	<ul style="list-style-type: none"> • 25.02.2019

On verification of the service Book, the teacher had entered into the service on 25.02.2010. She was acquired Ph.D on 31.11.2009. She was promoted to Assistant Professor with AGP 7000/- on 25.02.2014. The teacher was completed five years of service as Assistant Professor with AGP 7000/- on 24.02.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 2 to 3) from 2014 to 2019 with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 199

Category III - 31

Category II + III - 230, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that, the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 25.02.2019 F.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 25-02-2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Babitha G.S, Assistant Professor with AGP 7000/-, Department of Zoology, to Assistant Professor with AGP 8000/-, (Stage 2-3), w.e.f 25-02-2019 in Sree Narayana College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/ promotion in respect of Dr.Babitha G.S, Assistant Professor with AGP 7000/-, Department of Zoology, Sree Narayana College, Sivagiri, Varkala to Assistant Professor with AGP 8000/-, (Stage 2-3), w.e.f 25-02-2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.07: *Iqbal College, Peringammala - Proposal for the approval of the Placement/Promotion of Smt.Jisha G.R, Assistant Professor with AGP 6000/-, Department of Malayalam to Assistant Professor with AGP 7000/- (Stage I to II) – reg.*

(32069/Ac F III/2020/UOK)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Jisha G R, Assistant Professor with AGP 6000/-, Department of Malayalam to Assistant Professor with AGP 7000/-, w.e.f 19.08.2018.

The Service details of **Smt.Jisha G R** are as follows.

Qualifications	M.A Malayalam from Sree Sankaracharya University of Sanskrit, Kalady in November 1998. M.Phil from Sree Sankaracharya University of Sanskrit, Kalady in December 2000. Qualified NET exam held in December 1999.
Date of first entry in to Service	19-08-2013 F.N
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil.
Date of completion of 5 years of service as Assitant Professor with AGP 6000/-	18-08-2018
Date of Placement to Assistant Professor with AGP 7000/-	19-08-2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 04-01-2017 to 31-01-2017. 2. RC from HRDC, University of Kerala, Kariavattom from 01-11-2018 to 23-11-2018.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2013 to 2018 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 19.08.2018 F.N and hence, the committee recommends Smt.Jisha G.R, Department of Malayalam for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 19.08.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Jisha G R, Assistant Professor with AGP 6000/-, Department of Malayalam to Assistant Professor with AGP 7000/-, w.e.f 19.08.2018 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Smt.Jisha G R, Assistant Professor with AGP 6000/-, Department of Malayalam to Assistant Professor with AGP 7000/-, w.e.f 19.08.2018 in Iqbal College, Peringammala .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.08: *S.N College, Chengannur - Proposal for the approval of the Placement/Promotion of Smt.Sreedevi Gopalakrishnan, Department of Economics to Assistant Professor with AGP 7000/-, (Stage I to II) –reg.*

(30273/Ac F III/2020/UOK)

The Principal of S.N College, Chengannur had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sreedevi Gopalakrishnan, Department of Economics from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- w.e.f 25.02.2016.

The Service details of Smt.Sreedevi Gopalakrishnan are as follows.

Qualifications	M.A Economics from University of Kerala in May 2005. Qualified NET exam held on 26.12.2004.
Date of first entry in to Service	25.02.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	24-02-2016
Date of Placement to Assistant Professor with AGP 7000/-	25-02-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-ASC, Bharathiar University, Coimbatore from 20-08-2014 to 16-09-2014. 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 19-08-2016 to 08-09-2016.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2010 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The UGC vide letter F.No.2-16/2002 (PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee held on 29.09.2020, it is stated that after verifying the necessary forms and documents produced before the committee, the applicant is eligible to be placed to Assistant Professor Stage with AGP 7000/-. Hence the Committee unanimously recommended that Smt.Sreedevi Gopalakrishnan, Assistant Professor in Economics, may be granted placement to Assistant Professor with AGP 7000/- w.e.f 25.02.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Sreedevi Gopalakrishnan, Department of Economics to Assistant Professor with AGP 7000/-, w.e.f 25.02.2016 in S.N College, Chengannur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Smt.Sreedevi Gopalakrishnan, Department of Economics to Assistant Professor with AGP 7000/-, w.e.f 25.02.2016 in SN College, Chengannur.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.09: *S.N College, Punalur - Proposal for the approval of the Placement/Promotion of Smt.Dancy Surendran, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, (Stage I to II) – reg.*

(30253/Ac F III/2020/UOK)

The Principal of S.N College, Punalur had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Dancy Surendran, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, w.e.f 01.10.2018.

The Service details of **Smt.Dancy Surendran** are as follows.

Qualifications	MSc Chemistry from University of Kerala in May 2008. Qualified NET exam held on 20.06.2010.
Date of first entry in to Service	01-10-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor with AGP 6000/-	30-09-2018
Proposed date of Placement to Assistant Professor with AGP 7000/-	01-10-2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 01-03-2017 to 28-03-2017. 2. RC from HRDC University of Kerala, Kariavattom from 26-06-2018 to 16-07-2018.
Refresher / Orientation Course due	Nil

On verification of the service Book, the teacher had entered into the service on 01.10.2012. The teacher was completed six years of service as Assistant Professor with AGP 6000/- on 30.09.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I - Good

Category II - 235

Category III - 33

Category II + III – 268, for which the minimum required is 20/Assessment period.

In the minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the committee, the Committee found that teacher is eligible to be placed to Assistant Professor, AGP – 7000/-. Hence the committee unanimously recommended that Dancy Surendran, Assistant Professor, Department of Chemistry may be granted placement to Assistant Professor AGP – 7000/-, w.e.f 01-10-2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Dancy Surendran, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, w.e.f 01.10.2018 in S.N College, Punalur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the Placement/Promotion of Smt.Dancy Surendran, Assistant Professor with AGP 6000/-, Department of Chemistry, S.N College, Punalur to Assistant Professor with AGP 7000/-, w.e.f 01.10.2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.10 : *S.N. College, Kollam - Placement / Promotion proposal of Dr.Anjana Thampi, Department of English to Assistant Professor with AGP 7000/-, (Stage 1-2)) - Approval – reg.*

(34617/Ac F III/2020/UOK)

The Principal of SN college College, Kollam had forwarded a proposal regarding the Placement/ Promotion respect of Dr.Anjana Thampi, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, (Stage 1-2)), w.e.f 25-01-2020.

The service details of Dr.Anjana Thampi are as follows.

Qualifications	MA, English from University of Kerala – May 2005 Qualified NET on 18.09.2012 Ph.D from University of Kerala on 21-01-2017
Date of first entry into service	25-01-2016 F.N
Date of entry into continuous service	25-01-2016
L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of four years of service as Assistant Professor with AGP 6000/-	24-01-2020
Date of Placement to Assistant Professor with AGP 7000/-	25-01-2020
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC from HRDC, Himachal Pradesh University, Shimla from 22.04.2019 to 11.05.2019 2. RC - Winter School (Multidisciplinary) from UGC HRDC, University of Kerala, Kariavattom from 05.12.2019 to 18.12.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor with AGP 7000/- (Stage 1-2))	25-01-2020

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28-10-2020, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 25-01-2020 FN and therefore, the Committee recommends Dr.Anjana Thampi for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 25-01-2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Anjana Thampi, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, w.e.f 25-01-2020, in SN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Dr.Anjana Thampi, Assistant Professor with AGP 6000/-, Department of English, SN College, Kollam to Assistant Professor with AGP 7000/-, w.e.f 25-01-2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.11: *S.N College, Punalur- Proposal for the approval of the Placement/Promotion of Dr. Divya V, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, (Stage I to II) – reg.*

(32682/Ac F III/2020/UOK)

The Principal of S.N College, Punalur had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Divya V, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, w.e.f 25.01.2020.

The Service details of Dr. Divya V are as follows.

Qualifications	MSc Applied Chemistry from University of Kerala in May 2006. Ph.D from University of Kerala on 12.02.2014. Qualified NET exam held on 22.06.2008.
Date of first entry in to Service	22-01-2016 F.N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor with AGP 6000/-	21-01-2020
Proposed date of Placement to Assistant Professor with AGP 7000/-	25-01-2020, as the teacher has completed the required RC only on 24.01.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 16-10-2019 to 05-11-2019. 2. RC, from HRDC University of Kerala, Kariavattom from 11-01-2020 to 24-01-2020.
Refresher/ Orientation Course due	Nil

On verification of the service Book, the teacher had entered into the service on 22.01.2016. She was acquired Ph.D on 12.02.2014. The teacher was completed the service as Assistant Professor with AGP 6000/- on 21.01.2020.

It may be noted that the teacher had completed the RC only on 24.01.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option A**, Assistant Professor, (Stage 1 to 2) from 2016 to 2020 with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 25.01.2020. Therefore, the committee recommends Dr.Divya V for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 25-01-2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/ Promotion of Dr.Divya V, Assistant Professor with AGP 6000/-, Department of Chemistry to Assistant Professor with AGP 7000/-, w.e.f 25.01.2020 in S.N College, Punalur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Dr.Divya V, Assistant Professor with AGP 6000/-, Department of Chemistry, S.N College, Punalur to Assistant Professor with AGP 7000/-, w.e.f 25.01.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.12 : Sree Narayana College, Sivagiri, Varkala- Proposal for the approval of the Placement/Promotion of Dr.Biju.C, Department of Botany to Assistant Professor stage II (with AGP 7000/-) -reg

(32592/AcFIII/2020/UOK)

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Biju.C, Department of Botany to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 11-03-2020

The Service details of Dr.Biju.C are as follows.

Qualifications	Msc Botany from Manonmaniam Sundaranar University in April 2004. Mphil Botany from Manonmaniam Sundaranar University in February 2009 Ph.D in Botany Manonmaniam Sundaranar University in April 2015
Date of first entry in to Service	11-03-2016 F.N
Date of entry into continuous service	11-03-2016 F.N
Date of completion of required period of service	10-03-2020
L.W.A availed without medical ground	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	11-03-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC, University of Kerala, Kariavattom from 13-06-2019 to 03-07-2019. 2.RC from HRDC, University of Kerala Kariavattom from 11-01-2020 to 24-01-2020.
Details of relaxation availed of	Two years on account of Ph.D degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 11-03-2016 F.N. He has acquired Ph.D in April 2015. He has completed four years of service as Assistant Professor Stage I on 10-03-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Dr.Biju.C, is eligible to be placed to Assistant Professor Stage-II(with AGP 7000) w.e.f 11-03-2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Biju.C, Assistant Professor stage I (with AGP 6000/-), Department of Botany to Assistant Professor stage II (with AGP 7000/-), Sree Narayana College, Sivagiri, Varkala, w.e.f 11-03-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Dr.Biju.C, Assistant Professor stage I (with AGP 6000/-), Department of Botany to Assistant Professor stage II (with AGP 7000/-), Sree Narayana College, Sivagiri, Varkala, w.e.f 11-03-2020

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.13: *S.N College, Kollam-Proposal for the approval of the Placement/Promotion of Dr.Rema Devi.B, Department of Chemistry, Assistant Professor stage II (with AGP 7000/-) to Assistant Professor stage III (with AGP 8000/-) - reg*

(33166/Ac FIII/2020/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Rema Devi.B, Assistant Professor stageII, Department of Chemistry to Assistant Professor stage III (AGP 7000/- to 8000/-), w.e.f 03-01-2020 .

The Service details of Dr.Rema Devi.B, are as follows.

Qualifications	Msc Chemistry from Kerala University in 2001. Qualified CSIR-UGC-NET exam held on 22-12-2002. Ph.D in Chemistry on 29-05-2008 from the University of Kerala.
Date of first entry in to Service	03-01-2011 F.N
Date of entry into continuous service	03-01-2011 F.N
Date of promotion to Assistant Professor Stage II	03-01-2015
L.W.A availed without medical ground	Nil
Date of Placement as Assistant Professor with AGP Rs. 8000/-	03-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.RC from Human Resource Development Centre, University of Kerala, Kariavattom from 09-08-2017 to 29-08-2017. 2.OC from Human Resource Development Centre, University of Kerala, Kariavattom from 27-07-2016 to 23-08-2016. 3.RC from HRDC, University of Kerala, Kariavattom from 21-11-2019 to 04-12-2019.
Details of relaxation availed of	Already availed in the promotion of Assistant professor Stage I to II

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 03-01-2011. She was promoted to Assistant Professor Stage II on 03-01-2015 and has completed 5 years of service as Assistant Professor Stage II on 02-01-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage II to III) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, Dr.Rema Devi.B is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000) w.e.f 03-01-2020 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Rema Devi.B, Assistant Professor stage I (with AGP 7000/-) Department of Chemistry to Assistant Professor stage II (with AGP 8000/-) in Sree Narayana College, Kollam w.e.f 03-01-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Dr.Rema Devi.B, Assistant Professor stage I (with AGP 7000/-) Department of Chemistry to Assistant Professor stage II (with AGP 8000/-) in Sree Narayana College, Kollam w.e.f 03-01-2020

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.14: *S.N College, Kollam- Proposal for the approval of the Placement/ Promotion of Smt.Janeena.K.B, Department of Chemistry, Assistant Professor stage I (with AGP 6000/-) to Assistant Professor stage II (with AGP 7000/-) -reg.*

(35519/Ac FIII/2020/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Janeena.K.B, Assistant Professor stageI, Department of Chemistry to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 05.12.2019 .

The Service details of Smt.Janeena.K.B, are as follows.

Qualifications	Msc Chemistry from Calicut University in July 2010. Qualified CSIR-UGC-NET exam held on 19-06-2011
Date of first entry in to Service	• 06-06-2013 F.N
Date of entry into continuous service	• 06-06-2013 F.N
L.W.A availed	• Nil
Date of completion of required period of service as Assistant Professor StageI	• 05-06-2019
Proposed date of Placement as Assistant Professor with AGP Rs. 7000/-	• 05-12-2019(the immediate date after the completion of required RC)
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala, Kariavattom from 20-06-2018 to 17-07-2018 2. RC from HRDC, University of Kerala, Kariavattom from 21-11-2019 to 04-12-2019.
Details of relaxation availed of	nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 06-06-2013 F.N. She has completed six years of service on 05-06-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stageII, but the teacher has attended only one OC during the period of promotion.The teacher has attended RC from 21-11-2019 to 04-12-2019 and as such the teacher is eligible for promotion only w.e.f 05-12-2019.

In the Minutes of the Screening Committee it is stated that, Smt.Janeena.K.B is found qualified for promotion to the post of Assistant Professor Stage-II (with AGP 7000) w.e.f 05-12-2019 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Janeena.K.B, Assistant Professor stage I(with AGP 6000/-) Department of Chemistry to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 05-12-2019 (the immediate date after the completion of required RC) is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Smt.Janeena.K.B, Assistant Professor stage I (with AGP 6000/-) Department of Chemistry to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 05-12-2019

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.15: S.N College, Kollam - Proposal for the approval of the Placement/ Promotion of Dr.Vidya.S, Department of Physics, Assistant Professor stage I (with AGP 6000/-) to Assistant Professor stage II (with AGP 7000/-) – reg (35296/AcFIII/2020/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Vidya.S, Assistant Professor stageI, Department of Physics to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 22-01-2020.

The Service details of Dr.Vidya.S, are as follows.

Qualifications	<ul style="list-style-type: none"> • Msc Physics from Kerala University in May 2008. • Mphil in Physics from Kerala University in April 2010. • Ph.D in Physics from Kerala University on 31-01-2015
Date of first entry in to Service	22-01-2016 F.N
Date of entry into continuous service	22-01-2016 F.N
L.W.A availed	Nil
Date of completion of required period of service as Assistant Professor StageI	21-01-2020
Date of Placement as Assistant Professor with AGP Rs. 7000/-	22-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, Jamia Millia Islamia University from 26-11-2018 to 22-12-2018 2. RC from HRDC, University of Kerala, Kariavattom from 21-11-2019 to 04-12-2019.
Details of relaxation availed of	Two years on account of Ph.D degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 22-01-2016 F.N. She has acquired Ph.D on 31-01-2015. She has completed four years of service on 21-01-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.The teacher has attended one OC of four week duration and one RC of two week duration.

In the Minutes of the Screening Committee it is stated that, Dr.Vidya.S is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 22-01-2020 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Vidya.S, Assistant Professor stage I(with AGP 6000/-) Department of Physics to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 22-01-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Dr.Vidya.S, Assistant Professor stage I(with AGP 6000/-) Department of Physics to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 22-01-2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.16: S.N College, Chathannur - Proposal for the approval of the Placement/Promotion of Muthu.S as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) Department of Chemistry reg.

(33116/AcFIII/2020/UOK)

The Principal, Sree Narayana College, Chathannur has forwarded a proposal regarding the Placement/ Promotion in respect of Muthu.S, Department of Chemistry as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 10-01-2017 .

The Service details of Muthu.S, are as follows.

Qualifications	<ul style="list-style-type: none"> • Msc Analytical Chemistry from University of Kerala in June 2007. • Qualified CSIR-UGC-NET exam with JRF held on 22-06-2008
Date of first entry in to Service	10-01-2011 F.N
Date of entry into continuous service	10-01-2011
Date of completion of required period of service	09-01-2017
L.W.A availed without medical ground	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	10-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from ASC, University of Kerala, Kariavattom from 01-01-2015 to 28-01-2015 2.RC from HRDC, University of Kerala, Kariavattom from 30-10-2018 to 21-11-2018
Details of relaxation availed of	nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 10-01-2011.She has completed 6 years of service on 09-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course.The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Muthu.S is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f 10-01-2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Muthu.S, Department of Chemistry as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 10-01-2017 in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/promotion of Muthu.S, Department of Chemistry as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 10-01-2017 in S.N College, Chathannur.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.17: TKM College of Arts and Science, Kollam- Proposal for the approval of the Placement/Promotion of Smt.Ajinza A Department of Biochemistry as Assistant Professor (AGP 7000/-), (Stage 1 to 2), -reg

(Ac FI/23391/2020)

The Principal of TKM College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Ajinza A, Department of Biochemistry as Assistant Professor (AGP 6000/-) to Assistant Professor (AGP 7000/-), Stage(1 to 2) w.e.f 03.06.2017.

The Service details of **Smt.Ajinza A** are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Sc from University of Kerala in 2007. • Qualified NET exam held on 21.06.2009.
Date of first entry in to Service	03.06.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor (Stage 1)	02.06.2017
Date of Placement to Assistant Professor (Stage2)	03.06.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRD Centre, University of Kerala, Kariavattom from 27.06.2014 to 24.07.2014. 2. Refresher Course from UGC-HRD Centre, University of Kerala, Kariavattom from 09.01.2018 to 29.01.2018
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 1 to 2) from 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II, Assistant Professor with AGP 7000/-

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-100%

Category II- 133,

Category III -43 ,

Category II+III-176 for which the minimum required is 20 (consolidated).

Smt.Ajinza A has attended Refresher Course from 09.01.2018 to 29.01.2018, after the due date of promotion. But as per clause 6.3 VIII of UGC Regulations 2018, the requirement of Orientation course and Refresher course for promotions under the CAS shall not be mandatory upto 31.12.2018. Hence the Asst.Prof. is eligible for promotion w.e.f 03.06.2017 itself.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt.Ajinza A, Assistant Professor, Department of Biochemistry, TKM College of Arts & Science, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 03.06.2017 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Smt.Ajinza A, Assistant Professor, Department of Biochemistry, TKM College of Arts & Science, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 03.06.2017.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.18: TKM College of Arts and Science, Kollam- Proposal for the approval of the Placement/Promotion of Smt.Soumya S, Department of Biochemistry as Assistant Professor (AGP 7000/-), stage(1 to 2) -reg

(AcFI/23391/2020)

The Principal of TKM College of Arts and Science, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Soumya.S, Department of Biochemistry as Assistant Professor (AGP 6000/-) to Assistant Professor (AGP 7000/-), Stage(1 to 2) w.e.f 02.06.2017. The Service details of Smt.Soumya S are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Sc from MG University in 2010. • Qualified NET exam held on 20.06.2010.
Date of first entry in to Service	02.06.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor (Stage 1)	01.06.2017
proposed date of Placement to Assistant Professor (Stage 2)	02.06.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRD Centre, University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015 2. Refresher Course from HRDC, University of Kerala, Kariavattom from 08.11.2017 to 28.11.2017
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 1 to 2) from 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II, Assistant Professor with AGP 7000/-.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good
 Category II- 120,
 Category III –23 ,
 Category II+III-143 for which the minimum required is 20 (consolidated).

Smt.Soumya S attended Refresher course from HRDC, University of Kerala, Kariavattom during the period from 08.11.2017 to 28.11.2017, ie; after the due date of promotion. But as per clause 6.3 VIII of UGC Regulations 2018, the requirement of Orientation course and Refresher course for promotions under the CAS shall not be mandatory upto 31.12.2018.Hence the Asst.Professor is eligible for promotion w.e.f 02.06.2017 itself.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt.Soumya S, Assistant Professor, Department of Biochemistry, TKM College of Arts & Science, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 02.06.2017 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the Placement/Promotion of Smt.Soumya S, Assistant Professor, Department of Biochemistry, TKM College of Arts & Science, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 02.06.2017

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.19 : *N.S.S College, Nilamel - Placement/ Promotion of Sri.Syam Kumar.S.U, Assistant Professor, Department of Physics from Stage I- II (AGP 6000 to 7000)- Approval- reg.*

(Ac FII/29609/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Syam Kumar.S.U, Assistant Professor, Department of Physics from stage I to II (AGP 6000 to 7000/-), w.e.f 14.09.2017 FN.

The Service details of Sri.Syam Kumar.S.U are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Phil - University of Kerala – June 2010 • M.Sc- University of Kerala – 2006
Date of first entry in to Service	14.09.2012 F.N
Date of entry into continuous service	14.09.2012F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	14.09.2017 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 09.08.2017 to 29.08.2017. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016 .
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.09.2012 F.N in N.S.S College, Nilamel and it was approved by University of Kerala vide U.O No. Ac FV/51288/2012 dtd. 14.06.2013 . He has completed five years of service (Since one year exemption, as he was awarded M.Phil) on 14.09.2017 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24 th September 2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 14.09.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri. Syam Kumar.S.U** , Assistant Professor, Department of Physics , N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 14.09.2017 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/ promotion of Sri. Syam Kumar.S.U, Assistant Professor, Department of Physics, N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 14.09.2017 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.20: *N.S.S College,Nilamel- Placement/Promotion of Dr. Bindu.R.G, Assistant Professor, Department of Physics from Stage II-III (AGP 7000 to 8000) - Approval – reg.*

(Ac F II/29605/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Bindu.R.G, Assistant professor, Department of Physics from Stage II -III (AGP 7000 to 8000) w.e.f 19.09.2017 FN.

The service details of Dr.Bindu.R.G are as follows.

Qualifications	Ph.D in Physics -University of Kerala- 16/08/2003 M.Sc in Physics -University of Kerala -1996
Date of first entry into service	19.09.2008 FN
Date of entry into continuous service	19.09.2008 FN
L.W.A. availed	Nil
Date of promotion to Stage II(With AGP 7000)	19.09.2012 FN
Proposed Date of Placement to the Assistant Professor with AGP 8000/- (Stage III)	19.09.2017
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC, HRDC, University of Kerala, Kariavattom from 29.11.2016 to 19.12.2016. (applicable to Stage II to III) 2.RC from Academic Staff College, University of Kerala, Kariavattom from 03.10.2009 to 24.10.2009. 3. OC from, Academic Staff College, University of Kerala, from 31.10.2012 to 27.11.2012.]
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Bindu.R.G, it is found that the teacher had entered into service as Lecturer w.e.f 19.09.2008 FN and the same was approved by the University vide U.O No.AcFV/1/43291/2008 dated 02.04.2009. She was re-designated as Assistant Professor with AGP 6000/- w.e.f 19.09.2008 FN by the Deputy DCE, Kollam vide office Order No. B3/5161 dated

29.09.2010 .The teacher was promoted as Assistant Professor (Stage II) w.e.f 19.09.2012 FN and the same was approved by the University of Kerala vide U.O No.AcFII/47594/2015 dated 23.11.2018.She had completed her five years of service on 19.09.2017 for being promoted as Assistant Professor (Stage III).

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2017, as per **option B of UGC Regulations, 2018** with recommendation of the Screening Committee.

The API Scores are verified for the period 2012 to 2017 and the minimum required scores for category II +III is 50.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 24.09.2020 at 10.00 AM at N.S.S College, Nilamel. As per the API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category II- 205 marks, Category II+III - 265.5 marks and Category III- 60.5 marks. The committee evaluated the submitted PBAS proforma of Dr.Bindu.R.G, Assistant Professor in Physics, verified the original documents and found she has acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Bindu.R.G, from Assistant Professor Stage II to III, w.e.f 19.09.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Bindu.R.G, Assistant Professor, Department of Physics, N.S.S College, Nilamel from Stage II-III (AGP 7000 to 8000) w.e.f 19.09.2017 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the proposal regarding the placement/ promotion in respect of Dr.Bindu.R.G, Assistant Professor, Department of Physics, N.S.S College, Nilamel from Stage II-III (AGP 7000 to 8000) w.e.f 19.09.2017 FN.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.21 : *S.N Colleges - Initial appointment of Assistant Professors in History approval of – reg.*

(Ac.FIII /1/14203/2020)

The interview for the appointment of Assistant Professors in History in various S.N Colleges was conducted on 21-11-2018. Due to some disagreement among the members of the Selection Committee, the rank list could not be finalized or published on the day of the completion of the interview as stipulated in the University norms. The three subject experts forwarded their complaints with regard to the appointment of Assistant Professors in History stating that the Management has not submitted the original list for endorsement. They also expressed their suspicion regarding the bonafides of the S.N Management. The remarks of the Manager, S.Ncolleges was sought and the Manager in turn made serious allegations against one of the subject experts.

Meanwhile the Manager, S.N Colleges, Kollam had requested to provide a revised panel of subject experts and nominee of University to conduct fresh interview, since the Government vide letter No.D2/457/2019/H.Edn dated 25-11-2019 have nominated its representative to the Selection Committee to be constituted for the selection of Assistant Professors in History. As per the orders of the Vice-Chancellor, opinion of the Standing Counsel was sought in this regard.

The Standing Counsel opined that in the light of the Government nominee letter the University can nominate its representatives and subject experts for constituting the Selection Committee since procedural lapses are fatal to the earlier selection and government order issued renders the earlier selection proceedings otiose.

Fresh interview for the Selection of Assistant Professors in History was held on 27-02-2020.

One of the candidates Smt.Sree Priya.S.P has given a written complaint to the Governor regarding the selection of Assistant Professors in History. The Governor has directed to consider the matter and give a suitable reply directly to the petitioner. The reply has been given to the petitioner and a detailed report of the matter to the Governor.

The Principals of various S.N Colleges have forwarded proposals for approval of appointment of the following Assistant Professors in History as detailed below.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1.	Dr.Nandakumar.B.V	S.N College, Sivagiri, Varkala	07-03-2020 F.N	Posted against the retirement vacancy of Dr.C.Meera.
2.	Dr. Deepthi.P.R	S.N College, Punalur	04-03-2020 F.N	Posted against the transfer vacancy of Smt.Athira Shaji
3.	Dr.Giftson.A.W	S.N College, Chempazhanthy	06-03-2020 F.N	Posted against the retirement vacancy of Lekha.K.Nair

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 27-02-2020.
6. Confidential report of the University subject experts.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee -vide Government letter No.D2/457/2019/H.Edn dated 25-11-2019.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. Three vacancies were notified for the subject History as per the notification dated 31-03-2018.

In the selection procedure Dr.Nandakumar.B.V occupies the first rank, Dr. Deepthi.P.R occupies the second rank and Dr.Giftson.A.W occupies the third rank respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended. As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010.The Government has deputed its nominee to the Selection Committee authorizing appointment against three posts in various S.N Colleges.The Management has forwarded the minutes of the duly constituted Selection Committee.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that, the approvals pending, on the appointments made between 09-05-2018 and 31-05-2020 by a valid Selection Committee which should have been constituted as per the existing Government orders, shall be considered in the light of G.O(Ms)No.93/2018/H.Edn dated 09-05-2018. Here the Selection of Assistant Professors in History was held on 27-02-2020 and the appointments were made prior to 01-06-2020. Hence G.O(Ms)No.93/2018/H.Edn dated 09-05-2018 is applicable.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in history are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. **Dr.Nandakumar.B.V** as Assistant Professor in History in S.N College, S.N College, Sivagiri, Varkala w.e.f 07-03-2020 F.N against the retirement vacancy of Dr.C.Meera.
2. **Dr. Deepthi.P.R** as Assistant Professor in History in S.N College, Punalur w.e.f 04-03-2020 F.N against the transfer vacancy of Smt.Athira Shaji
3. **Dr.Giftson.A.W** as Assistant Professor in History in S.N College, Chempazhanthy 06-03-2020 F.N against the relieving vacancy of retirement vacancy of Lekha.K.Nair

PROFORMA

SI . No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Dr.Nandakumar .B.V 07-03-2020 F.N S.N College, Sivagiri, Varkala Date of notification 31-03-2018	20-05-1985 32 years	first rank open quota	MA History, third rank, first class Kerala University in May 2008. M.Phil History Kerala University in June 2010. Ph.D in History Kerala University on 24-04-2018. certificate proving Ph.D as per UGC Regulation 2009 produced.	As per Post Adalath review statement 2002, 52 hours of workload permitting 3 teachers.	2'nd	225	220	Posted against the retirement vacancy of Dr.C.Meera.
2	Dr. Deepthi.P.R 04-03-2020 F.N S.N College,	01-02-1982	second rank	MA History first class	As per Post Adalath	2'nd	225	221	Posted against the transfer

	Punalur	35 years	Community quota	Kerala University in June 2004. M.Phil History Kerala University in January 2007. Ph.D in History Kerala University on 10-02-2017	review statement 2002, 40 hours of workload permitting 2 teachers.				vacancy of Smt.Athira Shaji transferred to S.N Cherthala against the retirement vacancy of K.B.Jayasekhar
3	Dr.Giftson.A.W 06-03-2020 F.N S.N College, Chempazhanthy	30-05-1981 36 years	third rank Open quota	MA History first class Manonmaniam Sundaranar University in April 2007. Eligibility certificate produced. M.Phil History Manonmaniam Sundaranar University in April 2008. Eligibility certificate produced. Ph.D in History Kerala University on 13-06-2017 certificate proving Ph.D as per UGC Regulation 2009 produced.	As per Post Adalath review statement 2002, 127 hours of workload permitting 8 teachers.	7 th	226	221	Posted against the retirement vacancy of Lekha.K.Mair

The Standing Committee considered the proposal and recommended to **approve the proposal for the approval of appointment of the following Assistant Professors in history:**

- 1. Dr.Nandakumar.B.V as Assistant Professor in History in S.N College, S.N College, Sivagiri, Varkala w.e.f 07-03-2020 F.N against the retirement vacancy of Dr.C.Meera.**
- 2. Dr. Deepthi.P.R as Assistant Professor in History in S.N College, Punalur w.e.f 04-03-2020 F.N against the transfer vacancy of Smt.Athira Shaji**

**3. Dr.Giftson.A.W as Assistant Professor in History in S.N College, Chempazhanthy
06-03-2020 F.N against the relieving vacancy of retirement vacancy of Lekha.K.Nair**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Additional Item No.01 : ***St.John's College, Anchal- Placement/Promotion of Sri.Arun M George, Assistant Professor, Department of English from Stage 1-2(AGP 6000 to 7000), w.e.f 14.06.2018 F.N - Approval- reg. (34932/Ac F I/2020/UOK)***

The DDO, St.John's College, Anchal, has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Arun M George, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 14.06.2018 F.N.

The Service details of Sri.Arun M George are as follows.

Qualifications	M A- University of Kerala-2005 NET held on 2010
Date of first entry in to Service	14.06.2012 F.N
Date of entry into continuous service	14.06.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	14.06.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019.
Refresher / Orientation Course due	Nil-
UGC Regulation	2018 Option A
L.W.A availed	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.06.2012 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/042437/2012 dtd. 07.12.2012 . He has completed six years of service on 13.06.2018, for being promoted as Assistant Professor with AGP 7000/- .

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was held on 30.09.2020 at 02.50 PM in St.John's College, Anchal.

The committee evaluated the submitted PBAS proforma of Sri.Aun M George, Assistant Professor in English, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 21.08.2019, the next day of completion of Refresher Course (from 06.08.2019 to 20.08.2019).

The Principal, St.John's College, Anchal has recommended Sri.Arun M George, for promotion on 14.06.2018 by quoting the Clause 6.3 VIII of UGC Regulations 2018 that" the requirement of OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018" as the Assistant Professor had completed the mandatory Orientation and Refresher Courses only after the due date of promotion.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the placement/promotion of Sri.Arun M George, Assistant Professor, Department of English, St.John's College, Anchal from Stage I to II (AGP 6000/- to 7000/-) w.e.f 14.06.2018 F.N, based on UGC Regulations, 2018, is placed before the

Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal regarding the placement/promotion of Sri.Arun M George, Assistant Professor, Department of English, St.John's College, Anchal from Stage I to II (AGP 6000/- to 7000/-) w.e.f 14.06.2018 F.N**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Additional Item No. 02 : *Proposal for the approval of the Placement/Promotion of Dr.Tom Thomas, Assistant Professor (AGP Rs 7000/- to 8000/-), Department of Physical Education, stage(II to III), w.e.f 19.12.2019 - Mar Ivanios College, Thiruvananthapuram .*
(34757/Ac F I/2020/UOK)

The Principal of Mar Ivanios College, Thiruvananthapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Tom Thomas, Department of Physical Education as Assistant Professor with AGP 8000 w.e.f 19.12.2019 .

The Service details of Dr.Tom Thomas are as follows.

Qualifications	<ul style="list-style-type: none"> • M.PE, M.Phil (1996), • Ph.D awarded on 11.08.2017
Date of first entry in to Service	16.12.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Senior Scale)	16.12.2014
Date of completion of 5 years of service as Assistant Professor (Senior Scale with AGP 7000)	15.12.2019
Proposed date of Placement to Assistant Professor with AGP 8000	19.12.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) R.C from 11.03.2014 to 31.03.2014 Academic Staff College, University of Kerala -UGC 2) Special summer School program from 28.05.2015 to 17.06.2015 Human Resource Development centre, University of Kerala – UGC 3) Refresher Course from 18.01.2018 to 07.02.2018, HRDC, Bharathidsan University. 4) R C from 05.12.2019 to 18.12.2019 , HRDC, University of Kerala
Refresher / Orientation Course due	Nil
UGC Regulation applicable	2018 option A

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent. **He has completed five years of service on 15.12.2019, but he has completed the Refresher course only on 18.12.2019 and hence the proposed date of promotion to Assistant Professor Stage III is on 19.12.2019.**

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher has satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of **Dr.Tom Thomas, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000(Stage II to III) Department of Physical Education w.e.f 19.12.2019 at Mar Ivanios College, Thiruvananthapuram as per the UGC Regulations 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal for the approval of the Placement / Promotion in respect of Dr.Tom Thomas, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000(Stage II to III) Department of Physical Education w.e.f 19.12.2019 at Mar Ivanios College, Thiruvananthapuram**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional 03 : Proposal for the approval of the Placement/Promotion of Dr.Jinu M John, Department of Chemistry as Assistant Professor (AGP 7000/-), stage(I to II), w.e.f 05.12.2019 - St.John's College, Anchal. (34751/Ac F I/2020/UOK)

The DDO of St.John's College, Anchal had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Jinu M John Department of Chemistry as Assistant Professor with AGP 6000 to Assistant Professor AGP 7000(Stage I to II) w.e.f 05.12.2019.

The Service details of Dr.Jinu M John are as follows.

Qualifications	M.Sc, M G University in May 2002 Ph D, Gottfried Wilhelm Leibniz University, Hannover in May 2011
Date of first entry in to Service	05.10.2015
L.W.A availed	Nil
Date of completion of 4 years of service as Assistant Professor	04.10.2019
Proposed date of Placement to Assistant Professor with AGP 7000	05.12.2019
Details of relaxation availed of	2 years on account of Ph D
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O C from HRDC University of Kerala, Kariavattom from 26.04.2019 to 23.05.2019. 2. RC from HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.10.2015 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/2/23333/2017 dtd. 06.11.2017 . **She has completed four years of service on 04.10.2015, but she has completed the mandatory Refresher course only on 04.12.2019 and hence the date of promotion to Assistant Professor Stage II is on 05.12.2019 .**

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee, verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II (with AGP 7000).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement / Promotion in respect of Dr.Jinu M John, Department of Chemistry as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 05.12.2019 at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal for the approval of the Placement/ Promotion in respect of Dr.Jinu M John, Department of Chemistry as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 05.12.2019 at St.John's College, Anchal.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Additional Item No.04:

Proposal for the approval of the Placement/ Promotion of Dr.Dedhila Devadathan, Department of Physics, Assistant Professor stage I (with AGP 6000/-) to Assistant professor stage II (with AGP 7000/-) w.e.f 22-01-2020, S.N College, Kollam.

(Ac FIII/1/32524(3)/2020)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Dedhila Devadathan**, Assistant Professor stageI, Department of **Physics** to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f **22-01-2020** .

The Service details of **Dr.Dedhila Devadathan**, are as follows.

Qualifications	1. Msc Physics from Kerala University in April 2003. 2. Qualified CSIR-UGC-NET exam held on 23.06.2013. 3. Mphil in Material Science from Madurai Kamaraja University in April 2004. 4. Ph.D in Physics from Kerala University on 20-06-2016
Date of first entry in to Service	22-01-2016 F.N
Date of entry into continuous service	22-01-2016 F.N
L.W.A availed	Nil
Date of completion of required period of service as Assistant Professor StageI	21-01-2020
Date of Placement as Assistant Professor with AGP Rs. 7000/-	22-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, Jamia Millia Islamia University from 26-11-2018 to 22-12-2018 2. Short run course on professional Devolopment for faculty in Universities and affliated Colleges from MHRD, University of Calicut from 30.09.2019 to 06-10-2019.(PMMMNTT) 3. Faculty Devolopment programme in Science from the Faculty Training Centre of the Kerala State Higher Education council from 23-11-2019 to 27-11-2019
Details of relaxation availed of	Two years on account of Ph.D degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 22-01-2016 F.N. She has acquired Ph.D on 20-06-2016. She has completed four years of service on 21-01-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018. The teacher has attended one OC of four week duration and two short term courses of Faculty Development Programme.

In the Minutes of the Screening Committee it is stated that, **Dr.Dedhila Devadathan** is found qualified for promotion to the post of Assistant Professor Stage-II (with AGP 7000) w.e.f 22-01-2020 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Dedhila Devadathan**, Assistant Professor stage I (with AGP 6000/-) Department of **Physics** to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 22-01-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal regarding the placement/promotion of Dr.Dedhila Devadathan, Assistant Professor stage I (with AGP 6000/-) Department of Physics to Assistant Professor stage II (with AGP 7000/-) in Sree Narayana College, Kollam w.e.f 22-01-2020**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No.23.16.Additional Item No.05 :

**Initial Appointment of Assistant Professors in Mar Ivanios College, Thiruvananthapuram --Approval
- reg -**

(23385/Ac F I/2020/UOK)

The Educational Agency, Mar Ivanios College, Thiruvananthapuram has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of English.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Dhanya Johnson	English	11.03.2020 FN	Against the retirement vacancy of Dr.Abraham Joseph on 31.03.2018
2	Dr.Anto A Paul	English	12.03.2020 FN	Against the retirement vacancy of Dr.P J Jacob on 31.03.2019

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/405/2019/HEdn dated.16.10.2019
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.

11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of English.
17. NET undertaking produced.

The Govt has nominated Sri.S D Ferold Xavier, Addln secretary to Govt. for filling up 2 vacancies only in the Dept. of English, Mar Ivanios College, TVPM vide G.O D2/405/2019/HEdn dated 16.10.2019.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu, Deepika, The New Indian Express and Mangalam on **26.10.2019**. Hence the age of the teacher is calculated as on 01.01.2019.

As per the minutes of the meeting of the Selection Committee constituted for the selection of Assistant Professors in English at Mar Ivanios College Thiruvananthapuram, held on 06.03.2020 a selected list of 4 candidates in open category and 4 candidate in community category was prepared.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per Post Adalath report there is a workload of 223 hours and 13 posts sanctioned in the department of English in Mar Ivanios College, Thiruvananthapuram.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/ Institutions subject to fulfillment of the following conditions:-
- NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018.

The appointment of Dr.Dhanya Johnson and Dr.Anto A Paul are within the sanctioned post and the departments have sufficient Work load to accommodate the incumbents.

On verification of the Score sheet the following discrepancies have been noted.

Name of Teacher	Marks awarded			Original marks			Remarks
	Percentage of marks in Graduation	Research Publication	Teaching Experience	Percentage of marks in Graduation	Research Publication	Teaching Experience	
Dr.Dhanya Johnson	-	-	8	-	-	6	The teacher has given 8 marks for Teaching Experience for the period from 01.06.2016 to 31.05.2019 (3 years).
Dr.Anto A Paul	-	6	2	-	4	1	The teacher has only 3+4=7 months Teaching Experience but had given 2 marks for teaching experience. Had submitted only two research Publications (2 marks for each Publication). But had given 6marks
However there is no change in the rank position of the teachers.							

In the light of the above facts, the proposal for the approval of the initial appointment of the below mentioned Assistant Professors in Department of English, Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Dhanya Johnson	English	11.03.2020 FN	Against the retirement vacancy of Dr.Abraham Joseph on 31.03.2018
2	Dr.Anto A Paul	English	12.03.2020 FN	Against the retirement vacancy of Dr.P J Jacob on 31.03.2019

Ac/FI/23385/2020

PROFORMA

Proposal for the approval of the initial appointment of Assistant Professor in English at Mar Ivanios College, Thiruvananthapuram

Date of Notification – 26.10.2019

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Dhanya Johnson Date of Joining-11.03.2020 FN	12.06.1986 32 years and 6 Months	I st Rank in open merit	1) B A English, First Class, University of Kerala, April 2007, Reg No.232015, percentage of marks-62.62 2) M A English First Class , University of Kerala, June 2009 Reg No.53006402/07120007, percentage of marks-76 3)CSIR-UGC-NET September 2012 Roll No. 32300834, held on 24.06.2012 NET undertaking produced. 4) Ph D Reg No.6316, University of Kerala, awarded on 18.07.2019.	Post Adalath workload - 223 hrs No of teachers permissible- 13 Position of the teacher- 11 th	74	N.A	Against the retirement vacancy of Dr.Abraham Joseph , Associate Professor, retired on 31.03.2018.
2	Dr.Anto A Paul Date of Joining-12.03.2020 FN	01.01.1980 39 years	I st Rank in community merit/2 rank in open merit	1) B A English, M G University April 2001 Reg No.11877 percentage of marks-68 2) M A English , University of Calicut First Class, September 2004, Reg No.ELACME	Post Adalath workload - 223 hrs No of teachers permissible- 13 Position of the teacher- 12 th	N.A	40	Against the retirement vacancy of Dr.P J Jacob , Associate Professor , retired on 31.03.2019

				<p>G003 3)CSIR-UGC-NET 04.01.2019, Roll No.KL170150 0131, held on December 2018 NET undertaking produced. 4) M Phil, December 2006, 'A' Grade, University of Kerala5) Ph D, Reg No.6385, University of Kerala, awarded on 25.05.2019</p>			
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The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Additional Item No.06:

Placement/ Promotion in respect of Dr.Manoj M.J, Assistant Professor with AGP 7000/-, Department of Physical Education, as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3)), w.e.f 10-03-2008 in SN college College, Kollam.
(16409/Ac F III/2020/UOK)

The Principal of S.N College College, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Manoj M.J**, Assistant Professor with AGP 7000/-, Department of **Physical Education** to Assistant Professor with AGP 8000/-, (**Stage 2-3**)), w.e.f **10-03-2008**.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal had forwarded all the necessary supporting documents along with the proposal as per **UGC Regulations 1998**.

The service details of Dr.Manoj M.J are as follows.

Qualifications	<p>1. M.P.E from University of Kerala – 1995 2. Qualified NET on December 1994 3. Ph.D from University of Kerala on 20-04-200</p>
Date of first entry into service	10-03-1997
Date of entry into continuous service	10-03-1997
Date of Promotion to Assistant Professor with AGP 7000/-	10.03.2003

L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/-	09-03-2008
Date of Placement as Assistant Professor with AGP 8000/-	10-03-2008
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 02.08.2000 to 29.08.2000. 2. RC from Government Sanskrit College, Trivandrum, from 05.02.2004 to 26.02.2004 3. RC from HRDC, University of Kerala, Kariavattom from 10.05-2005 to 30.05.2005. 4. RC from ASC, University of Kerala, Kariavattom from 06.06.2006 to 26.06.2006
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/-	10-03-2008

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Manoj M.J**, Assistant Professor with AGP 7000/-, Department of **Physical Education**, as Assistant Professor with AGP 7000/- to AGP 8000/-, (**Stage 2-3**), w.e.f **10-03-2008** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal regarding the placement/promotion of Dr. Manoj M.J, Assistant Professor with AGP 7000/-, Department of Physical Education, as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3) w.e.f 10-03-2008.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional Item.No.07 :

Placement/ Promotion proposal of Smt. Ann Varghese, Department of Mathematics, Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- in F.M.N College, Kollam - Approval – reg.

(15256/Ac FIII/1/2020/UOK)

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt. Ann Varghese**, Department of **Mathematics** to Assistant professor with AGP 7000/- w.e.f **02-02-2016**.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal for placement/promotion as per UGC Regulations 1998.

The service details of **Smt. Ann Varghese**, are as follows

Qualifications	1. M.Sc Mathematics from Cochin University of Science and Technology in 2008 2. M.Phil Mathematics from Kerala University in April 2010 3. Qualified CSIR-UGC NET exam held in June 2010
Date of first entry into service	02-02-2011

Date of entry into continuous service	02-02-2011
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor Stage I	01-02-2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 01-01-2015 to 28-01-2015 2. RC from HRDC, University of Kerala, Kariavattom from 12-06-2019 to 25-06-2019 (14 days)
Proposed date of Placement / Promotion to Assistant Professor with AGP 7000/-)	02-02-2016

The teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 12-06-2019 to 25-06-2019. The duration of the course is only 14 days. The date of promotion of the teacher falls on 02-02-2016 whereas the teacher has acquired the RC only in June 2019 ie, on a much late date after her promotion.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

The matter regarding the placement/promotion in respect of **Smt. Ann Varghese**, Department of Mathematics to Assistant professor with AGP 7000/- w.e.f 02-02-2016 has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 14-09-2020 and recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 01-10-2020, vide item.no.18.54.15 has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The matter has again been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25-11-2020 and recommended to seek legal opinion from the legal advisor. The Syndicate at its meeting held on 30-11-2020, vide item.No.20.73.37 has resolved that the item be referred back to the Standing Committee.

As such the teacher is eligible to be promoted as Assistant Professor stage II with AGP 7000/- only w.e.f 26-06-2019, provided the RC of 14 days duration can be taken into account.

The matter is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation

The Standing Committee considered the proposal **and in the light of following documents,**

1. **Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018"**
2. **UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018**

recommended that Placement / Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the proposal regarding the placement/ promotion of Smt. Ann Varghese, Department of Mathematics to Assistant professor with AGP 7000/- w.e.f 02-02-2016 and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Additional Item No. 08:

Placement/ Promotion proposal of Dr.Rubin Jose.A.S, Department of Botany, Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3), in FMN College, Kollam - Approval – reg. (30484/Ac F III/2019/UOK)

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3)), w.e.f 27.01.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of **Dr.Rubin Jose A.S** are as follows

Qualifications	1. MSc from University of Kerala in 1995. 2. M.Phil from University of Kerala in June 1998. 3. Ph.D from University of Kerala on 20.02.2004
Date of first entry into service	27.01.2005 F.N
Date of entry into continuous service	27.01.2005
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	27.01.2009
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/- (Stage 1-2)	26.01.2014
Date of Placement as Assistant Professor with AGP 8000/- (Stage 2-3)	27.01.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 12.05.2005 to 08.06.2005. 2. RC from ASC, University of Kerala, Kariavattom from 19.09.2005 to 10.10.2005. 3. RC from HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	27.01.2014.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course for promotion to Assistant Professor with AGP 8000/- (Stage 2-3). Eventhough the teacher has attended two Refresher Courses, one of them has been acquired only in July 2019.

Since the teacher has acquired one of the courses on 24.07.2019 the eligible date for promotion falls on 25.07.2019 only.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for **promotion due under CAS** shall not be mandatory up to 31'st December 2018.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, considered the matter regarding Placement / Promotion of **Dr.Rubin Jose A S**, Department of **Botany**, as **Assistant Professor stage II (AGP 6000/- to 7000/-)**, in **FMN College, Kollam** and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.13, had resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 25-11-2020, again considered the matter regarding the Placement/ promotion in respect of **Dr.Rubin Jose A S** and recommended to seek legal opinion from the Legal Advisor. The Syndicate held on 30.11.2020, vide item No.20.73.35, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Rubin Jose A.S**, Department of **Botany**, as **Assistant Professor stage III (AGP 7000/- to 8000/-)**, in **FMN College, Kollam** may be again placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal **and in the light of following documents**,

1. Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018"

2. UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018

recommended that Placement/ Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the proposa regarding the placement / promotion of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor stage III (AGP 7000/- to 8000/-), w.e.f 27.01.2014. and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16.Addional Item No.09:

Placement/Promotion proposal of Dr.Sarau Devi.A, Department Chemistry as Assistant Professor with AGP 6000/- to 7000/-, (Stage 1-2), in FMN College, Kollam - Approval – reg.

(1832/Ac F III`/2020/UOK)

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sarau Devi A, Department of Chemistry, as Assistant Professor with AGP 6000/- to 7000/-, (Stage 1-2), w.e.f 02.06.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of **Dr.Sarau Devi A** are as follows.

Qualifications	1. MSc from University of Kerala in April 1993. 2. Ph.D from University of Kerala on 25.03.2014
Date of first entry into service as lecturer	02.06.2003
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	02.06.2009
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/-	01.06.2014
Date of Placement Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 05.11.2005 to 02.12.2005. 2. RC from ASC, University of Kerala, Kariavattom from 17.11.2006 to 07.12.2006. 3. RC from ASC, University of Kerala, Kariavattom from 04.03.2014 to 24.03.2014. 4. The teacher has submitted an Online Refresher

	Course Certificate conducted by the ministry of Human Resource Development and it has been certified that the exam was held on 30.03.2019
Refresher Course/Orientation Course due	One
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course for promotion to Assistant Professor with AGP 8000/- (Stage 2-3). The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-09-2020, considered the matter regarding the Placement/ promotion in respect of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.10, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 25-11-2020, again considered the matter regarding the Placement / promotion in respect of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) and recommended to seek legal opinion from the Legal Advisor. The Syndicate held on 30.11.2020, vide item No.20.73.34, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

It has to be ascertained whether the online Refresher Course Certificate conducted by the Ministry of Human Resource Development certifying that the exam was held on 30.03.2019 is valid for being considered for promotion. Further the duration of the Course is not mentioned in the Certificate.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3)** is again placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and in the light of following documents,

1. **Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31 st December, 2018"**.
2. **UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018**

recommended that Placement/ Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the proposa regarding the placement / promotion of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3), w.e.f 02.06.2014. and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional Item No. 10:

Placement/ Promotion proposal of Dr.Apsara.A.P, Department of Chemistry, Assistant Professor Stage II with AGP 7000/- to Assistant Professor Stage III with AGP 8000/- in F.M.N College, Kollam - Approval – reg.

(19467/Ac F III/2020/UOK)

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Apsara.A.P**, Assistant Professor Stage II with AGP 7000/, Department of Chemistry to Assistant Professor Stage III with AGP 8000/-w.e.f **02-06-2014**.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of **Dr.Apsara.A.P** are as follows

Qualifications	1. M.Sc, 1995 from Calicut University 2. Qualified UGC-CSIR-NET held on 23.06.2002. 3. Ph.D in Chemistry from University of Kerala on 14-05-2012
Date of entry into service as Lecturer	02-06-2003
L.W.A. availed	Nil
Date of placement to Assistant Professor Stage II	02-06-2009
Date of completion of 5 years of service in Assistant Professor Stage II	01-06-2014
Date of placement to Assistant Professor Stage III	02-06-2014
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala Kariavattom from 08-02-2006 to 07-03-2006 2. RC from ASC, University of Kerala, Kariavattom from 09-06-2008 to 30-06-2008. 3. Special Winter School (equivalent to ac OC/RC from ASC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the Ministry of Human Resource Development and it has been certified that the exam was held on 30-03-2019.
Proposed date of Placement/ Promotion to Assistant Professor Stage III with AGP 8000/-)	02-06-2014

The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019. As per UGC Regulations 1998, the teacher has to attend two Refresher Courses after being placed as Assistant Professor Stage 2.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for **promotion due under CAS** shall not be mandatory up to 31st December 2018.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-09-2020, considered the matter regarding the Placement/ promotion in respect of Dr.Apsara A.P, Department of Chemistry in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.11, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 25-11-2020, again considered the matter regarding the Placement / promotion in respect of **Dr.Apsara A.P** and recommended to seek legal opinion from the Legal Advisor. The Syndicate held on 30.11.2020, vide item No.20.73.36, has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

It has to be ascertained whether the Online Refresher Course Certificate conducted by the Ministry of Human Resource Development certifying that the exam was held on 30-03-2019 is valid for being considered for promotion. The duration of the course is not mentioned in the Certificate.

In the light of the above mentioned facts, the Placement/Promotion in respect of **Dr.Apsara,A.P**, Department of **Chemistry**, in **FMN College, Kollam** as **Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3)** is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal **and in the light of following documents**,

1. **Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31 st December, 2018"**
2. **UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018**

recommended that Placement/ Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the proposa regarding the placement/ promotion of **Dr.Apsara A.P, Department of Chemistry, in FMN College, Kollam stage III (AGP 7000/- to 8000/-), w.e.f 02-06-2014**, and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional Item No. 11:

Placement/Promotion proposal of Dr.Rejimol Jose, Lecturer, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), St.Joseph's College for Women, Alappuzha - Approval – reg.

(32441/Ac F III/2019/UOK)

The Principal, St.Joseph's College for Women, Alappuzha, had forwarded a proposal regarding the Placement / Promotion in respect of **Dr.Rejimol Jose**, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f **20-09-2011**.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of **Dr.Rejimol Jose** are as follows.

Qualifications	1. M.A Malayalam, University of Kerala in May 2000. 2. Qualified NET exam held on December 1999. 3. Ph.D in Malayalam on 16.07.2016 from MG University.
Date of first entry into service	• 20-09-2005
Date of entry into continuous service	1. 20-09-2005
L.W.A. availed	• Nil
Details of relaxation availed of	• Nil

Date of completion of 6 years of service as Assistant Professor with AGP 6000/-	<ul style="list-style-type: none"> • 19-09-2011
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. OC from ASC, University of Kerala, Kariavattom from 21-02-2008 to 19-03-2008. 2. RC from HRDC University of Kerala, Kariavattom from 24-01-2019 to 14-02-2019.
Proposed date of Placement/ Promotion as Assistant Professor with AGP 7000/-, (Stage 1-2)	<ul style="list-style-type: none"> • 20-09-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulations 1998, the teacher has to attend one Orientation Course and one Refresher Course for being placed from stage 1 to 2.

Eventhough the promotion date of the teacher falls on 20-09-2011, the teacher has attended the Refresher Course due only in 2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, considered the matter regarding Placement / Promotion of **Dr.Rejimol Jose**, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), in St.Joseph's College for Women, Alappuzha and recommended to refer the item to the Syndicate.The Syndicate held on 01.10.2020, vide item No.18.54.12, has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 25.11.2020, again considered the matter regarding Placement/ Promotion of **Dr.Rejimol Jose**, and recommended to seek legal opinion from the Legal Advisor. The Syndicate held on 30.11.2020, vide item No.20.73.39, has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Rejimol Jose**, Department of **Malayalam in St.Joseph's College for Women, Alappuzha** as Assistant Professor with AGP 7000/-, (Stage 1 to 2), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation as to whether the placement/promotion be granted w.e.f the due date 20-09-2011 or only w.e.f 14-02-2019, the date on which she had attended her RC.

The Standing Committee considered the proposal **and in the light of following documents**,

1. **Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018"**
2. **UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018**

recommended that Placement/ Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the proposa regarding the placement/ promotion of **Dr.Rejimol Jose, Department of Malayalam in St.Joseph's College for Women, Alappuzha** as Assistant Professor with AGP 7000/-, (Stage 1 to 2) w.e.f 20-09-2011. and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional Item NO.12:

MM NSS College, Kottiyam - Placement/Promotion of Dr.Chithra P, Assistant Professor, Department of Commerce from Stage I- II (AGP 6000 to 7000) , w.e.f 28.12.2019 F.N- Approval- reg.

(AC FII/30262/2020)

The Principal, M.M.N.S.S College, Kottiyam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Chithra P, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 28.12.2019 F.N. The Service details of Dr.Chithra P are as follows.

Qualifications	<ul style="list-style-type: none"> • Ph.D in Commerce from University of Kerala– December 2019 • M.Com from University of Kerala – May 2000
Date of first entry in to Service	14.08.2014 F.N
Date of entry into continuous service	14.08.2014 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	28.12.2019 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.08.2014 F.N in MM NSS, Kottiyam and it was approved by University of Kerala vide U.O No. Ac F II/49624/2014 dtd. 07.07.2015 . She has completed five years and four months of service (*Since eight months exemption, as she was awarded Ph.D on December 2019*) on 28.12.2019 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A for the assessment periods 2014 to 2019** with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15th July 2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 28.12.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Chithra P, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Stage I to II (AGP 6000/- to 7000/-) w.e.f 28.12.2019 F.N, based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommennded to **approve the proposal regarding the placement/promotion of Dr.Chithra P**, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Stage I to II (AGP 6000/- to 7000/-) w.e.f 28.12.2019F.N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No. 23.16 Additional Item 13: N.S.S College, Nilamel - Placement/Promotion of Smt.Vani Jyoti, Assistant Professor, Department of English from Stage I- II (AGP 6000 to 7000), w.e.f 13.12.2016 F.N- Approval- reg.

(Ac FII/30256/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Vani Jyoti, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 13.12.2016 F.N.

The Service details of Smt.Vani Jyoti are as follows.

Qualifications	M.A in English language and literature- University of Kerala – May 2008
Date of first entry in to Service	13.12.2010 F.N
Date of entry into continuous service	13.12.2010 F.N
L.W.A availed	60 days - 01.01.2013 to 01.03.2013 (Medical certificate produced)
Date of Placement as Assistant Professor with AGP Rs. 7000/-	13.12.2016 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C- UGC-ASC, from University of Kerala, Kariavattom from 11.07.2013 to 31.07.2013. 2. O.C - UGC-HRDC, University of Kerala, Kariavattom from 04.01.2017 to 31.01.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.12.2010 F.N in N.S.S College, Nilamel and it was approved by University of Kerala vide U.O No. AcFV/4759/2011 dated 31.05.2011 . She has completed six years of service on 13.12.2016 F.N. for being promoted as Assistant Professor with AGP 7000/- .

The Principal, N.S.S College, Nilamel has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2010 to 2016 and the minimum required scores for category II +III is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 22.10.2020 at 3.00 PM at N.S.S College, Nilamel. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

- Category II- 117 marks,
- Category III- 09 marks
- Category II+III - 126 marks

The committee evaluated the submitted PBAS proforma of Smt.Vani Jyoti , Assistant Professor in English, verified the original documents and found eligible for promotion from Stage I to II, w.e.f 13.12.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Vani Jyoti, **Assistant Professor, Department of English, N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 13.12.2016 F.N., based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to **approve the proposal regarding the placement/promotion of Smt.Vani Jyoti**, Assistant Professor, Department of English, N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 13.12.2016 F.N, based on UGC Regulations, 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No.23.16 Additional 14: **H.H.M.S.P.B.N.S.S. College for Women, Thiruvananthapuram - Placement/ Promotion of Smt. Asha Prabhakaran, Assistant Professor, Department of English from Stage I- II (AGP 6000 to 7000), w.e.f 05.06.2017 F.N- Approval- reg.**

(Ac FII/30264/2020)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Asha Prabhakaran, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 05.06.2017

The Service details of Smt. Asha Prabhakaran are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Phil from University of Kerala– June 2003 • M.A. from University of Kerala – April 1998
Date of first entry in to Service	04.06.2012 A.N
Date of entry into continuous service	04.06.2012 A.N
L.W.A availed	32 days (on medical grounds)
Date of Placement as Assistant Professor with AGP Rs. 7000/-	05.06.2017 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 05.10.2018 to 26.10.2018. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 16.07.2015 to 12.08.2015
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 AN at MM NSS, Kottiyam and it was approved by University of Kerala vide U.O No.AcFV/35123/2012 dtd. 16.01.2013. She has completed five years (Applying one year exemption, as she was awarded M Phil) on 05.06.2017 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20th December 2019, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 05.06.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising the subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

According to the orders of the Hon'ble Vice Chancellor, in the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt Asha Prabhakaran, Assistant Professor, Department of English , H.H.M.S.P.B.N.S.S. College for Women, Trivandrum from Stage I to II (AGP 6000/- to 7000/-) w.e.f 05.06.2017 F.N, based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to **approve the proposal regarding the placement/promotion of Smt Asha Prabhakaran**, Assistant Professor, Department of English, H.H.M.S.P.B.N.S.S. College for Women, Trivandrum from Stage I to II (AGP 6000/- to 7000/-) w.e.f 05.06.2017 F.N,

The meeting came to a close at 12:00pm

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 22.01.2021, be approved.

Item No.23.17 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021 at 10.30 am is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 25th January 2021, 10.30 a.m.
Venue : Senate Hall, University Buildings, Thiruvananthapuram.

Members Present

- 1. Adv. B. Balachandran (Convener)
- 2. Adv. Muralidharan Pillai G.
- 3. Adv. A. Ajikumar
- 4. Sri. Bijukumar G
- 5. Adv. K. H. Babujan
- 6. Dr. K.B. Manoj
- 7. Prof. K. Lalitha

Members Absent

- 1. Dr. S. Nazeeb
- 2. Dr. Mathew V
- 3. Smt. Renju Suresh
- 4. Sri. B.P Murali
- 5. Dr. K. G. Gopchandran

Item No. 23.17.01 കാഷ്വൽ ലേബററായി നിയമനം ആവശ്യപ്പെട്ടു കൊണ്ട് ശ്രീമതി. പ്രവീണ.എ വി സമർപ്പിച്ച അപേക്ഷയിന്മേലുള്ള ഹിററിയിംഗ്-സംബന്ധിച്ച്.

(Ad.A VIII)

തിരുവനന്തപുരം, തിരുവല്ലം പി.ഒ, അയ്യംഗലത്തുമേലേ അഭിനവ ഭവനിൽ ശ്രീമതി പ്രവീണ എ വി ടിയാളുടെ മകളുടെ മൊസെക്ടേണഴ്സ് ബിൽഡിംഗ് എന്ന രോഗത്തിന് ചികിത്സയിലായതിനാലുണ്ടാകുന്ന വലിയ സാമ്പത്തിക ചെലവിലേയ്ക്കായി സർവ്വകലാശാലയിൽ കാഷ്വൽ ലേബററായി ജോലി നൽകി സഹായിക്കണമെന്ന അപേക്ഷ ബഹു സഹകരണ-ടൂറിസം-ദേവസ്വം വകുപ്പ് മന്ത്രിയുടെയും, ബഹു ഉന്നത വിദ്യാഭ്യാസ-ന്യൂനപക്ഷ ക്ഷേമ-വവഫ്-ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയുടെയും ആഫീസുകൾ മുഖാന്തിരം സമർപ്പിച്ചിരിക്കുന്നു. ഈ അപേക്ഷ ഒരു പ്രത്യേക കേസായി പരിഗണിക്കുവാൻ താൽപര്യപ്പെടുന്നുവെന്ന് ബഹു സഹകരണ-ടൂറിസം-ദേവസ്വം വകുപ്പ് മന്ത്രിയും, പരിശോധിച്ചുവേണ്ട നടപടികൾ കൈക്കൊള്ളുവാൻ ബഹു-ഉന്നത വിദ്യാഭ്യാസ ന്യൂനപക്ഷ ക്ഷേമ-വവഫ്-ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയും അറിയിച്ചിരിക്കുന്നു.

ഈ വിഷയത്തിൽ ചുവടെ ചേർത്തിരിക്കുന്ന വസ്തുതകളിലേക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.
ശ്രീമതി പ്രവീണ എ വി ടിയാളുടെ ടി അപേക്ഷയിൽ പ്രസ്താവിച്ചിരിക്കുന്നത് 2015-ൽ അന്നത്തെ മുഖ്യമന്ത്രിയ്ക്ക് നിവേദനം കൊടുത്തതിനെ തുടർന്ന് ഒരു ഓർഡർ ഉണ്ടായെങ്കിലും ജോലിയ്ക്കായുള്ള മെമ്മോ സർവ്വകലാശാലയിൽ നിന്നും ലഭിച്ചിട്ടില്ലായെന്നാണ്.

02.02.2015-ലെ ഗവൺമെന്റ് ഓർഡർ നമ്പർ 209/2015/ഒജി-ാം നമ്പർ ഉത്തരവ് പ്രകാരം ശ്രീമതി പ്രവീണ എ വി-യെ മാനുഷിക പരിഗണനയിൽ കാഷ്വൽ ലേബററായി സർവ്വകലാശാലയിൽ എടുക്കുവാൻ വേണ്ട നടപടികൾ കൈക്കൊള്ളുവാൻ ബഹു. വൈസ് ചാൻസലറെ ചുമതലപ്പെടുത്തിയിരുന്നു. ഇതിന്റെ അടിസ്ഥാനത്തിൽ, കാഷ്വൽ ലേബറർമാരുടെ ഓക്ലിസ്റ്റിൽ 5694-ാം റാങ്കുകാരിയായ ടിയാൾക്ക് 18.03.2019 മുതൽ 14.06.2019 വരെയും 17.06.2019 മുതൽ 13.09.2019 വരെയും ആകെ 2 തവണയായി 89 ദിവസം വീതമുള്ള കാലയളവിൽ നിയമനം നൽകിയിരുന്നു.

നിലവിലെ നിയമനൂസരിച്ച് ഒരു കാഷ്വൽലേബറർക്ക് നൽകാവുന്ന പരമാവധി കാലയളവിലേയ്ക്ക് ടി യാൾക്ക് താൽക്കാലികാടിസ്ഥാനത്തിൽ ജോലി നൽകിയിട്ടുണ്ട്.

എന്നാൽ ശ്രീമതി പ്രവീണ എ വി, 2015-ലെ സർക്കാർ ഉത്തരവിന്റെ പകർപ്പ് സഹിതം ടിയാൾക്ക് മാനുഷിക പരിഗണനയിൽ കാഷ്വൽലേബററായി നിയമനം നൽകണമെന്ന് വീണ്ടും 04.11.2019-ന് രജി സ്ട്രാർക്ക്, അപേക്ഷ സമർപ്പിച്ചു. ടി അപേക്ഷയിൽ ടിയാൾക്ക് 2 തവണയായി 89 ദിവസം വീതമുള്ള കാലയളവിൽ നിയമനം ലഭിച്ചിരുന്ന വസ്തുതമറച്ചു പിടിച്ചിരുന്നു. ടി അപേക്ഷ മുൻ വെൻഡികകളിൽ പരാമർശിച്ചിട്ടുള്ള വിവരങ്ങൾ സഹിതം ബഹു. വൈസ് ചാൻസലറുടെ ശ്രദ്ധയിൽപ്പെടുത്തിയപ്പോൾ, ടി സർക്കാർ ഉത്തരവ് ഇറങ്ങിയതിനുശേഷം ആയത് പരിശോധിച്ച് പരാതികാരിക്ക് അർഹമായ പരമാവധി കാലയളവിലേയ്ക്ക് നിയമനം നൽകികഴിഞ്ഞതിനാലും, അനുകമ്പാ നിയമനത്തിന് സർവ്വകലാശാലയ്ക്ക് അധികാരമില്ലാത്തതിനാലും, വീണ്ടും കാഷ്വൽലേബററായി നിയമനം വേണമെന്ന ടിയാളുടെ അപേക്ഷ പരിഗണിക്കാൻ നിർവാഹമില്ലായെന്ന് ഉത്തരവുണ്ടായി. ഈ വിവരം 27.11.2019-ലെ മെമ്മോ മുഖേന ടിയാളെ അറിയിച്ചിരുന്നു.

വസ്തുതകൾ ഇങ്ങനെ ആയിരിക്കെയാണ് ശ്രീമതി പ്രവീണ എ. വി ടിയാൾക്ക് 02.02.2015-ലെ സർക്കാർ ഉത്തരവിനുശേഷം ജോലിയ്ക്കുള്ള മെമ്മോ ലഭിച്ചിട്ടില്ലായെന്ന് ആരോപിച്ച് ബഹു. സഹകരണ-ടുറിസം-ദേവസംവകുപ്പ് മന്ത്രിയ്ക്കും, ബഹു ഉന്നത വിദ്യാഭ്യാസ- ന്യൂനപക്ഷ ക്ഷേമ-വഖഫ്-ഹജ്ജ് തീർത്ഥാടന വകുപ്പ് മന്ത്രിയ്ക്കും പരാതി നൽകിയിരിക്കുന്നത്. ശ്രീമതി പ്രവീണ എ വി നിരന്തരമായി ഒരേ പരാതി തന്നെ വസ്തുതവിരുദ്ധമായി വിവിധ അധികാരികളുടെ മുൻപാകെ സമർപ്പിക്കുന്നതായിട്ടാണ് കണ്ടുവരുന്നത്. മേൽസാഹചര്യത്തിലും, ഒരു പ്രത്യേക കേസായി പരിഗണിക്കുവാനും, പരിശോധിച്ചുവേണ്ട നടപടികൾ കൈക്കൊള്ളുവാനും ബഹു. മന്ത്രിമാരുടെ ആഹ്വാനങ്ങളിൽ നിന്നും നിർദ്ദേശങ്ങൾ ലഭിച്ചിട്ടുള്ളതിനാലും 01.06.2020-ൽ ചേർന്ന സ്റ്റാഫ് ഐക്യപ് മെന്റേജ് ബിൽഡിംഗ് സമിതി ശ്രീമതി പ്രവീണ എ വി-യ്ക്ക് ഒരു ഹിയറിംഗിന് അവസരം നൽകണമെന്ന് ശുപാർശ ചെയ്തത് 04.06.2020-ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റം നം.12.33.07-ലെ തീരുമാന പ്രകാരം അംഗീകരിച്ചിരുന്നു. ഈ തീരുമാനം നടപ്പിലാക്കാൻ ബഹു. വൈസ് ചാൻസലർ ഉത്തരവിട്ടിരിക്കുന്നതിനാൽ ഈ ഹിയറിംഗ് നോട്ട്സ്റ്റാഫ് ഐക്യപ് മെന്റേജ് ബിൽഡിംഗ് സമിതിയ്ക്ക് സമർപ്പിക്കുന്നു.

ശ്രീമതി പ്രവീണ എ.വി കമ്മറ്റിയുടെ മുമ്പാകെ വരികയും കാര്യങ്ങൾ വിശദീകരിക്കുകയും ചെയ്തു. തന്റെ കുടുംബത്തിന്റെ അവസ്ഥ പരിഗണിച്ചു കൊണ്ട് തനിക്ക് യൂണിവേഴ്സിറ്റിയിൽ കാഷ്വൽ ലേബററായി ജോലി നൽകാൻ അപേക്ഷിക്കുകയും ചെയ്തു. എന്നാൽ നിയമപരമായി ശ്രീമതി പ്രവീണ എ.വി യുടെ അഭ്യർത്ഥന യൂണിവേഴ്സിറ്റിയ്ക്ക് പരിഗണിക്കാൻ സാധിക്കില്ലാത്തതിനാൽ യൂണിവേഴ്സിറ്റിയുടെ സ്വയംസഹായ പദ്ധതികളിൽ ഒഴിവുകൾ വരുമ്പോൾ അനുഭാവപൂർവ്വം പരിഗണിക്കാൻ ശുപാർശ ചെയ്തു.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.02 **UCE, Kvtm – Request submitted by Sri Shibukumar G.L Tradesman on contract basis -to attend office only the days having class - Consideration – reg.**

(Ad.C)

The Principal, UCE has forwarded a request received from Sri.Shibukumar.G.L, Tradesman, Mechanical on contract basis in UCE Kvtm to attend office only on the days having classes, as he cannot attend all working days due to his high sensitivity to covid as a result of two surgeries related with cancer treatment. Copy of the medical treatment records submitted.

It may be noted that he has been working as Tradesman, Mechanical on contract basis for the last fifteen years in the Mechanical Engineering in UCE. The performance appraisal of all teaching, non teaching and casual staff on contract of various institutions under the control of DOMTEC was held on 27th and 28th May 2020. The minutes of the meeting was placed before the S/c of the Syndicate on Departments and Other Institutions of the university for recommendation and the committee recommended to renew the contract of Sri. Shibukumar G.L as Tradesman on contract basis in the University College of Engineering Kariavattom for another period of eleven months after giving a break. The Syndicate at its meeting held on 04.06.2020 approve the recommendation.

Sanction has therefore been accorded by the Pro Vice- Chancellor to Sri.Shibukumar.G.L to be engaged as Tradesman on contract basis in the University College of Engineering, Kariavattom for a period of eleven months w.e.f. 02.07.2020 @ Rs 19,500/- (Rupees Nineteen Thousand and Five Hundred only) per month as remuneration, subject to the final verdict of the Hon'ble High Court on the pending Writ Petitions.

It may also be noted that Sri.Shibukumar G.L was suffering from carcinoma in tongue and he had undergone two surgeries related the disease on June 2020. Due to this pandemic condition there are no regular classes and hence has requested to grant permission to attend the college when there is regular class.

The Committee considered the matter and recommended to permit Sri.Shibukumar G.L,Tradesman on contract basis to attend the office only on those days having classes , as a special case during Covind-19 pandemic.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.03 *Department of Geology - UGC Special Assistance Programme coordinated by Dr. A. P PradeepKumar – Lapse in utilising the fund resulting in refund of unspent balance of Rs.51,62,114/- Hearing conducted on 27.11.2020- item referred back by Syndicate – reg.*

(Planning A)

The UGC approved the “Special Assistance programme DRS II” of the Department of Geology (continuation from DRS I to DRS II level), vide letter No. F.550/5/DRS/2013(SAP -I) dated 2 SEP 2013, for a period of five years from 01.04.2013 to 31.03.2018.

As recommended by the UGC Review Committee, the Coordinator of DRS I programme, Dr.V.Prasannakumar was accepted as the Coordinator for DRS II programme with Dr. A P Pradeep Kumar as the Deputy Coordinator.

Dr.V.Prasannakumar informed his unwillingness to continue as Coordinator as his superannuation was on 31st March 2016 which comes in between the programme. Hence the Vice Chancellor accorded sanction to recommend Dr.A.P.Pradeep Kumar as the Co-ordinator. The UGC noted the name vide Letter dated 31 Mar 2014.

The financial assistance initially approved by UGC for implementing the present phase at the level of DRS II are given as

Recurring	Rs. 14.05 Lakhs
<u>Non Recurring</u>	<u>Rs.53.00 Lakhs</u>
Total	Rs. 67.05 Lakhs

The UGC had released an amount of Rs.11,47,374/- (Rupees Eleven Lakhs Forty Seven Thousand Three Hundred and Seventy Four only) towards recurring grant and Rs. 48,76,000/-(Rupees Forty Eight Lakh Seventy Six Thousand Only) towards non recurring grant for the programme.

At the end of the programme, the Coordinator has submitted the Utilisation Certificate and Statement of Expenditure for submitting to UGC along with a request to refund an unspent balance of Rs. 51,62,114/-(Rupees Fifty One Lakh Sixty Two Thousand One Hundred and Fourteen Only). The details of grant received and utilised is furnished below.

Recurring Grant

Out of the approved recurring grant of Rs. 14.05 Lakhs, UGC released an amount of Rs.11,47,374/-(Rupees Eleven Lakhs Forty Seven Thousand Three Hundred and Seventy Four only).

The Coordinator has furnished Utilisation Certificate for the same. The expenditure details furnished by the Coordinator is given below.

Particulars	Amount Approved by UGC (in Rs.)	Amount Expended (in Rs.)
Contingencies/working expenses @Rs. 40,000/- p.a	2,00,000/-	2,03,619/-
Chemical/consumables/Glasswares @ Rs. 40,000/- p.a	2,00,000/-	1,99,387/-
Travel/ field facilities for faculty members (all within India) @Rs. 50,000/- p.a	2,50,000/-	2,35,505/-
Visiting fellows @ Rs. 30,000/- p.a.	1,50,000/-	1,43,566/-
Seminars(for Organisation) on thrust area @ Rs. 41,000/-	2,05,000/-	2,08,551/-
Advisory Committee meetings (TA / DA for UGC nominees in the Committee) @ Rs. 50,000/- p.a.(three)	1,50,000/-	1,08,364/-
Books & Journals @ Rs.50,000/- p.a.	2,50,000/-	2,36,067/-
Total	14,05,000/-	13,35,059/-

As per the Coordinator's report the recurring grant was completely utilised (Rs. 1,87,685/- yet to be reimbursed by UGC), with 5 annual seminars, 5 ISBN numbered proceedings volumes and several high quality papers published in international journals.

Non Recurring Grant

The Non Recurring Grant was allocated for the purchase of the following equipments

I	Equipment	Amount (in Rs)
1.	Heating and freezing system (THMSG-600) with capture software package + imaging station and accessories	20,00,000/-
2.	Trinocular Research POLARIZING Microscope for Transmitted and Reflected Light for orthoscopy and conscopy, Digital Camera System and Imaging Software (1 No.) and 42" LCD screen for image display	18,00,000/-
3.	Automated Thin Section Maker	15,00,000/-
	Total	53,00,000/-

Out of the non recurring grant which was allocated for the purchase of equipment, the UGC released an amount of Rs. 48,76,000/- (Rupees Forty Eight Lakh Seventy Six Thousand Only) in two instalments

- first component (general) of Rs. 40,28,000/- (Rupees Forty Lakh Twenty Eight Thousand Only) was released to the Coordinator vide UO dated 24.05.2018
- second component (SC) of Rs. 8,48,000/- (Rupees Eight Lakh Forty Eight Thousand Only) was released to the Coordinator vide UO dated 15.05.2019
- third component (ST – Rs. 4,24,000) was not received.

Status

The Coordinator has requested permission to refund the Unspent balance of Rs. 48,76,000/- (Rupees Forty Lakh Twenty Eight Thousand Only) along with accrued interest of Rs. 2,86,114/- (totalling to Rs. 51,62,114/-).

It may be noted that, as per the UGC approval letter, the NR grant is to be utilized within a period of 3 years, failing which the University/Institute will have to refund the unutilized amount of grant along with an interest @10% per annum, as amended from time to time, as per provision of general Finance Rules of Govt. of India. In this case the fund has been released only at the end of the programme. Later in its letters, the UGC has directed to refund the unspent balance along with bank interest accrued till the date of refund through e mode.

The matter was presented for the orders of the Vice Chancellor. As per the orders of the Vice Chancellor a report of the Programme Coordinator and present HoD, Department of Geology was obtained. This was submitted to the Vice Chancellor along with a report from the Director, Planning and Development detailing the whole matter.

The Vice Chancellor has noted the following. Even though the UGC funds had been received by the Coordinator in 2018, he has not taken a single step to procure the equipments, utilising the funds sanctioned by the UGC and now he has requested for permission to refund Rs.51,62,114/- (Rupees Fifty One Lakh Sixty Two Thousand One Hundred and Fourteen Only) (including accrued interest) to the UGC. This is a clear cut evidence of dereliction of duty on the part of the Coordinator. Due to the non utilisation of funds, both the University and the Department of Geology had suffered a heavy loss, thereby the reputation of the University and the Department has also been severely affected. This will also affect the further release of funds to the University. Considering the above, the Vice Chancellor has ordered to

- issue Memo to the Project Coordinator, stating the dereliction of duty in the matter
- place the whole matter before the Syndicate for appropriate action.

As per the orders of the Vice Chancellor the matter was placed before the Syndicate for consideration and recommendations. The Syndicate held on 23.10.2020 vide item No. 19.33 resolved to refund the unspent balance of Rs.51,62,114/- (Rupees Fifty One lakh Sixty Two thousand One hundred and Fourteen only) (including accrued interest) to the UGC with immediate effect. The Syndicate further resolved to hear Dr.A.P. Pradeepkumar, Professor, Department of Geology, Kariavattom by the Standing Committee of the Syndicate on Staff, Equipment and Buildings regarding the matter.

As per the resolution of the Syndicate held on 23.10.2020 and the orders of the Vice Chancellor, the unspent balance of Rs. 51,62,114/- (Rupees Fifty One lakh Sixty Two thousand One hundred and Fourteen only) was refunded to UGC along with the submission of Utilisation Certificate and Statement of Expenditure.

Further, a hearing of Dr.A.P.Pradeepkumar, Professor, Department of Geology, Kariavattom was conducted by the Standing Committee of the Syndicate on Staff, Equipment and Buildings on 27.11.2020. The reply to the memo issued to Dr. A.P. Pradeepkumar, Professor, Department of Geology was also placed in the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee after considering all oral and written depositions offered by Dr.A.P. Pradeepkumar, Professor, Department of Geology recommended that no action shall be initiated against him.

The Committee further recommended to address the UGC stating the reason for non utilization of the non recurring grant sanctioned under UGC Special Assistance Programme DRS II

The Syndicate held on 30.11.2020 vide item No.20.70.12 resolved that the item be referred back to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended as follows:

1. ***All future financial liabilities which may occur in this connection shall be met by Dr. A. P. Pradeepkumar, Professor, Department of Geology.***
2. ***To warn Dr. A. P. Pradeepkumar, Professor, Department of Geology, not to repeat such lapse in future.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.04 Sri. JyothiBabu G, Assistant Librarian Gr.I, Campus Library - Request to issue No Objection Certificate for registering Part-time PhD – reg.

(Ad.A V)

Sri.JyothiBabu G, Assistant Librarian Gr.I, Campus Library has requested to issue No Objection Certificate for registering Part-time PhD in Library and Information Science under the guidance of Dr.S. SrinivasaRagavan, Professor and Head, Dept of Library and Information Science, Bharathidasan University, Tiruchirappalli, vide submission dated 23.11.2020 forwarded by the University Librarian(i/c).

The Vice-Chancellor has ordered to place the matter of issuing NOC to Sri. JyothiBabu G, Assistant Librarian Gr.I, Campus Library for registering Part-time PhD in Library and Information Science under the guidance of Dr. S. SrinivasaRagavan, Professor and Head, Dept of Library and Information Science, Bharathidasan University, Tiruchirappalli, without detriment to the normal duties in the University before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to refer the item to the syndicate.

Resolution of the Syndicate

RESOLVED to issue NOC to Sri.Jyothi Babu, Assistant Librarian Gr.I, Campus Library for registering part time Ph.D in Library and Information Science without detriming duties/ monitory benefits.

Item No23.17.05 Economic Investigator in Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK)–Appointment – reg:

(Ad.F1)

“Comprehensive Scheme for studying the Cost of Cultivation of Principal Crops in India” is a very important central sector scheme under the Ministry of Agriculture Cooperation and Farmers Welfare. The Department of Economics in our University is the Nodal Agency for the implementation of the scheme.

Under the scheme information is collected to generate the estimates of the Cost of Cultivation and Cost of Production of the principal crops in India which form the basis for determination of minimum support pieces being decided by Government of India.

Government of India provides 100% funds as grant-in-aid to meet the expenses towards salary of the officers/staff engaged at various levels and also to meet other contingency expenses under the scheme.

In the scheme, Field Officer, Assistant Statisticians, Field Supervisor, Economic Investigators are Regular posts.

Ministry has directed that for filling up of the posts of Field Officer, Assistant Statisticians and Fieldmen (Economic Investigator), a representative of the Directorate of Economics and Statistics is required to be a member of the selection committee constituted by the University.

At present the scheme has a strength of 30 Economic Investigators sanctioned by the Ministry of Agriculture, Government of India. The Economic Investigators are posted in 30 selected villages in the state for collecting data by cost accounting method.

So the post of Economic Investigator cannot be kept vacant for long. The sponsoring body has issued instruction to the implementing agencies to fill up vacancies without delay and the concurrence from the Ministry exists for the appointments in the scheme.

Director, Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) has informed that a vacancy of Economic Investigator has been arisen due to the termination of Mr. Jithin Kumar C.A. Another vacancy will be arisen from April 2021 due to retirement and also stated that the absence of Economic Investigator adversely affects the data collection and online data entry of that cluster.

The Director has also requested that the vacancies for the post of Economic Investigator in the scale of pay of Rs. 19,000- 43,600 be notified in the leading dailies for preparing a rank list having the validity of 3 years with the following qualifications.

Minimum Qualification :- A University Degree in Economics or Statistics or Mathematics with computer knowledge.

Experience :- Previous experience in Agro Economic Surveys is desirable.

Age limit :- 36 years

It may be noted that the usual procedure that has been followed for the selection of Economic Investigator is as follows:

- Director of the Scheme would collect the list of candidates from various employment exchanges in Kerala.
- Candidates would be short listed based on a written test conducted by the Director.
- The list is then forwarded to this office and then
- a selection committee is constituted to interview the short listed candidates.

As per the guidelines of the Ministry of Agriculture dtd 14.07.2005 an Officer from their side should be a member in the selection committee.

The procedure followed earlier is found to be feasible as giving a notification would result in enormous number of applications as the minimum qualification for the post is a University Degree in Economics/Statistics or Mathematics with knowledge in Computer.

In this context the file was submitted for the orders of the Vice Chancellor whether the selection to the post of Economic Investigator may be done through the usual procedure which was followed earlier. Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Standing Committee of the Syndicate on Staff, Equipments and Building held on 19.10.2020 considered the matter regarding the appointment of Economic Investigator and recommended the following.

1. The Director, Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) shall be present in person before the Committee with the details of appointment of the Staff already made in the project.
2. The details of selection procedure followed for making appointments in the SCCPCK shall be placed before the Committee.
3. To defer the item to the next Committee.

Syndicate held on 23.10.2020 vide Item No. 19.36.09 resolved to approved the recommendations of the Staff Committee.

This matter was intimated to the Director, SCCPCK and she has forwarded the details of the selection procedures followed for the appointment in SCCPCK based on the D.O letter No.2-5/2002-CS-ES dated 14th July 2005 such as.

- The vacancies in the posts of Field Officer, Assistant Statistician, Field Supervisor (Regional Supervisor) and Field-man (Economic Investigator) should be filled on regular basis. (To meet the immediate requirement till the appointment the vacant posts may fill up on contractual basis).
- The posts of Computers, Clerks/Typists and Peons should be filled on contractual basis.
- Recruitment rules are to be framed by clearly stating the essential qualifications, age limit and other eligibility conditions.
- For filling up of the posts of Field Officer, Assistant Statistician, Field Supervisor and Fieldsmen (Economic Investigators) a representative from the Directorate of Economics and Statistics (DES) is required to be a member of the selection committee constituted by the University.

She has also stated that in the previous appointments of Economic Investigators University entrusted the Director to collect list of candidates belonging to various categories from different Employment Exchanges in Kerala and to conduct a written test to shortlist the candidates for the interview and submit the same to University for conducting interview.

Accordingly as per the orders of the Vice Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Staff, Equipments and Building for consideration and appropriate recommendations.

The Committee considered the matter and recommended to entrust the Director ,SCCPCK to fill up the posts as per existing norms and eligibility conditions.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.06 ‘Work from Home’ - Requests from employees – GO’s dated 07.06.2020 and 14.10.2020

(Ad.A1)

Due to the awake of COVID – 19 pandemic, 109 employees has requested to provide them with “Work from Home” option as they couldn’t attend the office due to various reasons, the specific details of the same is included in the list attached. The list was submitted for the orders to the Hon’ble Vice Chancellor, for the action to be taken.

The Hon’ble Vice Chancellor has pointed out the following:

- To initiate steps for the payment of salary of all the employees who have applied for “Work from Home”
- All staff should work either from office or from home since 100% attendance is made mandatory. Lack of public transport cannot be considered as a valid ground for absence
- Registrar may be directed to verify and grant permission depending on the genuiness of requests
- To initiate steps to allot/transfer to sections from where “Work from Home” can be given, for the genuine requests.
- In the case of employees whose requests are not in tune with the GO’s concerned, the period of absence may be regularised by collecting application for leave from the same.

As an intial step, a note to Assistant Registrar, Audit has been given for the payment of salary of all the employees included in the list, on condition that if any case is found to be not genuine, corresponding salary should be refunded, after regularising the period of absence by collecting leave from them.

Since “Work from Home” can be made applicable only in those section were file flow is through DDFS, a detailed Wing/Department wise study has been done to reallocate employees in the list to sections with DDFS.The section has noted that, except for the requests with reason “Non availability of public transport” others may considered as genuine as per GO(MS) No.112/2020/GAD dated 07.06.2020 and GO(Rt) No.814/2020/DMD dated 14.10.2020 and their period of absence from

duty may be regularised. Also it is to be noted that reallocation of employees in the list may create administrative inconveniences as so many employees have to be shifted to non-exam wing where “Work from Home” via FFMS is feasible. For this, more than 80 transfer and posting have to be effected.

This was brought to the notice of the the Hon’ble Vice Chancellor and he has pointed out the the following:

- The absence of employees have been creating problems to the normal functioning of the University
- Lack of facilities to allow “Work from Home” status enhances the problems and affects the smooth functioning of various sections
- Genuine requests need to be addressed.

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings to verify the genuineness of the requests and to submit a report before the next Committee in consultation with the Deputy Registrar (Admin I) and the Section concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.07 ***Report of the preliminary enquiry conducted- delay in releasing the payment to parties in connection with the implementation of Harithalayam Project- reg.***

(Ad.A I)

In pursuance to the resolution of the Syndicate held on 17.07.2020 (item no.14.32), the Vice Chancellor has accorded sanction to the payment of Rs.10,61,400/- (Rupees Ten lakh sixty one thousand and four hundred only) as provisional advance to Sri. C. Aswinikumar, Deputy Registrar, Campus Administration towards meeting the expenditure in connection with the “Harithalayam Project’ subject to reporting the matter to the Syndicate vide U.O. No. Ad.BI/2288/2020/UOK dated 31.07.2020. Sri. C. Aswinikumar, Deputy Registrar, Campus Administration has not released the payment to the parties concerned for the work done and raised some baseless objections. Based on the recommendation of the Standing Committee of the Syndicate on Planning & Development, Registrar has examined matter and reported that the action of delaying the payment is a clear case of insubordination, dereliction of duty and violation of the principles of Financial Propriety. Hence, Sri.R.Mahadevan, Finance Officer was appointed as the Enquiry Officer vide U.O.No. Ad.AI.4/2288/20 dated 13.10.2020 to conduct a detailed enquiry on the matter and to submit the report.

The Enquiry Officer on submitting the report on the preliminary enquiry conducted on the matter concluded that “Sri. C. Aswinikumar, Deputy Registrar, Campus Administration being a senior officer is bound to obey the directions of the Vice Chancellor, Pro Vice Chancellor and the Registrar as per para 43 of Chapter 2 of the Kerala University First Statutes, 1977. As a responsible officer he has raised certain queries before effecting the payment which is only an usual office procedure. The officers who actually implemented the project had provided all necessary clarifications/ explanations, certifications and supporting documents to enable timely release of payment to the contractors/service providers. As required by him a pre audit/preliminary verification of the submitted documents were also done by the Audit wing. A direction was issued to Sri. C. Aswinikumar, Deputy Registrar, Campus Administration to take necessary action to release the payment at the earliest by the Registrar on 18.08.2020. Instead of obeying the directions, the said officer again raised some objections and refused to release the payment since ratification of procedure adopted as suggested by Audit wing was not done. This has caused inconvenience to all the stakeholders. Later on, the Syndicate at its meeting held on 01.10.2020 ratified the action of Assistant Executive Engineer in having invited quotations without following tender formalities to engage JCB for clearing the land for planting indigenous trees as the work had to be completed urgently. Earnest and sincere steps were taken by the officials of the University, as a team, for the timely completion of the prestigious Harithalayam project, in collaboration with various governmental agencies. To achieve the above objective, Deputy Registrar, Campus Administration could have taken an effort to get the discrepancies rectified, release the

payment and avoid the hardship caused to the contractor. Eventough the objections raised by the Deputy Registrar, Campus Administration is reasonable, he could have dealt with the matter in an amicable manner with the proper liaison with the concerned officials, who were ready to co-operate. He should have followed the directions of the Vice Chancellor. Since the Syndicate (24.08.2020) decided to take suitable disciplinary action against Sri. C. Aswinikumar, Deputy Registrar, Campus Administration the matter may be proceeded as per the provisions of Kerala University First Statutes, 1977.”

The Committee considered the matter and recommended to hear Sri.C.Aswinikumr, Deputy Registrar on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.08 *Reckoning of prior service for pensionary benefits - requestreg:-*

(Ad.A II)

Dr.Sherly Williams.E, Associate Professor, Department of Environmental Science, Kariavattom vide letter dated 10.08.2020 requested to reckon her prior service for pensionary benefits. She joined duty as Associate Professor in the Department of Environmental Sciences, Kariavattom on 16.03.2020 FN vide UO dated 23.04.2020 and prior to joining the University she was working as an Associate Professor in FMN College, Kollam.

Finance section after verifying the service book Dr.Sherly Williams.E, remarked that as per the GO(P) No.228/2001/Fin dated 02/02/2001 the prior service put in by employees in Municipal Common Service/Panchayaths and Universities prior to their entry in State Government service including Aided School/College and vice versa can be reckoned for qualifying service for pension and therefore the prior aided college service rendered by Dr.SherlyWilliams.Ew.e.f 17.01.2000 can be reckoned for granting pensionary benefits in the University.

The Committee considered the matter and recommended to reckon the prior service of Dr.Sherly Williams.E, Associate Professor, Department of Environmental Sciences, Kariavattom for granting pensionary benefits.

Resolution of the Syndicate

RESOLVED to reckon the prior service of Dr.Sherly Williams.E, Associate Professor, Department of Environmental Sciences, Kariavattom for granting all service and pensionary benefits’.

Item No.23.17.09 *Lapse on the part of Sri Ajith R, Section Officer, EE II L Section in undertaking the conduct of valuation of B.Tech 3rd Semester (2008 Scheme) Examination - reporting of – reg.*

(A.R.(B.Tech))

The Syndicate at its meeting held on 23.10. 2020 vide Item No.19.07 resolved to approve the recommendations of the Examination Monitoring Committee made at it’s meeting held on 07.10.2020 to discuss the status of the conduct, valuation publication of results of B.Tech Examinations, SDE UG Examinations and Annual UG Examinations.

It was recommended at serial No 1 that the Committee took note of the serious lapse on the part of Sri Ajith R Section Officer EEII L Section in undertaking the valuation work of B.Tech Semester 3 (2008 Scheme) Examinations in a time bound manner and that the matter be reported to the Standing Committee of the Syndicate on Staff Equipment and Buildings. Accordingly, the following is reported on the subject matter.

The B.Tech Semester 3(2008scheme), February 2020 Examinations were completed on 19.02.2020. The work related to the Conduct of the said Examination and it’s valuation camp were allotted to the EE II L Section, but Sri. Ajith R, Section Officer EEII L Section failed to submit proposals for the conduct of it’s Valuation camp and matters thereto, on completion of the Examination, as a result, the Constitution of it’s valuation Camp was delayed for months and thereby the early publication of it’s result.

Sri Ajith R, Section Officer, EEII L Section also never heeded to the directives of his Superior Officers to this effect, even when valuation of answer scripts of Examinations completed during the same period, were completed and result published.

It has to be noted that the Examination Manual clearly states that the Section Officer shall be directly responsible to the Officers under whom he/she works for the prompt, effective and expeditious despatch of business at all stages in the Section. In addition to the supervisory work, the Section Officer shall himself if need be initiate action on urgent and important papers and complicated cases.

The attitude of Sri Ajith R, Section Officer, EE II L, on many occasions has been similar and has shown that he has very little commitment for work and defies authority and he sets his own standards on official matters.

As the continuance of Ajith R, as Section Officer, EE II L Section, proved detrimental to the smooth conduct of Examinations and their valuation camps, the matter was reported at the meeting of the Examination Monitoring Committee held on 07.10.2020, seeking necessary action and to transfer him immediately.

The Committee considered the matter and recommended to hear Sri.Ajith R, Section Officer, EE II L section.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.10 University Engineering Unit- Imprest money handled by Officers- delay in sanctioning- explanation- reg.

(Ad.DII)

The Registrar had ordered to obtain explanation from the officers at the Engineering Unit who were handling imprest money bills, on the submission received from the Assistant Engineer, Head Quarters Section, regarding the water scarcity at the S H Campus.

Accordingly, the University Engineer was directed to furnish the details on imprest money handled by the officers at the Engineering Unit. The University Engineer [vide email dated 20.11.2020](#) forwarded a report of the Drawing Branch and Head Draftsman and reported that the Assistant Engineer (HQ) had handed over the imprest bill to the Office of the University Engineer on 23.06.2020 and the Head Draftsman and the Divisional Accountant were entrusted with verifying and processing the bill. It was also assured that the bill has been processed and will be ready for payment in 2 working days. It may be noted in this regard that the bills submitted for payment of Imprest money is still under process.

While considering the explanation received from the officers at Engineering Unit the Vice-Chancellor has ordered to place the same, along with their explanations, before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Registrar to convene a meeting of the officials concerned to discuss how to reduce delay in processing the bills.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.11 University Departments - Faculty Recruitment - Executing Service Agreement - Proposal - reg.

(Ad.H)

Filling up of the faculty positions in the various Departments of the University has been a tedious and time consuming process. The process includes, identification of the vacancy, assigning open/reservation turns, notifying the post, sorting applications, conducting preliminary verification and scheduling of Screening cum Selection Committee meetings. The conduct of selection committee meetings are time consuming and sometimes process will take 4 to 5 days. The conduct of Selection Committees are also expensive and the actual amount for conduct of a Selection Committee may vary

from One Lakh to Three Lakhs or more, depending upon the Travelling Expenses of the members, their accommodation, and the number of days required for the selection.

In spite of executing the aforesaid exercise, the University is deprived of the benefits of selection at least in certain cases. The selected candidates, after accepting and joining duty, abstains from teaching and research activities by availing long leave to take up certain other assignments, while some others resigns/relieves for joining other institutions. In any case, the post filled up by the University following a lengthy and tedious selection process would remain vacant till another notification and consequent selection process materializes. Until then, the vacuum created by the teacher on leave/relieved would have to be compensated by appointing contract/guest teachers. The University is left to be contended with the service of contract/guest teachers in spite of the efforts taken by it to fill up the vacancy.

The students undergoing various courses of study in the Department and also the researchers are also at loss due to the teacher recruited being absent from the Department for various reasons. The students too are left to be contented with the classes engaged by contract and guest teachers. Since an Assistant Professor, an Associate Professor and a Professor can offer guideship to 4, 6 & 8 students respectively, the researchers would also be deprived of ample number of guides in their research work.

In order to overcome the aforesaid trend of availing long leave/relief to join other institutions without even serving the University for a certain period of time, it is proposed that the teachers being freshly recruited be directed to enter into an agreement with the University for serving the University for a minimum period of time (to be fixed appropriately by the University) before completion of which they will not be entitled to avail long leave or to get relieved for taking up employment elsewhere. The said condition, if approved, could be introduced from the appointments based on the ensuing notification, where the condition could be clearly notified along with the vacancy.

The proposal to introduce an agreement between the appointed teacher and the University to ensure that the teacher serves the University at least for a minimum period of time stipulated by the Universities before availing long leave/relief to join other institutions was placed before the Syndicate for consideration and decision.

The Syndicate held on 10.11.2020 vide item no . 40 resolved that the item be referred to the Standing Committee of the Syndicate on Staffs, Equipment and Buildings.

The committee considered the matter and recommended to conduct a meeting with the Teacher's Organisations working in the University to discuss the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17.12 *Conversion of mode of engagement of three conductors to contract basis – Details of contract/daily waged employees - Report from Administrative Sections -reg.*

(Ad. A V)

The conductors working in the University on daily wage basis have submitted requests for converting their mode of engagement to contract basis.

The Assistant Engineer (Mechanical) stated that the empanel type of engagement was started in the University so as to tide over the shortage of staff in the absence of permanent bus crew. Since no fresh appointments of staff were made in transport wing since 2003, over the course of many years the mode of engagement of the panel members who were engaged, on as and when required basis, turned into regular mode of engagement. The Assistant Engineer (Mechanical) also recommended that considering the service of Sri. Sudev T. R. with utmost dedication and sense of commitment, the steps may be taken for conversion of his mode of engagement from existing empanel type to one year contract. Two more conductors are also engaged on daily wage basis. Sri.Sudev T. R. was initially engaged as Casual conductor vide order No. Ad.A.V.3.6161/13 dtd 09.10.2013. Now he has completed tenure of 5 years of service on daily wage basis. Sri. Suresh Kumar T., was initially engaged as Casual conductor vide order No.Ad.C.1.44890/14 dated 01.11.2014. Now he has completed tenure of 4 years of service on daily wage basis for period of 89 days each after mandatory break.

