UNIVERSITY OF KERALA

Application for Registration

S1 (Semester)

(Please read the instructions in page 3 & 4 before filling up the form)

A. General Details

1. Name of the Course

2. Specialisation

3. Name of the Institution *(Use abbreviations if needed)*

B. Personal Details

4. Student ID No. *(If already allotted)*

5. Name of the Candidate *(Leave space between words)*

6. Date of Birth (DD - MM - YY)   7. Sex (F/M)

8. Religion

9. Community

10. Communication Address *(Leave space between words)*

    Pin

11. Phone No. with STD Code *(If any)*

C. Qualifying Examination Details

(If appearing for 1st Sem./Year for the first time)

12. Name of Examination

13. Specialisation

14. University / Board

15. Register No. / Candidate Code

16. Scheme Code   17. Sem./Year

18. Exam. Month   19. Exam. Year   20. Class / Division

21. Percentage of Marks *(of relevant subjects)*

D. Details of Examination

22. Candidate Code *(of 1st chance of 1st Sem./Year)*

23. Course Code 24. Scheme code 25. Sem./Yr 26. (for off.use)

27. Admn. year   28. Institution Code   29. (for off.use)

30. Details of Subjects now appearing for

Subject Name / Paper Name	Subject Code

31. Number of Papers   32. Centre Code

33. Year of Exam.   34. Month of Exam.

E. Fee Details *(application forms with Item Nos. 40, 41 & 42 left blank will be rejected, if group payment)*

35. Eligible for fee concession (Y or N)

36. Reservation Category

    ('C' - SC, 'T' - ST, 'B' - OBC, 'O' - Other reserved category, 'N' - No reservation)

37. Date of Payment   38. Payment Mode
    (DD MM YY format)   *('C' for Cash 'D' for Draft)*

39. Whether Group payment   40. Serial No.
    (Y or N)   *(if group payment)*

41. Amount Rs.

42. Draft No. / Chalan No.

43. Name of the Bank or Friends / Cash Counter

44. Location of the Bank or Friends / Cash Counter

44(A) To be filled up by the Candidate

Institution Code ☐☐☐☐☐☐ Semester ☐☐ Course Code ☐☐☐☐☐☐

45. Semester / Year History *(Applicable to Reappearance only)*

Appearance No.	Exam. Code	Candidate Code	Result Code
☐☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐

Affix a passport size Photograph (Photo needed only for the first appearance in the first Semester / Year of course)

Signature of the Candidate

46. Course History *(Not applicable to 1st Sem./Year)*

Sem./Year No.	Exam. Code	Candidate Code	Result Code
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐
☐	☐☐☐☐☐☐☐☐	☐☐☐☐☐☐☐☐☐	☐

Name and Designation of the Identifying Officer with seal

Signature of the Identifying Officer (both on the Photograph and inside the box)

Place :

Date :

F. Matriculation Details
(If appearing for 1st Sem. /Year for the first time)

47. Institution last attended

☐☐☐☐☐☐☐☐☐☐☐☐

49. Valid Matriculation Order No. (of Kerala University)

☐☐☐☐☐☐☐☐☐☐☐☐

48. University affiliation of Institution (If applicable)

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50. Date of Matriculation Order (If applicable)

☐☐ ☐☐ ☐☐

I hereby declare that the entries made in this application form are true to the best of my knowledge and that they have been made in my own hand writing.

Place :

Date   :   Signature of the Candidate

I hereby certify that the information furnished by the candidate in this application has been verified by me and that I have found them to agree with the records available in this office. The candidate has a valid Matriculation in this University with Matriculation No. dated.........................

Date :   Office Seal   Signature of the Principal

CERTIFICATE

This is to certify that Shri/Smt.. belongs to Scheduled Caste/Scheduled Tribe / Backward Community / OBC / OEC and is appearing for the Examination for the First/Second consecutive chance. The Director, Scheduled Caste Development Department / District Development Officer concerned has been requested to sanction the examination fee (strike off whichever is not applicable).

Serial Number of the candidate in the reimbursement list:

Date :   Office Seal   Signature of the Principal

Instructions to fill up
Application form (form No.1A)

Use one column for each character. If number of columns is insufficient, use abbreviations already in use or mention only the first three letters of each word with a blank space in between.

1. Eg: For BTech | B | | . | T | e | c | h | | | |

2. Eg. For Computer Science & Engineering | C | O | M | | S | C | I | | E | N | G | |

3. Eg. For University College of Engineering, Kariavattom
   | U | N | I | | C | O | L | | E | N | G | |
   | K | A | R | I | A | V | A | T | T | O | M | |

4. This item need to be filled up only if unique identification number for each student of the University has been already allotted.

5. Give the name as **in the certificate of qualifying examination.** Leave space between adjacent parts of the name.

6. The format is   DD   MM   YY   Eg:- 24 May 1980 as | 2 | 4 | | 0 | 5 | | 8 | 0 |

C. This section is applicable only to the Ist appearance of the Candidate in the Ist Sem/Year

12. eg : HSE, CBSE or ICSE

13. eg: ECONOMICS

    If the specialisation needs more than twelve characters mention only the first three letters of each word of specialisation separated by blanks

    Eg: MANAGERIAL ECONOMICS can be written as

    | M | A | N | | E | C | O | | | | | |

14. If more than twelve characters are needed, mention only the first three characters of each word separated by blanks. The first three characters of the name of the state also should be included at the end. The word 'University' can be ignored.