Smt. Reeja Rasalam was initially engaged as Casual conductor vide order No.Ad.A.V.28440/15 dated 25.06.2015. Now she has completed tenure of 4 years of service on daily wage basis for period of 89 days each after mandatory break.

In the case of drivers on daily wage basis, the Syndicate, vide Additional Item No.3 of the meeting held on 10.10.2017, resolved to agree to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to convert the mode of engagement of drivers who have completed 4 years of service, from daily wage basis to contract basis. Sanction has been accorded by the Vice-Chancellor to the mode of engagement of drivers who have completed four years of service on daily wage basis for different tenures being converted from daily wage basis to contract basis w.e.f. 25.10.2017 (U.O in this regard issued).

The proposal for the conversion of engagement in respect of Sri.Sudev T. R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, conductors, from daily wage basis to contract basis for a period of 11 months @ Rs. 17,420/- (ie, maximum amount payable on daily wage basis) was considered by the Syndicate at its meeting held on 28.12.2019 and Confirmation minutes of the meeting of the Syndicate held on 13.01.2020, resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The proposal for the conversion of mode of engagement from daily wage basis to contract basis in r/o three conductors has been considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 and the committee recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a detailed study on the matter and to submit a report on the same & the Syndicate held on 13.03.2020, has resolved to approve the said recommendation.

The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, vide report dated 28.07.2020, has recommended to convert the mode of engagement of above mentioned 3 conductors to contract basis and also suggested that the remuneration of the conductors during the contractual period may be fixed by the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 09.10.2020, has considered the report submitted by the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and recommended to entrust the Registrar to submit a report on details of contract/daily waged employees, including whether engagements are made against sanctioned post, before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Syndicate at its meeting held on 23.10.2020 has approved the same.

The Registrar has convened a meeting in this regard on 11.12.2020 and decided to collect details of sanctioned posts, category wise engagement of contract/daily waged employees etc. of teaching and non teaching staff separately from administrative sections concerned and suggested a format for this purpose.

Hence, as per the orders of Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration

1. Report on the details of contract/daily waged employees collected from administrative sections concerned (in a prescribed format)(Copy appended)
2. The matter of converting the mode of engagement of conductors, Sri. Sudev T.R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, from daily wage basis to contract basis and fixing their remuneration during the contractual period as per the recommendation of the Convener (report dated 28.07.2020), Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The committee considered the matter and recommended to refer the item to the next committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17 Additional Item1

Request submitted by Smt.A.R.Renuka, Deputy Registrar to withdraw the minor penalty.

(Ad.A I)

Smt.A.R.Renuka, Deputy Registrar was placed under suspension, pending enquiry in the matter regarding unauthorized hike in moderation marks of first semester BBA/BCA Examinations of December 2016. She was reinstated into service, pending enquiry. The Syndicate held on 28.04.2020 considered the final Report of the Enquiry and resolved to accept the report and to seek explanation from Smt.A.R.Renuka, Deputy Registrar. Hence, she was directed to furnish her explanation on the findings of the Committee. The Syndicate at its meeting held on 14.08.2020 considered the written statement of defence submitted by Smt.A.R.Renuka, Deputy Registrar to the memo issued to her. The Syndicate held on 14.08.2020 considered the report of the Enquiry Committee and found that as a responsible officer sharing of password which should have been kept confidential and also as an officer at supervisory level she should have verified the marks given in moderation to various programmes under her supervision and should have reported the discrepancies if there is any. Based on the facts, the Syndicate resolved to impose minor penalty to bar one increment without cumulative effect in respect of Smt.A.R.Renuka, Deputy Registrar, Admn.III. Sanction has therefore been accorded by the Vice-Chancellor to impose the minor penalty of barring one increment without cumulative effect in respect of Smt.A.R.Renuka, Deputy Registrar, Admn.III vide U.O. No.Ad.AI.3/ES/2019 dated 06.10.2020.

Smt.A.R.Renuka, Deputy Registrar, Admn. III submitted a review petition to U.O. No.Ad.AI.3/ES/2019 dated 06.10.2020. It is stated that she had done all works entrusted to her with utmost sincerity and promptness. She never revealed her password to anyone or misused her passwords at any point of time. All the results prepared under her supervision were personally verified with utmost care and caution and there was no discrepancy till publishing the results. Hence, the findings led to U.O.No. Ad.AI.3/ES/2019 dated 06.10.2020 that as a responsible officer sharing of passwords which would have been kept confidential and also at supervisory level should have reported the discrepancies, if any, is not sustainable in the eye of law. The enquiries conducted revealed that the error happened due to error in the moderation module of tabulation software. Hence, the following are submitted.

1. Even though she is not a computer expert, she had pointed out several shortfalls, defects and several suggestions to upgrade the software used. In continuation Controller of Examinations also requested for certain modifications in the software. (2 para, page 214, preliminary minutes of 8th meeting of Syndicate held on 13.01.2020)
2. The Computer Centre was not ready to incorporate a digital signature for approval of authentication and security, eventhough it was requested by her. (2 para, clause a, Page 215, preliminary minutes of 8th meeting of Syndicate held on 13.01.2020)
3. No proper test for running the software was conducted nor there was any dedicated team for testing. All the defects were admitted only during the course of the enquiry. The failure on the part of Computer Centre was also admitted. (1 para, Page 228, preliminary minutes of 8th meeting of Syndicate held on 13.01.2020)
4. Moreover the findings of the expert committee also revealed the facts. The unauthorized changes in the moderation marks is the results of flaws in the software used for updating of moderation. It was also found that the software was neither scrutinised nor certified by any competent person and the safety measures such as issue of passwords and security features are not seen properly executed. (6 para, Point No.1, Page 42, preliminary minutes of 11th meeting of Syndicate held on 13.01.2020).

It is also stated that there was no willful laches or omissions on her part. Only 6 computers were allotted to 35 staff (Assistant/SO/AR) for conducting examinations of 27 courses in 109 colleges. Even in these difficult situations, the examinations, results and distribution of marklists were done promptly, diligently and strictly adhering to the time schedule. Hence, it is requested to review the U.O.No.Ad.AI.3/ ES/2019 dated 06.10.2020,imposing the minor penalty of barring one increment without cumulative effect in respect of Smt.A.R.Renuka, Deputy Registrar. It is requested to exonerate her from the charges and to withdraw the minor penalty of barring one increment without cumulative effect.

The committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.17 Additional 2 *Dr.Ajitha.S, Assistant Professor, School of Distance Education-Permission for functioning as Member of the Managing Committee of Indian Society for Training and Development (ISTD), Trivandrum Chapter for the year 2020-22 - reg:*

(Ad.BIII)

Dr.Ajitha.S, Assistant Professor, School of Distance Education, vide request dated 25.11.2020 has informed that she has been elected to the Managing Committee of Indian Society for Training and Development (a National level professional body of Training and Development under HRD Ministry), Trivandrum Chapter for the year 2020-22. She has also informed that she is a Diploma holder of this Society and a Life Member of the same since 2015. Hence she has requested permission for functioning as Member of the Managing Committee of Indian Society for Training and Development (ISTD), Trivandrum Chapter for the year 2020-22 without detriment to her official duties and responsibilities as Assistant Professor of Public Administration at School of Distance Education, Kariavattom.

The Vice-Chancellor has ordered to place the file for the consideration of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The committee considered the matter and recommended to permit Dr.Ajitha.S, Assistant Professor, School of Distance Education to function as a member of the Managing Committee of Indian Society for Training and Development (ISTD), Trivandrum Chapter for the years 2020-'22 without detriment to her official duties and responsibilities.

The meeting came to an end at 12.00 noon

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.01.2021, be approved.

Item No.23.18 *DBT, Govt of India Sponsored project - by Dr. K Padmakumar , Professor (Rtd), Department of Aquatic Biology and Fisheries , University of Kerala-Refund of unspent balance - Sanctioned –Reporting of -reg :-*

(Ad.F1)

Department of Biotechnology (DBT), Govt of India has sanctioned financial assistance to the project entitled "Discovering Antimalarials from Marine Organisms (Phase III) Bulk Recollection of promising Marine organisms-Isolation Purification, characterization and Chemical synthesis of Marine Derived Antimalarial" under the Guidance of Dr. K.Padmakumar, Professor (Rtd), Department of Aquatic Biology and Fisheries , University of Kerala at a total cost of Rs.18,37,000/- (Rupees eighteen lakhs thirty seven thousand only) for a period of three years and the University implemented the project and released the first installment of Rs. 10,33,000/- received from DBT to Dr. K Padmakumar , Principal Investigator of the project .

The final audited Utilization Certificate and Statement of Expenditure were forwarded to DBT .

Dr. K Padmakumar forwarded a cheque bearing the No .964713 dated 28/09/2020 for Rs.68,374/- (Rupees Sixty eight thousand three hundred and seventy four only) towards refund of unspent balance of the DBT project .

Sanction had accorded by the Vice Chancellor to the following subject to reporting to the Syndicate :

- 1. To refund an amount of Rs.68,374/-(Rupees Sixty eight thousand three hundred and seventy four only) to DBT being the unspent balance of the DBT Project entitled " Discovering Antimalarials from Marine Organisms (Phase III) Bulk Recollection of promising marine organisms-Isolation Purification, characterization and Chemical synthesis of Marine Derived Antimalarial" by Dr. K Padmakumar , Professor (Rtd), Department of Aquatic Biology and Fisheries , University of Kerala , Principal Investigator of the DBT project.**

2. to meet the expenditure from the head of account “Part III MH 80 C- Grants from Government of India – 9/7558 – Refund of unspent balance of grants on Schemes sponsored by Government of India” provided in the current year's budget estimates of the University.
3. The amount may be drawn by the Registrar on the strength of a certificate of payment and paid by way of a Demand Draft in favour of Drawing and Disbursement Officer, Department of Biotechnology payable at New Delhi.

The U O No. No.Ad.F1/1282/2009 Dated:15/12/2020 issued accordingly.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.19. *NMPB sponsored project by Dr. Rajalekshmi R , Associate Professor, Department of Botany, University of Kerala as the Principal Investigator - Implementation and release of first installment of the grant in aid - Sanctioned –Reporting of- reg :-*

(Ad.F1)

National Medicinal Plants Board (NMPB), Ministry of Ayush, New Delhi has sanctioned financial assistance for the project entitled “Germplasm conservation Phytochemical evaluation of Adhatoda beddomei C.B.C.I (Cittaadalotakam)” to Dr. Rajalekshmi R, Associate Professor, Department of Botany, University of Kerala as the Principal Investigator at a total cost of Rs.16,17,800/- (Rupees Sixteen lakhs seventeen thousand eight hundred only) for a period of three years. Now NMPB has released an amount of Rs.7,00,000/- (Rupees seven lakhs only) to Dr. Rajalekshmi R , Principal Investigator of the project being the first installment of grant in aid .

Dr. Rajalekshmi R had requested sanction for the implementation of the project and to release the grant-in-aid sanctioned to her by NMPB.

Sanction was accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to the following :

- a. To implement the NMPB funded project entitled “Germplasm conservation Phytochemical evaluation of Adhatoda beddomei C.B.C.I(Cittaadalotakam)” in the Department of Botany by Dr. Rajalekshmi R , Associate Professor, Department of Botany, University of Kerala as the Principal Investigator at a total cost of Rs. 16,17,800/-(Rupees Sixteen lakhs seventeen thousand eight hundred only) for a period of three years.
- b. To open a new sub head “9/9275-Germplasm conservation Phytochemical evaluation of Adhatoda beddomei C.B.C.I (Cittaadalotakam)” under Part III -MH 80C-Grants from Government of India ”and an amount of Rs.7,00,000/-(Rupees seven lakhs only) shall be provided into it by re-appropriation from “Part III-MH 80 D-Grants from other Agencies-'9/7751' -Lumpsum Provision for New Research Schemes” of the same major head provided in the current year's Budget Estimates of the University.
- c. To release an amount of Rs.7,00,000/- (Rupees seven lakhs only) received from NMPB being the first installment grant for the year 2020-21 to Dr. Rajalekshmi R, Associate Professor, Department of Botany, University of Kerala, Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account in the current year's Budget Estimates of the University.
- d. To permit the Principal Investigator of the project to open a new SB account at SBI, Kariavattom branch to operate upon the accounts of the project.
- e. To permit the Principal Investigator to transfer the amount to the newly opened SB account.
- f. The payment shall be released through PFMS.
- g. To utilize the funds in strict adherence to the norms of the sponsoring body.
- h. To transfer the institutional overhead charges if any to DDF as per the approved rates of the sponsoring body.

Accordingly U O No.Ad.F1/2107/2020 dated 16/12/2020 was issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.20. *Post of Director of Physical Education & Sports as Teaching Post – Amendment Proposal – Consideration of- reg.*

(Ad DI)

The Syndicate held on 20.12.2014, vide Item No.03.37.35, resolved that the Ordinance be amended to change the Post of Director Physical Education & Games from non-teaching to **teaching post** in accordance with the Judgement of the Hon'ble High Court of Kerala.

Now the proposal is again submitted for amendment, the Vice Chancellor has ordered to place the **Amendment Proposal** for amending the Post of Director Physical Education & Games as **teaching post** before the Syndicate.

Accordingly the Amendment Proposal is placed before the Syndicate for consideration and appropriate decision (**Amendment Proposal is appended**).

Resolution of the Syndicate

RESOLVED to approve the Amendment proposal and place the same before the Senate for consideration

Item No.23.21. *The European Union project – Release of fourth installment to Dr. Manju S.Nair, Hon.Director, Centre for Agroecology and Public Health, University of Kerala – reporting – reg.*

(Ac.D)

The European Union H2020 collaborative project entitled “ Next food-Educating the next generation professionals in the Agrifood system” undertaken by Dr.Manju.S Nair, Hon.Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala as Co ordinator has been implemented in the Centre for Agroecology and Public Health, Department of Economics, University of Kerala as an extension of international collaboration with Norwegian University of Life Sciences, Norway vide U.O no.Ac.D/1/16622/2018 dated 03.09.2018.

The above mentioned European Union Project is implemented in collaboration with Swedish University of Agricultural Sciences, Sweden and partnered with Norwegian University of Life Sciences, Norway by European Union H2020 portfolio.The project collaboration is for a period of 4 years which includes financial assistance of 37,500 Euro (Thirty Seven Thousand Five Hundred Euros) to University of Kerala from Welthungerhilfe, Bonn, Germany, which is the funding agency for the project in India.

The first,second and third installments amounting Rs.5,91,748/- (Rupees Five Lakh Ninety One Thousand Seven Hundred and Forty Eight only), Rs. 5,71,856/- (Rupees Five Lakhs Seventy one Thousand Eight Hundred and Fifty Six only) and Rs5,79,110/- (Rupees Five Lakh Seventy Nine Thousand and One Hundred Ten only) respectively were released to Dr.Manju.S.Nair, Hon.Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala and Co ordinator of the Project vide U.O.No.Ac.D/1/50561/2018 dated 18.01.2019, U.O.No Ad.F1/Ac.D/16227/2018 dtd 11.07.2019 and U.O.No.Ad F1/AcD/16227/2018 dated 22.01.2020.

Now Dr.Manju.S.Nair, Hon.Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala has informed that an amount of 7500 Euros (Seven Thousnd Five hundred Euros) has been transferred as fourth installment to the account of University of Kerala as part of the above mentioned project collaboration.

Sanction was accorded by the Vice Chancellor by invoking the provision under section 10(13) of kerala University Act , 1974 to the following:

- (a) To provide an additional amount of Rs 1,31,800/-(Rupees One Lakh Thirty One Thousand and Eight Hundred only) under the head of account”Part III MH 80 D Grants from other Agencies” ‘9/9772’ “Next food – Educating the next generation professionals in the Agrifood System” by re appropriation from “part III – MH 80 D Grants from other Agencies ‘9/7751’ - Lumpsum Provision for new Research Schemes” provided in the current year’s Budget Estimates of the University.

- (b) To release an amount of Re.6,31,712/-(Rupees Six Lakh Thirty One Thousand Seven Hundred and Twelve only) received from Welthungerhilfe,Bonn, Germany being the fourth installment of grant-in aid to Dr.Manju.S.Nair,Hon.Director,Centre for Agroecology and Public Health,Department of Economics,University of Kerala and Co ordinator of the project by meeting the expenditure from the head of account “ Part III MH 80 D Grants from other Agencies” ‘9/9772’ “ Next food -Educating the next generation professionals in the Agrifood System” provided in the current year’s Budget Estimates of the University.
- (c) To permit the Co ordinator of the project to transfer the amount to the SB account opened for the project
- (d) To utilize the funds in strict adherence to the norms of the sponsoring body
- (e) To transfer the institutional over head charges if any, to the DDF of the Department as per the approved rates of the sponsoring body and order was issued vide U.O.No. Ad.F1/Ac.D/16227/2018 dated 13/01/2021 as per the finance Endorsement No FOS3353/Fin II/2020-21 dated 24.12.2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.22

Inter College Transfer/Readmission to students of First Degree Programme in Economics – Government Arts College, Thiruvananthapuram – Clarification on attendance calculation – Consideration of- reg.

(Ac.AIII)

Sri. Mohammad Ibraheem, Amar A R and Renjith Bhaskaran S, students of First Degree programme in Economics (2018 admission) at University College, Thiruvananthapuram were transferred and readmitted to the third semester at Government Arts College, Thiruvananthapuram, vide UO.No.Ac.AIII/320660/ICT-UG-S5/2019 dated 16.10.2020 and UO.No.Ac.AIII/320660(I)/ICT-UG-S5/2019 dated 23.10.2020 on 20.10.2020 and 27.10.2020 respectively. Eventhough classes for the third semester had commenced on 01.06.2020, the students were given University Orders for inter college transfer/readmission dated 16.10.2020 and 23.10.2020 based on the direction orders of the Honorable High Court of Kerala and resolution of the Syndicate.

The Principal, Govt. Arts College has forwarded a submission from the Head, Department of Economics, Govt. Arts College seeking the following clarifications related to attendance calculation of the students as only 10-20 working days were left in the third semester on the date of readmission.

1. Norms to be followed for calculating attendance percentage for exam registration.
2. Norms to be followed in awarding attendance related CE marks for third semester papers.

As per recommendation of the Chairperson, Board of Studies in Economics and orders of the Vice-Chancellor the matter was placed as a special case before the University Level Monitoring Committee (ULMC) for taking an appropriate decision.

The ULMC recommended (1) to consider the matter as a special case and to waive attendance component so as to enable the candidates to pursue their studies (2) to refer the matter to the Syndicate for consideration. The Syndicate held on 27.01.2021 vide item No.22.48.05 resolved to approve the above recommendation.

As per orders of the Vice-Chancellor, the matter regarding clarification on calculation of attendance in respect of the candidates transferred and readmitted to the Govt. Arts College, Thiruvananthapuram with the recommendation of ULMC is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to approve the recommendation of the ULMC and initiate action accordingly.

Item No.23.23

Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Item No.23.23.01 *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shihabudeen A in Arabic - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*AN ANALYTICAL SURVEY OF THE WORKS OF SAYYID QUTHUB WITH SPECIAL EMPHASIS ON FI DILALIL QURAN*” submitted by Sri. Shihabudeen A.

Resolution of the Syndicate

RESOLVED that Sri. Shihabudeen A., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

Item No.23.23.02 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Priya O. in Islamic History- reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*UNDERSTANDING THE PROBLEMS OF EQUALITY IN JUSTICE: A RAWLSIAN PERSPECTIVE*” submitted by Smt. Priya O.

Resolution of the Syndicate

RESOLVED that Smt. Priya O., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.23.23.03 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aswathy Vijayan A. in Sanskrit - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*BHĀRATĪYETIHĀSĀBHYĀM BHĀSA NĀṬAKĀNĀM VICALANAM NĀṬAKĪYĀMŚĀŚCA*” submitted by Smt. Aswathy Vijayan A.

Resolution of the Syndicate

RESOLVED that Smt. Aswathy Vijayan A., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.23.23.04 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kumari Amutha R S in Tamil - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*TAMIL LITERARY MAGAZINES – A STUDY (2010-2013)*” submitted by Smt. Kumari Amutha R S.

Resolution of the Syndicate

RESOLVED that Smt. Kumari Amutha R S., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.23.23.05 *Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Sujith S in Sanskrit -reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “*KĒRALĪYADĒVĀLAYEṢU DĒVAPRAŚNA VIDHĀNAMĀRGAH*” submitted by Shri. Sujith S.

Resolution of the Syndicate

RESOLVED that Shri. Sujith S., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.23.23.06 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shyla Hameed in Economics- reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ECONOMICS OF HIGHER EDUCATION IN KERALA – A STUDY ON COSTS AND SUBSIDIES”** submitted by Smt. Shyla Hameed.

Resolution of the Syndicate
RESOLVED that Smt. Shyla Hameed., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.23.23.07 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. V. Smitha in Management Studies - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON EMPLOYEE ENGAGEMENT AMONG IT PROFESSIONALS IN KERALA”** submitted by Smt. V. Smitha.

Resolution of the Syndicate
RESOLVED that Smt. V. Smitha., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.23.23.08 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shamyia K. in Home Science –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NUTRITIONAL MANAGEMENT OF TYPE 2 DIABETES MELLITUS”** submitted by Smt. Shamyia K.

Resolution of the Syndicate
RESOLVED that Smt. Shamyia K., be declared eligible for the award of the Degree of Doctor of Philosophy in Home Science under the Faculty of Science.

Item No.23.23.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vinod S in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“മലയാള സിനിമയിലെ നായക സങ്കല്പം : 1980 - നു ശേഷമുണ്ടായ തെരഞ്ഞെടുത്ത സിനിമകളെ മുൻനിർത്തിയുള്ള സംസ്കാര പഠനം”** submitted by Sri. Vinod S.

Resolution of the Syndicate
RESOLVED that Sri. Vinod S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.23.23.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Devi Priya L in Management Studies -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LEADERSHIP STYLES AND EFFECTIVENESS OF MANAGERS IN STATE LEVEL PUBLIC ENTERPRISES OF KERALA”** submitted by Smt. Devi Priya L.

Resolution of the Syndicate
RESOLVED that Smt. Devi Priya L., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.23.23.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Arunkumar V.R. in Library and Information Science- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**USE OF WEB 2.0 TOOLS IN THE LIBRARY WEBSITES OF INSTITUTIONS OF HIGHER LEARNING IN INDIA: AN ANALYTICAL STUDY**” submitted by Sri. Arunkumar V.R.

Resolution of the Syndicate

RESOLVED that Sri. Arunkumar V.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

Item No.23.23.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ranjit Thomas in Management Studies - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE JOB SATISFACTION OF FACULTY MEMBERS OF ENGINEERING COLLEGES IN KERALA**” submitted by Sri. Ranjit Thomas.

Resolution of the Syndicate

RESOLVED that Sri. Ranjit Thomas., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.23.23.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vishnu A.S. in Philosophy-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE PHILOSOPHY OF MIND: A STUDY ON CONSCIOUSNESS**” submitted by Sri. Vishnu A.S.

Resolution of the Syndicate

RESOLVED that Sri. Vishnu A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.23.23.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Naseer A. in Library and Information Science-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ORGANIZATIONAL CLIMATE AND JOB MOTIVATION IN THE UNIVERSITY LIBRARIES IN KERALA: AN INVESTIGATIVE STUDY**” submitted by Sri. Naseer A.

Resolution of the Syndicate

RESOLVED that Sri. Naseer A., be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

Item No.23.23.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Y. Saji in Philosophy-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ZAZEN AND SATORI IN ZEN BUDDHISM – A PHILOSOPHICAL STUDY**” submitted by Sri. Y. Saji.

Resolution of the Syndicate

RESOLVED that Sri. Y. Saji., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.23.23.16 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Shafeeque C.M in Biotechnology - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ELUCIDATING GENETICS OF METHYLATION MAP IN INTRACRANIAL ANEURYSM**” submitted by Sri. Shafeeque C.M.

Resolution of the Syndicate

RESOLVED that Sri. Shafeeque C.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.23.23.17 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja S in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “പാരമ്പര്യ പാരമ്പര്യതരംഗങ്ങൾ അക്കിത്തം കക്കാട്, വിഷ്ണുനാരായണൻ നമ്പൂതിരി എന്നിവരുടെ കവിതകളിൽ” submitted by Smt. Sreeja S.

Resolution of the Syndicate

RESOLVED that Smt. Sreeja S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.23.23.18 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. S. Remya Reghunath in Biotechnology- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOACTIVE MOLECULES OF SYMBIOTIC BACTERIA ASSOCIATED WITH ENTOMOPATHOGENIC NEMATODE, STEINERNEMA SP.**” submitted by Smt. S. Remya Reghunath.

Resolution of the Syndicate

RESOLVED that Smt. S. Remya Reghunath., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.23.23.19 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Rejisha S R. in Physics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON BORATE BASED GLASS AND GLASS-CERAMICS FOR ELECTRONIC APPLICATIONS**” submitted by Smt. Rejisha S.R.

Resolution of the Syndicate

RESOLVED that Smt. Rejisha S R., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.23.23.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jesna Mohan in Computer Science and Engineering -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGN AND DEVELOPMENT OF ADAPTIVE FRAMEWORK FOR VIDEO ABSTRACTION USING MACHINE LEARNING TECHNIQUES**” submitted by Smt. Jesna Mohan.

Resolution of the Syndicate

RESOLVED that Smt. Jesna Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering &Technology.

Item No.23.23.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Suji K.J.in Physics -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATION OF MAJOR ENERGY DISSIPATIONS IN MAGNETOSPHERE-IONOSPHERE SYSTEM DURING DISTURBED GEOMAGNETIC PERIODS**” submitted by Smt. Suji K.J.

Resolution of the Syndicate

RESOLVED that Smt. Suji K.J., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.23.23.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeranjini S C in Economics - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ECONOMICS OF HEALTH CARE: POTENTIALS OF HEALTH INSURANCE IN KERALA**” submitted by Smt. Sreeranjini S.C.

Resolution of the Syndicate

RESOLVED that Smt.Sreeranjini S C., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.23.23.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ajeesh V. in Management Studies- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BRANDING OF COLLABORATIVE TOURIST DESTINATIONS IN KERALA**” submitted by Sri. Ajeesh V.

Resolution of the Syndicate

RESOLVED that Sri. Ajeesh V., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.23.23.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sajina K.P in Commerce-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**JOB STRESS AND SATISFACTION AMONG MEDICAL REPRESENTATIVES IN KERALA**” submitted by Smt. Sajina K.P.

Resolution of the Syndicate

RESOLVED that Smt. Sajina K.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.23.23.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Prasanth S Pai in Commerce-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TEA INDUSTRY IN KERALA : PROBLEMS IN MANUFACTURE**” submitted by Smt. Prasanth S Pai.

Resolution of the Syndicate

RESOLVED that Smt. Prasanth S Pai., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.23.23.26 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sangita Tresa Samson in Music reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CONTRIBUTIONS OF TWO VAGGEYAKARAS OF KERALA: ENNAPADAM VENKATARAMA BHAGAVATAR AND PROF. R SRINIVASAN**” submitted by Smt.Sangita Tresa Samson.

Resolution of the Syndicate

RESOLVED that Smt.Sangita Tresa Samson., be declared eligible for the award of the Degree of Doctor of Philosophy in Music under the Faculty of Fine Arts.

Item No.23.23.27 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Hassan J. in Islamic History-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NEED AND POSSIBILITIES OF A RECOGNISED MADRASA BOARD UNDER THE GOVERNMENT OF KERALA**” submitted by Sri. Hassan J.

Resolution of the Syndicate

RESOLVED that Sri. Hassan J., be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the Faculty of Social Sciences.

Item No.23.23.28 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shibu A S. in Economics - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STRUCTURE AND DISTRIBUTIONAL DIMENSIONS OF CONSUMPTION EXPENDITURE: A CASE STUDY OF AGRICULTURAL LABOURERS IN KERALA**” submitted by Sri. Shibu A S.

Resolution of the Syndicate

RESOLVED that Sri. Shibu A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.23.23.29 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Krishna Priya R.V. in Malayalam- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**പഞ്ചകോശസങ്കല്പം മലയാളകവിതയിൽ : എഴുത്തച്ഛൻ കമാരനാശാൻ വൈലോപ്പിള്ളി ശ്രീധരമേനോൻ എന്നിവരുടെ കവിതകളെ ആസ്പദമാക്കി ഒരു പഠനം**” submitted by Smt. Krishna Priya R.V.

Resolution of the Syndicate

RESOLVED that Smt. Krishna Priya R.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.23.23.30 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreeja.P. in Electrical & Electronics Engineering - reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMAGE ANALYSIS FOR THE DETECTION AND DIAGNOSIS OF LIVER DISEASES**” submitted by Smt. Sreeja. P.

Resolution of the Syndicate

RESOLVED that Smt.Sreeja. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Electrical & Electronics Engineering under the Faculty of Engineering & Technology.

Item No.23.23.31 **Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Vishnu Sreevalsan in History reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A HISTORICAL INTROSPECTION ON THE EVOLUTION OF LAWS, TRIALS, AND PENAL SYSTEM IN TRAVANCORE**” submitted by Sri.Vishnu Sreevalsan.

Resolution of the Syndicate

RESOLVED that Sri. Vishnu Sreevalsan., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.23.24 *Sree Narayana College, Cherthala – approval of extension of term of appointment of Dr.Shaji.P.N, Associate Professor of Commerce as Drawing and Disbursing Officer - (fourth term) - approved –Orders issued - reporting of- reg:*

(Ac.FIII)

The Manager, Sree Narayana College, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.Shaji.P.N**, Associate Professor of **Commerce** in S.N College, Cherthala as the Drawing and Disbursing Officer of the College w.e.f 01-01-2021, as the third term of appointment was expired on 31-12-2020.

The Vice Chancellor taking into consideration the urgency of the matter had approved the appointment in respect of **Dr.Shaji.P.N**, Associate Professor of **Commerce** in S.N College, Cherthala as the Drawing and Disbursing Officer of the College for a period of three months with effect from 01-01-2021, for the fourth term subject to reporting to the Syndicate. U.O No.292/2021/UOK dated 21-01-2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.25 *DBT, Govt of India Sponsored project - by Dr. K Padmakumar, Professor (Rtd), Department of Aquatic Biology and Fisheries , University of Kerala– Refund of unspent balance - Sanctioned – Reporting of –reg.*

(Ad.F1)

Department of Biotechnology (DBT), Govt of India sanctioned financial assistance to the project entitled “Discovering Antimalarials from Marine Organisms (Phase-I)” to Dr.K Padmakumar, Lecturer, Department of Aquatic Biology and Fisheries, University of Kerala and it was implemented in the Department of Aquatic Biology and Fisheries, University of Kerala. An amount of Rs.10,96,800/- (Rupees ten lakhs ninety six thousand eight hundred only) was released to Dr.K.Padmakumar, Principal Investigator of the project .

The final audited Utilization Certificate and Statement of Expenditure were forwarded to DBT by Dr. K Padmakumar, the Principal Investigator.

Dr. K.Padmakumar forwarded a cheque bearing the No.964710 dated 14/10/2020 of Rs.98,265/- (Rupees Ninety eight thousand two hundred and sixty five only) towards refund of unspent balance of the DBT project.

Sanction was accorded by the Vice Chancellor to the following subject to reporting to the Syndicate.

- To refund an amount of Rs.98,265/- (Rupees Ninety eight thousand two hundred and sixty five only)” to DBT being the unspent balance of the DBT Project entitled Discovering Antimalarials from Marine Organisms (Phase I) by Dr. K Padmakumar, Professor (Rtd), Department of Aquatic Biology and Fisheries, University of Kerala, Principal Investigator of the DBT project.
- To meet the expenditure from the head of account “Part III MH 80 C- Grants from Government of India – 9/7558 – Refund of unspent balance of grants on Schemes sponsored by Government of India” provided in the current year's budget estimates of the University.
- The amount may be drawn by the Registrar on the strength of a certificate of payment and paid by way of a Demand Draft in favour of Drawing and Disbursement Officer, Department of Biotechnology payable at New Delhi.

Accordingly U O No. No.Ad.F1(1)954/2004 Dated: 14/12/2020 was issued .

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.26 **Department of Botany - Purchase of Ultrasonic Extractor - Provisional Advance-Sanctioned Orders issued- Re-appropriation of funds- Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of Rs. 3,75,000/- (Rupees Three lakh seventy five thousand only) under the head of account "Part II- Plan-MH 17-Department of Botany-4/6054-New Development Programmes (State)" by re appropriation from "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of Rs.3,75,000/- (Rupees Three lakh seventy five thousand only) (which includes the invoice amount of USD 4525, wire transfer charges and currency escalation charges), as provisional advance to Dr. T. S. Swapna, Professor and Head, Department of Botany, for effecting payment to the principal firm 'M/s. SONICS & MATERIALS INC., USA' through wire transfer, towards the purchase of One 'Ultrasonic Extractor' for use in the Department, against the State Plan Grant sanctioned under the Scheme component 'Ongoing Projects/Purchases (Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20)', for the year 2020-2021.

The U. O. No. Pl.A1/1256/Bot/20 dated 08/12/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned provisional advance of Rs.3,75,000/- (Rupees Three lakh seventy five thousand only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.27 **Department of Optoelectronics - Extension of the tenure of the "Service Engineer (Operator)" for operating the FESEM (Nova Nano SEM) installed in the Department-Sanctioned- Orders issued- Re-appropriation of funds - Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10 (13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of Rs. 2,17,200/- (Rupees Two lakh seventeen thousand and two hundred only), under the head of account "Part II- Plan-MH 29-Department of Optoelectronics -4/1950-Equipment (State)" by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of Rs.2,17,103/- (Rupees Two lakh seventeen thousand one hundred and three only) (i.e.Rs.1,83,986/-+ GST @ 18%), as Provisional Advance to Dr.S.Sankararaman, Head, Department of Optoelectronics, for effecting advance payment to 'M/s.Icon Analytical Equipment Pvt. Ltd., Chennai', towards remuneration of the Service Engineer" for operating the FESEM (Nova Nano SEM) installed in the Department, for the period from 20-7-2020 to 31-12-2020, against the balance amount available in the State Plan Grant (i.e. Rs.43,36,798/- by way of refund to KUF), sanctioned for the implementation of the Scheme-component 'Setting up of Nanophotonics Lab-Phase II' in the Department of Optoelectronics, for the year 2014-15.

The U. O. No. Pl.A1/4253/2020/UOK dated 29/12/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 2,17,103/- (Rupees Two lakh seventeen thousand one hundred and three only), by re appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.28 **Department of Malayalam - Purchase of 10 racks from 'M/s. SIDCO' - Payment –Sanctioned-Orders issued- Re-appropriation of funds - Reporting of - Reg.**

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, invoking the section under 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of Rs. 800/- (Rupees Eight hundred only) under the head of account “Part II- Plan-MH 35-Department of Malayalam-4/1885-Development of Department (State)” by re-appropriation from the head of account “Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)” of the current year's Budget Estimates of the University.
- 2) to release amount of Rs. 1,00,793/- (Rupees One lakh Seven hundred and ninety three only) to 'M/s. Kerala SIDCO Ltd.,Thiruvananthapuram, towards the supply of 10 racks in the Department of Malayalam, debiting the expenditure from the State Plan Grant 2020-21 Sanctioned under the Scheme-component 'Ongoing Projects/Purchases (Continuing Projects/ Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20).

The U. O. No. 3676/2020/UOK dated 18/11/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 1,00,793/- (Rupees One lakh Seven hundred and ninety three only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.29 **Research leading to Ph.D Degree – Re-registration in respect of Smt.Reena Raveendran, full-time research scholar in Computational Linguistics - reporting of-reg.**

(Ac.E1)

An application was received from Smt.Reena Raveendran, full-time research scholar in Computational Linguistics, at Department of Linguistics, University of Kerala, Kariavattom duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Smt. Reena Raveendran, full time research scholar in Computational Linguistics being granted re-registration due to default in payment of research fee for more than six months w.e.f 27/07/2019, in exercise of the powers vested on him vide U.O No. 425/2020/UOK dated 05/02/2020

As per the orders of the Vice-Chancellor, the matter of having granted re-registration in respect of Smt.Reena Raveendran, full-time research scholar in Computational Linguistics is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.30 **Minutes of the meeting of the website updation sub – committee held on 23.01.2021 – reporting of – reg.**

(Ad.Misc)

The meeting of the sub – committee constituted for updation of University website was held on 23.01.2021 (minutes appended). The Vice – Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

MINUTES OF THE MEETING OF THE WEBSITE UPDATION SUB – COMMITTEE

Date & Time	:	23.01.2021, 10.30 a.m.
Venue	:	Pro – Vice Chancellor's Chamber

Members present

1. Dr. P. P. Ajayakumar, Pro-Vice-Chancellor (in the chair).
2. Dr. S. Shifa, Professor, Department of Malayalam.
3. Sri.Siddik.R, Director, D.S.S.
4. Dr.Vinod Chandra.S.S, Director, Computer Centre.
5. Sri.Sam S., Public Relations Officer.
6. Dr. Sibi. K. S., Assistant Professor, Department of Physics.

Special Invitees

1. Dr. R.Jayachandran, HOD, Department of Hindi.
2. Dr. E.Shaji, Asst Professor, Department of Geology.
3. Dr. R.B.Binoj Kumar, HOD, Department of Geology.

The committee began its meeting at 10.30 a.m. The Director, Computer Centre and the Programmer in charge of the website updation, presented the new website and invited attention of the committee members to comment on the same. The Committee after going through the proto type of new website has recommended the following:

- (1) To include 'IQAC' link in the home page, followed by NAAC, CSS, to avoid 'SOAFT' link and to place the Govt related sites in the bottommost blue coloured portion in the home page.
- (2) To rename the 'EVENTS' link as 'UPCOMING EVENTS' and to place the same before the 'NEWS' link'. Those events that had already taken place shall be placed in the 'NEWS' link and those which are going to happen in the 'UPCOMING EVENTS' link.
- (3) To authorize the PRO to manage the necessary updations in the 'UPCOMING EVENTS' link and 'NEWS' link in the home page, after a thorough screening from the Joint Registrar (Academic).
- (4) The images of Kariavattom Campus including that of the main gate shall be uploaded in the home page.
- (5) To include 'Faculty' tab after 'Schools' tab in the 'Academic' menu.
- (6) To authorize the concerned Deputy Registrars to check whether the scheme and syllabus of all courses uploaded in the website are up to date and if not, to take necessary steps to forward the same to the Computer Centre after getting proper endorsement from the concerned Chairmen, Board of Studies.

The committee further considered the opinion of the Director, Computer Centre to conduct security audit to protect the new website from vulnerable security risks such as hacking, SQL injections etc and recommended to take necessary steps to conduct security audit at the earliest.

The meeting came to an end at 12.30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the sub – committee constituted for updation of University website held on 23.01.2021, be noted.

Item No.23.31 *Covid 19 pandemic- Deferred salary of the staff of Population Research Centre (PRC) and Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) – refund –Consideration of- reg.*

(Ad.F1)

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The PRC, Kerala is administered by University of Kerala. The Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala is sponsored by the Ministry of Agriculture.

As per the G.O(P).No.53/2020/Fin dated Tvpm 30/04/2020 one month salary of PRC and SCCPCK deferred in five installments (six days salary for each month) from April 2020 to August 2020.

The Director, PRC has also stated that the deferred amount is still kept in PRC account itself as the pay and allowances of PRC staff is granted by the Ministry of Health and Family welfare, Govt of India and disbursed through the PRC accounts maintained by the Deputy Registrar, Audit wing, Kariavattom.

The Director, SCCPCK has informed that Rs.15,17,291 has deferred as part of COVID-19.

Vide G O (P) No.140/2020 /Fin dated 25/10/2020, Government has decided to merge the deferred salary in the Provident Fund on first April 2021 with interest which is eligible to be withdrawn after 1st June 2021.

The Director, PRC has informed that the PRC staff are coming under the contributory provident fund Scheme and hence their deferred salary cannot be merged in the CPF and there is no provision for granting such deferment. If the deferred salary remains in the PRC account the funding agency will take over that amount to adjust next instalment of grant in aid.

The Director, SCCPCK has also informed that the employees of Cost of Cultivation Scheme do not have PF to merge the deferred salary. It is also stated that the expenditure is coming under the Budget of 2020-21 financial year, the repayment of the same is also to be completed in the same financial year itself. Otherwise the above specified amount will be treated as unspent balance of the financial year 2020-21.

The PRC Executive Committee held on 30/10/2020 under the Chairmanship of Pro-Vice Chancellor recommended to take urgent steps to refund the amount to the staff concerned, as the merging of the amount in the CPF is not applicable.

Hence the Directors, PRC and SCCPCK have requested to issue necessary orders for repayment of the deferred salary to the Employees of PRC and SCCPCK .

Remarks of the Finance on this matter has been obtained. The Finance has remarked that the Directors SCCPCK and PRC may be requested to remit the deferred salary to KUF without any delay .The amount may be credited to KUF by cheque in favour of the Finance Officer, University of Kerala to comply with the Government directions .

The file was submitted for orders of the Vice Chancellor. The Vice Chancellor has ordered to place the matter before the Syndicate.

Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to entrust the Finance Officer to take decision based on the recommendation of PRC Executive Committee.

Item No.23.32

Minutes of the Meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021 - approval of- reg.

(AcBI)

The Minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, is submitted for approval of the Syndicate.

The Minutes of the meeting appended.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE CENTRE FOR GLOBAL ACADEMICS

DAY	:	Saturday
DATE	:	23.01.2021
TIME	:	11.00 A.M
VENUE	:	SENATE CHAMBER

Members Present:

- | | |
|---|------|
| 1. Vice-Chancellor (in the Chair) | Sd/- |
| 2. Finance Officer | Sd/- |
| 3. Dr. Sabu Joseph, Director, CGA | Sd/- |
| 4. Regional Director, ICCR | Sd/- |
| 5. Dr. Christabell. P.J, Asst. Professor, Dept. of Future Studies | Sd/- |
| 6. Shri. Sreekumar K.N., Asst. Professor and Head(i/c), Dept. of German | Sd/- |
| 7. Dr. Subodh G, Asst. Professor, Dept. of Physics | Sd/- |
| 8. Dr. Suhara Beevy S, Professor, Dept. of Botany | Sd/- |

The meeting began at 11.00 AM. The following items were discussed & recommendation made.

ITEM NO. 23.32.01 Applications for admission – Self financing foreign students - reg

Applications were received from the following self financing foreign candidates seeking admission to Ph.D programme offered by the University of Kerala. The remarks of the HODs concerned, ascertaining the eligibility of the candidates to the courses applied for was obtained.

The details of the candidates along with the remarks of the HoD concerned and the institution proposed for study are shown below.

Sl No.	Name	Country	Qualification	Course opted	Dept./ College suggested	Remarks
Self financing candidates						
Ph.D Programme						
1.	Mr. Bassam Wadia Faid Al-Shameri	Yemen	Copy of the certificate of MSc in Applied Mathematics and consolidated grade report from Osmania University, Hyderabad	PhD in Mathematics	Dept. of Mathematics	Eligible for admission to PhD in Mathematics and noted that he has submitted three proposals for his research work but have no supervising teachers in this area of research. Further, no documents are required for preparing the report.
2.	Mr. Milinda Priyadharshana Peiris	Sri Lanka	Copy of the PG certificate for Philosophy in Defence and Strategic Studies	PhD in Political Science	Dept. of Political Science	Eligible to pursue PhD programme in Political Science

As ordered by the Vice Chancellor, the applications for admissions submitted by the above foreign candidates for admission to Ph.D Programme are placed before the CGA Executive committee for consideration.

Recommendations:

Sl.No.1: The committee recommended to grant admission to research leading to Ph.D in Mathematics under the guidance of Dr. Dilip Kumar, Assistant Professor, Department of Mathematics University of Kerala by creating supernumerary vacancy.

Sl.No.2: The committee recommended to grant admission to research leading to Ph.D in Political Science under the guidance of Dr. Girish Kumar R, Professor, Department of Political Science, University of Kerala by creating supernumerary vacancy.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

ITEM NO. 23.32.02 Department of Archaeology - Proposal for signing Memorandum of Understanding with University of Cambridge, United Kingdom - reg.**(AcD)**

The Head, Department of Archaeology has forwarded a proposal for signing Memorandum of Understanding with University of Cambridge, United Kingdom along with the draft of proposed Memorandum of Understanding.

The details of the proposal are furnished below:

Purpose of this agreement : to record the mutual interest of the University of Cambridge and the Archaeological Survey of India in promoting and furthering academic links between the two institutions for a period of three years following signature of this MoU.

Areas of Cooperation :

1. Training in Geographical Information System-based mapping, remote sensing and field surveying techniques
2. Collaborative research aimed at documenting endangered archaeological sites and monuments
3. Preparing, publishing and maintaining an Open Access database on endangered archaeological sites and monuments
4. Exchange of academic, educational, scientific and scholarly materials
5. Development of joint research resources
6. Staff and student exchange

Duration and renewal of agreement

The Memorandum of Understanding will become effective immediately after signature by both parties and will be valid for a period of 3 (three) years.

Future Steps

If these possibilities for collaboration appear to be feasible after further discussion between the parties and suitable funding sources are identified, it is proposed that negotiations should take place with a view to finalising the terms of such contractual arrangements between such parties as may be necessary and appropriate to put the proposal into effect.

Public Statements

The parties acknowledge the merits of positive publicity but they recognise that neither party should make any press announcement or public statement about the proposals or this MoU which has not been agreed in advance by the other party.

Brand Protection

Neither party will use the name, trade name, trademark, logo or other designation of the other party in connection with any products, promotion, advertising, press release, or publicity without the prior written permission of the other party.

Effect of this Memorandum

While the parties wish by this MoU to make clear their support of, and enthusiasm for, the proposals, with the exception of clauses 4 (Public Statements) and 5 (Brand Protection) and this clause 6, which the parties acknowledge to be legally binding upon them, this MoU is not intended to create any legally binding relationship between the parties. The parties recognise that any agreement or agreements involving the parties which may subsequently be negotiated will, prior to execution, require the express approval of specific bodies and duly authorised officers within the Cambridge and [partner institution] and they acknowledge that at any time in advance of such execution the parties and each of them shall be free to propose arrangements different from those outlined in this MoU or unilaterally to cease any consideration or negotiation contemplated by this MoU without any liability whatsoever to the other party.

The legal adviser has vetted the draft of Memorandum of Understanding with University of Cambridge, United Kingdom and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between University of Cambridge, United Kingdom and University of Kerala, India is placed before the executive committee of the Centre for Global Academics for consideration.

Recommendations:

Recommended that the MoU be signed subject to rules and regulations relating to collaboration of foreign institutions in research projects in India.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

ITEM NO. 23.32.03 *Project Proposal and paper for discussion on the topic" Hermann Gundert-House of Languages"-Remarks of Department of German-reg.*

(AdAV)

The Higher Education Department vide letter no.B5/71/2020/H.Edn.dated 10.07.2020 has forwarded a project proposal by Prof.Heike Oberlin,Tiibingen University, Germany regarding the topic" Hermann Gundert-House of Language(s)" and requested to furnish the remarks of Department of German on the proposal. The HoD, Department of German has submitted a detailed remarks on the

Proposal for perusal. The Head, Department of German has requested to take necessary action to forward the remarks to the Higher Education Department for further steps.

As per the orders of Vice Chancellor, the Proposal forwarded by the Higher Education Department regarding the topic" Hermann Gundert- House of Languages(s)" and the remarks submitted by the HOD(i/c), Department of German are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation. The Standing Committee of the Syndicate on Academics and Research recommended to place the matter before the Centre for Global Academics (CGA) for consideration. The Syndicate at its meeting held on 10.11.2020, vide item No.49.D 14, has resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research

Hence,the Proposal forwarded by the Higher Education Department regarding the topic" Hermann Gundert- House of Languages(s)" and the remarks submitted by the HOD(i/c),Department of German are placed before the Centre for Global Academics(CGA) for consideration and appropriate recommendation.

Recommendation:

Resolved to agree with the proposal in Principle. Further resolved to place the matter before the Syndicate with the recommendations of the Standing Committee of the Syndicate on Academics & Research and obtain necessary sanction from the Dept. of Higher Education.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

ITEM NO. 23.32.04 *Department of Economics - Proposal for signing Memorandum of Understanding between York University, Canada and University of Kerala, India- reg.*

(AcD)

The Head, Department of Economics has forwarded a proposal for signing Memorandum of Understanding with York University, Canada along with the draft of proposed Memorandum of Understanding, submitted by Dr. Christabell P J, Associate Professor, Department of Economics.

The details of the proposal are furnished below:

1. Academic Cooperation

- Exchange of undergraduate and/or graduate students on a reciprocal and balanced basis (requires separate student exchange agreement)

1. Mobility of faculty members and researchers
2. Cooperative research and joint project development for external funding support
3. Development and/or delivery of courses including online courses
4. Joint teaching or supervision of graduate students (*co-tutelle*)
5. Joint seminars, conferences, and academic meetings
6. Exchange of scientific and information materials that are of mutual interest
7. Development of experiential education abroad programs including short term summer abroad and field study programs, internships and practica.

The first initiative under this MOU will be focused on joint research in the areas of social economy, mutual aid, solidarity economies.

2. Logo Use

The Parties intend to require the prior written permission of the opposite party for all public use of such opposite party's name or logo.

3. Privacy and Confidentiality

Non-disclosure: The Parties agree to maintain reasonable security measures in respect of any documents or information in any form identified by the other party as confidential, and shall take all reasonable precautions to limit internal disclosure to those persons who are required to access such documents or information.

FIPPA Obligations: University of Kerala acknowledges that York is subject to the *Freedom of Information and Protection of Privacy Act*.

4. Insurance

Each Party will at all times during the Term of this MOU maintain insurance coverage and limits appropriate for their operations and at least equivalent to industry standards. The Parties shall provide proof of coverage upon reasonable request.

5. Effective Date, Renewal and Termination

This MOU will remain in force for a period of five (5) years starting at date of the last signature entered. This MOU may be terminated by either Party giving six (6) months' notice in writing to the other Party or such earlier termination date as is mutually agreed between the Parties.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between York University, Canada and University of Kerala, India is placed before Centre for Global Academics for consideration.

Recommendation:

Recommended that the MoU be signed subject to rules and regulations relating to collaboration of foreign institutions in research projects in India.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

Item No.23.32.Additional Item No.1

Admission recommended for Mr. Hussein Hassan from Tanzania (sl.No.21) to M.Sc Environmental Sciences in the Department of Environmental Sciences – request to change to M.Sc Biodiversity Conservation, Department of Botany – reg.

Recommendation:

Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

Item No.23.32.Additional Item No.2

Admission to Mr. Ajmal Samadi from Afghanistan (sl.no. 42) – MBA candidate – request to change to MSc Computer Science course- reg.

Recommendation:

Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

Item No.23.32.Additional Item No.3

CGA recommended ICCR sponsored UG candidates along with college list for approval- reg

Recommendation:

The Committee recommended that the proposed admissions of foreign students to respective colleges be proceeded with after ascertaining whether required facilities are available in the said colleges and their willingness to accept the students.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

Item No.23.32.Additional Item No.4

Online admission programme for foreign students- reg.

The proposal forwarded by the Director, CGA for providing online classes as to the foreign nationals during the academic year 2020-21 till the corona issue is over was placed before the Syndicate at its meeting held on 12.01.2021 (item no.35) and resolved to agree with the proposal. Online admission procedure for the foreign students will continue as per the existing general rules.

The meeting came to an end at 12.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021, be approved.

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Item No.23.33 **Hand Book of Kerala State Higher Education Council-Academic Programmes under Various faculties Disciplines-recognition and Equivalence - guidelines-Consideration of-reg.**

(Ac.C)

The Kerala University Act 1974 empowers the Academic Council of the University to recognize examinations of other Universities and other Institutions. The Academic Council shall recognize the Degrees awarded by other Universities on the basis of the recommendation of the Board of Studies and Faculty in the Subject concerned. These authorities shall make a detailed study of the prescribed Scheme and Syllabus of the Degree in question and shall conform the 10 + 2+ 3 pattern.

In fact, the conditions enunciated in the Government Order dated 13.11.2018, (page 6) of the report has already been in practice in the University for years. The Degrees awarded by all statutory Universities, National Institutes and Institutes recognized as Centres of Excellence by the Government of India have already been given recognition. In such cases where the University of Kerala is not awarding a Degree of similar nomenclature or nature (Eg : Forensic Sciences). The University takes necessary steps to assess the content of the programme and to give necessary recognition for the purpose sought for through the process described in Para 1 above.

As far as Professional degrees are concerned, University recognizes all degrees which are awarded by Institutions with the affiliation of the National Regulatory Bodies concerned (Eg. AICTE, NCTE, BCI etc.).

University of Kerala also follows the nomenclature pattern prescribed by the UGC/National Regulatory Bodies. Further, new programmes in frontier areas, multiple major programmes and integrated programmes have been instituted by the University with up to date Scheme and Syllabus.

While instituting Specialized Programmes described above, the University while specifying the admission criteria also makes sure that the degree is recognized as equivalent to existing degree in the same subject/faculty for purpose of higher studies, employment etc.

The recognition of examinations conducted by other Universities/Institutions is a very important part of the academic life of the University as it pertains to ascertaining quality of programmes run by this University. Admittedly, there are Universities and programmes in India as well as abroad which cannot be recognized for very obvious reasons. There have been umpteen instances where the Boards of Studies had pointed out the total inadequacy of the contents of the academic programmes of certain Universities.

As per the Apex Court verdict the academic authority that is vested in the Academic Councils of the University cannot be devolved. The recent instance of the Government Order equating degree in M.Sc. Biotechnology with Degrees in Life Sciences (M.Sc. Zoology and M.Sc. Botany) which led to an embarrassing situation in which the said order was quashed by the Court of Law may be borne in mind.

Meanwhile, the University is being consulted constantly by the Government in matters relating to equivalence/eligibility of degrees in various disciplines awarded by other Universities. However, the University has nothing against the Government dispensing with special orders necessitating equivalence in the Subjects concerned from Universities and is enabling the appointing authorities to proceed in accepting degrees of any University as such.

The Handbook of Equivalency for Academic Programmes/ Degrees of Universities is a very comprehensive document relating to the various programmes run by Universities in India and the contents of the document shall be placed before the different Boards of Studies and Faculties for appropriate consideration and recommendation to the Academic Council for adoption of necessary steps in accordance with those enunciated in the document.

Hence as per the orders of Vice-Chancellor the Hand Book of the Kerala State Higher Education Council provided to the University on matter relating to recognition and equivalence is place before a Syndicate for consideration and appropriate recommendation to the Academic Council for dispersal among Boards of Studies and Faculties concerned to facilitate the introduction of new and innovative programmes which are to be mutually recognized by the various Universities.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.34 **Department of Optoelectronics -Renewal of AMC for the FESEM installed in the Department - Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an additional amount of ₹2,85,600/- (Rupees Two lakh eighty five thousand six hundred only) under the head of account "Part II- Plan-MH 29-Department of Optoelectronics-4/1950-Equipment (State)" by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of ₹2,85,560/- (Rupees Two lakh eighty five thousand five hundred and sixty only) (i.e. ₹2,42,000/- + GST @18% amounting to ₹43,560/-) to the Head, Department of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt Ltd., Chennai' towards AMC charges for the first year(i.e. from 1.04.2020 to 31.03.2021), against the balance amount available in the State Plan Grant Sanctioned for the implementation of the Scheme-Component "Setting up of Nanophotonics Lab-phase II" in the Department of Optoelectronics, for the year 2014 -15.

The U. O. No. Pl.A1/3758/2020/UOK dated 23/11/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned Payment Rs.2,85,560/- (Rupees Two lakh eighty five thousand five hundred and sixty only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.35 **Department of Psychology - Implementation of the innovative Project - Establishment of Psychology Consultancy Cell-Release of IInd Installment of Provisional Advance-Sanctioned-Orders issued-Re-appropriation of funds- Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of ₹4,20,000/- (Rupees Four lakh twenty thousand only) under the head of account "Part II- Plan MH-4-Department of Psychology - 4/6054 - New Development Programmes (State)" by re-appropriation from the head of account "Part II - Plan - MH 63 - Miscellaneous - 7/6065 - Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release an amount of ₹4,20,000/- (Rupees Four lakh twenty thousand only) as the IInd installment of provisional advance to Dr. Jasseer J., Head, Department of Psychology and Director of the "Psychology Consultancy Cell", towards implementing the continuing activities in connection with its establishment, against the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases(Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

The U. O. No. Pl.A1/32825/Psy/2019 dated 20/01/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned provisional advance of Rs. 4,20,000/- (Rupees Four lakh twenty thousand only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.36 **Department of Botany - 'Centre for Bio-Diversity Conservation & Establishment of Gene Bank for wild Ornamental plants of Western Ghats of Kerala' -Purchase of one PH meter - Release of Payment - Sanctioned-Orders issued- Re-appropriation of funds- Reporting of - reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10 (13) of the Kerala University Act 1974, for the following:

- 1) **to provide an amount of ₹35,000/- (Rupees Thirty five thousand only) under the head of account "Part II- Plan- MH 17- Department of Botany- 4/6054- New Development Programmes (State)" by re-appropriation from "Part II-Plan-MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.**
- 2) **to release an amount of ₹34,965/- (Rupees Thirty four thousand nine hundred and sixty five only) to the Head, Department of Botany for effecting payment to "M/s. Spectra Labs, Trivandrum" towards the supply of one number of "pH meter" in the Department, against the financial assistance of ₹130 Lakh sanctioned for the implementation of the Specific project "Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental Plants for Western Ghats of Kerala", under the State Plan Grant for the year 2017- 18.**

The U. O. No. Pl. A1/39819/Botany/2019/UOK dated 05/01/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 34,965/-**(Rupees Thirty four thousand nine hundred and sixty five only)**, by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.37 **Department of Futures Studies - Purchase of Eight High End Work Stations - Payment-Sanctioned-Orders issued-Re-appropriation of funds-Reporting of - Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an additional amount of ₹1,40,500/-(Rupees One lakh forty thousand and five hundred only) under the head of account "Part II- Plan-MH 33-Department of Futures Studies-4/1885-Development of Department (State)" by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of ₹7,40,408/-(Rupees Seven lakh forty thousand four hundred and eight only) to 'M/s. Cezen Technologies Pvt. Ltd., Bangalore', towards the supply of eight 'High End Work Stations' in the Department of Futures Studies, debiting the expenditure from the State Plan Grant Sanctioned under the Scheme-component 'Ongoing Projects/ Purchases (Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20)', for the year 2020-2021.

The U. O. No. Pl.A1/5253/DFS/20/UOK dated 11/12/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 7,40,408/-(Rupees Seven lakh forty thousand four hundred and eight only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.38 Ph.D Research-re-registration granted- Reporting of-reg.

(Ac.EVII)

Sanction has been accorded by the Vice-Chancellor, Subject to reporting to the Syndicate, to the following research scholars being granted re-registration as per details shown below:

Name of the research scholar	Subject	Name of the Research Supervisor and centre	U.O granting re-registration
Binu.L (PT)	Malayalam	Dr.Shelly.M.R, Kerala University Library, Palayam	62/2021/UOK dated 05.01.2020,w.e.f 22.01.2019
Nireesh.P.H (PT)	Management	Dr.Anitha.S Loyola College of Social Sciences,Tvpm	231/2021/UOK dated 19.01.2021 w.e.f 08.02.2018
Unnikrishnan.J (PT)	Malayalam	Dr.Sainaba,M ORI and Mss Library, University of Kerala, Kariavattom	307/2021/UOK dated 22.01.2021 w.e.f 17.05.2013
Hari Krishnan.P.K (PT)	Tourism Management	Dr.K.S Chandrasekhar IMK.University of Kerala,Kariavattom	3448/2020/UOK dated 04.11.2020 w.e.f 28.12.2016
Dhanya.S (FT)	Hindi	Dr.Jayasree.B M.G.College	3541/2020/UOK dated 10.11.2020 w.e.f 18.12.2018
Remya Rajan.R (FT)	Malayalam	Dr.C.R.Prasad Dept.of Malayalam, University of Kerala, Kariavattom	3642/2020/UOK dated 17.11.2020 w.e.f 11.07.2019
Sreekala.M.S (FT)	Malayalam	Dr.Rajesh.R, M.G.College,Tvpm	3787/2020/UOK dated 24.11.2020 w.e.f 18.06.2018
Anoop.P.R (FT)	Commerce	Dr.U.Abdul Khalam Iqbal College,Peringammala	3811/2020/UOK dated 25.11.2020 w.e.f 26.09.2019
Resmi R.Chandran (PT)	Commerce	Dr.V.Jayaraju Iqbal College,Peringammala	3900/2020/UOK dated 27.11.2020 w.e.f 08.05.2014
Suma C. Subramanian(PT)	Malayalam	Dr.Naushad.S University College,Tvpm	3979/2020/UOK dated 27.11.2020 w.e.f 08.12.2018
Archana.S (PT)	Management	Dr.G.Raju IMK, University of Kerala, Kariavattom	4141/2020/UOK dated 17.12.2020 w.e.f09.06.2017

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.39 MSW, MSW(DM),and MAHRM courses – Admitting SEBC (NCL) candidates from existing rank list to fill up the vacancies of SC/ST category - academic year 2020-21 –Consideration of-reg.

(Ac.BI)

The eligibility of admission and mode of selection of candidates on MSW, MSW (DM) and MAHRM courses is based on **the entrance examination** followed by group discussion/personal Interview conducted by the respective college as per the regulations of the University for the course. In the wake of Covid-19 pandemic it has been given an exemption by excluding entrance examination and to follow the admission criteria on the basis of the marks obtained from Qualifying degree, Group

Discussion and Personal Interview during the academic year 2020-21. Accordingly rank list approved by the Controller of Examination of the respective colleges has been published by the University.

Meanwhile the Principal of Loyola College of Social Sciences, Sreekaryam, has informed that there are not enough candidates to fill up the vacancies of SC/ST category for the MAHRM course in the rank list, therefore **requested to grant permission to admit the other eligible SEBC (NCL) candidates in the rank list as that of previous years.**

As per the orders of the Vice Chancellor, the above matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges and the Committee recommended to place the matter before the Syndicate incorporating the following details:

- No. of candidates already admitted to SC/ST seats for MAHRM programme in the college during the current academic year.
- No. of remaining SC/ST candidates in the already prepared rank list
- Report on the procedure adopted by the college for filling the SC/ST seats by students of the community, including details of notification published in media and separate allotment made for SC/ST candidates.
- Whether the college has admitted student to seats over and above sanctioned by the University.

The above recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action. Similarly the Principals of Don Bosco College, Kottiyam and Shree Vidhyadhiraja College of Arts and Science, Karunagappally also requested for granting permission in respect of MSW course to fill the Vacancies of SC/ST category from other eligible applicants remaining in the rank list.

Consequent to the urgent reports sought from the concerned colleges, details has been furnished through E-mail as follows:-

Sl. No	College	Course requested	Sanctioned Strength	No of Students admitted over and above Sanctioned strength	No of SC/ST candidates included in the Rank list	No of candidates already admitted under SC/ST category during the academic year 2020-21	No.of remaining seats under SC/ST category
1	Loyola College of Social Sciences, Sreekaryam	MAHRM	20	5	1	Nil	5
		MSW (DM)	20	Nil	5	1	3
2	Don Bosco College, Kottiyam	MSW	20	Nil	Nil	Nil	2
3	Shree Vidhyadhiraja College of Arts and Science, karunagapally	MSW	20	Nil	Nil	Nil	2

The Principal, Loyola College of Social Sciences certified that admission to MSW and MAHRM courses will not come under the purview of Centralized Allotment Process as per PG prospectus 2020 clause 1.8. The admissions are carried out from the approved rank list by the University prepared on the basis of marks obtained from Qualifying degree, Entrance examination

(excluded this year), Group Discussion and Personal Interview. **And also informed that 5 more students has been admitted additionally in the current year as per UO Ac.H/UG-PG online Admission 2020 dated 27.07.2020.**

Since the admission to the program is limited to those qualifying the screening tests, if no SC/ST candidates are available for reserved seats, then the college may be allowed to fill up the vacancies from other eligible communities as per rules and necessary permission may be given to the college for doing so in adherence with clause 17 and 18 of the handbook of the admission.

As per the orders of the Vice Chancellor, **admitting eligible SEBC (NCL) candidates from the existing rank list to fill up the vacancies of SC/ST category for the MAHRM, MSW (DM) and MSW courses during the academic year 2020-21 as that of previous years** for appropriate consideration and recommendation.

Resolution of the Syndicate

RESOLVED to intimate the Principal, Loyola College of Social Sciences, Sreekariyam to take necessary steps to fill up the vacancies of SC/ST Category for the MAHRM, MSW (DM) and MSW courses from the list of applicants applied for the courses. If no applicants are available under SC/ST Category notify separately and fillup the vacancies. If the seats are not filled evenafter separate notification, fillup the vacancies from other eligible communities as per Government Order.

FURTHER RESOLVED to entrust the Standing Committee of the Syndicate on Affiliation of Colleges to verify the prospectus of UG/ PG Admission and make necessary corrections in the Clause 'General Rules for conversion of vacant seats' (4.6).

ALSO RESOLVED to entrust Dr.S.Nazeeb, Adv.G.Muraleedharan Pillai and Sri.J.Jairaj, Members Syndicate to inspect the College to verify the admission process.

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Item No.23.40 **Tagore Niketan Reading Corner - Purchase of paintings (book form), Photo Gallery, Albums and expenditure for inaugural function - Request -Consideration of- reg.**

(Ad.AV)

Dr. Ajikumari T, University Librarian (i/c) was paid an amount of Rs. 7,08,000/- towards the purchase of portraits, furniture, history panels and for floor work, room painting, civil, electrical & artistic works and Rs. 2,00,000/- towards the purchase of books, totalling to **Rs. 9,08,000/-** (Rupees Nine lakh Eight thousand only) as provisional advance for setting up Tagore Reading Corner at the Kerala University Library, vide U.O. No. 1443/2020/UOK dated 29.05.2020

The University Librarian(i/c), KUL had requested for the permission to utilize the balance amount of Rs.75,438/- out of the sanctioned amount of Rupees Two Lakh (payment towards purchase of books), for the purchase of paintings of Tagore, vide letter No. M/060/2020-21 dated 10.06.2020.

As per U.O. No.2973/2020/UOK dated 25.09.2020, the University Librarian (i/c) was permitted to utilize the balance amount of Rs. 75,438/- out of Rs.2 Lakh, for the purchase of paintings of Sri. Rabindranath Tagore from authorised agencies, after following purchase procedure. The U.O. was issued on the basis of the resolution of the Syndicate.

Now, the University Librarian (i/c), KUL, vide letter No. M/487/2020-21 dated 23.01.2021, has stated that, the paintings of Tagore were not available for the amount of Rs. 75,438/- which is sanctioned to purchase paintings of Tagore. Therefore, she has requested to utilize the said amount to purchase painting collection in book form, photo gallery, Albums and as the expenditure for inaugural function. She has also submitted the detailed estimate totalling an amount of Rs. 57,207/- and has also requested to credit the balance amount to KUF. (Copy of the proposal appended)

As per the orders of the Vice-Chancellor, **the request submitted by the University Librarian (i/c), KUL to utilize the amount of Rs.57,207/- (Rupees Fifty Seven thousand Two hundred and Seven only) to purchase painting collection of Tagore in book form, photo gallery, Albums and as the expenditure for inaugural function and permission to refund the balance amount to KUF**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.23.41 *Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021 and 30/01/2021 - approval of - reg. (SDC)*

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021 and 30/01/2021 are placed before the Syndicate for consideration and approval.

I. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021

Date : 29/01/2021
Time : 2.00 pm to 6.00 pm
Venue : University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Dr.B.Unnikrishnan Nair | Sd/- |
| 4. Adv.Muralidharan Pillai G | Sd/- |
| 5. Sri.Jairaj . J | Sd/- |

Members Absent

1. Dr.K.B.Manoj
2. Dr.Mathew.V
3. Sri.Arunkumar. R
4. Adv.B.Balachandran
5. Smt.Renju Suresh

Out of the **42** candidates called for personal hearing, **33** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The details and the recommendations of the Committee for one of the 33 candidates (reported for malpractice and present for the personal hearing), 'Sri.Vignesh.S.S', has been shown separately under 'item no. II'.

The details and the recommendations of the Committee for the other 32 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below .

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Aravind.S.S.	S4 B.Sc Statistics, March 2020	Christian College, Kattakkada	Possession of Manuscript	The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.22518103008 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4870/2020	Reg.No.225 18103008			
2	Harsha John	S4 B.Sc Physics, March 2020	St.Xaviers College, Thumba	Possession of Manuscript	The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.23018141032 is cancelled. Permitted to write
	S4871/2020	Reg.No.230 18141032			

					the examination in next available chance for any semester exam
3	Anjaly.E.R	S4 B.Sc Botany, March 2020	Christian College, Chenganur	Possession of Manuscript	The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.2451810200 4 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4873/2020	Reg.No.245 18102004			
4	Anjumol.S.Dura	S4 B.Sc Mathematic s, March 2020	Christian College, Chenganur	Possession of Manuscript	The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.2201810200 3 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4874/2020	Reg.No.220 18102003			
5	Aswin Raj.B.K	S3 M.Com- Finance (SDE), September 2019	St.Xaviers College, Thumba	Possession of Manuscript	The S3 M.Com , September 2019 exam attended by the candidate with reg.no.1284317134 9 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4877/2020	Reg.No.128 43171349			
6	Aryasree.B	S2 MA Economics, March 2020	S.N.College, Cherthala	Writings on Calculator Cover	The S2 MA , March 2020 exam attended by the candidate with reg.no.5501913100 6 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4878/2020	Reg.No.550 19131006			
7	Arjun Prasad.S	S6 BA Economics, March 2020	TKMM College, Nangiarkulangara	Possession of Manuscript	The S6 BA , March 2020 exam attended by the candidate with reg.no.1501614301 4 is cancelled.
	S4879/2020	Reg.No.150 16143014			

					Permitted to write the examination in next available chance for any semester exam
8	Sona.T	S4 B.Sc Chemistry, March 2020	All Saint's College, Thiruvananthapuram	Possession of Textbook Pages	The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.2351810001 6 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4880/2020	Reg.No.235 18100016			
9	Mishal Basheer	S1 B.Com Commerce with Computer Application s, November 2019	UIT Pirappancode	Using Mobile Phone	The S1 B.Com , November 2019 exam attended by the candidate with reg.no.1381995603 0 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4881/2020	Reg.No.138 19956030			
10	Remya.D.R.	S3 MA Sociology (SDE), September 2019	Govt.Sanskrit College, Thiruvananthapuram	Possession of Manuscript	The S3 M.A , September 2019 exam attended by the candidate with reg.no.0183217114 4 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4882/2020	Reg.No.018 32171144			
11	Sajith.S.S	S3 M.Sc Physics, December 2019	St.Xaviers College, Thumba	Printout of Manuscript in Candidate's Phone	The S3 M.Sc , December 2019 exam attended by the candidate with Cand.Code: 63017141011 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4884/2020	Cand.Code: 630171410 11			
12	Muhammed Salman.S	S6 BA Economics, March 2020	Bishop Moore College, Mavelikara	Possession of Manuscript	To cancel the particular paper only.Permitted to write the
	S4887/2020	Reg.No.150			

		17101030			examination in next available chance for any semester exam
13	Athira.V.S.	S1 M.Sc Biotechnology, December 2019	A.J.College of Science and Technology, Thonnakal	1)Written Candidate Code on additional sheets of answerscript with false no.892878, and, 2)Written no.659-005 and Candidate Code on additional sheets of answerscript with false no.892921 (As Reported by Examiner from CV Camp)	To cancel the examinations written by the candidate in the answerscripts bearing false no.s.892878 and 892921. Permitted to write the examination in next available chance for any semester exam
	S4889/2020	Cand.Code : 659198000 05			
14	Anakha Anil	S1 B.Sc Chemistry, November 2019	University College, Thiruvananthapuram	Similarity found in answerscript (false no.424683) of this candidate with the answerscript (false no.424684) of another candidate Archa.C.J.(reg.no. 235/1814403 0)-- As reported by additional examiner from CV Camp	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.235/181440 26 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4893/2020	Reg.No.235 /18144026			
15	Archa.C.J	S1 B.Sc Chemistry, November 2019	University College, Thiruvananthapuram	Similarity found in answerscript (false	The S1 B.Sc , November 2019 exam attended by the candidate with

	S4894/2020	Reg.No.235 /18144030		no.424684) of this candidate with the answerscript (false no.424683) of another candidate Anakha Anil(reg.no. 235/1814402 6)-- As reported by additional examiner from CV Camp	reg.no.235/181440 30 is cancelled. Permitted to write the examination in next available chance for any semester exam
16	Sreelekshmi.P.R	S4 MA Economics, July-September 2020	NSS College for Women, Neeramankara	Written register number in additional sheet of answerscript -- As reported by examiner from CV Camp	To cancel the particular paper only.Permitted to write the examination in next available chance for any semester exam
	S4912/2021	Reg.no.550 18121017			
17	Mithun Raj.K.P	S1 BA English Language and Literature, November 2018	Sree Narayana Guru Memorial Arts and Science College, Cherthala	Possession of Printed Material	The S1 BA , November 2018 exam attended by the candidate with reg.no.1301882201 3 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4460/2019 (IInd Call)	Reg.No.130 18822013			
18	Shebin.B	S3 B.Sc Statistics, October 2019	MSM College, Kayamkulam	Possession of Manuscript	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.2251811703 5 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4683/2019 (IInd Call)	Reg.No. 225181170 35			
19	Sandheep Santhosh	S3 BA History, October	S.N.College, Kollam	Possession of Mobile Phone	The S3 BA , October 2019 exam attended by

		2019			the candidate with reg.no.1401813204 5 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4690/2019 (IInd Call)	Reg.No. 140181320 45			
20	Ajay Ashokan	S1 B.Sc Electronics , November 2019	CAS Adoor	Possession of Manuscript	The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.3401980200 3 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4702/2019 (IInd Call)	Reg.No.340 19802003			
21	Hashim.H	S3 B.Sc Computer Science, October 2019	UIT Neyyatinkara	Possession of Xerox Copy	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.3201895102 8 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4715/2019 (IInd Call)	Reg.No.320 18951028			
22	Sruthy.B	S1 BA Philosophy, November 2019	S.N.College, Kollam	Possession of Xerox Copy	The S1 BA , November 2019 exam attended by the candidate with reg.no.1051913206 7 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4740/2020 (IInd Call)	Reg.No.105 19132067			
23	Nandu.K.M	S1 B.Com Commerce with Computer Application ,November 2019	UIT Pathiyoor	Possession of Manuscript	The S1 B.Com , November 2019 exam attended by the candidate with reg.no.1381999101 5 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4757/2020 (IInd Call)	Reg.No.138 19991015			
24	Anantha Krishnan.K	S3 B.Sc Zoology,	MMNSS College, Kottiyam	Possession of Xerox	The S3 B.Sc , October 2019

		October 2019		Copy	exam attended by the candidate with reg.no.25017116003 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4763/2020 (IInd Call)	Reg.No.25017116003			
25	Thanseer.S	S5 B.Com, December 2019	Sree Sankara Vidya Peetom College, Nagaroor	Possession of Manuscript	The S5 B.Com , December 2019 exam attended by the candidate with reg.no.15916808041 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4772/2020 (IInd Call)	Reg.No.15916808041			
26	Mohammed Shabin P5320/2018	S6 B.Tech CE Branch, May 2018	SHM College of Engg, Kadakkal	Possesion of Xerox Copy	The S6 B.Tech , May 2018 exam attended by the candidate with Cand.Code.13412030 is cancelled. Permitted to write the examination in next available chance for any semester exam
	(IIIrd Call)	Cand.Code.13412030			
27	Jiju.M.R	II BA , March/April 2013	University College, Thiruvananthapuram	Mass Copying Reported from CV Camp [Sri.Jiju.M.R . was one of the five candidates reported for mass copying in the II BA Degree Examination , March/April 2013) and he had remained absent for the personal hearing held	The II BA , March/April 2013 exam attended by the candidate with reg.no.366017 is cancelled. Permitted to write the examination in next available chance for any exam
	A1361/2013 (IIIrd Call)	Reg.No.366017			

				on 26.06.2014]	
28	Asherali.A	I B.Com , April 2019	S.N.College, Kollam	Possession of Xerox Copy and Manuscript	The I B.Com , April 2019 exam attended by the candidate with reg.no. 3031629059 is cancelled. Permitted to write the examination in next available chance for any exam
	A8471/2019 (IInd Call)	Reg.No.303 1629059			
29	Sujahir.K.K	I B.Com Computer Application s, February 2020	S.N.College, Cherthala	Possession of Xerox Copy	The I B.Com , February 2020 exam attended by the candidate with reg.no.3031455036 is cancelled. Permitted to write the examination in next available chance for any exam
	A8561/2020 (IInd Call)	Reg.No.303 1455036			
30	Prince.V.B	II BA History, April 2020	Govt.,Arts College, Thiruvananthapuram	Possession of Manuscript	The II BA , April 2020 exam attended by the candidate with reg.no. 3041803011 is cancelled. Permitted to write the examination in next available chance for any exam
	A8563/2020 (IInd Call)	Reg.No.304 1803011			
31	Abhinand.S	S3 B.Sc Mathematic s, October 2019	Govt.College, Attingal	Possession of Manuscript	The S3 B.Sc , October 2019 exam attended by the candidate with reg.no.2201811001 4 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4666/2019 (IInd Call)	Reg.No.220 18110014			
32	Rahul.R	S6 B.Sc Polymer Chemistry, March 2020	Govt.College, Attingal	Possession of Manuscript	The S6 B.Sc, March 2020 exam attended by the candidate with reg.no. 23917110028 is
	S4848/2020 (IInd Call)	Reg.No.239 17110028			

					cancelled. Permitted to write the examination in next available chance for any semester exam
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Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021, be approved.

Item No.23.41.01.01 Suspected malpractice reported in the S2 Unitary LLB Degree Examination, October 2019 against the candidate 'Sri.Binu.V' - As reported by the additional examiner from CV Camp - reg.

The candidate Sri.Binu.V (Cand.Code.47418551038, Kerala Law Academy Law College, Thiruvananthapuram) was reported from the CV Camp, for suspected malpractice in the S2 Unitary LLB Degree Examination, October 2019. He was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 04.11.2020, however he was neither accompanied by his parents nor did he remit the requisite malpractice enquiry fees, which are mandatory requirements and were already intimated to him in the memo sent him summoning for the personal hearing. Hence he was not permitted to attend the personal hearing on that day, however, the committee permitted him to attend the personal hearing on successive days of 5th or 6th November 2020 satisfying the above mentioned requirements, but he remained absent on both these days. This was reported in the Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020 and the Syndicate meeting held on 30.11.2020 (vide item no.20.08) approved the same (alongwith the recommendations of the Committee for the candidates who were present for the personal hearing on that day related to their malpractice cases).

In the meantime the candidate Sri.Binu.V filed a complaint no.129/2020A before the Hon'ble Upa Lok Ayukta requesting to grant him an opportunity of personal hearing before the Standing Committee of the Syndicate on Students' Discipline and to permit him to appear for examinations in respect of remaining semesters. An order was passed on 16/12/2020 by the Hon'ble forum in this regard directing to hear Sri.Binu.V within a period of five weeks from that date satisfying the mandatory requirements for appearing for such personal hearing as mentioned above. It was also directed that, since the father of the complainant is no more and his mother is bedridden, the complainant shall be permitted to accompany his maternal uncle, being his guardian.

In compliance with the directions of the Hon'ble Upa Lok Ayukta, Sri.Binu.V was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 08.01.2021 at 2pm. It may be noted that he was reported for suspected malpractice for having written '29' marks in the answerscript in the column provided for entering 'Grand Total of marks'. Sri.Binu.V was present for the personal hearing satisfying all the mandatory requirements needed for the same. The Committee heard him. He submitted a written statement before the Committee. In his written statement he has stated that by mistake he had written the number '29' in the column provided for writing 'Grand Total of marks' and has requested to pardon his mistake. Also Sri.Binu.V has orally stated that he had written various semester examinations after being reported for malpractice. In view of the above fact, clarification was sought from the EG I(a) LLB tabulation section. The report received from EG I(a) LLB tabulation section on 08.01.2021 states that, before being reported for suspected malpractice in June 2020 from the CV Camp (for the S2 Unitary LLB Degree examination held in October 2019), Sri.Binu.V had written the S3 Unitary LLB Degree examination held in February 2020. It may also be noted that he had written the S4 Unitary LLB Degree examination held in October 2020 provisionally as per the directions of the Hon'ble Upa Lok Ayukta. The Committee discussed the matter in detail and found that the candidate Sri.Binu.V had written the total number of pages '29' in the column provided for entering the grand total of marks, instead of writing the same in the space provided for writing the total number of pages in the answerscript. Since the secrecy of the answerscript of the candidate is lost, the Committee recommended to cancel the particular paper (in which malpractice has been reported) and to permit him to appear for any semester examination in the

next available chance. The special meeting of the Syndicate held on 12.01.2021 (vide item no.32) resolved that the above recommendations of the personal hearing of Sri.Binu.V (Unitary LLB Degree Student of Kerala Law Academy Law College, Thiruvananthapuram) in compliance with the order dtd.16/12/2020 by the Hon'ble Upa Lok Ayukta, held on 08.01.2021 be approved . The Syndicate further resolved to entrust the Standing Committee of the Syndicate on Students' Discipline to give a recommendation on the matter related to evaluation of the S3 and S4 Unitary LLB Degree Examination held in February 2020 and October 2020 respectively.

Accordingly the matter was again placed before the Standing Committee of the Syndicate on Students' Discipline.

Recommendations of the Committee :

The Committee observed that by writing the total number of pages in the column provided for writing the total marks, the secrecy of the answerscript was lost, making it distinguishable. Hence, that particular paper (for which malpractice was reported against Sri.Binu.V) was already cancelled as per the recommendations of the Committee held on 08.01.2021 and it was approved by the special meeting of the Syndicate held on 12.01.2021 (vide item no.32). But by considering the mistake of the candidate Sri.Binu.V as unintentional, it is recommended to evaluate the answerscripts of the S3 and S4 Unitary LLB Degree Examinations written by him in February 2020 and October 2020 respectively.

Resolution of the Syndicate

RESOLVED to modify the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021 as follows:

The Committee observed that by writing the total number of pages in the column provided for writing the total marks, the secrecy of the answerscript was lost, making it distinguishable. Hence, that particular paper (for which malpractice was reported against Sri.Binu.V) was already cancelled as per the recommendations of the Committee held on 08.01.2021 and it was approved by the special meeting of the Syndicate held on 12.01.2021 (vide item no.32). But by considering the mistake of the candidate Sri.Binu.V as unintentional, it is recommended to evaluate the answerscripts of the S3 and S4 Unitary LLB Degree Examinations written as per the direction of the Lok Ayuktha.

Item No.23.41.01.02 Suspected malpractice reported in the S4 B.Sc Computer Science Degree, August 2019 (held in January 2020) examination, against the candidate 'Sri.Vignesh.S.S' - As reported by the ED XVI (SDE) tabulation section-reg.

Suspected malpractice was reported in the S4 B.Sc Computer Science Degree Examination, August 2019 (held in January 2020) against the candidate 'Sri.Vignesh.S.S' (Reg.No.03812171084, Govt.Arts College, Thiruvananthapuram) by the Chief Superintendent of University Examinations of the College, for possession of xerox copy.

The ED XVI (SDE) tabulation section has reported that the documents related to the said malpractice were received only on 24/09/2020, but the result of the said examination was already published on 09/09/2020. and that this candidate has passed four papers (namely P1,P5,P6 & P7). The section has further stated that this candidate has also written the fifth and sixth semester examinations (conducted from 08.06.2020 onwards) as the malpractice was not reported to the section in time.However the results of the said fifth and sixth semester examinations written by this candidate have been withheld.

The candidate was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. He has submitted a written statement before the committee. The Committee found him guilty in the incident.

Recommendations of the Committee :

The Committee considered the matter and recommended to cancel the said S4 (August 2019) and the S5 and S6 (conducted from 08/06/2020 onwards) B.Sc Computer Science Degree Examinations written by the candidate Sri.Vignesh.S.S. and to permit him to write any semester examinations in the next available chance.The committee further recommended to entrust the Controller of Examinations to enquire whether any procedural errors (if any) have occurred in sending the said answerscript (reported for malpractice) to the Collection and Distribution Unit

(CD Unit)/ Permanent Centralised Valuation Camp Section (PCVC Section) and to submit a report to the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021, be approved.

Item No.23.41.01.03 *Summoning candidates (reported for suspected malpractice in the various university examinations) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline - Despatch of memos to the candidates through Registered Post as against the present system of despatch through ordinary post - reg.*

Certain issues have been raised citing that the memos sent (presently these are sent via ordinary post) to the candidates (reported for suspected malpractice in the various university examinations) summoning them for the personal hearings before the Standing Committee of the Syndicate on Students' Discipline, have not been delivered to them. Hence they were not able to attend the said personal hearing.

Recommendations of the Committee :

In view of the above facts, the Committee recommended that the memos being sent to the candidates (reported for suspected malpractice in the various university examinations) summoning them for the personal hearings before the Standing Committee of the Syndicate on Students' Discipline, hereafter be sent via Registered Post only.

The meeting came to a close at 6 pm.

Resolution of the Syndicate

RESOLVED to modify the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 29/01/2021 as follows:

In view of the above facts, the Committee recommended that the memos being sent to the candidates (reported for suspected malpractice in the various university examinations) summoning them for the personal hearings before the Standing Committee of the Syndicate on Students' Discipline, hereafter be sent via Registered Post/ Speed Post. In addition to the Memos send SMS Messages to the candidates for personal hearings before the Standing Committee.

II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 30/01/2021

Date	:	30/01/2021
Time	:	2.00 pm to 5.00 pm
Venue	:	University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Dr.K.B.Manoj | Sd/- |
| 4. Adv.B.Balachandran | Sd/- |
| 5. Sri.Jairaj . J | Sd/- |

Members Absent

1. Dr.B.Unnikrishnan Nair
2. Dr.Mathew.V
3. Sri.Arunkumar R
4. Adv.Muralidharan Pillai G
5. Smt.Renju Suresh

Out of the **42** candidates called for personal hearing, **26** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Five candidates (called for the personal hearing in connection with the suspected malpractice in University Examinations) appeared for the personal hearing without being accompanied by their parents and hence the Committee did not permit them to attend the same. These candidates are Aromal.R (Reg.No.3031834023, D.B.College, Sasthamcottah), Afsal Shareef(Reg.No.3031834007, D.B.College, Sasthamcottah), Ansil.L (Reg.No.3031934031, D.B.College, Sasthamcottah), Muhammed Shiyas.K (Reg.No.3041738172, NSS College, Nilamel) and Ignatius.S.L.Raj (Reg.No.3041612124, St.Xaviers College, Thumba). They have submitted request letters to be called for the personal hearing in the next meeting of the Committee.

The details and the recommendations of the Committee for one of the 26 candidates (reported for malpractice and present for the personal hearing), 'Sri.Anilkumar.G', has been shown separately under 'item no. I'.

The details and the recommendations of the Committee for the other 25 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Aneesh.R.K.	S2 B.Ed English, April 2020	New B.Ed College, Nellimoodu	Possession of Manuscript	The S2 B.Ed , April 2020 exam attended by the candidate with reg.no. 16519376002 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5541/2020	Reg.No.16519376002			
2	Jayakrishnan.N	S6 Unitary LLB Degree, April 2020	Kerala Law Academy Law College, Thiruvananthapuram	Possession of Manuscript	The S6 Unitary LLB , April 2020 exam attended by the candidate with Cand.Code. 47217551033 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5542/2020	Cand.Code.: 47217551033			
3	Binoy Joseph John	S6 Unitary LLB Degree, April 2020	Kerala Law Academy Law College, Thiruvananthapuram	Possession of Xerox Copy	The S6 Unitary LLB , April 2020 exam attended by the candidate with Cand.Code. 47414551030 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5543/2020	Cand.Code.: 47414551030			
4	Dhanush Raj	S6 Unitary LLB Degree, April 2020	Kerala Law Academy Law College, Thiruvananthapuram	Possession of Xerox Copy	The S6 Unitary LLB , April 2020 exam attended by the candidate with Cand.Code. 47415551037 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5544/2020	Cand.Code.: 47415551037			

5	Anzar Muhammed. H	S2 MBA (Full Time), April 2020	Institute of Management & Technology, Punnapra	Possession of Xerox Copy	The S2 MBA , April 2020 exam attended by the candidate with Cand.Code. 59519458011 is cancelled. Permitted to write the examination in next available chance for any semester exam
	P5545/2020	Cand.Code.: 59519458011			
6	Anoop.S.S.	S3 Unitary LLB (Evening), February 2020	Kerala Law Academy Law College, Thiruvananthapuram	Discrepancy noted in Handwriting (As reported by Additional Examiner from CV Camp)	After verifying the handwriting of the candidate the Committee found that the candidate is not guilty and hence recommended to exonerate the candidate and release his withheld examination results.
	P5547/2021	Cand.Code : 47218551012			
7	Resmi Viswan	III BA Sociology, April 2020	S.D.College, Alappuzha	Possession of Manuscript	The III BA , April 2020 exam attended by the candidate with reg.no.40909 is cancelled. Permitted to write the examination in next available chance for any exam
	A8565/2020	Reg.No.40909			
8	Abhijith.J.U	I B.Com, April 2020	VTMNSS College, Dhanuvachapuram	Possession of Xerox Copy	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031917002 is cancelled. Permitted to write the examination in next available chance for any exam
	A8569/2020	Reg.No.3031917002			
9	Sukeesh.S	I B.Com, April 2020	VTMNSS College, Dhanuvachapuram	Possession of Xerox Copy	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031917077 is cancelled. Permitted to write the examination in next available chance for any exam
	A8570/2020	Reg.No.3031917077			
10	Tony.K.Thomas	I B.Com, April 2020	S.N.College, Cherthala	Possession of Manuscript	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031848182 is cancelled. Permitted to write the examination in next available chance for any exam
	A8572/2020	Reg.No.3031848182			

11	Jerlin Joseph A8573/2020	III B.Com, April 2020 Reg.No.3031748180	S.N.College, Cherthala	Possession of Manuscript	The III B.Com , April 2020 exam attended by the candidate with reg.no.3031748180 is cancelled. Permitted to write the examination in next available chance for any exam
12	Rahul.R A8575/2020	III B.Com, April 2020 Reg.No.3031627047	S.N.College, Chathannoor	Possession of Xerox Copy	The III B.Com , April 2020 exam attended by the candidate with reg.no.3031627047 is cancelled. Permitted to write the examination in next available chance for any exam
13	Athul.C A8577/2020	II B.Com, April 2020 Reg.No.3031834024	D.B.College, Sasthamcottah	Possession of Xerox Copy	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031834024 is cancelled. Permitted to write the examination in next available chance for any exam
14	Akhil Murali A8580/2020	I B.Com, April 2020 Reg.No.3031934021	D.B.College, Sasthamcottah	Possession of Manuscript	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031934021 is cancelled. Permitted to write the examination in next available chance for any exam
15	Bibi Mamachan A8582/2020	I B.Com, April 2020 Reg.No.3031934040	D.B.College, Sasthamcottah	Possession of Manuscript	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031934040 is cancelled. Permitted to write the examination in next available chance for any exam
16	Muhamed Sulthan.J.S A8584/2020	I BA Arabic, September 2019 Reg.No.3041738169	NSS College, Nilamel	Writings on old Question Paper	The I BA , September 2019 exam attended by the candidate with reg.no.3041738169 is cancelled. Permitted to write the examination in next available chance for any exam

17	Indhuja.B A8586/2020	I B.Com, April 2020 Reg.No.3031828053	M.M.N.S.S.Coll ege, Kottiyam	Possession of Manuscript	The I B.Com , April 2020 exam attended by the candidate with reg.no.3031828053 is cancelled. Permitted to write the examination in next available chance for any exam
18	Sidhu.S A8587/2020	II B.Com, September 2019 (Exam delayed & held on 15.09.2020) Reg.No.3031532094	TKM College of Arts & Science, Kollam	Possession of Xerox Copy	The II B.Com, September 2019 exam attended by the candidate with reg.no.3031532094 is cancelled. Permitted to write the examination in next available chance for any exam
19	Ashish Jyothi.S A8589/2020	II B.Com, April 2020 Reg.No.3031854022	St.Cyril's College, Adoor	Possession of Manuscript	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031854022 is cancelled. Permitted to write the examination in next available chance for any exam
20	Amrutha.P.B A8591/2020	II B.Com, April 2020 Reg.No.3031856135	N.S.S.College, Pandalam	Writings on Calculator Cover	To cancel the particular paper only. Permitted to write the examination in next available chance for any exam
21	Amal Prasad A8592/2020	II B.Com, April 2020 Reg.No.3031856027	N.S.S.College, Pandalam	Possession of Printed Material	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031856027 is cancelled. Permitted to write the examination in next available chance for any exam
22	Anuj Raju George A8595/2020	II B.Com, April 2020 Reg.No.3031854020	St.Cyril's College, Adoor	Possession of Printed Material & Manuscript	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031854020 is cancelled. Permitted to write the examination in next available chance for any exam
23	Akhil.S. Kumar A8596/2020	II B.Com, April 2020 Reg.No.3031854009	St.Cyril's College, Adoor	Possession of Xerox Copy	The II B.Com , April 2020 exam attended by the

					candidate with reg.no.3031854009 is cancelled. Permitted to write the examination in next available chance for any exam
24	Hassan A8597/2020	II B.Com, April 2020 Reg.No.3031854036	St.Cyril's College, Adoor	Possession of Manuscript	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031854036 is cancelled. Permitted to write the examination in next available chance for any exam
25	Benison Babu A8598/2020	II B.Com, April 2020 Reg.No.3031754017	St.Cyril's College, Adoor	Possession of Xerox Copy	The II B.Com , April 2020 exam attended by the candidate with reg.no.3031754017 is cancelled. Permitted to write the examination in next available chance for any exam

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/01/2021, be approved.

Item No.23.41.02.01 *Suspected malpractice reported in the S8 B.Tech EEE Branch Degree, November 2019 examination, against the candidate 'Sri.Anilkumar.G' - As reported by the Additional Examiner from CV Camp-reg.*

Suspected malpractice was reported in the S8 B.Tech EEE Branch Degree, November 2019 Examination against the candidate 'Sri.Anilkumar.G' (Reg.No.8002, College of Engineering, Thiruvananthapuram) by the Additional Examiner from the CV Camp for discrepancy noted in his handwriting in the answerscript of the said examination.

The candidate was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. He has submitted a written statement before the committee.

Recommendations of the Committee :

The Committee considered the report from the examiner and verified the handwriting of the candidate written on a separate sheet of paper , but did not reach a final conclusion due to the lack of clarity in the mode of writing and hence recommended to entrust the Controller of Examinations to seek an expert opinion on the said issue from a teacher in Electrical and Electronics Engineering Branch of any Govt.Engineering College and to place the report before the Committee in its next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/01/2021, be approved.

Item No.23.41.02.02 *Second Year B.Com Degree Examination, April 2019 - Non-submission of answerscript by the candidate Sri.Sooorej.S after the examination, as reported by the Principal, Govt.College, Kariavattom - reg.*

The Principal, Govt. College, Kariavattom had reported that the candidate Sri. Soorej.S (Second Year B.Com Examination, April 2019, Reg.No.3031602216) had not returned the answerscript bearing serial no.77306 to the invigilator after the exam on 16.05.2019. The Principal had also reported that a complaint in this regard was filed at 5pm on that day itself at the Kazhakoottam Police Station. In view of the above, a memo dtd.20.06.2019 was sent to the candidate from the University office directing him to surrender the said answerscript before the Controller of Examinations. In response to this memo, the candidate Sri. Soorej.S forwarded a letter dtd.28.06.2019 intimating that the said answerscript was handed over to the invigilator after the completion of this exam on that day itself.

The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 02.08.2019, however he remained absent for the same. In this context the Committee recommended to give him one more chance to attend the personal hearing in the next committee meeting. This recommendation of the Committee were placed in the Syndicate meeting held on 08.08.2019 (item no.02.72), which referred it to be placed in the next Syndicate meeting. Accordingly the above recommendation was placed in the Syndicate held on 31.08.2019 (item no.03.51) and approved.

Based on the above recommendation of the Committee the candidate was again called for a personal hearing conducted on 30.09.2019. As per his written statement submitted before the Committee, the candidate Sri. Soorej.S reiterated his earlier stand of having handed over the answerscript to the invigilator after the completion of the exam on 16.05.2019 itself.

After hearing the candidate Sri. Soorej.S, the Committee recommended to keep the final decision on this issue pending and to direct the Principal, Govt. College, Kariavattom to inform the present status of the complaint filed in this regard at Kazhakoottam Police Station. The Committee also recommended to place the details of the marks secured by this candidate subjectwise for all the exams written by him, in the next meeting of the Committee. The Syndicate in its meeting held on 30.10.2019 vide item no.05.41.05, resolved to approve the above recommendations of the Committee.

Accordingly the status of the police case (regarding the complaint filed in this regard at Kazhakoottam Police Station) was sought from the Principal, Govt. College, Kariavattom. The Principal vide his email dtd.18.12.2019 informed that no reply has been received from the Kazhakoottam Police Station regarding this case and that a reminder letter in this regard has been sent for getting the reply.

The above mentioned details regarding the present status of the complaint filed in this regard alongwith the details of the marks secured by this candidate subjectwise for all the exams written by him were placed before the Standing Committee of the Syndicate on Students' Discipline on 20.12.2019. The Standing Committee of the Syndicate on Students' Discipline considered the email dtd.18.12.2019 received from the Principal, Govt. College, Kariavattom regarding the status of the case pending before the Kazhakoottam Police Station and recommended to refer the matter to the Syndicate for an appropriate decision. The Syndicate in its meeting held on 28.12.2019 vide item no.07.76.05, resolved to approve the above recommendations of the Committee. Later the Syndicate in its meeting held on 13.01.2020 vide item no.08.01 (related to the confirmation of the preliminary minutes of the 7th meeting of the Syndicate held on 28.12.2019), modified the above resolution vide item no.07.76.05 and resolved to refer the item to the next Syndicate.

The Syndicate in its meeting held on 13.03.2020 vide item no.10.20, resolved that the item be referred to the Standing Committee of the Syndicate on Students' Discipline. Accordingly the matter was placed before the Standing Committee of the Syndicate on Students' Discipline (held on 10.06.2020) for consideration and appropriate recommendations. The Committee considered the above mentioned facts and recommended to refer the matter for legal opinion. The Syndicate in its meeting held on 17.07.2020 (vide item no.14.11.02.02), resolved to approve the above recommendations of the Committee.

Accordingly the Legal opinion was sought, wherein, the Legal Advisor has opined that the invigilator is primarily responsible for the proper conduct of the examinations in an examination hall. The Legal Advisor has further quoted Clause 25 of "Instructions to the Chief Superintendents of Examinations" in Chapter V of the Examination Manual and stated that the invigilator should have ensured that, all answerscripts are collected without default. It is further stated therein that in suspected case of malpractice, the burden of proof primarily lies with the Invigilator, however,

explanation furnished by the Invigilator is not seen, but at the same time the candidate has affirmed his earlier stand of non-commission of malpractice. Also it is stated that further proceedings can be initiated only after proving alleged malpractice and that once malpractice is proved, the Syndicate may proceed further in accordance with the provisions contained under Statute 3 Chapter 6 of the Kerala University First Statute, 1977.

The Legal opinion mentioned above was placed before the Standing Committee of the Syndicate on Students' Discipline held on 06.11.2020. The Committee additionally heard the invigilator of Govt. College, Kariavattom, Dr.Rajiv Kumar.R, who was on duty on the day of the incident. In his written statement before the Committee, Dr.Rajiv Kumar.R has stated that on the day of the incident, when the final bell for completion of the examination rang, he started collecting the answerscripts from the candidates, however the candidate Soorej.S (Reg.No.3031602216) folded the answerscript and kept it with himself and went out of the examination room. Dr.Rajiv Kumar.R has further stated that he tried to call the student to retrieve the said answerscript, however the candidate Soorej.S went away. In the meantime Dr.Rajiv Kumar.R tried to inform about the incident to the Chief Superintendent of University Examinations of the college over the telephone however it was unreachable. Hence he collected all the answerscripts of the other candidates in the examination hall and informed the Chief Superintendent of University Exams through a written statement. As per written statement, he states that the matter was reported at 5 pm on the same day (i.e.16.05.2019) both to the Kazhakkootam Police Station as well as to the Controller of Examinations (vide letter no.B2/316/IDE Exams 19/GCK) of University of Kerala. The Committee considered the matter and recommended to seek the legal opinion again based on the written statement submitted by the invigilator now, before taking a final decision on the issue. The Syndicate in its meeting held on 30.11.2020 (vide item no.20.08.03.02), resolved to approve the above recommendations of the Committee.

Accordingly the Legal opinion was sought, wherein, the Legal Advisor has again clarified that the invigilator is primarily responsible for the proper conduct of the examinations within the hall and it is his duty to ensure the return of answer papers by all candidates. The Legal Advisor has further stated that it is seen that the Invigilator had reported the matter to the Chief Superintendent of Examination as early as 16.05.2019, based on which the Principal/Chief Superintendent made a complaint before the Kazhakoottam Police Station and that the Invigilator during his personal hearing affirmed that, at the end of examination when he was collecting papers from candidates, Sri.Sooorej.S folded his own answer paper and absconded. It is further stated therein that if that be so, based on the statement of Invigilator, the University can proceed against the candidate in accordance with malpractice rules as the candidate is guilty of malpractice as per Chapter XIV of the Examination Manual [Clause(f)--Stealing of answer books]. Also it is made clear that, pendency of criminal case against a candidate is not a bar for initiating action for malpractice against him and that the status of investigation may also be updated from SHO, Kazhakkootam Police Station.

Recommendations of the Committee :

Based on the opinion of the Legal Advisor and as per the provisions in the Examination manual, the Committee recommended to debar the candidate from writing the University Examinations for two chances from April 2019 and to permit him to appear for any University Examination in March 2022. The Committee further recommended that the withheld results of any Examinations written by this candidate, prior to the date of malpractice may be released after March 2021.

The meeting came to a close at 5 pm.

Resolution of the Syndicate

RESOLVED to modify the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/01/2021 as follows:

Based on the opinion of the Legal Advisor and as per the provisions in the Examination manual, the Committee recommended to debar the candidate from writing the University Examinations for two chances from April 2019 and to permit him to appear for any University Examination from March 2022 onwards. The Committee further recommended that the withheld results of any Examinations written by this candidate, prior to the date of malpractice may be released after March 2021.

Item No.23.42. PG Admission 2020 – Letter received from Commanding Officer, 7 Madras C/o 56 APO – admission to widow of a soldier – Consideration of- reg.

(Ac.H)

Request has been received from. In the letter the Commanding Officer has stated that Smt. Anu Balakrishna is the wife of deceased soldier Udayakumar V. The soldier had died of generalised lymphadenopathy. Smt. Anu Balakrishna has applied for PG programme under the University but did not get admission till date. It has been requested that her admission in PG programme may be considered which will be genuine welfare to the widow of the great soldier. Since the candidate can be admitted only by creating an additional seat, the matter needs to be placed before the Syndicate. The candidate has requested to grant admission to M.Sc. Chemistry programme at N.S.S. College, Pandalam.

Hence, as per the orders of the Vice- Chancellor, the matter regarding PG admission to widow of a soldier, Smt. Anu Balakrishna (320250), is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

The Syndicate considered the request from the Commanding Officer, 7 Madras C/o 56 APO and **RESOLVED** to create an additional seat on supernumerary basis for M.Sc. Chemistry in the N.S.S. College, Pandalam and admit Smt. Anu Balakrishna (320250), as a special case.

Item No.23.43. Minutes of the hearing conducted with the Principals, Govt. Arts & Science College, Kulathur and Santhom Malankara Arts and Science College, Edanji held on 11.12.2020 - reporting of – reg.

(Ac.H)

The minutes of the hearing conducted with the Principals, Govt. Arts & Science College, Kulathur and Santhom Malankara Arts and Science College, Edanji held on 11.12.2020 is appended. The Vice Chancellor has approved the minutes of the hearing.

The minutes of the hearing is reported to the Syndicate.

Minutes of the hearing conducted with the Principals, Govt. Arts and Science College, Kulathur and Santhom Malankara Arts and Science College, Edanji.

Date: 11.12.2020

Time: 12.00 Noon

Venue: Syndicate Room

Members

1. Adv. Muralidharan Pillai. G, Convenor, Standing Committee : Sd/-
of the Syndicate on Affiliation of Colleges
2. Dr. B. Unnikrishnan Nair (Member, Syndicate) : Sd/-
3. Dr. K. B. Manoj (Member, Syndicate) : Sd/-
4. Director, Computer Centre : Sd/-

Various complaints have been received from a few candidates regarding unauthorized access of candidate profile and changing of their submitted options before the 6th (Special supplementary) allotment. They have stated that new options have been added in their profile without their knowledge, resulted in loss of current admission.

Following the report in the public media relating to the loss of admission to certain students on account of unauthorised entries, the Registrar has ordered to conduct a hearing of the Principals, Govt. Arts and Science College, Kulathur and Santhom Malankara Arts and Science College, Edanji.

The hearing began at 12 noon. The Principals and Admission co-ordinators of both the colleges attended the hearing.

1. **Santhom Malankara Arts and Science College, Edanji.**

The Principal informed the committee that 10 candidates who took admission in the college for BA English course during the second allotment have been transferred to other colleges during first supplementary allotment. The candidates informed the college that they have been given allotment to another college which was not their choice and alleged that somebody has added new options in their profile using their user id and password. The Principal also informed that among the candidates who have submitted complaints earlier, only two students are continuing in the college and the remaining candidates may have got admission in their higher options in the subsequent allotments.

2. Govt. Arts and Science College, Kulathur

The Principal informed the committee that 8 candidates who took admission in the college for BA English and B.Sc Geography courses (7 candidates B.Sc Geography and one candidate in BA English) during previous allotments have been transferred to other colleges during special supplementary allotment. The candidates informed the college that they have been given allotment to another college which was not their choice and alleged that somebody has added new options in their profile using their user id and password. The candidates are still continuing in the college and none of them have taken TC and joined the newly allotted college. The Principal also requested that the candidates may be retained in the college itself.

The committee informed the Principals that the enquiry is being conducted to reach a conclusion as to whether any staff in the College had access to the credentials of the students who took admission in the college or had access to the credentials of college login. When asked, the Principals of both the colleges maintained that none of the staff members had any access to the college login and could not have done anything unauthorized. They also maintained that Principals themselves only had access to the password of college login and none of the other staff could ever had used the password.

The committee then told the Principals concerned that even though they were inclined to take the word of the Principals for truth, they should verify whether there has been anything untoward that took place in the college on account of the password being known to any staff in the college and if so they must bring the fact to the attention of the University immediately.

The committee also informed the Principals that the matter should be viewed very seriously on account of the culpable crime of cyber pilferage.

After hearing the Principals of both the colleges, the committee recommended that the students who have been adversely affected by the unauthorized entry made in their profile shall not be issued TC from the previously admitted college and may be permitted to continue in the programme of their choice in which they too admission.

Also recommended to create additional seats, if necessary, to accommodate the candidates.

The hearing came to an end at 01.30 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the hearing conducted with the Principals, Govt. Arts & Science College, Kulathur and Santhom Malankara Arts and Science College, Edanji held on 11.12.2020, be noted.

FURTHER RESOLVED to send reminder letter to State Police Chief, Thiruvananthapuram City regarding the enquiry of unauthorized access of candidates profile and changing their option before the 6th allotment.

Item No.23.44

Certificate Course in 'Plant Tissue Culture and Gardening' - Rescheduling the Commencement of the Course- reporting of- reg:

(Ac.D)

Administrative sanction was accorded vide U.O.No.Ac.D/2/16001/2020/UOK dated 25.09.2020 to start Certificate Course in 'Plant Tissue Culture and Gardening' at Centre for Biodiversity Conservation, University of Kerala from November 2020 to January 2021. Dr.A.Gangaprasad, Hon.Director, Centre for Biodiversity Conservation, University of Kerala has submitted a proposal for starting Certificate course in 'Plant Tissue Culture and Gardening' and requested sanction to release an amount of ₹2,00,000/- (Rupees Two Lakh Only) as provisional advance for starting the course and also requested to reschedule the date of commencement of the course from 01.01.2021 to 31.03.2021 instead of from November 2020 to January 2021. Sanction has been accorded by the Vice-Chancellor, for the payment of ₹2,00,000/- (Rupees Two Lakh Only) as provisional advance to Dr.A.Gangaprasad, Hon.Director, Centre for Biodiversity Conservation to meet the initial expenses for the conduct of the course and to reschedule the date of commencement of the course from 01.01.2021 to 31.03.2021 subject to reporting to the Syndicate. University Order (U.O. No. Ac.D/2/16001/2020/UOK dated, Thiruvananthapuram 09.12.2020) was issued and the same was reported to the Syndicate.

Dr.A.Gangaprasad, Hon.Director, Centre for Biodiversity Conservation, University of Kerala has again submitted a request to reschedule the course from March 2021 to May 2021. The Vice Chancellor has approved the same subject to reporting to the Syndicate. This was intimated to Hon.Director through the letter no.Ac.D/2/169/2021 dated 21.01.2021.

The action taken by the Vice-Chancellor in having approved the request to reschedule the course 'Certificate Course in 'Plant Tissue Culture and Gardening' from March 2021 to May 2021 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.45 ***Endorsement of appointment of two Teaching staff in St.Jacob's Training College, Meenamkulam, Thiruvananthapuram - Approval-reporting of-reg. (Ac F I)***

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in St.Jacob's Training College, Meenamkulam, Thiruvananthapuram, subject to Reporting to Syndicate.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.46 ***Grace Mark awarded to the third Supplementary Chance-Sri.Shinto.G. Krishnan - implementation and confirmation of the resolution of the Syndicate held on 10.05.2018- Consideration of- reg:- (CBCS-B.Com I)***

Ref:- 1. Request submitted by Sri Shinto.G.Krishnan .

2. Minutes of Meeting of the Syndicate held on 10.05.2018.

3. Minutes of Meeting of the Syndicate held on 11.07.2018.

4. Legal opinion of the Legal Adviser dated 26.09.2018 and 14.12.2020

Sri Shinto G Krishnan, candidate of Sree Narayana College, Kollam with Candidate Code: 15913132061, has submitted a request under reference (1) for awarding Grace marks for N.C.C in the First Semester CBCS B.Com Degree Examination January 2016 (third supplementary chance). As per consolidated guidelines for awarding Grace marks, grace marks shall be awarded for one additional chance including improvement and also to courses of the supplementary examinations in the next immediate chance only. As per the Minutes of meeting of the Syndicate held on 10.05.2018 vide Item no.35.23.03, the Syndicate resolved that, the candidate Sri Shinto G Krishnan may be granted grace mark at his third supplementary chance (First Semester January 2016) as a special case. The resolution of the Syndicate was implemented as per the orders of the Hon'ble Vice Chancellor and accordingly grace mark was added to First Semester CBCS B.Com Degree Examination (third supplementary chance) January 2016 and revised mark lists, consolidated mark list and provisional certificate were issued to the candidate as the candidate had passed the CBCS B.Com course by adding the grace marks.

But as per the reference cited (3) above, the Syndicate at its next meeting held on 11.07.2018 while considering the confirmation of the preliminary Minutes of the Syndicate held on 10.05.2018 resolved to modify the earlier resolution as 'Resolved that the request need not be agreed to and directed to follow the norms'. This modification in the resolution necessitates the modification of the result of the candidate to the failed status and recalling of the mark lists and provisional certificate already issued to the candidate. It was noted that, the chances of having submitted the certificates already by the candidate for higher studies or employment purpose cannot be ignored. In such circumstances, as per the order of the Hon'ble Vice Chancellor dated 10.08.2018, the opinion of the Legal Advisor was sought.

As per the remarks of the Legal Advisor dated 26.09.2018, revising the resolution at the time of confirmation of Minutes by the Syndicate held on 11.07.2018 was after issuing the revised mark list, consolidated mark list and Provisional certificate and now the University is *estopped* from the

truth of its earlier declaration. He clarified that, as per the regulations, 'grace marks shall be awarded for sports/arts/NCC/NSS in recognition of meritorious achievements' and while awarding grace marks meritorious achievements of a candidate in sports /arts/NCC/NSS alone can be taken into consideration instead of restricting it to one or two chances. As per the legal advice, the guide lines are only executive instructions, but Regulations cannot be modified or altered by executive instructions. If the authority was intended to restrict the chances for the award of grace marks, suitable amendments ought to have been made in the Regulations. In the absence of such amendments to Regulations, candidates are eligible to add grace marks to their supplementary examinations irrespective of the number of chances.

Considering the potential litigations likely to be agitated in future as the University was following such restrictions during the past many years ie, from 2010 onwards for the CBCSS and similarly for all other exams, as per the orders of the Controller of Examinations dated 02.11.2018, the legal opinion of the Legal Advisor was further sought to get a specific opinion for the implementation of the revised Syndicate resolution which may lead to the revising of result of the candidate to failed status and to clarify the amendments to be incorporated in the Regulations .

The Legal Advisor, vide note dated 14.12.2020, has clarified that his opinion dated 26.09.2018 as well as the Syndicate decisions were confined to the instant case only. The other candidates to whom the University refused to award grace mark for their supplementary chances are not entitled to claim, as they were deemed to have accepted the decision taken by the University .The case of Sri.Shinto.G.Krishnan is different from the rest because he had submitted representations/ application in due time, and the University had promptly acted on it by issuing the candidate revised mark list as well as provisional certificate. He added that any decision taken by the University based on previous legal opinion is binding exclusively on Sri Shinto.G.Krishnan and no question of future litigations would arise. The settled legal position is that, when a student is declared to have passed an examination and mark list as well as certificates are issued, it cannot be recalled and cancelled unless such certificates are obtained by fraud. Clause (xxiv) to (xxvi) of Statue 3 Chapter 6 of the Kerala University First Statutes, 1977 are also formulated based on the same principle that the mark lists and provisional certificate once issued to a candidate can be cancelled only when they are found to have obtained them by committing fraud or misconduct. In this case, it is pertinent to note that since the candidate's mark lists and provisional certificate were issued, the University is now *estopped* from cancelling the mark lists as well as provisional certificates already issued to the student. He added that, the University Regulations and Ordinances shall not be altered or modified by executive instructions/orders or guidelines. At the same time, when there is any gap in the Regulations/ Ordinances, such gap can be filled by executive orders/instructions. However, orders/instructions so issued shall not be repugnant to the parent Regulations and the same will only have prospective effect. For the reason stated above he is of the opinion that the Syndicate resolution dated 10.05.2018 is proper and legally in order.

In the event the University wishes to restrict the number of chances for a candidate to avail grace marks by executive orders/guidelines, it can only be done if there exists an enabling provision in the Regulations to ratify executive orders or guidelines issued in pursuance of the same. But there is no such ratifying provision in the 2013 Regulation. Necessary changes by way of amendment to the Regulations may be brought about to include the ratification of subsequent executive orders in special circumstances. He finally added that the entire guidelines need not be incorporated in the Regulations but rather a specific sentence to this effect enabling ratification of future executive orders/guidelines need only be included.

As per the Legal opinion, the decision of the Syndicate dated 11.07.2018, taken at the time of confirmation of preliminary Minutes to modify its earlier resolution on item 35.23.03 is not feasible to be implemented in the case of Sri Shinto.G.Krishnan. Further amendment to the Regulation is also required to avert claims without time restrictions and to give a legal sanctity to the guidelines formed by the Syndicate regarding the award of grace marks. Therefore, as per the orders of the Hon'ble Vice Chancellor, in the light of the legal opinion, the matter is placed before Syndicate for a further review.

Resolution of the Syndicate

RESOLVED that the item be referred to the Academic Council.

Item No. 23.47 *Research leading to Ph.D Degree- Re- registration in respect of Sri Vimal Kumar C L, Part time research scholar in History-reporting of- reg.*

(Ac.E1)

An application has been received from Sri Vimal Kumar C L, part time research scholar in History, at Dept of Kerala Studies, Kariavattom duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months

Accordingly, sanction has been accorded by the Vice Chancellor to Sri. Vimal Kumar C L, being granted re-registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, U O Number Ac.E1/262/2021/UOK dated 19.01.2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting Re- registration in respect of Sri Vimal Kumar C L, Part time research scholar in History is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.48 *PDF Research - Extension in Joining Time - Dr.Shiju Khan J S - Consideration of-reg.*

(Ac E VII)

A request dated 30.12.2020 has been received from Dr.Shiju Khan J S, who has been selected for the award of University PDF in Malayalam for the year 2018-19.

The PDF scholars of 2018-19 session were directed to join their respective Departments on or before 31.12.2020. However Dr.Shiju Khan J.S has requested for an extension in joining time for two more months due to some personal as well as family reasons.

It may be noted that in the regulations for University Post doctoral fellowship nothing is seen mentioned regarding the joining time to be given to the Post Doctoral Fellows after issuing the joining letter. As per the precedence followed the candidates are directed to join within one month from the date of issue of the joining letter. The HOD's concerned are also directed to intimate the fellowship awardees that the offer of fellowship will stand cancelled if they do not normally join fellowship and start availing it within a period of three months. As per the records available an extension of joining time has not been granted to any of the Post Doctoral fellows so far.

As per the orders of the Hon'ble Vice- Chancellor, the above matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.23.49 *Department of Geology and Department of Tamil – Rotation of Headship on completion of tenure –Consideration of- reg.*

(Ad.D1)

Dr. R.B. Binoj Kumar was nominated as Head of the Department of Geology w.e.f. 01.04.2018, vide U.O No.ad.d.1.1/Geo/HOD nom/2018 dtd 02.04.2018 and his tenure will expire on 31.03.2021.

It may also be noted that, the three year tenure of Dr.Hepsy Rose Mary as Head of the Department of Tamil will also expire on 31.03.2021. She was nominated as HOD, w.e.f 01.04.2018 vide U.O No.Ad.D.1.1/Tamil/HOD Nom/2018 dtd 02.04.2018.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, **the HOD shall be nominated on a rotation basis for a period of 3 years**, starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as HOD for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated. After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the

Assistant Professors. To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in atleast two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.

The details of faculties in the Department of Geology are as follows:-

#	Name	Designation	Term as HOD	Date of Joining
1.	Dr.A.P.Pradeep kumar	Professor w.e.f 16.06.2014	01.04.2015 to 31.03.2018	16.06.2011
2.	Dr. R.B. Binoj Kumar	Professor w.e.f 20.02.2019	01.04.2018 to 31.03.2021	20.02.2004
3.	Dr.Rajesh Reghunath	Professor w.e.f 20.02.2019	-	20.02.2004
4	Dr.E.Shaji	Associate Professor w.e.f 13.03.2020		14.11.2008
5	Dr.Sajin Kumar K.S	Assistant Professor w.e.f 1.10.2012		1.10.2012
6	Dr.Anil Kumar Y	Assistant Professor w.e.f 23.11.2016		23.11.2016
7	Dr.Dhanil Dev S.G	Assistant Professor w.e.f 13.03.2020		13.03.2020

Dr. Rajesh Reghunath, Professor in the Department of Geology is the next eligible person for the Headship. However Prof. Rajesh Reghunath has submitted a written request of **NOT** to consider him for the headship due to health reasons (copy of his letter attached). Since prof. Rajesh Reghunath is not ready to take charge as HoD, the next person in seniority is **Dr. E.Shaji, Associate Professor** in the department who satisfies all the criteria laid down in the Statute, to consider for headship. He has put in more than 2 years of service in the concerned Department and has more than 6 months of service remaining till retirement(will retire only on 31.05.2029).

There are no Professors in the **Department of Tamil** and the details of the Associate and Assistant Professors in the Department are as follows.

#	Name	Designation	Term as HOD	Date of Joining
1	Dr.Hepsy Rose Mary A	Assistant Professor w.e.f 25.08.2012	01.04.2018 to 31.03.2021	25.08.2012
2	Dr.P Jeyakrishnan	Associate Professor w.e.f 29.10.2017	31.03.2012 to 31.03.2015	28.10.2005
3	Dr.T..Vijayalakshmi	AssociateProfessor w.e.f 22..01.2019	01.04.2015 to 31.03.2018	25.08.2012
4	Dr. A. Percilla	Assistant Professor w.e.f 27.01.2017	-	27.01.2017
5.	Dr.Leema Metilda A	Assistant Professor w.e.f 17.03.2020	-	17.03.2020

There are two associate professors, **Dr.P.Jeyakrishnan & Dr.T.Vijayalakshmi**, in the department of Tamil. Dr.T.Vijayalakshmi had been appointed as the HOD from 2015-2018.. Hence the next faculty to be considered is **Dr.P Jeyakrishnan**, the senior most faculty in the Department who satisfies all the criteria laid down in the Statute, to consider for headship. He has put in more than 2 years of service in the concerned Department and has more than 6 months of service remaining till retirement (will retire on 30.09.2026). He had been appointed as the HOD of the Department from 2012-2015.

Sanction has been accorded by the Vice-Chancellor to place the matter regarding nomination of the next Head in the Department of Geology as well as in the Department of Tamil before the Syndicate.

Accordingly, the matter regarding **the nomination of Dr E.Shaji as new Head, Department of Geology and Dr. P.Jeyakrishnan as new Head, Department of Tamil**, the next eligible faculties as per Statutes, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate**RESOLVED** that the above proposals be agreed to w.e.f. 01.04.2021**Item No. 23.50 Minutes of the 18th meeting of IQAC held on 28.01.2021-Reporting of-reg. (IQAC)**

The 18th meeting of IQAC was held on 28th January 2021 p.m. with Prof. V. P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes**18th Meeting of IQAC, University of Kerala**

Date: 28.01.2021

Day: Thursday Time: 3.00 p.m.

Venue: Syndicate Room

Members (Present)

1. Prof. (Dr.) V. P. Mahadevan Pillai, Vice – Chancellor (Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. P. Raghavan, Registrar (i/c)
7. Dr. A. Bijukumar, Vice – Chairman, Credit and Semester System
8. Dr. Vinod Chandra S.S., Director, Computer Centre
9. Sri. Ramshad Khan R., Chairman, Department Students' Union
10. Smt. Ilfa K. M., Chairman, Research Students' Union
11. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
13. Dr. A. K. Prasad, Professor, Department of Economics
15. Dr. B. Hariharan, Professor and Head, Institute of English
16. Dr. Jayachandran R., Professor and Head, Department of Hindi
18. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
19. Dr. S. R. Sheeja, Professor, Department of Economics
20. Dr. S. Aji, Associate Professor, Department of Computer Science
22. Dr. Gabriel Simon Thattil, Director, IQAC

Members (Absent)

1. The Pro- Vice – Chancellor (Vice-Chairman)
2. The Finance Officer
3. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
4. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
5. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
6. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)

Items for Consideration

Item No. XVIII.01: Approval of the minutes of 17th meeting of IQAC held on 21.10.2020

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No. XVIII.02: Action Taken Report on decisions of the 17th meeting of IQAC held on 21.10.2020

Decision	Action Taken
<p>Item No.XVII.03: Thesis of the Decade Award in Linguistics</p> <p>The Head, Department of Linguistics, University of Kerala vide letter dated 27/05/2020, has submitted a proposal for the best thesis of the decade award in Linguistics.</p> <p>The matter was placed before the Standing Committee of the Syndicate on Academics and Research. The Standing Committee recommended to refer the matter to IQAC for specific remarks on the proposal submitted by the HOD, Department of Linguistics. The Syndicate in its meeting held on 14/08/2020 resolved to approve the recommendation of the Standing Committee.</p>	<p>IQAC decision intimated to section concerned.</p>

<p>---IQAC Decision---: The proposal was discussed and resolved not to approve the same.</p>	
<p><u>Item No.XVII.04: Academic Audit- Department of Hindi –</u> <u>Release of payment</u></p> <p>An amount of Rs. 40,000/- (Rupees Forty Thousand only) was released as Provisional advance to Dr. Jayachandran R., Professor and Head, Department of Hindi for the conduct of Academic Audit in the department. The Audit section has verified the original bills and vouchers amounting to Rs. 43,725/- (Rupees Forty Three Thousand Seven Hundred and Twenty Five only) and found to be in order. The section has admitted the regularization of Provisional advance of Rs. 40,000/- (Rupees Forty Thousand Only). The section has also admitted the excess expenditure of Rs. 3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only). The Finance section has endorsed the regularization of Provisional advance of Rs. 40,000/- (Rupees Forty Thousand only) sanctioned to Dr. Jayachandran R., Professor and Head, Department of Hindi. The Finance has also endorsed the reimbursement of additional amount expended of Rs. 3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only), as admitted by the Audit VI section.</p> <p>As directed by the Hon’ble Vice-Chancellor, the matter is placed before the IQAC meeting for approval on the following:</p> <ol style="list-style-type: none"> 1. to regularize the Provisional advance of Rs. 40,000/- (Rupees Forty Thousand only) sanctioned to Dr. Jayachandran R., Professor and Head, Department of Hindi in connection with the conduct of Academic Audit in the department. 2. to reimburse the additional amount expended of Rs. 3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only) to Dr. Jayachandran R., Professor and Head, Department of Hindi. <p>---IQAC Decision---: Resolved to approve the same.</p>	<p>In Progress</p>
<p><u>Item No.XVII.05: Academic Summit</u></p> <p>It was proposed to conduct the Academic Summit on March 11,2020. However, as per the orders of the Hon’ble Vice-Chancellor, the programme was postponed due to the Covid-19 pandemic. In the 15th meeting of IQAC held on 13.08.2020, the Hon’ble Vice-Chancellor suggested to reinstate the programmes which was approved and subsequently postponed due to the Covid Pandemic. Prof. K. G. Gopchandran, Member, Syndicate suggested that considering the SSR uploading and NAAC preparedness, IQAC members and NAAC Directorate should be spared from all other activities and should be engaged in the assessment process alone. Dr. S. Nazeeb, Member, Syndicate suggested that the proposals need not be kept pending and a committee (not involving IQAC members and NAAC Directorate members) to be constituted for each programme with the Pro-Vice-Chancellor as its convener for the conduct. The meeting resolved to approve the same.</p> <p>An amount of Rs.32,760/- (Rupees Thirty Two thousand Seven Hundred and Sixty only) was expended towards the conduct of Academic Summit scheduled for March 5th 2020, however the programme was postponed due to Covid 19 pandemic. It may also be noted an amount of Rs. 9,038/- and Rs. 7,295/- towards the cancellation charges of air tickets for Dr. N. V. Varghese, Vice-Chancellor, NIEPA and Dr. M. Ramachandran, Professor, Pondicherry University respectively is to be paid to Jet Set Travel and Holders, Pattom.</p> <p>As directed by the Hon’ble Vice-Chancellor, the matter is placed before the IQAC meeting for approval on the following:</p> <ol style="list-style-type: none"> 1. to pay the cancellation charges of air tickets of Rs. 9,038/- and Rs. 7,295/- towards the cancellation charges of air tickets for Dr. N. V. Varghese, Vice-Chancellor, NIEPA and Dr. M. Ramachandran, Professor, Pondicherry University to Jet Set Travel and Holders, Pattom . 2. to constitute a committee with the Pro-Vice-Chancellor as its convener (not involving IQAC members and NAAC Directorate members). 	<p>In Progress</p>

---IQAC Decision---: Resolved to approve the same.	
<p><u>Item No.XVII.06: Procedure for patent filing – constitution of committee</u></p> <p>The meeting of the Syndicate held on 24.08.2020 resolved to entrust the Deans Council to prepare a format for patent filing as per the methodology adopted in Rajiv Gandhi Centre for Biotechnology & Institute for Scientific and Engineering Research (ISER) and place the same before the IQAC meeting.</p> <p>The Standing Committee of the Academic Council(Deans Council) in its meeting held on 28.09.2020 resolved to constitute a committee consisting of Dean Faculty of Sciences/ Management Studies/ Oriental Studies/Applied Sciences/ Director, IQAC under the convenership of Dean, Faculty of Sciences to suggest the procedure to be adopted by the University for patent filing on the basis of a study of procedure adopted by the prominent institutions and submit a report within 15 days.</p> <p>The meeting of the subcommittee of the Deans for patent filing through University of Kerala was held on 09.10.2020. The following decisions were taken during the meeting:</p> <ol style="list-style-type: none"> 1. The existing IPR policy of the University of Kerala to be made contemporary and better ease of filing for patent filing. 2. An online three days workshop on the IPR policy with experts from the field of IPR to be conducted at the earliest and the convenor will submit the proposal for the same to IQAC. 3. IQAC will conduct the online workshop at the earliest. <p>---IQAC Decision---: Resolved to approve the proposal on revising the IPR policy and conduct of workshop on IPR by IQAC.</p>	In progress
<p><u>Item No.XVII.07: University website updation – NAAC requirements</u></p> <p>University website updation is in progress; however certain requirements as per NAAC guidelines including Vision, Mission etc need to be added.</p> <p>---IQAC Decision---: Prof. P. P. Ajayakumar, Hon’ble Pro-Vice-Chancellor suggested on the need to have a common University level committee to capture and upload all University activities which need to be showcased through the website. Dr. Shaji E. suggested on the need to have a link for NAAC related disclosures. Resolved to form a committee to examine website updation and uploading issues with the following constitution.</p> <ol style="list-style-type: none"> 1. Prof. P. P. Ajayakumar, Pro-Vice-Chancellor (Convener) 2. Dr. Shaji E., Joint Director, IQAC 3. Prof. A. Gangaprasad, Dean, Faculty of Sciences 4. Dr. Meena T. Pillai, Professor, Institute of English 	Committee constituted, as resolved.
Other Items approved by the Chair	
<p>Item No.XVII.13:- Budget Proposals – Initiating Action</p> <p>The Hon’ble Vice-Chancellor suggested to initiate the following proposals</p> <ol style="list-style-type: none"> 1. Meet the Scholar- Examine the possibility to inaugurate October 27 or 28, 2020 2. Academic Summit – Initiate the proposal in November 2020 in the online mode and after a gap of 3-4 week examine possibility for continuing the remaining sessions in the offline mode. 3. Performance Audit –resolved to accept the same 4. Travel through Nobel Laureates <p>---IQAC Decision---: Resolved to approve the same.</p>	In Progress
<p>Item No.XVII.14:- Campus Cleaning Drive Programme</p> <p>The Hon’ble Pro-Vice-Chancellor stated that there was need for an urgent campus cleaning drive as well as initiating infrastructure maintenance services and campus beautification projects.</p> <p>---IQAC Decision---: Resolved to authorize the Campus Director, Prof. K. S. Chandrasekhar to initiate the same. The campus cleaning drive to be initiated from November 1- 6, 2020. Department level involvement to be ensured.</p>	Conducted Campus Cleaning Drive Programme during first week of November 2020

<p>Item No.XVII.15: Workshop on National Education Policy The Hon'ble Vice-Chancellor suggested having a workshop on National Education Policy 2020. ---IQAC Decision---: Resolved to approve the same.</p>	<p>Workshop conducted on 20.12.2020</p>
<p>Item No.XVII.16: Research and Publication Ethics – Course work for Ph.D Dr. Shaji E. suggested to incorporate Research and Publication Ethics as part of Course work for Ph.D. as mandated by UGC. The course structure, scheme and syllabi would be as prescribed by UGC. ---IQAC Decision---: Resolved to approve the same and considering the urgency in implementation, resolved to place the same for approval before the Syndicate.</p>	<p>Matter placed before Syndicate, resolved to entrust the CSS Academic Committee to prepare and submit a suitable proposal for Research and Publication Ethics (RPE) and place the same before the forthcoming Academic Council.</p>

Item No.XVIII.03: NAAC Accreditation – Filing of fresh IQA with assessment period 2015-2020

IQAC is preparing itself to file a fresh IQA in the third week of January 2021 with the assessment period 2015-2020, approval for which was given by the Syndicate in its meeting held on 23.10.2020. NAAC had brought a notification dated 31.12.2020 providing for inclusion of data for 2019 -2020 in the SSR for Higher Education Institutions who are filing SSR in the near future. University of Kerala had sought a clarification on including University of Kerala under this notification with due consideration of our IQA filed on February 2020. We received a reply to this stating that IQA data and SSR data should be the same. Under such circumstances, we are compelled to file a fresh IQA with assessment period 2015-2020(**Appendix I**)

---IQAC Decision---: Resolved to file IQA in the last week of February 2021.

Item No.XVIII.04: Numbering of all rooms of the teaching departments

Report submitted by Dr. K. S. Chandrasekar on progress of display boards on all rooms of the teaching departments (**Appendix II**)

---IQAC Decision---: Discussed the proposal of Dr. K. S. Chandrasekar. Resolved to accept boards for numbering of rooms based on the following specification:

8 X 3 Aluminium Coating Panel(ACP) inclusive of all charges Rs. 140 per board.

The expense in this regard to be met by each department from Department Development Fund.

Item No.XVIII.05: Use of services of Computer Assistants for NAAC Directorate

The meeting of the Syndicate held on 01.10.2020 resolved to appoint three Computer Assistants for a period not exceeding thirty days (based on the requirement) on existing wages of the University

---IQAC Decision---: Resolved to recommend appointment of Computer Assistant based on existing wage rules up to the completion of SSR uploading.

Item No.XVIII.06: Orientation Course under NAAC PARAMARSH Scheme.

Orientation Course for unaccredited colleges to be hosted jointly by IQAC with PARAMARSH institute- Mar Ivanios College under NAAC PARAMARSH Scheme (**Appendix III**)

---IQAC Decision---: Resolved to consider the proposal only after completion of SSR uploading.

Item No.XVIII.07: Proposal- Starting four CACEE courses at NIMS-Child Development Research centre (CDRC), NIMS Medicity, Neyyatinkara, TVPM

Dr. M. K. C. Nair, former Vice Chancellor of Kerala University for Health and Allied Sciences(KUHAS) and the present Director of Child Development Research Centre(CDRC) NIMS Medicity, has submitted a proposal for starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE. It is proposed that University may kindly grant permission to start the following courses:

(1) P. G. Diploma in Developmental Neurology (PGD-DN)

- (2) P. G. Diploma in Adolescent Paediatrics (PGD-AP)
 (3) P. G. Diploma in Health Science Research (PGD-HSR)
 (4) P. G. Diploma in Child Adolescent and Family Counselling (PGDCAFC) .

It may be noted that the CACEE is conducting above mentioned courses in collaboration with the Child Development Centre(CDC), Medical College, Thiruvananthapuram.

M/s NIMS Medicity has requested permission to start the above mentioned courses, recognizing NIMS-CDRC as a study centre on the same terms and conditions as for CDC Kerala.

As per orders of Vice Chancellor, the proposal for starting four new P.G. Diploma courses at NIMSCDRC in collaboration with CACEE was placed before the CACEE Monitoring committee for consideration and appropriate decision. The committee resolved to refer the matter to Standing Committee of the Syndicate on Academics and Research. The Standing Committee of the Syndicate on Academics and Research considered the matter and recommended to obtain a detailed report from IQAC. The meeting of the Syndicate held on 01-10-2020 resolved to approve the above recommendation of the Standing Committee.

---IQAC Decision--- *The courses proposed by Dr. M. K. C. Nair may be considered for implementation in association with Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), Department of Zoology, University of Kerala.*

Item No.XVIII.08: Research Policy Handbook

A draft Handbook on the Research Policy of the University is prepared; the same is placed for approval.

---IQAC Decision--- *The draft Research Policy prepared was discussed and resolved to have a committee to review suggestions on the handbook. The committee consists of:*

1. *Dr. K. G. Gopchandran, Member, Syndicate*
2. *Dr. S. Nazeeb, Member, Syndicate*
3. *Dr. A. Biju Kumar, Professor, Department. Of Aquatic Biology & Fisheries*
4. *Dr. A. K. Prasad , Professor, Department of Economics*
5. *Dr. Girish kumar R., Professor, Department of Political Science*

Item No.XVIII.09: Budget proposal for the production of video lessons under the KU Padasala

Dr. Lal C.A., Director, KU Padasala has forwarded the proposal for the production of video lessons under the KU Padasala project along with budget estimate.

The details of the proposal are furnished below:

Objective:

To create educational video content (of 20 to 30 minutes duration) on various disciplinary areas, both as part of MOOC courses and as standalone video lessons/lectures, that shall be openly accessible on the University website.

The expenses are expected under the following divisions:

1. Remuneration to the teachers and researchers of the University of Kerala who create the content. For producing videos, the Studio facility available either in the Department of Linguistics or the Department of Journalism may be used.
2. Hiring professional video camera and crew as needed.
3. Payment for the service of a video editor. The video editor who will be able to offer on-site editing support, visiting the teachers who worked on the videos in their departments with the editing console.
4. Remuneration to the assistance to create a short video introduction to each MOOC course, which will involve outdoor photography and graphics.
5. An amount to be set aside for unforeseen expenses as this is a venture hitherto unattempted.

Budget Speech

Camera and Crew (Rent and Charges)	Rs. 3000 x 100 videos	: 300,000/-
Editing charges	Rs. 2000 x 100 videos	: 200,000/-
Remuneration to content creators	Rs. 2000 x 100 videos	: 200,000/-
Stationery and consumables		: 50000/-
Creation of graphics and animation		: 30000/-
Travel, miscellaneous and contingent expenses		: 20000/-

(Total: Rs 8,00,000/- (Rupees eight lakh only))

As per orders of the Vice Chancellor the proposal for the production of video lessons under the KU Padasala project along with budget estimate submitted by Dr. Lal.C.A, Director, KU Padasala is placed before the meeting of the IQAC for consideration and appropriate recommendation.

---IQAC Decision---: Resolved to recommend the proposal with the budget with a clause that funding will be allowed only for services provided by parties external to the University.

Item No.XVIII.10: Inter University Centre for Evolutionary and Integrative Biology (iCEIB) – Proposal for Five year integrated MS – Ph.D Degree Programme

The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) submitted a proposal for starting up Innovative, Interdisciplinary and Integrated teaching programme on ‘Five year Integrated MS – Ph.D degree programme in Bioscience and Bioinstrumentation in iCEIB’. The proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 09.11.2020. The Standing Committee considered the matter and recommended to *entrust the IQAC for detailed study of the proposal and to submit the same to UGC for getting the sanction for starting MS – Ph.D Programme.* The Syndicate held on 10.11.2020 approved the above recommendation of the Standing Committee on Academics and Research (**Appendix IV**).

---IQAC Decision---: Resolved not to recommend the proposal.

Item No.XVIII.11: Dr. Sony George, Department of Chemistry- Interaction with Eminent Scholar –Regularization of Provisional Payment

An amount of Rs. 1,10,000/- (Rupees One Lakh Ten Thousand Only) was sanctioned to Dr. Sony George, Assistant Professor and Head, Department of Chemistry for inviting Dr. Madhava B Mallia, Scientific Officer ‘G’, & Professor, HBNI (Homi Bhabha National Institute), Radiopharmaceuticals Division (RPhD), Isotope Wing, RLG Building, Research Centre, Trombay, Mumbai and Dr. Natesan Ramamoorthy, Retired from Department of Atomic Energy (DAE) – Bhabha Atomic Research Centre (BARC), Mumbai under the Scheme “Interaction with Eminent Scholar” during March 2019. The programme was conducted in the Department and detailed statement of expenditure and bills and vouchers were submitted by the Head, Department of Chemistry for audit verification.

The Audit section verified the bills and vouchers and sought clarifications on following:

	Objection	Clarification from the Head, Dept of Chemistry
1.	Prior sanction was not obtained for change of date of programme from March 2019 to April 2019.	The Scheduled interaction dates with Dr. Ramamoorthy was postponed to the second week of April 2019 due to the development of severe Disc problem inflicting severe pain for Dr. Ramamoorthy, disabling him to travel by road and Air travel means in accordance with his Doctors Advice. In these compelling circumstances it was not pragmatically possible to get prior sanction from the Hon’ble Vice – Chancellor as the convenient dates were continuously changing and itinerating
2.	An amount of Rs. 14,913/- was claimed towards airfare for Dr. Madhava B. Mallia, however the sanctioned amount towards airfare was Rs. 10,000/-	It was not pragmatically possible to restrict the air fare of Dr. Madhava P Mallia within the stipulated Rs. 10,000/- as the Air fare in Air India was exorbitantly high during the said period. More over Government Servant in service are restricted to travel in Air India only
3.	An amount of Rs. 3,000/- each was charged towards taxi fare for Dr. Madhava B. Mallia and Dr. Natesan Ramamoorthy. However the Govt. rate for taxi fare was Rs. 17/- per Km	Taxi for FULL one day spanning 12 hours was hired. Rs. 3,000/- is the standard prevailing rate in Kazhakoottam. Hiring the taxi in this fashion was quite requisite to meet the demands and convenience of Eminent invited Scholars.
4.	Prior sanction was not obtained for claiming Rs. 5,600/- towards road	Dr. Ramamoorthy had used his own car with rented driver for the travel from his residence in Mysore to Bangalore

travel expense for Dr. Natesan Ramamoorthy.	airport.
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Based on the clarifications furnished by the Head, Dept. of Chemistry, the Finance admitted the objections detailed in serial no. 1 and 2. For objections detailed in serial no. 3 and 4, as Finance could not admit the claim, the ratification by the competent authority was sought in this regard.

As directed by the Hon'ble Vice-Chancellor, the matter is placed before the IQAC meeting for ratification of actions taken by the Head as detailed in serial no. 3 and 4.

---IQAC Decision--- *Considering the status of the guest and nature of the programme, it was observed that payment of Taxi fare on kilometer basis is not practical and prior sanction in the case of Dr. Ramamoorthy could not be obtained under unavoidable circumstances. IQAC recommends that the objections raised may be treated as rectified and the bills may be accepted for 163talling163163ion based on clarification submitted by Dr. Sony George, Head, Department of Chemistry.*

Items for Reporting

Item No.XVIII.12: Conduct of International Webinar – Department of Sociology

Dr. Antony Palackal, Associate Professor & Head, Dept. of Sociology, conducted International Webinar on the topic 'Art of Academic Writing and Publishing in Social Sciences'. The Webinar brought together a minimum of 100 participants, comprising of mainly research scholars and young teachers and from various universities and colleges across the country. The webinar was conducted during October 20-24, 2020.

---IQAC Decision--- *Noted*

Item No.XVIII.13: Inauguration of Meet the Scholar Programme 2020

Dr. T. M. Thomas Isaac, Hon'ble Minister for Finance and Coir inaugurated and delivered the inaugural address for the flagship programme 'Meet the Scholar' initiated by the University of Kerala on 28th October 2020 at 5 p.m. through video conference. The inaugural address was followed by an online interactive session where students, researchers and faculty interacted with the Hon'ble Minister on the theme 'Covid-19 and the Kerala Economy'. The Hon'ble Vice-Chancellor, Prof. V. P. Mahadevan Pillai presided over the function. Felicitations were offered by Hon'ble Pro-Vice-Chancellor, Prof. P. P. Ajayakumar, Members of the Syndicate Adv. K. H. Babujan and Dr. K.G. Gopchandran. The programme was organized in the virtual mode complying with Covid-19 guidelines. Prof. Gabriel Simon Thattil, Director, IQAC welcomed the gathering while Prof. C. R. Prasad proposed the vote of thanks.



---IQAC Decision--- *Noted*

Item No.XVIII.14: Meet the Scholar Lecture Series– Department of Demography

Department of Demography, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 30th October 2020. The lecture by Dr. Giridhar Babu, Professor of Epidemiology at Public Health Foundation of India and Member of Epidemiology, Surveillance, & Research group, ICMR National Task Force for COVID-19 on the topic "Epidemiology of Covid-19 in India: Learnings and Way Forward" was conducted through online video conference.

---IQAC Decision--- *Noted*

Item No.XVIII.15: Two day Add on Programme on LMS

In continuation to the Online training programme on LMS conducted during 2020, a two-day Add-on online training programme on LMS was conducted on 2-3, November 2020.

Dr. Ashkarali P., FLAIR international intern 2015, Assistant Professor of Electronics, Govt. Arts and Science College, Tanur and Dr. Ramesh A. R., FLAIR international intern 2014, Asst Professor of Chemistry, Govt. Victoria College, Palakkad engaged the sessions. The focus was on student enrolment and initiating semester one courses. This was also a Gap filling session on the left outs.

---IQAC Decision---: Noted

Item No.XVIII.16: Clean Campus Drive programme

The Hon'ble Vice-Chancellor resolved in the meeting of Heads of Teaching Departments and IQAC, launched a Clean Campus Drive Programme during 2- 6 November 2020. The Hon'ble Vice-Chancellor inaugurated the programme on 2nd November 2020 at Kariavattom Campus. The objective was to keep the campus clean and maintain cleanliness and hygiene.

---IQAC Decision---: Noted



Item No.XVIII.17: Google Meet ID for IQAC

IQAC purchased Google Meet ID with Business Plus Plan for the conduct of 250 participant video meetings with recording, attendance tracking features.

---IQAC Decision---: Noted

Item No.XVIII.18: Inauguration of Travel through Nobel Winners Programme

Prof. C. Vijayan, Professor of Physics, IIT Madras delivered the inaugural talk on the theme "Raman Effect and Raman's Effect" as part of the innovative lecture series "Travel through Nobel Winners" 164otalling by IQAC, University of Kerala on 11th December 2020 through video conference. He spoke on the need to dwell deeper into nature and draw inspiration from understanding nature in order to make learning complete.



The Hon'ble Vice – Chancellor Prof. V. P. Mahadevan Pillai presided over the function in which felicitations were offered by Hon'ble members of the Syndicate Adv. K.H. Babujan, Dr. S. Nazeeb, Dr. K. G. Gopchandran as well as Shri. Ramshad Khan R., Chairman, Kerala University Departments' Union and Smt. Ilfa K.M. Chairperson, Kerala University Research Students' Union. Prof. A. Bijukumar, Vice – Chairman, CSS welcomed the gathering, while Prof. Gabriel Simon Thattil, Director, IQAC, proposed the vote of thanks.

---IQAC Decision---: Noted



Item No.XVIII.19: Conduct of Student Induction Programme 2020

University of Kerala hosted a 3 – tier induction programme for its newly admitted students in the 2020 batch. The 3 tier programme had a university level induction, school level induction as well as department level induction. Over 600 students were admitted to the 43 teaching departments representing disciplines in Sciences, Social Sciences, Arts, Humanities and Commerce. The University level induction programme was formally inaugurated by Prof. C. Vijayan, Professor of Physics, IIT Madras on 11th December, 2020. The inaugural function was chaired by Prof. V. P. Mahadevan Pillai, Hon'ble Vice – Chancellor, University of Kerala, Hon'ble members of the

Syndicate Adv. K.H. Babujan, Dr. S. Nazeeb, Dr. K. G. Gopchandran as well as Shri. Ramshad Khan R., Chairman, Kerala University Departments' Union and Smt. Ilfa K.M. Chairperson, Kerala University Research Students' Union.



On 12th December 2020, the second induction lecture was delivered by Padmabhusan Prof. P. Balaram on the theme "Science and Nature". The Hon'ble Pro – Vice – Chancellor Dr. P. P. Ajayakumar, urged students to take advantage of the unique opportunity that was bestowed upon them on securing admission to the University departments for higher learning. Dr. C. R. Prasad, Registrar-in-charge formally welcomed the newly inducted students on behalf of University of Kerala.

The final induction lecture was delivered by Prof. V. Madhusoodhanan Nair, Poet and Critic of Malayalam literature. Poet appealed requested students to love their mother tongue so as to understand our own identity. The concluding session was chaired by Prof. V. P. Mahadevan Pillai, Hon'ble Vice – Chancellor. Prof. R. B. Binojkumar, Research Director, Dr. E. Shaji, Joint Director, IQAC, Prof. S. Shifa, Head, Department of Malayalam were present.

---IQAC Decision---: Noted



Item No.XVIII.20: Meet the Scholar Lecture Series– Department of Philosophy

Department of Philosophy, University of Kerala in association with IQAC conducted a public lecture under Meet the Scholar lecture series on 15th December 2020. The lecture by Lydia Amir, Visiting Professor, department of Philosophy, Tufts University, USA on the topic "**Philosophy of Humor**" was conducted through online video conference. Dr. Gabriel Simon Thattil, Director, IQAC welcomed the online gathering while Prof. P.P. Ajayakumar, Hon'ble Pro-Vice-Chancellor proposed the introductory note.

---IQAC Decision---: Noted

Item No.XVIII.21: Meeting of NAAC Directorate held on 18th November 2020

A meeting of NAAC Directorate Convenors and Coordinators as well as other members was held on 18th November 2020 in the online mode. Each Convenor made a presentation on the criterion assigned giving: Status reporting on each criteria, Upload for SSR, Use of services of Assistants designated for the purpose.

---IQAC Decision---: Noted

Item No.XVIII.22: Meeting of NAAC Directorate held on 15th December 2020

A meeting of NAAC Directorate Convenors and Coordinators as well as other members was held on 15th December 2020 at Seminar Hall, Department of Aquatic Biology and Fisheries. Each Convenor or member nominated made a presentation on the criterion assigned giving: Criteria-wise presentation on data compiled with details on GAPS, indicating SOP Manual point where it exists and Point from which collection is due.

---IQAC Decision---: Noted

Item No.XVIII.23: Discussion on Action Plan on NEP 2020 held on 19th December, 2020

With an objective to elicit action points and activities under NEP 2020 considering aspects of the policy which the State considers amenable to implementation, a meeting for University of Kerala was convened on 19th December, 2020 at 10:30 a.m. The objective of the meeting was to have a para-wise discussion on the NEP 2020.

---IQAC Decision---: Noted

Item No.XVIII.24: Annual Quality Assurance Report (AQAR) for 2019-2020

The Annual Quality Assurance Report (AQAR) for the period July 2019 to June 2020 is being compiled under the coordination of Dr. Sheeja S. R., Professor, Department of Economics.

---IQAC Decision---: *Noted*

Other items**Item No.XVIII.25: Discussion on Budget Proposals (Item No.XVII.13)**

While discussing the action taken report item no. 17. 13, IQAC Director expressed the difficulty in completing the Academic Summit as well as Performance Audit with in the financial year considering the numerous IQAC activities pending as well as the SSR uploading to take place. The Hon'ble Vice-Chancellor suggested that the programs need to be conducted in the current financial year itself and separate committees were constituted for this purpose.

The committee for Academic Summit and Performance Audit consists of:

1. Prof. P. P. Ajayakumar, Pro. Vice Chancellor (Chairman)
2. Dr. Aji S., Assistant Professor, Department of Computer Science (Convenor)
3. Dr. Meena T. Pillai, Professor, Institute of English
4. Dr. Sam Solomon, Professor, Department of Optoelectronics
5. Dr. Hubert Joe, Associate Professor, Dept. of Physics
6. Dr. Swapna T. S., Professor, Dept. of Botany
7. Dr. Sajin Kumar K. S., Assistant Professor, Department of Geology
8. Dr. Girish Kumar R., Professor, Department of Political Science
9. Dr. Santhosh Kumar T. K., Assistant Professor, Department of Malayalam

A committee was also constituted for the programme Travel through mobile laureate:

1. Dr. A. Biju Kumar, Professor, Department of Aquatic Biology & Fisheries (Convenor)
2. Dr. Shiburaj S., Professor, Department Of Botany
3. Dr. Sreejith P., Assistant Professor, Department of Zoology
4. Dr. Viji Vijayan, Assistant Professor, Department of Bio-Chemistry
5. Dr. R. Jayakrishnan, Associate Professor, Department of Physics
6. Dr. Christabell P J, Associate Professor, Department of Economics
7. Dr. Meena T. Pillai, Professor, Institute of English
8. Dr. Ani Deepthi, Assistant Professor, Department of Chemistry

Committee for the programme Meet the Scholar

1. Dr. Mini S., Professor, Department of Bio-Chemistry (Convenor)
2. Dr. Deepa K.G., Assistant Professor, Department of Physics
3. Dr. Suneesh C.V., Assistant Professor, Department of Chemistry
4. Dr. S. M. Rafi, Associate Professor, Department of Aquatic Biology and Fisheries
5. Dr. Bindu R. Nair, Associate Professor, Department of Botany
6. Dr. Suresh R., Professor, Department of Political science
7. Dr. Manju S. Nair, Professor, Department of Economics
8. Dr. Herman P J., Associate Professor, Department of Hindi
9. Dr. Santhosh Kumar T. K., Assistant Professor, Department of Malayalam

The Committee constituted for Performance audit and travel through mobile laureates to meet on 4th February 2021.

Item No.XVIII.26: Proposal for establishing Community Radio for the University

---IQAC Decision---: *Resolved to seek a detailed proposal with financials.*

Item No.XVIII.27: Conduct of Merit Day

---IQAC Decision---: *Resolved to recommend conduct of Merit Day to recognize the contributions and meritorious achievements of teachers, students and scholars. Merit Day to be hosted on 28th February 2021.*

Item No.XVIII.28: Delay in thesis evaluation and Checking Plagiarism

Department Students Union chairman Sri. Ramshad raised the issue of inordinate delay in thesis evaluation and the need for improving system. Dr. S. Nazeeb spoke on various steps taken to improve the system and also the process of automation in the functioning of the research wing by 2022. It would be possible to speed up work on research thesis evaluation and award. Sri. Ramshad stated the problem of checking plagiarism in research thesis in Indian languages based on absence of enabling software in the University.

---IQAC Decision--- *Resolved to recommend that thesis submitted in case of Indian languages (Hindi, Malayalam, Tamil, Sanskrit) may be accepted for valuation without the stipulated software plagiarism check after obtaining an affidavit from the supervising teacher that the research work is original and work undertaken is genuine. University need to examine purchase of appropriate software for plagiarism check in Indian languages. To examine this, a committee is to be constituted with the following members:*

1. *Dr. Vinod Chandra S.S., Professor, Department of Computer Science*
2. *Dr. Aji S, Associate Professor, Department of Computer Science*
3. *Dr. A. Biju Kumar, Professor, Department of Aquatic Biology & Fisheries*
4. *Dr. Jayachandran R., Professor, Department of Hindi*
5. *University Librarian*

The meeting came to an end by 5 p.m.

Dr. Gabriel Simon Thattil
Director
Internal Quality Assurance Cell
University of Kerala

Dr. V. P. Mahadevan Pillai
Chairman
Internal Quality Assurance Cell
University of Kerala

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the 18th meeting of the IQAC held on 28.01.2021, be noted.

Appendix I

MINUTES OF THE MEETING OF THE SYNDICATE HELD ON 23.10.2020

Item No.19.44 **NAAC Accreditation – Assessment Period – Clarification Sought – Consideration of-Reg.**

(IQAC)

This note is prepared based on the NAAC Directorate, Core Committee meeting held on 18.10.2020 (Sunday) at 5 pm, with the following members:

Prof. Simon Thattil, Director, IQAC

Prof. Binoj Kumar R. B., Director, NAAC Directorate

Prof. Jayachandran R., Joint Director, NAAC Directorate

Dr. Shaji E., Joint Director, IQAC

University of Kerala filed its IQA for NAAC accreditation on 29th February 2020 and accordingly are in the process of submission of SSR. However, considering the fresh faculty appointments that took place in March–April, 2020, implementation of OBE syllabus in all programmes of the teaching departments and projecting best practices like 'Harithalayam', it was brought to the notice of Hon'ble Vice-Chancellor, Hon'ble Pro-Vice-Chancellor, Syndicate members and IQAC members that we would possibly attain a better grade by incorporating data of 2019-20 in the assessment period. The data up to June 2020 could be included only if we file a fresh IQA after 30th June 2020. The Hon'ble Vice-Chancellor had approved of this vide file No. 8564/2020/UoK dated 23.04.2020 and the same was reported to the Syndicate vide Item No.12.14 of the 12th meeting of the Syndicate held on 04.06.2020.

The 13th meeting of IQAC held on 19.05.2020 had also approved the proposal for filing fresh IQA after 30th June 2020. The matter was placed before the meeting of the Syndicate held on 15-06-2020. The meeting of the Syndicate resolved to grant permission to file the proposed fresh IQA after 30th June 2020.

In the combined meeting of NAAC Directorate and Special Purpose Action Committee held on 29.06.2020, it was decided that the SSR is to be submitted after June 2020 and to include data for the assessment year 2019-20 as well. Based on the above decision, the NAAC Directorate has been consolidating data from 2014-15 to 2019-20, keeping both options open.

As directed by the Hon'ble Vice-Chancellor, the committee consisting of Director, IQAC, Joint Director IQAC, Director NAAC Directorate and Joint Director NAAC Directorate made an assessment of probable weightage in the assessment score considering 2014-19 and 2015-20 as two alternate assessment periods. A relative benefit was seen for the assessment period 2015-20 considering filling of vacant faculty positions and other projects carried out during 2019-20.

The NAAC Directorate had sought clarification and permission from the NAAC office to incorporate data including the year 2019-20 based on the original IQA, (filed on 29.02.2020) considering the lockdown in Thiruvananthapuram. This matter was placed before the 15th meeting of IQAC held on 13.08.2020. The meeting of IQAC resolved to have further study on the possible advantage which University of Kerala would have if fresh IQA is filed and its impact on the possible grade. The NAAC Directorate, core Committee consisting of Director, IQAC, Joint Director, IQAC, Director and Joint Director of the Directorate had separate sittings with support from Dr. S. V. Sudheer, Director, HRDC, University of Kerala. Efforts were also made to discuss and seek NAAC permission for inclusion of data relating to 2019-20 based on IQA of 29.02.2020, considering the continuous lockdown. Meanwhile, a suggestion was put forth by the syndicate members to explore the possibility of visiting NAAC office, Bangalore to seek permission for including data for the year 2019-20 in the assessment period considering the long time-lag between IQA and SSR. Several rounds of discussions were held with the Assistant Advisers of NAAC, Dr. Vinitha Sahu and Dr. Shyam Singh Inda and Adviser, NAAC, Dr. M. S. Shyamsundar in this regard, both over telephone and through virtual meets. This was undertaken considering the NAAC shut down due to COVID pandemic. However, no formal consent has come from NAAC so far. They are of the opinion that University of Kerala can file a fresh IQA and submit the SSR accordingly, as many universities follow the same due to this COVID pandemic. It is presumed that NAAC considers this to be a policy issue on which common guidelines need to be formulated. Therefore, we believe that clarity on this can only be expected after January 2021.



REGISTRAR



PRO-VICE-CHANCELLOR



VICE-CHANCELLOR

MINUTES OF THE MEETING OF THE SYNDICATE HELD ON 23.10.2020

Considering the above facts, we seek clarification from the Hon'ble Vice-Chancellor on whether:

1. University of Kerala should go ahead with submission of SSR as per IIQA filed on 29-02-2020 with assessment period 2014-19, or

2. Submit fresh IIQA with assessment period 2015-20

A decision on this is urgent as we are fast moving to normalcy after the COVID pandemic lockdown and would be asked to file our SSR in continuation of the current IIQA.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to submit, fresh IIQA with assessment period 2015-20.

**REGISTRAR****PRO-VICE-CHANCELLOR****VICE-CHANCELLOR**



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Date: 31st December 2020

Notification to all Higher Education Institution's

Consideration of 2019-2020 Academic data for A&A (Covid-19)

“In view of COVID-19 the academic year data for metrics of all institution types which have submitted SSR and not pre-qualified and will be submitting SSR in the coming future, academic year 2019-20 data will be considered from 1st June 2019 to 31st December 2020 for all DVV verifications purposes.”

**Sd/-
Director, NAAC**

Appendix II


REPORT ON THE PROGRESS OF BOARDS IN ALL DEPARTMENTS

Based on the IQAC decision, it was decided to contact those vendors who can prepare the boards for all rooms at each department of the University. Initially a team of teachers and research scholars at IMK and other departments were entrusted with the job of identifying the rooms in each department and then assigning numbers to them. Based on their submission, a meeting of the sub committee consisting of the Director, IQAC, Joint Director, IQAC, Campus Director and the team of students were held at the Kariyavattom office of IQAC. During the meeting, M/s Vinayak Agencies, Kazhakuttam gave the following proposal:

1. 8 X 3 size board in foamsheet material inclusive of all charges : Rs.110.00
2. 8 X 3 size aluminum coating panel (ACP) board inclusive of all charges: Rs.140.00

In each board, based on floor and the department (as in CSS code) numbers will be given.

Forwarding this proposal to IQAC for further decision.


Dr. K. S. Chandrasekar
Campus Director

Dr. K. S. CHANDRASEKAR
Professor and Head
Institute of Management in Kerala
University of Kerala, Kariavattom
Thiruvananthapuram - 695 581

ORIENTATION COURSE
For the faculty of private unaided colleges

Abstract

This is a draft proposal submitted to the IQAC University of Kerala for holding a joint Orientation Course for the faculty of private unaided colleges.

UGC-PARAMARSH, Mar Ivanios College (Autonomous)
paramarsh@mic.ac.in

UGC-PARAMARSH SCHEME
MAR IVANIOS COLLEGE (AUTONOMOUS)

Draft Proposal for Conducting Orientation Course (OC) for Teachers of Private Unaided Colleges in Association with IQAC, University Of Kerala.

Background: By virtue of the nature of governance, the three main classifications of colleges in India are Government, private aided and private unaided colleges. As per the latest AISHE report, in India, out of the total 38179 colleges, 64% are private unaided colleges. In Kerala also the proportions are similar. Nationwide and in Kerala approximately 45% of student 172 totalling 172 are in private unaided colleges. These statistics show that private unaided colleges play a pivotal role in the higher education scenario of the nation as well of the state.

It is agreed beyond doubt that the quality of higher education depends considerably on the quality and efficiency of teachers. It is with the objective of maintaining the quality of teachers that constant training and recharge programmes are conducted for them. The UGC-HRDC/Academic Staff Colleges in Universities have been conducting Orientation Courses for the faculty of University departments/Government/Aided colleges in connection with their CAS promotions. However, such Orientation Courses are very rarely, if not nil, conducted for teachers working in private unaided colleges, though as mentioned above, they form a critical component of the higher education scenario. UGC has launched the scheme of PARAMARSH and selected some NAAC A+ colleges as mentor colleges in order to guide mentee colleges to their first NAAC Accreditation. Mar Ivanios College (Autonomous) is the only college affiliated to the University of Kerala which has been selected as a mentor college under this UGC scheme. There are seven mentee colleges under the guidance of Mar Ivanios College, four of which are in the University of Kerala, one each affiliated to the Mahatma Gandhi University, Kannur University and Nagaland University. Through their interactions, teachers in these colleges have been constantly requesting for Orientation Courses for them in the model of the ones conducted by UGC-HRDC for teachers of Government and Aided colleges.

Proposal: The proposal is for conducting a 7 day long ONLINE Orientation Course for the faculty members of private unaided colleges. The OC will be jointly coordinated by the UGC – PARAMARSH scheme, Mar Ivanios College (Autonomous) and the Internal Quality Assurance Cell (IQAC), University of Kerala. **It may be discussed to seek the joint collaboration of the UGC-HRDC, University of Kerala, and the Kerala State Higher Education Council, if necessary.**

Participants: The participants will be select faculty from the private unaided colleges, preferably those with less than 10 year of teaching experience. Selection will be based on Principal's recommendation. Principals, while recommending may give priority to those teachers who will continue to serve the institution at least for 5 more years. Maximum number of participants will be 150, out of which 50 seats will be reserved for the mentee colleges of Mar Ivanios College (Autonomous).

Schedule: The OC will consist of 7 working days, each day having 4 sessions of one and a half hour each, thus 173 totalling 42 hours of training. Full time attendance is compulsory. The dates may be mutually discussed and fixed. Mar Ivanios College recommends the programme to be conducted in February 2021.

Registration Fee: Registration fee will be Rs. 1000/- per head. Teachers from the mentee colleges of Mar Ivanios College (Autonomous) will be sponsored by the UGC- PARAMARSH scheme. Teachers from other colleges will remit the registration fee in advance. Director, IQAC University of Kerala may make suggestions for handling the financial part of the OC. The honorarium for the resource persons and printing/stationery expenses can be met from the Registration fees.

Budget: The expected income from Registration fee is Rs. 1, 50, 000/- (Rs.1000*150). For the 28 sessions in the course, the estimated honorarium to resource persons is Rs. 56000/- (Rs.2000*28). Rs. 10000/- may be set apart for printing, stationery and incidental expenses.

Topics and Resource Persons: Most relevant topics and resource persons will be drawn from the data base of UGC-HRDC, University of Kerala and Kannur University.

Certification: There shall be an online test (multiple choice) at the end of the course. Certificates in the name of the IQAC, University of Kerala, and Mar Ivanios College (Autonomous) will be issued to those who successfully complete the programme. The signatories in the certificate will be Director, IQAC, University of Kerala and the Principal, Mar Ivanios College (Autonomous) and the Coordinator. If the collaboration of KSHEC or UGC-HRDC is obtained, authorized signatories of those also will be given prominence as per protocol.

Organizing Committee: Director, IQAC, University of Kerala will be the Convener of the programme and the Accreditation Ambassador, Mar Ivanios College (Autonomous) will be the Coordinator. Principal and IQAC Coordinator, Mar Ivanios College (Autonomous) will also be members of the Organizing Committee.

Proposal for starting up Innovative, Interdisciplinary and Integrated teaching programme of “Five-Year Integrated MS-PhD programme in Bioscience and Bioinstrumentation”

Submitted by Inter-University Centre for Evolutionary and Integrative Biology (iCEIB) School of Life Science

ii. **About iCEIB**

The Inter-University Centre for Evolutionary and Integrative Biology (iCEIB) of the University of Kerala at Kariavattom North campus was established in October 2013. The Centre explores teaching, research and training in various areas of Modern Biology in an innovative way utilizing trans-disciplinary approaches. As an ambitious centre, CEIB started a master’s degree programme in Integrative Biology in 2014 for first time in India. Four Batches of students have already passed out and 30% of them are involved in research and teaching activities in Biology. This Centre offers research and training programs with a curriculum ranging from studies on the evolution of structure and function of life-forms to advanced studies on modern molecular technologies. The Centre provides opportunity for students to interact with leading scientists and academicians of our country and abroad through National and International seminars, workshops and conferences. We encourage our students to do educational activities including Nature campus and visits to fields and National Institutes to learn about cutting edge research and training in Integrative Biology and also to know about Inter- institutional work culture. We organize interactive sessions regularly, in which students present and discuss common scientific topics and thus promote their scientific communication and management skills. Furthermore, the Centre also serves as a platform for students to perform well in competitive exams and also equip them to pursue their scientific dreams in India and abroad.

ii. **Objectives of iCEIB**

- Implement and explore cutting edge research and innovative teaching and research in Integrative Biology.
- Impart innovative approaches among the students and teachers in the state of Kerala to generate new understanding on fundamentals and applied aspects of modern biology.
- Generate advanced employment opportunities among students and teachers as part of Human Resource Development.

b) Mandate of iCEIB

- Promote innovative approach among biology students and researchers to understand the advances in modern Biology.
- Train the students and teachers in the higher educational institutions across Kerala to develop expertise in innovative sciences.

c) Details of current Programs in iCEIB

A. Teaching - Programme

M.Sc in Integrative Biology- 14 seats (started since 2014)

B. Research - Integrative Physiology, Stress Physiology

(Exchange student/faculty)

C. Extension - Providing Laboratory and consultancy services to the academic institutions across the state and country.

ii. **Action Plan of iCEIB**

- iCEIB provides the infrastructure that include class room, faculty room, seminar hall for running M.S-Ph.D programme.
- Thrust areas have been identified, formulated and implemented in the current M.Sc Integrative Biology programme to intensify the teaching, research and extension activities.
- iCEIB encourages faculty to obtain external funds from DST, DBT, DoE, KSCSTE, MHRD, etc.
- Students are encouraged to collaborate with external faculty and are given exposure to external laboratories.
- Student/Faculty exchanges are initiated within the country and CEIB has collaboration with Bharathidasan University and University of Calgary, Canada for undertaking teaching programs/research in Integrative Biology.

- Periodic workshops, conferences and seminars are initiated to encourage students to train in scientific communication and management.
- Newsletter entitled “Integrative Biology” are being published regularly.
- Students and trainees are given opportunity to organize and manage their own programme such as seminars, symposia and workshops.
- Institutional/Laboratory visits and Nature camp are regularly being done.

ii. **Infrastructure facility available**

- The CEIB has now 3000 Sq. feet building with minimum space for office, laboratory, computer lab
- Well-equipped laboratories with equipments worth 3 crores.
- Library books 1300 books.
- However, additional workshops and classrooms are required. The above mentioned infrastructure and facility can be used for starting MS-PhD programme in iCEIB.

ii. **Proposal for starting up “Five-year Integrated MS-Ph.D programme in Bioscience and Bioinstrumentation”.**

a) **Why this programme**

1. Replaces the pre-doctoral M.Phil programme and is ideal to train Ph.D. scholars with an interdisciplinary Masters programme (Master of Science in Interdisciplinary science; MS) together with their PhD programme that provides a platform for them to do integrative science.
2. To induct research orientation and initial training in Interdisciplinary and Integrative Science, there is a need for inducting an Integrated MS.Ph.D programme which would provide trained research aspirants for doing interdisciplinary research.
3. To provide new career opportunity and employment in Interdisciplinary research, this MS-Ph.D teaching programme is very essential.

b) **Target group**

This proposed MS-PhD programme target master’s degree holders of physical, chemical, mathematical and biological sciences (M.Sc degree in Physics, Chemistry, Mathematics, Zoology, Botany and Integrative Biology) who wish to do advanced and breakthrough research are involved in teaching/research in their respective fields.

ii. **Major Objective of the MS-PhD programme**

- The proposed Five-Year integrated teaching programme is aimed to generate highly skilled professional scientists and teachers in the state of Kerala who can fully fill the need of future academic expectations of the state of Kerala and the country in general.
- The induction of this innovative programme would boost up the academic activity of the University which would fetch iCEIB as a National Academic Centre in the University of Kerala for providing trained manpower for generating highly motivated and professional teachers and scientists in the State of Kerala.

ii. **Employability of the proposed MS-PhD programme**

- Bioscience covers all domains of modern Biology and will provide students on fundamental and applied aspects of Life and Life-form.
- In addition, Bioinstrumentation component in the programme will offer advanced training in clinical diagnostics to trainees in the area of health care like clinical analysts who are in high demand. This would generate highly skilled teachers and researchers and professionals in state of Kerala.
- The student will be trained to undertake independent scientific entrepreneurship including startups in Bioscience.
- Generation of highly skilled manpower in learning and teaching Modern Biology.
- The students will be able to disseminate their innovative ideas and knowledge through societally relevant scientific projects which would thus address the societal issues of our state.

ii. **Major outcome of Integrated MS-PhD programme in Bioscience and Bioinstrumentation**

- The proposed Innovative and interdisciplinary teaching programme “Five-Year Integrated MS-PhD in Bioscience and Bioinstrumentation” programme would generate highly qualified and motivated scientists and teachers who can generate innovative ideas and knowledge in the varied frontline areas of modern Biology.

- The programme would facilitate and encourage and active interaction among the students and teachers of the State of Kerala which would bring confidence in aspiration.
- The proposed programme would bring strong enthusiasm and scientific awareness among the state holders and would provide new employment opportunity in higher education sector.
- The cutting edge research facility and training opportunity at iCEIB would be extended to the aspirants of proposed programme and other users in the higher education institutions across the State of Kerala.
- Periodic workshops and Conferences on thrust areas will be held to provide updated knowledge to all the potential beneficiaries.
- It is also envisaged that the proposed programme can bring financial support from external funding agencies of National and International origins.

f) Structure of the MS-PhD Programme in Bioscience and Bioinstrumentation

The proposed Five-Year Integrated MS-PhD teaching programme will have two training phases. First phase is two year MS programme and a second phase of three year Ph.D programme. The candidate, who wishes to leave the MS-PhD programme after acquiring minimum qualification in MS programme, will receive MS degree in their branch of science and those candidates who continue for Ph.D programme will get a dual degree of MS-Ph.D in their respective faculty of science.

In this Interdisciplinary Masters programme (MS), all candidates who have already acquired a master's degree will be offered two semester teaching, covering with basic and fundamental principles and application of physical, chemical, mathematical and biological Sciences. All the candidates are to undergo two subsequent semesters in Advanced Bioresearch methods and Bioinstrumentation. For, interdisciplinary Ph.D programme, each candidate do research under two mentors who are specialized in their own different disciplines. These candidates are to be registered for Ph.D programme of the University after clearing their Ph.D course work. These candidates are also exempted in writing Paper 1 Research Methodology of their Ph.D. Course work.

g) Qualification for admission to MS-PhD programme.

Master's degree in any of the branch of physical, chemical or biological sciences with minimum of 60% marks. Those candidates who possess NET or GATE clearance with minimum score of 60% aggregate are also eligible for admission.

h) Scholarships availability.

All candidates will be offered scholarships during the entire period of programme. They will be given Rs. 5000 p.m for first two years and subsequently they will be offered University Ph.D fellowship for three years.

3. Financial support required

a) Salary and Wages for Contract Faculty and visiting Faculty are required

Five teachers on contract for first year and additional five teachers on contract for second year are required. In addition, a team of visiting/ Emeritus faculty of various disciplines is needed to engage in classes and they will be provided with honorarium and TA/DA.

b) Proposed Contingent grant to iCEIB

1. Non-plan allocation for each year for teaching faculty and supportive staff (Rs. 50 lakh per annum)
2. State plan allocation for running programmes, purchase of equipments and accessories per year (minimum) 100 lakh.

Total Rs: 150 lakh required per year for running this programme

3. Collection of fees (As per University regulations)
 - i. M.S - Total 4 Semesters (two years)
 - ii. Ph.D. - Total 6 semesters (three years)

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Item No.23.51 *Framing of Guidelines for Preparing and Issuing Duplicate Merit Certificate of Kerala University Youth Festival-Consideration of- reg.*

(Ad.D1)

A number of students from various colleges have requested the Director, DSS for issuing Duplicate Merit Certificates of Kerala University Youth Festivals, as the originals certificate received by them were irrecoverably lost due to unexpected reasons. Their requests have been authorized and forwarded by the principals of the institution concerned.

The Director has stated that the original ' Result Sheet ' and other connected documents regarding the youth festivals are kept in the Office of the DSS and therefore the genuineness of such requests can be verified and 'Duplicate Certificate' can be prepared by DSS Office itself. However in the absence of specific guidelines in this regard the Director has requested to place the matter before Syndicate for framing proper guidelines and directions for the same.

The Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly the matter regarding framing of guidelines for issuing Duplicate Merit Certificate of Kerala University Youth Festivals is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to entrust the Director, Students Services to submit a detailed proposal for framing the guidelines for preparing and issuing duplicate certificate of Kerala University Youth Festival.

Item No.23.52 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.02.2021-Approval of-reg.*

(M&C I)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 05.02.2021 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 05.02.2021, 03.30 p.m.
Venue : Senate Chamber

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Jairaj.J	Member Syndicate	Sd/-
4.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
5.	Sri.Arunkumar R	Member Syndicate	(via Online)
6.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
7.	Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-
8.	Dr.S.Nazeeb	Member Syndicate	Sd/-
9.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
10.	Prof.K.Lalitha	Member Syndicate	Sd/-
11.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-

Members Absent

1.	Dr.Mathew.V.	Member Syndicate
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Item no.23.52.01 *Request for improvement of sessional marks-B Tech Course-reg.-*

(AcAIII)

Several requests have been received from candidates of B.Tech Degree Course for improvement of sessional marks after the last date for receipt of application prescribed by the University. Notification was issued for improvement of sessional marks for candidates who have not secured 40 marks (pass minimum for university theory exam) of 2008 scheme in December 2019 and for candidates of 2013 scheme (2013 admissions and 2014 admissions) in December 2019 and February 2020 respectively, for which applications have been processed and orders issued.

Previously two individual requests for permission to improve sessional marks (2008 scheme) received after last date for submission of application were granted on Syndicate approval of the recommendation of the SC of the Syndicate on Examinations. Now more and more candidates are

requesting the same. Similarly candidates of 2013 scheme (2013 & 2014 admissions) also have requested to grant permission to re-do internal assessment. The requests of two candidates of 2014 admission were ordered by the Vice Chancellor to be placed in the next Academic Council.

As per the guidelines for improvement of sessional marks, candidates are permitted to improve internal marks only once and the notifications for all candidates upto 2014 admission have already been issued.

Recommendations : *The Committee considered the above matter and recommended to refer the matter of considering late applications of candidates for improvement of sessional marks of B. Tech Degree Course (2008 and 2013 scheme) to the Academic Council for a general decision.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.02 ***Late submission of Internal marks – 2017 & 2018 admission (SDE) candidates – for consideration reg.***

(EG IV)

The Director, SDE has forwarded the internal marks of the following candidates after the due date for submission of internal marks. The details of candidates along with date of publication of results and receipt of internal marks are furnished below.

Examination	Candidates	Result published on	Internal Marks forwarded from SDE on
M A Economics S 1 & S 2 Nov/Dec 2018 (2017 Admission)	Arun B, Candidate Code: 830171034	08/08/2019	15/11/2019
	Santhi S Candidate Code : 830171215		
M A English S 1 & S 2 Nov/Dec 2018 (2017 Admission)	Aiswarya M B Candidate Code : 834171393	01/08/2019	28/01/2020
	Sasikala M N Candidate Code : 834171129		18/12/2020
	Babu K, Candidate Code: 834171290		
	Akshaya Rajeev Candidate Code : 834171074		
M A Hindi S 1 & S 2 Jan/Feb 2020 (2018 Admission)	Lekshminath N M Candidate Code : 835181071	28/10/2020	01/07/2020

In this context clarification is needed regarding the publication of result of these candidates. For orders whether the results of 2017 admission candidates may be declared by incorporating the marks of said candidates along with the result of 2018 admission as supplementary candidates and 2018 batch admission candidates may be treated as 2019 admission candidates. The notification for first and second semester examination 2019 admission is not scheduled.

Recommendations : *The Committee considered the above matter and recommended that the results of 2017 admission candidates be declared by incorporating the marks of said candidates along with the result of 2018 admission as supplementary candidates and 2018 batch admission candidates be treated as 2019 candidates.*

It was further recommended to direct the Director, SDE and Course Coordinators concerned not to repeat such lapse in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved by deleting 'The Director, SDE' from the recommendation.

Item no.23.52.03 *Re-examination for Second semester B.Ed Degree Examination- Request from the Principals of various colleges - reg;*

(EG VIB)

The Second semester B.Ed Degree Examination originally scheduled in April 2020 was postponed due to Covid 19 pandemic. The said examination was conducted from 29/06/2020 to 03/06/2020 and 24/08/2020 to 26/08/2020 in two phases due to Covid 19 pandemic. In the second phase, as there were a few confirmed covid 19 cases among the students and the college was in containment zone, the Principal and the College Union, Christ Nagar College of Education, Thiruvallam had requested to change the exam dates of 24th and 26th August 2020.

As per the orders of the Controller of Examinations, the examination was held on the scheduled dates. Now another request, dated 30.10.2020 received from the Principal, Christ Nagar College of Education, Thiruvallam, stating that four students were not able to appear for the second semester B.Ed Degree examination held on 24th and 26th August 2020, due to covid 19 pandemic in the area of Poonthura. It is also requested to take necessary steps to give another chance for writing the said examination along with the third semester examination, which is scheduled to be held in December 2020.

Requests were also received from Manjappara Educational & Charitable Trust B.Ed College, Ayur, B N V College of Teacher Education, Thiruvallam, KUCTE, Kunnam and Sree Narayana Training College, Nedunganda for one more chance for the second semester B.Ed Degree examination. One of the candidates of Sree Narayana Training College, Nedunganda had not attended any of the papers of Second semester B.Ed degree examination, April 2020.

Recommendations : *The Committee considered the above matter and recommended to grant one more chance for the S2 B.Ed Degree Examination on the basis of the certificate from the Principal concerned.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.04 *Late submission of mini project- S2 MBA (SDE- 22009 scheme) Mercy Chance Examination, December 2019- Smt Anu A-reg.*

(EG X)

Smt. Anu A was a candidate of S2 MBA (SDE- 2009 scheme) Mercy Chance Examination, December 2019 with register no.16123. The candidate appeared for the examination, but her result was kept under RAL category due to non- receipt of mini project marks. The result of S2 MBA (SDE-2009 scheme) Mercy Chance Examination, December 2019 was published on 27/05/2020. The mark of mini project was received in the section from the co-ordinator (MBA) via the Director, SDE on 03./11/2020 after publication of the result. A decision with regard to the publication of the result of the candidate is urgently needed.

Recommendations : *The Committee considered the above matter and recommended to publish the result of Smt. Anu A. Further recommended to direct the Director, SDE and Course Coordinator concerned not to repeat such lapse in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved by deleting 'The Director, SDE' from the recommendation.

Item no.23.52.05 *Issuing Additional Marklists with minimum marks – reg.*

(ED III/EE IV)

Sri Sonny Xavier has applied for the additional marklists for First Year examination of April 1982 with Register Number 44108, Second Year Examination of April 1983 with Register Number 44108 and Second Year Supplementary Examination of September 1983 with Register Number 42543. The Section is able to trace out the tabulation sheets of Second year Regular (1982) and Second Year Supplementary (September 1983) and the Register of Final Year Examination of April 1984.

As per the Register Sri.Sonny Xavier has passed Part III – Economics main in Third Class with Indian History and Politics as Subsidiaries. Since the Final Year tabulation sheet cannot be traced out, the marks for paper 1 and paper 2 of the main subject could not be found out.

Sri. K.R Shaiju has applied for the Final Year additional marklist with Register Number 174834 of April 1988. The Register for the examination is available and as per the register, Sri.K.R.Shaiju has passed the B.A Examination in Third Class. But the tabulation sheet for the examination is partially damaged and hence this register number was not found.

As per the register Sri. K R Shaiju has passed the B A- Politics Main with General Economics and World History in Third Class.

In this circumstances,

1. Permission may be granted to give minimum marks i.e., 35 marks each to Part III main papers 1 and 2 to Sri.Sonny Xavier on the strength of the register of the candidates maintained in the Tabulation Section (he has passed Part III Economics main, Indian History and Politics as subsidiaries with Third Class) and also 35 and 50 marks each respectively for the Subsidiaries Indian History and Politics on the basis of the Final Year Original marklist of the candidate
2. Permission may be granted to give minimum marks i.e,35 each for the Subsidiaries General Economics and World History and a total of minimum 210 marks to Part III Main Politics to Sri.K R Shaiju on the strength of the register of the candidates maintained in the Tabulation Section (he has passed Part III Politics Main,General Economics and World History as Subsidiaries with Third Class).

It may please be noted that similar requests have received earlier in the section and may receive in future also. Most of the tabulation sheets of 1980s are fully/partially damaged to be traced out. Some are not suitable even for digitization.

Recommendations : *The Committee considered the above matter and recommended that the candidates be directed to submit the documentary evidence and on that basis appropriate decision would be taken by the appropriate authority.*

Resolution of the Syndicate

RESOLVED that the candidates be directed to submit the documentary evidence and on that basis appropriate decision would be taken by ‘**the Controller of Examination**’.

Item no.23.52.06 ***Requests for conducting Special Examinations for the candidates who could not attend the S2 MBA April 2020 and S4 MBA July 2020 Examinations (2014 and 2018 Schemes) in the wake of COVID 19 Pandemic – reg.***

(EE II C)

The examinations of S2 MBA April 2020 and S4 MBA July 2020 has been started on 23/06/2020 and 14/09/2020 respectively and ended on 09/09/2020 and 01/10/2020 respectively.

Requests were received from the candidates **Arjun D R** (Candidate Code : 60015453013) and **Easa A** (Candidate Code : 59918501006) who could not attend the S2 MBA April 2020 and S4 MBA July 2020 examinations respectively. Because the first Candidate’s residence area was in the containment zone and the latter was COVID Positive.

Based on these requests, the Controller of Examinations ordered to send emails to the Principals of MBA Colleges to submit the details and supporting documents of the students who could not appear for the same examinations in the context of COVID 19.

According to mails received from Principals, the total number of students unable to attend the examinations of S2 MBA April 2020 and S4 MBA July 2020 are 23 and 5 respectively.

Recommendations : *The Committee considered the above matter and recommended to conduct special examination for the candidates who could not attend the S2 MBA April 2020 and S4 MBA July 2020 Examinations (2014 and 2018 Schemes) in the wake of Covid-19 pandemic.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.07 Conduct of S4 PG CSS Examination at various centres- Clarification on Travelling Allowance-reg:

(Ac.D)

Deputy Registrar, Credit and Semester System, Kariavattom has forwarded a letter along with a proposal requesting to provide travelling allowance to 10 teachers of the Departments @ Rs.9/- per kilometer for using their personal vehicle for duty for the conduct of 4th semester PG examinations at various districts during the lockdown period. Finance I section has forwarded the following remarks on the proposal.

1. There is no specific approved govt rate for TA for using own car.
2. As per U.O.No.Ad B1(I)8912/2000 dated 26/07/2013, the special conveyance of members of Syndicate, Senate and Academic Council has been fixed as Rs.9/- per Kilometer
3. As per U.O.No.Ac EV/21305/19 dated 16.06.2020, for Ph.D open defence, car fare @ Rs.9/km is allowed.

Sl No.	Name of Examiner	Centre of Examination	Total Kilometers from Kariavattom Campus {To& Fro}	Rate @Rs9/km
1	Dr.Krishnakumar G	Kucte, Thevally, Kollam	60+60=120	Rs1080/-
2	Dr. Biju T	UIT,Kollam	60+60=120	Rs 1080/-
3.	Dr. Harikumar P.N	UIM,Adoor	76+76=152	Rs 1368/-
4.	Dr. Ambeesmon	UIM, Alappuzha	136+136=272	Rs 2448/-
5.	Dr. Sujith Babu	Govt. College, Kottayam	134=134=268	Rs 2412/-
6.	Dr. Jeneesh P.A,	Govt. B.edTraining College, Thrissur	287+287=574	Rs 5166/-
7.	Dr. Arun	Govt.Colege, Kattapana, Idukki	200+200=400	Rs 3600/-
8.	Dr.Mithun	Govt.Colege, Kattapana, Idukki	200+200=400	Rs 3600/-
9.	Dr. Lalmohan	Govt. Arts& Science College, Meenchanda, Kozhikode	385+385=770	Rs 6930/-
10.	Dr. Sheeba Kurian	Krishna Menon College , Kannur	463+463=926	Rs 8334/-
Fourth Semster PG Examination conducted from 1/7/2020 to 17/7/2020				Total:Rs 36018/-

Recommendations : The Committee considered the above matter and recommended to refer the matter to the consideration of the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.08 മൂന്നാം സെമസ്റ്റർ സി ബി സി എസ് എസ് / സി ആർ പരീക്ഷ ഒക്ടോബർ 2019- ആലപ്പുഴ S.D കോളേജിലെ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ടതു- സംബന്ധിച്ച്:-

(M&C II)

2019 ഒക്ടോബർ മാസം നടത്തിയ മൂന്നാം സെമസ്റ്റർ സി ബി സി എസ് എസ് / സി ആർ പരീക്ഷയിൽ ആലപ്പുഴ S D കോളേജിലെ ബി എ എക്കണോമിക്സ് വിദ്യാർത്ഥി, 08/11/2019 ൽ നടന്ന "History Of Modern India (ചോദ്യ കോഡ് H- 1364) വിഷയത്തിന് പരീക്ഷ എഴുതിയിരുന്നു .

പ്രസ്തുത വിദ്യാർത്ഥിയുടെ പരീക്ഷാ രജിസ്ട്രേഷൻ തെറ്റായതിനാൽ ഹാൾ ടിക്കറ്റ് യഥാ സമയം സർവകലാശാല നൽകിയിരുന്നില്ല. പരീക്ഷാ രജിസ്ട്രേഷൻ നടപടി പൂർത്തിയാക്കി ഹാൾ ടിക്കറ്റ് ലഭ്യമാക്കിയതിന് ശേഷം കോളേജിൽ നിന്ന് ടി വിദ്യാർത്ഥിയുടെ ഉത്തരക്കടലാസ് സർവകലാശാലയിൽ കൈമാറിയതായി അറിയിച്ചിട്ടുണ്ട് .

ആലപ്പുഴ SDകോളേജിൽ 08/11/2019ന് നടന്ന പ്രസ്തുത പരീക്ഷയുടെ ഉത്തരക്കടലാസ് 10/12/2019ന് സർവകലാശാല വാഹനത്തിൽ അയക്കുകയും, 11/12/2019ന് പകരം നമ്പിംഗ് വിഭാഗത്തിലെ അസിസ്റ്റന്റ് ശ്രീ. അരുൺ. വി കെ കൈപ്പറ്റുകയും ചെയ്തതിന്പി രേഖകൾ ലഭ്യമാണ്. എന്നാൽ ടി ഉത്തരക്കടലാസ് പകരം നമ്പർ ചെയ്തു മൂല്യനിർണ്ണയത്തിനായി കൈമാറ്റിയിട്ടില്ല. ഉത്തരക്കടലാസ് കണ്ടു കിട്ടുന്നതിലേക്ക് പകരം നമ്പിംഗ് വിഭാഗത്തിലും, സി ഡി യൂണിറ്റിലും നിരന്തരമായുള്ള തിരച്ചിൽ നടത്തിയെങ്കിലും പ്രസ്തുത ഉത്തരക്കടലാസ് ലഭിച്ചിട്ടില്ല .

നാളിതുവരെ ടി ഉത്തരക്കടലാസ് കണ്ടുകിട്ടാത്ത സാഹചര്യത്തിൽ , അനന്തര നടപടികൾ സ്വീകരിക്കുന്നതിലേക്ക് ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഉചിതമായ ശുപാർശയ്ക്കായി പരീക്ഷാ സ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended the following:*

- (i) *Re-examination be conducted for the student*
- (ii) *to hear the officials concerned by the subcommittee comprising Dr.K.B.Manoj, Convenor, Standing Committee of the Syndicate on Examinations, Adv. B.Balachandran, Adv.Muralidharan Pillai G, Sri.B.P.Murali, Members Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.09 ***Conduct of End Semester examinations and framing of Analytical type questions in the wake of Covid-19 pandemic – clarifications on the proposals of Expert Committee – reg:***

(M&CI)

The Syndicate at its meeting held on 24.08.2020, vide Item No.17.33.06, considered the Minutes of the Meeting of the Standing Committee of the Syndicate on Examinations (Item No.06) and resolved to approve the proposals of the Expert Committee regarding conduct of End Semester examinations and framing of Analytical type questions in the wake of COVID-19 pandemic. The Academic Council at its meeting held on 27.08.2020, vide Item No. 49, considered the matter and resolved to approve the said proposals as detailed below:

1. **End Semester Examination:** During the Academic year 2020-21, since the conduct of examination is impossible at the end of each semester, the classes for the ensuing semesters be started as per the Academic Calendar instead of waiting for the examination to be over and the date for the examination can be fixed after considering the situation in the areas under the jurisdiction of the University.
 2. **Analytical type Questions:** To test real knowledge of the students, analytical type questions be framed. For the Degree programmes, the choices available to the candidates in the various categories of questions shall be suitably enhanced by increasing the number of questions in each section by keeping the general format of the question paper unchanged.
 - Para A:** No change in the present format
 - Para B:** 8 questions to be answered out of 12 questions. The choice should be enhanced to 16 questions.
 - Para C:** 6 questions to be answered out of 8 questions. The choice should be enhanced to 12 questions.
 - Para D:** 2 questions to be answered out of 4 questions. The choice should be enhanced to 6 questions.
- The above pattern of question papers should be applicable only for pandemic ridden period.

Accordingly U.O. dated 02.11.2020 has been issued from the Ac.AV section in tune with the above resolution of the Academic Council for the First Degree programmes under CBCS system. The scrutiny section has now sought clarification on following matters in this regard:

1. whether the enhancing of choice of questions is applicable for Regular and Supplementary candidates.
2. Whether separate set of question papers need to be prepared for Regular and Supplementary candidates following same syllabus.
3. Whether the enhanced pattern be made applicable for the examinations of B.A.Honors Degree programme, since the number and pattern of questions are different from the CBCSS/CR examinations. The said Degree programme offers only in the Govt. College for Women's, Tvpm and the classes for the same were conducted through online platform.

Recommendations : *The Committee considered the above matter and recommended that the enhancing of choice of questions in the wake of Covid-19 pandemic be applicable only to the Regular candidates.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.10

Conduct of Fourth Semester (CBCS) Special Examination – B.A. and B.Com for the students who participated in the AIU Taekwondo Championship – reg:-

(AR CBCS)

The Director, Department of Physical Education vide letter No. DPE/Admn/2020 dtd 02.06.2020 has requested to conduct Fourth Semester Special Examination for those students who represented the University and participated in the All India Inter University Taekwondo Men and Women Championship during the year 2019 – 2020. As stated, due to this participation they could not attend some of the Fourth Semester Examinations which were conducted in March 2020. The consolidated list of these candidates showing the examination they missed is appended.

In the previous years, permission was granted to conduct Special Examination for such candidates. Now the Hon'ble Vice – Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

It is pointed out in this regard that the University is to conduct Special Examinations to candidates who were unable to attend the Fourth Semester CBCSS Examinations of March, 2020 due to COVID – 19 pandemic and the lists of such eligible candidates have been called for from all Principals. If agreed to, the Special Examinations for these sports candidates can also be conducted simultaneously.

CONSOLIDATED LIST OF CANDIDATES (UNDER CBCSS BA/B.COM)RECOMMENDED BY THE DIRECTOR, DEPARTMENT OF PHYSICAL EDUCATION FOR THE SPECIAL EXAM (SEMESTER IV) DUE TO PARTICIPATION IN SPORTS EVENTS

Sl. No	Name of Candidate, Candidate Code & College	Core Course & Semester	Name of Exam to be conducted
1	SHERIN KHAN G 159 18110024 Govt. College, Attingal	B.Com 4	EN 1411.2 Readings in Literature (2015 Admission Onwards)
			CO 1441 Indian Financial Markets (2018 Admission) (Common for CO 1441/CC1442)
			CO 1442 Banking and Insurance (2018 Admission) (Common for CO 1442/CX1442/HM 1442/TT1442)
			CO 1443 Corporate Accounting (2018 Admission) (Common for CO1443/CC1444)
2	PRATHYUSH P 159 18110046 Govt. College,	B.Com 4	EN 1411.2 Readings in Literature (2015 Admission Onwards)
			CO 1441 Indian Financial Markets (2018

	Attingal		Admission) (Common for CO 1441/CC1442) CO 1442 Banking and Insurance (2018 Admission) (Common for CO 1442/CX1442/HM 1442/TT1442) CO 1443 Corporate Accounting (2018 Admission) (Common for CO1443/CC1444)
3	SUBIN SABU 150 18110048 Govt. College, Attingal	B.A Economics 4	EN 1411.1& EN 1411.3 Readings in Literature (Common for BA/B.Sc. & Career related 2(a)) (2015 Admission Onwards) ML 1411.1 Malayalam – Ashayavinimayam, Sargathmakarachana, Bhashavabodham(2018 Admn) EC 1441 Basic Tools for Economics I (2015 Admission Onwards) EC 1442 Macro Economics I (2015 Admission Onwards)
4	ISSAC ANTONY 150 18110030 Govt. College, Attingal	B.A Economics 4	EN 1411.1& EN 1411.3 Readings in Literature (Common for BA/B.Sc. & Career related 2(a)) (2015 Admission Onwards) ML 1411.1 Malayalam – Ashayavinimayam, Sargathmakarachana, Bhashavabodham (2018 Admission) EC 1441 Basic Tools for Economics I (2015 Admission Onwards) EC 1442 Macro Economics I (2015 Admission Onwards)
5	ANJALI P 140 18112018 Govt. College, Nedumangad	B.A. History 4	EN 1411.1& EN 1411.3 Readings in Literature (Common for BA/B.Sc. & Career related 2(a)) (2015 Admission Onwards) ML 1411.1 Malayalam – Ashayavinimayam, Sargathmakarachana, Bhashavabodham (2018 Admission) HY 1441 Medieval India: Socio Cultural Processes HY 1442 History of Modern World-Part I
6	NADARSHA N 140 18110003 Govt. College, Attingal	B.A. History 4	EN 1411.1& EN 1411.3 Readings in Literature (Common for BA/B.Sc. & Career related 2(a)) (2015 Admission Onwards) HN 1411.1 Hindi – Drama, Translation and Correspondence (2017 Admission Onwards) HY 1441 Medieval India : Socio Cultural Processes HY 1442 History of Modern World-Part I

Recommendations : *The Committee considered the above matter and recommended to conduct special examination for the students who participated in the AIU Taekwondo Championship simultaneously with those candidates who were unable to attend the S4 CBCSS Examination of March 2020 due to Covid 19 pandemic.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.11***B.Ed Degree Course- Request for Mercy chance Examination for first and second semesters (one year, 2013 Scheme) – reg.*****(Ac.AIII)**

The following candidates of 2013 scheme B.Ed Degree Course have submitted request for conducting mercy chance examination for first and second semesters for clearing failed papers.

1. Jaya Surya S S
2. Suja S S
3. Rejitha Y

There is no stipulation in the Regulations of B.Ed Degree Course (2013 Scheme), regarding chance restrictions for the completion of the course. The Syllabus of B.Ed degree course has been revised in 2015 and 2019. The Controller of Examinations has opined that mercy chance examination to 2013 admission candidates of B.Ed Degree Course may be conducted subject to sanctioning by the Syndicate/Academic Council.

Recommendations : ***The Committee considered the above matter and recommended to conduct a mercy chance examination for the candidates of B. Ed Degree Course (2013 Scheme).***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.12***Request of Smt. Farzana S for re-admission to Integrated Five Year B.Com LLB –reg-.*****(Ac.AIII)**

Smt. Farzana S, previously a student of the Integrated 5 Year B.Com LLB Degree Course in Sree Narayana College of Legal Studies, Kollam had applied for re-admission to the VI semester of the course with recommendation of the Principal of the college vide application dated 03.11.2020.

As per verification report of the EG I (b) section that the course has been cancelled as per request of the candidate, memo dated 23.11.2020 was issued stating that her application cannot be considered as the course was cancelled. Now, the candidate has submitted a representation stating that she had applied for TC in anticipation of going abroad, but due to the spread of Covid-19 pandemic she was not able to go and hence wishes to continue her studies. She has also mentioned that the cancellation of course was done by someone else without her knowledge. She has requested to consider her application favourably as she has no history of attendance shortage or fees dues or cases of malpractice reported against her.

In this context, it may be noted that the LLB Regulation is silent on granting re-admission after cancellation. As per UO.No.Ac.AIV/02/UG/PG Admission/2020 dated:25.05.2020, there is provision for admission (not re-admission) to the same programme, which was cancelled earlier for UG/PG Programme (LLB not included) under certain circumstances.

Recommendations : ***The Committee considered the above matter and recommended to refer the item to the Syndicate.***

Resolution of the Syndicate

RESOLVED that the item has already been considered by the Standing Committee of the Syndicate on Affiliation of Colleges.

Item no.23.52.13***Change in marks after Scrutiny SIS2 B Tech degree exam Feb 2019 reg:-*****(EE II P)**

Sri Aditya Menon (2014-2018 B Tech) was a candidate for the combined SIS2 B Tech degree exam held in Feb 2019 (2013 Scheme) with Candidate code 14409007 under the Electrical and Electronics Engineering Branch from Mohandas College of Engineering, Anad, Nedumangad.

He was awarded 7 marks for the subject- Engineering Mechanics. Subsequently the candidate applied for Scrutiny of the answer paper. After scrutiny, it was pointed out that the valuation was not done for question numbers 1, 3, 4, 6, 8, 9 & 13(a, b).

Subsequently the additional examiner, Smt.Shelji S Shihab (Assistant Professor, Muslim Association College of Engineering) and the Chief examiner Shri. Imran (Assistant Professor, Muslim Association College, Venjaramoodu) were called for scrutiny of answer script.

Upon scrutiny, the additional examiner endorsed the fact that the questions with numbers mentioned above were not valued originally and reported that marks has changed to 45 after the valuation. The Chief examiner Sri. Imran endorsed the change of marks and submitted a letter of apology for such a change and requested to arrange to effect the change. Consequent to the change the candidate now passes the above paper.

As per the directions from Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations at its meeting on 26.02.2020 vide item no.28. The Standing Committee recommended to refer the matter to the Syndicate.

Considering the matter (vide item no.10.169.28), the Syndicate at its meeting held on 28.04.2020 resolved to hear the Additional and Chief Examiner by a Sub-Committee comprising of DR.K B Manoj, Dr. Mathew .V, Prof. K Lalitha and Dr. B. Unnikrishnan Nair Members Syndicate.

The sub committee heard the additional and Chief examiners of Muslim Association Collge, Venjarammodu and written statements regarding the matter were obtained from them. The Subcommittee recommended to debar permanently Smt. Shelji S Shihab, Assistant Professor, Muslim Association College, Venjarammoodu from valuation of answer scripts for B.Tech courses in the University.

Considering the matter (vide item no. 20.07.04) the Syndicate at its meeting held on 30.11.2020 resolved that the item be referred to the Standing Committee of the Syndicate on Examinations.

Recommendations: The Committee considered the above matter and recommended the following

- i. ***to release the result of the candidate***
- ii. ***to accept the recommendation of the subcommittee.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.14 Award of Moderation -3rd Semesters and 6th Semester Integrated 5 Year BBA LLB degree Examination –Carrying forward of Failed Subjects to the supplementary appearance-Anandu S-Complaint reg:-

(EG1(b))

The Candidate Anandu S (2015-2020) Candidate code 47515555010 from CSI Institute of Legal Studies Cheruvarakonam has submitted a complaint raising malicious allegations against the non-award of moderation for the 3rd Semester and 6th Semester Integrated 5 year BBA LL.B degree Examinations held in May 2017 and January 2019. The candidate has raised claim for award of moderation to the failed papers of the previous regular appearances of 3rd Semester in May 2017 and 6th Semester in January 2019, after carrying them forward to the supplementary appearances in August 2019 and November 2019. The examination details of the candidate are given below

1. 3rd Semester May 2017

P1	P2	P3	P4	P5
64	55	21	50	42

August 2019

P3	P5
50	Absent

The candidate has claimed for award of 8 marks moderation to P5 appeared in May 2017 after carrying it forward to August 2019 appearance

2. 6th Semester January 2019

P1	P2	P3	P4	P5
49	63	Absent	51	48

November 2019

P1	P3	P5
Absent	50	Absent

The candidate has claimed for award of 1 Mark Moderation to P1 and 2 marks to P5 after carrying them forward to November 2019 appearance.