    Eg: For University of Calicut, Kerala

    | C | A | L | | K | E | R | | | | | |

16&17. Applicable only to those Candidates who have passed qualifying examination under the computerised system of Kerala University.

18. Month of qualifying exam

19. Year of qualifying exam

20. Enter 'D', 'F', 'S', or 'T' for Distinction, First, Second or Third.

21. The percentage marks in the qualifying examination is to be written here. Consider only the marks of those subjects/papers which are relevant for the course applied for

    Eg: 70.35 is to be written as

    | 7 | 0 | . | 3 | 5 |

22. Candidate Code - This Column is not applicable to those appearing for the Ist Semester/Year of a course for the first time

23. Course Code - A three digit number representing each course under Kerala University. See Table -1 attached.

24. Scheme Code - Indicate the last two digits of the year in which the scheme was introduced.

25. Semester/Year - Candidates belonging to year course should mention the year corresponding to the examination they are appearing now. Similarly candidates belonging to semester courses should indicate the semester corresponding to the examination.

26. This is not to be filled by the Candidate

27. Admission Year - Indicate the last two digits of the year of admission of the candidate to the **Ist Semester/Year** of the present course.

28. Institution Code - See the Table-2 for Institution Codes.

29. This is not to be filled by the Candidate

30. If the subject name needs more than nine characters indicate only the first three letters of each word of the subject/papers separated by blanks

A five character code represents each subject / paper of the course. These codes are available along with the scheme. The subjects / papers of any one semester / year are to be shown in the table. **If the candidate wishes to appear for subjects/ papers of different years/semesters separate application form should be used for each year / semester.**

31. The total number of papers/subjects that candidate appears for as per this application.

32. The Institution Code of the centre where the candidate wants to write the examination.

33. The last two digits of the year of present examination should be written eg. 01 or 02 for 2001 and 2002 respectively.

34. Month of present exam is to be written in three letters eg. SEP or MAR

35. Those who are eligible for fee concession should indicate 'Y' others should indicate 'N'

36. Categories eligible for reservation should mention the respective code here. 'C', 'T' and 'B' are for SC, ST and OBC . Other categories eligible for reservation should indicate 'O' . Those who are not under reservation category should indicate 'N'.

39. If the fee remitted is for only one candidate, indicate 'N'. If the remittance is for a group of students by the Principal indicate 'Y'

40. In the case of group payment, Principals will forward a list of candidates for whom group payment is effected. The serial number of the candidate in the list is to be shown against item 40. **If column numbers 40, 41 and 42 are left blank, the application form will be rejected.** If payment is for a single candidate item number 40 may be left blank.

41. The amount remitted for one candidate is written here. Even if group payment effected by institutions, amount w.r.t. one candidate alone should be shown here.

E. Fee can be remitted either by cash at University Cash Counter/ 'Friends' counters or by Demand drafts drawn in favour of **"The Finance Officer, University of Kerala, Thiruvananthapuram".** Please note that, drafts payable at **SBT Service Branch, Thiruvananthapuram** or **Kerala State Co-operative Bank Head Office Branch, Thiruvananthapuram** only will be accepted from Candidates residing within the State. Those residing outside the State may submit SBI drafts payable at **SBI Main Branch, Thiruvananthapuram.**

43. The name of the Bank / Counter where the fee is remitted. If columns are insufficient, the first three letters of each word should be mentioned.

44. Location of the Bank / Counter where the fee is remitted.

45. Details of previous appearances for the semester now appearing for shall be written. If the number of appearances is more than five show the details of only the last five appearances. For Result Code write 'P' for whole pass, 'S' for pass in certain subjects, 'F' for failed in all subjects, 'C' for cancelled, 'M' caught for malpractices, 'O' for others. (Absence is to be treated as failure)

46. Details of **last appearance** in each of the previous semesters (only one entry per semester). Result Code is as in Item No. 45

Photo Section is relevant only for those candidates appearing for the first time in the first semester/year of the course.

F Matriculation details need to be filled up only if the candidate is applying for the first year /semester examinations. If the candidate had his immediate past studies in some other University or equivalent even if it is not relevant to the present course of study the name of the college and University should be mentioned against item 47 and 48, if he had obtained migration to that University or equivalent.

47. Name of the college / Institution with abbreviations if needed.

48. Name of University to be written as described in 14.

49. A candidate is a matriculate of University of Kerala, if a migration certificate has not been issued in favour of him corresponding to (or after the issue of) the latest order of matriculation certificate issued for him from this University. If the matriculation order given to the candidate for an earlier course under this University is still valid, the candidate can skip Item No. 49 & 50. If matriculation order is awaited, enter '99' against "Valid Matriculation Order No" of Kerala University (item 49).

50. Date should be written in the format DD MM YY . For example , if a student got matriculated in the Kerala University w.r.t an order dated 28/05/1998. The candidate should write

| 2 | 8 | | 0 | 5 | | 9 | 8 |