It is pointed out in this regard that as per regulations the candidate has to appear for all the failed papers in the supplementary appearance and secure 50% for a pass in each subject. Moderation shall be awarded if it enables the candidate to secure a pass for the whole semester. It is the sole discretion of the Board of Examiners of a particular examinations and is awarded for that particular examination only. Moderation awarded by one board cannot be carried over to subsequent appearances or previous appearances of the candidate. The failed papers of an examination cannot be carried forward for the award of moderation.

The candidate has raised serious allegations against the Section Officer of the Tabulation Section, who has been discharging her duties sincerely and honestly, strictly abiding by the stipulated regulations of the University. The concept of moderation has been purposefully misinterpreted by the candidate for his advantages. It is pertinent to note that the complainant has not appeared for all the failed subjects in the supplementary appearances. The claim of the candidate goes against the existing regulations. It is now seen that the candidate has registered for the supplementary examinations of 6th Semester January 2021.

The candidate Anandu S has meanwhile filed a WP(c) no 27277/2020 before the Honourable High Court of Kerala and the statement of Facts was forwarded to Legal Section on 16/12/2020. The case is pending before the Honourable High Court of Kerala.

When the matter was reported as per the orders of the Honourable Vice Chancellor, it was ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the above matter and recommended to reject the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.15

Request from Varghese P. Mathew for award of Grace Marks in the Semester five and Semester six- reg:-

(CBCS BA II)

The candidate Varghese P. Mathew a 2013 admission candidate with candidate code 150-13137 030 who was a student of St Cyril's College, Adoor has submitted a request for the award of Grace Marks to his fifth semester and sixth semester. As per the copies of certificates submitted he has secured third position in two intercollegiate events during (2015 -16) and become eligible for 4% (24 marks) grace marks each for –fifth and sixth semester papers (2015-2016). But the candidate did not place the claim through proper channel even to the Department of Physical Education, in time for verification and necessary recommendations.

The candidate belongs to 2013- 2016 batch and clause (4) of the guidelines issued by the University for claiming grace marks reads as follows: “The student shall claim grace marks within one year after the end of the academic year but prior to the issue of Degree Certificate”. Since the candidate belongs to 2013-2016 batch he should have placed the claim for grace marks before 31st May 2017.

Accordingly, the allowed time for the said candidate ended way back on 31 May 2017. More than three years have lapsed now and the reason for the non submission of claims is pointed out to be an accident the candidate had met with in December 2015, almost one and a half year prior to the allowed time limit. The candidate has produced a medical certificate showing medical treatment from 22-12-2015 to 22-02-2016. As per the copy of another medical certificate produced seen issued by an ENT Surgeon, the candidate is stated to be under treatment only from fifth December 2016, which is after an year from the accident.

As per the orders of Controller of Examinations the request of the candidate Sri. Varghese P. Mathew was rejected as the normal period for applying for grace marks expired on 31/05/2017. The matter was communicated to the candidate vide Memo dated 23/11/2020. Meanwhile the candidate has again submitted request for the same purpose to the Pro Vice- Chancellor.

Recommendations: *The Committee considered the above matter and recommended to authorise the Pro Vice Chancellor to hear Sri. Varghese P Mathew and verify the veracity of his claim to medical treatment and take a decision for awarding grace marks belatedly.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.16 **B.Arch (2013 Scheme) – Request of Sri. Aravind S for exemption from writing the University theory examination for the subject Cost Effective Technology - Reg.-**

(Ac.AIII)

Sri. Aravind S B.Arch (2013 Scheme) candidate was permitted to improve the sessional marks of 08 AR 1907 – Cost Effective Technology in Building Construction under the subject 13AR 1606.3 – Cost Effective Technology in the current Scheme. Sri. Aravind S has requested to exempt him from writing the University theory examination (2013 Scheme) for the subject (13.AR 1606.3) Cost Effective Technology- Elective - I as he has passed the written examination for the subject (08.AR 1907) ‘Cost Effective Technology in Building Construction’ in the 2008 Scheme, citing that both the subjects in 2008 and 2013 scheme have the same Syllabus. As per the UO No. Acad. AIII/4/10443/2019 dated 09/05/2019 issued to the candidate, condition no. 4 states that ‘the earlier marks secured (Sessionals and University Examination) in the concerned subject will stand cancelled on registration to the University examinations and the candidates have to attend the University examinations for the subject in which he/ she improved the sessionals as per the existing Scheme and Syllabus. Sri. Aravind has secured 43 marks and passed the theory paper of the subject in the 2008 Scheme on revaluation of the supplementary examination attended in June 2018.

The Chairperson, Board of Studies in Engineering (Pass – I) has remarked that the Syllabus appears the same in both Schemes. A special order is required for exemption from writing University examination, as his previous marks of 2008 Scheme stand cancelled as per the university order. Considering the above, the Chairperson has recommended that steps may be taken for issuing Aravind, S a special order for exemption from writing exam. The Dean, Faculty of Engineering and Technology has approved the recommendation of the Chairperson, BoS.

In this context, it may be noted that a request of candidates of B.Arch (2008 Scheme) who have improved their Sessional marks in 2013 Scheme to exempt them from appearing from University examination in 2013 Scheme has been considered by the Academic Council at its meeting held on 21.11.2020 and resolved to approve the request.

Recommendations : ***The Committee considered the above matter and recommended to refer the matter to the Academic Council.***

Resolution of the Syndicate

RESOLVED to entrust the Controller of Examinations to verify the decision of the Academic Council held on 21.11.2020 and to take appropriate action accordingly.

Item no.23.52.17 **B.Tech Degree Course – 2008 Scheme (2010 Admission) – Request for a mercy chance to appear for the B.Tech Examinations - reg.**

(Ac.AIII)

The following failed candidates of B.Tech Degree Course under 2008 Scheme (2010 Admission) have requested for granting a mercy chance to appear for the failed subjects of B.Tech Degree Examination.

1. Raseena .P.R -10424030
2. Lakshmi. R. Nair - 10424020
3. Reshma. P.R - 10424033
4. Gesu. V.S - 10424016
5. Jini Shaji - 10424017

The Regulations of B.Tech Degree Course, 2008 Scheme clause 2(iii) stipulates that “ a candidate who could not complete the programme and pass all examinations within ten (10) years since his first admission to the B.Tech programme will not allowed to continue and he has to quit the programme. The 2010 Admission candidates are eligible to appear upto the examination conducted in 2020.

The failed candidates of B.Tech Degree Course up to 2007 Admission were granted a mercy chance in the year 2019 (Vide U.O.No.Ac.AIII/4/B.Tech/MC/2019 dated 30/12/2019)

Recommendations : *The Committee considered the above matter and recommended the following*

- (i) *to grant mercy chance examination for B. Tech Degree Course – 2008 scheme (2010 admissions).*
- (ii) *a committee under the chairmanship of the Pro Vice Chancellor and the Controller of Examinations, Dr.K.B.Manoj, Dr.K.G.Gopchandran, Adv.Muralidharan Pillai G, Dr.S.Nazeeb, Dr.Vijayan Pillai M, Dr.B.Unnikrishnan Nair, Sri.Jairaj.J and Sri.Arunkumar.R, Members of Syndicate to study and frame general norms for allowing mercy chance examinations in the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.(i) of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

FURTHER RESOLVED to constitute a Committee under the Chairmanship of the Pro-Vice Chancellor and the Controller of Examinations, Dr.K.B.Manoj, Dr.K.G.Gopchandran, Adv.Muralidharan Pillai G, Members of Syndicate to study and frame general norms for allowing mercy chance examinations in the University.

Item no.23.52.18 ***Revamping of rules- Matriculation-Recognition- Condonation of shortage of attendance- -reg***

(AR EF)

As per Chapter 30 of the First Statutes, all persons who enter upon a course of study or appear for an examination of the University for the first time shall be required to have their names registered in the Register of matriculates maintained by the Syndicate. Matriculation and recognition of qualifying examination are the first steps in admitting the student for University examination. In order to conform to the rules, even today, the University follows the procedure for granting matriculation, recognition and migration without much changes from the days on which the University started admitting students for various courses of study. This is applicable to condonation of shortage of attendance also, which was introduced much later. Many of the rules and procedures are not up to date, as steps were not initiated to amend them in time. This resulted in complex procedures and red tapism. It is high time that the procedure and rules are to be made up to date. Application forms are already updated eliminating outdated entries.

Matriculation and recognition of qualifying examination

Matriculation and recognition of qualifying examination are the first steps in admitting the student for University examination. But, over the course of time the procedure followed for ensuring this before permitting the candidate to take up the examination/ publishing results, is being overlooked in the case of many courses. This results in a student qualifying a degree course without getting matriculated to the University. Further, every applicant shall pay to the University such fee as may be prescribed by the Ordinances. If a student gets opportunity to pass the exam without undergoing the procedures, there will be a huge dent in the revenue of the University. Even now the Matriculation fee receipt form and the General Form for applying for matriculation are supplied to the colleges free of cost, as it was done originally. Now a days many colleges submit the photocopies of such forms for all their students, as they don't want to approach the University for printed forms with University number and seal. This happens when the University charges Rs. 20/ for application forms (along with 5% cess). The same is to be made applicable to MFR and GF forms as well.

Foreign students are not getting matriculated in the University as they are given some exceptions like getting course recognition, submission of eligibility certificate etc. But as they are admitted to a course of study in this University, it is mandatory that they are to be matriculated here. In the absence of specific guidelines directing foreign national students also to get matriculated in the University, the admitting authorities do not insist on the students getting matriculated. This is violation of the rules specified in the First Statutes. The revenue that can be generated on this account also is lost.

Condonation of shortage of attendance

The University grants condonation of shortage of attendance to deserving candidates, on valid grounds, based on the rules for granting condonation of shortage of attendance. The general rule governing condonation was formulated before the semesterisation of courses, at a time when colleges forwarded less number of applications. The general rule, in existence, for granting condonation of

shortage of attendance for both annual and Semester courses is the one formulated for annual examinations; unless otherwise specifically stated in the Regulations for Semester courses. The Regulations for CBCS System alone clearly specifies the eligibility of a student to get the shortage in attendance condoned. Condonation of shortage of attendance is granted to a maximum of two times, not exceeding 10 days at a time, during the whole period of a CBCSS Degree Programme. This is accepted as the general rule for other courses in which the Regulation is silent about condonation.

The rules for granting condonation of shortage of attendance, in existence, when applied to semester courses; often makes students who attend classes for a fortnight in a semester (including Science subjects/ professional courses) also become eligible for getting their shortage of attendance condoned. By the introduction of semester system, complications developed and the very purpose of granting condonation of shortage of attendance to deserving candidates, on valid grounds, is undermined. Delay in the conduct of examinations, shortening of semester working days etc added fuel to the chaos.

As per rules students should have 75% attendance for taking examination. Otherwise he will have to get his shortage in attendance condoned before appearing for the exam. KUFO 1978 specifically mentions that an academic year shall have not less than 180 working days of five hours duration each. In many of the Semester courses it is mandatory to have 90 working days for a Semester. Besides, for some courses like LLB (both integrated and annual) the Bar Council of India specifies minimum attendance for a Semester. But in the applications for condoning attendance shortage submitted to the University, the maximum number of working days for a semester, in many colleges is shown as less than 45. There are cases in which it came down to 30 days. This is the case with professional courses also. There were students who needed attendance to be condoned as they could not get 18 days' attendance for a semester. As the examination calendar is not scrupulously followed, the University does not have a mechanism to check the authenticity of the statement made in the application.

The very purpose of granting condonation is to make the student eligible to take up the examination, lest he will have to seek re-admission to the course. To facilitate students the University permits the Principals of the colleges to allow the student who has applied for condonation, to take up the first day's examination provisionally and send the answer book to the University separately. Many colleges flout this rule and permits students to appear for the whole examination and promotes them to the next semester without giving intimation to the University. As many tabulation sections do not keep a tab on the candidates having shortage of attendance, the students take up the examinations for the remaining semesters and completes the course. Then he applies for condonation of attendance for the initial semester/semesters and cleverly bypass the University rule for taking re-admission for the defaulted semester. Un-deserving students take advantage of the loopholes in the rules and the very low fee levied for condonation often tempts at least some students to bunk classes.

Condonation of shortage of attendance is granted based on the total number of working days for the semester (certified by the Head of the Institution) As of now, there is no uniformity in the total number of working days for the same course and semester as seen certified by the Heads of the Institution. The academic days for the same course differ from college to college and in some colleges it is as low as 30 or less than that. There were instances in which the number of working days (not for Semester 1 alone) differed for candidates studying the same course and semester. This disparity denies natural justice to students from colleges where number of working days for a semester are more when compared to those where working days are less. It is also noticed that all the students from one college submitted medical certificate from the same medical practitioner for various eye ailments, the names of ailments repeating in a rhythmic manner. In some colleges semester duration is as less as 24 and as the maximum days that can be condoned is 10, a student attending classes for 8 days can write the exam.

Rule stipulates that the applications shall be processed immediately on receipt of the same and in no case decision in an application be delayed beyond the last date fixed for dispatch of hall tickets. The dealing section is to process the applications immediately on receipt of the same and in no case decision in an application be delayed beyond the last date fixed for dispatch of hall tickets. As applications are received even after the commencement of the exam, the section works extra hours to forward the applications for condonation of shortage of attendance to the approval of the VC. As applications are submitted on the day of dispatch of hall tickets and even after that, getting approval of

VC, before the dispatch of hall tickets is not always practical. Hence the section does the double work of sending the list of students under condonable limit to the tabulation wing before the dispatch of hall tickets with directions to release hall tickets but announce results only after getting formal order in the name of each student. There will still be a flurry of applications, even after the beginning of the examinations. There are cases in which applications are received even after the lapse of many years of completion of the course with recommendations of the current Principal to condone the delay.

As the students are permitted to submit applications even after taking up the examination, colleges do not alert the students to complete the formalities for applying for condonation well in advance. Though the rule permits the Principal to let the student take up the examination on the first day only, they are permitted to take up all the examinations just like any other normal student and then sent them to University for applying for condonation. There is no mechanism in the University to weed out such cases. There are few other colleges which do not alert the students about the shortage in attendance and they prohibit the student from entering the examination hall as their hall tickets are with held for want of attendance. The panic-stricken student then runs to the University to submit the application and misses the exam. The section witness unruly scenes on the first day of all the exams as there will be a few students who are denied entry into exam hall.

As of now, students facing any disciplinary action consequent on which he has shortage of attendance (if a complaint filed against him is under scrutiny of the University by Syndicate, BASG etc) whose application for condonation is forwarded to the University by the Principal (after settling the issue at the college level, without intimation to the University) will get condonation for writing the exam, as no communication regarding the case pending before the Syndicate/BASG/other bodies is shared with the EF wing by the sections dealing with such cases.

All these points to the urgency to streamline the existing rules.

Hence, the following proposals are put forward for consideration and decision.

1. MFR and General Form downloaded from the University website alone is to be used by all colleges/ institutions henceforth.
2. It is proposed to impose Rs.20/- as fee for application form for MFR and Matriculation General Form from each student. (as done by MG University etc)
3. Application for Matriculation and Recognition shall be forwarded within one month from the date of admission, with all relevant documents.
4. Imposing fine for late submission of applications by the colleges, may be considered. This is necessary as many colleges/institutions do not submit applications on time, resulting in students missing chances for admissions in reputed institutes, as they come to know of this procedure when they approach the University for Migration certificate in the eleventh hour. Further there may be chances of students getting admitted to examinations, without being matriculated.
5. Foreign national students also need to be matriculated in the University, as Statute 30 of the First Statutes stipulates that, all persons who enter upon a course of study or appear for an examination of the University, for the first time shall be required to have their names registered in the Register of matriculates. However foreign students may be exempted from recognition requirements, if they have secured their qualifying degree/ certificate from a foreign University/Board. The fee to be levied from foreign national students also need to be fixed.
6. A specific time period may be fixed as cut off date for applying for condonation. As applications are submitted with fine even after the examination, colleges do not give prior intimation to students about their shortage of attendance and the procedure to get it condoned before the commencement of the examination. Rule stipulates that the applications shall be processed immediately on receipt of the same and in no case decision in an application be delayed beyond the last date fixed for dispatch of hall tickets. But no cut off date is prescribed for receiving applications. The existing rule for submission of applications 10 days before the commencement of the examination may be changed to "applications shall be submitted to the Controller of Examinations from the date on which the examination notification is issued till 10 days before the commencement of the examinations. Any application received within 10 days before the commencement of the examination till the day of commencement of the second day of the examination of the semester shall be accepted with fine prescribed by the

University. Applications submitted after the second day of the examination of the semester in which the candidate is studying shall not be accepted under any circumstance”. Directions may be issued to the Principals of the colleges to forward the applications for condonations on the day on which it is submitted to the college and put the names of the students having shortage of attendance on the college notice board, immediately on notification of the examination.

7. As we are going to implement the Examination Management Software, it would be appropriate to change the number of condonable days from 20 days for a course of study to **10%** of the total number of working days (to maintain uniformity).
8. A candidate applying for condonation of shortage of attendance for the second time shall pay double the usual fee.
9. University departments may be exempted from remitting re-submission fee for Matriculation and Recognition, if the applications are returned for clearing defects.
10. The practice followed now for granting 20 days of condonation for a semester in the case of LLB and BEd courses may be dispensed with, as the condonable days in all other courses is 10 for a semester and no supporting UOs permitting the same could be traced out. Also the practice of granting condonation of days in decimal points also may be dispensed with as it is contrary to the instructions given to the Principals.
11. The results of candidates shall be released only after verifying their attendance and matriculation status. Reason for with holding the results must be entered in the tabulation records. All the tabulation sections may be directed to scrupulously follow this practice before releasing results.
12. Arrangements may be made in the NAD cell of this University for verification of certificates issued by other Universities deposited in NAD.
13. Some institutions of higher learning like IITs do not issue Migration certificates to their students, instead No objection certificate is issued. The existing rule for submission of original Migration Certificate for granting recognition need to be revised as “Migration Certificate or NOC (n the case of institutions which certifies that no migration certificate is issued by them)”.
14. As of now, students from Calicut University are exempted from applying for recognition of qualifying course when students from all other Universities are bound to do so. It appears that this exemption was granted to students from Calicut University when Kerala University and Calicut University were the only Universities in the State. Hence, the rule shall be modified to the effect that students from University/ Institution, other than this University need to submit application for recognition of qualifying exam along with the application for matriculation and surrender the Migration certificate issued by the institution last attended, irrespective of the course studied.
15. As of now, no fee is levied for effecting name change in the Matriculation/ Recognition register. It is to be resolved whether fee need to be levied for this as other Universities (eg MG Uty) charge for such services.

The fee for Matriculation /Recognition etc was not revised way back in 2009.

The details of the fees levied now and the proposal for enhancement of fees is submitted below for perusal and recommendations.

Purpose	Current Fee	Proposed Fee	
Migration	Migration Certificate	Rs. 210/- (Within One year of Result Publication)	350/-
	Duplicate Migration Certificate	Rs. 420/- (Within One year of Publication of Results)	550/-
	Search Fee (Applicable for both Original and Duplicate Migration Certificate)	Rs.105/- (after one year and within 5 years from the date of publication of Results) Rs. 210/- (After 5 years and within 10 years from the date of Publication of Results) Rs. 315/- (After 10 years from the date of Publication of Results)	200/- 500/- 750/-
Recognition	Recognition Order	Rs. 315/- (within one year of Admn)	500/-
	Late fee for Recognition	Rs 370/- (after one year of Admission)	450/-
	Fee for Eligibility	Rs 210/- (for Kerala State HSE, VHSE, AISSCE and ISCE only fee for Eligibility need to be paid, for all other courses original Eligibility Certificate need to be submitted for Recognition)	As prescribed by the Ac.C sn
Matriculation	Matriculation Order	Rs 105/-	250/-
	Late Fee	Rs 30/- (after 3 months)	Rs 50/- (3 to 6 months) Rs 500/- (6 months onwards)
Recognition/ Matriculation	Foreign national students	Nil	\$ 75/- each
	for effecting name change in data	Nil	Rs. 500/-
Condonation	Condonation Order	Rs 130/-	500/-
	Late Fee Fee for applying 2 nd time	Rs 1050/- Nil	Rs 1500/- (after 10 days of notification till first day of exam) Rs 2500/- (after first day till 2 nd day) Rs 1000/

Recommendations : *The Committee considered the above matter and recommended to entrust the Controller of Examinations to prepare a detailed report on revamping of rules on matriculation, recognition and condonation of shortage of attendance and place the same before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.19 **Issuing Additional Marklists with minimum marks- reg:-**

(EE V)

Smt. Lathika Devi T.R has applied for additional marklists for Part I English of April 1994 with Register Number 110061, Part II Malayalam of April 1994 with Register Number 110061 and Part III Economics Main, Indian History and Political Science subsidiaries of April 1995 with Register

Number 110061. The Section was able to trace out the tabulation sheets of Part I and Part II (April 1994.). Since Part III tabulation sheet (April 1995) could not be traced out from the Record Room and Sections, the marks for Part III Main and Subsidiaries could not be found out.

The copy of the Degree Certificate was verified from the Vice-Chancellor's Section and the genuinity was confirmed. She has passed Part III in Third Class with Economics main, Indian History and Political Science subsidiaries.

In similar cases earlier, as per the orders of the Controller of Examinations, marklists showing minimum pass mark were issued to 4 candidates after making sufficient entries in the "Register for Issuance of marklists with minimum marks (Tabulation Sheet not found/Damaged" and upon making personal request.

Recommendations : The Committee considered the above matter and recommended that the candidates be directed to submit the documentary evidence and on that basis appropriate decision would be taken by the appropriate authority.

Resolution of the Syndicate

RESOLVED that the candidates be directed to submit the documentary evidence and on that basis appropriate decision would be taken by the '**Controller of Examinations**'

Item no.23.52.20 M.A/M.Sc. Programmes – (Semester/Annual scheme) - Request for granting Mercy Chance Examination – reg.

(Ac.AII)

As per clause 3.1 of the Regulations for PG degree programme, the normal duration of a PG degree programme shall be four semesters. No students shall be permitted to complete the programme by attending more than 8 continuous semesters.

As per U.O.No.Ac.AIV/1/Uniform Span Period/2016 dtd.15.07.2016, the maximum duration for completing a programme of study be restricted to Y+ 2 years for annual programmes and S+4 semesters for semester programme unless otherwise specified by the apex bodies, where Y and S stand for the normal or minimum duration prescribed for completion of the programme. This will supersede the provisions currently contained in the Regulations of various courses and stands applicable to all UG and PG courses.

The candidates who could not get minimum marks for a pass within this period, can write the exam only if mercy chance is granted.

The list showing the details of requests for mercy chance for the various subjects / admissions/ scheme as follows :-

Subjects	No. of the applicant(s)	Year of Admission	Scheme	Existing Scheme
M.A. Malayalam	1	2015	2013	2019
M.A.Malayalam	1	2004	2003	2019
M.A. English Language and Literature	9	2013, 2014, 2015	2013	2017
M.Sc. Physics	1	2008	2006	2020
	1	2012	2009	
	7	2015,2014	2014	
M.Sc. Mathematics	1	2013	2013	2020
M.Sc. Mathematics	2	2015	2015	2020
M.Sc. Zoology	2	2015	2013	2020
M.A. Economics	1	1994	1989	2018
M.A. Economics	4	2014,2015	2013	2018
M.Sc. Geography	2	2014,2015	2013	2018
M.A.Psychology	1	2011	2009	2020
M.Sc. Biochemistry	1	2015	2013	2017
M.A.Arabic	1	2013	2013	2020
M.Sc. Chemistry	1	2006	2003	2020
M.Sc. Chemistry	9	2013,2015	2013	
M.Sc.Botany	3	2015	2013	2019

M.A.History	1	2016	2014	2019
M.A.Business Economics	3	2014	2007	2016

Recommendations : *The Committee considered the above matter and recommended to authorise the Controller of Examinations to prepare a feasibility report on granting mercy chance examinations for PG Degree Programmes and place it before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.21 *സർവ്വകലാശാല പരീക്ഷകളുടെ മൂല്യനിർണ്ണയത്തിനായി കൊല്ലം, ആലപ്പുഴ, പന്തളം എന്നിവിടങ്ങളിൽ സ്ഥിരം മൂല്യ നിർണ്ണയ ക്യാമ്പുകൾ ആരംഭിക്കുന്നത് - സംബന്ധിച്ച്:-*

(M&C II)

സർവ്വകലാശാല പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ, പന്തളം എന്നീ കേന്ദ്രങ്ങളിൽ സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പുകൾ രൂപീകരിച്ച്, ഉദ്യോഗസ്ഥരെ നിയമിക്കണമെന്ന് 25.09.2018ൽ ചേർന്ന സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചിരുന്ന പ്രകാരം ഉത്തരവായിട്ടുണ്ട്. നിലവിൽ തിരുവനന്തപുരം ജില്ലയിൽ മാത്രമാണ് സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പ് പ്രവർത്തനമാരംഭിച്ചിട്ടുള്ളത്.

കൊല്ലം, ആലപ്പുഴ, പന്തളം എന്നിവിടങ്ങളിൽ സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പ് രൂപീകരിക്കുന്നതിനായി യഥാക്രമം ജെ I, ബി II, സി V എന്നീ വിഭാഗങ്ങളെ PV Camp- K, PV Camp - A, PV Camp - P എന്ന വിഭാഗങ്ങളാക്കി 12/12/2018- തീയതിയിലെ സ.ഉ നമ്പർ Ad.A.I.4.CVC/ 18-പ്രകാരം ഉത്തരവായിട്ടുണ്ട്.

ടി ജില്ലകളിൽ സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പ് ആരംഭിക്കുന്നതിന് മുന്നോടിയായി, ക്യാമ്പ് നടത്തിപ്പിന് ആവശ്യമായിയുള്ള അടിസ്ഥാന സൗകര്യങ്ങൾ വിലയിരുത്തി നിർദ്ദേശങ്ങൾ സമർപ്പിക്കുന്നതിനായി സിന്റിക്കേറ്റിന്െ നിർദ്ദേശ പ്രകാരം ഡോ.പി രാജേഷ് കുമാർ, ഡോ. ബി ഉണ്ണികൃഷ്ണൻ, ഡോ.കെ.ആർ കവിത, ഡോ.ആർ ലതാദേവി എന്നിവരടങ്ങുന്ന സബ് കമ്മിറ്റി രൂപീകരിച്ചിട്ടുണ്ടായിരുന്നു. പ്രസ്തുത സബ് കമ്മിറ്റി റിപ്പോർട്ട് സമർപ്പിക്കാത്തതിനാലും, ടി സിന്റിക്കേറ്റിന്െ കാലാവധി കഴിഞ്ഞതിനാലും കൊല്ലം, ആലപ്പുഴ, പന്തളം എന്നിവിടങ്ങളിൽ സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പ് പ്രവർത്തനം ആരംഭിച്ചിട്ടില്ല .

Recommendations : *The Committee considered the above matter and recommended to constitute the following subcommittees to suggest infrastructural facilities required to start permanent CV camps at Kollam, Alappuzha and Pandalam.*

Kollam: *Dr. K.B.Manoj, Dr.S.Nazeeb, Dr.Vijayan Pillai M, Sri.Jairaj.J*

Alappuzha: *Dr. K.B.Manoj, Adv.K.H.Babujan, Adv Ajikummar, Sri.Arunkumar.R*

Pandalam: *Dr. K.B.Manoj, Dr.Vijayan Pillai M, Adv.K.H.Babujan, Smt. Renju Suresh, Adv.A. Ajikummar*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved with the following modification:
Kollam: Dr. K.B.Manoj, Dr.S.Nazeeb, Adv.G.Muraleedharan Pillai and Sri.Jairaj.J, Members Syndicate

Item no.23.52.22 *Implementation of online services - Matriculation, Recognition, Condonation, Migration - verification of authenticity of certificates submitted- reg:*

(EF Sections)

The statutory requirement for manual verification of qualifying certificate, migration certificate/ eligibility certificate etc, even if the service is made online; was placed before the Syndicate, at its meeting held on 10-11-20, as item number 22. As per the Confirmation of the preliminary Minutes of the meeting of the Syndicate on 10-11-20, by the 21st meeting of the Syndicate held on 29-12-20, the resolution taken on the item was modified as “Resolved to refer the item back to the Standing Committee of the Syndicate on Examinations”. The matter is detailed below.

The meeting convened to streamline the Functioning of Examination Help Desk and the procedure for implementing various online services, dated 28.10.2020, resolved that the matter of confirming the authenticity of the documents submitted by the candidate through online for providing certificates of eligibility/ equivalency/migration etc shall be placed before the Syndicate/Academic Council for their consideration and decision.

The following services are offered to the students by the EF Wing in the Examination branch.

Matriculation

Recognition of qualifying examination

Migration

Condonation of shortage of attendance.

The procedure for automation of the work is almost completed and the module is getting ready for trial run. Orders are also issued for security auditing of the software made for the purpose. Original qualifying certificates are not required for granting Condonation of shortage of attendance and Migration certificates. (As of now, the extract of the marksheet in original is required for granting migration, in the case of students from autonomous colleges)

However, as per rules, for granting matriculation and recognition (simultaneous process), the original certificates of the candidates have to be verified. For that, the hard copies of original Qualifying Certificates are to be received from the College/ Depts concerned; within one year of admission. Original qualifying certificate is not required for granting matriculation, however for re-matriculation, original migration certificate is to be surrendered for cancellation. In the case of students from Calicut University, Eligibility certificate and migration certificate are to be submitted for granting matriculation. As per the University Examination Manual, the application for Recognition/ Matriculation shall be accompanied by the original qualifying certificate, original migration certificate and original eligibility certificate. Once the procedure is completed the original qualifying certificate along with the order granting Recognition/ Matriculation is returned to the Principal of the college/ HOD, after retaining the eligibility certificate and migration certificate from the previously studied institution in the University for cancellation; to ensure that the candidate does not undergo any other course simultaneously.

The physical verification of the certificate is mandatory for granting recognition/ matriculation, due to the following reasons:

1. It is the only time when the University is verifying the original qualifying certificates of the students admitted to the each college/department under the University, to ensure the authenticity of the same.
2. At any cost, it is mandatory that the hardcopy of the migration certificate from the previously studied institution is to be submitted to the University for cancelling the same, once the student is granted matriculation in this University. Hence submission of qualifying certificate for verification can be done alongwith the submission of migration/eligibility certificates.
3. As the application for Recognition/ Matriculation are submitted by the college, immediately after completing the admission process and Recognition/ Matriculation orders need to be granted before issuing hallticket/ publishing results of the examination concerned; the section gets ample time for verification and urgency factor is not involved.
4. For granting re-matriculation also original migration certificate of the student from the institution last attended need to be surrendered to the University for cancellation (along with eligibility certificate in original if, from Calicut University). This is not possible when soft copy is forwarded online.
5. It is learnt that in other universities in Kerala like, Kannur University, Mahatma Gandhi University etc Recognition/ Matriculation procedure is not made online as genuineness verification still remains a matter of concern everywhere and many fraudulent cases were reported earlier.

Further, as per the minutes of the meeting held on 29-01-20, to discuss implementation of online services at EF Wing, it was resolved that for granting Recognition/ Matriculation orders, applications are to be submitted online and Recognition/ Matriculation order also be issued online, but orders shall be issued only after manual verification of original qualifying certificates and on submission of Migration/ eligibility Certificates in original. Hence, as decided by the meetings concerned for offering online certificate for Recognition, Matriculation, Migration and Condonation, it is necessary that original documents are to be verified manually before issuing orders granting matriculation and recognition. The process of granting Recognition/ Matriculation orders to the entire students admitted to a college for a course of study cannot be done in a hurry as it is forwarded to the University in bulk after admissions. The authenticity/genuineness of the certificate is to be ensured before granting Recognition/ Matriculation orders. Further, there is no necessity for urgent disbursement of matriculation/recognition orders to the newly admitted students, as it is usually required before the commencement of exam/dispatch of hall tickets only. Hence manual verification of certificates is possible for ensuring genuineness of submitted documents. If documents are to be verified online for granting matriculation and recognition, necessary amendments are to be made in the prevailing rules.

The Syndicate, at its meeting held on 10-11-20, considered the matter as item number 22 and resolved to implement the process of recognition, matriculation and Eligibility certificate through online mode. A line be incorporated at the bottom of the certificate issued through online mode that “ This certificate is issued verifying the scanned copies of documents submitted by the candidate. The authenticity of the previous qualifications has to be checked by the appointing authority”. However, the 21st meeting of the Syndicate on 29.12.20, while confirming the Preliminary Minutes of the meeting of the Syndicate on 10-11-20, modified the resolution as “Resolved to refer the item back to the Standing Committee of the Syndicate on Examinations”.(Item number 21.02).

Recommendations: The Committee considered the above matter and recommended to authorise the Controller of Examinations and the Director, KUCC to prepare a feasibility study report and place it before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.23 Complaint from students of M.Sc Mathematics (SDE- 2018 Admission)-reg.

(EG II)

The students of M.Sc Mathematics, School of Distance Education (2018 Admission) have complained that, they are not satisfied in the result of First and Second Semester M.Sc Mathematics (SDE) Degree Examination conducted on January/February 2020, especially for the papers Real analysis I and Real analysis II.

The result of the First and Second Semester M.Sc Mathematics (SDE) Regular (2018 Admission) & supplementary (2017 Admission) Degree Examination, January/February 2020, published on 10.11.2020. Out of 275 candidates appeared for the First Semester examination 71 candidates passed (25.82%). Out of 266 candidates appeared for the Second Semester examination 48 candidates passed (18.05%).The last date for Scrutiny and Revaluation was on 24.11.2020.

As per the orders of CE, the tabulation section sought the remarks of Chairman regarding the compliant of students. The Chairman has remarked that the students only prepared 30% of the study material. Valuation of the papers Real Analysis I and Real Analysis II were conducted as per the scheme prepared by examiners and by competent examiners. The Real Analysis paper is depending on full of theory part.

These candidates had also submitted a memorandum to the Director, SDE, Kariavattom to cancel the First and Second Semester M.Sc Mathematics Examination conducted on January/February 2020, to issue updated study materials and to conduct the examination once again. The Director, SDE has forwarded a copy of the letter dated 04.09.2020 to the PS to Vice Chancellor regarding this memorandum. In this letter the Director has stated that the “request from the candidates to cancel their examination, to issue updated study materials and to conduct the examination once again may not be considered”.

Recommendations : *The Committee considered the above matter and recommended that the request of the students of M. Sc Mathematics (SDE-2018 Admissions) to cancel the examination, to issue updated study materials and to conduct the examination need not be considered.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.24 ***Late submission of Internal marks- S1 & S2 M.A Public Administration(SDE- 2018 admission) candidates- for consideration-reg.***

(EG IX)

The Director, SDE has forwarded the internal marks of the following candidates after the due date for submission of internal marks. The details of candidates along with date of publication of results and receipt of internal marks are furnished below.

Examination	Candidates	Result published on	Internal Marks forwarded from SDE on
M A Public Administration S 1 & S 2 Jan/Feb 2020 (2018 Admission)	Sruthi S Candidate Code : 833181055 Sumesh K G Candidate Code : 833181092	24/09/2020	23/11/2020

The candidates were absent for the written examinations of S1 & S2 MA Public Administration, Jan/Feb 2020. As the internal marks of these candidates have been forwarded by the Director, SDE on 23/11/2020, the publication of results of these candidates needs to be considered. For orders whether the internal marks of the said candidates may be incorporated along with the result of S1 & S2 (2018 Admission) supplementary examinations of 2021, the date of which is yet to be scheduled.

Recommendations : *The Committee considered the above matter and recommended to publish the result of the candidates along with supplementary examinations of 2021. Further recommended to direct the Director, SDE and Course Coordinator concerned not to repeat such lapse in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved by deleting 'the Director, SDE' from the recommendation.

Item no.23.52.25 ***Unavailability of adequate examiners for the valuation of Non-Law answerscripts – Proposal from the Principals of Law colleges - reg.***

(M&C I)

The Chairman of Third Semester BA LLB/ B.Com LLB/ BBA LLB (5 Year Integrated) Degree Examinations, October 2020 has suggested to include more examiners for Chief valuation and additional valuation. However, it has been found that sufficient examiners are unavailable in Law colleges especially for valuation of Non law answer scripts. Many faculties has also informed inconvenience to attend the valuation camp. Examiners from Arts and Science Colleges are deployed for the valuation of Non – Law papers though it does not fall under their part of duty. Teachers from Arts and Science colleges are reluctant to evaluate these answer scripts as they are not familiar with the papers of LLB Course. Many a times valuation of apportioned number of answer scripts are not completed in a time bound manner due to higher attrition which leads to delay in publication of results.

As per the orders of he Controller of Examinations, a meeting with the Principals/Senior Faculty of Law Colleges has been convened on 02.02.2021 to discuss the matters related to the valuation of answerscripts of Non-Law subjects in the Law Colleges. (Minutes of the meeting is appended). In the meeting the Principals unanimously suggested the proposal to consider the matter of extending the age limit upto 70 years for those teachers who are posted for valuation of answerscripts of both Law and Non-Law subjects for the speedy publication of results for Law Examinations. At present for SDE and private study evaluations, the services of the retired teachers upto 70 years of age

is also considered to solve the issue of paucity of teachers for evaluation. The Principals also requested to place the proposal before the Standing Committee of the Syndicate on Examinations.

As per *General Conditions for appointments of Examiners* under Chapter IV of the Examination Manual, “No person above the age of 65 shall be appointed or allowed to continue as an Examiner”.

Recommendations : *The Committee considered the above matter and recommended to seek the services of the retired teachers upto 70 years of age to solve the issue of paucity of examiners for evaluation of Non-Law answer scripts of LLB course.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.26 *തീരുവനന്തപുരം IMDR കോളേജിൽ രണ്ടാം സെമസ്റ്റർ സി ബി സി എസ്.എസ്.പരീക്ഷ മെയ് 2020 ലെ ചോദ്യ പേപ്പർ വിതരണത്തിലെ അപാകത -സംബന്ധിച്ച് :-*

(M&C II)

2020 മെയ് മാസത്തിൽ ആരംഭിച്ച രണ്ടാം സെമസ്റ്റർ സി.ബി.സി.എസ്.എസ്-ബി.കോം പരീക്ഷയിൽ ചെറിയകൊണ്ണി IMDR കോളേജിൽ 23/11/2020 ന് INFORMATICS & CYBER LAW എന്ന വിഷയത്തിന് പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികൾക്ക് ചോദ്യ കോഡ് മാറ്റി വിതരണം നടത്തിയിട്ടുള്ളതായി സൂചന (1) പ്രകാരം അറിയിച്ചിട്ടുണ്ട്. ടി കോളേജിലെ 2019 അഡ്മിഷനിലെ രണ്ടാം സെമസ്റ്റർ ബി.കോം Tax Procedure & Practice- ലെ ആറ് വിദ്യാർത്ഥികൾക്കാണ് മേൽ സൂചിപ്പിച്ച വിഷയത്തിന് ചോദ്യ കോഡ് J-2748 ന് പകരം തെറ്റായി J2752 നൽകിയിട്ടുള്ളത്. ടി വിഷയത്തിൽ ബോർഡ് ഓഫ് സ്റ്റഡീസ് ചെയർമാൻ്റെ അഭിപ്രായം ആരായുകയും, രണ്ടു ചോദ്യകോഡിലെയും 95% സിലബസ് സമാനമാകയാൽ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം നടത്താവുന്നതാണെന്നും, എന്നാൽ ചോദ്യപേപ്പർ മാറ്റി നൽകിയത് കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നുണ്ടായ ഗുരുതര വീഴ്ചയായി കണക്കാക്കേണ്ടതാണെന്നും സൂചന (2) പ്രകാരം അഭിപ്രായപ്പെട്ടിട്ടുണ്ട് .

നിരന്തരമായി പല പരീക്ഷകളിലും വിദ്യാർത്ഥികൾ എഴുതേണ്ട സ്കീമിലല്ലാതെ ചോദ്യപേപ്പർ മാറ്റി പരീക്ഷ എഴുതുന്നതായി ശ്രദ്ധയിൽ പെട്ടിട്ടുണ്ട്. സിലബസ് ഏകദേശം ഒന്നാണെങ്കിലും സ്കീമുകൾ വ്യത്യസ്തമാണ്. വിദ്യാർത്ഥികളുടെ ഭാവിയിലെ കരുതി വിദ്യാർത്ഥികൾ എഴുതിയ ചോദ്യപേപ്പർ കോഡ് പ്രകാരം മൂല്യനിർണ്ണയം നടത്തി ഫല പ്രഖ്യാപിക്കുന്നു. ടി വിഷയം പലപ്പോഴും മൂല്യനിർണ്ണയ ക്യാമ്പ്, നമ്പിംഗ് ക്യാമ്പ് എന്നിവിടങ്ങളിൽ നിന്നും റീപ്പോർട്ട് ചെയ്ത ശേഷം ബോർഡ് ഓഫ് സ്റ്റഡീസിന്്റെ അഭിപ്രായമനുസരിച്ച് മൂല്യനിർണ്ണയം നടത്തി ഫലം പ്രഖ്യാപിക്കുമ്പോൾ കാലതാമസം ഉണ്ടാകുന്നു.

ടി വിഷയത്തിൽ ഉചിതമായ തീരുമാനമെടുക്കുന്നതിനായി ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിന്റീക്കേറ്റിന്്റെ പരീക്ഷാ സ്ഥിരം സമിതിയിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended to hear the Principal and the Chief Superintendent by the subcommittee comprising Dr. K.B.Manoj, Sri. B.P Murali, Adv.B. Balachandran and Adv.Muralidharan Pillai G., Members of Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.27 *Mercy Chance Examination for Part III Main & Subsidiary subjects – B.Sc. Degree Courses under annual scheme - Prior to 2010 admissions – reg.*

(Ac AII)

Failed candidates of Part III Main & Subsidiary subjects of B.Sc. Degree Courses under annual scheme (prior to 2010 admissions) have requested to grant additional chance to write failed papers.

The details of Subject, Course Period and Scheme is furnished below –

Subject	Course Period	Scheme
Mathematics (Subsidiary)	2000 - 2003	Scheme including internal assessment introduced w.e.f 1996 admissions with Syllabus introduced from 1989 admissions.
	2006 – 2009	Scheme including internal introduced w.e.f 1996 admissions with Syllabus introduced from 2001 admissions.
Physics Main	1993 – 1996	1993
	2006 – 2009	2006
Chemistry Main	1994 – 1997	1992
Botany Main	1991 - 1994	Scheme and Syllabus introduced from 1990 admissions paper V & VIII as revised w.e.f 1991 admissions

The Syndicate at its meeting held on 19.02.2019 had considered similar cases and granted mercy chance to appear the examinations in the Scheme & Syllabus of the last regular batch (ie, 2009 admissions).

Recommendations: The Committee considered the above matter and recommended to authorise the Controller of Examinations to prepare a feasibility report on granting mercy chance examinations for Part III Main & Subsidiary subjects – B. Sc Degree Courses under Annual Scheme – prior to 2010 admissions and place it before the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.28 Mismatch in classification of B. Tech Degree Examination- Clarification-reg.-

(Ac AIII)

Smt. Anjali A, B. Tech student of 2012-16 batch(lateral entry candidate) has passed the B. Tech Degree in Civil Engineering branch in First Class with Distinction and degree certificate dated 11.10.2018 was issued accordingly. As per clause 10 of the Regulation of the B.Tech Course (2008 scheme),

- i) A candidate who qualifies for the degree passing all the subjects of the eight semesters within five academic years (ten consecutive semesters after the commencement of her course of study) and secures not less than 8 CGPA up to and including eighth semester shall be declared to have passed the B. Tech degree examination in FIRST CLASS WITH DISTINCTION
- ii)secures less than 8 CGPA but not less than 6.5 CGPA....shall be declared to have passed the B. Tech degree examination in FIRST CLASS
- iii) All other successful candidates shall be declared to have passed the B. Tech degree examination in SECOND CLASS.

Smt. Anjali A has passed all the subjects of the eight semesters in ten consecutive semesters after the commencement of her course of study (considering her entry along with the 2012 batch, being a lateral entry candidate) securing a CGPA of 8.05 and hence is eligible to be classified in 'First Class with Distinction'.

The candidate had applied for issue of transcript of marks, and at that time the provisional certificate generated denoted the classification of the candidate as second class. Hence to clarify the mismatch in classification the file was forwarded to the Academic section without relevant data. The normal routine of examinations conducted for the VIII semester is regular exam in April/May and supplementary exam in October/November. As such, this candidate has to appear for her 10th consecutive exam in April/May 2017. But the exam was delayed and was conducted only in December 2017, which the academic section was not informed. Hence considering the Dec 2017 exam of the candidate to be the exam after the 10th consecutive semester the academic section had

clarified that clause 10, iii is applicable to the candidate (declared to have passed the degree in second class).

Accordingly, the candidate was directed to surrender her degree certificate for correction. On request of the candidate to retain the benefit of classification in her degree certificate, as per orders of the Vice Chancellor, the matter was placed in the Standing Committee of the Syndicate on Examination held on 26.02.2020, which was referred to the Syndicate. The Syndicate at its meeting held on 28.04.2020 resolved to accept legal opinion and initiate action accordingly.

Earlier, Smt. Anjali A had filed a writ petition (WP(c) no.7965/2018) before the Hon'ble High Court, stating that delay in conducting her VIII semester Degree examination will result in irreparable injury as the petitioner will lose the opportunity of being declared as first class student. The Legal section had sought the remarks of the Academic section to prepare the statement of facts and at that time the section had clarified that 'if the petitioner passes all the subjects of eight semesters of B. Tech Degree Examination by the examination of December 2017..... he can be declared to have passed the B. Tech Degree in First class.' The Hon'ble High Court has disposed the Writ Petition by recording the submission made by the University.

Now, the Legal section has sought clarification of the contradictory remarks offered by the section. It is hereby submitted that the remarks dated 21.03.2018 is the correct clarification and that dated 28.09.2019 was erroneously submitted due to lack of crucial data. As per regulation, the candidate is eligible to be certified as being placed in 'First Class with Distinction'.

Recommendations: The Committee considered the above matter and recommended to retain the benefit of classification in the Degree Certificate of Smt. Anjali A.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.29 Fourth semester MA English Examination, May 2020- Late submission of projects - (Dissertation)- Valuation reg-

(EG XI A)

The result of the fourth semester MA English Examination, May 2020 was published on 06/01/2021. While tabulating the marks, it was found that the marks of the online projects (Dissertation) of 5 candidates from University College, Trivandrum (53018144004, 010, 014, 017 & 020) and of @ candidates from Govt College, Ambalappuzha (53018146003 & 011) were not received. Hence authorities of these two colleges were informed of the matter by the Section. On verification the KUCC reported that no uploaded project details are available in r/o these candidates of these two colleges.

Govt. College, Ambalappuzha has reported that the online projects of MA English has been uploaded on 22th August. Whereas University College informed that no record of uploading these projects are available in the department or with the tutor.

As per the reference on (2) and (3) cited the colleges have requested for condoning the delay in uploading the projects for valuation, which was caused due to unforeseen circumstances related to the Covid pandemic and for taking necessary steps on evaluating the projects.

Recommendations : The Committee considered the above matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to take urgent steps to value the projects (dissertation) and publish the result.

FURTHER RESOLVED to seek explanation from the Principal, University College and Govt.College, Ambalappuzha regarding the matter.

Item no.23.52.30 Special Examination-Second Semester-B.A.Honours-July 2020- Smt. Nishana A.-request-reg.

(ES III)

The Principal, Govt. College for Women, Thiruvananthapuram has forwarded a request from Smt. Nishana A., a candidate of Second Semester B.A Honours Degree Programme in English Language and Literature. The candidate has requested to conduct the Special Examination for the Second Semester B.A Honours Degree Examination, July 2020 which was conducted from

23.11.2020 to 02.12.2020. The candidate had been confirmed covid positive on 20.11.2020 and she was under room quarantine upto 19.12.2020 (as per the Medical certificate No: 39421 dated 15.12.2020). Due to the above reason, the registered Second Semester Examinations were not attended by the candidate during this period. Earlier she had placed a request in advance for a special Examination for the same semester for attending NCC camp conducted in Chennai during the same period which she later has not attended due to the disease.

It is pointed out in this regard that the University started conducting special exams for the examinations conducted from June 2020, starting with S6 CBCSS and followed by various other exams viz. PG-MA/MSc/MCom, LLB, S4 CBCSS etc. This was done on the basis of the assurance given by the University to make all extra arrangements to ensure that such candidates unable to take the examinations due to the strict restrictions that prevailed during the period due to Covid 19 pandemic do not lose an academic year. Such a statement was also filed by the University before the Honourable High Court for defending a case filed by a group of PG students.

This is still being continued and it has now become almost an accepted fact that the University shall conduct one more examination (Special) for all exams being conducted right from June 2020. The examinations were then conducted even in outside districts which have now been withdrawn.

Whether special examinations are to be conducted continuously for all exams conducted during this Covid period is a matter to be examined in detail as it causes an additional burden to the University for the Conduct of such special exams each time.

Now that normalcy has almost been regained in almost all sectors, it may be examined whether the conduct of special exams are to be continued until Covid 19 is fully wiped out.

Recommendations: The Committee considered the above matter and recommended to grant special examination for Smt. Nishana A. for S2 BA Honours, July 2020. Further recommended to refer the matter of conduct of special examinations in the current context of Covid-19 to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant special examination for Smt. Nishana A. for S2 BA Honours, July 2020 in the context of Covid-19 Pandemic.

Item no.23.52.31

Application for Condonation – Emmanuel Hendry- S3- V Year BBA LLB Course- delay in rectifying defects in application.

(EF V)

Mr Emmanuel Hendry, Five year LLB candidate from CSI College, submitted application for condonation of shortage of attendance for the third semester examination. The application was returned to the candidate for rectifying defects. The candidate re-submitted the application after rectifying all the defects on 20/10/2020, ie after a lapse of two years. Once the defects were rectified, his application for condonation was forwarded to the Vice Chancellor on 05/11/2020, seeking orders on whether to grant condonation of shortage of attendance as requested.

The chronology of events happened on receiving the application is detailed as below.

Application received in the section on -13.09.2018.

27.09.2018	-	Candidate received the application by hand for rectifying noted defects.
03.10.2018	-	Application re-submitted.
24.11.2018	-	Returned to the Principal through the candidate for defect rectification
24.10.2019	-	Application re-submitted
22.11.2019	-	Memo Sent
05.12.2019	-	Re-Submitted Application
23.12.2019	-	Memo Sent for rectification of defects.
07.10.2020	-	One more memo sent
20.10.2020	-	Application re-submitted

From the above, it can be seen that the section returned the application to the candidate for rectifying the defects 5 times (Twice directly through the applicant and three times through memos).

The application was devoid of the mandatory recommendations of the Principal, the Semester for which the condonation is sought, for the mandatory endorsement in the statement of absence by

the Principal, the office seal and designation of the Principal etc. Even the name of the candidate was wrongly spelt.

The section could not forward the application to the Vice Chancellor for approval along with that of other students, as even the crucial mandatory requirements were not fulfilled. Each time the application was re-submitted without rectifying all the defects. In order to avoid undue delay, the section returned the application by hand to the candidate twice. From the memo sent on 07.10.2020, it is evident that the defects were not rectified, even after repeatedly returning it. Finally the application was re-submitted after clearing all the defects on 20.10.2020 and subsequently the section processed it and forwarded for orders.

It can be seen that the candidate was at fault, as he failed to submit the application as per the mandatory requirements and failed to rectify the defects on time whereby causing a lag of two years between submission of application and rectification of defects. In the absence of specific time limit for rejecting the application once submitted, the section had no other option other than getting it rectified by the student.

The impact of the pandemic coupled with the lockdowns and the unmanageable workload in the section due to the shortage of assistant (caused due to the promotion of an assistant) for the past 8 months also cannot be overlooked. The section kept the application live and sent memos to the candidate to rectify the defects as the candidate was given conditional permission to take up the examination. But when the file was sent to the Vice Chancellor, the Vice Chancellor sought for explanation on the inordinate delay in placing the file for approval and ordered to place it before the Standing Committee on Examination.

Please note that there was no willful lapse on the part of the section in processing the application. In the absence of specific rules, regarding accepting of applications after rectification of defects, and in the good intention of helping a student continue his education, the section re-submitted his application showing all the details, seeking orders on whether to entertain it or not.

In order to place the file before the Committee, the examination details of the candidate was taken from the tabulation wing. From the details submitted by the EG I (b) section, it is seen that the candidate had appeared for the third, fourth, fifth and sixth semesters respectively and the results of third and fourth semesters were already published. The AC AIII section intimates that he took re-admission in IV semester along with 2017 batch, as he had shortage of attendance in IVth semester also.

From the said remarks, it is evident that the candidate, though had shortage of attendance in the third Semester, could appear for all the examinations till Semester VI. The grounds on which the college permitted him to attend classes and take examination without condoning the shortage in attendance for the third Semester is unknown.

Recommendations : The Committee considered the above matter and recommended the following

- (i) to condone the delay in rectifying defects in application and processing by the section concerned***
- (ii) to release the result of the candidate.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.32 Request received from Smt. AKSHARA A candidate code 51518107002 for valuing of late submitted project work of S4 MA Malayalam Examination May 2020-reg:

(EG XI C)

While tabulating the result of S4 MA Malayalam Examination May 2020, it was noted that the project valuation marks of Smt. AKSHARA A was not received in the section, but the Project Viva marks of the above candidate was received. The section contacted the candidate over phone and then only the candidate submitted project report.

In her request the candidate stated that she is 100% visually challenged person and due to Covid 19 outbreak she could not submit her project in the University at the right time. She also states that she had submitted her project work to the college at the right time and attended the project Viva.

The candidate requested to accept her project report and taken necessary action for publishing her result and also requested the Controller of Examinations to exempt her from imposing fine.

The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examination.

Recommendations : The Committee considered the above matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to take urgent steps to value the projects (dissertation) and publish the result, since the candidate is visually challenged.

Item No.23.52.33 Streamlining the accommodation and other facilities for the conduct of various Centralised Valuation Camps at the Senate House Campus, Palayam, Typm- report and proposals submitted by the Deputy Registrar (EB&M&C) before the Controller of Examinations – reg:-

(M&C III)

As per the instructions of the Controller of Examinations, the Deputy Registrar (EB&M&C) has submitted a note dated 16/12/2020 to the Controller of Examinations, containing the proposals on streamlining the accommodation and other facilities for the smooth conduct of various Centralised Valuation Camps being organized at the Senate House Campus of the University.

The proposals have been suggested in the context of the old SDE, Buildings which is being transformed into an Examination Facilitation Centre (EFC) wherein the CD Unit and the Permanent Numbering Camp have already been accommodated in the Ground Floor. The maintenance and extension works for setting up six valuation camps, computer lab, three stock rooms to keep answer scripts after the process of valuation is over in the First and Second Floor of the buildings are seen progressing but on snail's pace. It has been pinpointed by the Deputy Registrar (EB&M&C) that if the civil works and other related maintenance/Repairing works are not taken forward expeditiously, the very objective to bring under one roof all the valuation related tasks by effective management may not materialise soon.

The frequent changes of the venues in the conduct of valuation camps is causing confusion and hardships for the examiners. At present the camps for the valuation of the answer scripts of the following examinations are accommodated at three different venues, far apart. 1.Examination Facilitation Centre 2.First Floor of the New Canteen Buildings, and 3. Second and Third Floor of the Students' Amenity Centre.

- i) B.Sc (CBCSS/CR) and B.Voc Software
- ii) B.A English & Language ((Except Malayalam (CBCSS/CR & Hindi)
- iii) B.A Malayalam &Hindi and other subjects, BPA
- iv) B.Com (CBCSS/CR). B.Voc Tourism & BBA
- v) MA
- vi) M.Sc
- vii) M.Com & M.S.W

Certain Short Term proposals to be addressed on a war footing in the Examination Facilitation Centre related with serious issues such as the cleaning of rooms and rearrangement of the the newly acquired benches and desks, removal/shifting of the re-bundled answer scripts to the cellar or to a convenient space, the urgent maintenance works on the surroundings of the halls especially, the corridor and works of bathrooms in the first and the second floor,and the seeping of rain water through the window panes fixed at the eastern end resulting the spoiling the answer scripts stored in the halls has been emphasised in the Note dated 16/12/2020.Also certain other issues, being faced in the First Floor of the New Canteen Buildings,Permanent CV Camp-Thiruvananthapuram,Old Permanent Numbering Camp,Old Canteen Buildings have been addressed.

A detailed plan of action is also proposed by the Deputy Registrar (EB&M&C) in his Note dated 16/12/2020.

Therefore the need of hour is to implement the Short Time Proposals contained in the Note dated 16/12/2020 submitted by the Deputy Registrar (EB&M&C) to the Controller Of Examinations, on a war footing which may facilitate the smooth conduct of the upcoming valuation camps of various examinations, commencing from January 2021.

Recommendations: *The Committee considered the above matter and recommended to constitute a Committee comprising the Pro Vice Chancellor, Controller of Examinations, Dr.K.B.Manoj, Adv.K.H.Babujan, Adv.B.Balachandran and Sri. Bijukumar.G., Members Syndicate to study and report the measures to be adopted for streamlining accommodation and other facilities for the conduct of various CV camps at the Senate House Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item no.23.52.34 ***Fourth semester special examination- CBCSS/CR 2021- request received from Bishop Moore College, Mavelikkara – reg:***

(AR CBCSS)

The University Union Councillor of Bishop Moore College, Mavelikkara has requested to allow 39 supplementary candidates of BA/B.Sc./B.Com. Degree Programmes (CBCSS/CR) of the college to register for the forthcoming Fourth Semester Special Examination. It is stated that when the University issued notification for the Fourth Semester Examination, these students could not apply for the examination due to Covid - 19 restrictions.

The University issued notification for Fourth Semester B.A./B.Sc./B.Com. Degree Examinations- for Regular 2018 admissions on 03.02.2020 and for Improvement/Supplementary candidates only on 25.02.2020. As per these notifications, the last dates for online registration were 10.02.2020, 13.02.2020 and 17.02.2020 and 02.03.2020, 03.03.2020 and 04.03.2020 respectively. It may be noted that the restrictions associated with Covid – 19 were not prevailing at the time. The Fourth Semester Examinations originally commenced on 11.03.2020.

The Fourth Semester Special Examination is intended only for those candidates who registered for the Fourth Semester Examination in March 2020 and could not appear for the examination due to the restrictions imposed due to Covid – 19 pandemic. The candidates should possess a valid hall ticket for the Fourth Semester March 2020 examination. No fresh registration is allowed to the Special Examination. Many similar requestes for fresh registrations were turned down considering the above facts.

Even though the Special Examinations are conducted now, these examinations are to be treated as the examinations of March 2020 for all purposes. Specific decision is required for accepting fresh applications, which if considered favourably undoubtedly necessitates accepting similar other applications also.

Recommendations: *The Committee considered the above matter and recommended to agree to the request received from Bishop Moore College, Mavelikkara. The Committee further recommended to consider similar cases also in this regard.*

Resolution of the Syndicate

RESOLVED to agree to the request received from Bishop Moore College, Mavelikkara.

Item no.23.52.35 ***Request of B.Tech Degree candidate Smt. Pooja Anilkumar for considering the Improved Sessional Marks of 2013 scheme for a pass in her 2008 scheme paper-reg:***

(EE II P)

The B.Tech candidate Smt Pooja Anilkumar (candidate code.10409045) of 2008 scheme under Computer Science and Engineering branch from Mohandas College of Engineering, Anad has submitted a request for considering the Sessional improvement marks she has acquired in 2013 scheme for a pass in the two paper of combined S1 S2 semester in 2008 scheme.

Smt Pooja Anilkumar has improved her Sessional Marks in 2013 scheme for 4(Four) papers of Combined S1 S2 semester (08102, 08105,08107 & 08108) as per order number Acad.A.III/4/37474/2019 dtd 27/12/2019 and her improved Sessional marks was forwarded from Mohandas college of Engineering and Technology on 19/8/2020 vide letter No.Acad/08/2020/MCET.

Meanwhile the candidate registered for the four papers of S1 S2 in the Supplementary Examination notified in December 2019 (2008 scheme) and she passed for the two papers (08105-Engineering Mechanics & 08108 – Basic Electrical and Electronics Engineering.) in 12/08/2020 with

pre revised CA marks of 2008 Scheme itself. But she did not appear for the examination of the other two papers (08102- Engg physics & 08107- Basic Mechanical Engineering). Hence she is having back papers in combined S1 S2 semester -08102 Engineering Physics and 08107 – Basic Mechanical Engineering as on date.

In her request the candidate has mentioned that , as she has obtained 42 and 40 marks respectively for the papers 08102 and 08107 in the S1 S2 University previous Supplementary examination conducted in April 2015 of 2008 scheme, it may be combined with the respective papers' Improved Sessional marks she acquired in 2013 Scheme and she may be declared passed.

But as per the instructions ref:(2,3&5) for Sessional Improvement of B.Tech/B.Arch Degree courses

2. *The student shall join the parent College for improving the sessional marks of the equivalent subject(s) in the existing Scheme (2013), as stipulated in the Regulations of B.Tech/B.Arch Degree Courses.*
3. *The student shall attend the University Examination at the end of the semester of the paper(s) in which he/she has improved the sessionals. The earlier marks secured by the candidate (sessional and University Examination) in the concerned paper(s) will stand cancelled on registration to the University Examinations after completion of the sessional improvement.*

Also it may be noted that, the notification no. EE II H/2020 for One time Provision for Improvement of Sessional marks for B. Tech Students, November 2020 (For candidates who have secured 40 marks or above for Theory Examinations- Supplementary only (2008 Scheme, 2008-2012 Admissions only) was published on 27.10.2010 for B.Tech candidates of 2008 Scheme with last date November 30th, 2020. Candidates similar to the one mentioned above (ie., 2008 scheme candidates who have improved Sessionals in 2013 scheme and not yet passed in University exams, but having 40 marks or above in Theory Examinations in 2008 scheme) have already applied for sessional improvement in 2008 scheme as per the notification under ref(4).

As per the orders of the Controller of Examinations in the light of the remarks obtained from the Academic section memo was sent to the candidate on 06.01.2021 regarding the rejection of her request dtd 27.10. 2020. Now, the candidate has submitted a request on 06.01.2021 for the same matter before the Hon'ble Vice-Chancellor.

Recommendations: The Committee considered the above matter and recommended to refer the item to the Academic Council.

The meeting came to an end at 05.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 05.02.2021, be approved.

Item No.23.53. Minutes of the meeting of the Standing Committee of the Syndicate on affiliation of Colleges held on 10/02/2021- Approval of-reg.

(Ac BII)

Minutes of the meeting of the Standing Committee of the Syndicate on affiliation of Colleges held on 10/02/2021 is appended herewith.

Considering the exigency involved and as recommended by the committee the Vice Chancellor has approved the recommendations on Item No 1(A)&1 (B) in Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the recommendations on item No1(A)&1 (B) in the Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021 exercising powers vested under section 10(13) of KU Act 1974 is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date and Time : 10.02.2021 2 PM

Venue : Senate Chamber, University Buildings, Palayam

Members Present

1. Adv. Muralidharan Pillai. G, Member, Syndicate (Convener)

Sd/-

- | | |
|---|------|
| 2. Adv. K.H Babujan, Member, Syndicate | Sd/- |
| 3. Dr. S. Nazeeb, Member, Syndicate | Sd/- |
| 4. Dr. Vijayan Pillai. M, Member, Syndicate | Sd/- |
| 5. Smt. Renju Suresh, Member, Syndicate | Sd/- |
| 6. Adv. B. Balachandran, Member, Syndicate | Sd/- |
| 7. Sri. B.P Murali, Member, Syndicate | Sd/- |

Members Absent:

1. Sri. R. Rajesh, Member, Syndicate
2. Sri. Viswan Padanilam, Member, Syndicate
3. Adv. A. Ajikumar, Member, Syndicate
4. Sri. Arunkumar., Member Syndicate

Item No.23.53.01: (A) *Regularisation of rejoining of Ms.Gouri.A.S to Vth semester of First Degree Programme in Commerce at SN College, Chempazhanthy –reg.*

(Ac.A V)

The Principal secretary, Higher Education & Environment Department vide Note No.114/Pr1.secy/2019/H.Edn dated 28.10.2019, had forwarded the request of Smt.S.S.Sindhu on behalf of her daughter, Ms.Goury A.S of S N College, Chempazhanthy where it is stated that Ms.Gouri.A.S of First Degree Programme in Commerce met with an accident on 18.07.2019 leading to fracture of the spine and was advised to take rest for 5 months. The Principal had informed that she was absent from the beginning of the academic year and hence, college authorities could not register her for the 5th semester examinations.

The Syndicate vide reference cited (1) above resolved not to agree to the request. Accordingly, vide letter referred (2) above, the matter was intimated to the candidate. Further informed that she can continue her studies by repeating the 5th semester by seeking readmission.

The Principal vide paper read as (3) above has stated that Ms.Gouri.A.S (2017-2020) of First Degree programme in Commerce under CBCS system, who had discontinued her classes due to an accident and sought readmission to 5th semester during the academic year 2019-20 was allowed to rejoin to 5th semester without following the regular procedure of readmission due to lockdown/ Covid-19 pandemic outbreak. Also informed that triple Chempazhanthy was declared as containment zone from 29.09.2020 to 09.11.2020. And requested that the action taken in readmitting the candidate without observing procedure is deeply regretted and also requested to regularise the readmission to continue her further studies.

It may be noted that the University were under lockdown only during the month of March-April 2020 and July 2020. This office has not received any application seeking readmission from the candidate, recommended by the Principal till date.

The committee considered the above matter and recommended to regularise the readmission of Goury. A.S to 5 th Semester CBCSS by the college subject to remittance of required fees to University and submission of recommendation by the Principal

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021, be noted.

Item No.23.53.01: (B) *Readmission (to the same batch) to IVth semester of First Degree Programme in Hindi at SD College, Alappuzha- Request of Ms. Athira. K dated 30.01.2021- reg.*

(Ac.A V)

The Principal of SD college, Alappuzha has forwarded the request of Ms.Athira.K of 2019 admission who seeks readmission to IVth semester of First Degree Programme in Hindi under CBCS system during the academic year 2020-2021. It has been stated in the request that Transfer Certificate was obtained by the candidate on 21.01.2021 in order to take admission for B.Sc Nursing course and unfortunately, she could not join for the course. Therefore, she has requested for readmission to First Degree Programme in Hindi to the same batch.

The Principal vide letter dated 28.01.2021 has recommended to readmit the candidate in the

vacant seat available.

The classes for the fourth semester was commenced on 16.11.2021 as per the Academic calendar and TC was issued to the candidate on 21.01.2021.

As per clause 12.15 of the Regulations relating to First Degree Programme under CBCS system, 'student who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with the subsequent batch of students after obtaining readmission'.

In the present case, Smt.Athira.K (2019 admission) seeks readmission to IV semester to the same batch as she was issued Transfer certificate on her request.

The committee considered the above matter and recommended to permit Ms.Athira.K to rejoin the same semester and to register for the University examinations subject to the application of provision in the Kerala University First Ordinance, 1978 [Chapter 3 clause 7(3)] by the Principal of the college, to compensate the classes lost on account of absence during the interim period, as a special measure in the context of the pandemic. Also recommended that the Vice Chancellor be authorised to exercise his powers in implementing the recommendation to item No 1 A & 1 B.

Further recommended that the pending cases of readmission to S4 and S6 semesters be considered by the meeting of the sub committee consisting of Adv.G. Muralidharan Pillai, Sri.Jairaj.J. and Dr. M. Vijayan Pillai, Members Syndicate to be held at 11 am on 15.02.2021 and to summon the applicants concerned to the said meeting.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021, be noted.

Item No.23.53.02: *Complaint submitted by Sreemanka.J, Final year B.Ed Social Science candidate- reg.*

(Ac.BI)

Sreemanka. J, final year B.ed Social Science candidate of Fathima Memorial training college, Vadakkevila, Kollam alleged that she has been insulted by a faculty named Dr. Reena George, Department of Psychology, Karmala Rani Training College, kollam, who has been appointed as the external Examiner during viva examination on 26.02.2020. The candidate had been permitted sick leave for 30 days due to chicken pox prior to the practical exam then she attended the viva based on the medical fitness certificate duly attested by the doctor. On seeing the black spots scattered in her face as marks of chicken pox cured, the external examiner insulted her using abusive words by calling anti-social, selfish etc which lead her to a mental depression.

Based on her complaint the college was asked to offer remarks. The Principal has informed that the candidate has orally complained against Dr. Reena George after the examination and expressed her fear whether the examiner would be unfair to her in evaluating her records. As soon as the principal had contacted the external examiner over the phone and tried to dispel any misgiving on her. It stated that she was under an impression that the incident was mere a scolding from the part of the examiner. Moreover the student or her parents have not formally complained to the Principal or college authority about the incident. It was also informed that the student had collected all her documents from the college after completion of the course and had never discussed the matter again.

It may also be noted that Dr.Reena George, Assistant Professor in General education included in the latest approved list for B.Ed Course in Karmala Rani Training College, Kollam

The committee considered the petition as well as the explanation from the Principal of the college and recommended to seek a clarification from the concerned invigilator.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021, be approved.

Item No.23.53.03: Request of Smt. Farzana S for re-admission to Integrated Five Year B.Com LLB – reg-.

(Ac.A III)

Smt. Farzana S, previously a student of the Integrated 5 Year B.Com LLB Degree Course in Sree Narayana College of Legal Studies, Kollam had applied for re-admission to the VI semester of the course with recommendation of the Principal of the college vide application dated 03.11.2020.

As per verification report of the EG I (b) section that the course has been cancelled as per request of the candidate, memo dated 23.11.2020 was issued stating that her application cannot be considered as the course was cancelled. Now, the candidate has submitted a representation stating that she had applied for TC in anticipation of going abroad, but due to the spread of Covid-19 pandemic she was not able to go and hence wishes to continue her studies. She has also mentioned that the cancellation of course was done by someone else without her knowledge. She has requested to consider her application favourably as she has no history of attendance shortage or fees dues or cases of malpractice reported against her.

In this context, it may be noted that the LLB Regulation is silent on granting re-admission after cancellation. As per UO.No.Ac.AIV/02/UG/PG Admission/2020 dated:25.05.2020, there is provision for admission (not re-admission) to the same programme, which was cancelled earlier for UG/PG Programme (LLB not included) under certain circumstances.

The committee considered the request on humanitarian grounds and recommended that the possibility of reversing the cancellation of registration by the candidate be considered after ascertaining the admissibility as per the existing rules and regulations.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/02/2021, be approved.

The committee further recommended, considering the urgency of the matter, that Item no. 1 (A) & 1 (B) be approved by the Vice Chancellor in exercise of his powers conferred on him vide section 10 (13) of the Kerala University Act, 1974 and report the matter to the next meeting of the Syndicate.

The meeting came to an end at 3.00 pm

Item No.23.54 Department of Islamic Studies - Meeting the expenses towards remuneration of guest Lecturers- Re-appropriation of funds – Consideration of- reg.

(Ad.BII)

The Head, Department of Islamic Studies has informed that, one additional M.A Degree programme in West Asian Studies with an intake of 14 students under the Department, from 2019 onwards. Four Guest lecturers were appointed for smooth conduct of the programme on hourly basis with a limit of ₹ 24,000/-(48 Hrs), as remuneration. Besides this, there are another three guest Lecturers in PG Islamic History which makes the total number of guest lecturers in the Department to 7 (Seven only).

The HoD has further informed that the University has allotted an amount of 9,00,000/- (Rupees Nine Lakh only) as budget allocation towards the remuneration of Guest Lecturers in the current year's budget estimates, which is not sufficient for the said purpose (one month remuneration for seven lecturers is 1,68,000/-). As an amount of Rs.8,38,500/- (Rupees Eight Lakh Thirty Eight Thousand and Five Hundred only) has already been spent towards the remuneration of guest lecturers upto September 2020, only Rs 61,500/- is left in the head of account "MH 14 Department of Islamic Studies 4-1218- wages of Contingent Employees/Guest Lecturers" for the remaining months of the financial year, which is not sufficient for even one month remuneration.

Hence, the HoD has requested to re-appropriate an amount of Rs.6,00,000/- (Rupees Six Lakh only) from the Head of Account "MH 14 Department of Islamic Studies -4/1215 -Pay of Contract Staff " in which the allocation in the current year's budget is Rs.6,00,000/-, to the Head of Account "MH 14 -Department of Islamic Studies -4-1218-wages of Contingent Employees/Guest Lecturers" The Finance has endorsed to **provide an additional amount of Rs.6,00,000/- (Rupees Six Lakh only) under the Head of Account " Part I -Non Plan-MH 14 Department of Islamic Studies -4/1218 Wages of Contingent Employees/Guest Lecturers", by re-appropriation from**

the sub head "4/1215 pay of Contract Staff" of the same major head provided in the current year's Budget Estimates of the university. It is also remarked that, the additional expenditure on disbursement of wages to guest lecturers at the department may be met from the provision provided.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.23.55. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021 - approval -reg.

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021 is placed before the Syndicate for consideration and approval. (Minutes appended)

The Hon'ble Vice- Chancellor, considering the exigency regarding the M.Phil admissions, has approved item No: A1 and B9 in the minutes subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice- Chancellor in having approved the recommendations on Item no: A1 and B9 are reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate for consideration and approval

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH HELD ON 03.02.2021**

Venue	:	Senate Hall
Date	:	3 rd February, 2021
Time	:	11.00 am

Members Present

- | | |
|--------------------------------|------|
| 1. Dr. S. Nazeeb (Convenor) | Sd/- |
| 2. Dr. Gopchandran. K.G | Sd/- |
| 3. Dr. K.B.Manoj | Sd/ |
| 4. Adv. Muralidharan Pillai .G | Sd/- |
| 5. Prof. K. Lalitha | Sd/- |
| 6. Dr. Vijayan Pillai.M | Sd/- |
| 7. Sri. Jairaj.J | Sd/- |

Item No.23.55.A1 Recognition as Research Centre - Department of Islamic History, University College, Thiruvananthapuram & Recognition as Research Supervisor to Dr. Manoj.R & Dr. Scintila N.J- Assistant Professors, Department of Islamic History- University College, Thiruvananthapuram-reg.

As per the resolution of the Syndicate held on 10.11.2020, the Inspection Committee comprising of Dr.S.Nazeeb, Convenor, Member of Syndicate and Dr.A.K Ampotty, Professor and Head, Dept.of Islamic History, University of Kerala (Subject Expert) conducted the inspection at Dept.of Islamic History, University College, Thiruvananthapuram on 06/01/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

At present no one among the faculty members of the said Department has been approved as the Research supervisor. Hence, Dr. Manoj.R & Dr. Scintila N.J, Assistant Professors, Department of Islamic History, University College have also submitted applications for Recognition as Research Supervisor along with the application for Recognition as Research centre.

The Standing Committee of the Syndicate on Academics and Research held on 27/01/2021, vide item No. 22.61.A16 accepted the report of inspection conducted at the Dept.of Islamic History, University College, Thiruvananthapuram and to seek the opinion of the Academic Council in this regard. The said committee also considered Dr. Manoj.R & Dr. Scintila N.J, Assistant Professors, Department of Islamic History, University College as research supervisors subject to the condition

that the Department of Islamic History, University College, Thiruvananthapuram be recognized as the approved research centre of the University.

The Vice-Chancellor subject to reporting to the Academic Council considered the matter of granting approval of the Department of Islamic History, University College as Research Center of University and approved the same.

As per the orders of the Hon'ble Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

1. Recognition as Research centre to the Department of Islamic History, University College, TVM
2. Recognition as Research Supervisors in respect of Dr. Manoj.R & Dr. Scintila N.J, as Research Supervisors in Islamic History with Department of Islamic History, University College, Thiruvananthapuram as Research Centre.

Recommendation: The Committee considered the above matter and recommended to approve the following:-

1. Recognition as Research centre to the Department of Islamic History, University College, TVM

2. Recognition as Research Supervisors in respect of Dr. Manoj.R & Dr. Scintila N.J, Assistant Professors in Islamic History with Department of Islamic History, University College, Thiruvananthapuram as Research Centre.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be noted.

Item No.23.55.A2 Recognition as Research Supervisor –Faculty of Social Sciences-reg.

Name : Dr. Preetha G S, Assistant Professor, Dept. of Political Science, S.N.College, Kollam.

Subject : Political Science

Faculty : Social Sciences

Facility Centre : S N College, Kollam

Request : Recognition as Research Supervisor in the subject Political Science

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Preetha G S, Assistant Professor, Dept. of Political Science, S.N.College, Kollam as approved Research Supervisor in the subject Political Science with S N College, Kollamas facility center.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.A3 Recognition as Research Supervisor –Faculty of Social Sciences-reg.

Name : Dr. Saritha S R, Assistant Professor, Department of History, S N College, Chempazhanthy

Subject : History

Faculty : Social Sciences

Facility Centre : S N college, Chempazhanthy

Request : Recognition as Research Supervisor in the subject History

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Saritha S R, Assistant Professor, Department of History, S N College, Chempazhanthy as approved Research Supervisor in the subject History with S N College, Chempazhanthy as facility centre.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B1 *Approval as Research Supervisor in Physics – Application submitted by Dr. Mridula. N – reg.*

Name : Dr. Mridula N, Scientist/Engineer ‘SE’, Space Physics laboratory, VSSC, Tvpm.

Subject : Physics

Faculty : Science

Facility Center : Space Physics laboratory, VSSC, Thiruvananthapuram

Request : Recognition as Research Supervisor in the subject Physics

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Mridula N, Scientist/Engineer ‘SE’, Space Physics laboratory, VSSC, Tvpm as approved Research Supervisor in the subject Physics with Space Physics laboratory, VSSC, ISRO, Thiruvananthapuram as facility centre.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B2 *Approval as Research Supervisor in Chemistry – Dr. Shiny P Laila – reg.*

Name : Dr. Shiny P Laila, Asst. Professor, Dept. of Chemistry, University College, Thiruvananthapuram.

Subject : Chemistry

Faculty : Science

Facility Center : University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in the subject Chemistry

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Shiny P Laila, Asst. Professor, Dept. of chemistry, University College, Thiruvananthapuram as approved Research Supervisor in the subject Chemistry with University College, Thiruvananthapuram as facility centre.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B3 *Approval as Research Supervisor in physics – Application Submitted by Dr. Sajeev. D. - Reg.*

Name : Dr. Sajeev D, Assistant professor, Department of Physics, Govt. College, Kariavattom.

Subject : Physics

Faculty : Science

Facility Center : Government College, Kariavattom, Thiruvananthapuram

Request : Recognition as Research Supervisor in the subject Physics

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Sajeev D, Assistant professor, Department of Physics, Govt. College, Kariavattom as approved Research Supervisor in the subject Physics with Department of Physics, Government College, Kariavattom, Thiruvananthapuram as facility centre.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B4 *Application for approval as Research Supervisor in English – Dr. Liji Varghese-reg.*

Name : Dr. Liji Varghese, Assistant professor, Department of English, All Saints' College, Thiruvananthapuram
 Subject : English
 Faculty : Arts
 Facility Center : Department of English, All Saints' College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in the subject English

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Liji Varghese, Assistant professor, Department of English, All Saints' College, Thiruvananthapuram as approved Research Supervisor in the subject English with Department of English, All Saints' College, Thiruvananthapuramas facility centre.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B5 Recognition as Research Supervisor in Chemistry – Dr. Poornima Vijayan P – reg:

Name : Dr. Poornima Vijayan P., Assistant Professor, Dept. of Chemistry, S.N. College for Women, Kollam
 Subject : Chemistry
 Faculty : Science
 Facility Centre : S.N. College for Women, Kollam
 Request : Recognition as Research Supervisor in the subject Chemistry

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Poornima Vijayan P., Assistant Professor, Dept. of Chemistry, S.N. College for Women, Kollam as approved Research Supervisor in the subject Chemistry with Department of Chemistry,S.N. College for Women, Kollamas facility centre.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B6 പി.എച്.ഡി ഗവേഷണ- സംഗീതവിഭാഗം ശ്രീമതി ദിവ്യ.ആർ-ചന്ദ്രൻ തന്റെ ഗവേഷണ മാർഗ്ഗരേഖയായ ഡോ.അനുരാധ വി.കെ.ക്കൈതിരെ നൽകിയ പരാതി സംബന്ധിച്ച്.

സംഗീത വിഭാഗത്തിൽ മുഴുവൻ സമയഗവേഷണവിദ്യാർത്ഥിയായ ശ്രീമതി ദിവ്യ.ആർ. ചന്ദ്രൻ തന്റെ ഗവേഷണ മാർഗ്ഗ മാർഗ്ഗരേഖയായ ഡോ.അനുരാധ.വി.കെ കൈതിരെ സമർപ്പിച്ചിരിക്കുന്ന പരാതി ശ്രദ്ധിച്ചാലും.ശ്രീമതി. വിദ്യാ.ആർ. ചന്ദ്രൻ സർവകലാശാല ഉത്തരവുനമ്പർ അഇ. ഋ.ഋ /716/ ഒഡി/10543/2014 തീയതി 11.08.2014 പ്രകാരം ഡോ. അനുരാധ വി.കെയുടെ ഗൈഡൻസിൽ 23.06.2014 മുതൽ മുഴുവൻ സമയഗവേഷണവിദ്യാർത്ഥിയായി തിരുവനന്തപുരം, സർക്കാർ വനിതാ കോളേജിൽ ഗവേഷണം ചെയ്തുവരികയാണ്. 15.03.2018 ലെ സർവകലാശാല ഉത്തരവുനമ്പർ അഇ.ഋ.ഋ (3) /15533/2017 പ്രകാരം ടി വിദ്യാർത്ഥിയ്ക്ക് പാർടൈംമിലേക്കും പിന്നീട് ഫുൾടൈംമിലേക്കും കൺവെർഷൻ നൽകിയിട്ടുണ്ട്. ടി വിദ്യാർത്ഥിയുടെ ഗവേഷണകാലാവധി 12.03.2020ൽ അവസാനിച്ചിരിക്കുന്നു.

ടി വിദ്യാർത്ഥി പ്രധാനമായും ഉന്നയിക്കുന്ന ആരോപണങ്ങൾ ഇവയാണ്. ഡോ. അനുരാധ വി.കെ. അമ്പൽ റിവ്യൂ നടത്താതെ വൈകിപ്പിച്ചു. പിന്നീട് സംഗീത വിഭാഗം വകുപ്പ് മേധാവി ഇടപെട്ട് ഓൺലൈനായി നടത്തി. തീസിസ് ശരിയാക്കുന്നതിനുവേണ്ടി സഹായത്തിനായി അധ്യാപികയെ വിളിക്കുന്നമ്പോൾ ഫോൺ എടുക്കാറില്ല. മെസേജുമാത്രം അയക്കണം എന്ന താക്കീതും ചെയ്തിരുന്നു.എസ്.എൻ വനിതാ കോളേജിൽ സംഗീത അധ്യാപകരുടെ ഒഴിവിൽ അപേക്ഷിച്ചപ്പോൾ ഡോ.അനുരാധ. വി.കെ അഭിമുഖത്തിൽ സബ്ജക്ട് എക്സ്പെർട്ടായിവരുകയും മറ്റൊരുവ്യക്തിയെ ശുപാർശചെയ്യുകയും ചെയ്തു. അങ്ങനെ തന്റെ ജോലിയില്ലാതാക്കുകയും ചെയ്തു. കൂടാതെ തന്റെ പ്രീസബ്മിഷനുവേണ്ടിയുള്ള അപേക്ഷയിൽ ഒപ്പിടാതെയായി ഗൈഡിന്റെ വീട്ടിൽ ചെന്നപ്പോൾ അവർ വളരെ മോശമായി പെരുമാറി. തന്നെ ദ്രോഹിക്കാവുന്നതിന്റെ പരമാവധി ദ്രോഹിച്ചിട്ടുണ്ടെന്നും ടി അധ്യാപികയുടെ കീഴിൽ തനിക്ക് പി.എച്.ഡി നേടുവാൻ കഴിയുമോ എന്നുസംശയമുണ്ടെന്നും പരാതിയിൽ പറയുന്നുണ്ട്. തനിക്ക് കിട്ടേണ്ടിയരുന്ന ജോലി അവരുടെ സ്വാധീനം ഉപയോഗിച്ച് അവരുടെ കീഴിലുള്ള മറ്റൊരു വിദ്യാർത്ഥിക്കുകൊടുത്ത ഇത്തരം അനീതിക്കൈതിരെ ഉടപെടണമെന്നും ഇനി വരാതിരിക്കുന്ന പി.എസ്.സി ഇന്റർവ്യൂ ബോർഡിൽ നിന്നും ഈ അധ്യാപകരെ ഒഴിവാക്കണമെന്നും തനിക്ക് പി.എച്.ഡി തടസം കൂടാതെ ചെയ്യുന്നതിന് ഗൈഡിനെ മാറ്റി നൽകണമെന്ന് അപേക്ഷിക്കുന്നു.

ടി ഗവേഷണ വിദ്യാർത്ഥി നാളിതുവരെ പ്രീസബ്മിഷനുള്ള അപേക്ഷ സെക്ഷനിൽ സമർപ്പിച്ചിട്ടില്ല. എന്നാൽ ടി ഗവേഷണവിദ്യാർത്ഥിനിയുടെ ഗവേഷണമാർഗ്ഗനിർദ്ദേശകയായ ഡോ. അനുരാധ വി.കെ ഇതിനായുള്ള പാനൽ സമർപ്പിച്ചിട്ടുണ്ട്. ടി വിദ്യാർത്ഥിയുടെ ഗവേഷണകാലാവധി 13.03.2020 ൽ

അവസാനിക്കപ്പെട്ടതാകുന്നു. എന്നാൽ പൊതുവായി ഗവേഷണകാലയളവ് അവസാനിക്കപ്പെട്ട ഗവേഷണവിദ്യാർത്ഥികൾക്കു പ്രബന്ധം സമർപ്പിക്കുവാനുള്ള സമയം 31.03.2021 വരെ നീട്ടിനൽകിയിരുന്നതു ഈ ഗവേഷണവിദ്യാർത്ഥിക്കും പ്രയോജനപ്പെടുത്താവുന്നതാണ്.

ടി വിദ്യാർത്ഥി ഇതുമായി ബന്ധപ്പെട്ട പരാതി ബഹു. കേരള ഗവർണ്ണർക്കു സമർപ്പിക്കുകയും ഈ വിഷയം പരിഗണിച്ചു വിദ്യാർത്ഥിക്ക് നേരിട്ട് മറുപടി നൽകണമെന്ന് ഗവർണ്ണറുടെ പ്രിൻസിപ്പൽസെക്രട്ടറി നിർദ്ദേശിക്കുകയും ചെയ്തിട്ടുണ്ട്. പരാതിക്കാരി വീണ്ടും ഈ വിഷയം ഉന്നയിച്ച് 28.01.2021 ലും നിവേദനം നൽകിയിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ്ചാൻസിലറുടെ നിർദ്ദേശപ്രകാരം ടി പരാതിക്കാരിയുടെ നിവേദനം സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ദ സിൻഡിക്കേറ്റ് ഓൺ അക്കാദമിക് & റിസർച്ച് കമ്മിറ്റിക്കുമുൻപാകെ പരിഗണനക്കും ഉചിതമായ ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendation: The Committee considered the above matter and observed that the candidate has not submitted the application for pre submission seminar and that she can avail the general extension of time granted for submission of thesis upto 31-03-2021. An official reply may be given to the candidate pointing out the above facts

The committee further recommended to hear the research scholar and the research supervisor in the next Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved by deleting the 1st portion of the recommendation.

Item No.23.55.B7 **Application for approval as Research Supervisor in Music – Dr. Sunil V T-Reg.**

Name : Dr. Sunil V T, Associate Professor, Dept. of Music, Sree Swathi Thirunal Govt. College of Music, Tvpm.

Subject : Music
Faculty : Fine Arts
Facility Centre : Dept. of Music, Govt. College for Women, Tvpm.
Request : Recognition as Research Supervisor in the subject Music

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Sunil V T, Associate Professor, Dept. of Music, Sree Swathi Thirunal Govt. College of Music, Tvpm as approved Research Supervisor in the subject Music with Dept. of Music, Govt. College for Women, Tvpm as research center.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B8 **Application for approval as Research Supervisor in Physical Education – Dr. S. Jayaraman - Reg.**

Name : Dr. S. Jayaraman, Assistant Professor, SAI LNCPE, Kariavattom, Tvpm.

Subject : Physical Education
Faculty : Physical Education
Facility Centre : SAI LNCPE, Kariavattom, Tvpm.
Request : Recognition as Research Supervisor in the subject Physical Education

Recommendation: The Committee considered the above matter and recommended to recognize Dr. S. Jayaraman, Assistant Professor, SAI LNCPE, Kariavattom, Tvpm as approved Research Supervisor in the subject Physical Education with SAI LNCPE, Kariavattom, Tvpm as research centre.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.B9 **Application for approval as Research Supervisor in English – Dr. Appu Jacob John -reg:-**

Name : Dr. Appu Jacob John

Subject : Assistant Professor, Institute of English, University of Kerala,
Thiruvananthapuram

Faculty : Arts

Facility Centre : Institute of English, University of Kerala, Thiruvananthapuram

Request : Recognition as Research Supervisor in the subject English

Recommendation: The Committee considered the above matter and recommended to recognize Dr. Appu Jacob John, Assistant Professor, Institute of English, University of Kerala, Thiruvananthapuram as approved Research Supervisor in the subject English with Institute of English, University of Kerala, Thiruvananthapuram as research centre.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be noted.

Item No.23.55.C1 **Change of Facility Centre – Application from Dr. R.B Sreekala - reg.**

Name : Dr. R.B Sreekala, Professor, ORI & Mss Library, University of Kerala

Subject : Malayalam

Faculty : Oriental Studies

Facility Centre : Govt. College for Women, Thiruvananthapuram.

Request : Change of Facility Centre to ORI & Mss Library, University of Kerala.

Recommendation: The Committee considered the above matter and recommended to grant Change of Facility Centre from Govt. College for Women, Thiruvananthapuram to ORI & Mss Library, University of Kerala.

Further recommended that the existing research scholars under Dr. R.B. Sreekala may be permitted to continue the research at Govt. College for Women, Thiruvananthapuram till they submit their thesis.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.C2 **Ph.D Research – Change of Research Supervisor and Centre– Application submitted by Sri. Visakh K- reg.**

Name : Sri Visakh K

Subject : Malayalam

Research Supervisor : Dr. Geetha P. (Rtd.)

Research Centre : Mahatma Gandhi College, Thiruvananthapuram.

Requests : 1. Change of Research Supervisor to Dr.Seema Jerome, Associate Professor, Dept.of Malayalam, University of Kerala, Kariavattom.

2. Change of Research Centre to Dept.of Malayalam, University of Kerala, Kariavattom.

Recommendation: The committee considered the above matter and recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.C3 **Conversion of Ph.D Registration to Part-Time in respect of Smt. Manju.K.-reg.**

Name : Sri. Manju.K

Subject : Malayalam (Full-time)

Research Supervisor : Dr.Naushad.S

Research Centre : University College, Typm

Request : Conversion to Part-time w.e.f. 04.12.2006 FN

Recommendation : *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.C4 **Recognition as Research Supervisor – Faculty of Commerce– reg:**

Name : Dr. Swapna K Cherian, Assistant Professor, Dept. of Commerce, M.S.M College, Kayamkulam.

Subject : Commerce

Faculty : Commerce

Facility Centre : St. Gregorios College, Kottarakara

Request : Recognition as Research Supervisor in the subject Commerce

Recommendation: *The Committee considered the above matter and recommended to recognize Dr. Swapna K Cherian, Assistant Professor, Dept. of Commerce, M.S.M College, Kayamkulamas approved Research Supervisor in the subject Commerce with St. Gregorios College, Kottarakara as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.C5 **Recognition as Research Supervisor – Faculty of Commerce– reg:**

Name : Dr. Sreedhar P. Nair, Assistant Professor, Dept. of Commerce, St. Michael College, Cherthala.

Subject : Commerce

Faculty : Commerce

Facility Centre : S D College, Alappuzha

Request : Recognition as Research Supervisor in the subject Commerce

Recommendation: *The Committee considered the above matter and recommended to recognize Dr. Sreedhar P. Nair, Assistant Professor, Dept. of Commerce, St. Michael College, Cherthala as approved Research Supervisor in the subject Commerce with S D College, Alappuzha as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D1 **Renaming the Centre for Marxian Studies-reg:**

“Centre for Marxian Studies” was established vide U.O No:Ac D/3/CMS/2018 dated 19.03.2019 to act as a Centre for inter disciplinary research/studies in Social Science, Arts & Science with an overall Marxian framework for academic discussion & action for a wide variety of people including scholars, students, activists, politicians, workers, trade unionists & socially marginalized people.

The Hon. Director, Marxian Studies vide letter no nil dated 05.01.2021 has requested to change the name of the Centre from “Centre for Marxian studies” to “International Centre for Marxian Studies & Research” so that it will be helpful for International Institutes & scholars of international repute to collaborate with the Centre in its studies & research programmes, Since the centre deals with a philosophy with international dimension which demands international cooperation from the academia of global renown.

As per the orders of the Vice-Chancellor the matter regarding change in the name of the Centre from “Centre for Marxian Studies” to “International Centre for Marxian Studies & Research”, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The committee considered the above matter and approved to rename the Centre as “International Centre for Marxian Studies & Research”.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D2 *First Degree Programme in BA(Tamil)-conduct of workshop for revision of syllabus into OBE pattern-reg.*

Dr.K.Manickaraj, Chairman, Board of Studies in Tamil(Pass) has submitted a proposal and budget estimate of Rs.65,000/- for conducting two day workshop on 12th and 13th November 2020 at the Department of Tamil, University College, Palayam for revision of syllabus of the First Degree Programme in BA (Tamil) to OBE pattern.

As per the orders of the Vice-chancellor, the proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020 and the Committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate of Finance and Academics & Research. The Syndicate at its meeting held on 01.10.2020 resolved to approve the above recommendation.

Accordingly, the matter was placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020 and the committee has recommended to entrust the Director, IQAC for submitting a detailed report on the matter. The 20th meeting of the Syndicate (Item no.20.69.01) held on 30.11.2020 resolved to approve the recommendation of combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research.

The Director, IQAC remarked that "the proposal submitted by the Chairman, Board of Studies in Tamil (PG) may be approved considering the mode of conduct-online or offline and if Online, the budget submitted to be revised downward". As per the orders of the Vice-Chancellor, remarks of the Director, IQAC was placed before the special meeting of the Syndicate held on 12.01.2021 and resolved to refer the item to the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Vice-Chancellor, and as resolved by the Syndicate, the proposal for conducting workshop for revision of syllabus of FDP in Tamil into OBE pattern, along with the remarks of the Director, IQAC is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: The committee considered the above matter along with the report of the Director IQAC in the matter and recommended to sanction an amount of Rs. 30,000/- for the conduct of workshop for revision of syllabus into OBE pattern

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D3 *MA Degree Programme in Tamil Language and Literature-conduct of workshop for revision of syllabus into OBE pattern-reg.*

Dr.P.Jeyakrishnan, Chairman, Board of Studies in Tamil (PG) had submitted a proposal and budget estimate of Rs.70,000/- for conducting two day workshop in the month of November 2020 at the Department of Tamil, University of Kerala, Kariavattom for revision of syllabi of MA Degree Programme in Tamil Language and Literature into OBE pattern. As per the orders of the Vice-Chancellor, the proposal was placed before the Standing Committee on Academics and Research held on 25.09.2020 and the committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research. The Syndicate at its meeting held on 01.10.2020 resolved to approve the recommendation of the Standing Committee on Academics and Research.

Accordingly, the matter was placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020 and the combined meeting has recommended to entrust the Director, IQAC for submitting a detailed report on the matter. The 20th meeting of the Syndicate (Item no.20.69.01) held on 30.11.2020 resolved to approve the recommendation of the combined meeting of the Standing Committee of the Syndicate on Finance and Academics and Research .

The Director, IQAC remarked that "the proposal submitted by the Chairman, Board of Studies

in Tamil (PG) may be approved considering the mode of conduct-online or offline and if Online, the budget submitted to be revised downward". As per the orders of the Vice-Chancellor, the remarks of the Director, IQAC was submitted before the Syndicate held on 12.01.2021 and the Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor and in obedience to the resolution of the Syndicate, the proposal for revision of syllabus of MA Tamil along with the remarks of the Director, IQAC in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: The committee considered the above matter along with the report of the Director IQAC in the matter and recommended to sanction an amount of Rs. 30,000/- for the conduct of workshop for revision of syllabus into OBE pattern.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D4 **UGC – Major and Minor Research Project – Principal Investigator - Dr. V. Sobha – Professor (Retd)- Department of Environmental Sciences – UGC Regulations- Implementation – Retention of one project and Refund of financial assistance of the other – Reg:**

The UGC vide letter no. F.No.36-334/2008 (SR) dated 28.03.2009 and letter no. F.No.36-352/2008 (SR) dated 28.03.2009, accepted and sanctioned the financial assistance for the Major (“Environmental degradation assessment of freshwater lake in Kerala, Southwest India with special reference to conservation and management”) and Minor (“Habitat preference and documentation of fish diversity of Vellayani Lake, Thiruvananthapuram district, Kerala State”) Project Proposals to Dr. V. Sobha, Professor. The date of **implementation for both the projects was also on the same date i.e 01.05.2009** (Major - 3 years, Minor - 2 years). Subsequently based on the request from Dr. V. Sobha, the University had released the financial assistance for the Major vide U.O.No.PI.F/36/09 dated 29.06.09 and the Minor vide U.O.No. PI.F/38/09 dated 22.06.09 to the said faculty.

Later, the UGC vide letter no. F.No.36-334/2008(SR) dated 22-12-2010, informed that as per the UGC guidelines a teacher working or retired can avail only one project of the UGC at any given time and requested the Principal Investigator shall retain one project from both of the projects and refund the entire amount of other project, along with bank Interest. Based on this, an intimation letter was sent to Dr. V. Sobha, vide letter No. PI.F/36/09 dated 07.01.2011. In response to the letter, Dr. V. Sobha had forwarded a letter to the UGC (letter no.03/ES-VS/2011 dated 01/01/11), and requested the commission to kindly consider the project (Major/Minor) as a special case and help her to complete both the projects or to refund the balance amount of minor project after utilization and the copy of the same was forwarded to the University.

Another reminder (letter No. PI.F/36/09 dated 18/11/11) regarding the above said matter, she forwarded the copy of the letter, which she had sent to UGC (letter No.147/ ES-VS/2011 dated 21-11-2011), stated that she had a discussion with the chairman of the UGC and other officials regarding the issue. During the un official discussion, she requested the commission for ending the Minor Project at the end of first phase, without refunding the utilized amount and allow her to continue her Major Project. Based on the reply from Dr. V. Sobha, a letter was sent to UGC vide PI.F/36/09 dated 22/11/11, for the clarification. But no response was received from the UGC regarding this matter.

The major project in respect of Dr. V. Sobha was closed vide U.O No. PI.F/36/09 dated 21.10.2016. The final report, UC and SE (**Minor project**) was forwarded to UGC vide University letter no. PI.F/38/09 dated 21.04.2014. Unspent balance of Rs. 1,354/- was also refunded to the UGC. The Principal Investigator (Dr. V Sobha) has failed to submit the Stock Entry Certificate. Repeated reminders were sent and the Principal Investigator telephonically informed that she was out of station at present and she will submit the Stock Entry Certificate at the earliest on her arrival. But she has failed to submit the Stock Entry Certificate till date.

Later the UGC vide letter no. F.No. 36-352/2008 (SR) dated 5th April 2019, again informed and requested Prof. V Sobha, shall retain one project from both of the projects and refund the entire amount of other project, along with bank Interest.

The above matter was intimated to Dr. V.Sobha vide University letter no. Pl.F/38/09 dated 28.06.2019 for urgent follow-up action. But no reply is seen received in the University till date. Hence, the matter is submitted to the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendations.

Recommendation:*The committee considered the above matter and observed that the sanctioning of two projects simultaneously to Dr. V. Sobha is in violation of UGC norms and is to be probed into and recommended to initiate appropriate action and legal remedies for the recoupment of the amount sanctioned to Dr.V. Sobha under the UGC- Minor/Major research projects which are not refunded or non regularized till date.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D5 **Implementation of proposal on National Vocational Education Qualification Framework (NVEQF) framed by the UGC – proposal by the Director, IQAC – Consideration – reg.**

The Syndicate at its meeting held on 14.08.2020 vide Item N **National Vocational Education Qualification Framework (NVEQF) framed by the UGC** Co. 16.08.A10, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research with regard to the request forwarded by Sri. Arun Kumar R, for implementing the proposal on National Educational framework framed by the UGC in this University to refer to IQAC for submitting specific proposal in this matter.

Accordingly, the Director, IQAC had submitted a proposal for UG Programme under National Vocational Education Qualification Framework on 17.12.2020 as detailed below:

“Based on Govt. of India guidelines, with an objective to promote various job oriented skills among students, National Vocational Education Qualification Framework has framed Qualification Packs for UG programmes aligning the same with the needs of the industry. These programmes are as per UGC guidelines for HEIs to offer apprenticeship/internship embeded degree programmes. The objective is to enhance employability for the youth.

University of Kerala may consider the UGC proposal for skill based vocational courses initially for the following programmes.

- Three Year apprenticeship embeded B.Voc.
- Three Year apprenticeship embeded vocational B. Sc. Programme
- Three Year apprenticeship embeded vocational B. A. Programme
- Three Year apprenticeship embeded vocational B. Com Programme
- Three Year apprenticeship embeded vocational B.B.A. Programme in Entrepreneurship.

A combined meeting of Chairpersons of various UG, PG, Board of Studies may be convened to examine the feasibility of the proposal for B.Voc, B.Sc, B.A programmes.

A combined meeting of UG and PG Board of Studies in Commerce and Management may be convened to examine the feasibility of the proposal for B. Com and BBA programmes.

The University may consider a Community College for control guidance and policy formulation for skill based programmeas. The curriculum prepared by the University Boards of Studies constituted for this purpose need to be approved by the Academic Council as per the National Skill Qualification Framework guidelines considering the various Sectors Skill Council, which are formed. Once the above work is completed, the courses may be offered to Affiliated colleges, which are interested to carry forward the proposals. Each of the above UG programme need to have a 60-70% skill component and the remaining 30-40% the academic component.

University of Kerala may consider a separate Ad. Hoc. Board of Studies for each of the above programmes to approve the curriculum in consultation with associated Sector Skill Council.”

It may also be noted that at present there are six B.Voc courses under the University of Kerala.

- B. Voc Software Development
- B. Voc Tourism and Hospitality Management
- B. Voc Cyber Security

- B. Voc Food Processing
- B. Voc Food Processing and Management
- B. Voc Travel and Tourism

The proposal submitted by the Director, IQAC with regard to implementation of proposal on National Vocational Education Qualification Framework (NVEQF) as envisaged by the UGC was placed before the Syndicate at its meeting held on 29th December 2020 vide item No. 21.91 and the Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

Inobedience to the orders of the Vice Chancellor, the proposal submitted by the Director, IQAC with regard to implementation of proposal on National Vocational Education Qualification Framework (NVEQF) as envisaged by the UGC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to defer the matter. Further recommended that all members of the Standing Committee of the Syndicate on Academics and Research shall be given the details of the proposal on National Vocational Education Qualification Framework (NVEQF) framed by the UGC, for detailed study.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D6 Project proposals under post COVID Research Initiatives- Reg.

IQAC sought proposals from all departments/centres with a focus on post COVID-19 rebuilding, rehabilitation and sustainable development. Proposals to focus on deliverables mentioning what the project would deliver in terms of social benefits and sustainable development.

The 13th meeting of IQAC held on 19.05.2020 resolved to form a screening committee to choose the most suitable projects under post COVID Research Initiatives. The committee consists of:

1. Dr. P. P. Ajayakumar, Pro-Vice-Chancellor(Chairman)
2. Dr. A. Bijukumar, Vice-Chairman, CSS
3. Dr. K. S. Chandrasekar, Professor and Head, IMK
4. Deans of Faculty
5. Dr. Gabriel Simon Thattil, Director, IQAC

A meeting of the special screening committee formed was held on 19th June 2020 at the Pro-Vice-Chancellor's Chamber. The proposals received from various departments were screened and shortlisted.

The shortlisted project proposals were presented by the Principal Investigators and team members at a meeting of the screening committee held on 23rd November 2020 with the Pro – Vice – Chancellor as Chairperson, Deans of various faculties as members as well as External Experts Prof. (Dr.) P. R. Sudhakaran and Prof. (Dr.) S. Kevin.

It may be noted that the source of fund is not yet decided in this regard.

The committee scrutinized the proposals and budget as detailed in [Table 1](#) and [Table 2](#) .

Table 1 - SCIENCE STREAM

Sl. No	Departments/ Centre	Title of Project	Principal Investigator	Budget	Single/ Joint	Accepted/ Rejected	GRADE A/ B/ C	Remarks
1	Inter-University Centre for Genomics and Gene Technology (IUCGGT), Department of Bio - Technology	A focused approach to identify and screen antiviral molecules to combat COVID -19	Dr.A. Jayakumaran Nair Associate Professor & Head Department of Biotechnology	95,00,000/-	Single	Recommended with revision	B	A suitably revised project focusing on phytochemicals of identified plants for screening antiviral property

2	Advanced Centre for Tissue Engineering, Department of Biochemistry	Antiviral herbcoatd face mask for preventing corona virus disease	Dr. Aravind S.R SRF, Advanced Center for Tissue Engineering Department of Biochemistry	25,000/-	Single	Consider as an in-house project	C	In-house project
3	Advanced Centre for Tissue Engineering, Department of Biochemistry	Disinfectant wipes for surface, mobiles and laptops	1) Dr. Mini S., Director, 2)Dr. Bernadette K. M, Advanced Centre for Tissue Engineering	1,25,000/-	Single	Recommended	B	
4	Biochemistry	Developing Disinfectants Using Eco-Friendly Products and Promoting Awareness on Respiratory Etiquette	1) Dr. Viji Vijayan, Assistant Professor 2) Dr. A. Helen, Professor Department of Biochemistry	25,000/-	Single	Consider as an in-house project	C	Collaborate with Department of Journalism
5	Demography	The origin, transmission, and consequences to human population of the Covid-19 virus in India and the state of Kerala	1) Dr. Anil Chandran S., Assistant Professor 2) Dr. P. Mohanachandran Nair, Professor and Head, Department of Demography	2,00,000/-	Single	Recommended	B	Ensure the ethical clearance and collaborate with clinicians
6	Botany	Identification of Bioactive Compounds with Antiviral Properties And Formulation of Herbal Hand Sanitizer	Dr. Swapna T. S. Professor and Head, Department of Botany	2,50,000/-	Single	Recommended in-house project	C	Consider as a pilot study. Revise the proposal focusing on formulation of a herbal hand sanitizer. Project total outlay limited to 1 lakh
7	Computer Science	Machine learning techniques for the early diagnosis of COVID19 FROM CT images	Dr. D. Muhammad Noorul Mubarak Assistant Professor and Head, Department of Computer	12,50,000/-	Single	Recommended	B	Associated with clinicians /radiologists and revise the proposal. Data

			Science					availability with clinical picture.
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Table 2 – SOCIAL SCIENCE STREAM

Sl No	Departments/ Centre	Title of Project	Principal Investigator	Budget	Single/ Joint	Accepted/ Rejected	GRADE A/ B/ C	Remarks
	Psychology, Philosophy & Communication & Journalism	POST COVID – 19 KERALA: PROMOTION OF MENTAL HYGIENE AMONG CHILDREN AND OLDER ADULTS	To be specified	84,70,000/-	Joint	Accepted	B	1 Budget to be confined to maximum of Rs. 20,00,000/- 2 Title to be revised as: COVID – 19 Kerala : Ethical Psycho Social Rebuilding and Integrated Health Communication Strategies.
	Political Science	Pandemic Governance Public Health System in Kerala and COVID 19 Mitigation	Dr. Girish Kumar R Professor Department of Political Science	28,2,000/-	Single	Accepted	B	1 Title to be revised as: Public Health System and Pandemic Governance : The Kerala Model of Covid 19 Mitigation 2 Budget to be confined to maximum of Rs. 15,00,000/-
	Centre for Agroecology	Agroecological transition during Post Covid 19: Appraisal of strategies, initiatives and nudges towards food self-sufficiency	Dr. Manju S. Nair Hon. Director, Centre for Agroecology and Public Health Department of Economics	2,20,000/-	Joint	Accepted	AGovt. College for Women	

		in Kerala							
	Political Science & Centre for Diaspora Studies, Department of Sociology	POST COVID – 19 KERALA: PROMOTION OF MENTAL HYGIENE AMONG CHILDREN AND OLDER ADULTS	Dr. M. S. Jayakumar Director Centre for Diaspora Studies	10,75,000/-	Joint	Accepted	C	1	Budget to be confined to maximum of Rs. 9,00,000/-
								2	Title to be revised as: <i>Pandemic and Return Emigration in Kerala : Socio – economic Impact and Policy response</i>
	Sociology	Association of Personal and Familial Resources and Loneliness with the Challenges Faced by Elderly widows during the Lockdown Period of COVID -19	Dr. Sandhya R. S. Professor Department of Sociology		Single	Rejected			
	Sociology	Sociological Impact of Covid-19 on Women and Women Centric Rehabilitation in the post Covid period in Kerala	Dr. Bushra Beegom R. K. Assistant Professor Department of Sociology	10,00,000/-	Single	Accepted	B		
	Survey Research	Local Self Government	Dr. Josukutty C. A.	3,47,730/-	Single	Accepted	A		

Centre, Department of Political Sciences	s and Pandemic Management : Experiences of Grama Panchayats in Kerala	Associate Professor & Director, Survey Research Centre Department of Political Science					
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It may be noted that the source of fund is not yet decided in this regard.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration.

Recommendation: The committee considered the above matter and recommended both proposals with A grade namely the proposals submitted by Dr. Manju S Nair and Dr. Josukutty C A may be allocated Rs.2 lakhs minimum each. Diversion of funds from available sources from the plan fund to be probed by getting the concurrence of Planning and Finance.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D7 Award for Research Projects undertaken by Teachers of the University Departments/Centres-2019-20-reg:-

The Vice-Chancellor has accorded sanction to issue the notification for inviting applications from the Teachers of the University Departments/Centres for the 'Highest Grant Award', 'Best Project Award' and 'Highest Research Grant Award' to the University Departments/Centres ' for the year 2019-20.

The Award Committee Constituted for the Evaluation of Research Projects verified the applications received for the awards under the categories '**Highest Grant Award 2019-20**', '**Highest Research Grant Award to Department/Centres, University of Kerala during 2019-20**' and the '**Best Project Award-2019-20**'. The Award committee constituted for Research Awards 2019-20 held on 09/11/2020 verified the applications received for the awards viz '**Best Project Award – 2019-20**' and '**Highest Grant Award 2019-20**'. There were no applications for **Highest Research Grant Award to Department/Centres, University of Kerala during 2019-20**' .

While considering the application for the Best Project award received from the faculty of all other departments since Dr. Manju S Nair, Dean, Faculty of Social Sciences was also an applicant, she did not participate in the evaluation process.

While considering the application for the Highest Grant award in the category of all faculty other than Science/Applied Sciences & Technology, since Dr Manju S Nair, Dean, Faculty of Social Sciences was also an applicant she did not participate in the evaluation process.

I. Best Project Award 2019-20

1. The Award of Rs. 30,000/- (Rupees thirty thousand only) and a citation for the Best project for financial year 2019-20 in the 'Faculty of Science/ Applied Sciences & Technology' to be given to Dr. Subodh.G, Assistant Professor, Department of Physics, University of Kerala for the project sanctioned by SERB.
2. The Award of Rs. 30,000/- (Rupees thirty thousand only) and a citation for the Best project for financial year 2019-20 in the 'Faculty of all other Departments' to be given to Dr. Manju S Nair, Professor, Department of Economics, University of Kerala for the project sanctioned by NABARD.

II. Highest Grant Award 2019-20

1. The Award of Rs. 13,000/- (Rupees Thirteen thousand only) and a citation for the project for which highest grant is sanctioned and released for the financial year 2019-20 in Category of Science/ Applied Sciences & Technolgy to be given to Dr. Shaji E, Associate Professor, Department of Geology, University of Kerala for the project sanctioned by KSCSTE and NCESS.

2. The Award of Rs. 13,000/- (Rupees Thirteen thousand only) and a citation for the project for which highest grant is sanctioned and released for the financial year 2019-20 in Category of Social Science/Arts to be given to Dr. Manju S Nair, Professor, Department of Economics, University of Kerala for the projects sanctioned by European Union.
3. An award in the form of citation to be given to Dr. Anilkumar Y, Assistant Professor, Department of Geology as Faculty who bring grant in aid of minimum 10 lakhs and above for the Research Projects during the financial year 2019-20 for the research projects under the faculty of Science/Faculty of Applied Sciences and Technology.
4. An award in the form of citation to be given to Dr. Sameer Babu M., Assistant Professor, Department of Education as Faculty who bring grant in aid of minimum 5 lakhs and above for the Research Projects during the financial year 2019-20 for the research projects under the faculty of all other faculties other than Science/Faculty of Applied Science. & Technology.

It may be noted that in the last year the Award distribution function was convened on February 28, the Science day. The above matter was submitted for approval of the Vice Chancellor.

The Vice Chancellor has ordered to place the matter before the standing Committee of the Syndicate on Academics and Research.

Hence the matter is placed before the standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The committee considered the matter and recommended to approve the recommendation of the Award Committee constituted for the evaluation of the research projects undertaken by teachers of the University Departments/Centers during 2019-2020 and to distribute the awards in the IQAC merit day.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.55.D8 Dr. Annie Abraham - UGC BSR Faculty Fellow- Department of Biochemistry- permission to guide two Ph D candidates as per UGC guidelines -reg:

As per U.O. No.PI.B/1563/2019 dated 14.08.2020, Dr. Annie Abraham joined as UGC BSR Faculty Fellow under the UGC BSR Faculty Fellowship 2019 scheme in the Department of Biochemistry, University of Kerala, Karyavattom w.e.f the F.N of 22.06.2020.

According to the guidelines of UGC BSR Faculty Fellowship Scheme, the UGC BSR Faculty Fellow can undertake a minimum of two stipendiary candidates for doing Ph D under their guidance. An undertaking, for granting permission to take a minimum of two stipendiary candidates for doing Ph D under Dr. Annie Abraham, if selected for the UGC-BSR Faculty Fellowship Award, has already been forwarded to UGC.

Based on the above, Dr. Annie Abraham vide letter dated 01.12.2020 has requested for permission to guide two candidates for doing Ph D under her supervision. The file was submitted for orders of the Vice Chancellor and the Vice Chancellor ordered to place the matter before the Standing Committee on Academics and Research. Hence the matter is placed before the Standing Committee on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to permit Dr. Annie Abraham, UGC BSR Faculty Fellow in the Department of Biochemistry, University of Kerala to guide two candidates for doing Ph.D under her supervision, confirming to the guidelines issued by the UGC in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.02.2021, be approved.

Item No.23.56. Disbursement of remuneration to contract staff at the UIT's – Re-appropriation proposal to meet the expenses –Consideration of- reg.

(Ad B II)

The Audit VI has reported that additional provision is required for the following UITs under 4/1215 "Pay of Contract Staff" for the disbursement of remuneration to contract staff till March 31st, 2021.

UIT	Budget Estimate	Total Expenditure	Balance Amount	Excess Amount required
Malayinkeezhu	13,00,000/-	12,58,485/-	41,515/-	4,50,000/-
Charamangalam	10,00,000/-	9,96,513/-	3,487/-	2,25,000/-

The Finance vide *endt no:FOS 3516/Fin II/ 2020-21 dtd 05.01.2021* has endorsed to provide an amount of Rs.4,50,000/- (Four Lakh Fifty Thousand only) & 2,25,000/- (Two Lakh twenty Five Thousand only) by re-appropriation as detailed below provided in the current year's budget estimate of the University.

Head of Account to which reappropriation is to be done	Head of Account from which reappropriation is to be done	Amount (₹)
<i>Part I -Non Plan-MH 67-26 UITI Malayinkeezhu-4/1215-</i>	<i>d Quarters Unit -4/3925- Lumpsum provision</i>	4,50,000/- (Four Lakh Fifty Thousand only)
<i>Part I -Non Plan-MH 67-28 Institute of Technology, Regional Centre, Charamangalam ,Muhamma - 4/1215- Pay of Contract Staff</i>		2,25,000/- (Two Lakh twenty Five Thousand only)

As per the orders of the Vice-Chancellor, the above reappropriation proposal is placed before the Syndicate, for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.23.57. Minutes of the meeting of the Examination Monitoring Committee held on 11.02.2021-Approval of-reg.

(M&C I)

The Vice Chancellor has approved the minutes of the meeting of the Examination Monitoring Committee held on 11.02.2021.

The minutes of the meeting of the Examination Monitoring Committee held on 11.02.2021 are submitted before the Syndicate for approval.

Minutes of the meeting of the Examination Monitoring Committee

Date & Time : 11.02.2021, 11.30 a.m.
Venue : PVC's Chamber

Members Present

1. Dr.P.P.Ajayakumar Pro Vice-Chancellor (in the Chair)
2. Dr.K.B.Manoj Member Syndicate
3. Dr.Vijayan Pillai.M Member Syndicate
4. Sri.Bijukumar.G Member Syndicate
5. Adv.B.Balachandran Member Syndicate

Officers Present

1. Dr.N.Gopakumar Controller of Examinations
2. Smt.S.J.Sunitha Joint Registrar(Exams I)

Members Absent

1. Sri.Jairaj.J Member Syndicate
2. Dr.B.Unnikrishnan Nair Member Syndicate
3. Dr.S.Nazeeb Member Syndicate

The Examination Monitoring Committee meeting commenced at 11.30 a.m.

Item No.23.57.01. Postponement of Fifth, Third Semester MCA (2015 scheme) and First Semester MCA (2020 scheme) Regular Examinations - Shortage in sufficient classes due to the lockdown announced in the country because of COVID-19 pandemic outbreak – reg

(EEIIB)

The Principal, Mar Thoma Institute of Information Technology, Kollam and the Director, CHMM College for Advanced Studies, Chavancode have requested to take favourable decision on postponing the Fifth, Third Semester MCA (2015 scheme) and First Semester MCA (2020 scheme) Regular Examinations, since there is shortage in sufficient classes as per the MCA Regulations, due to the lockdown announced in the country from 25/03/2020 because of COVID -19 outbreak.

It may kindly be noted that as per the Academic Calendar for the MCA Course Curriculum, the University Examinations for the afore-mentioned semesters are scheduled to be held in the month of December, January and February respectively. The classes for the First semester MCA (2020 scheme) commenced in November 2020, the classes for Fifth and Third Semester commenced in December 2020 only, after the conduct of the previous semester examinations (Fourth and Second semester) in November 2020, which got delayed due to the COVID-19 pandemic outbreak. For this reason, it has been requested to postpone the said examinations to the month of May/June 2021 so that the students could get required working days as per the MCA Regulations.

In the wake of the request, the Hon'ble Vice-Chancellor has ordered to place the matter regarding the postponement of the Fifth, Third Semester MCA (2015 scheme) and First Semester MCA (2020 scheme) Examinations before the Monitoring Committee on Examinations.

Hence the matter is placed before the Monitoring Committee on Examinations for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to commence S5 and S3 (2015 scheme) MCA Examinations in March, 2021 and complete the schedule by March, 2021 itself.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Examination Monitoring Committee held on 11.02.2021, be approved.

Item No.23.57.02: *Dereliction of Duty reported during IV Semester B.Com Degree Examination, March 2020 by Smt. Vincy Johnson-reg.*

(M&C I)

In receipt of an e-mail from Dr.Sreekumar.M, Chairman, BoE for IV Semester B.Com Degree Examination, March 2020, complaining about an incident of dereliction of duty from Smt. Vincy Johnson, Assistant Professor, College of Applied Science, Perissery. It has been alleged that she had neither attended the assigned duty on that day nor informed the University about her inconvenience to attend to the practical examination which caused so much vexation to the candidates as well as the college authorities. This also engendered so much struggle and difficulties to find out and appoint a substitute at short notice and the whole examination process got delayed due to this. Since this was a clear dereliction of duty, a memo No. M&C1.2/Misc/2020 dated 26.11.2020 was sent to Smt. Vincy Johnson seeking explanation regarding this matter.

In response to the memo dated 26.11.2020 Smt. Vincy Johnson through her letter dated 14.12.2020 explained that during the period from 10.11.2020 to 18.11.2020 she was under treatment for multiple injuries due to road traffic accident. It was also reported that the matter had been duly communicated to the Head of the Department of the College and the Head of the Department had informed the matter to the Chairman, BoE.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the dereliction of duty reported during IV Semester B.Com Examination, March 2020 by Smt. Vincy Johnson is placed before the Examination Monitoring Committee for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to hear Smt. Vincy Johnson, Assistant Professor, College of Applied Science, Perissery by the subcommittee comprising Dr. K.B.Manoj, Adv. B.Balachandran, Dr. Vijayan Pillai.M and Sri. Arun Kumar.R, Members of Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Examination Monitoring Committee held on 11.02.2021, be approved.

Item No.23.57.03: Mismatch found in Revaluation Memo Submitted for updating the Mark lists of Sri. Arun S K (412/09413004)-reg .

(EEIIM)

Sri.Arun S K (412/09413004), a student of B. Tech Course (2009 admission) under Electronics and Communication Engineering branch at Lourdes Matha College of Science and Technology, Kuttichal, Thiruvananthapuram.

The candidate had submitted revaluation memo of sixth semester B. Tech Examination held on May 2018 along with the original mark lists to get revised mark lists. However, it was observed that the marks in Revaluation Memo of S6 May 2018 submitted by the candidate was not matching with the respective University records.

As per the records received from EJ VII (revaluation) section, there was No change in the marks for the paper VLSI Design and hence it is not listed in the revaluation status view. However, in the revaluation memo submitted by the candidate, there was a 'change' in the marks for (08802): VLSI Design and is shown as grade "E" for the ESA.

Similar case was reported from B.Tech tabulation section (EE II N), in r/o Smt.Stephy.R.N, John Cox Memorial CSI Institute of Technology, Kannammoola, Thiruvananthapuram, who submitted fake revaluation memos to the section concerned. The matter was placed before standing Committee of the Syndicate on Examinations at its meeting held on 26/08/2019. Accordingly, it was recommended to constitute a Sub Committee to enquire and submit a report regarding tampering found in the revaluation memos submitted by Smt. Stephy R N. The Syndicate at its meeting held on 31.08.2019 vide item No. 03.31.06 resolved to constitute a sub-committee consisting of Dr.K.B. Manoj, Adv. A. Ajikumar and Prof.K. Lalitha, Members Syndicate to enquire and submit a report regarding tampering found in revaluation Memo submitted by Stephy.R.N.

The Hon'ble Vice Chancellor has ordered to place the matter before the Sub-Committee of Syndicate to enquire and submit a report regarding the mismatch found in revaluation memo submitted by Sri. Arun S K. The first hearing was conducted on 25/02/2020 and the committee members sought the genuineness of the revaluation memo. Sri.Arun S K appeared before the enquiry Committee again on 19.10.2020 and reiterated his earlier stand that the revaluation memo submitted by him was original. However, by considering the report from the Director, Kerala University Computer Centre, the Committee observed that the revaluation memo submitted by the student is not genuine. The Committee took note of the fact that he subsequently appeared for the examination and cleared the above said paper (VLSI Design). After a close observation of the documents the facts of the case, the Sub Committee recommends that a detailed enquiry may be conducted into the difference in the revaluation memo submitted by Sri.Arun S.K.

The matter was placed before the Syndicate at its meeting held on 23/10/2020. The Syndicate vide Item no.19.01 considered the recommendation of the Sub-Committee and resolved to publish the results of Sri.Arun S K (412/09413004), student of B. Tech Course (2009 admission) under Electronics and Communication Engineering branch at Lourdes Matha College of Science and Technology, Kuttichal, Thiruvananthapuram. It was further resolved that a detailed enquiry be conducted for the difference found in the revaluation memo submitted by Sri. Arun S.K.

Based on the above resolution of the Syndicate the results of Sri.Arun S.K.was published and provisional certificate and consolidated mark list were issued.

In considering the further resolution of the Syndicate to conduct a detailed enquiry for the difference found in the revaluation memo submitted by Sri.Arun S.K. The Hon'ble Vice Chancellor has ordered to place the matter before the Examination Monitoring Committee.

As per the orders of the Hon'ble Vice Chancellor the whole matter is placed before the Examination Monitoring Committee for consideration.

Recommendations:

The Committee recommended to refer the item to the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Examination Monitoring Committee held on 11.02.2021, be approved.

Item No.23.57.Additional Item No.01:

Conduct of SDE and Annual Examinations in the context of the difficulties being experienced in getting adequate centers.

Recommendations:

The committee considered the conduct of SDE and Annual Examinations in the context of difficulties being experienced in getting adequate centers and recommended the following:

1. **To commence the SDE and Annual Examinations tentatively with effect from February 24, 2021 onwards.**
2. **To entrust the Controller of Examinations, AR concerned and the EKI section to coordinate the activities of preparing comprehensive area wise list of number of candidates in the table format for enabling the Syndicate Members in charge of various districts as follows to get sanction of schools in the area concerned as examination centre. The EKI section must see that the lists be handed over to the Syndicate Members concerned by 15.02.2021.**

Thiruvananthapuram : Dr. B. Unnikrishnan Nair, Prof. K. Lalitha

Kollam : Dr. S. Nazeeb, Sri. Jairaj J

Alappuzha: Dr. K. B. Manoj

The meeting came to a close at 01.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Examination Monitoring Committee held on 11.02.2021, be approved.

Item No.23.58

St.John's College, Anchal, Approval of DDO-Orders issued-Reporting of reg.

(Ac.FI)

On request of the Manager, MSC Colleges Management, Thiruvananthapuram, sanction has been accorded by the Vice-Chancellor for the approval of the extension of term of appointment of Rev.Fr.Johnson.G, Assistant Professor of Malayalam, as Drawing and Disbursing Officer of St.John's Colleges, Anchal for a period of three months (eleventh term) w.e.f 02.01.2021, subject to reporting to the Syndicate. The U.O.No.4157/2020/UOK dated 21.12.2020 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.59

Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.3,50,500/- [Rupees Three Lakh Fifty Thousand and Five Hundred only] + GST @ 18%** towards Legal Charges incurred for 46 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2020-2021, subject to reporting to the Syndicate. U.O.No.L.S.10115/2020 dated 28.01.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.3,50,500/- (Rupees Three Lakh Fifty Thousand and Five Hundred only)
Tax deducted at source @ 10%	Rs.35,050/- (Rupees Thirty five Thousand and Fifty only)
GST to be paid by the University @ 18%	Rs.63,090/- (Rupees Sixty three thousand and ninety only)
Net amount payable	Rs.3,15,450/- (Rupees Three Lakh Fifteen Thousand Four Hundred and Fifty only)

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.23.60 University Institute of Technology – Regional Centre – Alappuzha –
Arrears of Electricity Bill –Consideration of- Reg.**

(Ad AVII(A))

- Ref:**
1. Letter No. BB/ AT/ SELF FINANCE/4 / C. 8956 / 2020 – 21/ 16.11.2020 received from Assistant Engineer, Electrical Section, Alappuzha Town, forwarded by the Principal, University Institute of Technology, Regional Centre, Alappuzha.
 2. Letter No. Nil dated 28.12.2020 received from the Legal Adviser.
 3. Letter No. Ad AVII(A) / 31594/ 2020 dated 01.01.2021, to the Private Secretary to the Hon'ble Minister for Electricity.
 4. Letter No. BB/ AT/ DISCONNECTION/ SELF FINANCE / 4 / C. 8956/ 2020- 21/ 20.01.2021 received from Assistant Engineer, Electrical Section, Alappuzha Town, forwarded by the Principal, University Institute of Technology, Regional Centre, Alappuzha.
 5. Letter No. UIT. Alp.2137/2021 dated 02.02.2021
 6. Letter No. BB/AT/SELF FINANCE/Instalment/C.8956/2020-21/02.2021 from Assistant Engineer, Electrical Town Section, Alappuzha forwarded by the Principal UIT, Alappuzha

The Principal, University Institute of Technology, Regional Centre, Alappuzha has forwarded the letter read as (1) above, received from the Assistant Engineer, Electrical Section, Alappuzha Town. In this letter it is informed that based on the Judgement of Hon'ble Supreme Court of India dated 20.02.2020, the LT VI A tariff of electricity bill was changed to LT VIIA and arrear amount of Rs. 4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) for the period 15.09.2009 to 08.02.2011 have to be remitted on or before 28.12.2020.

As per the report from the Legal Adviser, vide paper read as (2) above, it is advisable to comply with the judgement and pay the arrears of electricity charges as demanded by the Asst. Engineer, KSEB, Alappuzha. At the same time, University may take up the issue before the Government and request for relaxation in enhanced tariff. Also, the University may enlighten the KSEB authorities on their misconceptions and request to revise the electricity tariff similar to that of Govt./ Aided Educational Institutions.

Accordingly, the same was informed to the Private Secretary to the Hon'ble Minister for Electricity, vide paper read as (3) above and requested to take necessary steps to waive the arrears of electricity charges as demanded by the Assistant Engineer, Electrical Section, Town, Alappuzha and also requested to take necessary steps to fix the electricity tariff of all UITs similar to that of Govt./Aided Institutions. Meanwhile, the Principal, University Institute of Technology, Regional Centre, Alappuzha approached the K.S.E.B for relaxation of payment and extension of date of payment. The Private Secretary to the Hon'ble Minister for Electricity has informed that the letter from the University has been handed over to the Director (Distribution L.T.) KSEBL- Vidyuthi Bhavanam, Pattom, Thiruvananthapuram.

The Principal, University Institute of Technology, Regional Centre, Alappuzha has then forwarded the letter read as (4) above, received from the Assistant Engineer, Electrical Section, Alappuzha Town. In this letter it is informed that the amount of Rs.4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) have to be remitted on or before 04.02.2021. Otherwise the electricity connection will be disconnected without any further notice.

As per the orders of the Vice – Chancellor, a request letter has been given to the Executive Engineer, K.S.E.B, Alappuzha Division to allow the payment of arrears in 10 installments and entrusted the Principal, University Institute of Technology, Regional Centre, Alappuzha to pay an amount of Rs. 50,000/- (Rupees fifty thousand only) to K.S.E.B from PTA Fund as first installment and to make a temporary solution to this issue and the matter is reported to the Syndicate

Now the Principal, Alappuzha UIT has informed that based on the letter given to the Executive Engineer, the Assistant Engineer, Electrical Town Section, Alappuzha has issued an installment sanction order. The total arrear amount of Rs.4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) is divided into 6 installments. The first installment of

Rs.50,000/- (Rupees Fifty Thousand only) paid on 02.02.2021 and the balance amount is divided into 5 installments and each installment amounted to around Rs.80,700/- (Rupees Eighty Thousand Seven Hundred only) and the due dates are 02.03.2021,03.04.2021,03.05.2021,02.06.2021 and 02.07.2021.

The Principal,UIT, Alappuzha has also informed that remittance of more than Rs. 80,000/- (Rupees Eighty Thousand only) in the coming months in addition to the regular bills is unbearable to the institute and also requested for necessary intervention at higher level to settle this problem.

As per the orders of the Vice-Chancellor the whole matter is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to send letters to the Minister for Higher Education, Minister for Electricity and Minister for Public Works and Registration, requesting to waive the arrears of Electricity charges as demanded by the Assistant Engineer, Electrical Section, Alappuzha and to fix the electricity tariff of all UITs similar to that of Government/ Aided Institutions.

FURTHER RESOLVED to intimate the Principal, UIT, Alappuzha to take necessary steps to remit the 2nd installment.

Item No.23.61

MoU- Kerala Development and Innovation Strategic Council (K-DISC) with University of Kerala – Approval of MoU format –Consideration of-Reg.

(IQAC)

Prof. K. S. Chandrasekar, Head, IMK has expressed the interest to have an MoU between University of Kerala and Kerala Development and Innovation Strategic Council (K-DISC). A draft MoU in this regard is also forwarded by him.

The Legal Advisor vetted that the draft MoU is legally in order.

The MoU format, as shared by Dr. Chandrasekar, is as follows

Memorandum of Understanding (MoU)

Memorandum of Understanding is executed on this -----day of ----- 2020

BETWEEN: [Insert Counterparty] having its office address ----- provide the full address

AND: Kerala Development and Innovation Strategic Council (K-DISC) [hereinafter referred to as K-DISC] (please enter the details) having its office address.

TERMS OF UNDERSTANDING:

1. Background

A. Young Innovators Program is a specially designed program under Kerala Development and Innovation Strategic Council (K-DISC). The program aims to empower future innovators to innovate new products, services or models to meet emerging requirements, unarticulated needs, or existing market needs of the society more effectively through an innovative challenge.

K-DISC's Young Innovators Program (YIP) has entered an exciting new chapter with the announcement of the program's second edition through 2019. Keeping with the true intent of the vision of the program – to expose young students to the cycle of innovation and to promote a culture of Innovation in Kerala, YIP 2019 is designed to create a deeper imprint on the academic system in the state.

In short, YIP 2019 is structured around a philosophy of situated cognition and design-based learning, and is envisioned to be a massive, open, inclusive, collaborative, institution-based program aimed at identifying and nurturing young innovators. The overall design and structure of the YIP 2019 has evolved from the following underlying strategies, and the learning gained from the program's maiden cycle last year (2018).

In YIP 2019, KDISC have invited the renowned Research Institutions from Kerala to provide Domain Specific Technical mentoring to YIP Winners

The partnership with Research Institutions for YIP hopes to promote diversity, inclusion and collaboration. Diversity and Inclusion are proven drivers of Innovation – enabling out-of-the-box thinking and bringing together multiple perspectives and skills.

Collaboration is also key to driving Innovation, and YIP Challenge 2019 will try and encourage collaboration amongst the innovators through team or group-based participation. Nevertheless, individual entries shall also be screened for consideration based on the ingenuity and exceptional quality of submitted ideas. Every individual who is passionate about an idea will be given

the opportunity to explore them. Grit and passion, the spirit of enquiry and inquisitiveness of the individuals as well as the teams will be critical attributes for assessment.

K-DISC has positioned Kerala Startup Mission (KSUM) as partner for managing the YIP 2019. Representatives of KSUM shall undertake specific functions of YIP which are assigned to them relating to the overview of the programme.

- B. [Counterparty to insert introductory statement introducing their organization and also setting out their intentions in relation to this MOU and the background of engagement with KDISC / YIP]*
- C. This MoU sets forth the understanding of the parties pursuant to which each of them shall put their expertise and experience in defining the scope of the project and accomplish its objectives.*

2. Objectives:-

- i) The parties believe that ongoing mutual benefit can be derived from cooperation, information exchange and promotion between them on matters of common interest regarding innovation to prepare the next generation of youth of Kerala for the 4th Industrial Revolution and helping them apply Industry 4.0 related skills in addressing Kerala's developmental issues*
- ii) The parties wish to record their willingness to cooperate and communicate, with a view to, innovate embodying the hopes and aspirations for a brave new Kerala. Confronted with second-generation issues in many key sectors, Kerala is facing challenges of providing holistic health care, employment-oriented skilling, enhancing quality of education, high quality social security, continued food and nutrition security with a pro-poor bias, gender justice and inclusion of outliers, all within severe fiscal constraints. The state also must address decades of infrastructure deficit and make rapid strides in cutting edge areas of knowledge revolution and tourism without infringing upon its fragile environment and impacting adversely upon its biodiversity. In the above context Innovation emerges not only as an engine of prosperity, competitiveness and an ingenious mechanism of real-life problem solving but as the act of creating extraordinarily new values in unusually original ways*

3. Confidentiality:-

- A. All information in whatever form or mode of communication, which is disclosed by a party (**Disclosing Party**) to any other party (**Recipient**) in connection with this MoU during its implementation and which has been marked as "confidential" at the time of disclosure, or which the Recipient can reasonably be expected to regard as confidential information, is "**Confidential Information**", but Confidential Information does not include any information that is in the public domain other than as a result of breach of this Letter of Intent, is known to or has been developed by the Recipient independently of this Letter of Intent or is required to be disclosed pursuant to applicable law.*
- B. The Recipient hereby undertakes for a period of 3 years after termination of this MoU not to use Confidential Information otherwise than for the purpose for which it was disclosed, and not to disclose Confidential Information without the prior written consent of the Disclosing Party. Recipients shall be responsible for the fulfillment of the above obligations on the part of their employees or third parties to whom Confidential Information is disclosed.*
- C. The confidentiality obligations above are legally binding.*

4. Terms of Engagement:-The Research Institution shall,

- i) Support the Mentoring of the short listing participants of YIP relevant to their area of expertise / thematic area.*
- ii) define and share their terms of engagement, in the Template as in Attachment 1 along with the Budget, as in Attachment 2. The team plans shall be provided in Attachment 3.*
- iii) take such technical and organisational steps as are necessary to ensure that the*

overall objective of YIP, to build a conducive Innovative ecosystem in Kerala for Students, in connection with this MoU shall be processed to the extent and in such manner as is necessary for the performance of the activities envisaged KDISC will be successfully met.

5. Miscellaneous :-

- A. This MoU shall take effect as and when it has been signed by both parties and shall continue until definitive documents are signed with specific details as a revised MoU
- B. Any commitments made in this MoU are subject to each party's availability and approval of funds, delivery priorities and internal approval processes and procedures. Nothing in this MoU, in and of itself, obligates either party to expend appropriations or enter into any definitive document, contract, financial, legal or other obligation.
- C. The administration and funding of each party's participation in the delivery of this MoU is the responsibility of each party.
- D. No one other than a party to this Letter of Intent their successors and permitted assignees, shall have any right to enforce any of its terms.
- E. With the exception of those sections specifically identified as legally binding, this MoU is not legally binding and does not create any right or benefit, substantive or procedural, enforceable by law or equity against either of the parties.
- F. Amendment to the MoU shall be in writing and signed by both parties.

6. Governing law and jurisdiction: All disputes and differences arising between the parties shall be subject to the law for the time being in force and subject to the jurisdiction of courts in Trivandrum.

SIGNED FOR AND ON BEHALF OF:

KDISC

Name:	Name: Smt. Sajitha P. P.
Position:	Position: Secretary, K-DISC
Date:	Date

The Hon'ble Vice – Chancellor has directed to place the matter before the meeting of the Syndicate for approval of the MoU format.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to approve the MoU between University of Kerala and Kerala Development and Innovation Strategic Council (K-DISC) and take necessary steps to execute the same.

Item No.23.62

The Kerala State Biodiversity Board (KSBB) sponsored project by Dr.E. A.Siril, Professor, Department of Botany, University of Kerala as Principal Investigator and Dr.A.Gangaprasad, Professor, Department of Botany, University of Kerala as Co- Investigator- release of grant-in-aid – Reporting of –reg.

(Ad.F1)

The KSBB has issued sanction for implementation of the Project entitled “Survey and analysis on ethnobotanical resources- present status and livelihood of tribal communities in flood affected areas of Vazhachal, Thrissur Dist.” with Dr.E A Siril, Professor, Department of Botany, University of Kerala as Principal Investigator and Dr.A.Gangaprasad, Professor, Department of Botany, University of Kerala as Co- Investigator for a total budget cost of Rs.5,41,800/- for a period of three months.

Dr.E.A Siril, Professor, Department of Botany, University of Kerala and Principal Investigator forwarded the Utilization Certificate and Statement of Expenditure towards KSBB.

KSBB released an amount of Rs. 2,77,626/- (Rupees Two lakh seventy seven thousand six hundred and twenty six only) to Dr.E A Siril, Professor, Department of Botany, University of Kerala towards the grant-in-aid for the project.

Dr.E A Siril had requested sanction for the release of the grant-in-aid sanctioned by KSBB to him .

Sanction was accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to the following :

- (a) To open a new sub head “ 9/9804-Survey and analysis on ethnobotanical resources-present status and livelihood of tribal communities in flood affected areas of Vazhachal, Thrissur Dist.” under “Part III MH 80 DGrants from other agencies” and an amount of Rs.2,77,700/- (Rupees two lakh seventy seven thousand and seven hundred only) shall be provided in toto by reappropriation from subhead '9/7751'-Lumpsum Provision for new research schemes” of the same major head provided in the current year's Budget Estimates of the University.
- (b) To release an amount of Rs.2,77,626 (Rupees Two lakh seventy seven thousand six hundred twenty six only) to Dr.E A Siril, Professor, Department of Botany, University of Kerala and Principal Investigator of the project received from KSBB being the grant-in-aid by meeting the expenditure on this account from the above said newly opened head of account provided in the current year's Budget Estimates of the University.
- (c) To permit the Principal Investigator of the project to open a new SB account at SBI, Kariavattom branch to operate upon the accounts of the project.
- (d) To permit the Principal Investigator to transfer the amount to the newly opened SB account.
- (e) To utilize the funds in strict adherence to the norms of the sponsoring body.
- (f) To transfer the institutional overhead charges if any, to the DDF as per the approved rates of the sponsoring body.

The U O No. **No.Ad.F1/4408/2018 dated 02/02/2021** issued accordingly.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.63 ***Construction of Staff Quarters at Kariavattom - Payment of 50% of centage charges to M/s.WAPCOS Ltd., Kerala Office at Ernakulam - Sanctioned – Reporting of – reg.***

(Pl.G)

As per the University order No.Pl.G/4013/Staff Quarters/2014 dated 19/06/2020, administrative sanction was accorded approving the estimate amounting to Rs. 2,96,89,000/- (Rupees two crore ninety six lakh and eighty nine thousand only) for the construction of Staff Quarters at Kariavattom and an agreement was executed with M/s. WAPCOS Limited, Kerala Office at Ernakulam on 03/11/2020.

M/s.WAPCOS Ltd. vide Proceedings T.S No: WAP/INFRA/STAF TVM/2020/192 dated 04/11/2020, issued technical sanction for the work of construction of Staff Quarters at Kariavattom at a total amount of Rs. 2,96,89,000/- (Rupees two crore ninety six lakh and eighty nine thousand only) and the University Engineer, vide letter No. DB2/Accredited Agencies/ 001/2020/WAPCOS dated 15/12/2020 reported that M/s. WAPCOS Ltd. is eligible for a payment of 50% of the centage charge as per the MoU executed with the firm.

M/s. WAPCOS Ltd., vide letter No. WAP/KER/2019-2020/25 dated 08/01/2021, forwarded an invoice in B2B format, amounting to Rs.7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only), towards 50% of the centage charges with respect to the construction of Staff Quarters and requested to release the amount.

Hence, the Vice-Chancellor has accorded sanction, for the payment of Rs.7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only) including GST @ 18% to M/s WAPCOS Ltd., Ernakulam towards 50% of the centage charges, as per clause 2(g) of MoU executed with the firm, in connection with the construction of Staff Quarters at Kariavattom, meeting the expenditure from the head of account ‘Part II – Plan – MH 65 – Works – 8/5401 – Staff quarters (state)’ of the current year’s Budget Estimates of the University, subject to reporting to the Syndicate and deduction of all statutory recoveries and GST TDS @ 2% before effecting payment to the firm.

Accordingly U.O. No. Pl.G/ 4013 / Staff Quarters/ 2014 dated 02/02/2021 was issued.

Hence, the action taken in having issued U.O granting sanction for the payment of Rs.7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only) to M/s WAPCOS Ltd., Ernakulam towards 50% of the centage charges for the construction of Staff Quarters at Kariavattom is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.64 Minutes of the Meeting of the Online Admission Monitoring Committee held on 05.01.2021-reporting of-reg.

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 05.01.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 05.01.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2020-21

Committee No: 15 Date: 05.01.2021 Time: 10.30 AM Venue: PVC's office

Members

- | | |
|--|----------|
| 1. Pro Vice - Chancellor (Chairman) | : Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Sd/- |
| 3. Dr. Vijayan Pillai. M (Member, Syndicate) | : Sd/- |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | : Sd/- |
| 5. Director, Computer Centre | : Sd/- |
| 6. Sri. Jairaj. J (Member, Syndicate) | : Sd/- |
| 7. Deputy Registrar (In charge of Online Admissions) | : Sd/- |
| 8. Dr. B. Unnikrishnan Nair (Member, Syndicate) | : Absent |
| 9. Dr. K. B. Manoj (Member, Syndicate) | : Absent |
| 10. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) | : Absent |
| 11. Dr. Aji S (Assistant Professor, Dept. of Computer Science) | : Absent |
| 12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) | : Absent |
| 13. Registrar | : Absent |

Item No.23.64.01 UG Admission 2020 – Filling up of community quota vacancy – reg.

The Principals of various colleges has stated that the community ranklist has been exhausted and vacancies still exist in many courses. It has been requested that permission may be granted to invite fresh applications under community quota.

The committee considered the matter and recommended to obtain vacancy report of all Aided Colleges under community quota.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.02 UG/PG Admission 2020 – Request received from Differently Abled candidates – Admission to courses and colleges of their choice – reg.

Requests have been received from a few differently abled candidates for admission to course and colleges of their choice.

The Committee considered the matter and recommended the following.

1. The requests of candidates who got admission / allotment may be considered for admission to course and colleges of their choice.
2. Such candidates may be transferred to the course/college where they have requested for transfer, if vacancy exists.
3. If there no vacancy for particular course, the seat may be transferred from another course, if vacancy exist.
4. If there is no vacancy under Differently Abled category in a college, such requests may be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for creation of additional seat.

The requests of the candidates have been considered and the course and college allotted is appended for consideration and recommendation.

The committee considered the matter and recommended to approve the list appended regarding grant of transfer of college/course of differently abled candidates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.03 UG Admission 2020 - Request received from the Principal, LNCPE, TVPM- admission in various colleges by creating additional seat10- reg

In the request, it has been stated that 8 candidates got admission at LNCPE Thiruvananthapuram as trainees of Sports Authority of India. But these candidates didn't get admission in any of the colleges under the University. It has been requested that they may be granted admission in nearby colleges for uninterrupted training and studies. Details are as follows.

Application No	Name	Course	College
688909	Khawairakpam Grabita Devi	BA English/History	Govt. College for Women, TVPM
850146	Nisha Kanwar Shekhawat	BA History/Hindi	Govt. College for Women, TVPM
696967	Al Ameen E	BA History/Sociology	MG College, TVPM
688673	Manya M P	BA History	SN College, Chempazhanthu/St. Xavier's College, Thumba
810557	Abdul Hassan A	BA English	MG College, TVPM
810020	Sidharthan Nadar S	BA History/ Economics/ Political Science	SN College, Chempazhanthu
622966	Abin Saj	BA English	SD College, Alappuzha

The Committee considered the matter and recommended that since additional seats need to be created in the colleges concerned to admit the candidates the same be placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.04 UG Admission 2020 – Complaint received from Malathy Raveendran against St.Xavier's college in respect conduct of admission – reg.

In the complaint, it has been stated that the complainant along with her daughter reported for admission at St.Xavier's College, Thumba on 06.11.2020. In the allotment memo, it was instructed to report the college at 09.30 AM. But the college authorities started the admission process only by 03.30 PM. When enquired about the same, the college authorities have informed that the admission process will commence only when the Principal will arrive. It has been stated that, at this time of Covid 19 pandemic, it is highly irresponsible on the part of the college in not keeping the prescribed time of admission and hence causing great inconvenience to the students and their parents.

The Online Admission Monitoring Committee at its meeting held on 18.12.2020 considered the matter and recommended to place the remarks of the Principal, St. Xavier's College, Thumba in the next meeting of the Online Admission Monitoring Committee.

The Principal, St. Xavier's College, Thumba, has now forwarded the remarks on the matter. It has been stated that 17.12.2020 was the closing day for the college for Christmas vacation and hence many students came to college for taking permanent admission. Also interview for the selection of Assistant professors in Commerce was scheduled on next day and 86 candidates had applied for the post and the office of the Principal was engaged on the preparation of interview.

It has also been stated that the complaint is fake and is solely aimed to maligning the reputation of the college. No such complaint has been received from any parent regarding this matter in the college. Also no candidate with this address had taken admission in the college. Hence the complaint is fake and it has been requested that the same may be treated as baseless and therefore be ignored.

The Committee considered the matter and recommended to accept the remarks given by the Principal, St. Xavier's College, Thumba.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.05 *PG Admission 2020 – Request received from the Principal, Govt. Sanskrit College, TVPM –Marginal Increase – reg.*

The Principal, Govt. Sanskrit College, TVPM has requested for marginal increase of seats for the following courses

MA Sahithya – 5 seats

MA Vedanta – 5 seats

MA Vyakarana – 2 seats

The Committee considered the matter and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.06 *UG/PG Admission- Request from candidates for admission under sports quota – reg.*

Requests have been received from candidates for admission under sports quota in colleges where vacancies exist. It has been stated that since they have not applied for a particular course in a college they have not been figured in the ranklist. It has been requested that they may be considered for such vacancies for sports quota admission.

The Committee considered the matter and recommended to obtain vacancy report from all Colleges under sports quota.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.07 *Letter received from the Principal Secretary to Government, Higher Education Department- implementation of 10% reservation for EWS in General category-reg.*

In the letter it has been stated that 10% reservation for EWS in General category in the State is supernumerary which should be adjusted by increasing the annual permitted strength over a maximum period of 2 years beginning with the academic year 2020-21 such that the mandatory reservation quota is not affected.

The Committee considered the matter and recommended to obtain clarification from the Government whether the creation of supernumerary seats is applicable to professional courses only.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.08 UG 2020 – Complaint received from Naveen S (621303) – Change of college even after deleting of higher options – reg.

The candidate took admission for BA English at Mother Theresa College, Nellikkad. It is stated that he had cancelled all higher options. But the college has now informed that he lost admission since he got allotment to higher option.

On verification, it was seen that his 2nd and 19th options were not cancelled and hence candidate got allotment at Christ Nagar College, Maranalloor for BA English which was his 19th option. All the activities were done using the same IP address.

The Online Admission Monitoring Committee at its meeting held on 18.12.2020 considered the matter and recommended to hear the complainant Naveen S (621303) the Standing Committee of the Syndicate on Affiliation of Colleges.

The parent of the candidate has now informed that they have decided not to continue with the complaint and hence is withdrawing the same.

The Committee considered the matter and recommended to agree to the request of the parent of the candidate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.09 PG Admission 2020- Schedule for conduct of spot admission-reg.

The committee considered the matter and recommended the following.

SC/ST spot allotment – 18.01.2021

College joining – 19.01.2021, Buffer date – 20.01.2021

Spot allotment for General and other categories

Trivandrum region – 22.01.2021

Kollam/Alappuzha region – 23.01.2021

College joining – 27.01.2021 and 28.01.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.10. B.Ed Admission 2020 – Schedule for conduct of spot admission-reg.

The committee considered the matter and recommended that the spot admission be conducted on 13.01.2021.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.11 B.Ed Admission 2020 – request received from Amal Mohan B.M – Differently Abled candidate- college change-reg.

The candidate Amal Mohan B.M took admission at Mar Theoplius Training College, TVPM for BEd Social Science course. He is a blind candidate. Requested for college transfer to Govt. Training College, Thycaud.

It may be noted that there exist no vacancy under PWD category at Govt. Training College, Thycaud.

The committee considered the matter and recommended not to agree to the request of the candidate as there exists no vacancy under PWD category at Govt. Training College, Thycaud.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.12 B.Ed Admission 2020 – request received from Thasleema M –reg.

Thasleema M has stated that defect Memo was issued from St Jacob’s Training College, Menamkulam stating that TCX was not produced for admission . The candidate has requested to clear the defect memo and issue admit memo.

The candidate completed BA Sociology Programme under IGNOU. Migration Certificate issued from IGNOU has been submitted by the candidate. As no separate TC is issued by the IGNOU, the migration certificate may be accepted instead of TC.

The committee considered the matter and recommended to accept the migration certificate issued by IGNOU and to collect the TC issued after plus two course and retain the same in the college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.64.13 B.Ed Admission 2020 – request received from Ratheesh A.S (Ex service man) change of college–reg.

The candidate has stated that he got admission in KUCTE Kayamkulam in OBX category. As the college is far from his home town it is requested to consider him in any of the B.Ed colleges in Thiruvananthapuram district

The committee considered the matter and recommended to inform the candidate to attend the spot allotment.

The meeting came to an end at 01.30 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 05.01.2021, be noted.

Item No.23.65 പുതിയതായി ആരംഭിച്ച യു.ഐ.റ്റി- കളിൽ ഐ.ടി അധിഷ്ഠിത ഉപകരണങ്ങൾ വാങ്ങുന്നതിൽ കാലതാമസം വരുത്തിയതിൽ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ വിശദീകരണം സമർപ്പിക്കുന്നത്- സംബന്ധിച്ച്. (എഡി എ)

23.10.2020 തീയതിയിലെ സിൻഡിക്കേറ്റ് യോഗത്തിലെ ഐറ്റിം നമ്പർ.19.90 -ലെ തീരുമാനപ്രകാരം പുതിയതായി ആരംഭിച്ച യു.ഐ.റ്റി -കളിൽ ഐ.ടി അധിഷ്ഠിത ഉപകരണങ്ങൾ വാങ്ങുന്നതിനുള്ള ഫയൽ കൈകാര്യം ചെയ്യുന്നതിൽ കാലതാമസം വരുത്തിയ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ വിശദീകരണം സി³³ഡിക്കേറ്റിൽ റിപ്പോർട്ട് ചെയ്യുന്നതിന് ഉത്തരവായിരിക്കുന്നു. ആയത് പ്രകാരം നൽകിയ മെമ്മോയ്ക്ക് മറുപടിയായി ശ്രീ.ജാഹർവാൻ.റ്റി, സെക്ഷൻ ഓഫീസർ ശ്രീമതി.ബോധി.എസ്.ആർ, സെക്ഷൻ ഓഫീസർ, ശ്രീ.വിനയൻ.ജി.എസ്, അസിസ്റ്റന്റ് എന്നിവർ സമർപ്പിച്ച വിശദീകരണം

ശ്രീ.ജാഹർവാൻ.റ്റി, സെക്ഷൻ ഓഫീസറുടെ വിശദീകരണത്തിൽ ടിയാൻ എ.ഡി.ബി IV (സി.പി) സെക്ഷനിൽ 05.04.2019 മുതൽ 02.03.2020 വരെയുള്ള കാലയളവിലാണ് ടി സെക്ഷന്റെ ചുമതല വഹിച്ചിട്ടുള്ളത് എന്ന് ബോധിപ്പിച്ചിരിക്കുന്നു. ടി സെക്ഷനിൽ പ്ലാൻ ഫണ്ട് & നോൺ പ്ലാൻ ഫണ്ട് ഉപയോഗിച്ചിട്ടുള്ള എല്ലാവിധ പരച്ചെടുക്കുമായ സാധാരണ ജോലിക്കു പുറമേ ഡിപ്പാർട്ട്മെന്റുകളിൽ വാങ്ങി നൽകാറുള്ള

ഉപകരണങ്ങളുടെ AMC ജോലികൾ, യൂണിറ്റ് വാഹനങ്ങളുടെ പർച്ചേസ്, റിപ്പയറിംഗ് ജോലികൾ, ഇലക്ട്രോണിക് ഉപകരണങ്ങളുടെ റിപ്പയറിംഗ് ജോലികൾ, എസ്.ഡി.ഇ - യിലെ പേപ്പർ പർച്ചേസ്, എന്നിവയും പരീക്ഷാ - പരീക്ഷേതര സ്റ്റോറുകളിലെ സ്റ്റേഷനറി സാധനങ്ങൾ ത്രിവേണി ഡിപ്പാർട്ട്മെന്റ് സ്റ്റോർ വഴിയും/ സ്റ്റേഷനറി ഡിപ്പാർട്ട്മെന്റ് വഴിയും കമ്പ്യൂട്ടർ/ കമ്പ്യൂട്ടർ അനുബന്ധ സാധനങ്ങൾ CPCRS Portal (Keltron) വഴിയുമാണ് വാങ്ങാറുള്ളതെന്നും ആയതിനാൽ പലപ്പോഴും കാലതാമസം നേരിടാറുണ്ടെന്നും ബോധിപ്പിച്ചിരിക്കുന്നു. UIT സെന്ററുകൾക്ക് മുമ്പ് വാങ്ങിയ 108 കമ്പ്യൂട്ടറുകൾ മാസങ്ങളോളം Keltron ഓഫീസിൽ നേരിട്ട് പോയതിന് ശേഷം കിട്ടിയത് ഇത്തരത്തിലുള്ള കാലതാമസം മൂലമാണെന്ന് ടിയാൻ ബോധിപ്പിക്കുന്നു. അറ അഡ്വക്കേറ്റ് സെക്ഷൻ വഴി UIT സെന്ററുകളിലേക്ക് കമ്പ്യൂട്ടറും അനുബന്ധ ഉപകരണങ്ങളും വാങ്ങാനുള്ള നിർദ്ദേശത്തോടൊപ്പം നൽകിയ വിശദാംശങ്ങളിൽ UPS - ന്റെ എണ്ണത്തിലും കമ്പ്യൂട്ടറുകളുടെ ഓപ്പറേറ്റിംഗ് സിസ്റ്റത്തെപ്പറ്റി പരാമർശിച്ചിട്ടിരുന്നില്ലാത്തതും മൂലമുണ്ടായ അവ്യക്തത കാരണം ബന്ധപ്പെട്ട സെക്ഷനുമായി ചർച്ച ചെയ്യുവാൻ തല്ലാലത്തേയ്ക്ക് മാറ്റി വച്ച ഫയൽ സെക്ഷനിലെ തുടരത്തുടരെയുള്ള അടിയന്തിര ജോലികൾക്കിടയിൽ സമയ ബന്ധിതമായി തുടർനടപടികൾ സ്വീകരിക്കാൻ സാധിക്കാതെ പോയതായും ആയതിനാൽ പ്രസ്തുത ഫയലിൽ മനപ്പൂർവ്വമല്ലാത്ത കാലതാമസം വന്നതിൽ ടിയാൻ വിശദീകരണം പരിഗണിച്ചുകൊണ്ട് ക്ഷമിച്ച് ശിക്ഷാ നടപടികളിൽ നിന്നും ഒഴിവാക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

ടി കാലയളവിൽ ടി സെക്ഷനിലെ അസിസ്റ്റന്റായിരുന്ന ശ്രീമതി.ബോധി.എസ്.ആർ, -ന്റെ വിശദീകരണത്തിൽ ടിയാൻ 06.09.2020 വരെ എ.ഡി.ബി IV(സി.പി) സെക്ഷനിൽ ജോലി ചെയ്തിട്ടുണ്ടെന്നും ടി കാര്യം കൈകാര്യം ചെയ്തിരുന്ന പരിചയ സമ്പന്നനായ അസിസ്റ്റന്റ് 2019 ഡിസംബർ മാസത്തിൽ വിടുതൽ ചെയ്ത് പോയതിനാൽ പുതിയതായി വന്ന അസിസ്റ്റന്റിന് ജോലി പരിചിതമാകാൻ സ്വാഭാവികമായ സാവകാശം നേരിട്ടതിനാൽ പ്രസ്തുത ഫയൽ കൈകാര്യം ചെയ്തിട്ടുണ്ടെന്ന് ടിയാൻ ബോധിപ്പിച്ചിട്ടുണ്ട്.

UIT സെന്ററുകൾക്ക് വേണ്ട IT Equipment വാങ്ങാനുള്ള proposal നേരിട്ട് പർച്ചേസ് കമ്മിറ്റിയിൽ വയ്ക്കാൻ പാകത്തിനുള്ളതായിരുന്നില്ലെന്നും ആയതിനാൽ Technical Specification വാങ്ങേണ്ടി വന്നതായും Operating System ഉൾപ്പെടെയുള്ള പ്രധാന ഘടകങ്ങളിൽ കൂടുതൽ വ്യക്തത വരുത്തുന്നതിനായി ഫയൽ മാത്രം സെക്ഷനിലേയ്ക്ക് കൈമാറ്റം ചെയ്യേണ്ടതായിട്ട് വന്നിട്ടുള്ളതിനാലും കോവ്ഡ്-19 -ന്റെ വ്യാപനം മൂലമുണ്ടായ ലോക്ക് ഡൗണുകളും ശേഷമുള്ള 100% ശതമാനം ഹാജർ ഇല്ലാതിരുന്നതും ഫയൽ മൂവ്മെന്റിനെ ബാധിച്ചതായി പ്രസ്താവിച്ചിരിക്കുന്നു.

IT അനുബന്ധ പർച്ചേസുകൾ KSITM CPCRS Portal വഴിയേ വാങ്ങാവൂ എന്നതിന് സർക്കാർ ഉത്തരവ് ഉള്ളതിനാൽ Ad AVII സെക്ഷനിൽ നിന്നും തിരികെയെത്തിയ ഫയൽ പ്രസ്തുത പോർട്ടൽ inactive ആയ സാഹചര്യത്തിൽ Proforma Invoice - generate ചെയ്യാൻ സാധിക്കാതെ വന്നതായും തുടർ നടപടികൾ സ്വീകരിക്കാൻ കാലതാമസം നേരിട്ടെന്നും ബോധിപ്പിച്ചിട്ടുണ്ട്.

പ്രസ്തുത സെക്ഷനിലെ അന്ത്യാവശ്യ ജോലികളും കൂടാതെ ഇ - ഫയലിങ് പോലുള്ള കാലാനുസൃതമായ മാറ്റങ്ങളിലൂടെ സെക്ഷന്റെ ജോലി അധികരിച്ചതും സെക്ഷനിലെ സ്ഥലപരിമിതിയുൾപ്പെടെയുള്ള അടിസ്ഥാന സൗകര്യങ്ങളുടെ അപര്യാപ്തതയും ജോലിഭാരത്തിനനുസരിച്ചുള്ള സ്റ്റാഫുകൾ ഇല്ലാതിരുന്നതും സെക്ഷന്റെ സുഗമമായ പ്രവർത്തനത്തിന് വെല്ലുവിളിയായിട്ടുണ്ടെന്നും ബോധിപ്പിച്ചിരിക്കുന്നു.

അപ്രതീക്ഷിത സാഹചര്യത്തിൽ സെക്ഷൻ ഓഫീസർ അവധിയിൽ പ്രവേശിച്ചതും തുടർന്ന് സെക്ഷൻ മാറി പോകുകയും ചെയ്തതും പരിചയ സമ്പന്നനായ അസിസ്റ്റന്റിന്റെ വിടുതലും സാമ്പത്തിക വർഷത്തിന്റെ അവസാന ഘട്ടത്തിലുണ്ടായ തിരക്കും ബുദ്ധിമുട്ടുണ്ടാക്കി എന്നും ബോധിപ്പിച്ചിരിക്കുന്നു. മേലുദ്യോഗസ്ഥരുടെ നിർദ്ദേശാനുസരണം ആത്മാർത്ഥതയോടെയും കൃത്യതയോടെയും ഫയലുകൾ കൈകാര്യം ചെയ്യാൻ പരമാവധി ശ്രമിച്ചിട്ടുണ്ടെന്ന് ബോധിപ്പിക്കുന്നതിനൊപ്പം പ്രസ്തുത ഫയൽ കൈകാര്യം ചെയ്യുന്നതിൽ മനപ്പൂർവ്വമല്ലാത്ത വീഴ്ച സംഭവിച്ചിട്ടുണ്ടെങ്കിൽ മാപ്പാക്കുന്നതിനും തുടർ നടപടികളിൽ നിന്നും ഒഴിവാക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

ശ്രീ.വിനയൻ.ജി.എസ്, അസിസ്റ്റന്റ് സമർപ്പിച്ച വിശദീകരണത്തിൽ ടിയാൻ 21.10.2019 തീയതി മുതൽ 06.11.2019 തീയതി വരെയാണ് എ.ഡി.ബി IV(സി.പി) സെക്ഷനിൽ ജോലിയുണ്ടായിരുന്നതെന്നും ടി കാലയളവിൽ സെക്ഷനിലെ ജോലികൾ കൃത്യമായി ചെയ്തിരുന്നതെന്നും തുടർന്ന് 07.11.2019 മുതൽ 18.02.2020 വരെയുള്ള അവധിയ്ക്ക് ശേഷം പ്ലാനിങ് - എഫ് സെക്ഷനിൽ തിരികെ പ്രവേശിച്ചെന്നും

ബോധിപ്പിച്ചിരിക്കുന്നു. ഔദ്യോഗിക കൃത്യ നിർവ്വഹണത്തിൽ എന്തെങ്കിലും തരത്തിലുള്ള വീഴ്ചയുണ്ടായിട്ടുണ്ടെങ്കിൽ മാപ്പ് നൽകുന്നതിനും ടിയാൻ അപേക്ഷിച്ചിരിക്കുന്നു.

ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവു പ്രകാരം ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ വിശദീകരണം പരിശോധിക്കുന്നതിനും ഉചിതമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനും ഫയൽ സിൻഡിക്കേറ്റിനു മുമ്പാകെ സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to issue strict warning memo to the concerned officials regarding the matter.

Item No.23.66 *Implementation of Green Protocol- Proposal for the purchase of electric vehicles-Proforma invoice from KAL –reg.*

(Ad.A.IV)

An amount of Rs. 25 lakh has been allocated in the Budget Speech of University for the Financial Year 2020-21, for observing Green Protocol at the Kariavattom campus by providing Eco-friendly vehicles such as Battery cars/ Autorickshaws, Cycles etc. Accordingly, a meeting has been convened by the Hon'ble Vice Chancellor on 24.06.2020, for the discussion on the same, and the Mechanical Engineer was requested to submit a detailed proposal for purchasing Eco-friendly vehicles, such as Electric shuttle vehicle, Bicycle etc. Accordingly, the Mechanical Engineer, vide letter no.TW/GEN/05/2020-21 dated 03.07.2020 has forwarded the proposal for providing Electric vehicles inside the campus as part of observing Green Protocol .As per the orders of the Vice Chancellor, the proposal for providing electric vehicles inside the campus, forwarded by the Mechanical Engineer was placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

The Standing Committee of the Syndicate on Planning and Development held on 04.09.2020 considered the proposal and recommended the following

1. To agree, in principle, to the proposal in connection with purchasing eco-friendly vehicles, such as electric shuttle vehicle, Bicycle etc. as part of implementing Green Protocol in Kariavattom campus submitted by the Mechanical Engineer, vide letter No.TW/GEN/05/2020-21 dated 03.07.2020.
2. To authorize the Mechanical Engineer to consult with the Managing Director, Kerala Automobiles Ltd. for advanced expertise and assistance.
3. The Mechanical Engineer be present personally before the meeting of the SC on P&D, prepared for discussion on the modalities for implementation of the proposal.

The Syndicate at its meeting held on 01.10.2020, vide item no 18.13.01, considered the matter and resolved to approve the recommendations of the SC on P&D with the following modification.

- To agree, in principle, to the proposal in connection with purchasing eco friendly vehicles, such as electric shuttle vehicle, car, bicycle etc as part of implementing Green Protocol in Kariavattom Campus submitted by the Mechanical Engineer vide letter No.TW/GEN/05/2020-21 dated 03.07.2020.

The Assistant Engineer(Mechanical) vide Letter No TW/Gen/12/2020 has, forwarded a report in consultation with the Managing Director, Kerala Automobiles Limited.In that the Assistant Engineer stated that a meeting was conducted with Sri.A.Shajahan, Managing Director at the Office of the Chairman, Kerala Automobile Limited.

As per the requirements and the purpose of electric vehicles inside Kariavattom Campus, the Managing Director opined that the KAL has the following models of electric vehicles available for sale

- Electric Auto Rickshaw under brand Neem (Driver + 3 Seater Capacity).
- Electric Buggy 8 Seater (Yet to start production as reported by Assistant Engineer (Mechanical).
- Electric Autorickshaw Eight Seater (ARAI approval awaited)

KAL has also forwarded a proforma invoice for the following vehicles.

- Kerala Buggy Model 8 Seater
- Neem G Auto

The Assistant Engineer (Mechanical) has forwarded a report on the projected expenses for the purchase and use of the vehicle.

Sr.No	Vehicle Model	Unit Cost	Transportation Cost	Total Cost
1	Kerala Buggy Model 8	₹ 4,78,800/-	₹10,000/-	₹4,88,800/-
2	Neem-G Electric Buggy	₹ 2,99,250/-	Nil	₹ 2,99,250/-
(A)Grand Total for the purchase of 2 Nos of each model				₹15,76,100/-

Approximate expenses for making the vehicle operational is as follows

Sl No	Description	Amount
1	Registration of electric vehicles (₹2,500/- per vehicle)	₹5,000/-
2	Insurance for Neem G Auto (₹9,000 per vehicle)	₹18,000/-
3	Insurance for Buggy(₹5,000/- per vehicle)	₹10,000/-
4	Creation of Parking Spaces(Shed with half walls,grills,concrete flooring,truss roof and charging sockets) for safe keeping of vehicles	
4.a	Civil Work(Approx. ₹2,25,000/- per shed for 3 sheds)	₹6,75,000/-
4.b	Electric Work(Approx. ₹15,000/- per shed for 3 sheds)	₹45,000/-
5	Miscellaneous and unforeseen expenses	₹50,000/-
(B) Grand Total for other expenses		₹8,03,000/-

The projected expenses for the purchase of the vehicle and making them operational would be approximately ₹ 23,79,100/- (Rupees Twenty Three Lakh Seventy Nine Thousand and Hundred Only).

The Assistant Engineer(Mechanical) has also suggested to initiate steps for providing manpower for the operation of vehicles.

Finance has remarked that the proposal may be placed before the Standing Committee of the Syndicate on Planning and Development along with the documents submitted by the Mechanical Engineer for consideration.

However, the Vice Chancellor has ordered to place the matter regarding the proposal for the purchase of Eco friendly vehicles for the implementation of the Green Protocol at Kariavattom Campus before the Syndicate to be held on 17.02.2021.

Accordingly the matter regarding the proposal for the purchase of Eco friendly vehicle for the implementation of the Green Protocol at Kariavattom Campus is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the item be referred to the Purchase Committee.

Item No.23.67 **Request for converting the nature of LWA already availed in r/o Smt. Prema S Nair, Section Officer (Hr. Gr) Rtd – Consideration of-reg.**

(Ad.A I)

Smt.Prema.S.Nair, Section Officer (Hr. Gr) (Rtd) in her submission dated 04.05.2018, requested to take necessary steps to clear the audit objections raised by KSA, the leave without allowance (LWA) availed by her, for sanctioning her pensionary benefits. As per the entries in her service book ;

- Smt. Prema. S. Nair while holding the post of Assistant Grade II, was granted Leave Without Allowance (LWA) for two years wef 01.02.1992 for Higher Studies as per Rule 91, Part-I, KSR.
- LWA was extended for one more year wef 01.02.1994 as per Rule 91, Part-I, KSR. She was granted LWA for two more years wef 01.02.1995 in continuation to the LWA already granted as per Rule 91, Part-I, KSR.
- She was promoted as Assistant Grade-I during the leave period, *ie* wef 30.04.1993
- Later, University noticed an error in the nature of leave granted to her. LWA under Rule 91, Part-I, KSR can be granted to an employee for obtaining superior qualifications. The term 'Superior Qualifications' denote only of qualifications as on acquisition are intended to

enhance the usefulness of the Govt. Servant concerned as a member of the service or will improve his prospects in the service of which he is a member. Hence, the promotion granted during the leave period was cancelled and the leave sanctioning orders were modified including the following conditions in the leave sanctioning orders;

- (i) She will lose all service benefits including commutation of leave, half pay leave, etc., and the period of leave will be treated as 'Dies-non' for all kinds of service benefits.
- (ii) She will lose seniority in the grade with reference to those who might get promoted before she rejoins duty.

The promotion granted to her to the post of Assistant Grade - I was cancelled and was permitted to continue on leave as Assistant Grade - II vide UO.No.Ad.AI.3.1356/95 dated 30.10.95. She had not challenged the order modifying the leave and cancelling the promotion till 2005. Later in 2005, she submitted a representation to the Vice-Chancellor stating that the two conditions incorporated in the order is attracted when LWA is sanctioned as per appendix 12(b) of Part I KSR. This provision is not applied to Rule 91 of Part I KSR and LWA sanctioned to her was as per Rule 91 Part I KSR. She therefore claimed that she was eligible for all service benefits including seniority and hence, requested to restore the benefit of seniority and promotion as Assistant Grade I by reviewing the UO dated 30.10.1995. Referring to her representation dated 03.01.2006, the Principal Secretary (Higher Education) vide letter dated 28.02.2006 issued a clarification that LWA sanctioned under Rule 91, will count for pension and will not affect seniority or accumulation of half pay leave. The incumbent would have been granted LWA under appendix XII B of KSR and therefore directed to issue revised orders in this regard. Later, the Higher Education (B) Department vide letter dated 12.05.2006 withdrew the above clarification and informed that she is eligible for LWA for study purpose under Rule 88 Part I KSR on condition that the leave period will not count for increment, grade promotion, accumulation of earned leave or pension. However it will not affect seniority/ promotion and accumulation of half pay leave.

Smt.Prema.S.Nair filed WP(c) No.27025/2006 before the Hon'ble High Court of Kerala, which was disposed as follows:

'If the petitioner files an application before the tribunal under Section 73 (3) of the Kerala University Act within 2 weeks from the date of receipt of the judgment, the tribunal will consider the same and take a decision thereon in accordance with the law after hearing the parties within a period of 3 months from the date of filing the application.'

Accordingly, Smt.Prema.S.Nair filed an appeal (No. 5/2007) before the Court of the Kerala University Appellate Tribunal, TVPM which was dismissed on 07.06.2007 with the following remarks;

'Until 2006 the appellant did not care to challenge the seniority list finalized as on 31.12.2000. After passing the impugned order, the appellant was promoted as Assistant Grade I with effect from 25.09.1996 as Senior grade assistant, with effect from 14.03.2003 and as selection grade assistant with effect from 25.03.2006. She availed and enjoyed those benefits without lifting even a little finger. After sleeping over her rights if at all there is any for such a long period it is now not opened her to challenge the legality or correctness of the seniority. A court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettle as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time. University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it. So one cannot compel the university to issue orders in conformity with annexure II.'

Later she approached the Hon'ble High Court by filing WP(c) No.23246 of 2007. The Hon'ble High Court in its judgment dated 28.08.2009 remarked that 'the petitioner is one who is eligible for LWA under Rule 88(i)(a) and 'the petitioner does not come under the category appendix 12(b). Therefore Rule 88(i)(a) is clearly attracted for the purpose of granting LWA to the Petitioner and the period of leave will not count for increment, grade promotion, accumulation of earned leave or pension. But the seniority or right for promotion of the petitioner as well as accumulation of half pay leave would not be affected. That being so, cancellation of promotion granted as Assistant Grade I by the University is clearly unsustainable accordingly they are quashed. The petitioner would be eligible for all consequential benefits of promotion, restoration of seniority etc., and directed the

University to pass orders in this regard within one month from the date of the receipt of the certified copy of the judgment.’

A Section of employees filed Writ Appeal No.2380 of 2009 and University of Kerala filed Writ Appeal No.2496 of 2009 to stay the operation of the judgment dated 28.08.2009 in WP(c) No.23246 of 2007. These writ appeal were allowed as per the judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009.

In the judgment of the writ appeal, the Division Bench remarked that ‘It is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service’ and in view of this principle she was not entitled to get any relief in the writ petition and it is unnecessary to go into the merits of her contentions that her leave should be treated as one under Rule 88 of Part I, KSR.’

Referring to her submission dated 03.08.2018 to convert the leave sanctioned under Rule 91 to LWA under Rule 88, KSR, the finance clarified the differentiation of leave under Rule 91, 88 & XII B as follows;

Sl. No	Type of LWA	Service benefits that will count	Service benefits that will not count
1	Under Rule 91- study purpose	Seniority/Promotion/Accumulation of HPL	Increment/Higher grade/Pension/EL
2	Under Rule 88-For private/personal/ domestic and for regularization of unauthorized absence/ period of suspension	Seniority/Promotion/Accumulation of HPL	Increment/Higher grade/Pension/ EL
3	XII B - study purpose	NIL	Seniority/Promotion/Higher grade/Pension/EL/HPL

Finance remarked the following;

- (a) Granting of LWA under Rule 91 was erroneous and University has not rectified it within the time span of LWA.
- (b) LWA under appendix XII B would be applicable to those officers who are not eligible for leave for more than three months under Rule 88 due to condition of three years of continuous service. Other officers can avail LWA under Rule 88.

Finance also remarked that ‘Even though the leave is treated as LWA under Rule 88, University cannot unsettle the settled seniority, as per the verdict of the Hon’ble Court. In such a situation the viability/legality of the granting notional promotion to Dr. Prema .S. Nair, by protecting her seniority (notionally) as laid under Rule 88, other than in selection posts, *ie* up to the post of Sel. Gr. Assistant, without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) then, may be considered in consultation with KSAD.

The Joint Director, KSAD vide letter No. KSAKRU.10/123/2018 dated 05.06.2018 remarked that ‘the study leave sanctioned under Rule 91 was not in order and hence, leave from 01.02.1992 to 01.09.1996 has to be converted to leave under Rule 88.’

In this regard the Legal Adviser rendered the following opinion;

‘The Joint Director, Kerala University Audit vide letter dated 12.11.2018 has required to revise the leave availed by Smt.Prema.S.Nair, as LWA under Rule 91 of Part I KSR and re-determine the same as LWA under Rule 88 for the following reasons:

- a) Smt.Prema.S.Nair, retired on superannuation.
- b) Delay in re-fixing her seniority.
- c) Judgment dated 10.12.2009 in WA No.2496/2009.

First of all, the Joint Director, Local Fund Audit has seriously erred in the above observation as no inordinate delay was caused by the University in re-fixing the seniority of Smt.Prema.S.Nair, while she was on LWA. Instead, the Tribunal as well as the Division Bench of the Hon’ble High Court of Kerala had categorically held that it was the delay committed by Smt.Prema.S.Nair, herself for approaching appropriate Forums in appropriate time. Also, the Tribunal as well as the Division Bench of Hon’ble High Court were pleased to hold that, the stand taken by the University in having re-fixed the seniority/ pushing down Smt.Prema.S.Nair in the seniority list is legal and not arbitrary.

Secondly, Smt.Prema.S.Nair, had approached the Tribunal praying inter alia for a direction to set aside the order dated 30.10.1995 whereby the University had modified 4 earlier orders including the one by which she was sanctioned leave under Rule 91 of Part I KSR. The Tribunal was pleased to dismiss the Appeal on merit and thereby upheld the action taken by the University. Aggrieved by the said award, Smt.Prema.S.Nair approached the Hon'ble High Court of Kerala by way of Writ Petition No.23246/2007 and that same was allowed. Subsequently, the University as well as some among the incumbents in the Seniority list who were aggrieved by the said judgment preferred Writ Appeal No.2496/2009 and connected cases, which were disposed on merit by the Division Bench on 10.12.2009. Interestingly, the Division Bench reversed the Judgment under Appeal and also to dismiss the Writ Petition. It is clear that, by allowing the Appeal and dismissing the Writ Petition, the award passed by the Tribunal will survive.

Hence, all the contentions of Smt.Prema.S.Nair were rejected by the Tribunal including her prayer for setting aside the University Order dated 30.10.1995. If she was aggrieved by the order passed by the Division Bench, in WA.No.2496/2009 or she was satisfied that the said Judgment was erroneous, she ought to have either filed a Review Petition before the Division Bench, or instituted a Special Leave Petition before the Hon'ble Supreme Court of India. Now, the award passed by the Tribunal as well as the Judgment in Writ Appeal became final and there is absolutely no need to convert the leave granted to Smt.Prema.S.Nair vide U.O. dated 30.10.1995 to LWA under Rule 88 of Part I KSSR.

However, it is advisable to inform the Joint Director, Local Fund Audit regarding the illegalities in converting the leave availed by Smt.Prema.S.Nair as leave under Rule 88 Part I KSR since all the judicial pronouncements relating to this case have to be viewed in their true spirit and substance. As per University laws, the Joint Director, LFA do not seem to be the competent authority to issue such a direction. The Joint Director LFA has also failed to mention the statutory power/provisions which he has exercised to issue directives to the University. In the above circumstances the factual position be intimated to the Joint Director, LFA. He may also be required to enlighten the University of the Statutory provisions under which the directive is issued.'

In this context, the following may be noted;

If the request of Smt. Prema S Nair to review the earlier orders passed and to the convert the leave sanctioned under Rule 91, Part I, KSR leave under Rule 88 Part I KSR, it will be in tune with the Judgment of Hon'ble High Court in WP(c)No.23246 of 2007, which was quashed vide judgment dated 10.12.2009 in WA.Nos.2380 & 2496/2009 stating that it is not in the interest of administration or public interest to allow a person, who slept over his right, to rake up a stale claim, tinker with the seniority list and demoralize other members of the service' and in view of this principle she was not entitled to get any relief in the writ petition.

The Legal Adviser remarked that, by allowing the Writ Appeal and dismissing the Writ Petition, the orders passed by the Tribunal will survive which states that a court of law will seldom extend its helping hand to the sleepy but only to the wakeful. So the gradation list dated 01.09.2005 cannot be unsettle as the same has been prepared basing the seniority list as on 31.05.2000 with correction as on 31.12.2000 which was not challenged at any point of time. University being the competent authority and as no clarification was sought from its side, the clarification contained annexure II is not all binding upon it.

Smt. Prema. S. Nair again submitted a representation dated 04.05.2019, requesting to review the matter based on the suggestion of the Joint Director, KSAD and to take a favorable action as she has lost all promotions due to erroneous sanction of leave. It is also requested to reconsider the case favorably, so that it may reflect in her pensionary benefits.

Based on this request the legal Adviser once again perused the file and remarked that he finds no reason to change his earlier opinion dated 11.03.2019 and suggested to refer the matter to the Learned Standing Counsel as the matter has been finally heard and disposed by the Hon'ble Division Bench of the Hon'ble High Court of Kerala.

As per the orders of the Vice-Chancellor the matter was referred to the Standing Counsel. The standing Counsel remarked the following; "The long drawn litigation in the captioned matter has culminated in the judgment dated 10.12.2009 in WA Nos.2380 of 2009 and 2496 of 2009. This judgment was rendered in the writ appeals filed by 2 sets of employees challenging the judgment in

WP(C) No.23246 of 2007 which held in explicit terms after examining all aspects of the matter that the leave sanctioned should be considered as one under Rule 88 Part I KSR. The University did not opt to challenge the said judgment. That shows that the University did not have any objection or demur against the findings of the Learned Single Judge. The 2 groups of employees who were not parties to the writ petition filed the writ appeals mainly aggrieved by the revamping of the seniority resulting from the judgment of the Learned Single Judge which would affect them as well as numerous other employees. This grievance was the lone aspect which was examined by the Hon'ble Division Bench in the appeals and regarding the finding with respect to the matter of LWA the Division Bench did not touch the findings declared on merits by the Learned Single Judge holding that the same unnecessary as the reliefs resulting in upsetting the settled seniority was decided not to be considered. But the question whether Smt. Prema S Nair could be granted pensionary benefits applying Rule 88 or not was not considered at all by the Division Bench because such a relief granted was not going to affect any employee either the appellants in the 2 writ appeals or other similarly placed persons. The leave granted can be only under Rule 88 and not under Rule 91 is the correct finding of the Learned Single Judge on merits and therefore the University cannot determine the pensionary benefits applying a legally untenable rule on the question of the LWA. The view taken by the audit authorities is also hence correct.

Any view that in the matter of the grant of pensionary benefits also, the legally applicable rule ie Rule 88 cannot be applied owing to the judgment in the writ appeals is patently incorrect. As the findings regarding the applicability of Rule 88 by the Learned Single Judge has not been set aside by the Division Bench on merits but only held that the said finding shall not be applied for re-fixing seniority affecting the appellants, particularly when there is inordinate delay in the employee moving the appropriate authorities for getting the error corrected, there is no reason for any doubt on that aspect. It may also be noted that as far as the pensionary benefits are concerned there is no such delay at all and for getting the retiral benefits applying Rule 88, the employee has been diligently pursuing her remedies and therefore on that count also her legal entitlement limiting the advantage to retiral benefits alone, cannot be denied. In short Smt.Prema S Nair is entitled to get her retiral benefits reworked reckoning LWA as one sanctioned under Rule 88 Part I KSR.”

The Syndicate held on 14.08.2020 vide item No.16.11.13 considered the matter and resolved to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr.S.Nazeeb, Member, Syndicate, Adv.Muraleedharan Pillai.G, Member, Syndicate, Sri.G.Biju Kumar, Member, Syndicate. The aforesaid sub-committee was constituted vide U.O.No.Ad.AI.4/14236/18 dated 30.09.2020. The meeting of the sub-committee held on 05.01.2021 considered the matter.

After considering the opinion made by Standing Counsel, the remarks of the Joint Director, KSAD and the observations of the Finance Wing of the University, the Sub-Committee recommended as follows:

1. The leave sanctioned to Smt.Prema S Nair, Section Officer(Hr.Gr)(Rtd) under Rule 91 may be converted to Rule 88 Part I KSR
2. Notional promotion may be granted to Smt.Prema S Nair by protecting her seniority notionally as per provisions contained in Rule 88 Part I KSR other than in selection posts ie up to the post of Selection Grade Assistants without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) then may be considered in consultation with KSAD limiting the advantage to retirement benefits alone
3. Retirement benefits in respect of Smt.Prema S Nair (SO, Hr.Gr (Rtd)) may be reworked reckoning LWA as one sanctioned under Rule 88 Part I KSR

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the sub-committee held on 05.01.2021.

Item No.23.68

Probation Declaration of Officers of JR/DR/AR/SO level -Clarification on Duration of period of probation - Appropriate decision to be taken – Consideration of-reg.

(Ad.AI)

Probation period of Officers in the University (Non-Teaching) such as Joint Registrar, Deputy Registrar, Assistant Registrar & Section Officer was being declared on completion of six months of duty from the date of assuming duty. This was being continued by practice/precedence so far. This couldnt be continued due to discrepancy with what has been stated in the Kerala University First Statutes, 1977 regarding the same.

The Title “Officers of the University” under Chapter II of the Kerala University First Statutes 1977 states that each officer (Page No.20 &21) appointed in the said posts shall be on probation for a period of one year within a continuous period of two years. It hadn't been amended.

However, Govt vide its' order GO (P) No.42/2010/P&ARD dated 20.12.2010 modified the period of probation for persons appointed to selection posts in the State services by promotion and appointed thereto by-transfer within the Department *where direct recruitment is not one of the methods of appointment* as per the Special Rules, to be fixed as **six months on duty within a continuous period of one year.**

The Finance has remarked that, the University has modified the probation period of selection posts (university service) from one year to six months in tune with the GO (P) No.42/2010/P&ARD dated 20.12.2010. However, the Finance is of the opinion that necessary amendments to the relevant portions in the statute shall be made to fix the period of probation as prevail in the State service. In this context, they have quoted a judgment (WP (C) No11670 of 2011 dated 10.01.2012) from the Hon'ble High Court of Kerala also, in which the Hon'ble Court observed - “An executive order cannot modify or amend by a Statutory provision. In case of conflict, the provisions of Statute will override”. The Finance has remarked that after getting Legal opinion, steps may be taken to amend the provision of the Kerala University First Statutes 1977 with retrospective effect.

On the other hand, the current impasse over the delaying of declaration of probation of officers would adversely affect the promotion prospects of Officers and their annual increments.

In view of the above, as ordered by the Registrar, Legal opinion from the Legal Advisor was sought vide note No.Ad.A1/3/2020 dated 08-01-2021.

The Legal Advisor, tendered Legal opinion dated 19-01-2021 as;

“It is seen that, the matter had already been referred to Adv. George poonthottam, former Standing Counsel for his opinion. The Learned Counsel as per letter dated 31-08-2012 had elaborated his views and suggested the provisions to be incorporated to the Statutes. But, no such amendment is seen made. Though I concur with the views and suggestions of former Standing Counsel, the following points may also be noted

*As reported by the section, Probation of Officers holding class I & II posts such as JR/DR/AR/SO in the University will be declared on completion of 6 months duty and this practice has ben continuing since long time. But, statute 9, Part II, Chapter 4 of the Kerala University First Statutes, 1977 mandates that **every person appointed to class I, II and III post shall from the date on which he joins duty be on probation for a period of one year wihin a continuous perios of two years.***

Presumably, the Kerala University First Statutes, 1977 is formulated as per Article 309 of the Constitution of India. It is settled by the Hon'ble Apex Court that rules framed under the provisons to Article 309 of the Constitution cannot be modified by an Executive order. (State of Maharashtra v. Chandrakant, AIR 1981 SC 1990: (1981) 4 SCC 130, Guman Singh v. State of Rajastan, 1971 (2) SCC 452). It is also settled that, administrative direction which, in substance and effect amounts to an amendment of the statutory rules is invalid. (S.L. Sachdev v. Union of India, AIR 1981 SC 411: (1980) 4 SCC 562). Further, the Hon'ble Kerala High Court in Joseph v. State of kerala held that, it is not open to Government to amend the rules by executive orders (1972 KLT 45: ILR 1972(1) Ker.155)

From the above rulings, it is clear that, statutory provisons cannot be modified /altered by executive orders/instructions/circulars and such modifications/instructions will be void.

If the University intends to curtail the prescribed period of probation of all or any class of its non-teaching employees, suitable amendments have to be made to Statute 9, Part II, Chapter 4 of the Kerala University First Statutes, 1977 as suggested by the Former Standing Counsel. Amendments, if any, made to Statute 9, Part II, Chapter 4 of the Kerala University First Statutes, 1977 will be applicable with prospective effect.

It is pertinent to note that, a wrong practice will not attain legality merely because of its continuity and lapse of time. Needless to say, it is always just and proper to follow the statutory prescriptions in the prescribed manner so as to avoid unwarranted litigations.

As rightly pointed out by the former Standing Counsel, University order issued in tune with the Government orders curtailing probation period of officers has not been set aside by a court of competent jurisdiction. Therefore I am of the view that, though there is legal impediment in declaring probation of officers on the strength of Administrative orders, the University reserves the right to declare probation based on the said University Order for obviating the current Administrative deadlock. However, I would like to make it clear that, when disputes arise as to the legality of such orders, the same will be decided based on statutory prescriptions rather than administrative instructions”

Hence, in view of the exigency of policy decision to obviate the current administrative impasse, as per the orders of the Hon'ble Vice-Chancellor, the matter regarding the period of probation of Officers of JR/DR/AR/SO level in accordance with the G.O(P) No.42/2010/P&ARD dated 20-12-2010 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the probation period of Joint Registrar/ Deputy Registrar/ Assistant Registrar/ Section Officer Level be declared on completion of six months of duty from the date of assuming duty.

FURTHER RESOLVED to take urgent steps to amend the relevant portion of the Statute to fix the period of probation as prevailing in the State Service.

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Item No.23.69 **UGC-HRDC-Transfer of an amount of Rs.5,00,000/- from DDF account to PD account of the Director, HRDC-Permission Sought-Consideration of-reg.**

(Ad.A.II)

Dr.Sajad Ibrahim, Director (i/c), HRDC vide letter dated 20.1.2021 stated that HRDC during the financial year (2020-21) has to conduct One Orientation programme, 5 Refresher Courses and 4 Short-Term Courses and stated that a huge amount is required to meet the expenses in connection with the above said programmes. Citing the above he has requested to permit him to transfer an amount of Rs.5,00,000/- (Rupees Five Lakh only) from the DDF account of the HRDC to the PD account of the Director, HRDC for meeting the expenses in connection with the conduct of the programmes. He has also stated that the UGC has not credited the advance for the conduct of courses during the financial year 2020-21 as the University has not yet submitted the details for opening TSA Account in the RBI. The Director (i/c) has also informed that the amount will be refunded to the DDF account of the HRDC as and when the grant from UGC is received.

Finance section after verifying the proposal remarked that they have already agreed to the proposal to open a TSA account in RBI, New Delhi Regional Office for the University on 09/11/2020 in another file from Ad.B II section. As per U.O.No Ad.Misc.2/034692/01 dated 11.01.2002, Guidelines of DDF, the expenditure from DDF is mainly intended for the development of infrastructural facilities of the Department; conduct of courses or programmes are not included in it. The courses of HRDC are normally conducted with the grant received from the UGC.

In anticipation of the grant in aid, an amount around ₹75 lakhs has already been advanced to HRDC for various purposes.

As per orders of the Hon'ble Vice-Chancellor the **request of the Director (i/c), HRDC to permit him to transfer an amount of Rs.5,00,000/- (Rupees Five Lakh Only) from the DDF account of the HRDC to the PD account of the Director, HRDC for meeting the expenses in connection with the conduct of the scheduled programmes** is placed before the Syndicate for consideration .

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.23.70 **CLIF-AMC of Scanning Electron Microscope (SEM) – Sanctioned-Reporting of-reg.**

(Ad B IV)

Sanction was accorded by the Vice-Chancellor to the Hon.Director, Central Laboratory for

Instrumentation and Facilitation (CLIF), Kariavattom being permitted to entrust the Annual Maintenance Contract of the **Scanning Electron Microscope (SEM)** installed at the CLIF with M/s Carl Zeiss India Pvt Ltd, Bangalore for a period of one year from the date of issuance of the University order, for an amount of **Rs.3,24,500/- (Rupees Three Lakh Twenty Four Thousand and Five Hundred only)**, including GST @ 18%, on the basis of recommendation from the Hon. Director CLIF, meeting the expenditure from the h/a "Part I-NP- MH:59(e)- CLIF- 4/3020 - Maintenance of Equipment" provided in the current year's Budget Estimates of the University, deducting TDS @ 2% and GST TDS@2% before effecting payment.

Accordingly U.O no Ad. BIV.CP.20297.02.21 dated 23.01.2021 has been issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.71

Software proposal for Question Bank –approval of -reg.

(CSS)

The CSS Academic Committee in its meeting held on 11.01.2021 vide item No: 7 recommended to authorize Dr.S.Aji, Associate Professor, Department of Computer Science for the preparation of a software for the question bank. The committee also recommended to submit a research proposal for the same with Dr.Aji S. as the Principal Investigator, in the next meeting of the CSS Academic Committee.

As such, a proposal for the software was placed in the CSSAC meeting held on 11.02.2021 and the committee approved the proposal and recommended to place the same before the Syndicate.

As per the orders of the Hon. Vice chancellor, the proposal is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

RESOLVED to approve the Project Proposal for Design and Development of Question Bank Software and to take necessary steps for the implementation.



**Centre for Data Science and Information Processing
Department of Computer Science
University of Kerala**

Project Proposal for Design and Development of Question Bank Software

Executive Summary

The University of Kerala is one of the universities in Kerala conducting a vast number of programs ranging from Diploma to Ph.D. course Work examinations. Thousands of examinations are being conducted every year, and the Institution is facing a great challenge in the question paper setting. In most cases, teachers could not submit the question papers within the prescribed time and University forced to reschedule the examinations in several situations.

Systematically designed software can be used for generating question papers, and hence the University can overcome these difficulties. The software should have the facilities to upload the questions from time to time to make the question bank rich. While uploading the question, the concerned teacher has to give a set of Metadata such as keywords, category (Outcome based category), maximum marks, Answer key and mark split up, etc. The same question can also be mapped with more than one program by altering the answer key and mark split-ups.

To generate the question paper, the keywords of the syllabus needs to be uploaded for each course. The question paper for a particular course can be generated by selecting the course and question pattern. The generated question paper can be transferred to the online question module after verifying the abstract report of the question. The report of the question may contain the number of questions in each category, how frequently each question has appeared in the previous examinations, etc.

Summary Sheet

1. Title of the project:

Design and Development of Question Bank Software

2. Organization

Centre for Data Science & Information Processing, University of Kerala

3. Principal Investigator

Dr. Aji S, Associate Professor, Department of Computer Science (Centre for Data Science & information processing)

4. Nature of the project

Translational research, Design and Development of software product

5. Brief outline of the project with specific technology fall-outs

The proposed project is to develop a dedicated software for generating questions for different examinations in the teaching Departments of the University. The software should have the facilities to upload the questions, answer keys, specific keywords (syllabus) etc. Such a systematically designed system can be easily used to generate questions of different patterns. The same question can also be mapped with more than one program by altering the answer key and mark split-ups.

The system can be developed in Python and MySQL or any other database that is used in the other examination software for the further extendibility. The major design and Strategical planning should be done in discussion with the development team at KUCC. So that the things that has to be handled after implementation can be easily managed at KUCC. The software should be hosted, maintained and managed at KUCC in order to integrate it with other examination and related modules.

6. Duration of Project: Ten Months

Month –wise break-up of physical achievements with specific intermediate milestones are given below

Month	Phase of the proposed project	Outcome
1-3	Domain specific studies and requirement engineering.	Requirement Specification and preliminary design of the system
4 & 6	Detailed design of the system and coding	Beta version of the system
7 & 9	Detailed testing and fine tuning of the system with existing modules	First version of the Software
10	Implementation, technology transfer and training	A working software for question bank

Financial Implications

- a. Manpower: Two contract programmers for a minimum period of 10 months
Salary for the contract programmers = (2 x 30k) x 10 = 6 Lakhs
- b. Hardware and Software Infrastructures: Nil
- c. Training and other expenses: 50k
Total 6.5 lakhs

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Item No.23.72 Admitting Students to M.Phil Manuscriptology (Sanskrit) from M.Phil Sanskrit ranklist –Consideration of-reg.

(CSS)

Dr. Rejani R.S, Assistant Professor & Head, Oriental Research Institute and Manuscript Library, has forwarded a letter stating that there are Assistant Professors in Sanskrit to guide M.Phil students and has requested to allot seats in Manuscriptology (Sanskrit) for the ORI Department.

At the time of notifying the M.Phil Entrance, the HoD had only forwarded the list of Faculty for Manuscriptology (Malayalam) and the entrance examination was conducted only for Manuscriptology (Malayalam).

Requests of 3 candidates who were in the rank list of M.Phil Sanskrit in the Department of Sanskrit but could not secure admission, have been received. They had requested to consider them for admission to Manuscriptology (Sanskrit) of the ORI Dept.

The matter was placed before the **CSS Academic Committee held on 11.02.2021 and the Committee recommended that the candidates remaining in the ranklist of Sanskrit can be**

considered for admission to M.Phil Manuscriptology (Sanskrit) following all reservation norms in the seat matrix.

The CSSAC recommended the same subject to approval of the Syndicate.

As per the orders of the Hon.Vice chancellor, the matter is placed before the Syndicate for approval.

Resolution of the Syndicate

RESOLVED to approve the above recommendation of the CSS Academic Committee held on 11.02.2021.

=====
Item No.23.73 M.Com Rural Management-New PG programme at KSURC (Kerala University Study and Research Centre, Alappuzha) – Consideration of-reg.

(CSS)

As per U.O.NoAc.D1M.com-RM/2020 dated 14/10/2020, administrative sanction has been given for the New PG course M.Com Rural Management at Kerala University Study and research centre (KUSRC, Alappuzha) with an intake of 20 students.

The CSS Academic Committee in its meeting held on 11.02.2021 vide item No: 13 recommended that the new PG programme at KUSRC, Alappuzha is an extension programme of the courses conducted at the Department of Commerce, University of Kerala, Kariavattom. All the CSS rules and regulations will be applicable to the new PG programme at the centre. . The committee also recommended to place the same before the Syndicate for approval.

As per the orders of the Hon. Vice chancellor, the recommendation of the CSSAC is placed before the Syndicate for approval.

Resolution of the Syndicate

RESOLVED to approve the above recommendation of the CSS Academic Committee held on 11.02.2021.

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Item No. 23.74 Guideship to 2 teachers of Department of Islamic History, University College -Admitting candidates of M.phil ranklist in University Department, Islamic History to University College –Consideration of- reg.

(CSS)

As per UO No:4056/2020/UOK dated 10.02.2021 Dr.Manoj R and Dr.Scintila N J, Assistant Professors have been recognized as research Supervisors in Islamic History, Faculty of Social Sciences.

Requests have been received from students who were in the M.Phil ranklist of Department of Islamic History, University of Kerala to consider them for admission at University College.

The matter was placed before the CSS Academic Committee held on 11.02.2021 and the Committee recommended **that the remaining eligible candidates available in the ranklist of M.Phil Islamic History under University Departments ,can be considered for admission to M.Phil(2 seats) in Islamic History Department of University College, following all reservation norms in the seat matrix.** The Committee recommended the same subject to the approval of the Syndicate.

As per the orders of the Hon.Vice-Chancellor, the matter is placed before the Syndicate for approval.

Resolution of the Syndicate

RESOLVED to approve the above recommendation of the CSS Academic Committee held on 11.02.2021.

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Item No.23.75 CLIF-AMC of Spectral Confocal Microscope (SCM) - sanctioned-reporting of-reg.

(Ad.B.IV)

Sanction was accorded by the Vice-Chancellor to the Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom being permitted to entrust the Annual Maintenance Contract of the Spectral Confocal Microscope (SCM) installed in the CLIF with M/s DHR Holding India Pvt Ltd, Chennai for a period of one year from the date of execution of the

agreement, for an amount of Rs.3,54,000/- (Rupees Three lakh fifty four thousand only), including GST @ 18%, on the basis of recommendation from the Director CLIF, meeting the expenditure from the h/a"Part I-NP- MH:59(e)- CLIF- 4/3020 -Maintenance of equipment of the current year's Budget Estimates of the University, deducting TDS @ 2% and GST TDS@2% before effecting payment.

Accordingly U.O no Ad. BIV.CP.03.21 dated 11.01.2021 has been issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.76

Request for removing Dr. Johnson R, Assistant Professor, Department of Psychology from academic responsibilities - Representation given by students of 2nd Year M.Sc Applied Psychology – Consideration of – reg.

(Ad.AII)

The students of SFI University Campus Unit Committee and 2nd MSc Applied Psychology submitted a representation dated 12.01.2021 requesting removal of Dr.Johnson R, Assistant Professor, Department of Psychology from the responsibilities of teaching and evaluating their work. They requested to withdraw the action reinstating Dr. Johnson in service as there are several allegations and complaints persisting against him. They informed that they will go on strike until he is removed from engaging their classes as he is lacking competence and academic integrity.

The Head, Department of Psychology has submitted a report on the representation. In the report the Head, Department of Psychology highlighted a timeline of events till date in the Department as follows.

1. A new time table and re-distribution of teaching workload was prepared recently in the urgent meeting of the Department Council, convened on 13.01.2021 as per the telephonic directions from the Hon'ble Vice-Chancellor to accommodate the demand by the M.Sc S4 Psychology students that Dr. Johnson should be relieved from the duty teaching and evaluating them.
2. Dr. Johnson R purposefully stayed away from the meeting held on 13.01.2021 at 2 PM in spite of the communication sent to him. All the members of the DC were informed of the meeting through email, and in addition, the matter was communicated through the notice book of the DC meeting. Though Dr. Johnson was there, he deliberately did not turn up for the meeting and was not there in his room during the working hours to put his signature in the notice book.
3. To accommodate the suggestion by the Observer that the teaching hours of Dr. Johnson R be spread across the week, the modified time table was issued w.e.f 22.01.2021.
4. Dr. Johnson R informed the S1 students that he was not ready to take up the work assigned to him in a meeting conducted in his absence and also did not conduct any online classes.
5. While the S4 students have called off their strike, the S1 students have given a representation to the Head, Department of Psychology in the Department Council held on 05.02.2021 against Dr.Johnson R from engaging their classes as they find him lacking competence and academic integrity.
6. The teaching workload of each faculty, and clarity regarding the shared papers allotted was discussed and approved in the DC. The DC resolved to re-allot the portions assigned to Dr.Johnson R in the 4th Semester and to make suitable modifications in the existing time table. The DC discussed the workload of each teacher in detail and ensured that each teacher fulfilled the required number of teaching hours as stipulated by the UGC.The dissertation work (PSY-D-444) of M.Sc S4 is divided among the other faculty members except Dr.Johnson R. The DC also resolved to inform Dr. Johnson R who was not present in the meeting, his workload in the first semester.
7. The remarks of Dr. Johnson regarding the representation by the students was sought by the observer & he has not submitted the same till date to this office.

The Hon'ble Vice-Chancellor has ordered to place the matter along with remarks of the Head, Department of Psychology before the Syndicate. Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to obtain the remarks of the Campus Director, Kariavattom and place the same before the Syndicate for consideration.

Item No.23.77 Post of Public Relations Officer in the University- Amendment proposal in the KUFO 1978 –Consideration of- reg.

(Ad.AI)

As per the Kerala Public Service Commission (Additional functions as respects the services under the universities) Act, 2015, recruitment for the various non teaching posts of the Universities in Kerala has been entrusted with the Kerala Public Service Commission.

Citing the arduous and prolonged delay in amending the Ordinance, Regulations & Statutes of Universities in Kerala to enable them for recruitment via KPSC, The Govt, by invoking the sections of the said Act of 2015, issued an executive order vide No. GO(P) No.7/2016/Hedn dated 26-02-2016 in consultation with the Kerala Public Service Commission for initiating recruitment process for Assistants and Computer Assistants in the Universities in Kerala. As such, Kerala Public Service Commission have started recruiting suitable candidates for the posts of Assistants and Computer Assistants in Universities in Kerala and it is still continuing.

Citing the Administrative and practical difficulties in bringing a special rule for, coordination of each posts in the Universities in Kerala and thereby amend the respective Ordinance , Regulations & Statutes of each Universities in Kerala, the Govt, in consultation with KPSC further issued an Executive order vide No. GO (P) No.37/2020/H.Edn dated 06-11-2020 ascertaining the Eligibility, Age, Scale of Pay & Method of Recruitment for 16 more non teaching posts of the Universities in Kerala.

Of the 16 posts, 9th post is Public Relation Officer which deals with this section. As per the orders of the Hon'ble Vice-Chancellor, the amendment proposal for the post of Public Relations Officer in Sl No. 10 of the Chapter XVII of KUFO 1978 in tune with the GO (P) No.37/2020/H.Edn dated 06-11-202 is submitted to the Syndicate for consideration. Detailed proposal is as follows;

As seen in the chapter XVII of Kerala university First Ordinance 1978

Sl No.	Designation	Scale of pay	Age	Qualifications		Method of recruitment	Appointing Authority
(1)	(2)	(3)	(4)	General (5)	Technical (6)	(7)	
10.	Public Relations Officer	850-1450	Not more than 40 years	Masters Degree in Communication & Journalism	(a) Atleast 3 yrs work experience in a mass media institution (a large circulation news paper/ Magazine/ All India Radio/ TV) (b) Desirable Previous Experience as PRO in a large Public/Private sector Undertaking of a minimum of one year (c) Familiarity with the DTP System	By recruitment on the basis of merit by inviting applications by advertisement in Press	Vice-Chancellor

Proposed amendments to chapter XVII of Kerala University First Ordinance 1978

Sl No.	Designation	Scale of pay	Age	Qualifications		Method of recruitment	Appointing Authority
(1)	(2)	(3)	(4)	General (5)	Technical (6)	(7)	
10.	Public Relations Officer	Rs 42,500 - 87,000	20-45 years (With usual relaxation to SC/ST)	PG in Journalism/ Mass communication OR PG in any stream with diploma in Journalism/ Mass	3 years of media experience from a media institution of Govt approved/ Registered OR 3 years Experience as	By direct recruit ment as per the advice of Kerala Public Service Commission	Vice-Chancellor

			and other eligible categories)	Communication/ Public Relations	PR Professional in Govt/Semi Govt./Autonomous bodies		
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Resolution of the Syndicate

RESOLVED to approve the Amendment proposal for the post of Public Relations Officer in the University and place the same before the Senate for consideration.

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Item No.23.78 ***Kerala University Library -Renewal of World Bank Group Publications in print-2020 - Payment –Sanctioned-Orders issued- Reporting of – reg.***
(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the payment of an amount equivalent to USD 1900.00, as per the exchange rate prevailing on the date of payment, to the University Librarian (i/c), Kerala University Library, towards renewal of 'World Bank Group Publications' in print for the year 2020 (including shipping and handling charges), debiting the expenditure from the State Plan Grant Sanctioned under the scheme component 'Books & Journals' for the year 2020-21

The U.O. No.Pl.A1/5214/Mod.KUL/Periodicals/13 dated 29/12/2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment equivalent to USD 1900.00, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.79 ***Department of Demography - 'Supply and Installation of two Air Conditioners in the Department- Payment - Sanctioned- Orders issued- Re-appropriation of funds- Reporting of - reg.***
(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an additional amount of Rs. 10,100/- (Rupees Ten thousand and one hundred only) under the head of account "Part II- Plan-MH 25-Department of Demography-4/1885-Development of Department (State)" by re-appropriation from "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 3) to release amount of Rs. 1,01,778/- (Rupees One lakh one thousand seven hundred and seventy eight only), to the contractor, 'M/s. Maxsel Agencies, Kollam' towards the 'Supply and Installation of two Air Conditioners' in the Department of Demography, debiting the expenditure from the State Plan Grant Sanctioned under the Scheme component 'Ongoing Projects/Purchases (Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20) for the year 2020-2021.
- 3) to release amount of Rs. 8252/- (Rupees Eight thousand two hundred and fifty two only), to the University Engineer, towards Income Tax, KCWWF and retention in connection with 'Supply and Installation of two Air Conditioners' in the Department of Demography, debiting the expenditure from the State Plan Grant Sanctioned under the Scheme component 'Ongoing Projects/Purchases (Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20) for the year 2020-2021.

The U. O. No. Pl.A1/34683/Demo/2020 dated 10/02/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.1,10,030/- (Rupees One lakh ten thousand and thirty only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.80 *Department of Chemistry - Purchase of various equipment in connection with the Implementation of the Specific Project titled 'Advanced Research Laboratory for Molecular Sensing and Imaging'- Provisional Advance - Sanctioned- Orders issued- Re-appropriation of funds- Reporting of - reg.*
(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of `2,85,00,000/-(Rupees Two crore eighty five lakh only) under the head of account "Part II- Plan-MH 18-Department of Chemistry-4/6054-New Development programmes (State)" by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of `2,85,00,000/-(Rupees Two crore eighty five lakh only) as provisional advance to Dr.Sony George, Associate Professor & Head, Department of Chemistry, for effecting the purchase of various equipment in connection with the Implementation of the Specific project, against the State Plan Grant Sanctioned under the Scheme-component 'Ongoing Projects/Purchases(Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20)',for the year 2020-2021

The U. O. No. Pl.A1/9060/Chem/2020 dated 11/02/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.2,85,00,000/- (Rupees Two crore eighty five lakh only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.81 *Development and Implementation of Student Life Cycle Management System (Examination Management Software)- Release of 20% as Advance Payment to 'M/s. ITI Limited, Palakkad' - Sanctioned- Orders issued- Re-appropriation of funds- Reporting of - reg.*

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1)to open a new Sub head "7/6134 – Student Life Cycle Management System(State)" under the Major Head "Part II - Plan - MH 63 – Miscellaneous" and provide an amount of ₹23,48,200/-(Rupees Twenty three lakh forty eight thousand and two hundred only) under the newly opened head of account, by re-appropriation from "Part II- Plan-MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- 2) to release amount of ₹23,48,200/-(Rupees Twenty three lakh forty eight thousand and two hundred only) to 'M/s. ITI Limited, Palakkad', towards the advance payment(20% of the total project cost) due to them in connection with the execution of the project "Development and Implementation of Student Life Cycle Management System (Examination Management Software)", against the State Plan Grant Sanctioned under the Scheme-component 'Ongoing Projects/Purchases(Continuing Projects/Purchases Sanctioned under State Plan Grant 2018-19 and 2019-20)', for the year 2020-2021.

The U. O. No. Pl.A1/1309/2021/UOK dated 28/01/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.82 **Kerala University Library -Renewal of UN Depository Library Contract for the year 2020 - Payment –Sanctioned-Orders issued-- Reporting of - Reg. (Pl.A1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the payment of an amount equivalent to USD 125.00, as per the exchange rate prevailing on the date of payment, to the University Librarian (i/c), Kerala University Library, towards renewal of the 'UN Depository Library Contract' for the year 2020 (i.e., from 1st January to 31st December 2020), through the UN Information Centre, New Delhi (including shipping and handling charges), debiting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Books & Journals' for the year 2020-21.

The U. O. No.Pl.A1/150/UN Depository/08 dated 24/12/2020 was issued accordingly

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment equivalent to USD 125.00, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.23.83. **Department of Biotechnology, Kariavattom—Rotation of Headship—Nomination of Head of the Department—Consideration of- reg. (Ad. A.VI)**

The tenure of Headship, Department of Biotechnology is expiring on 30.03.2021.

As per notification no. Acad L/S/2446/2011 dated 04.04.2013, amendments to the Kerala University First Statutes, 1977, Amendment No. 232, Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977 be substituted as follows:

“Head of the Department – The Professor, Associate Professor/ Reader or Assistant Professor incharge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in atleast two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no Professors or Associate Professors/ Readers, eligible for Headship, it shall be rotated among the Assistant Professors.

It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next seniormost teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.”

It may be noted that, Prof.Dr.A.Jayakumaran Nair was nominated as HoD, Department of Biotechnology for a period of three years w.e.f 31.03.2018, vide U.O no.Ad.A.VI/2/Biotech/Headship/2012 dated 03.04.2018. His tenure of headship is expiring on 30.03.2021. Prof.Dr.A. Jayakumaran Nair is the only permanent faculty in the Department of Biotechnology and he was nominated as HoD for three terms (31.03.2012-30.03.2015, 31.03.2015-30.03.2018, 31.03.2018 - 30.03.2021). He was appointed as Assistant Professor in the Department of Biotechnology on 16.04.2003 F.N and is retiring from his service on 30.04.2021.

As per the orders of the Vice Chancellor, the matter of nomination of Head, Department of Biotechnology w.e.f 31.03.2021 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to assign full additional charge of the Head, Department of Biotechnology to Dr.A.Gangaprasad, Professor, Department of Botany, Kariavattom.

Since there is no faculty in the Department, the Syndicate **FURTHER RESOLVED** to engage Prof.Dr.A.Jayakumaran Nair, Head (Retired), Department of Biotechnology, Kariavattom as Adjunct Faculty. The matter for fixing the honorarium to the Adjunct Faculty be placed before the Standing Committee of the Syndicate on Finance.

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Item No.23.84. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021 at 3.00 pm is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 15th February 2021, 3.00 p.m.

Venue : Senate Hall, University Buildings, Thiruvananthapuram.

Members Present

1. Adv. B. Balachandran (Convener)
2. Dr. S. Nazeeb
3. Sri. Bijukumar G
4. Prof. K. Lalitha
5. Adv. Muralidharan Pillai G.

Members Absent

1. Adv. K. H. Babujan
2. Dr. Mathew V
3. Smt. Renju Suresh
4. Adv. A. Ajikumar
5. Sri. B.P Murali
6. Dr. K. G. Gopchandran
7. Dr. K.B. Manoj

Item No.23.84.01 Extension of tenure of visiting Professor in Department of Environmental Sciences:-reg.

(Ad.A II)

The Head of the Department of Environmental Sciences vide letter no:39/R/ENS/2020-21 dated 18/12/2020 stated that Dr.S.Sreekumar who engaged as a visiting professor in the Department of Environmental Sciences,Kariavattom,University of Kerala till 13th of March 2020 had stopped taking classes from March 15th due to Covid-19 pandemic and further stated that the tenure had completed on 11/06/2020. Dr.S.Sreekumar was engaged as a visiting professor Department of Environmental Sciences, Kariavattom, University of Kerala (vide order no.Ad. AII.I/23840/2019 dated 06/08/2019) for a period of one year w.e.f12.06.2019 , honorarium of Rs.15,000/ (Rupees Fifteen Thousand Only).

The request for extending the tenure dated 10.12.2020 from Dr.S.Sreekumar was discussed in the Department staff council held on 17/12/2020 and they have observed that the work done by him was satisfactory and hence the committee decided to forward the application to University. Citing the above said, the Head of Department of Environmental Science has proposed to extend the tenure of Visiting Professorship of Dr.S.Sreekumar for one more year.

The Committee considered the matter and recommended to extend the tenure of contract, in respect of Dr.S.Sreekumar, Visiting Professor, Department of Environmental Sciences, Kariavattom for eleven months.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.84.02 *Complaint of Dr.R.Jayaprakash, Former Member Syndicate against Dr.SynudeenSahib.S, Assistant Professor, Department of Zoology, University of Kerala- reg.*

(Ad DI)

Dr.R.Jayaprakash, Former Member Syndicate, University of Kerala, has raised a complaint against Dr.SynudeenSahib.S, Assistant Professor, Department of Zoology, University of Kerala. In the complaint received, the complainant has stated that Dr.S.Synudeen Sahib has tried to belittle him publically by forwarding WhatsApp message which amounts to tarnish his integrity and public fame through Social Media platform. Hence Dr.R.Jayaprakash has requested to initiate disciplinary action against Dr.SynudeenSahib.S.

It may be noted that the matter in this complaint seems to be purely personal and does not pertain to any official matter of this University

The Vice Chancellor has ordered to place the complaint before the Standing Committee of the Syndicate on Staff, Equipment & Buildings. Accordingly the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation (**Copy of Complaint, WhatsApp Message and Academic Credentials submitted by Dr.R.Jayaprakash is appended**).

The Committee considered the matter and noted that the complaint of Dr.R.Jayaprakash is purely based on an incident occurred in social media platform. Hence the committee recommended that no action is required on the matter.

Resolution of the Syndicate

RESOLVED to hear Dr.R.Jayaprakash, former Syndicate Member and Dr.Synudeen Sahib S, Assistant Professor, Department of Zoology by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.23.84.03. *Allotment of quarters to Sri.Sajil Daniel John, Section Officer, KUCC & Sri.Arun Kumar S., Assistant, RTI section - reg.*

(Ad.B II)

Sri.Sajil Daniel John, Section Officer, KUCC (Former Assistant, Ac.E.II Sn.) had submitted a request for allotment of quarters, in view of his medical history of left frontal glioma and a surgery thereon. It is stated in the request that as he is a resident of Karunagappally, he has to commute long distance travel which causes him physical difficulties. Hence, has requested to allot eligible quarters, on special sanction basis. Also, Sri.Arun Kumar S., Assistant, RTI section had requested for quarters, pointing out that, his aged parents are suffering from various ailments and his only brother, working as Jawan in Ranchi, is unable to attend to his parents' needs. Lt. Colonel. VikasTyagi, Company Commander, has also recommended to provide quarters to Sri. Arun Kumar S as he has to commute long distance between Kokkad of Kollam Dist and SH Campus and that he is the only person to look after his aged parents. Sri.Arun Kumar S. has also cited in his request that his mother-in-law is a cancer patient, undergoing treatment at RCC. Hence, he had requested to allot quarters on special sanction basis.

Both the cases were considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.10.2020 and further, the Syndicate, at its meeting held on 23.10.2020 resolved to resubmit the proposals along with a report on the details of the existing applicants for the allotment of staff quarters and quarters allotted on special sanction basis, before the Committee.

The Joint Registrar, Campus Admin, Kariavattom has forwarded the details of the existing applicants and those allotted on special sanction basis, as follows:

Type of quarters	No. of existing applicants in waiting list	No of quarters allotted on special sanction basis since 01.01.2019
A type	2 Applicants	Nil
B type	4 Applicants	2

C type	32 Applicants	3
D type	24 Applicants	1
E type	143 Applicants	8

The Committee considered the matter and recommended to consider the request of Sri. Sajil Daniel John, Section Officer, KUCC & Sri.Arun Kumar S., Assistant, RTI section, as per rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

**Item No.23.84.04 Department of Biochemistry-Extension of Deputation period-
Dr.Soumya.N.P, Veterinary surgeon-reg.**

(Ad.A V)

Dr.SoumyaN. P, Veterinary Surgeon,Veterinary Dispensary, Perumannaclari, Malappuram was initially appointed as Veterinary Surgeon in the Dept. of Biochemistry, Kariavattom, on deputation basis for a period of one year w.e.f15.02.2017,vide U.O.No.Ad.AV.24002/16 dated 22.03.2017,on usual terms and conditions of deputation. As per U.O.No.Ad.AV.6610/2018 dated 26.03.2018, U.O.No.03.1933/2019 dated 13.02.2019 and U.O.No.606/2020/UOK dated 16.02.2020, she was granted extension for three tenures w.e.f15.2.2018, 15.2.2019 and 15.02.2020 respectively. Her period of deputation is due to expire on 14.02.2021. The Head, Department of Biochemistry, has requested to extend the period of deputation of Dr.Soumya.N.P for further period of one year w.e.f15.02.2021.

The Directorate of Animal Husbandry, vide letter dated 12.01.2021, has forwarded the no objection certificate and certified that no disciplinary/vigilance case is pending against Dr.Soumya.N.P, Veterinary Surgeon (on deputation at Department of Biochemistry, University of Kerala) and the Department of Animal Husbandry, Government of Kerala has no objection in extending her deputation period for a further period of one year from 15.02.2021.

The Committee considered the matter and recommended to extend the deputation period of Dr.Soumya.N.P, Veterinary Surgeon, Department of Biochemistry for a period of one year w.e.f.15.02.2021, on the usual terms and conditions of deputation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

**Item No.23.84.05 Charge Allowance to Dr. Ajikumari T, Assistant Librarian in charge of
University Library - Request -reg.**

(Ad.AV)

Dr.Ajikumari T, Asst Librarian was put in full additional charge of the University Library in order to discharge the powers and functions of the University Librarian, vide U.O. No. Ad.AV.01/26114/2019 dated 05.08.2019. Also, she was put in full additional charge of the Campus Library for the time being in order to discharge the powers and functions of the Deputy Librarian, Campus Library, vide U.O. No. 1107/2020/UOK dated 23.04.2020.

Dr.Ajikumari T has now requested to sanction admissible Charge Allowance as per the provisions contained in KSR, vide letter dated 01.01.2021.

The Finance has remarked that, 'Charge allowance @4% of the minimum scale of pay of the post of University Librarian for a period of 3 months w.e.f05.08.2019 may be granted to Dr.Ajikumari T.'

The Committee considered the matter and recommended to sanction charge allowance to Dr.Ajikumari T, Assistant Librarian for a period of 3 months w.e.f 05.08.2019, @4% of the minimum scale of pay of the post of University Librarian.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.84.06 Writing off missing books - Report of the University Librarian – reg. (Ad.A V)

The Syndicate held on 01.10.2020 considered the matter of writing off missing books in the Departments, Centres and Institutions and has resolved to entrust the Registrar to send letter to all the Heads of the Departments who had not submitted the report of annual physical verification of books. The Syndicate further resolved to entrust the Deputy Librarian, Kerala University Library and Campus Library, Kariavattom to submit a detailed report based on the statement submitted by the concerned Departments / Centres / Institutions and to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for taking appropriate action.

Accordingly, a letter dated 02.11.2020 was forwarded to the HODs requesting to submit the report of annual physical verification of Library books. Also, letter dated 08.11.2020 was sent to the University Librarian(i/c), KUL seeking detailed report on the statement submitted by the HODs. A reminder letter dated 22.12.2020 has also been sent to the HODs requesting to submit the annual stock verification report of library books. Seven more departments responded to the letter. The consolidated details of stock verification reports including the recently obtained ones is as follows.

Sl. No.	Departments/Centres/ Institutions	Total books	Missing	Damaged	Long Over due	Remarks
1	Department of NanoScience & Nanotechnology	1562	1	-	-	-
2	Institute of Management in Kerala	Not specified	82	-	-	-
3	Department of Islamic Studies	Not specified	2	-	22	Written off 30 books in 2016. No Entries for certain accession numbers in the Accession Register
4	Department of Biochemistry	4076	5	-	-	Total number of Bound volume journals - 1849 Total number of Ph.D theses-249 Total number of Mphil dissertations-170 Total number of MSc dissertations-377
5	Department of Optoelectronics	3322	1	-	-	The book was missed from Dr.Unnikrishnan Nayar and he had remitted Rs.1520/- as the rate of compensation for the book in University Cash Counter.
6	Department of Computer Science	4842	Nil	-	-	Stock Verification was completed on December 2020.
7	Department of Statistics	10646	5	16(Bound Volumes)	-	-
8	Department of	3518	9	-	-	Total no.of books in

	Computational Biology and Bioinformatics					circulation from 2015 to 2017 - 10899 Total no. of books in circulation in 2018-974
9	Department of Linguistics	10515	44	334+41		
10	School of Distance Education	27000 (as per Dec 2020)	953	-	-	-
11	Department of Russian	Not specified	3	-	-	196 books misplaced due to the renovation work of the library.
12	Department of German	Not specified	-	-	-	5 books misplaced due to the renovation work of the library.
13	Department of Philosophy	4443	No missing	-	-	
14	Department of Biotechnology	Not specified	1	-	-	According to the Accession Register, the last Accession No. upto 16.08.2019 is 3115. Among these 38 books were written off in 2012.
15	Institute of English	21404 (15300 as per the Stock register)	163	869	13	The total number of books in circulation from 2012 to 2019-42650. The no. of books that can be written off during this period is 213. A large volume of missing books are found in 2019 report of missing books. 10% of the books were damaged totally or partially.
16	Department of Music	Not specified	No missing	-	-	-
17	Department of Communication & Journalism	6014	115	-	-	-
18	Department of Zoology	6062	No Missing	-	-	-
19	Department of Chemistry	5334	163	90	14	-
20	Department of Aquatic Biology & Fisheries	6119	430	110	49	Requested to post a Librarian / Security staff in order to control the loss of books through theft. Requested to write off 589 books (430 +110+)

						49)
21	Department of Political Science	22648	59	-	12	The no. of percentage of missing books is less than 0.25% of the books in circulation.
22	Department of Statistics	10646	5	16		
23	Department of Library and Information Science	5141	178	--	-	Total no of books circulated in the Dept from 1985 to 2018 is 41400
24	Department of Environmental Science	2057	20	-	15	No. Of books needed to write off is 6
25	Department of Archeology	Not specified	5	-	-	Requested to write off 5 books amounting to Rs.1963/-
26	Oriental Research Institute & Manuscript Library	16838	No missing	12	-	Requested to write off 12 books.
27	Department of Geology	5197	6	-	-	Total number of books in circulation-1750
28	Department of Botany	Not specified	6	-	-	The latest Accession number of the books as per Register is 9939
29	Department of Future Studies	4613	7			1526 titles were in circulation during 2018-19
30	Department of Mathematics	7852	42	110		
31	Department of psychology	8173	No missing		1	One book issued to Dr.Johnson on 30.09.2015 is not returned by him.
32	Centre for Women's Studies	Not specified	80	-	-	-
33	Centre for Canadian Studies	Not specified	7	-	-	-
34	KUCTE Kariavattom	6916	325	293	-	-
35	KUCTE Nedumangad	8121	3	100		Total amount collected from all books is Rs.537/-
36	KUCTE Kollam	Not specified	26	14	-	-
37	UIT Adoor	3841	289	88	17	Cost of books received from the caution deposit of students is Rs.136/-
38	UIT Kottarakkara	Not specified	No missing	-	-	-
39	KUCTE Kumarapuram	Not specified	No missing	-	-	-
40	KUCTE Adoor	6938	No missing	-	-	-
41	KUCTEKayamkulam	7645	No missing	35	-	-
42	KUCTEKulakkada	6487	No	-	-	-

			missing			
43	KUCTE Alappuzha	8935	No missing	-	-	-
44	KUCTE Kunnam	5968	No missing	172	-	-
45	KUCTE Anchal	Not specified	No missing	-	-	-
46	UIT Alappuzha	5165	No missing	-	-	-
47	UIT Mannady	Not specified	No missing	-	-	-
48	UIT Mannar	615	No missing	-	-	-
49	UIT Pathiyoor	Not specified	No missing	-	-	-
50	UIT Chengannoor	Not specified	No missing	-	-	-
51	UITMannancheri	209	No missing	--	-	-
52	UIT Charamangalam	129	No missing	-	-	-
53	UITBharanikkavu	Not specified	No missing	--	-	-

It may be noted that, the Heads of the Departments of Malayalam and Education have informed that, the stock verification of library books is in progress with the available facilities and assured that the report will be submitted immediately.

As per Govt Circular No. 27855/A3/2000/H.Edn dated 08.12.2000, 'the responsibility for the missing books from the library should be fixed on each individual strictly with reference to the duties and responsibilities of each individual working in the library. The entire staff working in the library are responsible for the proper accounting of the books and other articles in the library. The maximum number of books that can be written off in a year is 0.5% of the books in circulation. The library staff will be responsible for the loss of books in excess of the admissible number and the cost of such books will be recovered from the Library staff in equal shares. Thus responsibility of the missing books will be shared by all on equal proportions. The persons who are transferred out of the institutions on transfer or promotion will be relieved of their duties on executing an undertaking to the effect that liabilities if any fixed on them in respect of the missing books during the period they have worked in the institution would be remitted by them and this position will be shown in the relieving papers.' As per U.O. No. Ad.AVI/1/404/05 dated 18.01.2005, following norms were issued in the University in the case of missing / damaged library books.

1. To follow the existing State Govt rules in the University for writing off missing /damaged library books. (The above said circular)
2. To fix the responsibility for the loss of books as per State Govt rules.
3. The responsibility in the case of Departmental libraries will be vested jointly with the Head of the Dept and the Librarian concerned.
4. Physical stock verification should be conducted once in two years in the University Library, Campus Library and all the Department libraries.

The University Librarian (i/c), vide letter No. M/357/2020-21 dated 02.12.2020, has forwarded her remarks based on the statement submitted by the Depts / Centres / Institutions concerned regarding writing off missing books. (Copy appended)

The Committee considered the matter and recommended to constitute a sub-committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Dr.S.Nazeeb, Prof.K.Lalitha, Sri.G.Bijukumar, Adv.Muralidharan Pillai.G & Dr.K.G.Gopchandran, Members Syndicate and Dr.Ajikumari T, University Librarian(i/c), Kerala University Library, to study and submit a report on norms for issuing library books from the libraries of Departments/Centres of the University.

The Committee further recommended to submit a detailed report on missing books including details such as name of the missing books ,price of the books, date of purchase etc, before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

FURTHER RESOLVED to include Dr.B.Unnikrishnan Nair, Member Syndicate in above sub-committee.

Item No.23.84.07 **Population Research Centre, Kariavattom – Request for promotion to the post of Field Investigator and Research Investigator- reg .**

(Ad.FI)

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The PRC, Kerala is administered by University of Kerala.

Dr. Anithakumari, Field Investigator, Population Research Centre (PRC) and Dr. Saritha P Viswan, Data Assitant (Hr.Gr), PRC have submitted request for the promotion to the post of Research Investigators and Field Investigators respectively.

In her request Dr AnithaKumari has stated that the post of Research Investigator has been vacant from 28.01.2003 due to the promotion of Dr. Shylaja. L, Senior most Research Investigator to the post of Research Officer. Later her promotion was reverted since the Ministry of Health and Family Welfare, the sponsoring body of PRC has not extended the approval stating that the post should be filled up by direct recruitment in accordance with UGC guidelines.

The Hon'ble High Court of Kerala granted stay order to the reversion order of University of Kerala. Consequently she was permitted to continue in the promotion post until further orders from the High Court of Kerala.

As per Order No. W.11001/8/99-stat (PRC) dtd 10.10.2001 from the Ministry of Health and Family Welfare, all the posts of PRC except the four UGC posts are promotion posts.

Earlier on 2014 DrAnithaKumari and Dr Saritha P Viswan have submitted their requests for promotion. As per the orders of the Vice Chancellor the remarks from the Standing Counsel was obtained.

The Standing Counsel had remarked that "the promotion of Dr. Anithakumari to the post that became vacant on account of the promotion of Dr. Shylaja. Since promotion of Dr Shylaja has been subsequently cancelled and she has been reverted, which is under challenge of in the writ petition, any promotions to the post of Research Investigator or to the post of Field Investigator can only be provisional and subject to the result of the WP (C) 23356/2010". Thus if promotions are given the order granting promotion must specify that it is provisional and also subject to the result of WP (C) 23356/2010.

Standing Counsel had also stated that even though there may not be a strict bar in carrying out such promotions, the promotions if carried out can cause administrative hardships if ultimately the writ petition is dismissed. In order to avoid such administrative inconveniences he suggested that the University initiate steps to get an early disposal of the writ petition so that conclusiveness can be arrived at on the matter. Standing Counsel has also stated that he will initiate steps to get an early disposal of the writ petition.

University has requested the Standing Counsel to do the needful urgently so as to get the case disposed of at the earliest for granting eligible promotions.

It may be noted that the retirement date of Dr. Shylaja L, Research Officer, PRC was on 31.03.2020 (on attaining the age of 58 years). Syndicate held on 23.10.2020 approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to enhance the retirement age of staff of Population Research Centre, Kariavattom from 58 to 60 with effect from 1.03.2020. This matter was intimated to the Ministry but no reply has been received till date .

On receiving the requests from Dr. AnithaKumari.K.R and Dr Saritha P Viswan remarks of the Director, PRC was also obtained. A clarification was also obtained regarding the retirement status of Dr. Shylaja L. The Director has remarked that at present, the retirement status of Dr. Shylaja.L is

subject to the final decision of the Ministry. He has also stated that, the post of Research Investigator which was held by Dr Shylaja L before joining in the post of Research Officer may not be treated as vacant at present.

Legal Advisor's opinion was obtained on the matter. He has remarked that, in the light of order of stay passed by the Hon'ble High Court reverting Dr. Shylaja, there is no legal impediment in promoting Dr AnithaKumari to the post of Research Investigator subject to the final decision of the Hon'ble High Court of Kerala in WP (C) No. 23356 of 2010 (T).

He has also remarked that regarding the request of Dr Saritha P Viswan, who has also made the request to promote her to the post of Field Investigator, there is no legal impropriety in considering the said request also, that to subject to the final judgment of Hon'ble High Court in WP (C) No. 23356 of 2010 (T).

Legal Advisor has also remarked that the observation made in the letter dated 05.10.2020 of the Hon. Director, Population Research Centre, that the post of Research Investigator which was held by Dr. Shylaja before joining the post of Research Officer "may not be treated" as vacant at present is against the orders passed by the University as well as the order of the Hon'ble High Court. The order passed by the Hon'ble High Court is holding good for the last more than 10 years.

Regarding the legal opinion of the then Standing Counsel Sri Bechu Kurian Thomas dtd 18.10.2014 Legal Advisor has stated that there is no substantial differences in the ratio of the legal opinion rendered by him. Thus if promotions are given, the order granting promotion must specify that it is provisional and also subject to the result of WP (C) 23356/2010.

Legal Advisor has also stated that the last portion of the opinion about the administrative hardships which may cause to the University as dismissal of the writ petition is only a passing observation.

Hence Legal Advisor has opined that there is no legal impropriety or illegality in considering the requests of Dr. AnithaKumari as well as Dr. Saritha P Viswan to promote them to the respective promotion post making it specific that, the same will be subject to the judgment of the Hon'ble High Court of Kerala in WP (C) No. 23356/2010 (T).

The Director(i/c), PRC has not recommended promotion of Research Investigator with the opinion that the above said post may not be treated as vacant at present. It is seen that a writ petition is pending before the Hon'ble High Court even after the lapse of ten years. In view of the above facts the case may be disposed at the earliest and till then the request may be kept in abeyance.

The file was submitted for the orders of the Vice Chancellor and the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings .

The Committee considered the matter and recommended to promote Dr.AnithaKumari and Dr.Saritha P Viswan to the respective promotion post in tune with the legal opinion and subject to the judgment of the Hon'ble High Court of Kerala in WP (C) No. 23356/2010 (T).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.84.08 **Proposal submitted by the Assistant Engineer (Mechanical) for operating KSRTC bus trips to and from Karyavattom Campus – reg.**

(Ad.AVI)

The Assistant Engineer (Mechanical) has forwarded a proposal for operating KSRTC bus trips to and from Karyavattom for facilitating the Students, Research Scholars and Staff coming from far places in Trivandrum districts. It is stated that prior to the lock down University buses were operated in crowded conditions. Considering the Covid 19 pandemic situation, the Assistant Engineer (Mechanical) has proposed to request the KSRTC Zonal Executive Director South Zone for operating ordinary buses in the following routes from various depots of KSRTC in morning and evening for the benefit of the students.

1. Neyyattinkara – Karyavattom
(Neyyattinkara-Senate Hall -Karyavattom Campus)
2. Kadakkavoor-Karyavattom
(Kadakkavoor-Chirayinkeezhu-Mangalapuram-Kazhakoottam-Karyavattom Campus)

3. Paripally-Karyavattom
(Paripally-Attingal-Karyavattom Campus)
4. Kadakkal-Karyavattom
(Kadakkal-Kilimanoor-Attingal-Karyavattom Campus)
5. Kilimanoor-Karyavattom
(Kilimanoor-Venjaramoodu-Pothencode-Chenkottukonam-Karyavattom Campus)
6. Nedumangadu-Karyavattom Campus
(Nedumangadu-Vengode-Vattappara-Charumoodu- Chenkottukonam- Karyavattom Campus)

M.E. has also suggested that permission may be given to the Drivers and Conductors of KSRTC buses from these routes to use the rest room for drivers attached to Transport Wing, if necessary. It is further suggested that the preferable arrival and departure timings, to and from the kariavattom Campus, ie. 09.15 a.m. - 15 minutes prior to class timings and 4.45 p.m. - 15 minutes after the closing of the departments, may be informed to KSRTC.

The Committee considered the matter and recommended to address the KSRTC Zonal Executive Director, South Zone for operating ordinary to Karivattom campus, from various depots of KSRTC in morning and evening, for the benefit of the students and Staff and to permit the drivers and conductors of KSRTC buses to use the rest room for drivers attached to Transport Wing.

It was also recommended to entrust the Assistant Engineer (Mechanical) to take necessary follow up action on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.84.09 **Implementation of Right to Service Act in the University-reg.**

(Ad.H)

The Kerala Right to Service Act, 2012 envisages delivery of services to the general public within the stipulated time limit and making Govt. Servant liable in case of default.

As per Clause 3 of the Kerala State Right to Service Act, 2012, "Save as otherwise provided in any other law for the time being in force, every Department of the Government, every head of the Department, every Local Self Government Institution and every statutory body shall within six months of the commencements of this Act., notify in the Gazette the services that will be rendered by each of them, the designated officers, the first appellate authority, the second appellate authority and the stipulated time limit for the purposes of this Act".

As part of implementation of the Right to Services Act in the University, Dr. Joseph Antony, former Professor and Head, Dept of Political Sciences, was entrusted with the compilation of the Citizen's Charter. The draft list of services and the time limits for offering the services, prepared and submitted by Dr. Joseph Antony, was further refined in the Meetings convened by the Vice-Chancellor with the Branch Heads concerned. The list of services and the time limits for offering the services so arrived at, for inclusion in the Citizen's Charter, as part of implementing the Right to Service Act, is placed as Appendix.

The Committee considered the matter and recommended to constitute a sub committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Adv.Muralidharan Pillai, Sri.G.Bijukumar, Prof.K.Lalitha, Dr.K.G.Gopchandran and Dr.S.Nazeeb Members Syndicate to study and submit a report on the draft Citizen's Charter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

FURTHER RESOLVED to include the Pro-Vice-Chancellor in the above sub-committee.

Item No.23.84.10 **Dr. V. Sobha, former Professor, Department of Environmental Sciences, retired on 30.04.2011 –pending liabilities-report –reg.**

(Ad.A III)

Dr. V. Sobha, Professor, Department of Environmental Sciences, retired from University service on 30.04.2011. She was issued Liability Certificate dated 12.04.2012 for Rs. 43,80,126/- (Rupees Forty three lakh eighty thousand one hundred and twenty six only) and was issued revised

Liability Certificate dated 04.02.2017 for Rs.26,56,901/- (Rupees Twenty six lakh fifty six thousand nine hundred and one only).

Dr.V.Sobha was sanctioned Provisional Pension amounting to Rs.29,920/- +DR per month w.e.f 01.05.2011(Vide U.O dated 23.02.2013). The Pensionary benefits including monthly pension and commutation of pension were sanctioned to her vide U.O. No. Ad.AIII.1/SP/28499/2014 dated 10.10.2014, in compliance with the orders of Hon'ble LokAyukta dated 18.09.2014. The DCRG amounting to Rs.7,00,000/- (Rupees Seven lakh only) was withheld pending regularisation of provisional advances as per Liability Certificate dated 12.04.2012.

Vide Letter No.Ad.AIII.1/2014 dated 12.03.2014, Dr. V. Sobha was intimated of regularising the liabilities outstanding against her for grant of DCRG that has been withheld. Since no action was taken from her side for the same, U.O No. Ad.A.III/2/RR/28499/2014 dated 02.07.2014 was issued towards initiation of Revenue Recovery proceedings to recover the liabilities outstanding against her. Accordingly, the process of Revenue Recovery to recover an amount of Rs. 24,87,701/- (Rupees Twenty four lakh eighty seven thousand seven hundred and one only) vide Req No : RR/2016/10082/1 dated 08.06.2016 was initiated.

In the meantime Hon'ble Lok Ayukta in the order dated dated 10.05.2016 in C. No. 2198/2012 A has directed the University to release the DCRG to the complainant along with 9% interest with effect from August 1, 2011 till the date of payment, against which the University of Kerala has filed a WP (C) No.22735/2016 (N) before the Hon'ble High Court of Kerala.

The Hon'ble High Court disposed the above Writ Petition vide judgment dated 07.02.2020 directing the University to disburse the withheld DCRG with 9% interest of Dr.V.Sobha from the date of her retirement.

As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Syndicate held on 28.04.2020 and the Syndicate vide Item No.10.207 resolved to,

1. to comply with the judgement of Hon'ble High Court to release the withheld DCRG along with 9% interest to Dr.V.Sobha with immediate effect
2. to place a detailed report of pending liabilities of Dr.V.Sobha before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, the withheld DCRG amounting to Rs.7,00,000/- (Rupees Seven lakh only) along with 9% interest amounting to Rs.5,70,270/-(Rupees Five lakh seventy thousand two hundred and seventy only) was released to Dr.V.Sobha, Professor (Rtd.) vide U.O No.Ad.AIII.2/Rel.DCRG/9211/2020 held on 28.04.2020 dated 18.05.2020.

On the basis of the reports received from various sections, a detailed report of pending liabilities in respect of Dr.V.Sobha is attached herewith.

The Committee considered the matter and recommended to hear Dr. V. Sobha, former Professor, Department of Environmental Sciences on the matter.

The Committee further recommended to constitute a sub-committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Adv.Muralidharan Pillai. G, Sri.G.Bijukumar, Prof.K.Lalitha, Dr.K.G.Gopchandran, Dr.S.Nazeeb & Dr.K.B.Manoj, Members Syndicate and one representative each from the recognised Teaching and Non Teaching Service Organisations of the University, to study and submit a report on formulating guidelines for the immediate release of pensionary benefits on retirement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved by deleting the 2nd portion of the recommendation.

FURTHER RESOLVED to initiate steps to implement the former decision of the Syndicate for the immediate release of pensionary benefits on retirement.

Item No.23.84.Additional Item No.01:

***Department of Library and Information Science-
Appointment of apprentices in the Department
library-reg.***

(Ad.AV)

The Head, Department of Library and Information Science, vide letter dated 08.01.2021, has informed that an amount Rs.1,50,000/- (Rupees One lakh Fifty Thousand only) has been allotted as apprentice charges in the Annual Budget 2020-21. Hence, they proposed that 10 persons may be appointed as apprentice with a wage of Rs.15,000/- for a period of 1 month, starting from 20.01.2020 for the completion of up gradation and its related work in the Department Library. With impending NAAC visit, the work requires to be completed as early as possible. The minutes of the Department council held on 08.01.2021 and Stock of the books available in the Library are appended.

In the Budget Estimates 2020-21, an amount of Rs.1,50,000/- has been allocated for Apprentice Charges (Part I NP-MH:6(i) Department of Library and Information Science-4/5765-Apprentice Charges).

The Finance I section has remarked that 'at the first instance administrative sanction may be obtained for the appointment of apprentices in the Department of Library and Information Science.

The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Department of Library and Information Science, for appointing apprentices, as per existing norms and procedures.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.84. Additional Item No.02:

Dr.Asha V, Professor, School of Distance Education - Previous service in the Collegiate Education Department - Reckoning for Pensionary benefits – reg.

(Ad.BIII)

Dr. Asha V, joined as Lecturer at School of Distance Education on 21.01.1995. . Now she has informed that, prior to her entry in University service she had worked as Lecturer in KNM Government Arts and Science College, Kanjiramkulam (through Employment Exchange) from 30.11.1994 to 20.01.1995. Accordingly she had a provisional service of one month and 22 days (i.e 52 days).

Hence she has requested to take necessary steps for reckoning her prior service of 52 days under the Collegiate Education Department in order to fix her Pensionary benefits.

In this connection, the Finance section has remarked that as per GO(P) No.2357/99/Fin dated 25/11/1999 the provisional service rendered on or after 01.10.1994 will not be reckoned as qualifying service for Pension. Hence **the prior provisional service of Dr.V.Asha from 30.11.1994 to 20.01.1995, rendered in KNM Government Arts and Science College, Kanjiramkulam cannot be reckoned as qualifying service for Pension.** At the same time the Finance Officer remarked to enquire about any such precedents / exceptions in the University on similar requests / cases. But any precedents related to this subject has not been found or reported in the University till now.

The Committee considered the matter and recommended to obtain legal opinion from the Legal Advisor on the matter.

The meeting came to an end at 4.00 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved.

Item No.23.85.

The Kerala State Biodiversity Board (KSBB) sponsored project by Dr.P M Radhamany, Professor, Department of Botany, University of Kerala as Principal Investigator- Release of balance amount – Sanctioned-reporting of – reg :-

(AdF1)

The Kerala State Biodiversity Board (KSBB) has sanctioned financial assistance for the Project entitled "Inventory and Evaluation of Spread Ecology of the Riverine flora of Achankovil River basin, Kerala" under the "Documentation of Specialized Ecosystem and Developing Sustainable

Models of Biodiversity Conservation Scheme" to Dr. P M Radhamany, Professor, Department of Botany, University of Kerala as Principal Investigator at a total cost of Rs.3,30,000/- (Rupees three lakh and thirty thousand only) for a period of three months.KSBB has released an amount of Rs. 2,64,000/- (Rupees two lakh and sixty four thousand only) to Dr. P.M Radhamany, Professor, Department of Botany, University of Kerala and Principal Investigator of the project being the 1st instalment of grant-in-aid for the project.

Now KSBB has sanctioned Rs.65,203/- (Rupees sixty five thousand two hundred and three only) towards balance amount of the project entitled "Inventory and Evaluation of Spread Ecology of the Riverine flora of Achankovil River basin, Kerala".

Dr. P M Radhamany, Professor, Department of Botany, University of Kerala and Principal Investigator of the project has requested to release the amount of Rs.65,203/-(Rupees sixty five thousand two hundred and three only)sanctioned by KSBB to her for the project.

Sanction was accorded by the Vice-Chancellor by invoking the provision under section 10(13) of Kerala University Act, 1974 to the following:

- To release an amount of Rs.65,203/-(Rupees sixty five thousand two hundred and three only) to Dr. P M Radhamany, Professor, Department of Botany, University of Kerala and Principal Investigator of the project being the balance amount by meeting the expenditure from the head of account- "Part III MH 80 D Grants from other agencies-9/9774' "Inventory and Evaluation of Spread Ecology of the Riverine flora of Achankovil River basin, Kerala" provided in the current year's Budget Estimates of the University.
- To permit the Principal Investigator of the project to transfer the amount to the SB account opened for the project.
- To utilize the funds in strict adherence to the norms of the sponsoring body.
- To transfer institutional overhead charges if any, to the DDF as per the approved rates of the sponsoring body.

U O No. AdF1/3841/2018 dated 23/01/2021 was issued accordingly.

The action taken by the Vice Chancellor is reported to the Syndicate .

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.86. Minutes of the combined meeting of the Standing Committees of the Syndicate on Examinations and Staff, Equipments & Buildings held on 15.02.2021-Approval of-reg.

(M&C I)

The minutes of the combined meeting of the Standing Committees of the Syndicate on Examinations and Staff, Equipments & Buildings held on 15.02.2021 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON EXAMINATIONS AND STAFF, EQUIPMENT & BUILDINGS

Date	:	15.02.2021
Time	:	04.00 P.M.
Venue	:	Senate Hall

Members Present

- | | |
|------------------------------|--|
| 1. Adv.B.Balachandran | Convener, SC on Staff, Equipment & Buildings |
| 2. Dr.K.B.Manoj | Convener, SC on Examinations (via online) |
| 3. Adv.Muralidharan Pillai.G | Member Syndicate |
| 4. Prof.K.Lalitha | Member Syndicate |
| 5. Sri.Bijukumar.G | Member Syndicate |
| 6. Sri.Jairaj.J | Member Syndicate |
| 7. Dr.S.Nazeeb | Member Syndicate |

8. Dr.Vijayan Pillai M. Member Syndicate

Members Absent

- | | |
|---------------------------|------------------|
| 1. Adv.K.H.Babujan | Member Syndicate |
| 2. Dr.K.G.Gopchandran | Member Syndicate |
| 3. Adv.A.Ajikumar | Member Syndicate |
| 4. Sri.B.P.Murali | Member Syndicate |
| 5. Dr.Mathew.V | Member Syndicate |
| 6. Sri.Arunkumar.R | Member Syndicate |
| 7. Dr.B.Unnikrishnan Nair | Member Syndicate |

Item No. 23.86.01: Posting of Casual Labourers at PCVC Section with prior experience - on contract/bond basis – reg:

(PCVC)

The Permanent Centralized Valuation Camp_PCVC (CVC I / CVC II Sections) deals with marking false numbers to the answer scripts for almost all University examinations. The range of false numbers varies from a few thousands to almost two lakhs for a single examination.

The whole process starts from the time of receipt of answer books in bundles from the C. D. Unit. Those bundles were sorted according to the respective Examination, Semester and Question Paper Code (QP Code). Those sorted bundles are then dismantled and distributed among Assistants/Computer Assistants/Clerical Assistants Question Paper Code wise for false numbering. The allotted false number is provided to each answer book by an Assistant/ Computer Assistant/Clerical Assistant with the support of a Casual Labourer. The counterfoil part of the answer script is then detached by another Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. After verifying the continuity of false number, the counterfoils are bundled. The counterfoil detached answer books are then bundled (150 answer books each) according to the QP Code for distribution among various Valuation Camps / Sections for its valuation.

As the University is scheduling various examinations in a short period of time, we are expecting answer scripts from all the University examination centers, which will be significant in number. Since the results are to be published in a time frame the whole process (receiving bundles from CD Unit, sorting those bundles examination/semester/ code wise, dismantling them, distributing among Assistants, false numbering, detaching the counterfoils, packing and later distribution for valuation camps) has to be done cautiously, confidentially and on war footing.

The entire process summarized above is carried forward by Assistants/Clerical Assistants/ Computer Assistants along with the support of Casual Labourers. Considering the enormity and nature of work, our Section has 20 to 25 Casual Labourers most of the time. Even if the Casual Labourers are posted newly, they need time to get accustomed with these regular works and hence the smooth functioning of the section is hampered. The distribution of the answer bundles to various Camps for valuation needs Casual Labourers with awareness of the work. So the paucity of casual labourers, that too with experience will affect the whole process.

The timely dispatch of Sixth Semester and Fourth Semester CBCSS and CR (S6 and S4 Examination, March/April 2020) answer scripts to valuation camps, even during the pandemic Covid-19 lockdown period was due to the availability of those eight Casual Labourers who were posted in the section vide resolution of the Minutes of the Meeting of the Syndicate held on 04.06.2020, *Item No. 12.33.08.* and minutes of the Meeting of the Syndicate held on 01.10.2020, *Item No. 18.55. Additional Item No 04.*

Those Casual Labourers can be entrusted with work of confidential in nature such as segregation of answer scripts QP code wise for its distribution to valuation camps, collection of answer scripts from CD Unit, etc. The following were the eight Casual Labourers who worked in our section recently and was posted twice as per the Syndicate decisions cited on pre paragraph.

Sl. No.	Name	Roll Number
1	Shibu S.	R. 5866
2	Vinod V.	R. 6199

3	Mahesh Kumar R.	R. 6250
4	Kishore Kumar R.L.	R. 6275
5	Shyne S.	R. 6376
6	Anilkumar A.	R. 24
7	Sreelatha K.	R. 6218
8	Kalavathi P.	R. 45

The work of false numbering carried out at Permanent Centralised Valuation Camp (PCVC Section) is time bound and of confidential in nature. The postings of Casual Labourers at PCVC section for short spells cause much inconvenience to the smooth functioning and pose a danger to the handling of answer scripts which requires precision and care of a semi-skilled worker. Therefore, it is advisable to follow a system being followed in the CD Unit at present in the posting of Casual Labourers on Contract/bond basis since the confidentiality to be maintained at these two sections is the same.

In these circumstances, this proposal was forwarded for perusal and orders before the Hon'ble Vice Chancellor and on 29.01.2021 the matter was ordered to place before the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Examinations for consideration and recommendations.

Recommendations: The committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 04.10 pm.

Resolution of the Syndicate

RESOLVED to engage four casual labourers out of eight from the list provided above on rotation basis and engage four new casual labourers in the PCVC Section from the common list prepared as a stop gap arrangement.

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Item No.23.87 Recognition as Research Centre- P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha - -Consideration of-reg.

(Ac.EI)

An application has been submitted by the Principal, Sanatana Dharma College, Alappuzha to recognize the P.G. Dept. of Malayalam of the institution as an approved research centre of University of Kerala. The Syndicate held on 15.05.2020 vide Item No.11.44.A12 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising Dr.S.Nazeeb, Convenor, Adv.K.H Babujan, Adv. Ajikumar (Members of Syndicate) and Dr.Seema Jerome., Associate Professor, Dept. of Malayalam, University of Kerala as subject expert. And, the inspection has been conducted at **P.G Dept.of Malayalam, Sanatana Dharma College, Alappuzha** on 13/02/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre has a minimum of 12 journals in the subject and a collection of 3000 books.
3. The Centre has provided separate working facilities to individual scholars.
4. There are three approved research supervisors working as regular faculty in the Centre.
5. A research committee has been constituted comprising of research guides.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the **P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha** as a recognized Research Centre of University of Kerala. (Inspection Report appended)

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to **P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha** as an approved Research Centre, along with the Inspection Report, is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

The Syndicate considered the Inspection Report and **RESOLVED** to grant recognition to P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha as Research Centre.

Item No.23.88 Revision of period and privilege of loan to students and research for library books – Senate Resolution – Remarks of the University Librarian – Consideration of-reg.

(Ad.AV)

To the Resolution No.17 taken up by the Senate regarding the period of loan of books and the number of books that can be borrowed, to the students and research scholars, in view of the pandemic situation, the Hon'ble Vice-Chancellor replied that the feasibility of the matter shall be examined. The University Librarian(i/c), KUL was requested to offer her remarks on the feasibility of the matter of doubling the period of loan of books and the number of books that can be borrowed, to students and research scholars, considering the pandemic situation.

The University Librarian (i/c) has forwarded her remarks on the matter, vide letter No. M/523/2020-21 dated 05.02.2021. In the letter forwarded, she has expressed the difficulty in doubling the number of books that can be borrowed, since contacting all the members and providing them additional borrower cards within a limited period is practically impossible in this pandemic situation and also, this will make it difficult for other members since the copies of books are very limited. Therefore, the University Librarian (i/c) has requested to drop the proposal of doubling the number of books that can be issued to students and research scholars at a time.

The University Librarian (i/c) also remarked that, the loan period of books may be extended to the students, research scholars and teachers considering the following rules and regulations.

1. Loan period of books can be extended to 60 days from the existing 30 days w.e.f 01.03.2021 for period of six months. (till 30.08.2021)
2. The right to double the loan period is exclusively limited only to the bonafide students, research scholars and faculty members of the Kerala University Library.
3. Books in high demand, reserved books etc shall not be issued for the extended periods.
4. University Librarian reserves the right to recall any issued books even before the due time.

It may be noted that, as per present library rules, the number of books issued to students is two and to the research scholars & teachers is six, at a time. The period of loan to all categories is 30 days.

As per the orders of the Vice-Chancellor, the above remarks of the University Librarian(i/c), KUL, on the matter of doubling the period of loan of books and the number of books that can be borrowed, to students and research scholars, considering the pandemic situation, is placed before the Syndicate for consideration and appropriate decision. (The copy of the letter of University Librarian (i/c) is appended).

Resolution of the Syndicate

RESOLVED to approve the revision of period and privilege of loan to Students and Research Scholars for Library Books as per the remarks of the University Librarian in the Kerala University Library, considering the situation of Covid – 19 Pandemic.

Item No.23.89 Arteria Paintings-Beautification of University Walls-Consideration of-reg.

(Ad.B1)

Department of Tourism have implemented a scheme of beautification of Thiruvananthapuram City walls- "Arteria" during the year 2015-16, including the walls of University Stadium, Palayam.

The General Convener, Arteria was permitted for displaying paintings on the compound wall of the University Stadium at Palayam for a period of Six months based on the orders of the Vice

Chancellor, vide letter dated 31.10.2014 and was extended for two years, vide letter dated. 31.07.2015 (Arteria Phase 1)

The Syndicate at its meeting held on 19.02.2019 had resolved to constitute a sub committee to study the feasibility of the proposal of beautification of University Walls and to submit the report for Arteria Phase II paintings. Accordingly, the Convener, Standing Committee of the Syndicate on Planning and Developmnt was requested to propose a convenient date and time for a meeting. But no meeting has been convened in this regard till date.

Now, **the Deputy Manager, Steel industrials Kerala Limited (SILK)** has informed that Department of Tourism, Govt of Kerala issued Administrative sanction to restore the Arteria painting around the wall of University Stadium and Chandrasekharan Nair Stadium and **requested to grant permission to clear the bushes and branches of plants spread over the paintings and to use water from the stadium for soft cleaning.**

In this context, the University Engineer, vide letter dated. 31.12.2020 has remarked that “the University has accorded permission for doing the paintings on the compound wall as part of “arteria” in 2015 with a specific time limit for the usage. The decision of extending this period if is over may be taken at higher level. The question of cleaning the wall and restoration of painting may be consider favourably, if it is decided to extended the time period. Since the work of cleaning the wall and restoration of painting is entrusted with M/s. SILK, it is the responsibility of the firm to bring water from cleaning purpose as we are realizing water charges from contractors for executing construction works”.

On the matter the Registrar has remarked that permission may be granted for Arteria Painting works on the compound wall of the University Stadium as it may be help to maintain the compound wall beautifully.

As ordered by the Vice Chancellor, the matter of granting permission for Arteria painting works on the compound wall of the University Stadium, considering the request of M/s. SILK is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

The Syndicate considered the request of M/s. SILK and **RESOLVED** to grant permission for Arteria Painiting Works on the compound wall of the University Stadium.

Item No. 23.90

Additional item Nos:1 & 2 Minutes of the Meeting of the Executive Committee of the Centre for Global Academics held on 23.01.2021 – reporting of- reg.

(AcBI)

Considering the exigency in the Additional Item No.1 of the minutes of the CGA held on 23.01.2021 and direction from the Convener, the request of the candidate named Mr.Hussein Hassan from Tanzania regarding the change of department from Environmental Sciences to Botany for doing M.sc in Biodiversity Conservation and Additional Item No.2 of the minutes of the CGA held on 23.01.2021 and direction from the Convener, the request of the candidate named Mr. Ajmal Samadi from Afganistan regarding course change from MBA to M.Sc Computer Science was approved by the Vice Chancellor, in exercise of the powers vested on him u/s 10(13) of the Kerala University Act, 1974. Hence the case is reported.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.91

Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate – Approval of -reg.

(Ad DI)

The Director (i/c), Department of Physical Education, has informed that as per the orders of the Registrar the Sub-Committee of the Syndicate was held on 05.02.2021 and discussed various items regarding Department of Physical Education. He has forwarded the minutes of the meeting of

the Sub-Committee of the Syndicate and requested to place the same before the Syndicate for consideration and appropriate decision.

The Vice Chancellor has ordered to place the the minutes of the meeting of the Sub-Committee of the Syndicate before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate is placed before the Syndicate for consideration and appropriate decision (minutes of the meeting of the Sub-Committee of the Syndicate appended).

Minutes of the Meeting of Sub Committee of the Syndicate

(Ref:- granting permission to convene the meeting of the Syndicate Sub Committee for Physical Education by the Registrar, dated 16.01.2021)

Date : 05.02.2021
Time : 2.30 p.m.
Venue : Director's Chamber

Members Present

- | | | |
|--|---|--------|
| 1. Adv.B.Balachandran (Member Syndicate) | - | Sd/- |
| 2. Sri. Jairaj.J (Member Syndicate) | - | Sd/- |
| 3. Sri. R.Arun Kumar (Member Syndicate) | | online |
| 4. Dr. Jayarajan David.D (Director(i/c) of Physical Education) | - | Sd/- |

The Director of Physical Education in charge welcomed the syndicate members and the following decisions were taken

Item No.23.91.01 TA/DA for Team manager and Coaches (inter University)-reg.

The director of Physical Education informed that University of Kerala sends more than 65 teams for south zone and all India University sports and games tournaments every year. DPE finds a lot of difficulties to find the Coaches and Managers to accompany with the team for the tournaments. In this circumstances DPE usually requests the service of coaches from the concerned sports associations to provide National and international players to accompany the team for the tournaments. But many of them shows reluctant to accompany the teams because they are being paid very less remuneration with regard to their TA/DA. In this circumstances, DPE suggested the subcommittee to allow IIAC fare and DA for all the accompanying Coaches and Manager with the team for the South Zone and All India Inter University competitions

The Sub Committee discussed the matter in detail and recommended that the claim for II Ac train fare and DA be allowed to all the accompanying Coaches and Manager with the team for inter University tournaments.

Resolution of the Syndicate

RESOLVED that the claim for II Ac train fare and DA be allowed to all the accompanying Coaches and Manager with the team for inter University tournaments without considering the basic pay.

Item No.23.91.02 Synthetic Track- Relaying-reg

The Synthetic track in University Stadium was laid in 1985 and was relayed in 2009. The Synthetic surface usually lasts for a period of six to eight years after which relaying is necessary. The condition of the Synthetic track in the Stadium, in terms of effectiveness, evenness, thickness, imperfections and drainage is observed to be deteriorated. Many National and International Athletes are using the Stadium for daily practice and the stadium is fully occupied with activities every day. The relaying of the track has to be done at the earliest to prevent further major damages. A proposal for relaying of Synthetic track had been submitted for the Plan proposal 2020-21 and no actions were reported to the department of Physical Education.

The Sub Committee decided to submit a proposal regarding the matter of relaying the synthetic track at G V Raja pavilion through proper channel, to the Government of Kerala through the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

Item No.23.91.03 Website Committee – Constituting of-reg.

All the activities in connection with Sports and Games and Inter collegiate tournaments are done through Department website. It includes the registration of players, team, details of events , eligibility etc are being done through the website. The Website is seemed to be not equipped technically to modify or to include any changes in connection with the rules and regulations during the conduct of sports and Games. And also takes long period to get modified the required changes time to time. And it creates lots of problems for the conduct of the tournaments and getting the certificates for the students in specific period of time. Therefore DPE requested to the Sub Committee of the Syndicate to take necessary decision to make the department website into a full fledge website,

The Sub Committee decided to constitute a website committee comprising of

1. Sri. Sujith Prabhakar (Assistant Professor, SN College Chempazhanchy),
2. Dr. Deepak. (Assistant Professor VTMNSS College, Dhanuvachapuram),
3. Dr. Biju Sukumar (Assistant Professor, SN College Chathannur),
4. Dr.Margrette Leena (Assistant Professor, All Saints College, Trivandrum),
5. Dr.Arif Khan, (Assistant Professor, Govt. College for Women, Trivandrum)
6. Sri Aji P L (Assistant Professor, Sanskrit College, Thiruvananthapuram)
7. Sri. Rosh Kumar (Assistnat Professor, KNM Govt. Arts and Science College, Kanjiramkulam)

for updating necessary changes in the DPE website .. It is also suggested to replace the charge of DPE Programmer, Computer Centre, University of Kerala to Sri. Manosh, computer center in connection with the maintenance works related to DPE

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

Item No.23.91.04 *Preparation of manual for conducting Kerala University Sports and Games*

In connection with the Kerala University Sports and Games the DPE follows traditional rules and Regulations for inter University competitions. Conduct of intercollegiate tournaments is very essential to avoid unwanted fight between the teams and to avoid argument among the players and teachers. It is also helpful to place this manual before courts, if necessary. Therefore DPE requested to frame a concrete manual for conducting Kerala University sports and Games

The Sub Committee decided to constitute a Committee for the preparation of manual for conducting Kerala University Inter collegiate sports and Games, comprising of

1. Dr.Bijukumar K (Associate Professor, MG College, Thiruvananthapuram)
2. Dr. Jiji Kurian (Associate Professor, Mar Ivanios college, Trivandrum)
3. Dr.K.Jayakumar, Associate Professor, NSS College Pandalam
4. Sri. Sujith Prabhakar (Assistant Professor, .SN College Chempazhanchy),
5. Dr. Deepak. (Assistant Professor VTMNSS College, Dhanuvachapuram)
6. Dr. N Madhavan (Assistant Professor, Sree Ayyappa College, Eramallikkara)
7. Dr. Manoj M J (Assistant Professor, SN College Kollam),
8. Dr. Biju Sukumar (Assistant Professor, SN College Chathannur)
9. Dr. Kunji Kannan, Assistant Professor, University College, Tvm
10. Sri. Arun Jyothi (Assistant Professor, Govt.Arts College Trivandum),

to frame rules and Regulation for each events of inter collegiate tournament/ Championships under University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

Item No.23.91.05 *Constitution of Grace mark Committee of the Department of Physical Education-reg*

Nowadays new levels of tournaments are being conducted and these events are not included for the grace marks. Therefore necessary steps may be taken to provide the grace marks to the events which were not included for the award of grace marks. The DPE requested to award grace marks to a student in a year for all the activities put together, in which division of grace marks is limited to 25% which is already given to the University students as per University Order.

The Sub Committee decided to constitute a committee on awarding Grace mark

1. Dr.BijukumarK (Associate Professor, MG College, Thiruvananthapuram)
2. Dr.K.Jayakumar, Associate Professor, NSS College Pandalam
3. Dr.Rosenix P K, Associate Professor, Govt.College for Women Trivandrum
4. Dr.Vrindakumari, Associate Professor, MMNSS College Kottiyam
5. Dr. Jithin Jose, Assistant Professor, St.John’s College Anchal
6. Dr. Deepak. (Assistant Professor VTMNSS College, Dhanuvachapuram)
7. Smt.Binitha G J, Assistant Professor, Govt.College Chavara

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

Item No.23.91.06 Horticorps Vegetable market, Matsyafed fish market- waste Management-reg

Many National and International Athletes are using the Stadium for daily practice and the opposite to the Public Library is the only side with ample space that can be utilized as a parking area for vehicles. But at present Horticorp Vegetable Market and Matsyafed fish market is functioning in this space leading to lack of parking area for the Stadium. Besides the Iron gates on the southern side of University Stadium is rusted and damaged due to dumping of waste from Horticorp Vegetable Market and Matsyafed fish market.

The Sub Committee recommended that necessary steps be taken to evacuate Horticorps Vegetable market and Matsyafed fish market beside to the southern side of University ground for parking vehicles-reg.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of the Hon’ble Vice-Chancellor, Pro-Vice-Chancellor, Registrar, Adv.B.Balachandran, Adv.A.Ajikumar, Sri.J.Jairaj, Sri.B.P.Murali, Members Syndicate to have a detailed discussion with the authorities of Matsyafed and Horticorp.

Item No.23.91.07 Sports Summit

The DPE conducts sports summit every year. But, the sports summit to be held this year could not be conducted owing to covid 19 pandemic. As part of nurturing sports, a sports carnival to be held at Thiruvananthapuram has been included in the Budget speech for 2020-21 of University of Kerala. An amount of 10 Lakh has been set apart for this.

The Committee decided that there is no need to conduct sports summit in this year owing to the present situation caused by the covid-19 pandemic.

The meeting end at 4 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee of the Syndicate held on 05.02.2021, be approved.

Item No.23.92 പള്ളിക്കൽ യു ഐ ടി റീജിയണൽ സെന്ററിന് ആവശ്യമായ സ്ഥല സൗകര്യം ലഭ്യമാക്കണമെന്ന പ്രിൻസിപ്പലിന്റെ അപേക്ഷ സംബന്ധിച്ച :

(Ad A VII)

പള്ളിക്കൽ ഗവൺമെന്റ് ഹയർ സെക്കന്ററി സ്കൂളിലെ യു പി സെക്ഷൻ പുതിയ കെട്ടിടത്തിലേക്ക് മാറ്റുമ്പോൾ നിലവിലെ കെട്ടിടങ്ങൾ യു ഐ ടി സെന്ററിനായി അനുവദിച്ചു തരണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് പള്ളിക്കൽ യു ഐ ടി സെന്റർ പ്രിൻസിപ്പൽ തിരുവനന്തപുരം ജില്ലാ പഞ്ചായത്ത് പ്രസിഡന്റിന് 08.09.2020ൽ കത്ത് നൽകിയിരുന്നു. ജില്ലാ പഞ്ചായത്ത്, ഈ ആവശ്യം സർക്കാർ തലത്തിൽ തീരുമാനമെടുക്കേണ്ട വിഷയമായതിനാൽ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് മുഖേന പൊതു വിദ്യാഭ്യാസ വകുപ്പിന് അപേക്ഷ സമർപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു കൊണ്ട് 17.12.2020ൽ യു ഐ ടി പ്രിൻസിപ്പലിന് മറുപടി നൽകുകയും

ചെയ്തിരുന്നു. ഈ വിഷയത്തിൽ തുടർ നടപടികൾ സ്വീകരിക്കുവാൻ സർവകലാശാലക്ക് 21.12.2020നും പ്രിൻസിപ്പൽ കത്ത് നൽകിയിരിക്കുന്നു.

അതിനാൽ, ഫയൽ ചുവടെ പറഞ്ഞിരിക്കുന്നവയുടെ ഉത്തരവുകൾക്കായി സമർപ്പിച്ചിരുന്നു.

- ജില്ലാ പഞ്ചായത്ത് നിർദ്ദേശിച്ചതനുസരിച്ചു ഇക്കാര്യത്തിനായി ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് മുഖേന പൊതു വിദ്യാഭ്യാസ വകുപ്പിന് അപേക്ഷ സമർപ്പിക്കാവുന്നതാണോ എന്നതിൽ
- പ്രസ്തുത കെട്ടിടം യു ഐ ടി ക്കു അനുയോജ്യമാണോ എന്ന് പരിശോധിക്കേണ്ടതുണ്ടോ എന്നതിൽ ബഹു വൈസ് ചാൻസിലർ പ്രസ്തുത വിഷയം സിന്റിക്ക്കറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നതിന്

ഉത്തരവിട്ടു.

ബഹു വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ വിഷയം സിന്റിക്ക്കറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Sri.J.Jairaj, Dr.M.Vijayanpillai, Sri.B.P.Murali, Sri.G.Bijukumar, Members Syndicate to have a discussion with the Principal, UIT Pallickal Regional Centre and Authorities of Jilla Panchayat regarding the matter and place the report before the Syndicate.

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Item No. 23.93 Iqbal College, Peringammala- Complaint against the appointment of Assistant Professors –Consideration of- reg.

(Ac F III)

Ref: Request from Sri.M.Ashrafudeen dated 15-10-2020

A writ petition was filed by Sri.M.Ashrafudeen, one of the member of Iqbal College Trust, raising serious allegations in the selection for appointment of Assistant Professors in the College. As per the Judgment dated 17-06-2020 in WP© No. 4963 of 2020 (U), the Hon' High Court has observed that the petitioner would be free to pursue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

The petitioner had requested that before approving the applications submitted regarding the appointments made by the Manager of the College, evidences to be presented in the matter by him may be examined.

The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 filed by the petitioner before the Additional District Court, Thiruvananthapuram in which it has been ordered that IA 305/2018 is **dismissed as not pressed**, vide separate order.

Legal opinion was sought in this matter, whether IA1/2020 in OS 5/1990 has been dismissed vide order dated 02-03-2020 or whether the same is still in action; clarification was also sought, as to whether the petitioner Sri.M.Ashrafudeen may be given an opportunity to be heard along with the Manager, Iqbal College, Peringammala.

The legal advisor has opined that since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and as the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02.03.2020 showing the dismissal of the same, there is no meaning in keeping the file in abeyance and the Universty can pass appropriate orders in the matter in question.

The whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 06.01.2021, the committee considered the matter and recommended to refer the item to the Syndicate. The special Syndicate held on 12.01.2021, vide spl.syn.Item No.44 Additional Item No.1, resolved to approve the recommendation of the Standing Committee.

Meanwhile the Principal, Iqbal College, Peringammala has forwarded the letter from the Director of Collegiate Education dated 23.01.2021, given concurrence for the approval of appointments of teachers in the Departments of Commerce, English, Physics and Botany in Iqbal College, Peringammala, since there is 16 hours of workload to accommodate the teachers concerned.

The whole matter is placed before the Syndicate for recommendation.

Resolution of the Syndicate

RESOLVED to give reply to the petitioner.

Item No. 23.94 Iqbal College, Peringammala- Complaint in the appointment of Assistant Professors – Consideration of-reg.

(AcFIII)

An anonymous complaint has been received with regard to the appointment of Assistant Professors in Iqbal College, Peringammala alleging that the Management has not sent memo for attending the interview to many candidates who have Ph.D degree with the intension to give appointment to those whom they desire.

It may be noted that a writ petition was filed by Sri.M.Ashrafudeen, one of the member of Iqbal College Trust, raising serious allegations in the of selection for appointment of Assistant Professors in the College. The Hon'ble Court vide order dated 25-02-2020 in WP© No. 4963 of 2020 allowed the Management to conduct the Selection process.

In the Judgment dated 17-06-2020 in WP© No. 4963 of 2020 (U), the Court has observed that the petitioner would be free to peruse the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

Here the complainant is also free to approach any other appropriate authority for redressal of grievance.

It may also be noted that since neither name nor address of the complainant has been furnished, the University is not able to communicate any suggestion/decision to him/her.

As per the orders of the Vice-Chancellor, the matter was placed before the the Standing Committee of the Syndicate on Affiliation of Colleges and the Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The whole matter has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate.

The Syndicate held on 23-10-2020, vide item.no.19.79.31 has resolved to intimate the Manager, Educational Agency to appear for a hearing before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private College with related documents.

The Vice-Chancellor has ordered to obtain legal opinion in this regard and legal opinion has been sought from the Legal Advisor. It has been opined that on the basis of the writ petition filed by Sri.Ashrafudeen raising serious allegations in the selection for appointment of Assistant Professors in the College, the Hon'ble High Court of Kerala as per the order dated 25-02-2020 in WP(C) No.4963 of 2020, guidelines were issued showing the manner in which the selection process should be conducted and has also been opined that it is seen that in strict compliance with the directions of the Hon'ble High Court of Kerala, the selection process has been completed and as the directions of the Hon'ble Court has been complied in the selection process, the anonymous complaint is only to be ignored.

The whole matter was again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 06.01.2021, the committee considered the matter and recommended to refer the item to the Syndicate. The special Syndicate held on 12.01.2021, vide spl.syn.Item No.44.48, resolved to entrust the Registrar to verify the file and place the item before the next Syndicate and the Registrar has remarked that “ഇക്ബാൽ കോളേജിലെ പ്രസ്തുത നിയമനവുമായി ബന്ധപ്പെട്ട് നിലവിൽ 6 ഫയലുകൾ ഉണ്ട്. അതിൽ രണ്ടു ഫയലുകൾ പരാതിയുമായി ബന്ധപ്പെട്ടാണുള്ളത്. പരാതിയുമായി ബന്ധപ്പെട്ട ഫയലിലാണ് വൈസ് ചാൻസലർ നിയമോപദേശം തേടാൻ ഉത്തരവിട്ടത്. വിഷയം ഒന്നായതിനാലാണ് ഈ ഫയലിൽ നിയമോപദേശ പരാമർശം വന്നിരിക്കുന്നത് ”.

Meanwhile the Principal, Iqbal College, Peringammala has forwarded the letter from the Director of Collegiate Education dated 23.01.2021, which has given **concurrence for the approval of appointments of teachers in the Departments of Commerce, English, Physics and Botany in**

Iqbal College, Peringammala, since there is 16 hours of workload to accommodate the teachers concerned.

The whole matter is placed before the Syndicate for recommendation.

Resolution of the Syndicate
RESOLVED to give reply to the petitioner.

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Item No.23.95 ***Iqbal College, Peringammala - Initial appointment of Dr.Anu A as Assistant Professor in Physics - approval of – reg.***

(Ac F III)

The Principal, Iqbal College, Peringammala had forwarded the proposal for the approval of the initial appointment of **Dr.Anu A** as Assistant Professor in Physics w.e.f **18.06.2020 F.N** in the retirement vacancy of Dr.L.Abdul Kalam on 31.05.2018 AN.

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 26.02.2020.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee- vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject Physics in Community quota. In the selection procedure Dr.Anu A occupies the first rank position.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee for filling up one vacancy in the department of Physics and the College has forwarded the Minutes of the duly constituted Selection Committee.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A Writ Petition was filed by M.Ashrafudeen one of the members of the Iqbal College Trust, raising serious allegations in the Selection for appointment of Assistant Professors in the College.

In the Judgment dated 17.06.2020 the Court has observed that the petitioner would be free to peruse the I.A filed in O.S No.5/1990 in respect of all the allegation which prima face requires

Dr.Anu A date of notification:16-10-2019 Date of Joining: 18.06.2020	20.05.1983 35 years	Community first rank	BSc Physics April 2004. First class University of Kerala MSc Physics first Class May 2006 MG University M.Phil in Nano Science & Nano Technology University of Kerala January 2009 Ph.D in Nano Science & Nano Technology 31.12.2018 University of Kerala (as per UGC Regulations 2016) (M.Phil & Ph.D in Nano Science & Nano Technology is equivalent to MSc degree of the candidate is produced as they are interdisciplinary)	As per Post Adalath review statement 2002, 13 teaching hours permitting 1 teacher. As per G.O 260 ,57 hours of workload permitting 3 teachers. (Total 70 hours of workload permitting 4 teachers)	4	21	8	Posted in the retirement vacancy of Dr.L Abdhul Khalam
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Resolution of the Syndicate

RESOLVED to approve the proposal for the appointment of Dr.Anu A as Assistant Professor in Physics in Iqbal College, Peringammala w.e.f 18-06-2020 against the retirement vacancy of Dr.L.Abdul Khalam.

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Item No.23.96 *Iqbal College, Peringammala - Initial appointment of Assistant Professors in Commerce - approval of – reg.*

(Ac.F.III)

The Principal, Iqbal College, Peringammala had forwarded the proposals for the approval of the initial appointment of the following Assistant Professors in Commerce.

Sl No	Name of the Assistant Professor	Date of Joining	Remarks
1	Dr.Santhi G Nair	18.06.2020 F.N	Posted in the retirement vacancy of Dr.U Nazarudeen
2	Dr.Pradeesh S	18.06.2020 F.N	Posted in the demise vacancy of Dr.M.Shahul Hameed
3.	Dr.Saleena A S	18.06.2020 F.N	Posted in the retirement vacancy of Sri.M Jalaludeen

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 10.03.2020.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. Three vacancies were notified for the subject Commerce, two in the open merit and one in the Community quota. In the selection procedure Dr.Santhi G Nair occupies the first rank position and Dr.Pradeesh S occupies the second rank, appointed against the open merit vacancies and Dr.Saleena A S occupies the third rank and posted in the community merit quota. The particulars regarding the age, workload and qualification are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee for filling up three vacancies in the department of Commerce and the College has forwarded the Minutes of the duly constituted Selection Committee.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A Writt Petition was filed by M.Ashrafudeen, a member of the Iqbal College Trust, raising serious allegations in the Selection for appointment of Assistant Professors in the College.

In the Judgment dated 17.06.2020 the Court has observed that the petitioner would be free to peruse the I.A filed in O.S No.5/1990 in respect of all the allegation which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

As per G.O.(Ms)No.155/2020/hedn dtd 1.4.2020 the Govt has clarified that every teaching posts should have a workload of 16 hours .It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated 11.09.2020, the Govt has clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dtd 11.9.2020 the Govt has further clarified that all selections and appointments made from 01.06.2020 in

							Open	Comm unity	
1.	Dr.Sanathi G Nair date of notification: 16-10-2019 Date of Joining: 18.06.2020	08.02.1982 36 years	Merit first rank	BCom April 2002. first class University of Kerala MCom first Class, June 2004 University of Kerala Ph.D 31.08.2019 University of Kerala (as per UGC Regulations 2009) Qualified NET + JRF on 30.11.2011	As per Post Adalath review statement 2002, 138 teaching hours permitting 8 teachers.	5	22	8	Posted in the retirement vacancy of Dr.U Nazarudeen
2.	Dr.Pradeesh S date of notification: 16-10-2019 Date of Joining: 18.06.2020	10.05.1982 36 years	Merit second rank	BCom first class April 2002. University of Kerala MCom second Class (55 %), September 2004 University of Kerala Ph.D 10.10.2017 University of Kerala (as per UGC Regulations 2009) Qualified NET on 30.11.2011	As per Post Adalath review statement 2002, 138 teaching hours permitting 8 teachers.	6	23	8	Posted in the demise vacancy of Dr.M.Shahul Hameed
3.	Dr.Saleena A S date of notification: 16-10-2019	19.05.1983 35 years	Communi ty merit	BCom first class April 2004. University of	As per Post Adalath review statement 2002, 138	7	23	9	Posted in the retirement

Date of Joining: 18.06.2020	(3'rd rank)	Kerala MCom first Class, May 2006 University of Kerala Ph.D 22.01.2019 University of Kerala (As per UGC Regulations 2009) Qualified NET + JRF on 13.06.2011	teaching hours permitting 8 teachers.			vacancy of Sri.M Jalaludeen
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Resolution of the Syndicate

RESOLVED to approve the proposal for the appointment of Dr.Sanathi G Nair, Dr.Pradeesh S, Dr.Saleena A.S, as Assistant Professor in Commerce in Iqbal College, Peringammala w.e.f 18.06.2020 in the retirement vacancy Dr.U.Nazarudeen, in the demise vacancy of Dr.M.Shahul Hameed and in the retirement vacancy of Sri.M.Jalaludeen respectively.

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Item.No.23.97: **Iqbal College, Peringammala- Initial appointment of Assistant Professor in Botany - Consideration of-- reg .**

(Ac.FIII)

The Principal, Iqbal College, Peringammala has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Shamnad.J	Iqbal College, Peringammala	Botany	18-06-2020 F.N	Retirement vacancy of Sri.A.Abdul Ayub retired on 31-05-2016F.N

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 26-02-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter

No. D2/308/2019/H.Edn dated 05-10-2019.

17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject Botany in Community quota. In the selection procedure Dr. Shammad.J occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Botany. The College has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A writ petition was filed by Sri.M.Ashrafudeen, one of the member of Iqbal College, Trust raising serious allegations in the of selection for appointment of Assistant Professors in the College.

In the Judgment dated 17-06-2020, in WP© No.4963 of 2020(4) the Court has observed that the petitioner would be free to pursue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020 the Govt has further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges, shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

The University vide order dated 19-07-2014 has sanctioned new P.G course (MSc Botany) in Iqbal College, Peringammala during the year 2013-14. But the Government has not sanctioned the post till date. After excluding the P.G weightage, there is sufficient post to accommodate the teacher.

As per Post Adalath review there are 57 hours of workload permitting 4 teachers. There are three teachers in the Department of Botany including the newly appointed teacher. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. **Dr.Shammad.J** has been appointed as the 3rd teacher in the Department with 16 hours per week.

The proposal for the approval of appointment of **Dr.Shammad.J** as Assistant Professor in **Botany in Iqbal College, Peringammala** w.e.f **18-06-2020 F.N** in the retirement vacancy of Sri.A.Abdul Ayub retired on 31-05-2016 has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23-10-2020 vide item.No.19.79.37 resolved to defer the item.

Meanwhile an anonymous complaint was received by the University on 19-03-2020. Sri.M.Ashrafudeen, one of the Iqbal College Trust member has also requested that before approving the applications submitted regarding the appointments made by the Manager of the College, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 in which it has

been ordered that IA 305/2018 is dismissed as not pressed, vide separate order. Hence legal opinion in this regard was sought.

The Legal Advisor opined that the anonymous complaint can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02-03-2020 showing the dismissal of the same, **there is no meaning in keeping the file in abeyance and the University can pass appropriate orders in the matter in question.**

The whole matter again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 06.01.2021, the committee considered the matter and recommended to refer the item to the Syndicate. The special Syndicate held on 12.01.2021, vide spl.syn.Item No.44.50, resolved to entrust the Registrar to verify the file and place the item before the next Syndicate and the Registrar has remarked that “ഇക്ബാൽ കോളേജിലെ പ്രസ്തുത നിയമനവുമായി ബന്ധപ്പെട്ട് നിലവിൽ 6 ഫയലുകൾ ഉണ്ട്. അതിൽ രണ്ടു ഫയലുകൾ പരാതിയുമായി ബന്ധപ്പെട്ടാണുള്ളത്. പരാതിയുമായി ബന്ധപ്പെട്ട ഫയലിലാണ് വൈസ് ചാൻസലർ നിയമോപദേശം തേടാൻ ഉത്തരവിട്ടത്. വിഷയം ഒന്നായതിനാലാണ് ഈ ഫയലിൽ നിയമോപദേശ പരാമർശം വന്നിരിക്കുന്നത് ”.

Meanwhile the Principal, Iqbal College, Peringammala has forwarded the letter from the Director of Collegiate Education dated 23.01.2021, which has given **concurrence for the approval of appointments of teachers in the Departments of Commerce, English, Physics and Botany in Iqbal College, Peringammala, since there is 16 hours of workload to accommodate the teachers concerned.**

The whole matter is placed before the Syndicate for recommendation.

PROFORMA

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Shamna d.J 18-06-2020F.N Botany Iqbal College, Peringammala. Date of notification 16-10-2019	23-01-1985 33years	1 (community merit)	Bsc Botany, first class (67.2%) April 2006 Kerala University Msc Botany, first class(70.04%) May 2009 M.G University. (Eligibility certificate produced) Mphil in Botany in May 2014 Kerala University. Ph.D in Botany from Kerala University on 31-08-	As per post adalath review 57 hours of workload permitting 4 teachers	3 rd	21	7	Retirement vacancy of Sri.A.Abdul Ayub

				2019 (Certificate to the effect that the degree has been awarded in accordance with UGC 2009 regulation is produced)					
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Resolution of the Syndicate

RESOLVED to approve the proposal for the appointment of Dr.Shamnad.J as Assistant Professor in Botany in Iqbal College, Peringammala w.e.f 18-06-2020 F.N in the retirement vacancy of Sri.A.Abdul Ayub retired on 31-05-2016.

Item No.23.98

Iqbal College, Peringammala- Initial appointment of Assistant Professor in English -Consideration of – reg.

(Ac.FIII)

The Principal, Iqbal College, Peringammala has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Anupama.L	Iqbal College, Peringammala	English	24-06-2020 F.N	Retirement vacancy of Dr.MC Karmachandran on 31-05-2015

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 03-03-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject English in open merit. In the selection procedure Dr.Anupama.L occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended. As per UGC Regulations 2018, 55%

marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in English. The College has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A writ petition was filed by Sri.M.Ashrafudeen, one of the member of Iqbal College Trust raising serious allegations in the selection for appointment of Assistant Professors in the College.

In the Judgment dated 17-06-2020, in WP© No.4963 of 2020(4) the Court has observed that the petitioner would be free to pursue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020 the Govt has further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges, shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

As per Post Adalath Review there are 36 hours of workload permitting 2 teachers. An additional 70 hours permitting 5 teachers have been sanctioned vide G.O(Ms) No.260/2010/H.Edn dated 20-08-2010. Hence there is a total of 106 hours permitting 7 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. There is no P.G Course in the Department of English in Iqbal College, Peringammala. Dr.Anupama.L has been appointed as the 6'th teacher in the Department with 16 hours of workload per week.

The proposal for the approval of appointment of **Dr.Anupama.L** as Assistant Professor in **English in Iqbal College, Peringammala** w.e.f **24-06-2020 F.N** in the retirement vacancy of Dr.MC Karmachandran has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23-10-2020 vide item.No.19.79.36 resolved to defer the item.

Meanwhile an anonymous complaint was received by the University on 19-03-2020. Sri.M.Ashrafudeen, one of the Iqbal College Trust member has also requested that before approving the applications submitted regarding the appointments made by the Manager of the College, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 in which it has been ordered that IA 305/2018 is dismissed as not pressed, vide separate order. Hence legal opinion in this regard was sought.

The Legal Advisor opined that the anonymous complaint can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and as the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02-03-2020 showing the dismissal of the same, **there is no meaning in keeping the file in abeyance and the University can pass appropriate orders in the matter in question.**

The whole matter was again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 06.01.2021, the committee considered the matter and recommended to refer the item to the Syndicate. The special Syndicate held on 12.01.2021, vide spl.syn.Item No.44.49, resolved to entrust the Registrar to verify the file and place

the item before the next Syndicate and the Registrar has remarked that “ഇക്ബാൽ കോളേജിലെ പ്രസ്തുത നിയമനവുമായി ബന്ധപ്പെട്ട് നിലവിൽ 6 ഫയലുകൾ ഉണ്ട്. അതിൽ രണ്ടു ഫയലുകൾ പരാതിയുമായി ബന്ധപ്പെട്ടാണുള്ളത്. പരാതിയുമായി ബന്ധപ്പെട്ട ഫയലിലാണ് വൈസ് ചാൻസലർ നിയമോപദേശം തേടാൻ ഉത്തരവിട്ടത്. വിഷയം ഒന്നായതിനാലാണ് ഈ ഫയലിൽ നിയമോപദേശ പരാമർശം വന്നിരിക്കുന്നത് ”.

Meanwhile the Principal, Iqbal College, Peringammala has forwarded the letter from the Director of Collegiate Education dated 23.01.2021, which has given **concurrence for the approval of appointments of teachers in the Departments of Commerce, English, Physics and Botany in Iqbal College, Peringammala, since there is 16 hours of workload to accommodate the teachers concerned.**

The whole matter is once again placed before the Syndicate for recommendation.

PROFORMA

SI . No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Anupama.L 24-06-2020F.N English Iqbal College, Peringammala. Date of notification 16-10-2019	31-08-1979 39 years	1 (Open merit)	Bsc Zoology, first class (72.5%) April 2000 Kerala University MA English language and literatutr, second class (57.5%) April 2002 Kerala University. Mphil in English in December 2004 Kerala University. Ph.D in English from Kerala University on 24-04-2018 (Certificate to the effect that the degree has been awarded in accordance with UGC	As per post adalath review 36 hours of workload permitting 2 teachers. As per G.O 260, 70 hours of workload permitting 5 teachers.	6'th	24	9	Retirement vacancy of Dr.M.C.Karma chandran

				2009 regulation is produced) Qualified UGC- NET+JRF exam held on 26.12.2010					
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Resolution of the Syndicate

RESOLVED to approve the proposal for the appointment of Dr.Anupama.L as Assistant Professor in English in Iqbal College, Peringammala w.e.f 24-06-2020 FN in the retirement vacancy of Dr.M.C Karmachandran.

Item No.23.99 ***Judgment in WP©No.22571 of 2020(V) dated 27-11-2020 filed by Dr.Samna.M, Assistant Professor of Commerce in Iqbal College, Peringammala – approval of appointment -reg.***

(Ac.FIII)

The proposal for the approval of appointment of Dr.Samna.M as Assistant Professor in the Department of Commerce was forwarded on 01-08-2016 by the Secretary of Iqbal College, Peringammala. The proposal was kept in abeyance since the dispute regarding the managership of the college was pending with the Hon'ble High Court.

As per the common Judgment dated 23-02-2016 in WP(C) No.15739/2013(N), the Hon'ble High Court had ordered that all appointments made with effect from 18-09-2010 had to be in tune with UGC Regulations 2010. The Secretary of the College was informed that the University was not in a position to consider the proposal in respect of Smt.Samna.M, since the same was not in tune with UGC Regulations 2010.

In the mean time, a change in the management/office bearers was reported consequent to the disposal of the case regarding the managership by the Apex Court.

A writ petition was filed by Dr.Samna.M with regard to her appointment/ approval as Assistant Professor in Commerce and the same was dismissed, vide Judgment dated 15-01-2018 in WP© No.27841/2016, WP© No. 30501/2016 & WP© No.24262/2017. The petitioner preferred an appeal and as per Judgment dated 05-08-2019 in WANo.2392, 2378 & 2389 of 2018, the Hon'ble High Court of Kerala directed the University to grant approval to the petitioner from the date of her first appointment.

Even though the teacher was served the appointment order by the Educational Agency w.e.f 08-07-2016, on verification of the service book it was seen that the teacher had joined duty only on 16-08-2019. Moreover, Dr.Samna.M did not figure in the list of teachers as on 08-07-2016, forwarded from the College.

Clarification was sought from the Principal with regard to the actual date of appointment of the teacher. The Principal clarified that as per the appointment order issued by the Secretary, Iqbal College Trust, Peringammala, Dr.Samna.M was appointed as Assistant Professor in the department of Commerce on 08-07-2016 and that at the time of her initial appointment there was some dispute in the management which was finally disposed by the Hon'ble Supreme Court of India. It was also stated that as per the office records she had formally joined in service in the College on 16-08-2019, as per the Judgment of the Hon'ble High Court of Kerala, dated 05-08-2019.

As per the Judgment dated 05-08-2019 in WANo.2392, 2378 & 2389 of 2018, the University was directed to regularize the appointment of the petitioner if it is otherwise proper and in tune with the Act and Statute. It was also made clear that the appointment shall be approved from the date of her first appointment. The opinion of the Standing Counsel was sought. The Standing Counsel opined that the approval has to be granted w.e.f 08-07-2016, which is the date of her first appointment, but in the approval order, the University is legally bound to point out that she has actually worked only from 16-08-2019 and the approval granted shall not be taken as a nod of consent for payment of the pecuniary

benefits for a period during which she has not actually worked. It was also opined that for the period from 08-07-2016 to 15-08-2019 since payment has to be done by the Government it requires regularization by the Government and date of approval by the University fixed as per the directions of the Hon'ble High Court of Kerala should not be interpreted as the date on which her entitlement for salary start and it is therefore mandatory to mention the actual date on which she started working as Assistant professor ie; w.e.f 16-08-2019.

The matter along with the opinion of the Learned Standing Counsel, was placed before the Syndicate held on 30-10-2019 and the Syndicate considered the opinion of the Standing Counsel along with the verdict of the Hon'ble High Court and resolved to treat the initial appointment of Dr.Samna.M as Assistant Professor of Commerce in Iqbal College, Peringammala as approved w.e.f 08-07-2016, with attendant benefits being allowed w.e.f 16-08-2019 and University has issued approval order accordingly.

As per the Judgment in WP@No.22571 of 2020(V) dated 27.11.2020 filed by Dr.Samna.M, Assistant Professor of Commerce in Iqbal College, Peringammala, the Court has ordered that the Syndicate of the University must reconsider the matter in view of the observations of the Court and directions in extP1 Judgment (Judgment dated 05-08-2019 in W.A no.2378/2018). It has also been stated that ineluctably, it is only after the University takes a decision in this matter can the Government pass a consequential order with respect to the disbursement of benefits of the petitioner.

The Court also set aside the order issued by the University and the letter from the DCE dated 14-02-2020 and letter from the DyDCE dated 28-09-2020 to the extent to which it has denied the petitioner her benefits from 08-07-2016 to 16-08-2019, with a consequential direction to the competent authority of the University to reconsider this aspect. It has also been ordered that the afore exercise shall be completed after affording an opportunity of being heard to the petitioner, as expeditiously as is possible but not later than two months from the date of receipt of copy of the Judgment and consequent to the orders to be issued by the University in terms of this Judgment, the Government will issue consequential proceedings with respect to the benefits of the petitioner, **if so found eligible by the University**, through the afore exercise, without any avoidable delay but not later than two months from the date on which University communicates the said decision to the Government.

Granting approval w.e.f 08-07-2016 would make the teacher eligible for promotion w.e.f 08.07.2020. It may also be noted that for promotion, points are to be given for the period she has actually worked. Hence at the next stage with regard to her promotion too, the University will have to face much hardships if approval is to be granted for periods which the teacher has not actually worked.

As per the directions of the Hon'ble Court, the Syndicate is to reconsider the matter regarding the date of her initial appointment after affording an opportunity of being heard to the petitioner. The whole matter was placed before the Syndicate held on 29-12-2020, for consideration. The Syndicate, vide item.no.21.55, considered the matter and resolved to entrust the Pro-Vice-Chancellor and the Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges to hear the petitioner and place the report before the Syndicate.

The hearing was conducted on 12-01-2021 at 04.45 p.m. Dr.Samna.M claimed that she should get the service benefits from 08-07-2016, the date on which the appointment order was issued to her. She alleged that the then Principal and the Management did not allow her to join duty, sign in the attendance registrar or start service Book. So she could not officially join duty as a permanent faculty. Later she was able to join duty based on the orders of the Hon'ble High Court on 16-08-2019. From this it is evident that the incumbent was denied the right to join duty during the period between 08.07.2016 to 15-08-2019. Since the date of joining mentioned in the service book is 16-08-2019, as per service rules the University can approve the service benefits only from the date of joining mentioned in the service book. The matter regarding the disbursement of monetary benefits for the said period doesn't come under the purview of the University. The Government being the pay master may decide whether the petitioner may be given appointment notionally, but counting the said period for all service benefits including pension. The hearing Committee resolved that the University may not, on humanitarian grounds place any hindrance in reckoning her service from the date mentioned in the appointment order for all service benefits provided an appropriate relaxation is granted from service provisions by the appropriate authority, which is the Government.

The proceedings of the hearing was forwarded to the Standing Counsel for vetting. The Standing Counsel opined that he has gone through the proceedings and the same is found to be in order.

The whole matter along with the proceedings is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proceedings of the hearing conducted in compliance to the Judgement of the Hon'ble High Court of Kerala in WP (C) No.22571 of 2020 (V) and intimate the same to the Hon'ble High Court.

FURTHER RESOLVED to intimate the same to the Government alongwith the order issued from the Iqbal College Trust Order No.ICT/IC/806/2016 dated 27.01.2021

Item No.23.100. Minutes of the hearing of the Sub- Committee constituted by the Syndicate held on 15.02.2021 – approval of –reg.

(Ac.BI)

The Minutes of the hearing of the Sub- Committee constituted by the Syndicate to consider petitions filed against various affiliated colleges held on 15.02.2021, is submitted for approval of the Syndicate.

The Minutes of the meeting appended.

MINUTES OF THE HEARING CONDUCTED BY THE SUB-COMMITTEE CONSTITUTED BY THE SYNDICATE TO CONSIDER PETITIONS FILED AGAINST VARIOUS AFFILIATED COLLEGES

DAY	:	MONDAY
DATE	:	15.02.2021
TIME	:	11.00 A.M
VENUE	:	SYNDICATE ROOM

Attendees :

- | | |
|--|------|
| 1. Adv. Muralidharan Pillai, Member Syndicate | Sd/- |
| 2. Dr. Vijayan Pillai, Member Syndicate | Sd/- |
| 3. Dr. J. Jairaj, Member Syndicate | Sd/- |
| 4. Prof.K. Lalitha, Member, Syndicate | Sd/- |
| 5. Dr. Mohan Sreekumar, Principal, Sree Narayana Guru
College of Advanced Studies, Chempazhanthy | Sd/- |
| 6. Smt. Riya Vinod, Teacher, Sree Narayana Guru College of Advanced Studies,
Chempazhanthy | Sd/- |
| 7. Mr. Valsan T.K, Associate Professor,
Sree Narayana Guru College of Advanced Studies, Chempazhanthy | Sd/- |
| 8. Dr. Firosh M Basheer, Principal,
KTCT College of Arts & Science, Kallambalam | Sd/- |
| 9. Dr. Vincent Joy N.S, Principal, Christian College, Kattakkada | Sd/- |
| 10. Mr. Xavior Antony, F/o of Arun Xavior (complainant) | Sd/- |
| 11. Mr. Arun Xavior, student, Don Bosco College, Kottiyam | Sd/- |
| 12. Anjali Krishnan, Teacher, Don Bosco College, Kottiyam | Sd/- |
| 13. Dr. Y Joy, Principal, Don Bosco College, Kottiyam | Sd/- |
| 14. Smt. Vimalakumari. S, Principal, Sree Narayana Guru Kripa
B.Ed College, Pothencode. | Sd/- |
| 15. N. Saharajan, AO, Sree Narayana Guru Kripa B.Ed College, Pothencode. | Sd/- |

The meeting began at 11.00 a.m. Hearing has been conducted based on the complaints submitted by (1) Mr.Anansha (2) Mr.Rohith R.V (3) Sri. Amal Raj. B (4) Two students (Sri.Akshay.P.R and Sri.Abhiram) (5) Sri. Xaviour Antony (6) *Mr. Shameer F* (6) *Sourav B.B. No.23.100.01KTCT College of Arts and Science, Kallambalamcomplaint from Semester Three , BA Economics Students against the College Management reg:-*

Ref: Minutes of the meeting of the Syndicate held on 15.05.2020, vide Item No 11 .39. 15

A complaint was submitted by Third Semester, BA Economics students of KTCT College of Arts and Science Kallambalam against the Principal and the College Management. The students have stated that they have been removed from the college nominal roll of Third Semester. However two other students who were suspended for ragging and other issues have been reinstated on payment of a fine of Rs. 5000/-. It is mentioned that one of the complainants, Anansha had represented the college in the cricket match at the University level and is now hospitalised due to a head injury. The Principal and college authorities are mentally harassing the students. They have requested to permit them to continue their studies and make it possible for them to attend the University Exam.

As per the information provided by the Principal, the students and their parents were intimidated many times on their unauthorized absence in Semester-Three and it is remarked that the students have registered an invalid complaint with wrong and fake arguments. They have been removed from the nominal attendance roll of Semester Three (April 2019- October 2019) due to continued absence and shortage of attendance.

The Standing Committee of the Syndicate at its meeting held on 11.05.2020 considered the complaint submitted by Third Semester, BA Economics students of KTCT College of Arts and Science Kallambalam and the remarks of the Principal and recommended to hear the Principal and the petitioner Sri.Anansha by a Sub Committee comprising Adv. Muralidharan Pillai G, Adv.A Ajikumar, Dr.Vijayan Pillai, Members Syndicate. The Syndicate at its meeting held on 15.05.2020 resolved the recommendation of the Standing Committee vide Item No. 11.39.15 and further resolved to include Sri .Arunkumar R, Sri.J. Jairaj, Prof Lalitha, Members Syndicate in the hearing Committee.

Hence the hearing note.

Recommendation:

Among those summoned, only the Principal of the College attended the hearing, who expressed his willingness to permit the concerned students to secure re-admission to the 3rd semester in the College. The Committee recommended that the petitioners to be directed to apply for re-admission for 3rd semester through proper channel.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

Item No.23.100. 02 *Petition filed by Rohith R V- Sree Narayana Guru College of Advanced Studies, Chempazhanthy –request for re-admission- reg*

Ref : Minutes of the meeting of the Syndicate held on 15.05.2020 vide Item No. 11.39.36

Rohith R.V, Third Semester B.Com (Co-operation) candidate of Sree Narayana Guru College of Advanced Studies, Chempazhanthy College vide his petition dated 16.12.2019 alleged that Assistant Professor Mrs. Ria Vinod and the college authorities had a revengeful attitude towards him and his mother. Despite being very punctual and attentive in the class, the faculties are intentionally harassing him and his mother aggressively. He stated that Mrs. Riya Vinod had filed a false complaint at kazhakootam Police station by implying a false indication in his behaviour. In this connection he was forcibly expelled from the college by issuing transfer certificate without any bonafide reason. Hence he applied for intercollegiate transfer to IV semester at MGM College of Arts and Science, but the existing University norms does not permit intercollegiate transfer to IV semester. As per the norms intercollegiate transfer is permitted to third and fifth semester only, through notification by the University.

Based on the complaint, the Principal of the college was requested to offer remarks. The principal explained that, on 16.10.2019 while Mrs Riya Vinod was engaged in the classroom, the petitioner entered the class with a deliberate purpose of assaulting her. She would have otherwise suffered if 2 faculty members did not rescue her from physical assault. The candidate was suspended with immediate effect and an enquiry commission has been constituted placing Dr.G Raveendran as convenor. Rohith appeared before the commission, admitted the charges levelled against him and expressed his desire to apply for TC from the college. Based on his application, the Principal has issued the Transfer Certificate and also stated that no violation of rules occurred from their side, everything has been done in accordance with the rules.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.05.2020. The committee considered the matter and recommended to hear the Principal, the teacher concerned Smt. Riya Vinod and the petitioner by a sub committee comprising of Adv. Muralidharan Pillai G, Adv. A. Ajikumar and Dr. Vijayan Pillai M, Members Syndicate. The Syndicate at its meeting held on 15.05.2020 resolved to approve the recommendations of the Standing Committee vide Item No.11.39.13 and further resolved to include Sri. Arunkumar R, Sri.J. Jairaj, Prof. K. Lalitha, Members Syndicate in the hearing Committee.

Hence the hearing note.

Recommendation:

Among those summoned, only the Principal and the teacher concerned attended the hearing, who were heard in detail by the Committee. The Committee recommended that the petition did not merit consideration.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

ItemNo.23.100.03 ***Mannaniya College of Arts and Science Pangode, Kallara, Thiruvananthapuram - complaint filed by Sri.Amal Raj.B - reg:-***

A complaint was submitted by Sri. Amal Raj. B, candidate of B.Com TTM, Fifth Semeste, Mannaniya College of Arts and Science Pangode, Kallara, Thiruvananthapuram, against the College Principal as he could not continue his studies due to attendance shortage. He has been a member of State Volleyball Team six times and a National Reserve. He was arrested on 15.09.2019 in a violence case which occurred on 14.09.2019. He claims that at the time of that incident, he was at home and was arrested when someone deceived him by informing his name to the Police and was on remand for 14 days. Later the Police and Court were convinced that he was innocent. The candidate was not admitted to class by the Principal when he came to the college after a leave of 15 days despite the fact that the Police, the Court found that he was not guilty. The candidate has not received the opportunity to study in the college from October 3 and when he went to the college the Principal asked him to get his T.C and study in some other college. But now the Principal informed that he was removed from the roll of the college because of his absence of 14 days and he needs concession from the Government for this absence to continue his studies. The candidate has requested to permit him to continue his studies in that college and to protect his future as he is a sportsman.

As per the information provided by the Principal, the students Amal Raj .B, Anshad.R, and Shebin.M have been removed from the nominal roll of the class because of their unauthorised absence from October 2, by the recommendation of the HoD (There is provision in the College Calender, Page 29, Para 9 to remove a candidate, from the nominal roll of Degree or P.G course who was absent continuously for 15 days).

The Standing Committee of the Syndicate at its meeting held on 11.05.2020 considered the complaint submitted by Amal Raj.B, and the remarks of the Principal and recommended to hear the Principal and the complainant Sri.Amal Raj.B, by a Sub Committee comprising Adv. Muralidharan Pillai G, Adv. A Ajikumar, Dr. Vijayan Pillai, R, Members Syndicate. The Syndicate at its meeting held on 15.05.2020 resolved to approve the recommendation of the Standing Committee vide Item No.11.39.14 and further resolved to include Sri .Arunkumar R, Sri .J . Jairaj, Prof Lalitha, Members Syndicate in the hearing Committee.

Hence the hearing note. .

Recommendation:

Since none of those summoned turned up for the hearing, the Committee recommended to summon the parties once again.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

Item No.23.100.04 Christian College, Kattakkada – Complaint regarding attendance of 2 first year students – Hearing – reg.

Two students Sri. Akshay P R and Sri. Abhiram A, first year UG students of Department of Physics of Christian College, Kattakkada have complained that the teachers intentionally marked absence though they attended the class and they were removed from the nominal roll of first semester examinations since percentage of attendance didn't meet the minimum requirement of 75%. They also complained that the college had not provided much time to appeal for condoning the shortage of attendance. They claimed that the College only took attendance of 57 days, even though the classes have been conducted well over 4 months.

The Principal of the College has offered his remarks on the above complaint and wholly declined the allegations raised by the students. He has informed that Akshay P R had secured 50.8% and Abhiram A 57.8% attendance. They have not attained the minimum attendance required for condonation and are habitual absentees as revealed by the attendance register. The Principal has also informed that the attendance was closed on 11.11.2019 and it was submitted before the University since the examination was started on 15.11.2019 and the students have acknowledged the absentees list.

The matter was considered by the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11/05/2020 and recommended to hear the Principal, Christian College, Kattakkada and the students Sri. Akshay P R and Sri. Abhiram A by a sub committee comprising the members of the Syndicate. The Syndicate at its meeting held on 15/05/2020 vide item no.11.39.17 resolved that the above recommendations of the Standing Committee be approved.

Therefore, the matter is placed before the subcommittee, constituted by the Syndicate, comprising Adv.Muralidharan Pillai G., Adv. A. Ajikumar, Dr. Vijayan Pillai M., Sri. Arunkumar R., Sri. J. Jairaj and Prof. K. Lalitha, Members, Syndicate for conducting the hearing and to make appropriate recommendations.

Recommendation:

Among those summoned, only the Principal attended the hearing. After the hearing of the Principal in detail, the Committee recommended that the petition did not merit consideration.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

ItemNo.23.100.05 Don Bosco college, Kottiyam – Complaint filed by Sri. Xaviour Antony, father of BA English student – Conduct hearing –reg.

A complaint was received from Sri. Xaviour Antony, father of Sri.Arun Xaviour, a third semester BA English student of Don Bosco College, Kottiyam, alleging the college authority's mistreatment towards his son on a baseless assumption. In the petition, it is stated that the college authorities had alleged that his son disrupted the attendance procedure while attendance was taken by the teacher Smt. Anjali. He was treated as a miscreant though he explained his innocence in this matter. The teacher became infuriated and used unbecoming words which a teacher ought not to have used. The college management who were to settle the matter made the situation even worse by giving a suspension order affixing a previous date and forcibly entrusted the order with him.

Subsequently, the Principal, Don Bosco College has offered his remarks, as requested, on the allegations stated in the complaint. The Principal remarked that the affected teacher filed a police complaint and hence the college authorities conducted an enquiry by the disciplinary Committee. The student has been issued the dismissal order and TC based on the recommendation of the Committee. It is also stated that the Principal and the college management were threatened by the student and his father during the course of enquiry. And also the college has assured their cooperation with the enquiry supervised by the University, if any.

The matter was considered in the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 11/05/2020 and it was recommended to hear the Principal and Smt. Anjali, the teacher, Don Bosco college, Kottiyam along with the complainant Sri. Xaviour Antony and his son, Sri. Arun Xaviour by a Sub Committee comprising the members of the Syndicate. The

Syndicate at its meeting held on 15/05/2020 vide item no.11.39.16 resolved that the above recommendations of the Standing Committee be approved.

The Sub Committee, constituted by the Syndicate, comprises Adv.Muralidharan Pillai G., Adv. A. Ajikumar, Dr.Vijayan Pillai M., Sri. Arunkumar R., Sri. J. Jairaj and Prof. K. Lalitha, members, Syndicate.

Hence the hearing note.

Recommendation:

The Committee heard the Principal and the teacher concerned as well as the petitioner and his ward. Considering the academic career of the student and on humanitarian grounds, the Committee recommended that the student be allowed to apply for re-admission to 3rd semester with college transfer to any other self financing College / UIT through proper channel, in which case the T.C may be returned to the College by the University for cancellation and all the credentials and certificates of the petitioner be returned.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

ItemNo.23.100.06 *Complaint received from Mr. Shameer F, Candidate of B.Ed. Natural Science at Sree Narayana Guru Kripa B.Ed. College, Pothencode, Thiruvananthapuram for getting his Certificates back from the college- reg:-*

Ref: Minutes of the meeting of the Syndicate held on 15. 05. 2020 Item No .11.39.13

A complaint was received from Mr. Shameer F candidate of B.Ed Natural Science who studied during 2012- 2013 academic year at Sree Narayana Guru Kripa B.Ed College, Pothencode, Thiruvananthapuram for getting his certificates back from the college.He claims that out of his tuition fee of Rs.29,500/- he paid Rs.23,500/- in three instalments (5000, 8500 and 10,000) and the balance of Rs.6000/- was not paid due to financial crisis. Due to this reason, his B.Ed Marklist, Degree Certificate and T.C were withheld by the college on the grounds that he has to pay a balance amount of Rs.14,500/-. The candidate has requested to return his documents to submit for verification in Army Postal Service.

The Principal has pointed out that at the time of admission, the candidate had paid Rs. 5000/- only, Later he remitted Rs.10,000/- and had promised to pay the balance amount soon after the examination is over. Hence on humanitarian grounds, the candidate was permitted to appear for the second semester exam. But even after six years he has not paid the balance amount of Rs.14,000/-. The Principal has remarked that as the college being a self financing one, the expenses are met from the tuition fees of the students and hence if the student clears his fee dues, the certificates shall be returned to him.

A letter has been forwarded to the Principal Secretary to Government, Higher Education (B) Department regarding the large number of complaints relating to balance fee payable by students and withholding of certificates and other documents by self financing institutions. It has been requested to explore the feasibility of instituting a formula whereby students from economically weaker sections are accommodated in self financing institutions under Govt. sponsorship. Further, a system of ensuring full payment of fees due from students to the institutions concerned may also be ensured possibly by insisting on fidelity bonds like bank guarantee.

The Syndicate at its meeting held on 15.05.2020 vide item no 11.39.13 considered the recommendation of the S/C of the Syndicate on Affiliation of Colleges held on 11-05-2020 on the complaint submitted by Mr. Shameer.F, Sree Narayana Guru Kripa B.Ed. College, Pothencode and the remarks of the Principal and resolved to hear the Principal and the petitioner, by a Sub Committee comprising Adv. Muralidharan Pillai G, Adv.A.Ajikumar, Dr.Vijayan Pillai M, Sri.Arunkumar R, Sri.J.Jairaj and Prof. K.Lalitha, Members Syndicate.

Hence the hearing note.

Recommendation:

Among those summoned, only the Principal of the college attended the meeting. The Committee directed the Principal to release all the certificates and credentials of the candidate with immediate effect and noted with serious concern that proper accounts were not maintained

by the College and recommended to constitute a Committee to conduct an inspection of the College.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

FURTHER RESOLVED to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Sri.J.Jairaj, Sri.B.P.Murali, Members Syndicate to conduct an inspection in Sree Narayana Guru Kripa B.Ed. College, Pothencode

ItemNo.23.100.07 Complaint - Sri. Sourav B.B - student of MMS Govt. Arts and Science College, Malayinkeezhu against the Principal – reg.

Ref- Minutes of the meeting of the Syndicate held on 15.05.2020, item No.11.39.11.

A complaint was received from Sri. Sourav B B , 5th semester , B A English student at MMS Govt . Arts and Science College, Malayinkeezhu and former General Secretary of the College Union against Smt. Chandhni Sam who is serving as the College Principal for two years saying that she is taking anti-student stand by denying to conduct Union activities in the campus properly . She refused the the student's requirement to provide a union room and interrupts the official meetings of the union. She shows disinterest in the conduct of inauguration of the new college building by conniving with KSEB and putting the responsibility of damaging the properties of the college on the union delegates thus showing a bad image of the college among the public .The Principal questioned the use of Mobile Phones outside class time also and fielded a rebel candidate in the University election on her own interest .The students also complained that when the above mentioned incidents are questioned by the SFI workers for the students they were attacked in a revengeful manner.

The Principal remarked that the students used a room in college as union room without any one's permission.When cigarette and beer bottles were noticed in that room the College ordered to vacate the room. Whenever the Union meetings were organised a room is opened for that by not saying 'No' to any official meetings of the Union.The complainant has an attendance shortage of 39 %. To increase this to 65% the complainant along with about 10 other students fought against the Principal on 25.10.2019. They threatened the Principal by stating that they would hinder the University exam and for that 5 students (Sourav, Ajith Babu, Ajay, Aiswar Krishnan, Adith Chandran) were suspended from the college. All these resulted in the destroyal of the CCTV camera in the main gate of the college and window glass of the staff room. The college filed a petition in Malayikeezhu Police Station against all these. The suspended candidates were readmitted to the college after one week by obtaining pardon letter from them. The Principal also states that the approval of a fund for college magazine is done through the PTA Committee. The Principal states that she questioned the use of Mobile Phones during class time and did not demand any pardon letter from the students. Instead gave notice against the use of Mobile Phones during class time. In the University Election held at the college the candidates made a lot of mistakes in the applications and this was informed on the spot to the Registrar and actions were taken. The situations lead to disciplinary actions against the above mentioned five students after being convinced by checking CCTV in Principal's room.The college maintains equality and justice and discipline among students and is making effort to increase the academic standards of the college. The complaints from the students are solved through the Grievance Redressal Cell .The complaints of students regarding attendance, and internal marks are solved by getting remarks from the Head of the Departments.

The complaint submitted by Sri. Sourav B B and the remarks of the Principal were placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.05. 2020. The committee recommended to hear the Principal and Sri. Sourav B B, former General Secretary of the College Union by a sub committee comprising Adv. Muralidharan Pillai G, Adv. A. Ajjikumar and Dr.Vijayan Pillai M, Members Syndicate . The Syndicate at its meeting held on 15.05.2020 resolved the recommendations of the Standing Committee vide Item No.11.39.11 and further resolved to include Sri. Arunkumar R, Sri .J Jairaj, Prof.K.Lalitha, Members Syndicate in the hearing Committee.

Hence the hearing note.

Recommendation:

The Committee heard the Principal in detail and observed that the petitioner has intimated to the University about the withdrawal of his complaint against the College. The Committee recommended to treat the matter as closed.

The meeting came to an end at 02.15 p.m.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the hearing of the Sub- Committee held on 15.02.2021.

Item No.23.101. *Appointment of Director, Student Services-University of Kerala – Consideration of-reg.*

(Ad AII)

The post of Director in the Department of Students Services is vacant for a long time. The charge of the Director of the Department of Student Services has been given to Sri.Siddik R, Assistant Professor, Department of Economics since 07.03.2018 vide U.O.No.Ad.AII.I/2018 dated 07.03.2018. In the letter dated 03.08.2020, from the Convenor of Standing Committee of Syndicate on Staff Equipment and buildings, it has been requested to fill the post of Director through Kerala Public Service Commission.

As per Kerala University first Ordinances 1978, Director of student services under the Department of Youth Welfare is a non teaching post. The Non teaching post of the Universities are to be filled through Kerala PSC. As per G.O.no.37/2020/Higher Edn dated 06/11/2020, the post of Director of Student Services has not been included under the various vacancies that have been enlisted. It has been stated in the above mentioned order that special rules will be formulated in all similar non teaching posts, that have not been included hitherto. Hence the matter of filling up the post of Director, Department of Student Services, may be reported to Kerala PSC, for formulating special rules.

The matter was considered by the the Hon'ble Vice-Chancellor and has ordered to

- (1) *Initiate necessary actions to appoint a permanent Director for the Department of Students Services through Kerala Public Service Commission.*
- (2) *fill the vacancy of Director of Department of Student Services on deputation basis, until the post is filled permanently.*

Hence the above matter is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to approve the above proposal

FURTHER RESOLVED to constitute a Selection Committee comprising of the Hon'ble Vice-Chancellor, Registrar, Convenors, Standing Committees of the Syndicate on Finance & Staff, Equipment and Buildings, Prof.K.Lalitha, Member Syndicate and a subject expert nominated by the Vice-Chancellor for the appointment of Director, Department of Students Services on deputation basis.

Item No.23.102. *Plagiarism in the Ph.D Thesis - Shri. Jayaprakash M.K –Consideration of-reg:-*

(Ac. EV)

Shri. Jijin J.S, Maruthoor, Trivandrum has forwarded a complaint alleging plagiarism in the Ph.D thesis submitted by **Shri. Jayaprakash M.K in Political Science.**

Shri. Jayaprakash M.K (Reg. No. 4925) with effective date of registration 20/12/2006 has submitted thesis on 16/12/2011 in Political Science under the guidance of Dr. R. Suresh, Associate Professor, Department of Political Science, University of Kerala. The title of the thesis is 'Maoism in Nepal and its Politico – Strategic Implications'. The thesis of the candidate was examined by three eminent adjudicators appointed by the Hon'ble Vice Chancellor and was awarded Ph. D Degree on **08/07/2014.**

Shri. Jijin J.S in his complaint has stated that the internationally recognised plagiarism detecting software 'Turnitin' has identified more than 50% blatant cut and paste information in this particular thesis. He has forwarded the proof of the plagiarism report which is appended. As per his complaint, the content of the Ph. D is almost completely copied verbatim from other sources by giving source details in the footnote area and reference pages. He also found that most of this thesis

was worded exactly as the other sources including Wikipedia which is not an authentic reference source approved by U G C. Shri. Jijin J.S has requested to kindly go through this Ph.D thesis and to do the needful.

The above matter was placed before the Standing Committee of the Syndicate on Academics and Research on 07/03/2019 and the Syndicate in its meeting on 28/03/2019 vide Item No. 07.47.D3 resolved to seek report from the Dean, Faculty of Social Sciences.

Dr. Shaji Varkey, Dean, Faculty of Social Sciences, University of Kerala in reply to the letter No.Ac.EV/4/17874/18 dated, 07/06/2019 has submitted the following comments:

1. The **Turnitin** Report was submitted to the University in support of a private citizen's complaint that the Ph.D Thesis of Dr. Jayapraksh M K has substantially high content of plagiarised materials.
2. The similarity Index is 51%.This includes internet sources 49 %, publications 13% and student papers 18% (This will not add upto 49 % as overlaps are possible).
3. The complaint, in addition to using the Turnitin Software, has examined the Second Chapter (few pages) manually (Turnitin does not capture similarities if the original is not available on the web) and found verbatim copying of materials against "style manual documentation rules".
4. The University of Kerala permits only 10% of similarity of content. In the case of Dr. Jayapraksh it exceeds 50% mark.
5. Shri. Jijin J S, the complainant has submitted the documents in support of his allegations. The veracity of these documents needs to be checked before proceeding on the matter.

Based on the above comments Dr. Shaji Varkey has also requested the following:-

1. The University may obtain a soft copy of the Thesis from Dr. Jayaprakash and verify that it is a replica of the hard copy submitted to the University for the award of Ph.D.
2. Officially check the Thesis on 'Turnitin' or 'Ithenticate' which the University is planning to purchase. Checking the thesis on 'Urkund' will not help.
3. Constitute a Committee (members may be from outside Kerala) to look into the matter. The University shall not initiate any action based on a private citizen complaint.

As per the orders of Hon'ble Vice Chancellor, letter was forwarded to Dr. Jayaprakash M K directing to submit a soft copy of the Thesis. He has not submitted the copy of the thesis till date. Hard and Soft copies of the thesis of Dr.Jayaprakash M.K were obtained from the Kerala University Library. The thesis also contains a certificate from the Research Supervisor Dr. Suresh R, Associate Professor, Department of Political Sciences, University of Kerala stating that no part of the thesis has been submitted for any other degree before.

The Vice Chancellor ordered to place the suggestions (2) & (3) of The Dean, Faculty of Social Sciences and report of Dean, Faculty of Social Sciences on the complaint of Shri Jijin J.S before the Standing Committee of the Syndicate on Academics and Research. The Syndicate in its meeting held on 28/12/2019 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and research held on 16/12/2019 to entrust the Vice Chancellor to take further action on the report of Dean, Faculty of Social Sciences as per rules. And further resolved to authorise the Vice Chancellor to take expert opinion regarding the matter and place before the Syndicate. Accordingly as per the orders of the Hon'ble Vice-Chancellor the Research Supervisor Dr. Suresh R Head, Department of Political Science in respect of Dr.Jayaprakash M. K was requested to check the contents of the hardware and software of the thesis and certify that it is one and same. Thereafter Dr.Suresh R, reported on 03/12/2020 and carried out verification and has submitted his confidential report.

Meanwhile the Hon'ble High Court vide Judgment No.WP(c) No.12211 OF 2020(B) filed by Sri.Jijin J S dated 05/11/2020, has directed that appropriate steps shall be taken by the University in pursuance to Ext P4 (a true copy of relevant pages of the minutes of the meeting of the Syndicate of the University held on 28/12/2019), after hearing the 4th respondent (Sri. Jayaprakash M. K.) as well, with in a period of two months from the date of receipt of copy of the Judgment dated 05/11/2020.

Accordingly the hearing was conducted on 21.01.2021 at Pro Vice Chancellor's office. The 4th respondent Dr Jayaprakash M K was represented by his advocates Adv. Shibi A .A & Adv.Viju P. P and a vakkalath in this regard was submitted Dr Jayaprakash M K raised the contention that since the petitioner is not a registered Ph. D scholar of the University of Kerala and hence he has no locus standi to file such complaint. The 4th respondent of the judgment also submitted that there was no

mechanism for checking plagiarism at the time of submission of his thesis ie, on 16/12/2011.UGC introduced mandatory plagiarism certification in the 2016 regulation which was implemented by the University of Kerala. By adding footnotes, references, bibliographies etc. he has acknowledged the portions quoted in his thesis from other sources.

It may be noted that at the time of submission of thesis by Dr. Jayaprakash M.K., mandatory plagiarism check was not there. University of Kerala adopted the anti-plagiarism policy vide U. O. No. Ac.AII/14/2017 dated 01-07-2017 and has been using URKUND software for plagiarism checking as per the UGC direction. Plagiarism checking of a thesis submitted in 2011 by software prescribed by UGC regulation 2016 cannot be accepted. Moreover, he has acknowledged the portions quoted by him by means of footnotes, references, bibliography etc. Hence plagiarism checking using anti-plagiarism software is not feasible for a thesis was submitted in 2011. (Proceedings of the hearing as vetted by the legal adviser is appended).

As per the orders of the Hon'ble Vice Chancellor, the whole matter is placed before the Syndicate for appropriate consideration and recommendation.

Resolution of the Syndicate

RESOLVED to approve the proceedings of the hearing held in compliance with High Court Judgement No.12211 of 2020 (B) dated 05.11.2020 and forward the same to the Hon'ble High Court.

Item No.23.103

Applications for Affiliation of new Courses/Additional Batch in Colleges for the Academic Years 2019 - '20 & 2020 - '21 – Inspection conducted in Baselios Marthoma Mathews II Training College - reg.

(Ac.BII)

Applications for Affiliation of new Courses/permanent enhancement of seats/Additional batch in affiliated Colleges as received from various Educational Agencies for the academic years 2019 - '20 & 2020 - '21 including applications for affiliation of Additional Batch submitted by Baselios Marthoma Mathews II Training College, Kottarakkara, were considered by the Syndicate held on 30.10.2019 and resolved to conduct Local enquiry as envisaged in Statute 8, Chapter 24 of KUFUS, 1977, in the colleges concerned and also, nominated inspection teams for the purpose. Accordingly, Local Enquiry was conducted and reports submitted.

The Reports submitted by the inspection team in respect of Additional batch in Baselios Marthoma Mathews II Training College, Kottarakkara, along with reports pertaining to other colleges, were considered by the Syndicate in its meeting held on 15.06.2020 vide items 13.37.03 and resolved to proceed with obtaining views of the Government.

Accordingly, the recommendations of the Syndicate were communicated to the State Government, who, vide G.O.(Rt)No.262/2021/Hedn dated 10.02.2021, accorded Administrative Sanction for starting one additional batch of 50 students for B.Ed. in Baselios Marthoma Mathews II Training College, Kottarakkara in addition to the Additional English Optional sanctioned vide G.O. (Ms) No.373/2020/H.Edn dated 23.10.2020. The Syndicate held on 29.12.2020 vide item no: **21.86.29** had resolved to grant provisional affiliation to Additional English Optional from 2020-'21 onwards.

As per orders of the Vice-Chancellor on the letter forwarding the G.O. granting Administrative Sanction to the Additional Batch, a team comprising Adv. G. Muralidharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Member, Syndicate, Dr. S. Nazeeb, Dr. Vijayan Pillai M., along with Dr. Bindu R. L., Dean Faculty of Education in the capacity of Subject Expert, inspected the college and submitted their report recommending admission to one more batch (50 students for 6 optionals together).

In view of the above facts and as ordered by the Vice Chancellor, the Inspection Report in respect of Baselios Marthoma Mathews II Training College, Kottarakkara, is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

The Syndicate considered the inspection report and **RESOLVED**

- i) To grant one additional batch (50 students for 6 option together) to Baselious Marthoma

Date & Time : 25th January 2021, 12.00 p. m.
 Venue : Senate Hall, University Buildings, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Adv. B. Balachandran(Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
4. Sri. Bijukumar G
5. Dr. K.B. Manoj
6. Adv. A. Ajikumar
7. Adv.Muralidharan Pillai.G
8. Dr.Vijayanpillai M
9. Dr.K.G.Gopchandran
10. Prof. K. Lalitha
11. Smt. Renju Suresh

Members absent

1. Dr.B.Unnikrishnan Nair
2. Dr. Mathew.V
3. Sri. B.P. Murali
4. Sri. Jairaj J
5. Sri. Arunkumar G

Item No. 23.105.01:

Centre for Endangered Languages of Kerala (CeLK)- proposal submitted by Dr. S.Prema, Coordinator, CeLK to engage one Studio Manager and Technical Assistant in the Language Documentation Studio - Report submitted by the Vice Chairman, CSS and the Director, IQAC-reg.

(Planning A)

Dr.S.Prema, Coordinator, CeLK had submitted a proposal for engaging one Studio Manager and Technical Assistant in the Language Documentation Studio of CeLK for enabling the Studio to be used by all Teaching Departments of the University. (Appendix I). The proposal was placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Building and Academic and Research held on 09.10.2020. The Committee considered the matter and recommended to entrust the Vice Chairman, CSS and Director, IQAC to submit a report on the matter. The Syndicate held on 23.10.2020 vide item no. 19.09.03.01 resolved to approve the recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Building and Academic and Research.

The Vice Chairman, CSS and the Director, IQAC has submitted the report regarding the proposal of engaging one Studio Manager and Technical Assistant in the Language Documentation Studio of the Centre for Endangered Languages in Kerala(Appendix II and AppendixIII).

The Vice Chairman, CSS remarked that the facilities developed as part of UGC funding is currently the first extensive multimedia documentation system available in the University. The facilities are currently used only for the documentation of endangered languages in Kerala and as such high quality facility in the University is underutilised. The facilities can be better utilised and the studio facilities can be extended to all the faculty and researchers in the University, specifically for video and audio production and analyses. Teachers of University of Kerala can use this studio to record e-classes as prescribed by UGC and other agencies, especially for MOODLE courses.

The University can start a Kerala University Community Radio, online education channel. The facilities can be used by the departments of Journalism, Music and Theatre and Performing Arts for recording and editing studio art performance and documentaries.

This studio and other facilities may be leased to outsiders for recording educational, scientific, artistic and technical programs on the basis of university approved utility manual and usage fee so that the University can make internal revenue.

So in order to fully utilize the facilities of the Centre, technical support is inevitable and therefore the service of the technical personnel is recommended. Till the facilities are opened fully

for all teachers and researchers of University, and for researchers in other universities/colleges, one technical staff (studio manager -cum- Technical Assistant) may sanctioned by the University.

The Director, IQAC has pointed out that, the University of Kerala need a well developed high tech audio video digital studio for

1. Launch of LMS for all teaching departments.
2. E-content creation for MOOC as well online learning.
3. Strengthening KU-Padasala.
4. Online workshops and training.

So there is a need to examine the current studio facility and strengthen the same with necessary hardware and software support as well as manpower. An Inspection of the existing facility need to be undertaken and report obtained. The Studio Manager and other technical staff may be approved for the studio with a policy on utilisation.

It may be noted that the Centre for Endangered Languages of Kerala has been setup using funds received from UGC. An amount of Rs.1,10,50,000/- (Rupees One crore Ten lakh Fifty thousand only) has been received from UGC and an interim UC for an amount of Rs.1,00,23,862/- (Rupees One crore Twenty three thousand Eight hundred and Sixty two only) has been submitted. Presently, the Centre is not having any financial assistance from any of the funding agencies.

The Committee considered the matter and recommended as follows:

1. ***To engage one Technical Assistant in the Language Documentation Studio (CELK) as per existing norms and regulations of the University.***
2. ***The management of studio shall be entrusted with the Head, Department of Linguistics, Kariavattom.***
3. ***The facilities of the studio shall be made available to all teachers, students and Research Scholars of the University.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Standing Committees of the Syndicate on Finance, Academics & Research and Staff, Equipment & Buildings held on 25.01.2021, be approved.

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Item No. 23.106 Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 25.01.2021—Approval—reg.

(Ad .A VI)

The minutes of the meetings of the Standing Committee of the Syndicate Finance on held on 25.01.2021 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 25th January 2021, 2.00 p.m.
 Venue : Senate Hall, University Buildings, Thiruvananthapuram.

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. B. Balachandran
3. Adv. Muralidharan Pillai G.
4. Adv. A. Ajikumar
5. Sri. Bijukumar G
6. Dr. K.G. Gopchandran
7. Dr. K.B. Manoj
8. Dr. S. Nazeeb
9. Dr.B.Unnikrishnan Nair
10. Dr.Vijayan Pillai

Members Absent

1. Sri. B.P Murali

Item No. 23.106.01: Population Research Centre (PRC), Kriavattom - Opening a treassury account—Reconsideration – request - reg .

(Ad.F I)

The Population Research Centre, University of Kerala , Kariavattom had a Fixed Deposit of Rs.10,00,000/-(Rupees Ten lakhs Only) at SBI , KUOC, Thiruvananthapuram (opened for a period of 10 years using the balance of the funds generated from the NFHS survey sanctioned by IIPS, Mumbai). The said FD was matured on 28/05/2020 with a maturity value of Rs.21,54,563/-. Based on the request of Director(i/c), PRC to open a new FD at SBI, Kariavattom ,the Syndicate held on 14/08/2020 resolved to transfer an amount of Rs.20,00,000/-(Rupees Twenty lakhs only) to State Treasury after opening a Treasury Account. Hence the University issued orders accordingly.

The Director (i/c), PRC informed that PRC is still required to continue the Fixed Deposit , so as to produce bank guarantee for undertaking major research works funded by external institutions.If the amount is transfered to State Treasury account, it will be difficult to produce such bank guarantees and hence PRC will not be able to undertake major external projects in future.

The matter was discussed in detail in the PRC Executive Committee meeting held on 30/10/2020 and as per the recommendation of the meeting the Director has requested to take urgent steps to reconsider the Syndicate resolution in this regard and to open a new fixed deposit at SBI, Karivattom.

The Committee considered the matter and recommended to agree to the proposal submitted by the Director (i/c), PRC to open a new FD at SBI, Karivattom.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.02: ***Implementation of various recommendations of Inter Ministerial Committee (IMC) for Cost of Cultivation Scheme – reg.***

(Ad.F1)

The Advisor, Directorate of Economics and Statistics, Ministry of Agriculture, Co-operation and Farmers Welfare, Government of India forwarded a letter for implementing the recommendations of Inter Ministerial Committee (IMC).

The Advisor informed that an Inter Ministerial Committee (IMC) was constituted by the Government to address the administrative issues in the implementation of "Comprehensive Scheme for studying the Cost of Cultivation of Principal Crops in India" and the committee submitted it's report in February 2015.

In the letter it is informed that the action is being taken to implement various recommendations of the committee approved by EFC/CCEA. It has been decided with the approval of competent authority to implement following recommendations with immediate effect within the approved budgetary support of grants in aid.

1. Enhancement of office maintenance allowance to Fieldsmen from existing rate of Rs. 40.00 per month to Rs.1500.00 per month to each Fieldman.
2. Enhancement of office maintenance allowance to Field supervision from existing rate of Rs.75.00 per month to Rs. 2000.00 per month for each Field Supervisor.
3. Enhancement of Cycle allowance from existing rate of Rs. 20.00 per month (fixed) to as per norms of DOPT which is presently about Rs. 90/- per month to each Fieldman.
4. Provisioning of Rs. 2500/- per annum to Fieldman and Field Supervisors to provide seasonal necessities eg: umbrella/raincoat, gum boots etc.
5. Provisioning of special allowances to persons posted in difficult areas like hilly area or Naxalite affected areas at the rate of 12.5 percent per month of their basis +GP.

Also informed that additional requirement of funds for implementing the above recommendations may be met from already approved budgetary resources and no additional fund would be provided for the purpose.

The file has submitted for the orders of the Vice Chancellor for implementing the recommendations of Inter Ministerial Committee for Cost of Cultivation Scheme within the approved budgetary support of grant in aid.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance and the matter was submitted before the Standing Committee of the Syndicate on Finance

The Committee recommended to defer the matter to the next Committee. The Committee further recommended to authorise the registrar to expedite the execution of MOU. The Syndicate held on 30/11/2020 vide item No.20.68.06 resolved to approve the recommendation of Standing Committee of the Syndicate on Finance.

Accordingly the matter regarding the execution of MOU is placed before the standing Committee of Academic & Research held on 22/12/2020.

The Committee considered the matter and recommended to approve the various recommendations of the Inter Ministerial Committee (IMC) for Cost of Cultivation Scheme forwarded by the Advisor, Directorate of Economics and Statistics, Ministry of Agriculture, Co-operation and Farmers Welfare, Government of India.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.03: UCE, Kvtm Audit Objections during the Financial Year 2011-12 & 2012-13-Fixing liability- Final Statement - reg.

(Ad.C)

The Joint Director, Kerala State Audit Department, Kerala University Audit, forwarded final audit report for the financial year 2011-12 and 2012-13 of UCE, Kvtm in which an objection of Rs 4,77,151/- (Rupees Four Lakhs Seventy Seven Thousand One Hundred and Fifty One only) for the year 2011-2012 and Rs 8,54,233/- (Rupees Eight Lakh Fifty Four Thousand Two Hundred and Thirty Three only) for the year 2012-2013 have been observed.

The Finance Officer remarked that the officers who held charge during this period i.e., those from the cadre of section officer and above upto the Principal are jointly and severally responsible for the loss. On the basis of the report of Finance officer, the question of fixing liability against the officers held charge during the period of Audit was placed before the Combined Meeting of the Standing Committee of the Syndicate on Staff Equipments and Buildings and Finance held on 30.09.2016. The committee recommended to constitute a Sub-Committee with Adv. K.H. Babujan as Convenor and Prof. R. Mohanakrishnan and Dr. R. Lathadevi as members to conduct an enquiry regarding the issue. The Syndicate at its meeting held on 21.10.2016 and 27.10.2016 resolved the recommendation.

Since there was a delay in convening the committee, the Vice-Chancellor ordered to issue Memo of Charges and Statement of Allegations to the officials concerned and they were directed to appear before the Sub-Committee held on 08.05.2017 at the Syndicate Room. The Sub-Committee personally heard the officers who held charges during the period of Audit and received their written statement of Defense. The Committee also recommended to give one more chance for finding the missing amount by the officials concerned and also to provisionally fix the liabilities to the officers including those retired from service who are prima facie found to be liable for the loss sustained to the University as detailed below.

Sl.No	Name and Designation	Liability as per Audit Report for 2011-12 (in Rupees)	Liability as per Audit Report for 2012-13 (in Rupees)	Total liability fixed
1	Smt. Merina D'Cruz Assistant Registrar (Rtd)	477151/-	854233/-	1331384/-
2	Sri. A.J. Ajith Kumar Section Officer	477151/-	-	477151/-
3	Sri. Stanley George Section Officer	477151/-	-	477151/-
4	Smt. P. Patritia Section Officer	-	854233/-	854233/-
5	Sri. Prathapa Chandran. A Section Officer (FC & D)	-	854233/-	854233/-
6	Dr. Thyagarajan. K Principal (on contract)	477151/-	854233/-	1331384/-

(Please note that Smt. Merina D'Cruz deceased on 24.12.2019)

* U.O No Ad.C/2017 dated 19.05.2017 was issued in this regard.

On the basis of the replies furnished and documents produced by the concerned officers the Kerala State Audit Department issued a final audit report in which *the liability were reduced to Rs.11,110/- (Rupees Eleven Thousand One Hundred and Ten only) for the financial year 2011-12 and Rs.1,06,593/- (Rupees One Lakh Six Thousand Five Hundred and Ninety Three only) for the financial year 2012-13.*

As per the orders of the Vice- Chancellor the matter was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation. The committee at its meeting held on 11.05.2020 considered the matter and recommended to seek legal opinion from the Legal Advisor on the matter as Smt. Merina D'Cruz was deceased and the Principal Dr. Thyagarajan. K was engaged on contract basis.

The Syndicate at its meeting held on 15.05.2020 resolved to approve the above said recommendation. Further resolved to place the legal opinion from the Legal Advisor in the next Standing Committee of the Syndicate on Finance.

Accordingly a legal opinion was sought from the Legal Advisor in this matter .The Legal Advisor has opined that as confirmed by the Audit Party , the responsible officers who held office during the above period will be jointly and severally liable for the above liability.Also opined that the liability outstanding against the deceased (Smt. Merina D'Cruz), the University can recover the amount from her legal heirs through Revenue Recovery or by appropriate legal proceedings from the estate devolved upon the legal heirs from the deceased.

In the case of Dr. Thyagarajan. K (Former Principal on contract basis), it is to be ascertained whether the University had obtained indemnity Bond from contract Employee at the time of their appointment.If that be so, the University can recover the pecuniary loss sustained either from the contract Employee or from his indemnifier, subject to the period of limitation either through Revenue Recovery or by appropriate legal proceedings. On verification of file, it is seen that Dr.Thyagarajan. K executed only an Employment contract and has not submitted the Indemnity Bond.

As per the orders of Vice -Chancellor the matter was placed before the Standing Committee of the Syndicate on Finance for recommendation.The Committee at its meeting held on 09.10.2020 recommended to refer the matter to Syndicate and the Syndicate at its meeting held on 23.10.2020 resolved to prepare the final statement showing the liability of each officials and to place before the Standing Committee of the Syndicate on Finance. *Accordingly the Final statement showing the liability of each officials is detailed below.*

Sl. No	Name and Designation	Liability as per Audit Report for 2011-12 (in Rupees)	Liability as per Audit Report for 2012-13 (in Rupees)	Total liability fixed
1	Smt.Merina D'Cruz Assistant Registrar (Rtd)	11,110/-	1,06,593/-	1,17,703/-
2	Sri.A.J.Ajith Kumar Section Officer	11,110/-	-	11,110/-
3	Sri.Stanley George Section Officer	11,110/-	-	11,110/-
4	Smt.P.Patritia Section Officer	-	1,06,593/-	1,06,593/-
5	Sri.PrathapaChandran.A Section Officer (FC&D) (Rtd)	-	1,06,593/-	1,06,593/-
6	Dr.Thyagarajan.K Principal (on contract)	11,110/-	1,06,593/-	1,17,703/-

The Committee considered the matter and recommended to exempt Smt.MerinaD'Cruz Assistant Registrar (Rtd), deceased on 24.12.2019 and Dr.Thyagarajan.K, then Principal (on contract) from the liabilities.

The committee further recommended to fix the liabilities of the other officers as follows:

Sl.No	Name and Designation	Liability as per Audit Report for	Liability as per Audit Report for 2012-13 (in
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		2011-12 (in Rupees)	Rupees)
1	Sri.A.J.Ajith Kumar Section Officer	5,555/-	Nil
2	Sri.Stanley George Section Officer	5,555/-	Nil-
3	Smt.P.Patritia Section Officer	Nil	53,296.50/-
4	Sri.PrathapaChandran.A Section Officer (FC &D)(Rtd)	Nil	53,296.50/-

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.04: **Conduct of Inter Collegiate tournaments – Conducting and Officiating Charge for Rugby (M&W) – Proposal - reg.** (Ad.D1)

Sanction has been accorded to revise the conducting and officiating charges for the conduct of various Inter Collegiate tournaments vide U.O No.Ad.D1.3/DPE/20457/2019 dtd.13.03.2020, on the proposal submitted by the Director(i/c), Department of Physical Education.

The Director(i/c), Department of Physical Education, has informed that Rugby(M&W) is a new event conducted from 2018-19 onwards as approved in the fixture meeting of the Department and the Rugby (M&W) was not included in the above proposal submitted for revision, which was missed out due to oversight.

In this context, the Director (i/c), Department of Physical Education, has submitted a proposal for conducting and officiating charges for the conduct of Inter Collegiate Rugby (M&W) tournaments as detailed below:

SI. No.	Event	Proposed Conducting charges	Proposed Officiating charges
1.	RUGBY(MEN)	Rs.4000/-	Rs.800/- per Match(Min.No. of Officials required 8/match)
2.	RUGBY(WOMEN)	Rs.4000/-	Rs.800/- per Match(Min.No. of Officials required 8/match)

Finance has remarked that proposed conducting and officiating charges submitted by the Director (i/c), Department of Physical Education for the conduct of Inter Collegiate Rugby (M&W) tournaments may be placed before the Standing Committee of the Syndicate on Finance along with statement showing existing rates in other Universities/Sports Authority of Kerala/SAI etc., for consideration.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.05: **University Study Centre Pandalam - Purchase of Furniture - Request for re- appropriation - reg.**

(Ad.AV)

An amount of Rs.73,000/- was provided additionally under 'Part I NP-MH:50(e)- Study Centre Pandalam-4/1220-Office Expenses and Miscellaneous' by re-appropriation from the sub head '4/1218-Wages of Contingent Employees/Guest Lectures' under the same majorhead, vide U.O. No. Ad.BII/133/2020/UOK dated 09.01.2020.

The Local Purchase Committee held on 12.03.2020 considered the matter of purchase of furniture in the University Study Centre, Pandalam and recommended to purchase furniture from M/s Kerala SIDCO (Thiruvallabbranch) for a total amount of Rs.72,604/- (Rupees Seventy two thousand six hundred and four only) including GST @ 18% for use in the University Study Centre Pandalam, meeting the expenditure from the head of account 'Part I-NP-MH 50(e)-4-1220-Office expenses and miscellaneous' provided in the current year's Budget Estimates of the University. It

may be noted that, due to the declaration of lockdown, the minutes of the committee was received after the financial year 2019-20 and supply order was issued to the University Librarian(i/c), KUL on 31.07.2020, in the Financial year 2020-2021.

The University Librarian (i/c), vide letter No. M/345/2020-21 dated 25.11.2020, has forwarded the letter of the Assistant Librarian Gr.II, Study Centre Pandalam. She has informed that there is no ample fund to meet the expenditure related with purchase of furniture in connection with the supply order dated 31.07.2020, in this financial year and requested to take immediate steps for re-appropriation.

The Finance, vide Endorsement No. FOS 3316/Finance 2/2020-21 dated 16.12.2020, has remarked that, 'an additional amount of Rs.72,700/- (Rupees SeventyTwo Thousand Seven Hundred only) may be provided under the head of account" Part I NP MH 50(e) Study Centre, Pandalam 4/1220 Office expenses and Miscellaneous" by reappropriation from the sub head"4/1215 Pay of contract staff" provided under the same major head in the current year's budget estimates of the University'. It is also remarked that, 'the payment due to Kerala SIDCO towards the purchase of furniture at Study Centre Pandalam may be met from the funds provided above and the Assistant Librarian may be directed to effect the payment in the current financial year itself'.

The Committee considered the matter and recommended to agree to the proposal to provide an additional amount of 72,700/- (Rupees Seventy Two Thousand Seven Hundred only) under the head of account" Part I NP MH 50(e) Study Centre, Pandalam 4/1220 Office expenses and Miscellaneous" by re-appropriation from the sub head"4/1215 Pay of contract staff".

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.06: Certificate Course in Functional Malayalam (online course)- financial aspects - consideration-reg:

(Ac.D)

Hon. Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies has forwarded a letter requesting necessary sanction for conducting Certificate course in Functional Malayalam through online mode.

Through this letter, it is informed that, as per the budget Head of MH:49(k) E(code) 3950, an amount of Rs. One lakh was allocated in the budget 2020-21 for conduct of new course. The centre is proposed to start a Certificate course on Functional Malayalam through online mode and it is proposed to start from 15th October 2020 to 15th January 2021. The course is mainly focused for Tamil knowing students and foreigners.

Duration : 3 months (6pm to 8pm)

Course fee : 3000

Evaluation : test paper, Viva

Course Co ordinator: Dr. Jeyakrishnan.P, Hon. Director (MSCDCS)

Objectives : the aim of the course is to make the students learn modern Malayalam.

The students are expected to acquire the competence to read, write and speak Malayalam

The Syndicate at its meeting held on 10.11.2020 vide item no :49 ;D5 considered the request for starting Certificate Course in Functional Malayalam through online mode at Centre for Dravidian Cultural Studies and resolved to agree with the proposal in principle and refer the financial aspects of the course to the Standing Committee of the Syndicate on Finance as per the recommendations of the Standing Committee of the Syndicate on Academics & Research.

Hon. Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies has forwarded the financial aspects and details of the proposed course through email dated 18.12.2020. The Centre is planning to conduct the certificate course through online mode w.e.f February 2021 to May 2021. The course which is specially designed for Tamil Linguistics minority students in Kerala especially from Munnar, Vandiperiyar, Devikulam, Pettimudietc. Moreover, they are not able to remit the course fee and Hon. Director requested to exempt the course fee from the students.

Details of the course

Name of the course	Certificate Course in Functional Malayalam
Duration	3 months from February 2021 to May 2021(6 days clss per week)
Time	6 pm to 8 pm
Course fee	Nil
Course Co ordinator	Dr.Jeyakrishnan, Hon.Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala
Number of students intake	250
Class mode	Online Google meet/Zoom

Details of the Budget estimates

Sl No	Item	Expenditure
1	Guest Faculty (Rs 500/- per Hour, 2 Hour Class per Day) 6 days class per week (Rs 1000X 78)	78,000
2	Expenditure for Google Meet/Zoom online platform	7,000
3	Secretarial Assistance and Miscellaneous	15,000
	Total	1,00,000 (Rupees One Lakh Only)

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.07:

Question paper setting of UG and PG degree examinations 2020 – Conduct of Scrutiny board meeting in the Covid -19 pandemic period – Payment of T.A to members-reg.

(EB VI)

The members of Scrutiny Board, for finalizing the question papers of PG and UG examinations, were unable to attend the meeting held for the period of June/July 2020 due to lack of public transport system during the pandemic period of Covid-19. However they had expressed their willingness to travel by their own car, if the University took initiative steps for meeting the expenses. The Honourable Vice Chancellor has ordered to sanction travelling allowance to scrutiny board members for performing journey in their own car as a special case. EC I(1) section has remarked that eligible fare for travel by road is Rs.2/km and if TA has to be given as a special case, University order may be issued stating the rate of fare to be given per kilometre so that the bills submitted by the Question paper setters can be processed without delay.

The Finance I section has suggested the following remarks in this regard.

1. There is no specific approved government rate for TA for using own car. In the case of Malpractice Prevention Squads, private vehicles can be hired @ Rs. 12/km for squad visit and suggested that the same rate of Rs.12/km may be fixed as TA rate for question paper setters for attending Scrutiny board meeting using own car subject to administrative sanction.
2. General administrative decision may be taken for fixing standard TA rates for using own car for various official purposes based on their pay.

The Committee considered the matter and recommended to pay TA @ Rs.12/km to the members of the Scrutiny Board, for finalizing the question papers of PG and UG examinations as a special case due to Covide-19Pandemic.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.08:

Purchase of two Bolero Pik-up vehicles under special Government rates for the use in the Examination Wing – reg.

(EK I)

- Ref: 1) U.O.No.EK I/Vehicle Purchase/2019-'20, Dt:13-01-2020
2) Supply order No. EK I/S.O/Vehicle Purchae/2019-'20 dated 18/01/2020

3) *Email from M/s Mahindra & Mahindra Limited, dated 20/01/2020*

4) *Letter No.M&M/Chennai/ dated 20/11/2020 from M/s Mahindra & Mahindra Ltd.*

The Budget Speech 2019-2020 of the University of Kerala had provided Rs.24 lakh towards the purchase of three new vehicles for the use in the Examination wing.

The meeting of the Syndicate held on 28/12/2019 vide Item No.07.77.25.16 resolved to purchase two Bolero Pik-up vehicles under special Government rates.

Accordingly, sanction had been accorded by the Hon'ble Vice-Chancellor for the purchase of two Bolero Pik-up vehicles under special Government rates for the use in the Examination Wing vide U.O referred (1) above was issued.

In compliance with the above U.O, an amount of Rs 16,40,760 /- (Rupees sixteen lakh forty thousand seven hundred and sixty only) after deducting 2% TDS from Rs 16,66,804 /- was credited to the account of M/s Mahindra & Mahindra Limited, Mumbai vide UTR No. SBIN520017924392. Also an amount of Rs.1,17,630 /- (Rupees one lakh seventeen thousand six hundred and thirty only) was released as Provisional Advance to Sri. Sandeep Krishna R, Assistant Engineer, Mechanical, for meeting expenses such as road tax and registration, insurance premium from State Insurance Department, accessories, miscellaneous and unforeseen expenses.

After releasing the payment to the firm, a supply order as per ref (2) was placed with M/s Mahindra & Mahindra Limited, Mumbai towards the purchase of two numbers of Bolero Pik Up carriage vehicles under special Government rates.

An official (N Gopalakrishnan, Regional Govt. Sales Manager, South Zone) from M/s Mahindra & Mahindra Limited, Mumbai vide email dated 20/01/2020 acknowledged the payment and expressed reservation on the availability of the vehicle. On 30/01/2020, an official of the firm informed vide email referred as (3) above that they are unable to accept the order as of now since stock not available due BS 4 to BS 6 transition.

The Purchase Committee at its 27 th meeting vide additional item no. 27.01 considered the matter and recommended to initiate legal proceedings against M/s Mahindra & Mahindra Limited, Mumbai to recover the amount with interest as the firm showed reluctance to supply the vehicle after accepting the payment for the purchase of Bolero Pik-up vehicles.

The Legal Advisor informed that the act of the company is highly deprecatory and there is no legal impediment to the University to put the law in motion as against the company for willful deficiency of service as well as for breach of contract. But the litigation is time consuming. Hence it is advised by the Legal Advisor to have settlement talk with the company, so as to provide the new vehicle namely 'Bharath Stage 6' which the company is launching by April 1st week. It was also recommended by the Legal Advisor that the initiation of legal proceedings to recover the price of the vehicles with interest as well as for damages, to keep in abeyance, till the availability of the result of the proposed settlement.

The meeting of the Purchase Committee held on 11/08/2020 vide item no. 03.01 recommended to recover the payment credited to M/s Mahindra & Mahindra Ltd, Mumbai in advance towards the cost of purchase of two Bolero PikUp Vehicles along with 18 % penal interest as the firm hadnot supplied the vehicles. Also the committee entrusted Assistant Registrar Exams XII to convene a meeting at the chamber of PVC, chaired by Pro-Vice Chancellor on 13/08/2020 with the representative of the firm (Mr. Ashok, Govt. Sales Person for Kerala and Tamilnadu) and submit the report at the meeting of the Syndicate on 14/08/2020. The report was placed in the meeting of the Syndicate held on 14/08/2020.

The meeting with the officials of M/s Mahindra & Mahindra Ltd, was conducted and the Pro-Vice-Chancellor informed the officials to refund the amount of Rs16,40,760 /- (Rupees sixteen lakh forty thousand seven hundred and sixty only) along with 18% penal interest.

In the meantime, the Assistant Engineer (Mechanical), submitted the cheque for an amount of Rs.1,17,630/- (Rupees one lakh seventeen thousand six hundred and thirty only), which was sanctioned and released as provisional advance for meeting expenses such as road tax and registration, insurance premium from State Insurance Department, accessories, miscellaneous and unforeseen expenses and forwarded to the Finance section for encashment.

M/s Mahindra & Mahindra Ltd, refunded the amount of Rs 16,40,760 /- (Rupees sixteen lakh forty thousand seven hundred and sixty only) and informed vide letter ref (4) above that they are not able to credit the penal interest stating they are not at fault.

In this circumstance, the file was forwarded for the orders of the Hon'ble Vice-Chancellor for the following:

- a) The next course of action to be initiated since the firm have intimated that they cannot credit the penal interest of the amount. Whether legal opinion to be sought on this regard.
- b) Paucity of the vehicles in the CD unit is affecting the conduct of the examination. Therefore, whether purchase procedures of two vehicles may be initiated since only 4 months left behind for the ending of the financial year.
- c) If agreed to the proposal (b) whether the Assistant Engineer, (Mechanical) shall be requested to initiate the purchase procedures of the vehicles.

The Committee considered the matter and recommended to issue notice to M/s Mahindra & Mahindra Ltd for remitting penal interest on the amount sanctioned to them.

The Committee further recommended to entrust the Assistant Engineer (Mechanical) to submit a detailed proposal for the purchase of two vehicles using the amount already sanctioned, before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

The Syndicate considered the proposal submitted by the Assistant Engineer (Mech.) and **FURTHER RESOLVED** to purchase two Maruti Suzuki EECO (Petrol) for the Examination Wing and one Mahindra Bolero B4 (AC Version) for the General Pool from the GeM Portal.

ALSO RESOLVED to entrust the Assistant Engineer (Mech.) to take urgent steps for the purchase of above vehicles utilizing the amount provided in the Budget.

Item No. 23.106.09:

UIT Veli - Shifting to the new premises - Re-appropriation proposal to meet the expenses – reg.

(Ad.BII)

The Principal, UIT Veli has informed that the UIT Regional Centre Vallakkadavu was shifted from YatheemKhana shopping complex and started functioning at the Govt.L.P.School campus, Sambhuvattom. An amount of Rs.50,000/- has been expended towards the shifting, primary maintenance and related works at the UIT Veli. Hence the Principal, UIT Veli has requested to re-appropriate an amount of Rs.50,000/- to the head of account "4/1220 Office expenses and Miscellaneous " from the head of account "4/5815 Payment of rent"

The Finance has endorsed to provide an additional amount of Rs50,000/- (Rupees Fifty Thousand only) under the head of account Part I -Non Plan-MH 67-24 Institute of Technology, Regional Centre, Veli-4/1220 Office expenses and Miscellaneous " by re-appropriation from the sub head "4/5815 Payment of Rent" of the same major head provided in the current year's Budget Estimates of the university. it is also remarked that, the additional expenditure incurred may be met from the additional fund provided.

The Committee considered the matter and recommended to agree to the proposal to provide an additional amount of Rs.50,000/- (Rupees Fifty Thousand only) under the head of account Part I -Non Plan-MH 67-24 Institute of Technology, Regional Centre, Veli-4/1220 Office expenses and Miscellaneous " by re-appropriation from the sub head "4/5815 Payment of Rent" of the same major head, towards shifting of the Institution.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.10:

Disbursement of salary in respect of the Contract Staff at the University Hostel for Women, Thycaud - reg:

(Ad.DII)

The University Hostel for Women, Thycaud functioned as a quarantine centre from 23.03.2020 to 21.09.2020 and the service of contract staff appointed at the hostel has not been fully

utilised during that period as the inmates were vacated from hostels

Smt. Priya S, the Resident Nurse was not in service since 23.02.2020 and her salary has been claimed till May 2020. The service of the Warden - Smt. Shylaja K and 3 Matrons - Smt. Letha P S, Smt. Bindu V A and Smt. Ajitha J had been utilised as and when the inmates were vacating ie., till 03.07.2020 and salary in respect of warden and matrons were claimed till July 2020.

It may be noted in this regard that no specific orders have been issued by the Government explicitly for release of salary in respect of the contract employees engaged at the institutions, but not performing duty, as these institutions were acquired by the Government to convert them into quarantine centers during COVID 19 pandemic. However, in other cases the Governments, both Central and State Government has issued orders which ensures the payment of salary to those who are employed in private/ public/ Government institutions.

It may also be noted that these five employees which includes the Warden, Nurse and three Matrons of the University Hostel for Women, Thycaud are not receiving their salary for no fault of their own. Out of 5 employees, the contract of 3 employees have already been renewed and for the other two, the renewal of contract is under process.

As ordered by the Vice-Chancellor, the matter regarding disbursement of salary from July 2020 onwards to Warden and matrons and from June 2020 to Resident Nurse is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release the salary from July 2020 onwards to the Warden & matrons and from June 2020 to the Resident Nurse of University Hostel for Women, Thycaud, as the Hostel was functioning as a quarantine center during COVID 19 pandemic and the service of these contract staff were partially utilized during this period.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106. Additional Item No.1: University vehicle KL-22 A-458 (Bolero) - Repair and Maintenance-reg.

(Ad.A.IV)

The vehicle KL 22 A 458 was used by the Director, CGIST before it was handed over to the Administration wing. The Assistant Engineer (Mechanical) had submitted a detailed report on 17.03.2020 where it is stated that the vehicle was inspected and found to be in running condition and can be used for the service of the University.

Now, the driver of the vehicle KL-22 A-458 (Mahindra Bolero, 2008 Model) has requested for the periodic service, repair and maintenance works. The Assistant Engineer (Mechanical) has submitted two estimates for viz. mechanical work and body repairs for the vehicle.

The Assistant Engineer (mechanical) has submitted the estimate for the mechanical work of the vehicle from M/s Sreeba& sons, authorised dealership of Mahindra, amounting to Rs.42,650/- (Rupees Forty Two Thousand Six Hundred and Fifty Only)

The Assistant Engineer (Mechanical) has also submitted estimates for the body repairs of the vehicle. He has submitted estimates from M/s sreeba& Sons, authorised dealership of Mahindra and M/s TeaticsLtd, Govt.approved workshop.

M/s Sreeba& Sons have quoted an amount of Rs.43,577/- (Rupees Forty Three Thousand Five Hundred and Seventy Seven Only) and since the body repairs are jobs which can be performed by outside workshops, estimate was also collected from M/s TeaticsLtd.M/s Teatics Ltd quoted Rs.50,022/- (Rupees Fifty Thousand and Twenty Two Only). The AE (Mechanical) suggested the works may be awarded to the lowest quoting firm, M/s Sreeba& Sons Limited.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional Item No.2: New Investment Options to earn higher returns for Kerala University Fund [KUF] - Detailed Report - Reg.

(Cash IV)

A Proposal of New Investment Options suitable for investing Kerala University fund to earn higher interest was presented by the State Bank of India authorities at a meeting with the Syndicate members, on 29.09.2020.

One of the officials from State Bank of India made a detailed presentation on SBI Mutual Fund as an alternative solution for investing funds of Kerala University other than Fixed Deposit Scheme.

After detailed deliberations, the Committee recommended to entrust the Finance Officer to submit a detailed report before the Syndicate after studying the various aspects of the proposed New Investment option.

Accordingly, clarifications/ suggestions were sought from certain institutions who have deposited their fund in SBI Mutual fund. Also, a meeting was held with the Officials from SBI on 19.10.2020, as per their request. The bank has also forwarded an Investment proposal alongwith Guideline on Investment of Surplus Funds by the CPSEs (copies appended). The detailed report on New Investment Options suitable for investing Kerala University fund to earn higher interest was placed before the Syndicate.

On this basis, the matter was considered by the Syndicate held on 29.12.2020, vide item no.21.68 and it was resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice Chancellor, the detailed report (copy appended) on New Investment Options suitable for investing Kerala University fund to earn higher interest is placed before the Standing Committee of the Syndicate on Finance for consideration & appropriate recommendation.

The Committee considered the matter and recommended to take steps to deposit the amount in Treasury Account.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional ItemNo.3: ഗ്രൂപ്പ് വെൽഫെയർ സ്കീമിന്റെ സ്ഥിര നിക്ഷേപത്തിനു എസ്.ബി.ഐ - യിൽ ലഭിക്കുന്ന പലിശ നിരക്ക് കുറവായതിനാൽ അവ ട്രഷറിയിലേക്ക് മാറ്റുന്നതിനുള്ള അനുമതി - സംബന്ധിച്ച്.

(Accounts X)

സംസ്ഥാന സർക്കാർ ജീവനക്കാരുടെ ഗ്രൂപ്പ് ഇൻഷുറൻസ് സ്കീമിനു തുല്യമായി കേരള സർവ്വകലാശാല 1985-ൽ നടപ്പിലാക്കിയ സ്കീം ആണ് ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം (UO. No.AcctsXI.3561/85 dtd.06.05.1985). നിലവിൽ ജീവനക്കാരുടെ ഇൻഷുറൻസ് പരിരക്ഷക്കും നിക്ഷേപത്തിനുമാണ് പദ്ധതി ലക്ഷ്യമിടുന്നത്.

- ❖ സമീപകാലത്തായി കേരള സർവ്വകലാശാലയുടെ ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം സ്ഥിര നിക്ഷേപങ്ങൾക്ക് എസ്.ബി.ഐ-യിൽ നിന്നും ലഭിക്കുന്ന പലിശ 5.1% വരെയായി കുറഞ്ഞിട്ടുണ്ട്.
- ❖ അതേസമയം ട്രഷറിയിൽ സ്ഥിര നിക്ഷേപങ്ങൾക്ക് നിലവിൽ 181 ദിവസം മുതൽ 365 ദിവസം വരെ 8% പലിശയും, 366 ദിവസവും അതിനു മുകളിലും 8.5% പലിശയും നൽകിവരുന്നു.
- ❖ GWS പദ്ധതി പ്രകാരം ജീവനക്കാർക്ക് നിലവിൽ നൽകേ പലിശ 8% ആണ്.
- ❖ പദ്ധതിയിൽ അംഗമായിരിക്കെ മരണപ്പെടുന്ന ജീവനക്കാരന് നൽകുന്ന ആനുകൂല്യത്തിൽ 2019 മുതൽ വർദ്ധനവ് വരുത്തിയിട്ടുണ്ട്. 100 രൂപ പ്രതിമാസം അടക്കുന്ന ജീവനക്കാരന് നൽകുന്ന ആനുകൂല്യം ഒരു ലക്ഷത്തിൽ നിന്ന് രൂപകോടിയിലേക്ക് ഉയർത്തി. ആ രീതിയിൽ 600 രൂപ വരെ പ്രീമിയം അടക്കുന്ന ജീവനക്കാരന് 12 ലക്ഷം വരെ ആനുകൂല്യമായി നൽകേ തീർന്നു.

ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം നിക്ഷേപത്തിന് ബാങ്കിൽ നിന്ന് ലഭിക്കുന്നതിനേക്കാൾ പലിശ ജീവനക്കാരന് ആനുകൂല്യമായി നൽകേണ്ടിവരുന്നു. ഇത് മറികടക്കേ സാധ്യതകൾക്കായി താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്ട്രാറ്റജി കമ്മിറ്റി മുന്പാകെ സമർപ്പിക്കുന്നു.

1. 2019-2020 സാമ്പത്തിക വർഷത്തെ കണക്ക് പ്രകാരം തത്വമൂല്യം 6,65,23,252/ആണ്. അതിൽ നിന്നും 5,14,27,471/രൂപ ഉയർന്ന പലിശ നിരക്ക് (8% മുതൽ 8.5% വരെ) കിട്ടുന്ന രീതിയിൽ ട്രഷറിയിൽ സ്ഥിര നിക്ഷേപമായി പുനക്രമീകരിക്കുക.
2. ബാക്കിവരുന്ന തുക വരുന്ന വർഷങ്ങളിലെ ആനുകൂല്യം വിതരണം ചെയ്യുന്നതിന് (1,50,95,781) സർവ്വകലാശാല അക്കൗണ്ടിൽ തന്നെ നീക്കിവയ്ക്കുക.

ജീവനക്കാരിൽ അധികവും പുതുതായി സർവ്വീസിൽ പ്രവേശിച്ചവരാകയാൽ നിക്ഷേപത്തിന് കൂടുതൽ കാലയളവ് നൽകുക വഴി അധികം പലിശലഭിക്കുന്ന തരത്തിൽ ക്രമീകരിക്കാൻ കഴിയും.

The Committee considered the matter and recommended as follows:

1. *To deposit Rs. Six crore to Treasury Account*
2. *To keep the balance amount in the University account.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional Item No. 4:

Framing of guidelines for the operation of PTA fund in the Self- financing institutions under the University of Kerala – reg.

(FOS)

On the basis of the findings of the Internal Audit team of the University in the audit of all 34 UIT's including UIT Pathanapuram for the financial year 2018-19 which has been brought to notice through the audit reports submitted on 04.12.2019 and 09.12.2019 and the recent special audit of PTA fund of UIT Pathanapuram conducted on 13.01.2021 as per the orders of the Hon'ble Vice Chancellor, the audit team has pointed out that the PTA funds are not properly maintained in many of these institutions including UIT Pathanapuram and therefore requires further audit. The necessity of issuing proper guidelines for expending PTA fund in such institutions also has been pointed out by the Audit Officers. Subsequently, at the discussions held at the chamber of the Hon'ble Vice Chancellor, on 19.01.2021, the Finance Officer was directed to urgently formulate guidelines for expending PTA fund in the Self-financing institutions under the University. As such, the draft guidelines for the same has been prepared and enclosed herewith for consideration.

The Committee considered the matter and recommended to constitute a Sub Committee comprising of the Conveners, S/C of the Syndicate on Finance, Affiliation of Colleges and Departments & Other Institutions, to study the proposal and submit a report.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional Item No.5:

School of Distance Education - Remuneration for external faculty members engaging online classes – reg.

(Ad.B III)

At present the remuneration for external faculty members engaging contact classes of School of Distance Education is being paid at the rate of Rs 500/- per hour for Post Graduate and Rs 400/- per hour for Under Graduate Classes. Due to the current Covid -19 Protocol the classes are now being conducted in online mode. Though most of the sessions are handled by the teachers of SDE, some courses in certain programmes need to be engaged by external faculty members.

Hence it is proposed that remuneration may be paid to external faculty members who are engaging in contact classes online at the rate Rs 500/- per hour for PG and Rs 400/- for UG respectively, upto a maximum of 3 hours per day.

The SDE Monitoring Committee held on 17.08.2020, considered the above said matter and recommended to place the matter before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 14.08.2020 resolved to approve the above recommendations of the meeting of the SDE Monitoring Committee held on 17.08.2020.

The Vice-Chancellor on perusing the file, has ordered to extend the above remuneration to all the external faculties engaging online classes in other departments also.

The Committee considered the matter and recommended to pay remuneration to the external faculty members who are engaged in contact classes online at SDE, at the rate Rs 500/- per hour for PG and Rs 400/- per hour for UG respectively, upto a maximum of 3 hours per day.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional Item No.6.: Refund of Rs 9970/- remitted by Smt.Kamala Lekshmi.M towards handling charge-reg.

(Ad.BII)

Smt Kamala Lekshmi M., a Research Scholar has remitted an amount of Rs.9,970 /- (Rupees Nine thousand nine hundred and seventy only) under the head 'Handling charges' through online payment (OP 1121914). As the fees was not remitted category-wise as Open Defence fee and Thesis Submission fee, the Section rejected the receipt. Hence the candidate has requested to refund the same, stating that, due to the Lockdown, she had to remit fees mistakenly through online, instead of remitting the fees through Cash Counter.

On the matter, KUCC has remarked that, the online payment was successful and refund may be given to the candidate after ascertaining that the receipt is not used for the said purpose .If not used ,the candidate may be asked to make payment under the respective categories once again, while the refund process is initiated.

Ac EV section has reported that Smt. Kamalalekshmi remitted Rs.9970/- under the head of account "handling charge" whereas she should have remitted the amount separately for Open Defence fee (₹ 6300/-) & Thesis Submission fee (₹ 3,675/-). As the amount was not remitted in the proper heads, the receipt could not be accepted by the section .As per the direction given by the section, the candidate remit the fees again in the respective heads of account. It is also remarked that, as the fees has already been remitted, the amount of Rs 9,970/- under the head "handling charge" may be refunded.

The Committee considered the matter and recommended to entrust the Finance Officer to examine the matter and submit a report to the Vice - Chancellor for taking an appropriate decision on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No. 23.106.Additional Item No.7.: Refund of Rs 18,000/- remitted by Smt.Lekshmi Jyothika towards tuition fees -reg:

(Ad.B II)

Smt. LekshmiJyothika, who got admission for B.C.A. Degree Course at UIT, Mannady, has remitted an amount of Rs.18,000 /- (Rupees Eighteen thousand only) towards tuition fees through online payment (receipt no. OP 1247426 / 03.11.2020) instead of remitting ₹13000/- as tuition fees and ₹5000/-as caution deposit separately. Hence the candidate has requested to refund the amount of Rs.18,000/- remitted by her, for paying the tuition fees and caution deposit separately.

On the matter, KUCC remarked that transaction was successful and the refund request may be processed after ascertaining that the receipt is not used already for the said purpose, from the concerned section.

The concerned section, Ad.AVII(A) has remarked that the Principal, UIT, Mannady informed via email that, the candidate was admitted in the institution for BCA course from the first allotment. The Centre was unable to receive the fee receipt as the candidate remitted the fees together, through online. As the candidate got a higher option in the second allotment, transfer certificate was issued from the institution and the fee receipt has not been used for tuition fees and caution deposit, yet.

The Committee considered the matter and recommended to entrust the Finance Officer to examine the matter and submit a report to the Vice - Chancellor, for taking an appropriate decision on the matter.

The meeting came to an end at 3:30 pm

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 25.01.2021, be approved.

Item No.23.107

Sixth Semester (5Year)BA LLB Degree Examinations January 2018, Application for revaluation with forged memo-Change of marks-Faisal khan A S- Govt Law College (2011-2016) - debarred from the University Examinations - Interim order on WP (c) 17884/19-consideration reg:

(EG.I(b))

The Candidate Faisal Khan A.S, Govt Law College with candidate code 11550022, had submitted a request to effect the change of revaluation for Paper III Administrative law of Sixth Semester (5Year)BA LLB Degree Examinations January 2018 along with revaluation memo showing change of marks from 28 to 35 for the paper Administrative Law.

But on verification in the tabulation software it was seen that there was no change of marks for the subject after revaluation. The remarks of revaluation section EJI was sought and it was stated that the candidate had applied for the revaluation of Paper II- Interpretation of Statutes & Principles of Legislation and Paper III Administrative Law of the Sixth Semester (5Year)BA LLB Degree Examinations January 2018 and the memo showing “No change of Marks “ for the said two subjects was uploaded on 27/11/2018. The revaluation result memo (office copy) dated 27/11/2018 in respect of the candidate was forwarded from the section. (Copy enclosed). Since the candidate had submitted a copy of revaluation memo with the same date showing change of marks as 35 for the paper Administrative Law, the remarks of the IT cell was sought to verify if such a revaluation memo showing change of marks was downloaded from the candidate portal. The IT cell also remarked that there was no change of marks in the revaluation result for Sixth Semester (5Year)BA LLB Degree Examinations January 2018 in respect of the candidate and no such memo was uploaded and that there was all chance of manipulation which may be viewed seriously.

The candidate Faisal Khan A S was hence issued a memo dated 12/02/2019 to submit an explanation on how the change of mark was shown in the revaluation memo. In reply to the memo the candidate submitted an explanation dated 25/02/2019 stating that the revaluation result was notified in his student ID showing change of marks for Administrative Law from 28 to 35 and no change for the paper Interpretation of Statutes. When he submitted a request to the University along with revaluation memo showing change of marks he was informed that there was no change after revaluation. The next day when he checked the site his student ID showed no change status. It is very apparent from the statement that there is clear evidence of forgery and malpractice, which has been reinstated and confirmed by the Revaluation section & IT cell.

The matter was placed before the Standing Committee of the Syndicate on Students Discipline and the candidate Faisal Khan A S was present for the personal hearing before the committee held on 10.05.2019. In his written statement submitted before the committee he denied the allegations levelled against him in manipulating the revaluation change memo. The Committee after hearing him, recommended to refer the matter to the Syndicate for taking a decision on the referred incident. The Syndicate at its meeting held on 25/05/2019 vide item number 9/46 resolved that the candidate Faisal Khan A S be permanently debarred from appearing in the University Examinations.

The candidate filed a WP (c) No 17884/19 before the Honorable High Court and as per the interim order dated 05/07/2019; he was permitted to appear for the Xth Semester Examination of BA LL.B degree in July 2019 purely on provisional basis. But the order had made it clear that the petitioner will not be entitled to raise any claim or equity merely on the basis of his appearance in the examination.

The candidate has now submitted a request dated 23/01/2021 along with a court order dated 18/01/2021 on WP (c) 17884/19 in which it has been submitted that “the petitioner would be at liberty to make a request to the Syndicate to expunge the punishment on tendering unconditional apology of not indulging into malpractices or any other hooliganism and such a representation would be made within a period of one week. In case such a representation is made, the Syndicate shall take a call on the afore mentioned representation within another period of one week there of after affording an opportunity of hearing to the petitioner. As per orders of the Vice Chancellor the legal section has been asked to direct the Standing Counsel to request for time extension for a period of two months in this regard

The candidate Faisal Khan A S has passed all the semester of the BA LL.B degree from S1 to S8 .The results of the 6th Semester January 2019 examinations(supplementary)is withheld. He took

readmission to the 9th Semester in 2018. The result of the 9th Semester February 2019 and 10th semester July 2019 are withheld.

As per the order of the Honorable Vice-Chancellor, the whole matter is placed before the Syndicate for consideration regarding the directions of the High court order on WP 9(c) 17844/2019 dated 18/01/2021

Resolution of the Syndicate

RESOLVED to hear the petitioner by the Sub-Committee comprising of the Pro-Vice-Chancellor, Controller of Examinations, Registrar, Dr.K.B.Manoj, Dr.K.G.Gopchandran, Members Syndicate and Legal Advisor on 19.02.2021 at 3.00 pm.

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Item No.23.108 ***Subscription of iThenticate, anti-plagiarism software - Recommendation of the Sub- Committee – Consideration of-reg.***

(Ad.AV)

The Syndicate held on 29.12.2020 considered the proposal for the purchase and installation of iThenticate, the anti-plagiarism software for one year from M/s Turnitindia Education Private Limited for the negotiated rate of US\$12,508.00 (including 18% GST), and has approved the proposal in principle. Also, the Syndicate resolved to constitute a Sub-Committee comprising of the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Member Syndicate, the Research Director and the University Librarian (i/c), KUL, to conduct negotiation with the agency and to submit a proposal to the Syndicate.

The meeting of the Sub-Committee was held on 06.02.2021. The Sub Committee conducted Negotiation and decided to place the final estimate of the firm before the Syndicate for appropriate decision. The minutes of the meeting of the Sub-Committee has been approved by the Vice-Chancellor.

The Senior Manager, M/s Turnitindia Education Private Limited has submitted the detailed estimate for the subscription of iThenticate, via e-mail, as three year package for a total amount of US\$41, 083 for 3371 end-user access. (The copy of the proposal appended)

As per the orders of the Vice-Chancellor, the final proposal submitted by M/s Turnitindia Education Private Limited after negotiation, along with the copy of minutes of the meeting of the Sub-Committee for the subscription of iThenticate, anti-plagiarism software is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the minutes of the meeting of the Sub-Committee for the subscription of iThenticate, anti-plagiarism software.

FURTHER RESOLVED to invite fresh invoice from the M/s Turnitindia Education Private Limited for subscription of iThenticate, anti-plagiarism software and authorize the sub-committee to negotiate with the firm.

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Item No.23.109 ***Shifting of II nd PG students of Women's Hostel to Guest House- appointment of Security Staff- Consideration of-reg.***

(JR Admin Kvtm)

Ref:- Minutes of the meeting to discuss the matters related to the shifting of II nd PG guest students of Women's Hostel to Old and New Guest Houses dtd 15.02.2021.

As per the minutes of the meeting to discuss the matters related to the shifting of II nd PG guest students of Women's Hostel to Old and New Guest Houses dtd 15.02.2021, it was **recommended to provide additional security staff at the guest houses as follows.**

- 1. Lady Security Staff – 4 Nos.**
- 2. Men Security Staff – 3 Nos.**

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED to provide an additional Security Staff in the Old and New Guest Houses, Kariavattom Campus as follows:

- 1. Lady Security Staff – 4 Nos.**

2. Men Security Staff – 3 Nos.

FURTHER RESOLVED to authorize the Joint Registrar, Campus Administration to take urgent necessary steps for the appointment of Lady Security Staff, Kariavattom Campus on contract basis.

ALSO RESOLVED to grant sanction for the purchase of various items as per the request of the Warden, University Men's Hostel, Kariavattom.

ALSO RESOLVED to grant sanction for the electrical works at the University Old Guest House, Kariavattom Campus based on the estimate submitted by the University Engineer. On the first instance authorize the University Engineer to take necessary steps to execute the urgent Electrical Works in the University Old Guest House, Kariavattom without inviting tender (ie., limiting the same within the administrative sanction of the University Engineer).

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Item No.23.110 **Proposal for conducting Security Audit to the Website of the University.**

(Ad.D1)

An Expert Committee was constituted for testing the new integration module developed by the University Computer Centre to implement check measures on fee remittance. The meeting of the Committee held on 15.06.2020 examined the module in detail and decided to roll out the new Integration Module developed by the Computer Centre for Fee Remittance. The Committee recommended to invite proposals from the following two CERT-IN empaneled Security Auditors, for auditing the module, in line with the guidelines issued by the Government of Kerala, with regard to security auditing of websites and web and mobile based e-Governance applications.

1. M/s Value Mentor Consulting LLP, Infopark, Thrissur.
2. M/s Mirox Cyber Security & Technology Pvt Ltd, Technopark, Thiruvananthapuram.

Two proposals from Cert-K empaneled above 2-vendors were obtained and the Director, Computer Centre, was requested to offer remarks on the Proposals submitted. In response the Director has remarked that M/s Value Mentor Consulting LLP, Infopark, Thrissur has been removed from the list and only M/s Mirox Cyber Security & Technology Pvt. Ltd is included from Kerala in the empaneled Information Security Auditing organizations list published by Cert-In on the basis of the email received from the CERT-K.

Now, a revised quotation from **M/s.Mirox Cyber Security and Technology Pvt Ltd for an amount of Rs.6,50,000/- and another quotation from M/s.CDAC for an amount of Rs.1,48,680/-** towards Security audit of Kerala University Website has been forwarded by the Director, Computer Centre.

The Vice-Chancellor has ordered to place the matter regarding the consideration of the proposals from M/s Mirox Cyber Security & Technology Pvt. Ltd for Rs.6,50,000/- (Rupees six lakhs fifty Thousand only) and from M/s.CDAC for an amount of Rs.1,48,680/- (Rupees one lakh forty eight thousand six hundred and eighty) before the Syndicate.

Accordingly, the matter regarding the acceptance of the **specific proposals for Security audit of Kerala University Website is placed before the Syndicate for consideration and appropriate decision.**

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Resolution of the Syndicate

RESOLVED to approve the proposal for conducting security audit to the website, received from M/s.CDAC for an amount of Rs.1,48,680/- (Rupees one lakh forty eight thousand six hundred and eighty).

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Item No.23.111 **Minutes of the meeting of the Sub Committee constituted for study and submit report on the matter of enhancement of remuneration to Contract Staff and Guest Lecturers- reg.**

(Ad.AV)

The meeting of the Sub Committee constituted for constituted to study and submit report on the matter of enhancement of remuneration to Contract Staff and Guest Lecturers held at 11 AM on 10.02.2021 at Pro-Vice Chancellor's Chamber. The same has been approved by the Vice Chancellor (Copy of the minutes appended).

As per the orders of Vice Chancellor, the minutes of the meeting of the Sub Committee constituted to study and submit report on the matter of enhancement of remuneration to Contract Staff and Guest Lecturers is placed before the Syndicate for consideration.

Minutes of the meeting of the Sub-Committee constituted for study and submit report on the matter of enhancement of remuneration to Contract Staff and Guest Lecturers

Venue : PVC's Chamber
Date : 10.02.2021
Time : 11 A M

Members Present

1. Adv.B.Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings Sd/-
 2. Adv.K.H.Babujan, Convenor, Standing Committee of the Syndicate on Finance Sd/-
 3. Sri.Jairaj.J, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions. Sd/-
 4. Dr.K.G.Gopchandran, Member, Syndicate Sd/-
- Meeting began at 11 am

Item No.23.111.1 Enhancement of Remuneration of Contract Staff and Guest Lecturers

The Government have enhanced the remuneration of different categories of employees appointed on daily/contract basis w.e.f 01.07.2019, vide G.O.No..81/2019/Fin dated 09.07.2019(Copy appended). Based on G.O.,U.O.No.1019/2019/UOK dated 15.12.2019, has been issued for daily wage employees, The Finance has remarked that the proposal for enhancement of wages of contract employees may be placed before the Standing Committee of Syndicate on Finance emphasising the direction of Government in respect of engagement of daily/contract employees mentioned in the Government Order no.81/2019/Fin dated 09.07.2019. Details of Contract Staff and the remuneration paid are given as Annexure A & B

The following representations for the enhancement of wages of contract employees have been received so far in addition to Annexure A & B

1. The Contract drivers in the University of Kerala have requested for, enhancement of wages as per Government Order no.81/2019/Fin dated 09.07.2019.
2. The Head, Department of Botany, has requested to enhance the remuneration of of Assistant Farm Superintendent and Graduate Field Assistant to Rs.25,000/- per month.
3. The Principal, University Institute of Technology, Muthukulam Center has forwarded the request of Smt.Soumya G, Computer Lab Instructor(locally engaged)to enhance her salary.
4. Prof.(Dr.) G.Prasad, Hon. Director, CLIFF has stated that as per U.O.No.Ad.AV.6717/2018 dated 07.08.2018 the salary of only four categories of contract employees are enhanced and also stated that as per U.O.No.Ad.D.III.1792/2016 dated 03.03.2016 USIC has been renamed as CLIFF. He also requested to consider the following posts for enhancement.

Sl. No	Designation	Qualifications	Present Rate	Remarks
1	Assistant Engineer (Instrumentation)	<u>Educational Qualification</u> B.Tech in Instrumentation/Mechanical Engineering with First Class or Equivalent. <u>Experience</u> 3 years of experience as Instrumentation/ Mechanical Engineer in a reputed lab.	Rs.24,000/-	As per existing enhanced remuneration U.O dated 19.10.2020 the post was not incorporated
2	Technical Officer (Purchase)	i)MSc in Electronic/ Physics/Chemistry/ Instrumentation/Biological Sciences with first class or equivalent ii)3 year experience in Office Administration, Knowledge in Materials Management and Experience in Stores, Purchase.	Rs.26,000/-	
3	Technical Officer	i)MSc in Electronic/Physics/ Chemistry/ Instrumentation/Biological Sciences with first class or equivalent ii) 2 years of experience in Installation/ Operation/ Maintenance/ Research &Development of Sophisticated	Rs.26,000/-	

		Characterization Instruments in reputed labs.		
4	Technical Assistant (FTNMR)	i) MSc Chemistry ii) Six Months experience in handling Sophisticated Instruments iii) Prior experience in FTNMR Spectrometer Operations (Desirable)	Rs.25,000/-	

5. The Technical Officer (on contract basis) working in the Department of Nanoscience and Nanotechnology has requested that his qualification was Ph.D in Nanoscience and Nanotechnology and his present remuneration is RS.23,000/- which is equivalent to the remuneration of Technicians in other departments. Hence he requested to enhance his salary as per with Technical Officer of other department and CLIF with same qualification.
6. The Head, Department of Botany has forwarded the request of Dr.Remya Krishnan, Curator on contract basis. She requested that the remuneration fixed for Curator post is lesser than that of Technical Assistant which is a lower post. It may be noted that the fixed Government rates as G.O.dated 09.07.2019 for Curator (Museum and Zoo Department) is 27550/-.
7. Smt. Bindu G.Nair, Students Counsellor, CACEE has requested to enhance her salary to 25,000/-per month. Smt. Bindu G.Nair has stated that she was appointed as Students Counsellor on contract basis on 10.04.2002 and apart from her duty as Students Counsellor, she is continuing education courses and monitoring the affiliated college level continuing education units and CACEE collaborative programmes. The expenditure of her salary is meeting from CACEE Fund.

The Syndicate held on 30.11.2020, vide item No.20.68. Additional Item No.3, has resolved to constitute a Sub Committee comprising the following members to study and submit a report on the matter of enhancement of remuneration of contract staff and guest lecturers.

Recommendation

To enhance the remuneration of Contract staff and Staffs of Self-Financing Institutions as per the Annexure I & II

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee constituted for enhancement of remuneration to Contract Staff and Guest Lecturers held on 10.02.2021, be approved.

Item No.23.111.2 Enhancing remuneration of GIS analyst to be appointed on contract basis at Department of Environmental Science, University of Kerala, Kariavattom

The meeting of the standing committee of the Syndicate on Staff, Equipments and Buildings held on 24.09.2018 recommended to fix qualification GIS Analyst in GIS Lab in the Department of Environmental Sciences as M.Sc in Environmental Sciences/Geology with at least one year diploma in Geoinformation Science or Msc/M.Tech in Geoinformatics/Remote Sensing/GIS as essential qualification and minimum two years research /teaching experience in GIS related field with knowledge in DBMS and programming languages such as C/C++, Python and SQL. The meeting of the Syndicate held on 28/09/2018 vide item 05.56.05 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly it was decided to conduct a walk in interview for the appointment of GIS Analyst at Department of Environmental Science, University of Kerala, Karivattom with remuneration of Rs.22,000 (Rupees Twenty Two Thousand Only). Two candidates turned up for the interview held on 30.11.2019, Sri.Achu AL having M.Sc Degree in Earth Remote Sensing and Geo - information technology from Madurai Kamaraj University and Sri. Sini Das AS having M.Sc in Remote Sensing and GIS from Kerala University of Fisheries and Ocean Studies. The candidates were interviewed but both of the candidates did not submit the eligibility certificates. As per the notification issued, essential qualifications should be recognized by the University of Kerala.

As per the remarks of the Ac.C Section of the University, M.Sc Degree in Earth Remote Sensing and Geo -information technology from Madurai Kamaraj University and M.Sc in Remote Sensing and GIS from Kerala University of Fisheries and Ocean Studies are not recognized by the University of Kerala.

The Head, Department of Environmental Science , University of Kerala remarked that the candidates will not be able to get the eligibility certificates as University of Kerala is not offering the courses. The Head has further requested to make eligible Sri.Achu AL for the post as he has been working in the Inter-University Centre for Geospatial information Science and Technology(CGIST) as GIS Analyst for past few years.

As per orders of the Vice-Chancellor the matter regarding eligibility of the candidates appeared for interview conducted for the appointment of GIS Analyst in the GIS Lab of the Department of Environmental Science, University of Kerala, Karivattom (ie matter of appointing GIS Analyst on contract basis without eligibility certificate) was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations. The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 recommended to renotify the post by incorporating the clause “essential qualification should be obtained from any university recognized by UGC. The Syndicate meeting held on 13.03.2020 vide item No.10.128.09 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and further resolved to authorize Dr.KG Gopchandran, Member Syndicate for fixing the qualification of the post GIS Analyst in GIS Lab of the Department of Environmental Sciences, University of Kerala, Kariavattom.

Accordingly Dr.K G Gopchandran, Member Syndicate forwarded the proposal as detailed below:

- Msc in Environmental Science/Geology with at least one year diploma in Geoinformation Science
- or
- Msc /M.Tech in Geoinformatics/Remote Sensing/GIS from a University recognized by UGC

Desirable Qualification:

- Minimum two years research/teaching experience in GIS related field with knowledge in DBMS and programming languages such as C/C++,Python SQL

The Head, Department of Environmental Sciences requested to enhance the remuneration of GIS analyst on contract from Rs.22,000 to Rs.35,000 as salary to similar post in Government sector is Rs.40,000 and enhanced rate will help to get efficient candidate.

The Vice-Chancellor approved the qualification proposed by Dr.K G Gopchandran, Member Syndicate and ordered to refer the request of the Head, Department of Environmental Sciences to enhance the remuneration of GIS analyst on contract from Rs.22,000 to Rs.35,000 to the combined standing committee of the Syndicate on Staff, Equipments and Buildings & Finance.

The request of the Head, Department of Environmental Sciences to enhance the remuneration of GIS analyst (contract) to be appointed at Department of Environmental Sciences from Rs.22,000/- (Rupees Twenty Two Thousand Only) to Rs.35,000/- (Rupees Thirty Five Thousand Only) was placed before the combined meeting of the standing committee of the Syndicate on Staff, Equipment and Buildings & Finance for consideration and recommendation. The committee considered the matter and recommended to place the proposal before the subcommittee constituted to study and report the revision of remuneration of contract/casual employees of university. The Syndicate at its meeting held on 30.11.2020 (item no.20.71.01) resolved to approve the above recommendation of the combined meeting of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020.

As per the orders of the Vice-Chancellor the above matter is placed before the subcommittee constituted to study and report the revision of remuneration of contract/casual employees of university for consideration.

Recommendation

To include the post of GIS Analyst under Department of Environmental Sciences in the enhancement order and to fix the remuneration as Rs.24,000/- per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee constituted for enhancement of remuneration to Contract Staff and Guest Lecturers held on 10.02.2021, be approved.

Item No.23.III.3 : കരാർ ജീവനക്കാരുടെ ശമ്പളം നിശ്ചയിക്കുന്നതിൽ ആരോപിക്കപ്പെട്ട അപാകത -സംബന്ധിച്ച് .

സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തിൽ നിന്നും 19/ 08/ 2020 ൽ ലഭിച്ച GS6-2216/2020 നം.കത്ത് പ്രകാരം, കേരള സർവ്വകലാശാല പുറപ്പെടുവിച്ച കരാർ

ജീവനക്കാരുടെ ലേ തനം പദ്ധതിയിൽ നൽകിയ ഉത്തരവിലെ അപകടകൾ ചൂണ്ടിക്കാണിച്ച് കേരള യൂണിവേഴ്സിറ്റി സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തിൽ നിന്നും നിന്നു ലഭിച്ചിരുന്നു. യൂണിവേഴ്സിറ്റിയിൽ സർക്കാർ ഉത്തരവിലെ മുൻനിർത്തി സിൻഡിക്കേറ്റിന്റെ പ്രത്യേക സബ് കമ്മിറ്റിയുടെ ശുപാർശ പ്രകാരമുള്ള പദ്ധതി സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തോടാണ് നടപ്പിലാക്കുന്നത് എന്ന് കാണിച്ച് 22.10.2020ലെ കത്ത് നം.എ.ഡി.എ 5 .03/21820/2020 പ്രകാരം, ഇത് സംബന്ധിച്ചുള്ള സ്പെഷ്യലൈസേഷൻ സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തെ അറിയിച്ചിരുന്നു. 26.11.2020 ലെ കത്ത് പ്രകാരം, പ്രസ്തുത നിന്നു ലഭിച്ച (ഗവൺമെന്റിന്റെ പ്രിൻസിപ്പൽ സെക്രട്ടറിയിൽ നിന്നും 19/08/2020 ൽ ലഭിച്ച GS6-2216/2020 നം.കത്ത്) മേൽ അർഹമായ നീതി സർവ്വകലാശാലയിൽ നിന്നും നാളിതുവരെ ലഭിക്കാത്തതിനാൽ പ്രസ്തുത പദ്ധതിയിൽ ബഹുമാനപ്പെട്ട ഗവൺമെന്റ് ഒന്നുകൂടി ഇടപെടണം എന്നും നീതി നിഷേധിക്കപ്പെട്ട രണ്ട് അർഹമായ സമത്വനീതി അനുമതി ദിക്കണമെന്നും സൂചിപ്പിക്കുന്നു.

പ്രസ്തുത പദ്ധതി കരാർ ജീവനക്കാരുടെ ലേ തന പദ്ധതിയിലെ കുറിച്ചു പഠിക്കാൻ രൂപീകരിച്ച സബ് കമ്മിറ്റിയുടെ പരിഗണനയോടെ സമർപ്പിക്കാനായി ബി സി ചാൻസലർ ഉത്തരവിട്ടുണ്ട്. ഇത് സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തെ അറിയിച്ചിട്ടുണ്ട്.

സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തിൽ നിന്നും ലഭിച്ച നിന്നു ലഭിച്ച ജീവനക്കാരുടെ ലേ തന പദ്ധതിയിലെ കുറിച്ചു പഠിക്കാൻ രൂപീകരിച്ച ഉപസമിതിയുടെ പരിഗണനയോടെ സമർപ്പിക്കുന്നു.

Recommendation

പരാതിയുടെ അടിസ്ഥാനത്തിൽ നിലവിലുള്ള കരാർ ജീവനക്കാരുടെ ശമ്പള വർദ്ധനവിൽ അപകടകൾ ഉണ്ടോ എന്ന് വിശദമായ പരിശോധന തുടർന്ന് നടത്തി അത് പരിഹരിക്കുന്നതിന് ഉപസമിതി തീരുമാനിച്ചു. പരാതി വിശദമായി പരിശോധിച്ചു ആവശ്യമായ നടപടികൾ സർവ്വകലാശാല സ്വീകരിക്കുന്നതാണ് എന്ന് സേവ് എഡ്യൂക്കേഷൻ ഫോറത്തിന് മറുപടി നൽകാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee constituted for enhancement of remuneration to Contract Staff and Guest Lecturers held on 10.02.2021, be approved.

Item No.23.III.4 : കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഫോർ ടീച്ചർ എഡ്യൂക്കേഷനുകളിലെ അന്യോപക വിഭാഗം ജീവനക്കാരുടെ സേവന വേതന വ്യവസ്ഥകൾ സംബന്ധിച്ച്-

കേരള സർവ്വകലാശാലയുടെ നേരിട്ടുള്ള നിയന്ത്രണത്തിൽ കുമാരപുരം, കാര്യം ട്രം, നെടുമങ്ങാട്, അടൂർ, കുളക്കട, അഞ്ചൽ, കൊല്ലം,ആലപ്പുഴ,കായംകുളം, കുന്നം എന്നീ സ്ഥലങ്ങളിലായി പത്തു ബി.എഡ് കോളേജുകൾ പ്രവർത്തിക്കുന്നു.

ഈ കോളേജുകളിലെ അന്യോപക വിഭാഗം ജീവനക്കാർ കരാർ അടിസ്ഥാനത്തിലാണ് ജോലി ചെയ്തു വരുന്നത്. ഇവർ സർവ്വകലാശാലയുമായി പതിനൊന്നു മാസത്തെ കരാറിലേർപ്പെടുകയും കരാർ അടിസ്ഥാനത്തിൽ സാന്നിദ്ധ്യം ഒരു ദിവസത്തെ ഇടവേളയ്ക്കു ശേഷം കരാർ പുതുക്കുകയും ചെയ്യുന്നു. ഇവരുടെ ലേ തനം ഒരു നിശ്ചിത സ്കെയിലിൽ പാർഷിക് ഇൻക്രിമെന്റോടുകൂടിയാണ്.

കേരള യൂണിവേഴ്സിറ്റിയിലെ അന്യോപക വിഭാഗം ജീവനക്കാർ താഴെപ്പറയുന്ന തസ്തികകളിലാണ് ജോലി ചെയ്യുന്നത്.

- കാഷ്വൽ ക്ലർക്ക് /ടെപ്പിസ്റ്റ്

പഠിക്കുന്നതിനും റിപ്പോർട്ട് നൽകുന്നതിനുമായി രൂപീകരിച്ച സബ്കമ്മിറ്റിയുടെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendation:-

KUCTE കളിലെ അന്യോപകവിഭാഗം ജീവനക്കാരുടെ തുടർന്നുവരുന്ന സേവന വേതന വ്യവസ്ഥകൾ പുനർനിർണ്ണയിക്കുന്നതും എകീകരിക്കുന്നതും സംബന്ധിച്ച് മേൽ പറഞ്ഞ ജീവനക്കാരുടെ വിശദവിവരങ്ങൾ (തസ്തിക, ജീവനക്കാരുടെ എണ്ണം)അടങ്ങിയ പുതിയ റിപ്പോർട്ട് സമർപ്പിക്കാൻ ബന്ധപ്പെട്ട സെക്ഷനുകളെ ചുമതലപ്പെടുത്താൻ ശുപാർശ ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee constituted for enhancement of remuneration to Contract Staff and Guest Lecturers held on 10.02.2021, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of Adv.B.Balachandran, Adv.K.H.Babujan, Dr.K.B.Manoj, Dr.S.Nazeeb, Adv.G.Muraleedharan Pillai, Sri.J.Jairaj, Members Syndicate to study and submit a report regarding the remuneration of daily/ contract employees as per the new Government Order

Item No.23.112

Approval of panel of examiners – Reporting of- reg.

(Ac.EV)

The Vice Chancellor (from 13/10/2020 to 01/02/2021) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners towards the evaluation of Ph.D Thesis. The details are given below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Julie P S	English	Dr.Swapna Gopinath
2	Viji Vijayan	English	Dr.S.K.Prathap
3	Renu P	Music	Dr.Anuradha V K
4	Chinthu I B	History	Dr.Jinimon P
5	Preetha Lali Y M	Education	Dr.Bindu R L
6	Anusha P	English	Dr.Sushil Kumar R
7	Kamalalekshmi	Music	Dr.G.Sreelatha
8	Nishel Prem	English	Dr.S.Parvathy
9	Joseph J	Education	Dr.Velayudhan T Nair
10	Thaji G B	Law	Dr.Bindu s
11	Elaheh Ghaedpouri	English	Dr.Chერიyan John
12	Sindhu I P	Education	Dr.Sindhya V
13	Asha Sindhu S S	Education	Dr.Issac Paul (Guide) Dr. G R. Santhosh Kumar (Co-Guide)
14	Ramalakshmy P	Education	Dr.Asha J V
15	Divya Chandran	History	Dr.P.Anil Kumar
16	Carmel Thomas	Commerce	Dr.Joseph James V
17	Nihila K C	Hindi	Dr.Asha S Nair
18	Riyas Y	Commerce	Dr.G.Raju
19	Reena K S	Hindi	Dr.Shamli M M
20	Binithamol R M	Hindi	Dr.Preetha Remani T E
21	Midhun V	Commerce	Dr.Balu B
22	Shifa P Sherif	Commerce	Dr.Balu B
23	Sreeji S L	Commerce	Dr.S.Sajeev
24	Jinu L	Commerce	Dr.S.Sajeev
25	Suvija V S	Commerce	Dr.V.Jayaraju
26	Pradeepa P	Commerce	Dr.N.Suresh Kumar
27	Manjusha R	Commerce	Dr.Vinod A S
28	Sreelakshmi S Prabhu	Commerce	Dr.T.R.Anil Kumar
29	Kavitha K S	Commerce	Dr.Biju A V

30	Vidhya A S	Hindi	Dr.Indu K V
31	Dhanya S	Hindi	Dr.Jayasree B
32	Ramadevi K M	Sanskrit	Dr.C.N.Vijayakumari
33	Thansiya N	Commerce	Dr.Pradeep Kumar K
34	Kala S	Commerce	Dr.Suman Alexander
35	Kumari P G SIndhu	Malayalam	Dr.S.Gopalakrishna Pillai
36	Ratheesh C	Economics	Dr.Anitha V
37	Vishnu K P	Management Studies	Dr.S.Ajitha
38	Lekshmikutty S	Management Studies	Dr.Anitha S
39	Ambily K	Sanskrit	Dr.G.Ushakumary
40	Santhosh Kumar A G	Sociology	Dr.Sobha B Nair
41	Johnson T T	Economics	Dr.Reny Thomas Rajan
42	Chinthu P S	Economics	Dr.Abdul Salim A
43	Sreeja J	Malayalm	Dr.Shelly M R
44	Gireesh C G	Philosophy	Dr. Vinitha Mohan
45	Anand Jayakrishnan K	Economics	Dr.B.Anil Kumar
46	Ajai P Krishna	Physical Education	Dr.Razeena K I(Guide) Dr.T I Manoj(Co-Guide)
47	Soumya V S	Philosophy	Dr.P.Radharani
48	Arathy K Nair	Management Studies	Dr.G.Raju
49	Ajitha Kumari A	Sanskrit	Dr.Prasad P N(Rtd)
50	Anitha Kumari K S	Malayalam	Dr.S.Gopalakrishna Pillai
51	Megha Radhakrishnan	Economics	Dr.Manju S Nair
52	Vinshy P K	Political Science	Dr.Joseph Antony
53	Jincy Elsy George	Social Work	Dr.Pushpam M(Guide) Dr.Jacob John Kattakayam (Co-Guide)
54	Remya Mohan	Economics	Dr.Abdul Salim A
55	Jayanthi P	Malayalam	Dr.E Banargy
56	Greeshma Lawrence	Malayalam	Dr.Shooba K S
57	Vishnumaya R S	Library Science	Dr.B.Mini Devi
58	Amisha Antony	Management Studies	Dr.Ambeesh Mon S
59	Shini S	Tamil	Dr.Sanathi P

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.23.113 ***Minutes of the 13th and 14th meeting of the Purchase Committee for the year 2020-21-Approval or-reg.***

(Ad.BIV)

The minutes of the 13th (Non-Plan-fund) and 14th (Plan-fund) meeting of the Purchase Committee held on 16.02.2021 is placed before the Syndicate for approval.

I. MINUTES OF THE 13TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM NON-PLAN SECTOR

Day : Tuesday
Date : 16.02.2021

Time : 10.00 A M
Venue : Pro-Vice Chancellor's chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.A.Ajikumar, Member, Syndicate : Sd/-
3. Dr. K.G.Gopchandran, Member, Syndicate : Absent
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member,Syndicate : Absent
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Absent
7. Dr. K.B. Manoj, Member,Syndicate : Sd/-
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Sd/-
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-

Item No:23.113.01.13.01: Purchase of printer for various sections of the University reg.

Quotations were invited for 8 numbers of printers for various sections (Planning C, Ac.H- (2 nos.), Planning D, Ac.AIII, OAD III, Form sales and General Despatch) of the University. The quotations were verified by the Instrumentation Engineer, CLIF. The details of quotations are as follows;

Sl No	Firm	Model	Quantity	Unit price	Total Price (including 18% GST)
1	M/s Crystal Associates, Trivandrum	Brother HL-L2361DN (Warranty 3 year)	8	Rs.16,235/- Toner cartridge TN-2365 Rs.3,455	Rs.1,29,880/-
2	M/s.Hands Technologies, Trivandrum	Brother HL-L2351DW (Warranty 3year)	8	Rs.16,990/- Toner cartridge TN-3448 Rs.3,825	Rs.1,35,920/-
3	M/s. Indiabee Trivandrum	Brother HL-B2080DW (Warranty 3 year)	8	Rs.17,860/-	Rs.1,42,880/-
4	M/s. ITPCOS, Trivandrum	Canon LBP161DN (Warranty 3 year)	8	Rs.17200 Toner Rs. 4790	Rs.137600/-
5	M/s. Metro Systems Trivandrum	Canon LBP161DN	8	Rs. 14,031 (for one year Warranty) Rs.16,721 (for 3 years Warranty) Toner Rs.4,661	Rs.1,33,768
6	M/s. Netlogics solutions Thiruvananthapuram	HP Laserjet Pro MFP M227fdn Printer (Warranty 3 year)	8	Rs.24,499/-	Rs.1,95,992/-
7	M/s. NPR Networks, Trivandrum	Brother HL-L2361DN (Warranty 3 year)	8	Rs.13,735/- Toner 3,251	Rs.1,09,880 L1
8	M/s. Quadstar Solutions Kochi	Xerox Phaser 3260 DN (Warranty 3 year)	8	Rs. 13,983/- Toner Rs 950	1,11,864
9	M/s. Quinze Technologies Pvt Ltd, Kochi	ImageCLASS 161dn (Warranty 3 year)	8	Rs.19,101.69 Toner Rs. 4,822	Rs.1,80,320/-

The Finance I remarked to place the above proposal for purchase of eight numbers of printers before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended the following;

1. *The committee negotiated with the representatives of the firms M/s. NPR Networks, Trivandrum and M/s. Quadstar Solutions, Kochi with regard to the toner whether it is original/compatible and the yield of the toner.*
2. *The toner (Brother HL-L2361DN printer) quoted by M/s. NPR Networks, Trivandrum is original and the yield of the toner is 3000 pages, whereas the toner (Xerox Phaser 3260 DN printer) quoted by M/s. Quadstar Solutions, Kochi is compatible and the yield is only 1500 pages.*

In this context, the committee recommended to purchase 8 numbers of Printers from the lowest quoted firm M/s. NPR Networks, Trivandrum @ Rs.13,735/- amounting to a total cost of Rs.1,09,880/- (Rupees One lakh nine thousand eight hundred and eighty only) including GST for use in the various sections of the University

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

FURTHER RESOLVED that the toner price quoted by the firm M/s. Quad Star Solutions is for the compatible cartridge and therefore it cannot be considered.

Item No:23.113.01.13.02: Purchase of Heavy Duty Dot Matrix Printer Lipi 2280 plus-Audit (Salary Wing)

The Audit section (Salary Wing) has requested to purchase two numbers of **Heavy Duty High Speed Dot Matrix Printer (Lipi 2280 plus)** for executing their routine activities of taking the print out of salary bills for all permanent employees of the University. Competitive quotations were invited from vendors, the details are as follows:

Sl No	Firm	Model	Unit price	Total Price (including 18% GST)
1.	M/s. Travancore Telecoms Thiruvananthapuram	Heavy Duty High Speed Dot Matrix Printer :Lipi 2280 plus (Warranty 1 year)	1,26,500	2,53,000/- Warranty 1 year
2	M/s. Sree Renjini Associates Thiruvananthapuram	(a). Lipi 2280+ With one year Warranty	1,09,000 plus GST@ 18 %	257240
		(b). Lipi 2280+ With three year Warranty	1,17,000 plus GST@ 18%	276120
3	M/s. Duplex Systems	Dot Matrix Printer Lipi 2280 plus (Warranty 6 months)	1,27,250	2,54,500 Warranty-6 months
4	M/s. CannLinks, Thiruvananthapuram	Heavy Duty High Speed Dot Matrix Printer :Lipi 2280 plus (Warranty 1 year)	Rs.1,23,900/-	Rs.2,47,800/- Warranty 1 year

The Instrumentation Engineer, CLIF, Kariavattom has recommended that all the quotations satisfy technical specification. The expenditure may be met from the head of account " Part I- NP-MH-1(a)- General Direction-4-2925-Printing & stationery " provided in the current year's Budget Estimates of the University. Finance I remarked to place the above proposal for the purchase of two numbers of Lipi 2280 plus printers for use in the Audit section (Salary wing) before the Purchase Committee.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase two numbers of Heavy Duty High Speed Dot Matrix Printer :Lipi 2280 plus (Warranty 1 year) from the lowest quoted firm M/s. CannLinks, Thiruvananthapuram @ Rs.1,23,900/- amounting to a total cost of Rs.2,47,800/- (Rupees Two lakh forty seven thousand and eight hundred only) including 18% GST for use in the Audit section (Salary wing) of the University, meeting the expenditure from " Part I-

NP-MH-1(a)- General Direction-4-2925-Printing & stationery " provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No:23.113.01.13.03. Purchase of UV Visible Spectrophotometer Department of Botany – -reg

Project Title- Establishment of Germplasm Conservatory for economically important plant species of the Andaman& Nicobar Islands and their Sustainable Utilization.

The Head, Department of Botany has forwarded quotations for the purchase of UV Visible Spectrophotometer through E-Tender (Tender No.14/BOT/E2/19 dated 18/10/2019). Ten number of quotations were received for the same. The Technical Committee verified the Technical bids and selected three vendors among the ten vendors, as they compiled all specifications.

The details are as follows;

Sl.No.	Firms	Make/Brand	Amount (including GST)
1.	M/s. Leads India Laboratory Equipment, Chennai	Model T7DS (Persee Analytics Inc.USA)	427320 L2
2.	M/s. Lab India Analytical Instruments Pvt. Ltd., Chennai	Model -UV 3200 (Lab India)	531000
3.	M/s. Analytical Technologies Ltd. Gujarat	Model 2080 plus (Make-Analytical)	Rs.409500 L1 (Recommended by the Head)

The Head, Department of Botany has recommended to purchase the UV Visible Spectrophotometer from the lowest quoted firm M/s. Analytical Technologies Ltd. Gujarat for an amount of Rs.4,09,500/- (Rupees Four Lakh Nine Thousand and Five hundred only).

The Expenditure may be met from the provisional advance sanctioned vide U.O.No. Ad.AVI/027754/2018 dated 14/11/2018 to Head, Department of Botany for establishing Germplasm Conservatory for economically important plant species of the Andaman& Nicobar Islands.

The Finance section has remarked to place the proposal before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase UV Visible Spectrophotometer Model 2080 plus (Make-Analytical) from the lowest quoted firm M/s. Analytical Technologies Ltd. Gujarat for an amount of Rs.4,09,500/-(Rupees Four Lakh Nine Thousand and Five hundred only)including GST for use in the Department of Botany. The Expenditure may be met from the provisional advance sanctioned vide U.O.No.Ad.AVI/027754/2018 dated 14/11/2018 to Head, Department of Botany for establishing Germplasm Conservatory for economically important plant species of the Andaman& Nicobar Islands.

Resolution of the Syndicate

RESOLVED to hear the Head, Department of Botany, Kariavattom regarding the purchase of UV Visible Spectrophotometer. Since the model quoted by the firm is of low brand

Item No:23.113.01.13.04: Consideration for the Award of rate contract for the supply of Toner Cartridge for the Sharp Model Photocopier installed at the Ac.A I section- Sanction requested-reg:

Quotations were invited from vendors in Thiruvananthapuram or having dealers in Thiruvananthapuram for entering into Rate Contract for the supply of Toners/ Cartridges for the Sharp MxM 265 Nv model Photocopier for use in the Ac A I section of the University for a period of one year. The details of quotations received are as follows:

Sl no:	Firm	Model	Unit Price	Total Price (including GST @ 18%)
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1	M/s CANN LINKS, Thiruvananthapuram	Toner Cartridge (315AT) for Sharp MXM 265Nv Photocopier	Rs.10,089/-	Rs.10,089/- L2
2	M/s Amaze Tech, Thiruvananthapuram	Toner Cartridge for Sharp MXM 265Nv Photocopier	Rs.10,169.49/-	Rs.12,000/- L3
3	M/s KM Technologies, Thiruvananthapuram	Sharp MX-315AT Toner Cartridge	Rs.6102/-	Rs.7,200/- L1

The Instrumentation Engineer, CLIF has verified the quotations and has remarked that all the bidders satisfy the technical requirements. The Finance I Section has remarked to place the proposal before the Purchase Committee.

Accordingly, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to enter into rate contract for the supply of Toners/ Cartridges for the Sharp MxM 265 Nv model Photocopier installed in the Ac.A I section of the University with the lowest quoted firm M/s.KM Technologies, Thiruvananthapuram @ Rs.7,200/-(Rupees Seven thousand and two hundred only) including GST for a period of one year.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 13 th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

**Item No:23.113.01.13.05 Purchase of Circular Fibre Reinforced Plastic (FRP) Tanks-
Department of Aquatic Biology & Fisheries**

The Professor & Head, Dept.of Aquatic Biology & Fisheries, Kariavattom vide letter referred above has requested sanction to purchase 12 (Twelve) numbers of Circular Fibre Reinforced Plastic (FRP) tanks for Aquaculture and Fish Hatchery.

The Head has also forwarded the quotations and comparative statement.The details of quotations received are as follows:

Item: Circular Fibre Reinforced Plastic (FRP) Tanks Quantity: 12

Sl. no:	Firm	Rate	Amount	Other Charges	GST @ 5%	Total Amount	Remarks
1	Mettur FRP Works, Mettur Dam, Tamil Nadu	19,000/-	2,28,000/-	38,000/-	13,300	2,79,300/- L4	
2	National Biotech, Cherai	13,000/-	1,56,000/-			1,56,000/- L3	
		15,000/-	1,80,000/-			1,80,000/-	
3	National Fibre Products, Ernakulam	12,240/-	1,46,880/-		7344	1,54,224/- L2	
4	Polycast Industries, Ernakulam	9,900/-	1,18,800/-		5940/-	1,24,740/- L1	Recommended by the Head
5	Southern Trading & Marketing Contractors, Aluva	29,500/-	3,54,000/-		17,700/-	3,71,700/- L5	

The Head has certified that the quotations for the procurement of Circular Fibre Reinforced Plastic (FRP) tanks were invited following the procedures outlined in the Store Purchase Manual. The Head has recommended to entrust the supply of FRP tanks with M/s Polycast industries, Eloor North, Cochin as the quotation served by the firm complies with all the specifications and is the lowest quoted firm.

The total amount inclusive of GST @ 5% comes to **Rs.1,24,740/- (Rupees One Lakh Twenty Four Thousand Seven Hundred and Forty Only)**. The Head has informed that the expenditure shall be met from the h/a" Part I-NP-MH 21(i)-Department of Aquatic Biology & Fisheries-4-3725-Aqua culture & Fish Hatchery"and has requested to release the amount as **Provisional Advance to Dr. Mithun Sukumaran, Assistant Professor, Dept.of Aquatic Biology & Fisheries, Kariavattom.**

The Finance I Section has remarked to place the proposal before the Purchase Committee. Accordingly, the matter is placed before the **Purchase Committee for consideration and**

recommendation.

The Committee considered the matter and recommended to purchase 12 numbers of Circular Fibre Reinforced Plastic (FRP) tanks for Aquaculture and Fish Hatchery from the lowest quoted firm M/s Polycast industries, Eloor North, Cochin for an amount of Rs.1,24,740/- (Rupees One Lakh Twenty Four Thousand Seven Hundred and Forty Only) including 5% GST for use in the Dept.of Aquatic Biology & Fisheries, Kariavattom, meeting the expenditure from the h/a " Part I-NP-MH 21(i)-Department of Aquatic Biology & Fisheries-4-3725-Aquaculture & Fish Hatchery" as Provisional Advance to Dr. Mithun Sukumaran, Assistant Professor, Dept.of Aquatic Biology & Fisheries, Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No:23.113.01.13.06. Purchase of Calibration Kit-Inter - University Centre for Evolutionary and Integrative Biology-

The Hon. Director, iCEIB, Kariavattom vide reference cited has informed that for the maintenance of the equipment RTPCR (Quntstudio 3), annual calibration using calibration kit is necessary. The equipment is essential for Research fellows, Scholars and Students. The Director has intimated that M/s Thermo Fisher Scientific Invitrogen Bioservices India Pvt.Ltd, Bengaluru is the **sole authority for the distribution and service** of the equipment and has also provided the sole Proprietary certificate received from the firm.

As per the proforma invoice no: BKASQ/20-21/15 dated 18/11/2020, the total amount **inclusive of GST@ 5% comes to Rs.1,34,946/- (Rupees One Lakh Thirty Four Thousand Nine Hundred and Forty Six Only).**The Director has informed that the expense shall be met from the h/a "Part I-Non-Plan-MH:27(iii) Centre for Evolutionary and integrative Biology-4-3020-Maintenance of Equipment".

The Finance I section has remarked to place the proposal before the Purchase Committee. Accordingly, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase Calibration Kit for the maintenance of the equipment RTPCR (Quntstudio 3) from the sole distributor and servicer provider M/s. Thermo Fisher Scientific Invitrogen Bioservices India Pvt.Ltd, Bengaluru for an amount of Rs.1,34,946/- (Rupees One Lakh Thirty Four Thousand Nine Hundred and Forty Six Only) inclusive of GST @ 5% for use in the Inter- University Centre for Evolutionary and Integrative Biology, meeting the expenditure from the h/a " Part I-Non-Plan-MH:27(iii)Centre for Evolutionary and Integrative Biology-4-3020-Maintenance of Equipment".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No:23.113.01.13.07 Purchase of 5 nos. of Dehumidifier - Department of Optoelectronics

The HOD, Department of Optoelectronics has forwarded a proposal for the purchase of 5 nos. of Dehumidifier. Quotation notice was published by the Department. The details of quotations received are as follows;

Description of item

Dehumidifier-5 nos

- Humidity setting control
- Room humidity display
- Water tank and level indicator
- Water tank capacity-6 litres
- Continuous drainage option.
- Auto shut off with full tank indicator
- Carbon filter.

- Warranty: Not less than 36 months for compressor and 12 months for other parts

Sl. No.	FIRM	MODEL	Amount(Rs)	Remarks
1	M/s. Universal Agencies, Thrissur	Make: Rotek <ul style="list-style-type: none"> • Suitable for cabin/room. • Achievable humidity approx 40%. • Warranty: 12 month against manufacturing defect. 		Warranty: One year
		<ul style="list-style-type: none"> • 12 liter per day, 2.6 litre tank capacity 	Rs.36,900 + GST@5% Rs.38,745.00 (For 5 nos. Rs.193725/-)	
		<ul style="list-style-type: none"> • 20 liter/day, 6 ltr tank capacity 	Rs.39,900 + GST@5% Rs.41895.00 (For 5 nos. Rs.209475/-)	
		Make: Yorco Model: YSI-240 <ul style="list-style-type: none"> • Humidity setting control • Room humidity display • Water tank and level indicator • Water tank capacity-6 litres • Continuous drainage option. • Timer function • Fan speed option • Auto shut off with full tank indicator • Carbon filter. 	Rs.1,59,000 + GST@5% Rs.1,66,950.00 (For 5 nos. Rs.834750/-)	Warranty: 36 months for compressor and 12 months for other parts
		Make: MAC Model: MSW-131(SPL) <ul style="list-style-type: none"> • Humidity setting control • Room humidity display • Water tank and level indicator • Water tank capacity-6 litres • Continuous drainage option. • Timer function • Fan speed option • Auto shut off with full 	Rs.2,69,900 + GST@5% Rs.2,83,395.00 (For 5 nos. Rs.1416975/-)	Warranty: 12 month against manufacturing defect

		tank indicator • Carbon filter.		
		Optional for the above models of Dehumidifier Voltage Stabilizer	Rs.12,900 +GST@5% Rs.13,545.	
2	M/s Biowel inc, Tvm	Make: Rotek • Suitable for de-humidification of packaging cabin/room. • Warranty:1 year • 20 litre/day, 6 lit tank capacity	Rs. 49,000.00 each Inclusive of GST (For 5 nos. Rs.2,45,000)	
3	M/s. Unicare Scientific Solutions, Coimbatore	Make: Rotek • 12 litre/day , 2.6 lit tank capacity	Rs. 44,000.00 (For 5 nos. Rs.220000/-)	Warranty: Not mentioned

Optional item**Voltage Stabilizer (quotation not submitted)****Cost + GST@5% Rs. 13,545.00 No Firm Selected**

The Head, Department of Opto Electronics has recommended to purchase 5 nos. of Dehumidifier (20 litre/day,6 litre tank capacity) from the lowest quoted firm M/s.Universal Agencies, Thrissur for an amount of Rs.2,09,475-(Rupees Two Lakh Nine thousand four hundred and seventy five only) including GST @ 5% against DSIR and Essentiality Certificate, meeting the expenditure from the Head Part II MH-29, Department of Optoelectronics, Non Plan 4-1225 Laboratory Contingencies of the current year's Budget Estimates of the University.

The Finance I section has remarked that the proposal for the purchase of 5 numbers of Dehumidifier for use in the Department of Optoelectronics may be placed before the Purchase Committee for approval. Accordingly the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase 5 nos. of Dehumidifier (20 litre/day,6 litre tank capacity) from the lowest quoted firm M/s.Universal Agencies, Thrissur for an amount of Rs.2,09,475/-(Rupees Two Lakh Nine thousand four hundred and seventy five only) including GST @ 5% against DSIR and Essentiality Certificate for use in the Department of Optoelectronics, meeting the expenditure from the Head "Part II MH-29, Department of Optoelectronics, Non Plan 4-1225 Laboratory Contingencies" from the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No:23.113.01.13.08 Purchase of Herbarium Cabinet and Plain Almirah-Dept. of Botany

The Head, Dept. of Botany has forwarded proposal for purchase of three numbers of Herbarium Cabinet and two numbers of Plain Almirah as follows;

Sl. No.	Firms	Specifications	Qty	Total Price including GST @ 18 %
1.	Intdecor Near Al Saj Convention Centre Kazhakoottam, Trivandrum 695581	Herbarium Cabinet	3	1,69,350 L1 Warranty-1 year
		Almirah Plain	2	
2.	Intdecor Randakutty, Koickal Jn. Kilikolloor P.O, Kollam-4	Herbarium Cabinet	3	1,70,640 Warranty-1 year
		Almirah Plain	2	
3.	Introof Anjali Arcade, Bypass Rd,	Herbarium Cabinet	3	1,71,970 Warranty-1 year
		Almirah Plain	2	

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The expenditure may be met from the h/a "Part I-NP-MH-17-Department of Botany 4-2230-Herbarium" in the current year's Budget Estimates of the University. The Finance section has remarked to place the above proposal for purchase of three numbers of Herbarium Cabinet and two numbers of Plain Almira for use in the Department of Botany in the Purchase Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase three numbers of Herbarium Cabinet and two numbers of Plain Almira from the lowest quoted firm M/s.Intdecor, Trivandrum for an amount of Rs.1,69,350/- (Rupees One lakh sixty nine thousand three hundred and fifty only) including GST @ 18 % for use in the Department of Botany, meeting the expenditure from the h/a " Part I-NP-MH-17-Department of Botany 4-2230-Herbarium" from the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No.23.113.01. Additional Item No: 13.01: Purchase of IT Equipments for various UIT Centres

The proposal for purchase of IT equipments for various UIT Centres was placed before the Syndicate held on 23.10.2020 vide item no.19.90. The Syndicate resolved to initiate immediate steps to upload the details of Printers, UPS and LCD Projector as special requirement in M/s. Keltron portal and to place the proforma invoice before the Purchase Committee. The Vice Chancellor has ordered to implement the Syndicate decision. Accordingly the requirements of IT equipments of various UIT Centres were placed in the Purchase Committee held on 21.12.2020 for consideration. The Committee considered the matter and recommended to place the proposal of purchase of IT Equipments for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and other Institutions to limit the purchase within the Budget allocation.

The Syndicate at its meeting held on 12.01.2021, vide item No. 10.01.09.09, considered the matter and resolved to approve the above recommendation. The Vice Chancellor has ordered to implement the Syndicate decision. Accordingly the proposal was placed before the Standing Committee of the Syndicate on Departments and Other Institution of the University held on 23.01.2021. The Committee considered the matter and entrusted Sri. J. Jayaraj, Convener, Standing Committee of the Syndicate on D&OI to limit the proposal of the purchase of IT equipments for use in various UIT Centres limiting to the Budget allocation.

Accordingly the Convener has submitted the list of Computer related items. The Vice Chancellor ordered to place the matter before the Purchase Committee. The list has been forwarded by Ad.AVII to this section.

The details are as follows:

Sl. No	Name of UIT	No.of Students	Computer Courses Offered	Requirements
1	UIT Regional Centre Azhoor	141	B.Sc Computer Science. B.Com (Commerce with Computer Application)	Computer – 24 Multi function printer 1 5KVA UPS - 1
2	UIT Regional Centre Ittiva	83	B.Sc Computer Science. B.Com (Commerce with Computer Application)	Computer – 20 Multi function printer 1
3	UIT Regional Centre Kallara	107		Computer – 1 Printer 1
4	UIT Regional Centre Kanjiramkulam	87	B.Com (Commerce with Computer Application) B.C.A	Computer – 15 5KVA UPS - 1 Printer 1
5	UIT Regional Centre Kazhakoottam	279		Computer – 1 UPS 600 V A – 1

				Printer 1
6	UIT Regional Centre Malayinkeezhu	120	B.Com (Commerce with Computer Application) B.C.A	Computer – 10 5KVA UPS – 1 Multi function printer 1
7	UIT Regional Centre Muthukulam	114	B.Sc. (Computer Science) B.Com (Commerce with Computer Application)	Computer – 8 UPS 600 V A - 8
8	UIT Regional Centre Pallickal (Varkala)	83		Computer – 1 UPS 600 V A – 1 Multi function printer 1 Photocopier – 1
9	UIT Regional Centre Paravur	71	B.Com with Computer Application	Computer – 15 UPS 600 V A – 1 5KVA UPS – 01 Multi function printer 1
10	UIT Regional Centre Tholicode	102	B.Com (Commerce with Computer Application) B.Sc Computer Science.	Computer – 13 Printer 1
11	UIT Regional Centre Veli	22	B.Com (Commerce with Computer Application)	Computer – 1 Laptop - 1 UPS 600 V A – 1 Printer 1
12	UIT Regional Centre Pathiyoor		B.Com (Commerce with Computer Application)	Computer – 8 UPS 600 V A – 8 Multi function printer 1
13	UIT Regional Centre Charamangalam			Computer – 1 UPS 600 V A – 1 Printer 1
14	UIT Regional Centre Aroor		B.Com (Commerce with Computer Application)	Computer – 6 Laptop 1 UPS 600 V A – 1 3KVA UPS – 1 Multi function printer 1 Photocopier – 1 LCD Projector - 1
15	UIT Regional Centre Bharanikavu			Computer – 1 UPS 600 V A – 1 Multi function printer 1 LCD Projector - 1
16	UIT Regional Centre Chengannur			Computer – 1 UPS 600 V A – 1 Multi function printer 1
17	UIT Regional Centre Mannancherry			Computer – 1 UPS 600 V A – 1 Multi function printer 1
18	UIT Regional Centre Kollam			5KVA UPS – 01
19	UIT Regional Centre Vakkom			5KVA UPS – 01 2 Desktop computer
20	UIT Regional Centre Sasthamcotta			5KVA UPS – 01
21	UIT Regional Centre Neyyattinkara			5KVA UPS – 01

22	UIT Regional Centre Alapuzha			5KVA UPS – 01
23	UIT Regional Centre Mukhathala			8 Batteries (Amounts are only estimates. This shall be procured by inviting open quotations)

The price validity of products in the usual product list expired on 30.11.2020. Hence invoice generation has been suspended temporarily in the CPRCS portal of M/s. Keltron. The price details given in the following table are based on the invoices generated earlier (which was presented in the Purchase Committee held on 21.12.2021). Please note that the proposal (after limiting the purchase) was forwarded to this section on 11.2.2021. To generate latest invoice for certain items through special requirement of M/s.Keltron, usually 3 to 4 days are required. As we got limited time to process the file, invoice showing the latest rates could not be generated. **Therefore the prices may be subject to variation.**

Sl.No.	Item	Quantity	Unit price	Total Amount in Rs.
Items procured through usual product list of CPRCS portal				
1	Desktop Computer- Windows 10 Home	106	32,507	34,45,742/-
2	Desktop Computer- Ubuntu	23	29,625	6,81,375/-
3	Laptop Medium end windows 10 Home	2	27,489	54,978/-
4	Photocopier	2	39,270	78,540/- Warranty -5 year
Items procured through special requirement				
5	5 KVA UPS a.Hykon or b.Numeric Legrand	9 9	1,74,040 2,25,498	15,66,360/- L1 Warranty -UPS-5 years, Tubular battery-4 years 20,29,482/- Warranty -UPS-5 years, Tubular battery-4 years
6	3 KVA UPS a.Hykon 5KVA or b.Numeric -Legrand 5 KVA UPS	1 1	63,750 68,021	63,750/- L1 Warranty -2 years 68,021/- Warranty -2 years
7	Printer a. Canon LBP 6030B Monochrome Laser Printer Print speed :18 ppm or b.HP 108A Monochrome Laser Printer print speed :20 ppm	6 6	11,750 12500	70500/- Warranty 3 year 75000/- Warranty 3 yearSub :
8	Multi function Printer a. Canon Image Class MF244dw printer or b.HP Laserjet pro MFP M32dw printer	10 10	23,800 39,360	238000/- L1 warranty -3 year 3,93,600/- L2 warranty -3 year
9	LCD Projector Acer with Projector screen and	2	29609	59218/-

	ceiling mount kit			Warranty -5 years
10	600 VA UPS	25	2,500	62,500/- Warranty-3 year

It may be noted that Rs.50,00000 (Fifty lakhs) has been provided for Equipments under the head "Part I NP-MH 67-1-Institute of Technology, Head Quarters Unit-4-1930" in the current years BE of the University. The current requirement in total may now exceed Rs.60 Lakhs (Rupees Sixty Lakhs only), depending on the item of equipments chosen.

The Finance I section remarked to place the purchase of various IT equipments before the Purchase Committee and also remarked to mention the possibility of price variation before the Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase various IT Equipments which shall be procured through usual product list of CPRCS maintained by M/s.Keltron/ special requirement of M/s.Keltron depending on the availability at the prevailing rates on the Portal for use in the various UIT centres as detailed below;

Sl.No.	Item	Quantity	Unit price	Total Amount in Rs.
1	Desktop Computer- Windows 10 Home	106	32,507	34,45,742/-
2	Desktop Computer- Ubuntu	23	29,625	6,81,375/-
3	Laptop Medium end windows 10 Home	2	27,489	54,978/-
4	Photocopier	2	39,270	78,540/- Warranty -5 year
5	5 KVA UPS Hykon	9	1,74,040	15,66,360/- LI Warranty -UPS-5 years, Tubular battery-4 year
6	3 KVA UPS	1	63,750	63,750/- LI Warranty -2 years
7	Printer HP 108A Monochrome Laser Printer print speed :20 ppm	6	12500	75000/- Warranty 3 Years
8	Multi function Printer Canon Image Class MF244dw printer	10	23,800	238000/- LI warranty -3 year
9	LCD Projector Acer with Projector screen and ceiling mount kit	2	29609	59218/- Warranty -5 years
10	600 VA UPS	25	2,500	62,500/- Warranty-3 year

The committee further recommended to purchase 8 numbers of batteries (100Ah, 12V SMF batteries) by inviting open quotations for use in the UIT, Mukhathala.

The expenditure upto Rs.50,00000(Fifty lakhs) shall be met from the head "Part I NP-MH 67-1-Institute of Technology, Head Quarters Unit-4-1930-Equipment" in the current years BE of the University and the additional amount above the budget provision shall be met from the h/a "Part I-NP-MH-63-Miscellaneous-8-5948- Miscellaneous" of the current year's Budget Estimates of the University

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No.23.113.01.Additional Item No: 13.02:

Purchase of Furniture for use in various UIT Centres

The Ad.AVII section has forwarded a proposal dated 14.12.2020 for purchase of furniture for use in various UIT's. The Principals of UIT's have forwarded the details of Students strength in their centres, details of Furniture available and details of furniture purchased during previous years. Ad.AVII section has forwarded the total requirement of furniture for all the UIT's as detailed below.

As per the orders of the Registrar, the proforma invoices were obtained from M/s.SIDCO and M/s.RUBCO. As there was huge difference between the rates offered by the two firms, Finance suggested that purchase may be effected with the lowest quoted firm

Sl.No.	ITEMS	TOTAL
1	BENCH	825
2	DESK	875
3	OFFICE CHAIR	114
4	JEFFERSON CHAIR	395
5	CHAIR	710
6	COMPUTER CHAIR	117
7	COMPUTER TABLE	199
8	OFFICE TABLE	126
9	TABLE	96
10	ALMIRAH	87
11	GLASS ALMIRAH	38
12	ALMIRAH WITH LOCKER	4
13	RACK	41
14	STOOL	85
15	SHELF	17
16	GREEN BOARD	5
17	WHITE BOARD	25
18	CUPBOARD	20
19	NOTICE BOARD	2

As per the orders of the Registrar, the proforma invoices were obtained from M/s.SIDCO and M/s.RUBCO. As there was huge difference between the rates offered by the two firms, Finance suggested that purchase may be effected with the lowest quoted firm SIDCO after requirement analysis and verification of the quality by the University Engineer.

The Finance I section also remarked that an amount of Rs.50 Lakhs has been provided for the purchase of furniture in the UITs in the current years Budget Estimate of the University. If required, additional fund can be provided at the time of effecting the payment.

The proposal was placed before the Purchase Committee held on 21.12.2020. *The Committee considered the matter and recommended to place the proposal of purchase of furniture for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and Other Institutions to constrain the purchase within the budget allocation.*

The Syndicate at its meeting held on 12.01.2021 resolved to approve the above recommendation and the Vice Chancellor has ordered to implement the Syndicate Resolution.

Accordingly the proposal was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.01.2021. The Committee considered the matter and entrusted Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and other Institutions to limit the purchase of furniture for use in various UIT Centres within the budget allocation and place the same before the Syndicate.

Convener, Standing Committee of the Syndicate on Departments and other Institutions of the University has submitted the revised list of furniture as detailed below and requested to place the proposal before the Purchase Committee.

UIT Regional centres- Requirements of furniture – Proposal submitted by Sri. J. Jairaj, Convener, Standing committee of the Syndicate on Departments and Other Institutions of the University.

Sl.No	ITEMS	TOTAL
1	BENCH	625
2	DESK	650
3	OFFICE CHAIR	104
4	JEFFERSON CHAIR	195
5	CHAIR	385

6	COMPUTER CHAIR	92
7	COMPUTER TABLE	167
8	OFFICE TABLE	83
9	TABLE	49
10	ALMIRAH	59
11	GLASS ALMIRAH	17
12	ALMIRAH WITH LOCKER	4
13	RACK	33
14	STOOL	60
15	SHELF	17
16	GREEN BOARD	5
17	WHITE BOARD	19
18	CUPBOARD	14
19	NOTICE BOARD	2

UIT REGIONAL CENTRES- REQUIREMENTS OF FURNITURE (LIMITED LIST)

UIT CENTRES (Number of Students)		ALAPPUZHA (465)		NEYYATTINKARA (199)		KOLLAM (552)		PATHANAPURAM (186)	
Sl.N o.	Items	Stock	Requireme nt	Stock	Requireme nt	Stock	Requireme nt	Stock	Require ment
1	BENCH	30	30	10	30	21	50	56	
2	DESK	36	30	10	30	21	50	15	
3	OFFICE CHAIR		10	35	0	22			10 (s type)
4	JEFFERSON CHAIR	425		280		390	25	153(condition-60, Scrap-93)	50
5	CHAIR	43(S Type)		15(Plastic) 35(Office Chair)		33 (wood chair) 1(sofa set) 90(plastic)	100 (plastic)	28 14(PVC) 36(wooden)	
6	COMPUTER CHAIR	19				20			
7	COMPUTER TABLE	42	10	23		3		25	10
8	OFFICE TABLE			10	2	21		36(wood)	5 (1 side 3 drawer)
9	TABLE	16(without drawer) 01 43(with drawer)	5			5(wood) 4(Iron) 1(with cupboard) 2(reading table)	5	2(wood) 7(Plain) 18(with drawer)	
10	ALMIRAH	33	5	28		29(Steel) 1(Godrej)		24	5
11	GLASS ALMIRAH								
12	ALMIRAH WITH LOCKER							1	1
13	RACK	5				5		4 (book rack)	4

	BOARD								
18	CUPBOARD	5	5						
19	NOTICE BOARD								

UIT CENTRES (Number of Students)		MANNAR (260)		VAKKOM (136)		VELLARADA (142)		KALLARA (73)	
Sl.No	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH			70	50	45	50	40	10
2	DESK			70	50	45	50	35	10
3	OFFICE CHAIR		10 (steel)			10	5		
4	JEFFERSON CHAIR	190 20-scrap	50					13	
5	CHAIR	60(plastic) 40-scrap 4(steel) 6-scrap	50 (plastic-armless)	10	50			3(wooden)	20 (wood)
6	COMPUTER CHAIR		3						
7	COMPUTER TABLE	15 5-scrap		20	16	20	10		
8	OFFICE TABLE	2(steel) 2-scrap	2 (Steel)			4(wooden)	5		3 (with drawer & 1-Principal's table)
9	TABLE			1-steel 4	18 (5 reading table, 13 class table)	6(Steel)		8	4 (2 large-for reading room)
10	ALMIRAH	1(steel) 3-scrap	2 (steel)	5	5	4(steel)	2 (steel)	3	2
11	GLASS ALMIRAH				2 (glass door)		3		
12	ALMIRAH WITH LOCKER								
13	RACK		5 (steel)		7				
14	STOOL			20		20	10		
15	SHELF				2			1	
16	GREEN BOARD		5						
17	WHITE BOARD				5	4		5	4
18	CUPBOARD				5				2
19	NOTICE BOARD								1

	UIT CENTRES (No.of	Azhoor (133)	Ittiva (63)	Kanjiramkulam (82)	Veli (110)
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Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30(wooden)	30	30	30	30	20	30	20
2	DESK	30	30	30	30	30	20	30	20
3	OFFICE CHAIR	3	10		5		10	3	4
4	JEFFERSON CHAIR					25			
5	CHAIR			3(wooden)		3(plastic)			
6	COMPUTER CHAIR		10						
7	COMPUTER TABLE		10		20		10		
8	OFFICE TABLE	3	5		3		10	3	3
9	TABLE		2(wood)	3(Table)	1	3(steel)			
10	ALMIRAH	2(steel)	1(steel)	3(Steel)	2	2(steel)	5	2	3
11	GLASS ALMIRAH		1						
12	ALMIRAH WITH LOCKER								
13	RACK		1						
14	STOOL						20		
15	SHELF			1	1				
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD								
19	NOTICE BOARD								

	UIT CENTRES (No. of Students)	Tholicode (140)		Malayinkeezhu (134)		Pathiyur (70)		Charamangalam (200)	
Sl.No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	36	20	30	20	30	10	30	20
2	DESK	36	20	30	20	30	10	30	20
3	OFFICE CHAIR	3	5						
4	JEFFERSON CHAIR								
5	CHAIR			3 10(Plastic)	10	15	10	3	10
6	COMPUTER CHAIR		20						
7	COMPUTER TABLE		20				7		
8	OFFICE	3	2		5		5		2(steel)

	TABLE)
9	TABLE			3		6		3	
10	ALMIRAH		1			2	2	2	2
11	GLASS ALMIRAH		1				1		
12	ALMIRAH WITH LOCKER						1		
13	RACK								
14	STOOL								
15	SHELF	2	1						
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD			3	2				
19	NOTICE BOARD								

Sl.No	UIT CENTRES (No.of Students)	Muthukulam (134)		Paravur (135)		Aroor (136)	
		Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30	5	50 50(Hard wood)	25	60	10
2	DESK	30	5	50	50	60	10
3	OFFICE CHAIR				5	2	5
4	JEFFERSON CHAIR	45					
5	CHAIR	3(wooden) 7(plastic)	5(wooden)	19 5(steel full arm) 30(plastic)	20(plastic)	5(steel)	
6	COMPUTER CHAIR	1	10		15		
7	COMPUTER TABLE	1	10	15	15	10	
8	OFFICE TABLE		2(steel)	4	5		5
9	TABLE	7(plastic) 3(wooden)		6 3(Hard wood)		1 3(wooden)	
10	ALMIRAH	5(steel)	1		4		
11	GLASS ALMIRAH						
12	ALMIRAH WITH LOCKER			3		3	
13	RACK		1			3	
14	STOOL	25(plastic)				10	
15	SHELF			7			
16	GREEN BOARD						
17	WHITE BOARD			5			
18	CUPBOARD						
19	NOTICE BOARD						

UIT	Bharanikavu	Chengannur	Kattayikonam	Varkala
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	CENTRES No. of students	(61)		(82)		(89)		(82)	
Sl. No	Item	Stock	Requireme nt	Stock	Requireme nt	Stock	Requireme nt	Stock	Re qui re me nt
1	BENCH	No Furnitur e in stock	30	25	10	25	40	25	25
2	DESK		30	25	10	25	40	25	25
3	OFFICE CHAIR					5	10	1	
4	JEFFERSO N CHAIR					80			
5	CHAIR		10	4- wooden 5(steel) 32(plasti c		5(steel) 12		12(plasti c) 5(steel)	
6	COMPUTE R CHAIR						2		
7	COMPUTE R TABLE		1	1		1	2		
8	OFFICE TABLE		4			1	5	6	
9	TABLE			3 1(steel table)		4(woode n)		3	
10	ALMIRAH		2	4(steel)		3(steel)	2		
11	GLASS ALMIRAH		2				2	2	
12	ALMIRAH WITH LOCKER							1	
13	RACK		1	3		2	1	3	
14	STOOL		10						
15	SHELF								
16	GREEN BOARD					1			
17	WHITE BOARD		2			3	2		6
18	CUPBOAR D							1	
19	NOTICE BOARD		1						

As per the revised list of furniture, proforma invoices were obtained from the firms M/s SIDCO and M/s ARTCO. LTD. The total amount quoted by M/s SIDCO is Rs.1,39,15,893/- (One Crore Thirty nine lakh Fifteen thousand eight hundred and Ninety three only) including GST@18% and that of M/s ARTCO. LTD is Rs.1,12,44,893/- (One crore Twelve lakh Forty four thousand Eight hundred and ninety three only) for the above said items.

The finance I section has remarked that the proposal for the purchase of furniture for use in various UIT centres may be placed before the purchase committee for consideration along with the proposal submitted by the Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, after requirement analysis.

The Finance I section also remarked that the transportation and unloading charges are not mentioned in the invoices submitted by ARTCO Ltd. Trivandrum.

The matter is placed before Purchase Committee for consideration and recommendations.

1. *The committee considered the matter and entrusted Sri.Jairaj, Convenor, Standing Committee of the Syndicate on Department and other Institutions to revise the list once again to limit the requirement. The Convenor submitted the revised list amounting to a total of approx. Rs.78,48,079/-, excluding transportation and unloading charges as detailed below;*

ITEMS		TOTAL
1	BENCH	465
2	DESK	465
3	OFFICE CHAIR	89
4	JEFFERSON CHAIR	105
5	CHAIR	375
6	COMPUTER CHAIR	60
7	COMPUTER TABLE	136
8	OFFICE TABLE	70
9	TABLE	45
10	ALMIRAH	-
11	GLASS ALMIRAH	-
12	ALMIRAH WITH LOCKER	-
13	RACK	7
14	STOOL	50
15	SHELF	1
16	GREEN BOARD	5
17	WHITE BOARD	15
18	CUPBOARD	5
19	NOTICE BOARD	2

2. *The Committee negotiated with the representative from the firm M/s. Artco Ltd., Trivandrum and the firm agreed to the following*
 - . *Five years replacement warranty*
 - . *Delivery within one month from the date of supply order*
 - . *To deduct transportation and unloading charges from 3 % to 1 %.*
3. *The expenditure upto Rs.50,00000 (Fifty lakhs) shall be met from the head "Part I NP-MH 67-1-Institute of Technology, Head Quarters Unit-4-2105-Purchase of Furniture" in the current years BE of the University and the additional amount above the budget provision shall be met from the h/a "Part I-NP-MH-63-Miscellaneous-8-5948-Miscellaneous" of the current year's Budget Estimates of the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (2) and (3) of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

The Convenor, Standing Committee of the Syndicate on Department and other Institutions submitted the revised list limiting the requirements amounting to a total of Rs.50,00,000/- (Rs.Fifty Lakhs only) excluding transportation and unloading charges as detailed below:

ITEMS		TOTAL
1	BENCH	361
2	DESK	361
3	OFFICE CHAIR	32
4	JEFFERSON CHAIR	67
5	CHAIR	126
6	COMPUTER CHAIR	39
7	COMPUTER TABLE	90
8	OFFICE TABLE	28
9	TABLE	21
10	ALMIRAH	--
11	GLASS ALMIRAH	--

12	ALMIRAH WITH LOCKER	--
13	RACK	--
14	STOOL	--
15	SHELF	--
16	GREEN BOARD	2
17	WHITE BOARD	5
18	CUPBOARD	--
19	NOTICE BOARD	--

Item No.23.113.01.Additional Item No: 13.03: Consideration for the Purchase of Google Meet (G-Suit) User Licenses for Education plan.

The Director, University Computer Centre has informed that, the University of Kerala has a G-Suite account for Educational purpose with free subscription. In the background of COVID-19 pandemic, Google had earlier provided video-conferencing facility with 250 participants for all G Suite plans. However, they revoked this facility and limited this feature for enterprise plans alone, which have a monthly subscription fee per user. At present, only 100 participants can participate in a Google meet conducted by the University's G-suite account. For having as many as 250 participants, the University would need to subscribe the G Suite Enterprise for Education plan.

Accordingly the Director, UCC has submitted 2 commercial proposals from M/s. Star One IT Solutions, Thiruvananthapuram for the purchase of G-Suite Enterprise Education Licenses. One was for the purchase of Licenses containing 50 units at a rate of 3,000/- per year for a total amount of Rs.1,50,000/- + GST (does not require new domain) and the other was google Enterprise Plus scheme containing 3 license units at the rate of 25,740/- per year for a total amount of Rs. 77,220/- + GST (requires new domain with Rs.1500 per year). Google is the sole producer of G-Suit and StarOne IT solutions is a registered vendor of Google services.

The Vice Chancellor held a discussion with the Director, KUCC, the Director IQAC, The Pro-Vice Chancellor and Dr.Gopchandran, Member Syndicate regarding the matter and it was decided to consider the 1st proposal for the purchase of 50 Google Meet Education License units, with 250 participants per user, at a rate of 3,000/- per year for a total amount of Rs.1,50,000/- (+GST) with the opinion that there are requirements in almost all major departments, IQAC, CLIF, CSS, University Placement Cell, etc. The members also decided to entrust 10 numbers of user accounts with Computer centre, 10 numbers with IQAC, 1- each with CLIF, CSS, and the rest with all major departments of the University and decided to entrust the Director , KUCC for the distribution of user accounts, as requirements arrives.

The Vice Chancellor has ordered to place the matter before the Purchase Committee. Accordingly the matter regarding the **purchase of Google Meet (G-Suit) User Licenses**, is placed before the Purchase Committee for consideration and appropriate decision.

The Committee recommended not to approve the proposal of purchase of Google Meet Education Licence units. The Committee further entrusted the Director, Computer Centre to submit the proposal from VConsol Saas, Kerala based firm which provides video conferencing needs.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

II. MINUTES OF THE 14TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM PLAN SECTOR

Day : Tuesday
Date : 16.02.2021
Time : 10.00 A M
Venue : Pro Vice Chancellor's chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan,

Convener SC of the syndicate on Finance	:	Sd/-
2. Adv.A.Ajikumar, Member, Syndicate	:	Sd/-
3. Dr. K.G.Gopchandran, Member, Syndicate	:	Absent
4. Dr.S.Nazeeb, Member, Syndicate	:	Sd/-
5. Adv.B.Balachandran, Member,Syndicate	:	Absent
6. Adv.G.Muralidharan Pillai, Member, Syndicate	:	Absent
7. Dr. K.B. Manoj, Member,Syndicate	:	Sd/-
8. Sri.Arunkumar.R, Member, Syndicate	:	Absent
9. The Registrar	:	Absent
10. The Finance Officer	:	Sd/-
11. The Director, Planning & Development	:	Sd/-
12. The Director, Computer Centre	:	Sd/-
13. The Instrumentation Engineer	:	Sd/-

Item No.23.113.02. 14.01: Consideration for the Purchase of DNA Analyzer in the Department in connection with the implementation of the Specific Project - "Translational Research in Plant Cell Culture Technology- Phase IV" – Department of Botany –reg

Dr. E.A. Siril, Associate Professor, Department of Botany, vide email dated 09/01/20, forwarded the technical specifications for the purchase of DNA Analyzer in the Department, utilizing the balance amount available in the State Plan Grant 2019-20 sanctioned to the Department, for implementing the the 'Specific Project' - 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase IV'.

Accordingly, open tender was invited through e-procurement (under two bid system) for the Purchase of DNA Analyzer, with the orders of the Registrar, on 29/02/2020 & the technical bids were opened on 18/08/20.

Three bidders participated in the tender viz.,

- (I) ELS Instruments, Bengaluru.
- (ii) Biogene Trivandrum.
- (iii) Biostar Scientific, Trivandrum.

The Technical bids of the above firms were forwarded to the Head for evaluation, vide email dated 18/08/20. Accordingly, the Head, vide Letter No.22/Bot/ 237/2020 dated 14/10/20 has forwarded the Minutes of the Technical Evaluation Committee Meeting held on 14/10/20 at the Department, recommending to open the financial bid of all the three quoted firms. The Committee also remarked that all the three bidders have quoted the same Model: QIAXcel and Make: Qiagen.

Accordingly, the financial bids were opened on 10/11/20 and forwarded to the Head, Department of Botany, vide email dated 10/11/20 for evaluation. Subsequently, the Head vide Letter No. 22/Bot/ 377/2020 dated 15/12/20 submitted the evaluation report on the financial bid along with the minutes of the meeting of the Financial Bid Evaluation Committee held in the Department 15/12/20, recommending the purchase.

The detailed financial bid in this regard is enumerated below:

Item: DNA Analyzer

Sl. No	Firm	Item	Make and Model	Amount	GST	Total	Remarks
1	ELS Instruments , Bengaluru	Digital Electrophoresis (DNA Analyzer)	Make : Qiaxcel	13,27,610/-	66,380.5/- GST @5%	14,23,490.50/-	L2
		Supply, installation'	Nil	25000/-	4500/- GST 18%		
2	Biostar Scientific, Trivandrum	Digital Electrophoresis (DNA Analyzer)	Make : Qiaxcel	13,50,000/-	67,500/- GST @5%	14,47,500/-	L3
		Supply, installation	Nil	25000/-	4500/- GST 18%		
3	Biogene,	Digital	Make :	12,95,849/	64,792.45/	13,60,641.45/-	L1.

	Trivandrum	Electrophoresis (DNA Analyzer)	Qiaxcel I	-	-		Recommended by the Head
		Supply, installation	Nil	Nil	GST @5% Nil		

The Head, Department of Botany, has recommended the purchase of 'DNA Analyzer' in the Department from 'M/s Biogene, Trivandrum', at a total cost of Rs.13,60,641.45/- (Rupees Thirteen lakh sixty thousand six hundred and forty one and paise four five only).

It may be noted that an amount of Rs.50,00,000/- (Rupees Fifty lakh only) has been allocated to the Department of Botany for the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology-Phase III', under the State Plan Grant for the year 2019-20.

Also, the project has been included under the Scheme-component "Ongoing Projects/ Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", in the State Plan Grant for the year 202-21(as per the G. O. Dated 15/06/2020). The expenses in this connection may be met from this provision.

The Finance Officer has remarked that the Proposal for the Purchase of DNA Analyzer in the Department of Botany in connection with the implementation of the Specific Project- "Translational Research in Plant Cell Culture Technology- Phase IV", may be placed before the Purchase Committee along with evaluation report of technical bids and financial bids, for consideration. It is also remarked that the L1 firm may be invited for a negotiation before the Committee and If approved, supply order may be placed accordingly, subject to availability of fund.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendations:

The Committee negotiated with the representative from the supplier firm 'M/s.Biogene, Trivandrum' (the "L1" firm), with regard to the purchase of "DNA Analyzer" in the Department of Botany and the firm agreed to provide a total discount of Rs. 20,000/- (Rupees twenty thousand only) on the quoted price.

The firm also agreed to provide "QI Axcel" consumables worth Rs. 30,000/- (Rupees thirty thousand only) free of cost.

The firm further agreed to keep the price of "QI Axcel" consumables same till March 2022.

In this context, the Committee recommended to effect the purchase of "DNA Analyzer (Make : QIAGEN, Model :QI Axcel, with a warranty of 3 years)" in the Department of Botany from 'M/s Biogene, Trivandrum', at the discounted rate of Rs.13,40,641/- [(Rupees Thirteen lakh forty thousand six hundred and forty one only)(i.e. Total Discount of Rs. 20,000/- + "QI Axcel" consumables worth Rs. 30,000/- free of cost)], inclusive of GST @5%, with the condition that the firm shall keep the price of "QI Axcel" consumables of the equipment, same till March 2022. The expenses in this connection shall be debited from the State Plan Grant sanctioned under Scheme-component "Ongoing Projects /Purchases (Continuing Projects/Purchases State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 14th (Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No.23.113.02.14.02: *Consideration for the "Providing Access Points and related components for extension of WiFi facility at Kariavattom Campus", in connection with the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus"- Central Laboratory for Instrumentation and Facilitation (CLIF) - reg*

An amount of Rs. 57 lakhs has been allocated for the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus" vide the resolution of the Syndicate held on 28/03/2019 (Item No. 07.13.15). Accordingly, a Technical Committee was constituted vide U.O. No. Pl.A1/19142/2019/UOK dated 10/07/2019, for monitoring the implementation of the project and evaluation of the Technical and Financial bids. The Technical Committee at its meeting held on

04/12/2019 resolved to divide the work into two parts as enumerated below and invite tenders for the works separately:

(i) Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus.

(ii) Providing Network for extension of Wi-Fi facility at Kariavattom Campus.

Item No.23.113.02.14.02.01: Providing Access Points and related components for extension WiFi facility at Kariavattom Campus (Tender Id:2020_KU_374568_1):

Accordingly, the Honorary Director, Central Laboratory For Instrumentation and Facilitation (CLIF), invited e-tenders for "Providing Access Points and related components for extension WiFi facility at Kariavattom Campus" in connection with the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus". The e-tender was published on 06/01/2020 and opened on 06/02/20. Four firms participated in the tender, viz.,:

- (i) M/s. Techser Power Solutions Pvt. Ltd .
- (ii) M/s. Microplus Networking Solutions Pvt. Ltd.
- (iii) M/s. Net X Technologies.
- (iv) M/s. Mazenet Solutions Pvt Ltd.

Subsequently, the meeting of the Technical Committee held in the Department on 02/03/2020 verified the bids and concluded that due to insufficient number of qualified bidders, the work shall be re-tendered.

Accordingly, the work was retendered on 16/03/2020 and the technical bids were opened on 04/05/2020. Two firms participated in the tender, viz.,:

- (i) M/s. Techser Power Solutions Pvt. Ltd.
- (ii) M/s. VSOFTECH Technologies.

The Technical committee meeting held on 19/06/2020 evaluated the bids and found that only one bidder has been qualified for further processing. Due to insufficient number of qualified bidders, the work was retendered for the second time on 03/08/2020 and the Technical bids were opened on 18/08/2020 .

Seven firms participated in the tender, viz.,:

- (i) M/s. CITSA TEchnologies Pvt Ltd
- (ii) M/s. Magnum Networks Supports Pvt Ltd.
- (iii) M/s. Microplus Networking Solution Pvt Ltd
- (iv) M/s. NetX Technologies
- (v) M/s. Newge System Integrators
- (vi) M/s. Techser Power Solutions Pvt Ltd
- (vii) M/s. Vrindavan Telecoms India Pvt Ltd.

Subsequently, the meeting of the Technical Committee held in the Department on 01/10/2020 evaluated the bids and found that the following three firms satisfy the Technical Specifications and conditions stipulated in the tender document:

- (i) M/s. Magnum Networks Support Pvt Ltd.
- (ii) M/s. NetX Technologies.
- (iii) M/s. Techser Power Solutions Pvt Ltd.

Accordingly, the financial bids of the qualified bidders were opened on 06/10/2020 and the Hon. Director, CLIF vide Letter No. CLIF/PUR /182/2020 dated 20/11/2020 has forwarded the evaluation report on the financial bids and recommended to entrust the proposed work with the "L1" firm.

The comparative statement of the financial bids in this regard is enumerated below :

Sl. No	Firms	Items	Unit rate	Qty	Total Rate (in Rs)	Total Rate (in Rs)	Remarks
		8 Port L2					

1	NetX Technologies, Kochi	Manageable 1000Mbps Switch with POE+ and 2 No 1G SFP Port, Life time warranty	8006/-	12	96,072/-	58,55,810/-	L3
		Access point with mounting kit	50,209/-	110	55,22,990/-		
		8 port 1000Mbps POE Switch 802 at/ax	8006/-	23	1,84,138/-		
		Dismantling old access point and re installing the same access point in new location	373/-	41	15,293/-		
		Additional item if any	37,317/-	1	37,317/-		
2	Techser Power Solutions Pvt Ltd, Kochi	8 Port L2 Manageable 1000Mbps Switch with POE+ and 2 No 1G SFP Port, Life time warranty	9889.880/-	12	1,18,678.56/-	45,58,918.01/-	L1. Recommended by the Hon. Director, CLIF
		Access point with mounting kit	38422.970/-	110	42,26,526.7/-		
		8 port 1000Mbps POE Switch 802 at/ax	7035.750	23	1,61,822.25/-		
		Dismantling old access point and re installing the same access point in new location	265.50	41	10,885.5/-		
		Additional item if any	41,005/-	1	41,005/-		
		8 Port L2					

3	Magnum Network Supports	Manageable 1000Mbps Switch with POE+ and 2 No 1G SFP Port, Life time warranty	10,384.370/-	12	1,24,612.44/-	54,57,047.78/-	L2
		Access point with mounting kit	46,392.880/-	110	51,03,216.8/-		
		8 port 1000Mbps POE Switch 802 at/ax	7387.980/-	23	1,69,923.54/-		
		Dismantling old access point and re installing the same access point in new location	295/-	41	12,095/-		
		Additional item if any	47,200/-	1	47,200/-		

The Honorary Director, CLIF has recommended the "L1" firm 'M/s. Techser Power Solutions Pvt. Ltd., Cochin', for providing "Access points and related components" for the extension 'Wi-Fi facility at Kariavattom Campus', at a total amount of Rs. 45,58,918.01/- (Rupees Forty five lakh fifty eight thousand nine hundred and eighteen only).

Item No.23.113.02.14.02: Providing Network for extension of Wi-Fi facility at Kariavattom Campus. (Tender Id 2020_KU_334491_1):

In accordance with the recommendations of the Technical Committee held on 04/12/2019, the Honorary Director, Central Laboratory For Instrumentation and Facilitation (CLIF), invited e-tenders for "Providing Network for extension of Wi-Fi facility at Kariavattom Campus" in connection with the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus". The e-tender was published on 06/01/2020 and was opened on 06/02/20. Four firms participated in the tender, viz.,:

- (i) M/s. Elight Complete Networking Solutions Pvt Ltd.
- (ii) M/s. GS Teletech.
- (iii) M/s. Global Net ID Solutions.
- (iv) M/s. Micro plus Networking Solutions Pvt Ltd.

Subsequently, the meeting of the Technical Committee held in the Department on 02/03/2020 verified the bids and concluded that due to insufficient number of qualified bidders, the work shall be re-tendered.

Accordingly, the work was retendered on 05/05/2020 and the technical bids were opened on 18/05/2020. Three firms participated in the tender, viz.,:

- (i) M/s. Elight Complete Networking Solutions Pvt. Ltd.
- (ii) M/s. DVS Informatics Pvt. Ltd.
- (iii) M/s. Techpool Consultancy Services Pvt. Ltd.

The Technical committee meeting held on 19/06/2020 evaluated the bids and found that only one bidder has been qualified for further processing. Due to insufficient number of qualified bidders it was re-tendered for the second time on 03/08/2020 and the Technical bids were opened on

18/08/2020. Three firms participated in the tender, viz.,:

- (i) M/s. Elight Complete Networking Solutions Pvt. Ltd.
- (ii) M/s GS Teletech
- (iii) M/s. VSOFTECH Technologies

Subsequently, the meeting of the Technical Committee held in the Department on 01/10/2020 evaluated the bids and found that the following two firms satisfy the Technical Specifications stipulated in the tender document:

- (i) M/s. Elight Complete Networking Solutions Pvt. Ltd.
- (ii) M/s. VSOFTECH Technologies

Accordingly, the financial bids of the qualified bidders were opened on 06/10/2020 and the Hon. Director, CLIF vide Letter No. CLIF/PUR /199/2020 dated 16/12/2020 has forwarded the evaluation report on the financial bids and recommended to entrust the proposed work with the "L1" firm.

The comparative statement of the financial bids in this regard is enumerated below :

Sl. No	Firm	Items	Unit rate	Qty	Total Rate (in Rs)	Total Rate (in Rs)	Remarks
1	Elight Complete Networking Solutions Pvt Ltd	24 Port L2 Manageable 1000Mbps Switch with and 2 No 1G SFP Port, Life time warranty	96500/-	2	1,93,000/-	17,40,241.100/-	
		24 Port L2 Manageable 1000Mbps Switch with POE + 2 No 1G SFP Port, Life time warranty	36,630/-	8	2,93,040/-		
		10G optical Mode	10,502/-	4	42,008/-		
		1G optical Mode	4720/-	2	9440/-		
		CAT 6 UTP Cable (Molex/AMP)	20.940/-	4575	95,800.500/-		
		25mm ISI PVC pipe White with accessories	44.840/-	1200	53,808/-		
		20 mm ISI PVC pipe White with accessories	33.400/-	2600	8,68,40/-		
		100x50mm ISI CMS with end cap, angle cap	890/-	600	5,34,000/-		
		32x6mm ISI CMS with end cap, angle cap	150/-	200	30,000/-		
		Face plate	76/-	110	8360/-		
		3x3 PVC Box	35/-	110	3850/-		
		Information outlet	150/-	155	23,250/-		
		CAT 6 Patch cord 1m	165/-	155	25,575/-		
		Optical Patch cord (10 G compactable)	1888/-	6	11,328/-		

	Optical Patch cord (1G compactable)	1888/-	1	1888/-		
	CAT [^] RJ-45 Connector	8/-	142	1136/-		
	6 Port LIU fully Load	9558/-	2	19,116/-		
	12 Port LIU fully Load (10G Compactable)	15,222/-	2	30,444/-		
	10G, 6 Core Outdoor Optical Fibre cable single mode	59/-	200	11800/-		
	1G, 6 Core Outdoor Optical Fibre cable single mode	59/-	40	2360/-		
	Server Rack 12U, with power sockets and Fan	9030/-	1	9030/-		
	Server Rack 12U, with power sockets and Fan	5310/-	1	5310/-		
	HDPE Pipe	53/-	30	1500/-		
	Cable route marker cast iron	590/-	2	1180/-		
	Additional item if any	0.100	1	0.100		
	Fixing and configuration of switch	500/-	10	5000/-		
	Cat6 UTP Laying charges	14.500/-	4575	66337.500/-		
	RJ 45/IO Termination charges	30/-	297	8910/-		
	Faceplate Fixing charges	11.800/-	110	1298/-		
	3/3 PVC Box fixing charges	11.800/-	110	1298/-		
	25mm/20 mm PVC pipe laying charges	18/-	3800	68,400/-		
	Laying of 100x50 mm CMS with end cap, corner cap	94.400/-	600	56,640/-		
	32x6 mm ISI CMS with end cap, angle cap	59/-	200	11800		
	Laying OFC through CMS	21/-	200	4200/-		
	Trenching earth up to 3 ft depth	212/-	30	6360/-		

		including road cutting and making good with cement concrete as per approved specification and laying HDPE pipe and laying country burned red brick					
		Laying of OFC through HDPE pipe	25/-	30	750/-		
		Fixing of 12 port and 6 port LIU (With termination of OFC)	1500/-	4	6000/-		
		Fixing of Network rack	354/-	2	708/-		
		Fixing cable route marker	118/-	2	236/-		
		Submitting location sketch and wiring diagram	5900/-	1	5900/-		
		Doing Electrical points additionally (with 2 switches and 6A plug Point)	450/-	5	2250/-		
2	Vsoft Technologies, Pune	24 Port L2 Manageable 1000Mbps Switch with and 2 No 1G SFP Port, Life time warranty	1,08,288/-	2	2,16,576/-		
		24 Port L2 Manageable 1000Mbps Switch with POE + 2 No 1G SFP Port, Life time warranty	44,102/-	8	3,52,816/-		
		10G optical Mode	24,290/-	4	97,161/-		
		1G optical Mode	6649.300	2	13298.600/-		
		CAT 6 UTP Cable (Molex/AMP)	22.454	4575	102727.50/-		
		25mm ISI PVC pipe White with accessories	30.00	1200	36000/-		
		20 mm ISI PVC pipe White with accessories	27.400	2600	71240/-		
		100x50mm ISI CMS with end cap , angle cap	205.485	600	1,23,291/-		
		32x6mm ISI CMS with end cap, angle	35.100	200	7020/-		
						14,38,701.931/-	

cap				
Face plate	82.190	110	9040.900/-	
3x3 PVC Box	36.987	110	4068.570/-	
Information outlet	150.689	155	23356.795/-	
CAT 6 Patch cord 1m	164.400/-	155	25,482/-	
Optical Patch cord (10 G compactable)	1369/-	6	8219.400/-	
Optical Patch cord (1 G compactable)	1369/-	1	1369/-	
CAT^ RJ- 45 Connector	102.743/-	142	14,589.506/-	
6 Port LIU fully Load	4246.690/-	2	8493.380/-	
12 Port LIU fully Load (10G Compactable)	8366.690/-	2	16,733.380/-	
10G, 6 Core Outdoor Optical Fibre cable single mode	41.097/-	200	8219.400/-	
1G, 6 Core Outdoor Optical Fibre cable single mode	38.625/-	40	1545/-	
Server Rack 12U, with power sockets and Fan	6164.550/-	1	6164.550/-	
Server Rack 12U, with power sockets and Fan	4109.700/-	1	4109.700/-	
HDPE Pipe	68.495	30	2054.850/-	
Cable route marker cast iron	643.750	2	1287.500/-	
Additional item if any	92700/-	1	92700/-	
Fixing and configuration of switch	1030/-	10	10300/-	
Cat6 UTP Laying charges	12.875/-	4575	58,903.125/-	
RJ 45/IO Termination charges	64.375/-	297	19,119.375/-	
Faceplate Fixing charges	20.600/-	110	2266/-	
3/3 PVC Box fixing charges	18.025/-	110	1982.750/-	
25mm/20 mm PVC pipe laying charges	12.875	3800	48,925/-	

	Laying of 100x50 mm CMS with end cap, corner cap	20.600/-	600	12360/-		
	32x6 mm ISI CMS with end cap, angle cap	12.875/-	200	2575/-		
	Laying OFC through CMS	12.875/-	200	2575/-		
	Trenching earth up to 3 ft depth including road cutting and making good with cement concrete as per approved specification and laying HDPE pipe and laying country burned red brick	120/-	30	3600/-		
	Laying of OFC through HDPE pipe	20.600/-	30	618/-		
	Fixing of 12 port and 6 port LIU (With termination of OFC)	927/-	4	3708/-		
	Fixing of Network rack	1030/-	2	2060/-		
	Fixing cable route marker	515/-	2	1030/-		
	Submitting location sketch and wiring diagram	15965/-	1	15965/-		
	Doing Electrical points additionally (with 2 switches and 6A plug Point)	1030/-	5	5150/-		
						L1 recommended by the Hon. Director

The Honorary Director, CLIF has recommended the firm 'M/s. Vsoft Technologies, Pune' for "Providing Network for extension of Wi-Fi facility at Kariavattom Campus", at a total amount of **Rs. 14,38,701.931/-** (Rupees Fourteen lakh thirty eight thousand seven hundred and one and paise nine three one only).

The Honorary Director, CLIF has recommended the following firms for entrusting the corresponding works with regard to the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus":

Sl. No	Work	Selected firm	Amount
1	Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus.	M/s. Techser Power Solutions Pvt Ltd, Kochi	Rs. 45,58,918.01/-
2	Providing Network for extension of Wi-Fi facility at Kariavattom Campus.	M/s.Vsoft Technologies, Pune	Rs. 14,38,701.931/-
Rs. 59,97,619.941/- (Fifty nine lakh ninety seven six hundred and nineteen and paise nine four one only)			

It may be noted that an amount of Rs. 57 lakhs has been allocated to the Central Laboratory for Instrumentation and Facilitation (CLIF) for the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus", under the State Plan Grant for the year 2019-20. The expenses in this connection may be met from this provision.

Also, the project has been included under the Scheme-component "**Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)**", in the **State Plan Grant for the year 202-21**.

The expenses over and above the sanctioned allocation of Rs. 57 Lakh (i.e. 2,97,620/-) may be met from the the **State Plan Grant 2020-21 sanctioned under the Scheme-component "Infrastructure and Laboratory Development"**(that has been set apart for NAAC Accreditation related works).

The Finance Officer has remarked that the proposal for the purchase of various components in connection with the implementation of the Innovative Project "Extension of WiFi facility at Kariavattom Campus" may be placed before the Purchase Committee along with evaluation report of technical bids and financial bids for consideration, subject to availability of fund. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendations:

- 1) **The Committee negotiated with the representative from the supplier firm 'M/s. Techser Power Solutions Pvt. Ltd., Kochi' (the "L1" firm), with regard to the work "Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus" and the firm agreed to provide a total discount of Rs. 40,000/-(Rupees Forty thousand only) on the quoted price.**

In this context, the Committee recommended to entrust 'M/s. Techser Power Solutions Pvt. Ltd., Kochi' with the implementation of the project "Providing Access Points and related components for extension Wi-Fi facility at Kariavattom Campus", at the discounted rate of Rs. 45,18,918/- [(Rupees Forty five lakh eighteen thousand nine hundred and eighteen only)(i.e. Discount of Rs. 40,000/-)], inclusive of all taxes.

- 2) **The Committee negotiated with the representative from the supplier firm 'M/s.Vsoft Technologies, Pune' (the "L1" firm), with regard to the work "Providing Network for extension of Wi-Fi facility at Kariavattom Campus" and the firm agreed to provide a total discount of 2% on the quoted price (i.e. Rs. 28,774/- (Rupees Twenty eight thousand seven hundred and seventy four only).**

In this context, the Committee recommended to entrust 'M/s.V-Soft Technologies, Pune' with the implementation of the project "Providing Network for extension of Wi-Fi facility at Kariavattom Campus", at the discounted rate of Rs.14,09,928/- [(Rupees Fourteen lakh nine thousand nine hundred and twenty eight only) (i.e. Discount of Rs. 28,774/-)], inclusive of all taxes.

The expenses in this connection shall be debited from the State Plan Grant sanctioned under Scheme-component "**Ongoing Projects/Purchases (Continuing Projects/Purchases State Plan Grant 2018-19 and 2019-20)**", for the year 202-21 and the expenses over and above the sanctioned allocation of Rs. 57 Lakh shall be met from the State Plan Grant 2020-21 sanctioned under the Scheme-component "**Infrastructure and Laboratory Development"**(that has been set apart for NAAC Accreditation related works).

Resolution of the Syndicate

RESOLVED that the above recommendations of the 14th meeting of the Purchase Committee (Plan Sector) held on 16.02.2021, be approved.

Item No.23.113.02.14.03: *Consideration for thePurchase of Monocular Microscopes in the Department- Department of Botany- reg.*

The Head, Department of Botany, vide Letter No.14/Bot/Misc/241/2020 dated 19/10/20, submitted a proposal for the purchase of twelve 'Monocular Microscopes' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from nine suppliers for the purchase of twelve Monocular Microscopes in the Department, along with the minutes of the meeting of the Technical Evaluation Committee held in the Department on 14/10/2020. The Evaluation Committee remarked that only three firms (i.e. M/s. Adithy Scientific, M/s Proximo Medical Systems and M/s Genuine Scientific Instruments) satisfy the technical specifications stipulated in the Quotation Notice.

The Comparative Statement of quotations, in this regard is detailed below:

Sl. No	Firm	Make and Model	Unit Price	Qty	Total	GST	Total Amount	Remarks
1	Adithy Scientific, Kottayam	Make: LYNX Model: 101C	19,800/-	12	2,37,600/-	11,880/- (GST@5%)	2,49,480/-	L2
2	Proximo Medical Systems, Kottayam	Make: LYNX Model: 101C	18,400/-	12	2,20,800/-	11,040/- (GST@5%)	2,31,840/-	L1 Recommended by the Head.
3	Genuine Scientific Instruments, Trivandrum	Make: Magnus Model: MLX M Plus	29,720/-	12	3,56,640/-	Inclusive	3,56,640/-	L3

The Head, Department of Botany, has recommended the firm 'M/s Proximo Medical Systems, Kottayam' for the purchase of twelve 'Monocular Microscopes (Make: Lynx, Model:101C)' in the Department, at a total amount of **Rs.2,31,840/- (Rupees Two lakh thirty one thousand eight hundred and forty only)**.

The Expenditure in this connection may be debited from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme Component "Infrastructure and Laboratory Development".

The Finance Officer has remarked that the Proposal for the purchase of twelve 'Monocular Microscopes' in the Dept of Botany, may be placed before the Purchase Committee along with evaluation report of the technical bids and financial bids, for consideration, subject to availability of fund and If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendations:

The Committee considered the proposal and recommended to effect the purchase of twelve "Monocular Microscopes (Make: LYNX, Model: 101C)" in the Department of Botany, from 'M/s Proximo Medical Systems, Kottayam', at a total cost of Rs. 2,31,840/- (Rupees Two lakh thirty one thousand eight hundred and forty only), inclusive of GST @ 5%, debiting the expenditure from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 14th (Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No.23.113.02.14.04: Consideration for the Purchase of "Research Binocular Microscopes (5 numbers)" and "Stereo Binocular Microscopes (3 numbers)" in the Department - Department of Zoology -reg.

The Head, Department of Zoology, vide Tender No. Zoo/PUR/Tender1/2019-20 dated 18/02/2020 invited e-tenders for the purchase of the following instruments in the Department, through the e-Procurement portal, under two bid system:

- (i) Research Binocular Microscope (5 Nos).
- (ii) Stereo Binocular Microscopes (3 Nos).

The e-tender was published on 19/02/2020 (Tender Id- 2020_ KU _344745_1) and the technical bids were opened on 13/03/20.

Five bidders participated in the tender Viz.,

- (i) M/s. Crescent Lab Equipment
- (ii) M/s Riverun Power Network
- (iii) M/s Radical Scientific Equipments
- (iv) M/s. Genuine Scientific Instruments
- (v) M/s. Universal Agencies

The Head, vide Letter No. Zool/Microscope/2021 dated 21/01/2021 has remarked that the actual date of tender opening was on 13/03/2020. However, a technical error occurred while uploading the Technical Summary of the bids upon bid evaluation. To correct this, the tender was revoked to the previous stage and the evaluation of technical bids were repeated on 12/08/20. The Head, also informed that owing to this, all the documents downloaded from e-tender website will show only 12/08/20 as bid opening date.

The Technical bids received on 13/03/2020 were forwarded to the Instrumentation Engineer, CLIF for evaluation. The Instrumentation Engineer vide Lr. No. CLIF/Report/28/2020-21 dated 1/07/2020, remarked that out of the five firms who have participated in the tender, only three firms (i.e. **M/s. Crescent Lab Equipment, M/s Radical Scientific Equipments & M/s. Universal Agencies**) satisfy the technical specifications stipulated in the Quotation Notice and recommended to open the financial bids of the three firms quoted above.

The Head has also furnished the compliance statement from the firms 'M/s Radical Scientific Equipments Pvt. Ltd.' and 'M/s Crescent Lab Equipments', stating 100% compliance with the technical specifications, as remarked by the Instrumentation Engineer.

Accordingly the Financial bids of the Technically qualified firms were opened on 12/08/2020.

The Department Council meeting held on 13/08/2020, evaluated the financial bids submitted by all the above three firms and after careful evaluation of all the bids and the 'verification report' obtained from the Instrumentation Engineer, CLIF, recommended that the bid submitted by the technically qualified firm 'M/s Universal Agencies, Thrissur', the "L1" firm, amounting to **Rs.8,09,394/- (Rupees Eight lakh nine thousand three hundred and ninety four only) shall be accepted for the purchase.**

The comparative statement of the financial bids in this regard is enumerated below:

Item : Research Binocular Microscope (5 Nos) and Stereo Binocular Microscopes (3 Nos):

Firms	Item	Make and Model	Unit Rate	Qty	Total Rate	Total rate	Remarks
Universal Agencies, Thrissur	Research Binocular Microscope	Make: Labomed Model: LX500	99,225/-	5	4,96,125/-	8,09,394/-	L1. Recommended by the Head
	Stereo Binocular Microscopes	Make: Labomed Model: LUXEO 6Z	1,04,423/-	3	3,13,269/-		
Crescent Lab Equipments, Aluva	Research Binocular Microscope	Make: Optika Model: B1000	5,88,000/-	5	29,40,000/-	38,37,000/-	L3
	Stereo Binocular Microscopes	Make: Optika Model: CB5	2,99,000/-	3	8,97,000/-		
Radical Scientific Equipments, Amballa Cantt	Research Binocular Microscope	Make: Radical Model: RXLr-5	97,940/-	5	4,89,700/-	9,32,200/-	L2
	Stereo Binocular Microscopes	Make: RSMr-3 Model: RSMr-3	1,47,500/-	3	4,42,500/-		

The Head, Department of Zoology, has recommended the purchase of '**Research Binocular**

Microscope (5 Nos)' and 'Stereo Binocular Microscopes (3 Nos)' in the Department from 'M/s Universal Agencies, Thrissur', at a total cost of Rs.8,09,394/- (Rupees Eight lakh nine thousand three hundred and ninety four only).

The expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component "Infrastructure and Laboratory Development", for the year 2020-21.

The Finance Officer has remarked that the proposal for the Purchase of '5 numbers of Research Binocular Microscopes' and '3 numbers of Stereo Binocular Microscopes' in the Department of Zoology, may be placed before the Purchase Committee along with evaluation report of technical bids and financial bids, for consideration, subject to availability of fund. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendations

The Committee negotiated with the representative from the supplier firm 'M/s Universal Agencies, Thrissur '(the "L1" firm), with regard to the purchase of 'Research Binocular Microscope (5 Nos)' and 'Stereo Binocular Microscopes (3 Nos)' in the Department of Zoology and the firm agreed to provide a total discount of Rs. 25,000/-(Rupees Twenty five thousand only) on the quoted price.

In this context, the Committee recommended to effect the purchase of 'Research Binocular Microscope (5 Nos.) (Make: Labomed, Model: LX500)' and 'Stereo Binocular Microscopes (3 Nos.) (Make: Labomed, Model: LUXEO 6Z)' (with warranty of 24 Months), in the Department, from 'M/s Universal Agencies, Thrissur', at the discounted rate of Rs.7,84,394/- [(Rupees Seven lakh eighty four thousand three hundred and ninety four only)(i.e. Discount of Rs. 25,000/-)], inclusive of GST, debiting the expenditure from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 14th (Plan-fund) meeting of the Purchase Committee held on 16.02.2021, be approved.

Item No.23.114

*Central Laboratory for Instrumentation and Facilitation (CLIF)-
Engagement of Prof.G.Mohanadasan Nair as Hon. Director on Contract
basis – Financial Powers of the Hon.Director-Consideration of-reg.*

(Ad.DIII)

As per the Selection Committee meeting held on 28.10.2020, in connection with the Interview for the engagement of Hon.Director on contract basis in CLIF, and as per U.O.No. Ad.DIII.1912/2020/UoK dated 04.01.2021, Dr.G.Mohanadasan Nair has been appointed as Hon. Director (on contract) in CLIF for a period of Eleven Months w.e.f.02.11.2020 @ Rs.50,000/- per month as remuneration .

In the case of Contract appointment of Hon.Director in CLIF, it may kindly be noted that, financial powers may be assigned to the Director to facilitate the easy functioning of the centre.

In this regard, the following may kindly be noted,

- i) *As per order no.Ad.DIII.1.10686/2017 dated 26.07.2018, sanction was accorded by the Vice-Chancellor to the Hon.Director in-Charge of CLIF being permitted to utilize an amount up to Rs.70,000/- from the permanent advance of the Director as resolved by the Syndicate (ie an amount which is at par with the sanctioning power of the University Engineer)*
- ii) *Former Hon.Directors of CLIF were Professors in the teaching department holding additional charge as Hon.Director. CLIF, while the present incumbent Dr.G.M.Nair is engaged as Hon.Director on Contract basis.*

iii) *In response to the delegation of financial powers, Finance has opined that as per U.O regarding delegation of powers including financial powers are normally issued by Ad.AV section, necessary U.O may be obtained from the same section.*

But on enquiry, it is seen that Ad.AV Section deals only the delegated powers of Statutory Officers in the University.

As per the orders of the Vice-Chancellor, the matter of delegation of powers including financial powers in respect of Hon. Director on contract basis in CLIF, is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to appoint Dr.Subodh.G, Assistant Professor, Department of Physics as Joint Director of Central Laboratory for Instrumentation and Facilitation (CLIF) with immediate effect.

FURTHER RESOLVED to authorize the Hon'ble Vice-Chancellor to have a discussion with Dr.G.M.Nair, Honorary Director (on Contract) CLIF regarding the delegation of financial powers and take appropriate action accordingly.

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Item No.23.115 **Department of Environmental Sciences - conduct of - three day Workshop – National Workshop on Solid Waste Management-revised proposal – Consideration of-reg:**

(Pl.B)

An amount of ₹1,00,000/- (Rupees one lakh only) was sanctioned as provisional advance to Dr. Sabu Joseph, Professor & Head, Department of Environmental Sciences, University of Kerala vide U.O No. Pl.B/S.P/2019-20/ Set 6/3007 dated 05.06.2020 for the conduct of a three day Workshop titled “National Workshop on Solid Waste Management” from 18-20 June 2020. Dr. Sabu Joseph, vide letter dated 06.11.2020 informed that due to Corona Pandemic situation, he couldn't conduct the programme on the scheduled date, as students were not attending class in the Department and requested to permit him to reschedule and conduct the programme during 01-03 December 2020 in online mode. Since the Provisional advance was met from the State Plan Funds for 2019- 20, the file was submitted for orders of the Vice Chancellor.

Sanction has been accorded by the Vice-Chancellor, to Dr.Sabu Joseph, Professor, Department of Environmental Sciences, to reschedule the Workshop from 18-20 June 2020 to 01-03 December 2020 and to resubmit the **revised proposal for approval and the same was conveyed to Dr. Sabu Joseph, vide University letter No.Pl.B/S.P /2019-20/Set 6/3007 dated: 02.12.2020.** Accordingly Dr. Sabu Joseph, vide letter dated 27.11.2020 has resubmitted the revised budget for the above mentioned Workshop.

The details of the revised expenditure is given below

Sl.No.	Details of Estimated Expenditure	Rupees
1	Remuneration for the Resource Persons (Indian)	15,000/-
2	Brochure making and e-Certificate making expense	5000/-
3	Handbook on Solid Waste Management -Hard copy-75 nos	40,000/-
	Total Expenditure	60,000/-

As per the orders of the Vice -Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the above revised proposal submitted by Dr.Sabu Joseph, Professor, Department of Environmental Sciences.

=====
Item No.23.116 **Recognition as Research Centre- Kerala University Study and Research Centre, Alappuzha – Consideration of-reg.**

(Ac.EI)

Please see the Report of the inspection conducted at the **Kerala University Study and Research Centre, Alappuzha** on 13.02.2021 forwarded by the Convenor, Standing Committee of the Syndicate on Academics and Research and the orders of the Hon'ble Vice-Chancellor there upon.

The Vice-Chancellor has ordered to place the report of inspection before the next Syndicate. The Inspection committee has recommended to grant the recognition of the centre as approved Research Centre of the University in the subject Commerce. (Report appended)

As per the orders of the Hon'ble Vice-Chancellor, matter of recognition of **Kerala University Study and Research Centre, Alappuzha** as an approved research centre of University of

Kerala in the subject commerce is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

The Syndicate considered the Inspection Report and **RESOLVED** to grant recognition to Kerala University Study and Research Centre, Alappuzha as an extension Research Centre of Department of Commerce, University of Kerala, Kariavattom.

FURTHER RESOLVED that all Research activities will be monitored by the Doctoral Committee, Department of Commerce, Kariavattom.

Item No.23.117 *Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam - conduct of three day programme - "National Seminar on Application of Corpus - ratification - reschedule - duration - granting taxifare - Hearing -Consideration of- reg.*

(Pl.B)

As per U.O No.Pl.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018 an amount of ₹1,50,000/- (One lakh fifty thousand only) was sanctioned as provisional advance to Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, for the conduct of three day programme titled "National Seminar on Application of Corpus" scheduled from 18-20 February 2019. Dr.S.A Shanavas, vide letter dated 19/08/2019, forwarded the original bills & vouchers for the regularisation of provisional advance sanctioned to him and vide letter No. DEPT/TRCML dated 25/07/2019 requested to ratify the action in having change the date from 18-20 February 2019 to 28-29 March 2019 and the payment of taxifare made to Dr. Sobha. L.Nair (Senior Research Scientist, AU KBC Chennai), resource person. Further on perusal of the matter it was also found that he had reduced the duration of the programme from 3 days to 2 days without the prior sanction of the Vice- Chancellor.

On the order of the Vice- Chancellor, the following actions of the Hon. Director was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 for consideration and recommendation.

1. Rescheduling the date of the three day programme from 18-20 February 2019 to 28-29 March 2019 with out prior sanction.
2. Change in the duration of programme from 3 days to 2 days with out permission.
3. Granting taxifare without permission.

The Syndicate held on 13/03/2020, (Item No. 10.54.D11) resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 18.02.2020 to hear Dr.S.A.Shanavas, Hon. Director, Technology and Resource Centre for Malayalam. As per the Minutes of the Syndicate held on 04.06.2020 vide item No.12.39.D1, the Syndicate resolved to approve the recommendations of Standing Committee of the Syndicate on Academics and Research held on 01.06.2020 to defer the matter to the next meeting of the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 14/08/2020, (Item No. 12.39.D1) resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020 by considering the absence of Dr. S.A. Shanavas for the hearing and recommended to defer the matter for the time being. The above mentioned resolution was informed to Dr. S.A.Shanavas vide University ltter No. Pl.B/S.P/2018-19/Set 2/3288 (1) dated: 17.12.2020.

In reply of this, Dr. S.A. Shanavas, vide e-mail dated 23.12.2020 has informed that due to Covid 19 Pandemic lockdown, he could not attend for the hearing scheduled and he has requested to ratify the objections regarding the rescheduling, shortening of the duration and the payment of taxi fare in respect of the conduct of the three day programme titled "National Seminar on Application of Corpus" scheduled from 18-20 February 2019. Dr. S.A Shanavas has further informed that those changes were necessitated because of the following reasons (a) there was a Harthal (b) declaration of holiday related to Attukal Ponkala, and (c) the auto fare was wrongly noted as taxifare. If the above explanations were not satisfactory, he has requested for a new date for hearing, if necessary.

The file was submitted for orders of the Vice Chancellor and as per orders of the Vice Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Finance Officer to submit a detailed report regarding the matter and place the same before the Syndicate.

Item No.23.118 **Implementation of resolution of the Syndicate - resubmission of Webinar proposals - Departments of Economics, Islamic Studies & Law – Financial Assistance from State Plan Funds-Consideration of- reg:**

(Pl.B)

Sanction was accorded by the Vice Chancellor to implement the resolution of the Syndicate held on 14/08/2020 (Item No.16.43.10) to allocate an amount of Rs.80,00000/- (**Rupees eighty lakh only**) for the scheme - component ‘Seminars and Conferences’ . Out of ₹ 80,00,000/- an amount of ₹34,18,500/- (Rupees thirty four lakh eighteen thousand five hundred only) has been allocated for the conduct of 59 Webinars by various Departments.

The Syndicate held on 29.12.2020, vide Item No. 21.78.D 29, resolved that all faculty members who had applied for one day Webinar be directed to either resubmit their proposal by converting it into a three day programme or they club them with any other proposal applied for by the faculty member of the Department and resubmit it. Accordingly the following Departments have resubmitted the clubbed new proposals/ fresh three day programme for the conduct of Webinars. The details of the earlier proposals and resubmitted proposals are given below (Tables A, B & C)

Event with Date & Organising Secretary with Proposal number (submitted earlier)	Financial Assistance granted from State Plan Funds (₹) & Person empowered to receive Financial Assistance as per the resolution of the Syndicate held on 29.12.2020	Details of the Clubbed/fresh Proposal with new Proposal Number
Table A - Department of Economics		
2517 (1) One day programme - National Seminar on Higher Education in India-19 th February 2021- 4 sessions- Dr. Anitha V, Professor & Head	35000/- Dr. Anitha V, Professor & Head, Department of Economics, University of Kerala, Karyavattom	1143 Three day Programme - “National Workshop on New Education Policy and Doctoral Colloquium” - 23-25 February 2021-6 sessions Dr. Anitha V, Professor & Head
2517 (2) Two day National Webinar - “Doctoral Colloquium”- 10-11 February 2021, 4 sessions Dr. Anitha V, Professor & Head	15000/- Dr. Anitha V, Professor & Head, Department of Economics, University of Kerala, Karyavattom	
Table B - Department of Islamic Studies		
2538 Two day National Webinar - “Centenary Debate on 1921 - Revolt”- 09-10 December 2020- 2 sessions, Shri. Manu T, Assistant Professor	36000/- Dr. A. K.Ampotti, Head, Department of Islamic Studies, University of Kerala	1207 Three day International Webinar - “Centenary Debate on 1921 -Revolt and Muslim Identity Politics in the electoral Scenario of Kerala” -16-18 March 2021 Shri. Manu T, Assistant Professor
2539 One day National Webinar - “Muslim Identity Politics in the electoral Scenario of Kerala”- 17 th December 2020, 1 session Shri. Manu T, Assist Professor	32000/- Dr. A. K.Ampotti, Head, Department of Islamic Studies, University of Kerala	
Table C - Department of Law		
2501(1) One day programme: International Webinar on	44000/- Dr. Sindhu Thulaseedharan, Associate Professor & Head,	

“Religious Freedom In A Secular State”-15 th February 2021- 4 sessions-Dr.Sindhu Thulaseedharan, Associate Professor & Head	Department of Law, University of Kerala, Karyavattom	1149- Three day Programme - “National Webinar on Contemporary Legal Challenges” -23-25 February 2021-3 sessions (fresh proposal) Dr. Sindhu Thulaseedharan, Associate Professor & Head
2501(2) Four day series: “National Webinar on Contemporary Legal Challenges”- between 4 th and 11 th January 2021- 4 sessions, Dr.SindhuThulaseedharan, Associate Professor &Head	49000/- Dr. Sindhu Thulaseedharan, Associate Professor & Head, Department of Law, University of Kerala, Karyavattom	

The resubmitted proposals for conducting Webinars (Appendix A) along with request for financial assistance received (Appendix B1,B2,B3) from the Departments of the University are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Appendix A

Proposal no.	Details of Organising Dept., Programme, & Organising Secretary	Person empowered to receive Financial Assistance	Estimate in ₹ (for details refer Appendix B)	Financial Assistance from other Agencies/ Reg. Fees in ₹	Financial Assistance from University in ₹ (refer appendix)	Number of Resource Persons & Participants			
						D	S	N	I
1143	Three day Programme - “National Workshop on New Education Policy and Doctoral Colloquium” - 23-25 February 2021- 16 sessions Dr. Anitha V, Professor & Head	Dr. Anitha V, Professor & Head, Department of Economics, University of Kerala, Karyavattom	69,000	Nil	69000	1 40	3 50	4 10	
1207	Three day National Webinar - “Centenary Debate on 1921 -Revolt and Muslim Identity Politics in the Electoral Scenario of Kerala” -16-18 March 2021-6 sessions Shri. Manu T, Assistant Professor	Dr.A.K.Ampoti Head, Department of Islamic Studies, University of Kerala	83,000	Nil	83,000	2	4	2	150
1149	Three day Programme - “National Webinar on Contemporary Legal Challenges” - 23-25 February 2021-3 sessions	Dr. Sindhu Thulaseedharan, Associate Professor & Head, Department of		Nil			2	6	150

Dr. Sindhu Thulaseedharan, Associate Professor & Head	Law, University of Kerala, Karyavattom				
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Sd/-
17.02.2021
REGISTRAR

Appendix B (1) (Financial Assistance)

Details of Organising Dept., Programme, & Organising Secretary	Broad Details of Estimated Expenditure		Financial Assistance requested from University		P.D. Account Details
	Item	Amount in ₹	Item	Amount in ₹	
1143 Economics: Three day Programme - "National Workshop on New Education Policy and Doctoral Colloquium" - 23-25 February 2021-6 sessions Dr. Anitha V, Professor & Head	Honorarium for the Resource Persons	48000	Honorarium for the Resource Persons	48000	Account No.57007266698 SBI, Karyavattom IFSC SBIN0070043
	Subscription of Platforms like Zoom (for conferences having larger participation, free platforms like Google Meet may not be comfortable)	nil	Subscription of Platforms like Zoom	nil	
	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	nil	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	nil	
	Documentation/ recording in the form of Video/photography	nil	Documentation/ recording in the form of Video/photography	nil	
	Video Recording under KU Padashala	nil	Video Recording under KU Padashala	nil	
	Web-casting/ Audio-video/ Live screening	nil	Web-casting/ Audio-video/ Live screening		
	Secretarial Assistance	6000	Secretarial Assistance	6000	
	Miscellaneous	15000	Miscellaneous	15000	
	Total Expenditure	69000	Total Expenditure	69000	

Appendix B(2) (Financial Assistance)

Details of Organising Dept., Programme, & Organising Secretary	Broad Details of Estimated Expenditure		Financial Assistance requested from University		P.D. Account Details
	Item	Amount in ₹	Item	Amount in ₹	
1207- Islamic Studies-Three day International Webinar - "Centenary	Honorarium for the Resource Persons	70,000	Honorarium for the Resource Persons	70,000	Account No.57007266892 SBI, Karyavattom IFSC
	Subscription of Platforms like Zoom (for conferences having larger participation, free platforms like Google Meet may not be	NIL	Subscription of Platforms like Zoom	NIL	

Debate on 1921 -Revolt and Muslim Identity Politics in the electoral Scenario of Kerala” -16-18 March 2021 Shri. Manu T, Assistant Professor	comfortable)				SBIN0070043
	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	NIL	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	NIL	
	Documentation/ recording in the form of Video/photography	NIL	Documentation/ recording in the form of Video/photography	NIL	
	Video Recording under KU Padashala	NIL	Video Recording under KU Padashala	NIL	
	Web-casting/ Audio-video/ Live screening	NIL	Web-casting/ Audio-video/ Live screening	NIL	
	Secretarial Assistance	8000	Secretarial Assistance	8000	
	Miscellaneous	5000	Miscellaneous	5000	
	Total Expenditure	83000	Total Expenditure	83000	

Appendix B (3) (Financial Assistance)

Department	Broad Details of Estimated Expenditure		Financial Assistance requested from University		P.D. Account Details
	Item	Amount in ₹	Item	Amount in ₹	
1149-Law-Three day Programme - “National Webinar on Contemporary Legal Challenges” - 23-25 February 2021-3 sessions Dr. Sindhu Thulaseedharan, Associate Professor & Head	Honorarium for the Resource Persons	10000	Honorarium for the Resource Persons	10000	Account No. 57007266949 SBI, Karyavattom IFSC SBIN0070043
	Internet Connectivity charges (if hosted from a venue other than the University)	5000		5000	
	Subscription of Platforms like Zoom (for conferences having larger participation, free platforms like Google Meet may not be comfortable)	5000	Subscription of Platforms like Zoom	5000	
	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	20000	Publication in the form of e-publication/proceedings with ISSN/Monograph/Books (with ISBN)	20000	
	Documentation/ recording in the form of Video/photography	10000	Documentation/ recording in the form of Video/photography	10000	
	Video Recording under KU Padashala	5000	Video Recording under KU Padashala	5000	
	Web-casting/ Audio-video/ Live screening	5000	Web-casting/ Audio-video/ Live screening	5000	
	Secretarial Assistance	5000	Secretarial Assistance	5000	
	Miscellaneous	5000	Miscellaneous	5000	
Total Expenditure	70000	Total Expenditure	70000		

Item No.23.119 **Implementation of UGC Regulations, 2018 in the University- Direct recruitment and CAS- Approval of templates and preliminary score sheet- Consideration of-reg.**

(Ad.DII)

A sub committee has been constituted with Dr. K.G.Gopchandran, Professor, Department of Optoelectronics, Dr.A.Gangaprasad, Dean, Faculty of Science and Dr.R.Jayachandran, Dean, Faculty of Oriental Studies as members for preparing Preliminary Score sheet for direct recruitment as well as PBAS Proforma and templates for facilitating CAS promotion as per UGC Regulations, 2018 vide UO no.734/2020/UOK dated 24.02.2020.

The sub committee has submitted the score sheet, PBAS proforma and templates for facilitating recruitment and placement of teachers of University Departments under Career Advancement Scheme of UGC Regulations, 2018. As per the orders of the Vice-Chancellor, the same is placed before the Standing Committee of the Syndicate on Academics and Research.

The Standing Committee of the Syndicate on Academics and Research held on 25.01.2021 considered the matter and recommended to refer the matter to the Syndicate incorporating the below mentioned suggestions made in this regard by the Committee:-

*** note below the Table 1 Assessment Criteria and Methodology for University/college Teachers** mentioned in UGC Regulation 2018 such that *"For the purpose of assessing the grading of activity at Serial No.1 and Serial No.2, all such period of duration which have been spent by the teachers on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teachers shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations as per the acts statues and ordinances of the parent institution."* is to be included in the report submitted by the sub committee.

*** The following note below the Table 2 Methodology for University and College Teachers for calculating Academic/Research Score** mentioned in UGC Regulation 2018 is to be included in the report submitted by the sub committee

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 705 of the total score for Supervisor and Co- Supervisor. Supervisor and Co- Supervisor, both shall get 7 marks each.
- For the purpose of calculating research score of the teachers, the combined research score from the categories of 59b).Policy document and 6. Invalid lectures/Resource Person/ Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

*Same applicant summary sheet is prepared for placement from academic level 10 to 11, 11 to 12 and 12 to 13A. with service requirements /Qualifications mentioned as follows:-

- Completed years of service in existing stage
- MPhil or similar degrees in subject relevant/allied/relevant discipline
- Ph.D Degree in subject relevant/allied/relevant discipline
- The teacher has undergone required number of refresher courses/short term course/Workshop etc. as specified in UGC regulation section 6.4 B I/II/III as the case may be.

*One of the criteria mentioned in the regulation for placement to Associate Professor ie, **"Evidence of having guided at least one Ph.D candidate"** is to be included in the Applicant Summary sheet of Associate Professor (ie, Academic Level 13 A).

The portion of verification of research score in appendix II Table 1 and 2 is to be included in the score sheet of both Academic Level 13 A and Professor.

The Syndicate held on 27.01.2021 approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research. Vice-Chancellor has ordered to implement the Syndicate resolution.

Hence the score sheet , PBAS proforma and templates for facilitating recruitment and placement of teachers of University Departments under Career Advancement Scheme of UGC Regulations, 2018 and the above suggestions made in this regard by the Standing Committee of the Syndicate on Academics and Research is placed before the Syndicate for consideration and appropriate decision thereof.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate for detailed discussion.

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Additional Item No.23.01 Kerala Studies – Arranging the charge of the Head – reg.

(Ad.AII)

The Syndicate **RESOLVED** to assign the full charge of the Head, Department of Kerala Studies to Dr.C.R.Prasad, Professor, Department of Malayalam with immediate effect.

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Additional Item No.23.02 Starting of new Centre (Students' Services and Valuation Centre) mentioned in the University Budget Speech 2021– request from Smt.Renju Suresh, Member Syndicate - consideration of – reg.

(Ad.Misc)

The Syndicate considered the request from Smt.Renju Suresh, Member Syndicate and **RESOLVED** to constitute a sub-committee consisting of Dr.M.Vijayan Pillai and Smt.Renju Suresh, Members Syndicate to visit the site and submit a detailed report regarding the same.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
17.02.2021

UNIVERSITY OF KERALA
Preliminary Minutes of the 26th Meeting of the
Syndicate held on 13.04.2021

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Dr.K.G.Gopchandran
5. Sri.Arunkumar R
6. Dr.B.Unnikrishnan Nair
7. Adv.B.Balachandran
8. Sri.Bijukumar.G
9. Dr.K.B.Manoj
10. Dr.S.Nazeeb
11. Sri.B.P.Murali
12. Adv.K.H.Babujan
13. Dr.M.Vijayan Pillai
14. Adv.A.Ajikumar
15. Sri.Jairaj.J
16. Prof.K.Lalitha

Online presence

1. Smt.Renju Suresh

Item No. 26.02. Confirmation of the Preliminary Minutes of the 23rd Meeting of the Syndicate held on 17.02.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 23rd Meeting of the Syndicate held on 17.02.2021 with the following modifications:

Item No.23.16.Additional Item 9 In the agenda note and in recommendation 'Department of Zoology' be corrected as 'Department of Chemistry'

(Ac.FII)

Item 23.106.08 2nd resolution be corrected as '**FURTHER RESOLVED** to purchase two Maruti Suzuki EECO (Petrol) *and one Mahindra Bolero B4 (AC Version)* for the Examination Wing from the GeM Portal'.

(Ad.AVI)

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